

**BUDGET ADVISORY COMMITTEE
RIVERBANK CITY HALL NORTH
COUNCIL CHAMBER
6707 THIRD STREET
RIVERBANK CA 95367-2305**

AGENDA

WEDNESDAY, MAY 20, 2015 6:00 PM

CALL TO ORDER: CHAIR ARLENE FIGUEROA

**ROLL CALL: Chair Arlene Figueroa
Vice Chair Anthony McKinney
Committee Member Cindy Fosi
Committee Member Evelyn Halbert
Council Member Leanne Jones Cruz**

There is currently one (1) Committee Vacancy

CONFLICT OF INTEREST

Declaration by Committee Members who would have a direct Conflict of Interest on any scheduled item to be considered should be stated at this time.

1. PUBLIC BUSINESS FROM THE FLOOR (No action can be taken.)

At this time, members of the public may comment on any item not appearing on the agenda, and within the subject matter jurisdiction of the Committee.

2. ACTION & DISCUSSION ITEMS (These items will be individually discussed prior to Committee action)

Item 2.1: Request to Move Approval of the April 15, 2015 Meeting Minutes to the June 17, 2015 Meeting

Recommendation: Motion to move approval of minutes by Roll Call vote.

Item 2.2: Review of Fiscal Year 2015-16 Base Budgets

- (a) Planning
- (b) Building
- (c) Development Services Administration
- (d) Neighborhood Improvement
- (e) Street Maintenance
- (f) Gas Tax Fund
- (g) Sewer Fund
- (h) Water Fund
- (i) Vehicle/Equipment Maintenance Fund

Recommendation:

Committee to Review Proposed Budgets and discuss recommendations.

Item 2.3: Review of Fiscal Year 2015-16 General Fund Reserve Status

Recommendation:

Committee to Review current status of the FY 2015-16 General Fund Reserve Estimate.

3. INFORMATIONAL ITEMS (Informational Only – No action to be taken)

Item 3.1: Next Meeting - June 17, 2015

4. COMMENTS (Informational Only – No action to be taken)

Item 4.1: Staff Comments.

Item 4.2: Council Liaison Comments.

Item 4.3: Committee Member Comments.

5. ADJOURNMENT



AFFIDAVIT OF POSTING			
DATE:	May 15, 2015	TIME:	12:00 PM
NAME:	Marisela H. Garcia	TITLE:	Director of Finance

Notice Regarding Americans with Disabilities Act:

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (209) 863-7122. Notification 48-hours before the meeting will enable the Committee to make reasonable arrangements to ensure accessibility to this meeting [28 CFR 35.102.35.104 ADA Title II].

Notice Regarding Non-English Speakers:

Pursuant to California Constitution Article III, Section IV, establishing English as the official language for the State of California, and in accordance with California Code of Civil Procedures Section 185, which requires proceedings before any State Court to be in English, notice is hereby given that all proceedings before the Budget Advisory Committee shall be in English and anyone wishing to address the Committee is required to have a translator present who will take an oath to make an accurate translation from any language not English into the English language.

Any documents, not privileged or of a closed session, produced by Budget Advisory Committee staff and distributed to a majority of the Budget Advisory Committee regarding any item on this agenda will be made available at South City Hall, 6617 Third Street, Riverbank, CA.



AGENDA ITEM 2.2 (a)
City of Riverbank
Annual Operating Budget -- Fiscal Year 2015-2016

Fund:	101	GENERAL FUND	Department:	405
Function:		Community Development		PLANNING

APPROPRIATION DETAIL

Account	Account Description	FY 2013-14 Actual	FY 2014-15 Budget	2014-15 Expenses To Date	FY 2015-16 Budget	Difference	%
Personnel Salaries and Benefits							
701.001	PERSONNEL REGULAR	64,524	94,500	54,688	159,900	65,400	69.2%
701.003	PERSONNEL OVERTIME	69	200	116	0	-200	0.0%
701.005	PLANNING COMMISSIONER COMP.	3,400	6,000	3,400	6,000	0	0.0%
708.004	MISC EMPLOYEE BENEFITS	1,617	1,200	14	1,200	0	0.0%
708.005	MEDICARE	890	1,300	765	2,300	1,000	76.9%
708.006	PERS RETIREMENT	8,002	10,500	7,412	16,600	6,100	58.1%
708.007	PAYROLL TAXES	434	600	434	900	300	50.0%
708.008	HEALTH DENTAL VISION INSURANCE	1,731	7,600	1,505	19,600	12,000	157.9%
708.009	NATIONAL RETIREMENT	2,631	3,900	2,424	6,400	2,500	64.1%
708.010	WORKERS' COMPENSATION	9,422	13,400	8,041	25,200	11,800	88.1%
708.012	DEFERRED COMPENSATION	2,246	2,600	1,901	3,500	900	34.6%
Total Personnel Salaries & Benefits		\$94,966	\$141,800	\$80,700	\$241,600	\$99,800	70.4%
Operating Expenses							
702.030	MAINT. OF OPERATIONS EQUIPMENT	60	1,800	0	500	-1,300	-72.2%
702.031	RENTS & LEASES	2,500	2,500	143	2,500	0	0.0%
702.032	PROFESSIONAL/SPECIAL SERVICES	113,034	145,600	131,390	104,000	-41,600	-28.6%
702.034	OTHER CONTRACT SERVICES (ED)	5,306	61,700	36,763	40,000	-21,700	-35.2%
703.024	POSTAGE	806	1,800	1,930	1,800	0	0.0%
703.025	OFFICE EXPENSE	2,478	2,200	2,010	2,200	0	0.0%
704.022	COMMUNICATIONS	1,121	1,200	618	1,200	0	0.0%
706.023	ADVERTISING	3,615	2,500	12,657	6,000	3,500	140.0%
706.036	MEMBERSHIP, DUES, BOOKS, ETC.	893	700	1,000	1,700	1,000	142.9%
706.037	CONFERENCES & MEETINGS	4,789	2,500	509	2,500	0	0.0%
Total Operating Expenses		\$134,602	\$222,500	\$187,020	\$162,400	-\$60,100	-27.0%
Total Department Appropriations		\$229,568	\$364,300	\$267,720	\$404,000	\$39,700	10.9%

Professional Services	
Contract Planner	\$50,000
Other Contract Services	
Housing Element	\$50,000

Transfer In of Management Fees:	
Sewer	(34,594)
Water	(34,594)
Net General Fund Allocation	\$334,812

Staffing: 1 Planning & Building Manager
 1 Sr. Community Development Specialist

Fund 101-405: Planning

702.030	Maintenance Operation Equipment	\$ 500
	Computer/Miscellaneous Repairs	
702.031	Rents & Leases	\$ 2,500
702.032	Professional/Special Services	\$104,000*
	* Increase due to GIS upgrades and planning activities	
	Contribution to LAFCO	\$6,000
	Geographical Infrastructure (GIS)	\$5,000
	Software Consultant	\$3,000
	Pacific Plan Review	\$10,000
	Planning Consultant Services	\$80,000
702.034	Other Contract Services	\$ 40,000
	Alliance – Annual Investment	\$5,000
	Traffic Engineering Services	\$10,000
	Landscape Architect Reimbursable	\$10,000
	Consulting Services:	
	Environmental, CEQA, Zoning, etc.	\$15,000
702.024	Postage	\$ 1,800
703.025	Office Expense	\$ 2,200
703.022	Communications	\$ 1,200
704.023	Advertising	\$ 6,000
706.036	Memberships, Dues, Books, Etc.	\$ 1,700
	Planning Education Materials	\$700
	Certification & Contact Hours	\$1,000
706.037	Travel, Conference & Meetings	\$ 2,500
	League of California Cities	\$1,000
	California Association of Code Enforcement Officers Seminar	\$1,000
	Stanislaus County	\$300
	Transportation Land Use Class	\$200



City of Riverbank
Annual Operating Budget -- Fiscal Year 2015-2016

Fund: 101	GENERAL FUND	Department: 406
Function:	Community Development	BUILDING

APPROPRIATION DETAIL

Account	Account Description	FY 2013-14 Actual	FY 2014-15 Budget	2014-15 Expenses To Date	FY 2015-16 Budget	Difference	% Change
Personnel Salaries and Benefits							
701.001	PERSONNEL REGULAR	134,862	137,500	113,378	136,400	-1,100	-0.8%
701.002	PERSONNEL OVERTIME	1,527	0	1,391	0	0	0.0%
708.004	MISC EMPLOYEE BENEFITS	-592	0	-12,914	0	0	0.0%
708.005	MEDICARE	1,800	2,000	1,532	2,000	0	0.0%
708.006	PERS RETIREMENT	16,730	18,500	15,372	22,200	3,700	20.0%
708.007	PAYROLL TAXES	868	900	868	900	0	0.0%
708.008	HEALTH DENTAL VISION INSURANCE	35,774	36,200	31,010	36,600	400	1.1%
708.009	NATIONAL RETIREMENT	5,262	5,800	4,848	6,400	600	10.3%
708.010	WORKERS' COMPENSATION	19,801	19,600	16,716	21,500	1,900	9.7%
	Total Personnel Salaries & Benefits	\$216,032	\$220,500	\$172,201	\$226,000	\$5,500	0.0%
Operating Expenses							
702.031	RENTS & LEASES (VEHICLES)	8,000	8,000	0	8,000	0	0.0%
703.024	POSTAGE	70	300	238	300	0	0.0%
703.025	OFFICE EXPENSE	1,412	1,400	2,188	2,200	800	57.1%
704.022	COMMUNICATIONS	1,777	2,000	1,462	2,000	0	0.0%
706.027	BOOT/ JACKET ALLOWANCE, UNIFORMS	150	700	0	700	0	0.0%
706.028	SMALL TOOLS	43	100	34	100	0	0.0%
706.036	MEMBERSHIP, DUES, BOOKS, ETC.	932	500	528	500	0	0.0%
706.037	CONFERENCES & MEETINGS	36	400	85	400	0	0.0%
706.038	STAFF DEVELOPMENT	465	2,500	50	2,500	0	0.0%
	Total Operating Expenses	\$12,885	\$15,900	\$4,585	\$16,700	\$800	5.0%
CAPITAL OUTLAY							
707.002	CAPITAL EXPENDITURES	0	0	0	0	0	0.0%
	Total Capital Outlay	\$0	\$0	\$0	\$0	\$0	0.0%
	Total Department Appropriations	\$228,917	\$236,400	\$176,786	\$242,700	\$6,300	2.7%

Staffing: 1 Building Inspector II
 1 Construction Inspector II

-34594
 -34594

Fund 101-406: Building

702.031	Rents & Leases		\$ 8,000
703.024	Postage		\$ 300
703.025	Office Expense		\$ 2,200
704.022	Communications		\$ 2,000
	AT&T-Calnet 2		
706.027	Boot & Jacket Allowance		\$ 700
706.028	Small Tools		\$ 100
706.036	Memberships, Dues, Books, Etc.		\$ 500
	Building Code Updates	\$500	
706.037	Conferences & Meetings		\$ 400
	CASP Certificate Training	\$200	
	(roll over from FY 13/14)		
	ICC Classes	\$200	
706.038	Staff Development		\$ 2,500
	Construction Inspector Classes	\$1,000	
	ICC Classes	\$700	
	Building Inspector Classes	\$800	



AGENDA ITEM 2.2 (c)
City of Riverbank
Annual Operating Budget -- Fiscal Year 2015-2016

Fund:	101	GENERAL FUND	Department:	412
Function:		Public Works		DEVELOPMENT SERVICES ADMIN

APPROPRIATION DETAIL

Account	Account Description	FY 2013-14 Actual	FY 2014-15 Budget	2014-15 Expenses To Date	FY 2015-16 Budget	Difference	%
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Personnel Salaries and Benefits

701.001	PERSONNEL REGULAR	351,784	357,400	292,093	365,800	8,400	2.4%
701.002	PERSONNEL PART-TIME	15,463	15,700	15,099	18,500	2,800	17.8%
701.003	PERSONNEL OVERTIME	0	0	98	0	0	0.0%
701.080	SALARY & BENEFIT REQUEST	0	0	0	0	0	0.0%
708.004	MISC EMPLOYEE BENEFITS	2,168	0	-8,873	0	0	0.0%
708.005	MEDICARE	4,900	5,400	4,142	5,600	200	3.7%
708.006	PERS RETIREMENT	39,299	43,700	35,766	50,900	7,200	16.5%
708.007	PAYROLL TAXES	3,719	2,700	2,543	2,800	100	3.7%
708.008	HEALTH DENTAL VISION INSURANCE	81,163	72,100	63,438	74,800	2,700	3.7%
708.009	NATIONAL RETIREMENT	13,154	14,500	11,697	16,000	1,500	10.3%
708.010	WORKERS' COMPENSATION	51,772	53,000	42,997	57,600	4,600	8.7%
708.012	DEFERRED COMPENSATION	3,900	3,900	3,300	3,900	0	0.0%
Total Personnel Salaries & Benefits		\$567,322	\$568,400	\$462,300	\$595,900	\$27,500	4.8%

Operating Expenses

702.031	RENTS & LEASES	3,600	3,600	2,311	3,600	0	0.0%
702.032	PROFESSIONAL SERVICES	22,918	1,500	2,195	2,000	500	33.3%
702.035	CONTRACT ENGINEERING	53,118	40,000	44,303	50,000	10,000	25.0%
703.023	ADVERTISING	1,080	200	817	350	150	75.0%
703.024	POSTAGE	1,863	2,000	753	1,000	-1,000	-50.0%
703.025	OFFICE EXPENSE	2,720	2,400	2,483	2,400	0	0.0%
704.021	UTILITIES	2,405	3,000	2,327	3,000	0	0.0%
704.022	COMMUNICATIONS	963	1,500	519	1,300	-200	-13.3%
706.026	MISCELLANEOUS EXPENSE	460	300	59	300	0	0.0%
706.027	BOOT/ JACKET ALLOWANCE/UNIFORMS	0	300	0	300	0	0.0%
706.029	MAINT. OF BLDG. & STRUCTURES	0	500	758	500	0	0.0%
706.036	MEMBERSHIP, DUES, BOOKS, ETC.	223	1,000	343	1,000	0	0.0%
706.037	CONFERENCES & MEETINGS	996	1,000	1,035	800	-200	-20.0%
706.038	STAFF DEVELOPMENT	2,388	4,200	1,290	4,000	-200	-4.8%
Total Operating Expenses		\$92,734	\$61,500	\$59,193	\$70,550	\$9,050	14.7%

CAPITAL OUTLAY

707.002	CAPITAL EXPENDITURES	0	0	0	0	0	0.0%
707.003	EQUIPMENT/PROJECTS	0	0	0	0	0	0.0%
Total Capital Outlay		\$0	\$0	\$0	\$0	\$0	0.0%

Total Department Appropriations

\$660,056	\$629,900	\$521,493	\$666,450	\$36,550	5.8%
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TRANSFER IN OF MANAGEMENT FEES:	SEWER FUND	(\$168,648)
	WATER FUND	(\$219,304)
	LTF	(\$6,707)
	GAS TAX	(\$30,912)
	LANDSCAPE & LIGHTING	(\$5,153)
	NET GENERAL FUND ALLOCATION	\$235,726

Staffing:

- 1 Deputy Director of Development Services
- 1 Sr. Management Analyst
- 1 Project Coordinator
- 2 Administrative Assistants
- 1 Part-Time Administrative Clerk

Fund 101-412: Development Services Administration

702.031	Rents & Leases Copier Lease/Count	\$ 3,600
702.032	Professional/Special Services Software Updates/Changes DBE Annual Report	\$ 2,000 \$500 \$1,500
702.035	Contract Engineering <i>* Increase of \$10,000 to cover costs for assistance with storm/LID standards, North County Corridor, and Phase II MS4 Permit Storm water requirements.</i>	\$50,000*
703.023	Advertising	\$ 350
703.024	Postage	\$ 1,000
703.025	Office Expense	\$ 2,400
704.021	Utilities MID	\$ 3,000
703.022	Communications AT&T-Calnet 2	\$ 1,300
706.026	Miscellaneous Expense Computer Repairs/Maintenance	\$ 300
706.027	Boot & Jacket Allowance	\$ 300
706.036	Memberships, Dues, Books, Etc. APWA Membership Notary Renewal Stanislaus County Safety Council Reference Books	\$ 1,000 \$200 \$600 \$100 \$100
706.037	Travel, Conference & Meetings League of California Cities Caltrans Workshops	\$ 800 \$600 \$200
706.038	Staff Development Continuing Education Classes League of California Cities Project Management Certification (roll over from FY 14/15 budget)	\$ 4,000 \$1,700 \$500 \$1,800



City of Riverbank
Annual Operating Budget -- Fiscal Year 2015-2016

Fund 117: Neighborhood Improvement Fund

Reserve @ July 1, 2015 **\$0**

Add:

Projected '15-'16 Revenues **\$88,400**

Less:

Requested Appropriations

SALARY & BENEFITS \$81,200

OPERATING EXPENSES 7,200

TRANSFERS OUT 0

CAPITAL OUTLAY 0

Total Appropriations **88,400**

Projected Reserve @ June 30, 2016 **\$0**

NEIGHBORHOOD IMPROVEMENT REVENUES

	BUDGET 14/15	ACTUAL 14/15	BUDGET 15/16
ABANDONED VEHICLE	16,000	11,931	16,000
FINES, FORFEITURES, PENALTIES	5,000	392	1,000
INTEREST INCOME	0	0	0
MISCELLANEOUS REVENUES	500	550	500
OTHER FINANCIAL RESOURCES	0	0	0
TRANSFERS IN OF MGMT FEES	65,350	0	70,900
	\$86,850	\$12,873	\$88,400



City of Riverbank
Annual Operating Budget -- Fiscal Year 2015-2016

Fund:	117	NEIGHBORHOOD IMPROVEMENT	Department:	411
Function:		Administration		CODE COMPLIANCE

APPROPRIATION DETAIL

Account	Account Description	FY 2013-14 Actual	FY 2014-15 Budget	2014-15 Expenses To Date	FY 2015-16 Budget	Difference	% Change
Personnel Salaries and Benefits							
701.001	PERSONNEL REGULAR	58,355	58,000	48,742	57,500	-500	-1%
701.002	PERSONNEL PART-TIME	0	0	0	0	0	0%
701.003	PERSONNEL OVERTIME	0	0	0	0	0	0%
708.004	MISC EMPLOYEE BENEFITS	200	0	-432	0	0	0%
708.005	MEDICARE	747	800	631	800	0	0%
708.006	PERS RETIREMENT	6,856	7,400	6,257	8,900	1,500	20%
708.007	PAYROLL TAXES	434	400	434	400	0	0%
708.008	HEALTH DENTAL VISION INSURANCE	1,731	1,700	1,505	1,800	100	6%
708.009	NATIONAL RETIREMENT	2,631	2,900	2,424	3,200	300	10%
708.010	WORKERS' COMPENSATION	8,211	7,800	6,843	8,600	800	10%
	Total Personnel Salaries & Benefits	\$79,165	\$79,000	\$66,404	\$81,200	\$2,200	3%
Operating Expenses							
702.034	OTHER CONTRACT SERVICES	0	500	0	500	0	0%
702.042	RELEASE OF LIENS	0	0	0	0	0	0%
703.025	OFFICE EXPENSE	1,056	700	932	1,000	300	43%
704.022	COMMUNICATIONS	401	600	333	600	0	0%
706.025	WEED & RUBBISH REMOVAL	0	3,000	0	3,000	0	0%
706.027	BOOT & JACKET ALLOWANCE	0	350	0	200	-150	-43%
706.028	SMALL TOOLS	18	300	0	300	0	0%
706.036	MEMBERSHIP, DUES, BOOKS, ETC.	349	100	150	100	0	0%
706.037	CONFERENCES & MEETINGS	2,346	1,300	1,187	1,300	0	0%
706.073	UNIFORMS EXPENSE	0	0	0	200	200	0%
706.077	SPRING CLEAN/ALLEY CLEANUP	0	1,000	0	0	-1,000	-100%
	Total Operating Expenses	\$4,170	\$7,850	\$2,602	\$7,200	-\$650	-8%
CAPITAL OUTLAY							
707.013	EQUIPMENT GRANT	0	0	0	0	0	0%
	Total Capital Outlay	\$0	\$0	\$0	\$0	\$0	0%
	Total Department Appropriations	\$83,335	\$86,850	\$69,006	\$88,400	\$1,550	2%

TRANSFER IN OF MANAGEMENT FEES:	GENERAL FUND	(\$70,900)
	NET NEIGHBORHOOD IMPROVEMENT ALLOCATION	<u>\$17,500</u>

STAFFING: 1 NEIGHBORHOOD IMPROVEMENT OFFICER II

Fund 117: Neighborhood Improvement

702.034	Other Contract Services Technical/Legal Assistance	\$ 500
703.025	Office Expense	\$ 1,000
704.022	Communications AT&T Mobility	\$ 600
706.025	Weed & Rubbish Removal Modesto Sand & Gravel Grover Landscaping	\$ 3,000
706.027	Boot & Jacket Allowance 1 – Employee Aramark – Uniform	\$ 400
706.028	Small Tools	\$ 300
706.036	Membership, Dues, Books, etc. CACEO	\$ 100 \$100
706.037	Travel, Conference & Meetings California Association of Code Enforcement Officers Seminar Contract Hour Classes	\$ 1,300 \$1,000 \$300
706.077	Spring Clean	\$ 1,000



AGENDA ITEM 2.2 (e)
City of Riverbank
Annual Operating Budget -- Fiscal Year 2015-2016

Fund:	101	GENERAL FUND	Department:	413
Function:		Public Works		STREET MAINTENANCE

APPROPRIATION DETAIL

Account	Account Description	FY 2013-14 Actual	FY 2014-15 Budget	2014-15 Expenses To Date	FY 2015-16 Budget	Difference	%
							Change
Personnel Salaries and Benefits							
701.001	PERSONNEL REGULAR	0	0	0	0	0	0.0%
701.003	PERSONNEL OVERTIME	0	0	0	0	0	0.0%
701.004	STANDBY PAY	0	0	0	0	0	0.0%
708.004	MISC EMPLOYEE BENEFITS	0	0	0	0	0	0.0%
708.005	MEDICARE	0	0	0	0	0	0.0%
708.006	PERS RETIREMENT	0	0	0	0	0	0.0%
708.007	PAYROLL TAXES	0	0	0	0	0	0.0%
708.008	HEALTH DENTAL VISION INSURANCE	0	0	0	0	0	0.0%
708.009	NATIONAL RETIREMENT	0	0	0	0	0	0.0%
708.010	WORKERS' COMPENSATION	0	0	0	0	0	0.0%
	Total Personnel Salaries & Benefits	\$0	\$0	\$0	\$0	\$0	0.0%
Operating Expenses							
702.030	MAINT. OF OPERATIONS EQUIPMENT	13,416	15,000	12,208	15,000	0	0.0%
702.031	RENTS & LEASES	15,000	15,000	2,832	15,000	0	0.0%
702.032	PROFESSIONAL SERVICES	15,243	8,200	5,215	8,200	0	0.0%
703.055	BARRICADES	936	800	643	800	0	0.0%
704.021	UTILITIES	3,391	8,100	2,935	8,100	0	0.0%
706.029	MAINT. OF BLDG. & STRUCTURES	855	0	1,441	0	0	0.0%
706.056	STATE/COUNTY FEES	645	700	584	700	0	0.0%
706.073	UNIFORMS & RAGS	0	0	0	0	0	0.0%
	Total Operating Expenses	\$49,486	\$47,800	\$25,858	\$47,800	\$0	0.0%
CAPITAL OUTLAY							
707.003	EQUIPMENT/PROJECTS	0	41,000	17,156	0	-41,000	-100.0%
	Total Capital Outlay	\$0	\$41,000	\$17,156	\$0	-\$41,000	-100.0%
	Total Department Appropriations	\$49,486	\$88,800	\$43,014	\$47,800	-\$41,000	-46.2%

Fund 101-413: Street Maintenance

702.030	Maintenance Operation Equipment		\$ 15,000
	City of Modesto – Traffic Signal Maint.	\$10,000	
	Road Maintenance	\$5,000	
702.031	Rents & Leases		\$ 15,000
702.032	Professional/Special Services		\$ 8,200
	Street Light Repair	\$3,900	
	Viaduct Maintenance	\$3,300	
	Geographical Information Software	\$1,000	
702.055	Barricades w/Flashers		\$ 800
704.021	Utilities		\$ 8,100
	MID	\$7,500	
	City of Riverbank	\$600	
706.056	State/County Fees		\$ 700
	Property Taxes		



City of Riverbank
Annual Operating Budget -- Fiscal Year 2015-2016

Fund 102: Gas Tax Fund

Projected Reserve @ July 1, 2015 **\$267,658**

Add:

Projected '15-'16 Revenues **\$654,200**

Less:

Requested Appropriations

SALARIES & BENEFITS	\$391,900
CONTRACT SERVICES	131,500
UTILITIES	80,000
OTHER OPERATING EXPENSES	88,200
TRANSFERS OUT	33,400
CAPITAL OUTLAY	50,000

Total Gas Tax Appropriations **\$775,000**

Projected Reserve @ June 30, 2016 **\$146,858**

% Of Revenues **22.4%**

GAS TAX REVENUES

	BUDGET 14/15	ACTUAL 14/15	BUDGET 15/16
SECTION 2103 GAS TAX	\$227,600	\$172,763	\$109,500
SECTION 2105 GAS TAX	130,000	101,800	126,200
SECTION 2106 GAS TAX	85,900	65,114	69,600
SECTION 2107 GAS TAX	184,000	127,272	173,400
SECTION 2107.5 GAS TAX	5,000	5,000	5,000
INTEREST INCOME	100	139	100
STREET SWEEPING	4,159	0	4,200
MISCELLANEOUS REVENUE	250	205	0
TRANSFER IN OF MGMT FEES	166,200	83,109	166,200
	\$803,209	\$555,402	\$654,200



City of Riverbank
Annual Operating Budget -- Fiscal Year 2015-2016

Fund:	102	GAS TAX	Department:	418
Function:		Public Works		STREETS

APPROPRIATION DETAIL

Account	Account Description	FY 2013-14 Actual	FY 2014-15 Budget	2014-15 Expenses To Date	FY 2015-16 Budget	Difference	%
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Personnel Salaries and Benefits

701.001	PERSONNEL REGULAR	227,951	228,100	191,825	235,300	7,200	3%
701.002	PERSONNEL PART-TIME	5,360	0	0	0	0	0%
701.003	PERSONNEL OVERTIME	2,796	4,500	5,152	2,500	-2,000	-44%
701.004	STANDBY PAY	5,726	4,000	7,066	4,000	0	0%
708.004	MISC EMPLOYEE BENEFITS	-4,434	0	-17,575	0	0	0%
708.005	MEDICARE	2,092	2,500	2,153	2,700	200	8%
708.006	PERS RETIREMENT	22,392	23,800	19,696	27,600	3,800	16%
708.007	PAYROLL TAXES	2,585	2,200	2,170	2,200	0	0%
708.008	HEALTH DENTAL VISION INSURANCE	59,899	57,000	49,875	64,600	7,600	13%
708.009	NATIONAL RETIREMENT	12,388	14,500	12,121	16,000	1,500	10%
708.010	WORKERS' COMPENSATION	31,239	32,400	28,106	37,000	4,600	14%
	Total Personnel Salaries & Benefits	\$367,994	\$369,000	\$300,589	\$391,900	\$22,900	6%

Operating Expenses

702.030	MAINT. OF OPERATIONS EQUIPMENT	2,380	3,000	1,346	3,000	0	0%
702.031	RENTS & LEASES (VEHICLE REP/MAINT)	10,000	10,000	1,484	10,000	0	0%
702.032	PROFESSIONAL/SPECIAL SERVICES	33,750	22,000	17,780	32,000	10,000	45%
702.036	STREET SWEEPING CONTRACT	85,185	84,500	71,703	84,500	0	0%
702.037	STREET LIGHT REPAIR	11	2,000	3,430	2,000	0	0%
703.028	SMALL TOOLS	1,560	1,000	493	1,000	0	0%
703.062	STREET SIGNS/STRIPING	63,638	56,000	45,893	56,000	0	0%
704.021	UTILITIES	92,719	80,000	72,532	80,000	0	0%
706.026	MISCELLANEOUS EXPENSE	1,779	2,000	1,423	2,000	0	0%
706.027	BOOT & JACKET ALLOWANCE	539	750	128	1,000	250	33%
706.029	MAINT. OF BLDG. & STRUCTURES	10,237	21,000	7,855	21,000	0	0%
706.036	MEMBERSHIP, DUES, BOOKS, ETC.	655	1,500	60	1,500	0	0%
706.037	CONFERENCES & MEETINGS	458	250	160	500	250	100%
706.038	STAFF DEVELOPMENT	2,459	1,800	298	1,800	0	0%
706.050	SAFETY EQUIPMENT	1,252	1,600	1,636	1,600	0	0%
706.073	UNIFORMS & RAGS	1,792	1,800	1,359	1,800	0	0%
999.000	TRANSFER OUT OF MGMT FEES	29,770	30,900	15,687	33,400	2,500	8%
	Total Operating Expenses	\$338,184	\$320,100	\$243,267	\$333,100	\$13,000	4%

CAPITAL OUTLAY

707.003	EQUIPMENT/PROJECTS	84,125	73,000	37,549	50,000	-23,000	-32%
	Total Capital Outlay	\$84,125	\$73,000	\$37,549	\$50,000	-\$23,000	-32%

Total Department Appropriations

\$790,303	\$762,100	\$581,405	\$775,000	\$12,900	2%
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TRANSFER IN OF MANAGEMENT FEES:

SEWER FUND	(\$91,159)
LTF	(\$20,842)
WATER FUND	(\$11,435)
STERLING RIDGE STORM DRAIN DISTRICT	(\$10,783)
HEARTLANDS STORM DRAIN DISTRICT	(\$10,783)
CROSSROADS LANDSCAPE & LIGHTING DISTRICT	(\$28,510)
NET GAS TAX FUND ALLOCATION	<u>\$601,488</u>

EQUIPMENT/PROJECTS:

ADA IMPROVEMENTS 50,000

STAFFING:

1 PUBLIC WORKS SUPERVISOR
 1 SR. MAINTENANCE WORKERS
 3 MAINTENANCE WORKER I

Fund 102-418: Gas Tax

702.030	Maintenance Operation Equipment		\$ 3,000
	Road Maintenance/Repairs		
702.031	Rents & Leases		\$ 10,000
702.032	Professional/Special Services		\$ 32,000*
	<i>*Increase due to new storm water requirements</i>		
	State Permits/Fees	\$7,500	
	Stormwater Testing/Filters	\$5,500	
	Pump Repairs	\$5,400	
	Dry Well Maintenance	\$3,600	
	Storm water Requirements	\$10,000	
702.036	Street Sweeping Contract		\$ 84,500
702.037	Street Light Repair		\$ 2,000
	Maintenance/Vandalism Repairs		
703.028	Small Tools		\$ 1,000
703.062	Street Signs/Striping		\$ 56,000
	Street Signs	\$25,411	
	Striping	\$30,589	
704.021	Utilities		\$ 80,000
	MID	\$600	
	PG & E	\$74,400	
	Department of Transportation	\$5,000	
706.026	Miscellaneous Expense		\$ 2,000
	Computers/Repairs	\$1,800	
	Radio Repairs	100	
	Tools	100	
706.027	Boot & Jacket Allowance		\$ 950
706.029	Maintenance/Bldg/Structures		\$ 21,000
	Asphalt Maintenance/Parts	\$12,200	
	Signals-Battery System Backups	\$3,800	
	Other Maintenance	\$5,000	

706.036	Memberships, Dues, Books, Etc.		\$ 1,500
	Underground Service Alert	\$100	
	CW Environmental Assoc.	\$50	
	Books for Certifications	\$1,140	
	American Public Works	\$200	
	Pesticide Regulations	\$60	
706.037	Conferences & Meetings		\$ 500
706.038	Staff Development		\$ 1,800
	Training Classes/Certifications	\$950	
	CWEA	\$100	
	APWA	\$750	
706.050	Safety Equipment		\$ 1,600
706.073	Uniform & Rags		\$ 1,800
	Aramark Uniforms		



City of Riverbank

Annual Operating Budget -- Fiscal Year 2015-2016

Fund 106: Sewer Fund Summary

Projected Reserve @ July 1, 2015 **\$318,694**

Add:

Projected '15-'16 Revenues **\$2,148,200**

Less:

Requested Appropriations

	<u>SEWER COLLECTION</u>	<u>SEWER TREATMENT</u>
SALARIES & BENEFITS	\$151,500	\$331,200
CONTRACT SERVICES	85,000	157,500
UTILITIES	25,000	350,000
OPERATING EXPENSES	26,300	57,200
BOND EXPENSES	0	9,900
CAPITAL OUTLAY	0	0
TRANSFERS OUT	1,109,800	0
	\$1,397,600	\$905,800

Total Appropriations **\$2,303,400**

Projected Reserve @ June 30, 2016 **\$163,494**

% of Reserve to Budget 7.61%

Structural Surplus (Deficit) **(\$155,200)**

SEWER REVENUES

	BUDGET 14/15	ACTUAL 14/15	BUDGET 15/16
SEWER SERVICE CHARGES	1,871,900	1,618,799	1,926,200
FINES, FORFEITURES, PENALTIES	34,500	30,691	34,800
INTEREST INCOME	3,000	5,387	7,200
INDUSTRIAL PERMITS	65,000	68,482	60,000
INSPECTION FEES (FOG)	500	550	500
MISCELLANEOUS REVENUES	250	0	0
TRANSFER IN for SRF LOAN PYMT	65,600	0	65,600
TRANSFER IN MANAGEMENT FEES	52,100	24,785	53,900
TRANSFER IN OF LOAN PROCEEDS	0		
	\$2,092,850	\$1,748,694	\$2,148,200



City of Riverbank
Annual Operating Budget -- Fiscal Year 2015-2016

Fund:	106	SEWER FUND	Department:	423
Function:		Public Works		SEWER COLLECTION

APPROPRIATION DETAIL

Account	Account Description	FY 2013-14 Actual	FY 2014-15 Budget	2014-15 Expenses To Date	FY 2015-16 Budget	Difference	% Change
Personnel Salaries and Benefits							
701.001	PERSONNEL REGULAR	64,042	84,900	71,925	85,800	900	1%
701.003	PERSONNEL OVERTIME	149	1,500	1,223	500	-1,000	-67%
701.004	STANDBY PAY	12,425	8,000	6,657	8,000	0	0%
708.004	MISC EMPLOYEE BENEFITS	-2,706	0	-4,988	0	0	0%
708.005	MEDICARE	895	1,200	1,014	1,200	0	0%
708.006	PERS RETIREMENT	6,159	9,200	7,798	10,000	800	9%
708.007	PAYROLL TAXES	868	900	868	900	0	0%
708.008	HEALTH DENTAL VISION INSURANCE	27,769	24,900	21,598	25,200	300	1%
708.009	NATIONAL RETIREMENT	4,274	5,800	4,848	6,400	600	10%
708.010	WORKERS' COMPENSATION	9,730	12,500	10,520	13,500	1,000	8%
	Total Personnel Salaries & Benefits	\$123,605	\$148,900	\$121,463	\$151,500	\$2,600	2%
Operating Expenses							
702.030	MAINT. OF OPERATIONS EQUIP.	19,113	15,000	1,079	15,000	0	0%
702.031	RENTS & LEASES (VEHICLE REP/MAINT)	30,000	30,000	1,679	30,000	0	0%
702.032	PROFESSIONAL SERVICES	35,598	30,000	30,270	30,000	0	0%
702.034	OTHER CONTRACT SERVICES	7,771	10,000	6,538	10,000	0	0%
703.023	ADVERTISING	0	250	0	300	50	20%
703.024	POSTAGE	8,816	7,000	10,480	7,000	0	0%
703.025	OFFICE EXPENSE	658	1,000	372	1,000	0	0%
703.049	CHEMICALS	923	1,000	983	1,500	500	50%
704.021	UTILITIES	26,202	25,000	19,584	25,000	0	0%
704.022	COMMUNICATIONS	2,292	2,000	1,900	2,000	0	0%
706.010	DEPRECIATION EXPENSE	173,769	0	0	0	0	0%
706.026	MISCELLANEOUS EXPENSE	1,545	2,000	240	2,000	0	0%
706.027	BOOT & JACKET ALLOWANCE	310	450	249	400	-50	-11%
706.028	SMALL TOOLS	329	500	-289	500	0	0%
706.029	MAINT. OF BLDG & STRUCTURES	4,666	7,000	5,432	7,000	0	0%
706.036	MEMBERSHIP, DUES, BOOKS, ETC.	492	500	245	500	0	0%
706.038	STAFF DEVELOPMENT	1,504	2,000	1,408	2,000	0	0%
706.050	SAFETY EQUIPMENT	216	1,300	11	1,300	0	0%
706.073	UNIFORMS & RAGS	600	800	525	800	0	0%
706.099	BAD DEBTS (SEWER SERVICES)	22,220	0	0	0	0	0%
999.000	TRANSFERS OUT (BOND/CIP FUND)	537,809	535,900	242,182	544,700	8,800	2%
999.000	TRANSFER OUT MANAGEMENT FEE	464,129	539,900	451,802	565,100	25,200	5%
	Total Operating Expenses	\$1,338,962	\$1,211,600	\$774,690	\$1,246,100	\$34,500	3%
CAPITAL OUTLAY							
707.003	EQUIPMENT/PROJECTS	0	0	0	0	0	0%
707.003	EQUIPMENT/PROJECTS-LOAN	0	0	0	0	0	0%
	Total Capital Outlay	\$0	\$0	\$0	\$0	\$0	0%
	Total Department Appropriations	\$1,462,567	\$1,360,500	\$896,153	\$1,397,600	\$37,100	3%

STAFFING 2 - MAINTENANCE WORKERS

Fund 106-423: Sewer Collection

702.030	Maintenance Operation Equipment		\$15,000
702.031	Rents & Leases		\$30,000
702.032	Professional/Special Services		\$30,000
	State Licenses	\$2,000	
	Monitoring Fees	\$3,000	
	Special/Emergency Work	\$10,000	
	CVCWA	\$1,000	
	Work Order Software Maintenance	\$1,000	
	SWRCB Annual Permit	\$3,000	
	Sewer Management Plan	\$10,000	
702.032	Other Contract Services		\$10,000
	Banking Fees		
703.023	Advertising		\$ 300
703.024	Postage		\$ 7,000
703.025	Office Expense		\$ 1,000
703.049	Chemicals		\$ 1,500*
	* Increase due to higher cost of chemicals		
704.021	Utilities		\$25,000
	Pacific Gas & Electric		
704.022	Communications		\$ 2,000
	AT&T Mobility		
	AT&T – Calnet 2		
706.026	Miscellaneous		\$ 2,000
	Computer Replacement	\$750	
	Emergency Needs	\$1,250	
706.027	Boot & Jacket Allowance		\$ 1,400
706.028	Small Tools		\$ 500
706.029	Maintenance of Bldg/Structures		\$ 7,000
	Sewer System Repairs		

706.036	Memberships, Dues, Books, Etc.		\$ 500
	Employee books for Certification	\$305	
	CWEA	\$195	
706.038	Staff Development		\$ 2,000
	Employee Training/Education/Certs.		
706.050	Safety Equipment		\$ 1,300
706.073	Uniform & Rags		\$ 800
	Aramark		



AGENDA ITEM 2.2 (g)
City of Riverbank
Annual Operating Budget -- Fiscal Year 2015-2016

Fund: 106	SEWER FUND	Department: 424	SEWER TREATMENT
Function:	Public Works		

APPROPRIATION DETAIL

Account	Account Description	FY 2013-14 Actual	FY 2014-15 Budget	2014-15 Expenses To Date	FY 2015-16 Budget	Difference	% Change
Personnel Salaries and Benefits							
701.001	PERSONNEL REGULAR	175,622	176,900	149,384	179,300	2,400	1%
701.003	PERSONNEL OVERTIME	28,919	25,000	26,569	25,000	0	0%
708.004	MISC EMPLOYEE BENEFITS	952	0	-18,265	0	0	0%
708.005	MEDICARE	2,754	3,100	2,405	2,600	-500	-16%
708.006	PERS RETIREMENT	21,716	23,800	20,278	29,300	5,500	23%
708.007	PAYROLL TAXES	1,302	1,300	1,302	1,300	0	0%
708.008	HEALTH DENTAL VISION INSURANCE	50,996	51,900	46,887	54,400	2,500	5%
708.009	NATIONAL RETIREMENT	7,893	8,700	7,272	9,600	900	10%
708.010	WORKERS' COMPENSATION	25,760	26,000	21,974	28,200	2,200	8%
708.012	DEFERRED COMPENSATION	1,500	1,600	1,269	1,500	-100	-6%
	Total Personnel Salaries & Benefits	\$317,414	\$318,300	\$259,075	\$331,200	\$12,900	4%
Operating Expenses							
702.030	MAINT. OF OPERATIONS EQUIPMENT	37,871	25,000	18,178	35,000	10,000	40%
702.031	RENTS & LEASES (VEH REP./MAINT)	25,000	25,000	1,217	25,000	0	0%
702.032	PROFESSIONAL SERVICES	59,454	80,000	79,887	95,000	15,000	19%
702.056	TAXES	1,362	2,500	3,494	2,500	0	0%
703.025	OFFICE EXPENSE	2,855	4,000	2,343	4,000	0	0%
703.049	CHEMICALS	2,457	2,500	2,399	2,500	0	0%
704.021	UTILITIES	284,006	400,000	171,436	350,000	-50,000	-13%
704.022	COMMUNICATIONS	403	850	333	900	50	6%
706.010	DEPRECIATION EXPENSE	258,800	0	0	0	0	0%
706.026	MISCELLANEOUS EXPENSE	3,177	2,850	627	2,900	50	2%
706.027	BOOT & JACKET ALLOWANCE	450	600	212	600	0	0%
706.028	SMALL TOOLS	1,174	3,000	3,280	3,000	0	0%
706.029	MAINT. OF BLDG & STRUCTURES	11,415	20,000	13,983	20,000	0	0%
706.036	MEMBERSHIP, DUES, BOOKS, ETC.	1,719	3,000	1,503	3,000	0	0%
706.038	STAFF DEVELOPMENT	1,791	3,000	998	3,000	0	0%
706.050	SAFETY EQUIPMENT	2,759	3,300	1,485	3,300	0	0%
706.053	LEVEE REPAIR & A.C.	8,000	8,000	5,266	8,000	0	0%
706.060	INTEREST PAYMENTS (I-F LOAN)	5,792	4,400	0	3,000	-1,400	-32%
706.073	UNIFORMS & RAGS	3,847	3,000	2,197	3,000	0	0%
706.076	SRF LOAN INTEREST EXPENSE	12,720	11,400	4,049	9,900	-1,500	-13%
999.000	TRANSFERS OUT	0	0	0	0	0	0%
	Total Operating Expenses	\$725,052	\$602,400	\$312,887	\$574,600	-\$27,800	-5%
CAPITAL OUTLAY							
707.003	EQUIPMENT/PROJECTS	0	0	0	0	0	0%
707.043	AERATOR REPLACEMENT	0	0	0	0	0	0%
	Total Capital Outlay	\$0	\$0	\$0	\$0	\$0	100%
	Total Department Appropriations	\$1,042,466	\$920,700	\$571,962	\$905,800	-\$14,900	-2%

STAFFING:
 1 WASTE WATER TREATMENT PLANT SUPERVISOR
 1 SR. WATER WATER TREATMENT PLANT OPERATOR
 1 WASTE WATER TREATMENT PLANT OPERATOR

Fund 106-424: Sewer Treatment

702.030	Maintenance Operation Equipment		\$ 35,000*
	* Increase due to new aeration system		
702.031	Rents & Leases		\$ 25,000
702.032	Professional/Special Services		\$ 95,000*
	* Increase due to additional Regional reporting requirements		
	Lab Analysis	\$10,300	
	Regional Reporting	\$24,000	
	Lab Testing	\$16,500	
	Water Monitoring	\$30,000	
	Misc. Professional Services	\$15,000	
702.056	Pirts & Appraisals, Taxes		\$ 2,500
	Property Taxes		
703.025	Office Expense		\$ 4,000
703.049	Chemicals		\$ 2,500
	Treatment Plant Maintenance		
704.021	Utilities		\$350,000
	Pacific Gas & Electric - Office	\$10,000	
	MID - Treatment Plant	\$340,000	
704.022	Communications		\$ 900
	AT&T Mobility		
706.026	Miscellaneous Expense		\$ 2,900
	Emergency/Unexpected Needs	\$2,300	
	Bottled Water	\$600	
706.027	Boot & Jacket Allowance		\$ 750
706.028	Small Tools		\$ 3,000
706.29	Maintenance of Bldg/Structures/Grds		\$ 20,000
	Treatment Plant Maintenance		
706.036	Memberships, Dues, Books, Etc.		\$ 3,000
	CW Environment Assoc.	\$1,500	
	State Water Resources	\$300	
	Staff Development Books	\$1,200	

706.038	Staff Development Employee Training/Education/Certs/Exams	\$ 3,000
706.050	Safety Equipment	\$ 3,300
706.053	Levee Repair and A.C.	\$ 8,000
706.073	Uniform & Rags Aramark Uniform Services	\$ 3,000



City of Riverbank
Annual Operating Budget -- Fiscal Year 2015-2016

Fund 114: Water Fund Summary

Projected Reserve @ July 1, 2015 **\$697,581**

Add:

Projected '15-'16 Revenues **\$1,756,700**

Less:

Requested Appropriations

	WATER COLLECTION	WATER CONNECTION
SALARY & BENEFITS	\$477,300	\$0
CONTRACT SERVICES	193,000	0
UTILITIES	300,000	0
OPERATING EXPENSES	98,800	0
BOND EXPENSES	0	0
CAPITAL OUTLAY	55,000	0
TRANSFERS OUT	604,900	0
	\$1,729,000	\$0

Total Appropriations **1,729,000**

Projected Reserve @ June 30, 2016 **\$725,281**

% of Reserve to Budget **41.3%**

Structural Surplus **\$27,700**

WATER REVENUES

	BUDGET 14/15	ACTUAL 14/15	BUDGET 15/16
WATER SERVICE CHARGES	\$1,666,000	\$1,416,479	\$1,700,100
GRANTS	\$0	0	\$0
BACKFLOW INSPECTIONS	300	268	300
FINES, FORFEITURES, PENALTIES	46,100	37,581	47,800
INSPECTION FEES	0	150	0
INTEREST INCOME	2,400	4,867	8,000
MISCELLANEOUS REVENUES	1,000	717	500
TRANSFERS IN (FIXED ASSETS)	0	0	0
	\$1,715,800	\$1,460,062	\$1,756,700



AGENDA ITEM 2.2 (h)
City of Riverbank
Annual Operating Budget -- Fiscal Year 2015-2016

Fund: 114	WATER	Department: 433	
Function: Public Works		WATER COLLECTION	

APPROPRIATION DETAIL

Account	Account Description	FY 2013-14 Actual	FY 2014-15 Budget	2014-15 Expenses To Date	FY 2015-16 Budget	Difference	%
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Personnel Salaries and Benefits

701.001	PERSONNEL REGULAR	269,513	268,900	228,749	273,500	4,600	2%
701.003	PERSONNEL OVERTIME	25,746	19,000	25,155	19,000	0	0%
701.004	STANDBY PAY	15,955	13,000	16,521	13,000	0	0%
708.004	MISC EMPLOYEE BENEFITS	6,041	0	-31,940	0	0	0%
708.005	MEDICARE	3,054	3,300	2,629	2,900	-400	-12%
708.006	PERS RETIREMENT	31,459	33,900	28,802	40,400	6,500	19%
708.007	PAYROLL TAXES	2,170	2,200	2,170	2,200	0	0%
708.008	HEALTH DENTAL VISION INSURANCE	64,420	62,700	54,905	65,300	2,600	4%
708.009	NATIONAL RETIREMENT	13,154	14,500	12,121	16,000	1,500	10%
708.010	WORKERS' COMPENSATION	39,215	39,500	33,401	43,000	3,500	9%
708.012	DEFERRED COMPENSATION	1,825	2,000	1,650	2,000	0	0%
Total Personnel Salaries & Benefits		\$472,552	\$459,000	\$374,163	\$477,300	\$18,300	4.0%

Operating Expenses

702.030	MAINT. OF OPERATIONS EQUIPMENT	64,947	68,000	67,469	68,000	0	0%
702.031	RENTS & LEASES (Vehicle Rep/Maint)	22,000	22,000	2,896	22,000	0	0%
702.032	PROFESSIONAL SERVICES*	101,121	93,000	54,489	93,000	0	0%
702.034	OTHER CONTRACT SERVICES	7,889	10,000	6,951	10,000	0	0%
703.023	ADVERTISING	0	250	0	300	50	20%
703.024	POSTAGE	8,816	7,000	11,086	7,000	0	0%
703.025	OFFICE EXPENSE	1,961	2,000	1,632	2,000	0	0%
703.064	BACKFLOW INSPECTION EXPENSES	1,544	3,000	0	3,000	0	0%
703.067	WATER CONSERVATION PROGRAM	0	25,000	583	25,000	0	0%
704.021	UTILITIES	383,644	300,000	240,557	300,000	0	0%
704.022	COMMUNICATIONS	1,720	1,000	1,442	1,200	200	20%
706.010	DEPRECIATION EXPENSE	305,032	0	0	0	0	0%
706.026	MISCELLANEOUS EXPENSE	1,259	2,200	905	2,200	0	0%
706.027	BOOT & JACKET ALLOWANCE	739	750	296	1,000	250	33%
706.028	SMALL TOOLS	599	1,500	146	1,500	0	0%
706.029	MAINT. OF BLDG & STRUCTURES	12,232	25,000	14,832	25,000	0	0%
706.036	MEMBERSHIP, DUES, BOOKS, ETC.	2,002	1,750	721	1,800	50	3%
706.038	STAFF DEVELOPMENT	4,241	4,500	4,166	4,500	0	0%
706.050	SAFETY EQUIPMENT	2,920	2,800	2,297	2,800	0	0%
706.056	STATE & COUNTY WATER FEES	12,295	19,000	16,558	19,000	0	0%
706.073	UNIFORMS & RAGS	2,770	2,500	1,841	2,500	0	0%
706.999	BAD DEBTS (WATER SERVICE)	13,156	0	0	0	0	0%
999.000	TRANSFERS OUT	51,688	51,500	43,425	52,000	500	1%
999.000	TRANSERS OUT MANAGEMENT FEE	462,660	530,900	241,267	552,900	22,000	4%
Total Operating Expenses		\$1,465,235	\$1,173,650	\$713,559	\$1,196,700	\$23,050	2%

CAPITAL OUTLAY

707.002	CAPITAL EXPENDITURES	0	0	0	0	0	0%
707.003	EQUIPMENT/PROJECTS	240	0	0	0	0	0%
707.010	WATER METERS	43,224	50,000	0	50,000	0	0%
707.011	TWO INCH WATER METERS	0	5,000	0	5,000	0	0%
Total Capital Outlay		\$43,464	\$55,000	\$0	\$55,000	\$0	0%

Total Department Appropriations

\$1,981,251	\$1,687,650	\$1,087,722	\$1,729,000	\$41,350	2%
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STAFFING: 1 - WATER SUPERVISOR
 1 - SR. WATER MW
 2 - WATER MW II
 1 - WATER MW I

Fund 114-433: Water Collection

702.030	Maintenance Operation Equipment Water System/Water Wells	\$ 68,000
702.031	Rents & Leases	\$ 22,000
702.032	Professional/Special Services	\$ 93,000
	Software Licenses	\$4,358
	Testing/Sampling	\$10,205
	Backflow Testing	\$7,760
	CRWA	\$937
	American Water Works	\$2,000
	MCC Control Systems	\$920
	SJVAPCD Permit	\$2,020
	E & M Electric & Machinery	\$2,000
	Equarius Waterworks	\$7,000
	Other Services	\$20,000
	Stanislaus, Tuolumne Groundwater Assoc.	\$23,000
702.034	Other Contract Services	\$ 10,000
703.023	Advertising	\$ 300
703.024	Postage	\$ 7,000
703.025	Office Expense	\$ 2,000
703.064	Backflow Inspection Expenses Testing	\$ 3,000
703.067	Water Conservation Program	\$ 25,000
704.021	Utilities	\$300,000
	Pacific Gas & Electric	\$172,000
	MID	\$128,000
704.022	Communications AT&T Mobility	\$ 1,200
706.026	Miscellaneous Expense	\$ 2,200
	Emergency/Unexpected Needs	\$1,500
	Computer Replacement	\$700
706.027	Boot & Jacket Allowance	\$ 1,050

706.028	Small Tools		\$ 1,500
706.029	Maintenance of Buildings/Structures		\$ 25,000
	Water System Repairs/Maintenance		
706.036	Memberships, Dues, Books, Etc.		\$ 1,800
	Employee Books for Certification Exams	\$1,300	
	American Waterworks	\$500	
706.038	Staff Development		\$ 4,500
	Employee Training/Education/Certifications	\$1,500	
	CWEA Classes/Training	\$1,500	
	CRWA Classes/Training	\$1,500	
706.050	Safety Equipment		\$ 2,800
706.056	State/County Fees		\$ 19,000
	California Department of Public Health	\$13,440	
	SJVAPCD	\$5,560	
706.073	Uniform & Rags		\$ 2,500
	Aramark		
707.010	Water Meters		\$ 50,000
707.011	Two Inch Water Meters		\$ 5,000



City of Riverbank
Annual Operating Budget -- Fiscal Year 2015-2016

Fund 119: Vehicle Maintenance Fund

Reserve @ July 1, 2015 **\$0**

Add:

Projected '15-'16 Revenues **\$308,300**

Less:

Requested Appropriations

SALARY & BENEFITS	\$96,200
OPERATING EXPENSES	212,100
TRANSFER OUT	0
CAPITAL OUTLAY	0

Total Appropriations **\$308,300**

Projected Reserve @ June 30, 2016 **\$0**

EQUIPMENT POOL REVENUES

	BUDGET 14/15	ACTUAL 14/15	BUDGET 15/16
SALE OF FUEL	15,000	11,702	15,000
VEHICLE & EQUIP RENTAL	125,000	0	125,000
MAINT. CHARGES - LABOR	91,900	0	96,200
MAINT. CHARGES - PARTS	87,740	0	71,800
SALE OF CAPITAL ASSETS	0	721	0
MISCELLANEOUS REVENUES	250	0	300
TRANSFERS IN	0	0	0
	\$319,890	\$12,423	\$308,300



City of Riverbank
Annual Operating Budget -- Fiscal Year 2015-2016

Fund: 119	EQUIPMENT POOL	Department: 442
Function:	Public Works	Vehicle Maintenance

APPROPRIATION DETAIL

Account	Account Description	FY 2013-14 Actual	FY 2014-15 Budget	2014-15 Expenses To Date	FY 2015-16 Budget	Difference	% Change
Personnel Salaries and Benefits							
701.001	PERSONNEL REGULAR	58,293	58,600	49,984	59,600	1,000	2%
708.004	MISC EMPLOYEE BENEFITS	188	0	-8,273	0	0	0%
708.005	MEDICARE	757	900	657	900	0	0%
708.006	PERS RETIREMENT	7,223	7,900	6,768	9,800	1,900	24%
708.007	PAYROLL TAXES	434	400	434	400	0	0%
708.008	HEALTH DENTAL VISION INSURANCE	18,018	12,800	9,554	12,900	100	1%
708.009	NATIONAL RETIREMENT	2,631	2,900	2,424	3,200	300	10%
708.010	WORKERS' COMPENSATION	8,666	8,400	7,265	9,400	1,000	12%
	Total Personnel Salaries & Benefits	\$96,210	\$91,900	\$68,813	\$96,200	\$4,300	5%
Operating Expenses							
702.030	MAINT. OF OPERATIONS EQUIPMENT	1,250	3,200	4,118	3,200	0	0%
702.038	SPRINT LEASE/PURCHASE	2,640	2,640	2,865	2,600	-40	-2%
702.044	CNG FUELING PUMP MAINTENANCE	13,011	20,000	12,859	20,000	0	0%
703.025	OFFICE EXPENSE	314	300	329	300	0	0%
704.021	UTILITIES	22,507	30,000	15,862	30,000	0	0%
704.022	COMMUNICATIONS	957	1,500	498	1,500	0	0%
705.040	VEHICLE MAINTENANCE EXPENSE	70,868	65,000	54,419	65,000	0	0%
705.041	VEHICLE FUEL	68,910	80,000	58,245	80,000	0	0%
706.026	MISCELLANEOUS EXPENSE	121	300	549	300	0	0%
706.027	BOOT & JACKET ALLOWANCE	150	200	0	200	0	0%
706.028	SMALL TOOLS	515	800	777	1,000	200	25%
706.036	MEMBERSHIP, DUES, BOOKS, ETC.	0	250	100	300	50	20%
706.037	TRAVEL,CONF & MEETINGS	35	500	0	500	0	0%
706.040	PERMITS & LICENSES	2,467	3,000	1,347	3,000	0	0%
706.050	SAFETY EQUIPMENT	1,112	1,100	108	1,100	0	0%
706.056	STATE/COUNTY FEES	978	1,100	978	1,100	0	0%
706.073	UNIFORMS & RAGS	1,331	2,000	811	2,000	0	0%
	Total Operating Expenses	\$187,166	\$211,890	\$153,865	\$212,100	\$210	0%
CAPITAL OUTLAY							
707.002	CAPITAL EXPENDITURES	0	16,100	16,144	0	-16,100	-100%
	Total Capital Outlay	\$0	\$16,100	\$16,144	\$0	-\$16,100	-100%
	Total Department Appropriations	\$283,376	\$319,890	\$238,822	\$308,300	-\$11,590	-4%

STAFFING: 1 CITY MECHANIC

Fund 119: Equipment Pool

702.030	Maintenance Operation Equipment Certified Operator Testing		\$ 3,200
702.038	Sprint Lease/Purchase Phone Service		\$ 2,600
703.044	CNG Maintenance		\$ 20,000
703.025	Office Expense		\$ 300
704.021	Utilities		\$ 30,000
	PG & E	\$ 20,000	
	MID	\$ 10,000	
704.022	Communications AT&T Mobility/CalNet 2		\$ 1,500
705.040	Vehicle Maintenance Expense		\$ 65,000
705.041	Vehicle Fuel Gas/CNG		\$ 80,000
706.026	Miscellaneous Expense		\$ 300
706.027	Boot & Jacket Allowance		\$ 250
706.028	Small Tools		\$ 1,000
706.036	Memberships, Dues, Books, Etc.		\$ 300
706.037	Travel, Conference & Meetings Mechanic Conferences/Meetings		\$ 500
706.040	Permits & Licenses SJVAPCD State Board of Equalization		\$ 3,000
706.050	Safety Equipment		\$ 1,100
706.056	State/County Fees Property Taxes		\$ 1,100
706.73	Uniform & Rags Aramark		\$ 2,000



City of Riverbank
Annual Operating Budget -- Fiscal Year 2015-2016
5/15/2015

Fund 101: General Fund

Projected Reserve @ July 1, 2015 **10.0%** **\$867,450**

Add:
Projected FY 2015-2016 Revenues **\$8,357,700**

Less:
Requested Appropriations by Department

CITY COUNCIL	401	\$106,850
CITY MANAGER	402	226,900
FINANCE	403	663,800
LEGAL	404	217,300
PLANNING	405	404,000
BUILDING	406	242,700
BUILDING MAINTENANCE	407	159,700
ADMINISTRATIVE SERVICES	408	643,300
POLICE	409	3,810,300
CODE COMPLIANCE	411	229,900
DEVELOP. SERVICES ADMIN.	412	666,450
STREET MAINTENANCE	413	47,800
PARKS	414	675,000
ECONOMIC DEVELOPMENT	439	124,900
RECREATION	459	362,300

Total Appropriations **\$8,581,200**

Projected Reserve @ June 30, 2016 **\$643,950**

% of Reserve To Revenues **7.7%**

10% Reserve Requirement **\$835,770**

Surplus/(Deficit) to Reserve Requirement **-\$191,820**

Structural Surplus/(Deficit) [Rev vs. Exp] **-\$223,500**

ED Bank Loan Payoff 125,000
-\$98,500