

**PARKS AND RECREATION ADVISORY
COMMITTEE**

Sammi Martinez
Alex Rodriguez
Seabre Dillard
Corinna Romo
Sara Malough



CITY OF RIVERBANK
**Parks and Recreation Advisory
Committee Regular Meeting**
Parks and Recreation Office
6707 Third Street, Suite C
Riverbank, CA 95367

JULY 17, 2024 – 6:30 P.M.

(THE AGENDA PACKET IS ONLINE AT [HTTP://WWW.RIVERBANK.ORG/AGENDACENTER](http://www.riverbank.org/agendacenter))

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **AGENDA CHANGES**

4. CONFLICT OF INTEREST

Any Committee Member or Staff who has a direct Conflict of Interest on any scheduled agenda item to be considered is to declare their conflict at this time.

5. PUBLIC COMMENTS (No action can be taken)

At this time, members of the public may comment on any item not appearing on the agenda, and within the subject matter jurisdiction of the Parks and Recreation Advisory Committee. Individual comments will be limited to a **maximum of 3 minutes (or as stated by the presiding Officer)** and time cannot be yielded to another person. Under State Law, matters presented during the public comment period cannot be discussed or acted upon.

6. PRESENTATIONS (Informational only)

Item 6.1 National Park Service Kickoff Presentation

Item 6.2 Director's Report

7. CONSENT CALENDAR

Item 7.1 Approval of the Parks and Recreation Advisory Committee Minutes for June 18th, 2024.

8. COMMITTEE COMMENTS (Information Only- No action to be taken)

Item 8.1 Committee Comments

9. ADJOURNMENT

The Next Regular Parks and Recreation Advisory Committee will be on: Wednesday, August 21, 2024 at 6:30 PM in the Parks and Recreation Offices

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury, under the laws of the State of California that the foregoing agenda was posted at the meeting location, on the North City Hall public exterior bulletin board, Plaza Del Rio Bulletin, Riverbank Community Center exterior bulletin, and the City's website 72 hours prior to the meeting in accordance to the California Ralph M. Brown Act.

Posted this 11th Day of July, 2024

/s/ Michael Patton, Parks and Recreation Director



ADA COMPLIANCE STATEMENT

In compliance with the Americans with Disabilities Act, and the Governor's Executive Order N-29-20, the City will make every effort to make reasonable modifications or accommodations from individuals with disabilities. Contact the Administration Dept. at (209) 863-7122 or the City Clerk at cityclerk@riverbank.org at least (48) hours prior to the meeting to enable the City to make reasonable arrangements for accessibility.

NOTICE REGARDING NON-ENGLISH SPEAKERS

Pursuant to California Constitution Article III, Section IV, establishing English as the official language for the State of California, and in accordance with California Code of Civil Procedures Section 185, which requires proceedings before any State Court to be in English, notice is hereby given that all proceedings before the City of Riverbank Parks and Recreation Advisory Committee shall be in English and anyone wishing to address the Council is required to have a translator present who will take an oath to make an accurate translation from any language not English into the English language.

SUBMITTING PUBLIC COMMENTS FOR THE RECORD

Written comments must be received **before 4:00 p.m.** on the date of the meeting in order for them to be distributed to the Committee prior to consideration of the matter. Written comments will not be read aloud at the meeting, but will be reported as received for the record. If you do not receive an acknowledgement of receipt within an hour of submission or by 5:00 pm, please call the Parks and Recreation Office at (209) 863-7140 or the Administration Dept. at (209) 863-7122.

ACCEPTABLE METHODS OF SUBMITTING COMMENTS BEFORE THE 4:00 PM DEADLINE

- **Via Mail Service:** Mail comments to City of Riverbank, Attn. Parks and Recreation, 6707 Third Street, Suite C, Riverbank, CA 95367. (Call 209-863-7198 / 209-863-7122 to ensure they were received.)
- **Via Email:** Mail to mpatton@riverbank.org. (*Note: This technology is not a guaranteed method.*) Indicate Agenda Item # in the **subject line**. (Call 209-863-7198 / 209-863-7140 to ensure receipt.)
- **Oral Comments In-Person:** The Chairperson will ask the public if anyone wishes to comment, at that time you may approach the podium.

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CITY OF RIVERBANK

**Parks and Recreation Advisory
Committee Regular Meeting**

Council Chambers
6707 Third Street, Suite B
Riverbank, CA 95367

JUNE 19, 2024 – 6:30 P.M.

(THE AGENDA PACKET IS ONLINE AT [HTTP://WWW.RIVERBANK.ORG/AGENDACENTER](http://www.riverbank.org/agendacenter))

1. CALL TO ORDER- Parks and Recreation Advisory Committee Chair, Sammi Martinez called meeting to order at 6:00 PM

2. ROLL CALL- Michael Patton conducted Roll Call

Members of the Parks and Recreation Advisory Committee present:

Sammi Martinez
Seabre Dillard
Alex Rodriguez
Sara Malough

Members of the Parks and Recreation Advisory Committee absent:

Corinna Romo

3. AGENDA CHANGES

No agenda changes were made.

4. CONFLICT OF INTEREST

Any Committee Member or Staff who has a direct Conflict of Interest on any scheduled agenda item to be considered is to declare their conflict at this time.

No Conflict of Interests were expressed.

5. PUBLIC COMMENTS (No action can be taken)

At this time, members of the public may comment on any item not appearing on the agenda, and within the subject matter jurisdiction of the Parks and Recreation Advisory Committee. Individual comments will be limited to a **maximum of 3 minutes (or as stated by the presiding Officer)** and time cannot be yielded to another person. Under State Law, matters presented during the public comment period cannot be discussed or acted upon.

Rich Holmer shared a letter written by local resident Cal Campbell in regards to property located at the corner of Stanislaus Street and Jackson Ave. The comment was related to the 2 acres property owned by the City of Riverbank and the city considering plans to develop the space into transitional housing. Rich expressed concern for this part of the city not having a local park available to residents and that the property should be developed into parks space. Rich

highlighted that there are many other projects throughout town that will accommodate this housing need and the district where this property is located currently has sufficient housing units to meet this need. Rich invited members of the Parks and Recreation Advisory Committee to advocate for this space to be developed into park space.

No further comments were provided by the public.

6. PRESENTATIONS (Informational only)

Item 6.1 Director's Report

Parks and Recreation Director Michael Patton presented a director's report to inform the committee of the actions of the parks and recreation department in the month of June. Items that were presented were the department's recreation programs, events, and activities. A presentation of the department's current projects, facilities, and other updates were made.

7. CONSENT CALENDAR

Item 7.1 **Approval of the Parks and Recreation Advisory Committee Minutes for May 29th**

Action: By motion moved and seconded (Sara Malough, Alex Rodriguez, 3-0) to approve item 7.1 Approval of the Parks and Recreation Advisory Committee Minutes for May 29th. Seabre Dillard abstained.

8. NEW BUSINESS

Item 8.1 **Discuss Upcoming Community Events such as Cheese and Wine Festival and the Riverbank Tuesday Market.**

Action: Parks and Recreation Director Michael Patton displayed a presentation on the work the parks and recreation department has performed in preparation for the Cheese and Wine Festival. The presentation including potential activities, event layout, marketing strategy, and budget. Committee members provided input and feedback on the planning of the event and made suggestions for improvements.

Item 8.2 **Discuss Department's Contracts with Outside Organizations, Groups, and Entities.**

Action: Michael Patton provided a list of current department contracts with outside organizations, groups, and entities. No further discussion on the topic was made.

Item 8.3 Discuss Upcoming Volunteer Opportunities for Committee Members and Residents in Parks and Recreation.

Action: A discussion was made about potential volunteer opportunities for the community and for the committee to participate in. Michael Patton shared that if committee members would like to volunteer or had ideas for projects, to contact him and inform him of the ideas.

Item 8.4 Review and Discuss Riverbank Parks and Recreation Facilities.

Action: Michael Patton shared that the department plans to publish community surveys in regards to the parks facilities. If committee members had feedback and input on said facilities, they could participate in the surveys.

8. COMMITTEE COMMENTS (Information Only- No action to be taken)

Item 8.1 Committee Comments

No committee comments were provided at this time.

9. ADJOURNMENT

There being no further business, Parks and Recreation Director Michael Patton adjourned the meeting at 8:30 PM to the next regular scheduled Parks and Recreation Advisory Committee meeting of July 17th at 6:30 PM

Attest (Adopted 7/17/2024)

Approved

Michael Patton
Parks and Recreation Director

Sammi Martinez
Chairperson