

CITY COUNCIL / LRA BOARD

Mayor/Chair

Rachel Hernandez

Council/Authority Members

District 1 - Luis Uribe

Vice Mayor District 2 – Cindy Fosi

District 3 – John Pimentel

District 4 – Stacy Call



CITY OF RIVERBANK

Regular City Council and Local Redevelopment Authority Board Meetings

Council Chambers

6707 Third Street, Suite B

Riverbank, CA 95367



TUESDAY, SEPTEMBER 23, 2025 – 6:00 P.M.

(THE AGENDA PACKET IS ONLINE AT [HTTP://WWW.RIVERBANK.ORG/AGENDACENTER](http://www.riverbank.org/agendacenter))

1. CALL TO ORDER

2. FLAG SALUTE

3. INVOCATION

4. ROLL CALL

5. AGENDA CHANGES

6. CONFLICT OF INTEREST

Any Council/Authority Member or Staff who has a direct Conflict of Interest on any scheduled agenda item to be considered is to declare their conflict at this time.

7. PRESENTATIONS (Informational only)

Item 7.1 **Pacific Gas & Electric (PG&E) Programs-**It is recommended that the City Council receive a presentation by Nathan Alonzo, PG&E Local Government Affairs Representative for the Central Valley.

Item 7.2 **Presentation – SRD Youth Engagement Study– Presentation by Kate Trompetter, Project Resolve.** - It is recommended that the City Council receive a presentation from Kate Trompetter who facilitates Project Resolve on the results of her latest youth engagement study with Riverbank students.

Item 7.3 **Presentation- Cheese and Wine Festival Update-** It is recommended that the City Council receive a presentation for the Director of Parks and Recreation regarding updates to the Cheese and Wine Festival 2025.

8. PUBLIC COMMENTS (No action can be taken)

At this time, members of the public may comment on any item **not appearing** on the agenda, and within the subject matter jurisdiction of the City Council/LRA Board. Individual comments will be limited to a **maximum of 3 minutes (or as stated by the presiding Officer)** and time cannot be yielded to another person. Under State Law, matters presented during the public comment period cannot be discussed or acted upon.

Refer to the last page of this agenda for the Public Comment Procedures via ZOOM.

IN PERSON COMMENTS

PLEASE FILL OUT A COMMENT CARD AND RETURN TO THE CITY CLERK

9. CONSENT CALENDAR (No Obligation to Read Aloud)

All items listed on the Consent Calendar are to be acted upon by a single action of the City Council/LRA Board unless requested by an individual Council/Authority Member or member of the public for special consideration. Otherwise, the recommendation of staff will be accepted and acted upon by motion of the City Council/LRA Board.

Item 9.1 **Waive Readings.** All Readings of ordinances and resolutions, except by title, are waived.

Item 9.2 **Approval** of the City Council and Local Redevelopment Authority Board Minutes for September 9, 2025.

Item 9.3 **Acceptance** of the Patterson Road Overlay Project between Claus Road and Snedigar Road and Authorization to File a Notice of Completion.

Item 9.4 **Resolution** Declaring Certain Property Surplus as Listed in Exhibit A and Authorizing Its Disposition.

Item 9.5 **Resolution** Approving a Memorandum of Understanding (MOU) with Cambridge Academies for the Operation of Sierra House Transitional Housing Facility and Day Use Facility.

10. PUBLIC HEARING- NO ITEMS SCHEDULED.

11. NEW BUSINESS

Item 11.1 **Resolution Approving an Agreement with CivicPlus for Agenda and Meeting Management Software-**It is recommended that the City Council authorize the City Manager to enter into an agreement with CivicPlus for the purchase and implementation of the Agenda and Meeting Management (AMM) Select Pro Premium package, in the amount of \$10,200 for the first year with an ongoing annual fee of \$6,300 (subject to a 5% annual uplift beginning in year two).

Item 11.2 **Consideration of the Termination of the Opportunity Stanislaus Memorandum of Understanding-** By Minute Order, City Council to consider termination of the current Memorandum of Understanding between the City of Riverbank and Opportunity Stanislaus

12. COUNCIL REFERRALS

Item 12.1 **Turf Replacement Program-** It is recommended that the City Council receive a presentation from Vice Mayor Cindy Fosi, regarding amendments to the Turf Replacement Program Guidelines.

Item 12.2 **Speed Hump Policy-** It is recommended that the City Council receive a presentation from Councilmember District 2, Luis Uribe, regarding a Speed Hump Policy.

Item 12.3 **Riverbank Police Services Staffing Request-** It is recommended that the City Council receive a presentation from Councilmember District 4, Stacy Call, regarding staffing requests for Riverbank Police Services.

13. COMMENTS/REPORTS

A brief report on notable attendance of a meeting or conference or other notable topics of City business shall be made. The Brown Act does not allow for discussion or action of items by the City Council/LRA Board during this time.

Item 13.1 Staff

Item 13.2 Council/Authority Member

Item 13.3 Mayor/Chair

14. CLOSED SESSION

The public will have a limit of **3 minutes** to comment on Closed Session item(s) as set forth on the agenda prior to the City Council/LRA Board recessing to Closed Session

Item 14.1 **CONFERENCE WITH LABOR NEGOTIATORS**
(Pursuant to Government Code §54957.6)
Agency representative: City Manager Marisela H. Garcia
Employee Organizations: Riverbank Mid-Management Employee Association.

Item 14.2 **CONFERENCE WITH LABOR NEGOTIATORS**
(Pursuant to Government Code §54957.6)
Agency representative: City Manager Marisela H. Garcia
Employee Organizations: Riverbank Miscellaneous Employees

Item 14.3 **LIABILITY CLAIMS**
Pursuant to Government Code § 54961)
Claimant: Maria Cruz & Xavier Dominic Cruz
Agency Claimed Against: City of Riverbank

Item 14.4 **LIABILITY CLAIMS**
Pursuant to Government Code § 54961)
Claimant: Melissa Cruz, Jorge Cruz and Leo Cruz
Agency Claimed Against: City of Riverbank

15. REPORT FROM CLOSED SESSION

Item 15.1 **Report from Item 14.1**
CONFERENCE WITH LABOR NEGOTIATORS
(Pursuant to Government Code §54957.6)
Agency representative: City Manager Marisela H. Garcia
Employee Organizations: Riverbank Mid-Management Employee Association.

Item 15.2 **Report from Item 14.2**
CONFERENCE WITH LABOR NEGOTIATORS
(Pursuant to Government Code §54957.6)
Agency representative: City Manager Marisela H. Garcia
Employee Organizations: Riverbank Miscellaneous Employees

Item 15.3 **Report from Item 14.3**
LIABILITY CLAIMS
Pursuant to Government Code § 54961)
Claimant: Maria Cruz & Xavier Dominic Cruz
Agency Claimed Against: City of Riverbank

Item 15.4 **Report from Item 14.4**
LIABILITY CLAIMS
Pursuant to Government Code § 54961)
Claimant: Melissa Cruz, Jorge Cruz and Leo Cruz
Agency Claimed Against: City of Riverbank

16. ADJOURNMENT

The Next Regular City Council Meeting will be on: [Tuesday, October 14, 2025](#)

AFFIDAVIT OF POSTING
I hereby certify under penalty of perjury, under the laws of the State of California that the foregoing agenda was posted at the meeting location, on the North City Hall public exterior bulletin board, South City Hall public exterior Bulletin, Riverbank Community Center exterior bulletin, and the City's website 72 hours prior to the meeting in accordance to the California Ralph M. Brown Act. Posted this 18th Day of September 2025 /s/ <u>Gabriela Hernandez, CMC, City Clerk</u>

ADA COMPLIANCE STATEMENT

In compliance with the Americans with Disabilities Act, and the Governor's Executive Order N-29-20, the City will make every effort to make reasonable modifications or accommodations from individuals with disabilities. Contact the Administration Dept. at (209) 863-7122 or the City Clerk at cityclerk@riverbank.org at least (48) hours prior to the meeting to enable the City to make reasonable arrangements for accessibility.

NOTICE REGARDING NON-ENGLISH SPEAKERS

Pursuant to California Constitution Article III, Section IV, establishing English as the official language for the State of California, and in accordance with California Code of Civil Procedures Section 185, which requires proceedings before any State Court to be in English, notice is hereby given that all proceedings before the City of Riverbank City Council/LRA Board shall be in English and anyone wishing to address the Council is required to have a translator present who will take an oath to make an accurate translation from any language not English into the English language.



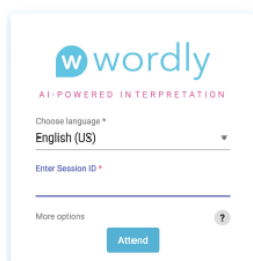
How to Use Live Spanish Translation/ Como Usar Traducción en Español En Vivo

STEP 1/PASO 1



Scan QR Code
Escanea el código

STEP 2/ PASO 2



Choose Spanish language
Escoja el idioma Español

STEP 3/ PASO 3



Read Captions on Device
Use headset for Audio
Lea subtítulos en su aparato
Use auriculares para audio

<https://attend.wordly.ai/join/LHDA-5715>



TELECONFERENCE/VIRTUAL PLATFORM PUBLIC PARTICIPATION COMMENT PROCEDURES FOR CITY COUNCIL MEETING HELD IN CONFORMANCE WITH THE BROWN ACT

PUBLIC “LIVE” VIEWING

- **Government Channel: Charter– 2 -NOT AVAILABLE AT THIS TIME**
- YouTube Live – City of Riverbank
- Via ZOOM Platform (See instructions below)

SUBMITTING PUBLIC COMMENTS FOR THE RECORD

Written comments must be received before 5:00 p.m. on the date of the meeting in order for them to be distributed to the Council prior to consideration of the matter. **Written comments will not be read aloud at the meeting**, but will be reported as received for the record. If you do not receive an acknowledgement of receipt within an hour of submission or by 5:00 pm, please call the City Clerk’s Office at (209) 863-7198 or the Administration Dept. at (209) 863-7122.

ACCEPTABLE METHODS OF SUBMITTING COMMENTS **BEFORE THE 5:00 PM DEADLINE**

- **Via Mail Service:** Mail comments to City of Riverbank, Attn. City Clerk, 6707 Third Street, Suite A, Riverbank, CA 95367. (Call 209-863-7198 / 209-863-7122 to ensure they were received.)
- **Via Email:** Mail to cityclerk@riverbank.org *(Note: This technology is not a guaranteed method.)*
 - Indicate Agenda Item # in the **subject line**. (Call 209-863-7198 /209-863-7122 to ensure receipt)
- **Oral Comments In-Person:** The Mayor will ask the public if anyone wishes to comment, at that time you may approach the podium.
- **Oral Comments Via Zoom:** The Mayor will announce when public comments may be made for a limit of 3 minutes on the agenda item being considered, at which time you will:
(please make sure the volume on your video device or any nearby device is turned down.)
 - Using a computer – click on the “raise hand” feature in the webinar controls. This will alert staff that you wish to speak, and you will be unmuted.
 - Using a Phone – press ***9** to “raise the hand”. This will alert staff that you wish to speak, and you will be unmuted.

Teleconference Phone Number (This system is a backup for ZOOM technical difficulties only when providing oral comments.) If there are technical difficulties or disconnection with ZOOM while making oral comments, please immediately call the **teleconference phone number (209) 863-7151** so that Council may receive your comments. Council will be waiting for your call. Thank you

JOIN THE MEETING VIA ZOOM PLATFORM

Join by this link: <https://us02web.zoom.us/j/89443415826>

Join by accessing website: <https://zoom.us/join>, enter Webinar ID: **894 4341 5826**

Join by telephone: **1 669 444 9171 OR 1 669 900 9128**, plus Webinar ID: **894 4341 5826**

Learn about using ZOOM - Visit <https://zoom.us/j/94943925973?status=success> for a free account or to download the app.

RIVERBANK CITY COUNCIL / LOCAL REDEVELOPMENT AUTHORITY

AGENDA ITEM NO. 7.1

SECTION 7: PRESENTATIONS

Meeting Date:	September 23, 2025
Subject:	Pacific Gas & Electric (PG&E) Programs
From:	Marisela H. Garcia, City Manager

RECOMMENDATION

It is recommended that the City Council receive a presentation by Nathan Alonzo, PG&E Local Government Affairs Representative for the Central Valley.

SUMMARY

Nathan Alonzo, with PG&E will provide a presentation to share information on programs and incentives available to residents in our community.

STRATEGIC PLAN

While this item is not a Strategic Plan objective, it is related to the City Council's goal to "Improve Public Communications."

FINANCIAL IMPACT

There is no financial impact associated with this presentation.

ATTACHMENTS

None.

RIVERBANK CITY COUNCIL / LOCAL REDEVELOPMENT AUTHORITY

AGENDA ITEM NO. 7.2

SECTION 7: PRESENTATIONS

Meeting Date:	September 23, 2025
Subject:	Presentation – SRD Youth Engagement Study– Presentation by Kate Trompetter, Project Resolve.
From:	Marisela H. Garcia, City Manager
Submitted by:	Ed Ridenour, Police Chief

RECOMMENDATION

It is recommended that the City Council receive a presentation from Kate Trompetter who facilitates Project Resolve on the results of her latest School Resource Deputy (SRD) youth engagement study with Riverbank students.

SUMMARY:

Project Resolve is committed to fostering trust and strong relationships between law enforcement and the community through ongoing testing, learning, and adaptation. The initiative focuses on addressing difficult questions and striving to create a more caring, empathetic, and prosperous environment.

Currently, Project Resolve is comprised of local law enforcement leaders and approximately 40 community members, all of whom are committed to understanding each other's perspectives and addressing the community's needs. The goal is to cultivate relationships founded on trust, respect, and accountability, and to ensure a safe and healthy community.

Recently, Kate Trompetter of Project Resolve conducted a youth engagement study with Riverbank students, building on an original study conducted prior to the introduction of the School Resource Deputy about two years ago. Now, after a year with a School Resource Deputy in place, Kate has facilitated a follow-up study to gauge how students perceive the role of this deputy on campus. She will present the findings and share insights on students' views regarding the School Resource Deputy.

FINANCIAL IMPACT

There is no financial impact with the report.

RIVERBANK CITY COUNCIL / LOCAL REDEVELOPMENT AUTHORITY

AGENDA ITEM NO. 7.3

SECTION 7: PRESENTATIONS

Meeting Date:	September 23, 2025
Subject:	Presentation - Cheese and Wine Festival Update
From:	Marisela H. Garcia, City Manager
Submitted by:	Michael Patton, Parks and Recreation Director

RECOMMENDATION

It is recommended that the City Council receive a presentation for the Director of Parks and Recreation regarding updates to the Cheese and Wine Festival 2025.

SUMMARY

The Riverbank Parks and Recreation Department is providing a presentation on the upcoming Cheese and Wine Festival that will take place in Downtown Riverbank on October 11, 2025.

FINANCIAL IMPACT

There is no financial impact with the report.

RIVERBANK CITY COUNCIL / LOCAL REDEVELOPMENT AUTHORITY

AGENDA ITEM NO. 9.1

SECTION 9: CONSENT CALENDAR

Meeting Date:	September 23, 2025
Subject:	Waiver of Readings
From:	Marisela H. Garcia, City Manager
Submitted by:	Gabriela Hernandez, City Clerk/LRA Secretary

RECOMMENDATION

It is recommended that the City Council / LRA Board approve the waiver of readings of any proposed ordinances and resolutions for consideration, except by title.

SUMMARY

In lieu of reading the entire text of a proposed ordinance or resolution that is introduced for consideration for adoption and approval, by majority vote, the City Council/LRA Board may waive the reading of the text and introduce the ordinance or resolution by title only for the record.

The full text of the proposed ordinances and resolutions, and any related documents that are part of the agenda packet, are available for review by the public on the City's website and in the City Clerk's office at City Hall (North) upon distribution to a majority of the City Council/LRA Board; typically 72 hours prior to the scheduled date and time of the meeting.

FINANCIAL IMPACT

There is no financial impact to this item.

ATTACHMENTS

There are no attachments to this report.

RIVERBANK CITY COUNCIL / LOCAL REDEVELOPMENT AUTHORITY

AGENDA ITEM NO. 9.2

SECTION 9: CONSENT CALENDAR

Meeting Date:	September 23, 2025
Subject:	Approval of the City Council and Local Redevelopment Authority Board Minutes for September 9, 2025.
From:	Marisela H. Garcia, City Manager
Submitted by:	Gabriela Hernandez, City Clerk/LRA Secretary

RECOMMENDATION

It is recommended that the City Council/ Local Redevelopment Authority Board approve the City Council/LRA Meeting Minutes of September 9, 2025.

SUMMARY

The Draft Minutes of the City Council and the Local Redevelopment Authority Board meeting have been prepared for review and approval.

FINANCIAL IMPACT

There is no financial impact to this item.

ATTACHMENTS

1. City Council/LRA Meeting Minutes for September 9, 2025.

CITY COUNCIL / LRA BOARD

Mayor/Chair
Rachel Hernandez
Council/Authority Members:
District 1-Luis Uribe
Vice Mayor -District 2-Cindy Fosi
District 3-John Pimentel
District 4-Stacy Call



CITY OF RIVERBANK

**Regular City Council and
Local Redevelopment Authority
Board Meetings**
Council Chambers
6707 Third Street, Suite B
Riverbank, CA 95367



TUESDAY, SEPTEMBER 9, 2025 – 6:00 P.M.

(THE AGENDA PACKET IS ONLINE AT [HTTP://WWW.RIVERBANK.ORG/AGENDACENTER](http://www.riverbank.org/agendacenter))

- 1. CALL TO ORDER** -Mayor / Chair Hernandez called the meeting to order at 6:00pm
- 2. FLAG SALUTE** –Vice Mayor Fosi led the pledge of allegiance.
- 3. INVOCATION** – Reverend Randy Richardson provided the invocation.
- 4. ROLL CALL** – City Clerk Hernandez conducted Roll Call.

Members of the City Council / Local Redevelopment Authority Board present:

Council Member / Authority Member District 1 Luis Uribe
Council Member/ Authority Member District 3 John Pimentel
Council Member / Authority Member District 4 Stacy Call
Vice Mayor / Vice Chair District 2 Cindy Fosi
Mayor / Chair Rachel Hernandez

5. AGENDA CHANGES

No Agenda Changes.

6. CONFLICT OF INTEREST

Any Council/Authority Member or Staff who has a direct Conflict of Interest on any scheduled agenda item to be considered is to declare their conflict at this time.

None Declared.

7. PRESENTATIONS (Informational only)

Item 7.1 **Proclamation for Hispanic Heritage Month September 15th to October 15th, 2025 and Honoring Jeanette Reyes.** - It is recommended that the City Council present the Proclamation in honor of Hispanic Heritage Month from September 15th to October 15th, 2025, to Riverbank resident Jeanette Reyes.

Mayor Hernandez read and presented the Proclamation honoring Hispanic Heritage Month to resident Jeanette Reyes.

Item 7.2 **Presentation – KSN, RRRWP Updates-** It is recommended that the City Council receive a presentation from KSN, regarding project history and status for the Riverbank Regional Recycled Water Project (RRRWP).

Neal Cowell, with KSN gave a PowerPoint presentation on the Project History and status of the Riverbank Regional Recycled Water Project.

Item 7.3 **Presentation- Bartle & Wells-** It is recommended that the City Council receive a presentation from Bartle & Wells, regarding funding for the Riverbank Regional Recycled Water Project (RRRWP).

Erik Helgeson with Bartle & Wells, gave a PowerPoint presentation regarding funding for the Riverbank Regional Recycled Water Project.

8. PUBLIC COMMENTS (No action can be taken)

At this time, members of the public may comment on any item not appearing on the agenda, and within the subject matter jurisdiction of the City Council/LRA Board. Individual comments will be limited to a **maximum of 3 minutes (or as stated by the presiding Officer)** and time cannot be yielded to another person. Under State Law, matters presented during the public comment period cannot be discussed or acted upon.

Mayor Hernandez opened the Public Comment Period at 7:29 P.M.

Bill Berryhill, Stanislaus County resident, spoke regarding the worth of the water. Would like extend an invite to all, who would like to take a tour of the proposed River Walk site.

Olivia Arambula, Riverbank Chamber of Commerce extend an invitation for upcoming community events.

Fred Walton, Stanislaus County resident to express his opposition to the River Walk project.

Milt Trieweler, Stanislaus County resident to express his opposition to the River Walk project.

Michael Christie, Riverbank resident, spoke regarding the need of more public safety within the city.

Karen Conrotto, Stanislaus County resident, to express her opposition to the River Walk project.

Jami Aggers, Stanislaus County resident to express her concern with reconciling numbers regarding water capacity.

Mayor Hernandez closed the Public Comment Period at 7:49 P.M.

9. CONSENT CALENDAR (No Obligation to Read Aloud)

All items listed on the Consent Calendar are to be acted upon by a single action of the City Council/LRA Board unless requested by an individual Council/Authority Member or member of the public for special consideration. Otherwise, the recommendation of staff will be accepted and acted upon by motion of the City Council/LRA Board.

Item 9.1 **Waive Readings.** All Readings of ordinances and resolutions, except by title, are waived.

Item 9.2 **Approval** of the City Council and Local Redevelopment Authority Board Minutes for August 26, 2025.

Item 9.3 **Reject Bids** for the Pedestrian Access on Roselle Ave over the MID Canal Project and Authorize Staff to Re-bid the Project.

Item 9.4 **Second Reading** by Title Only of an **Ordinance 2025-002** Approving Rezone 02-2024, Rezoning 1.94± Acres to Planned Development, Located at 6509 Claus Road (APN 132-048-016) for the Sierra Village Subdivision (Dept. File No. 24-0022).

Item 9.5 **Second Reading** by Title Only of an **Ordinance 2025-003** Approving Rezone 01-2025, Rezoning 5.83± Acres to Planned Development, Located at 4537 California Avenue (APN 062-021-007) for the Meadowview Subdivision (Dept. File No. 25-0010).

There being no public comments, Mayor Hernandez brought the item back to City Council.

ACTION: *By motion moved and seconded (Uribe / Call 5/0) to approve Consent Calendar **as presented**.*

*Motion carried by unanimous City Council and LRA Board roll call vote:
AYES: Uribe, Pimentel, Call, Fosi and Mayor Hernandez
NAYS: None / ABSENT: None / ABSTAINED: None*

10. PUBLIC HEARING

The Notice for Item 10.1 was published on 08/20 & 8/27 in the Riverbank Newspaper.

Item 10.1 **Resolution to Consider Approval of Road Abandonment Application No. 01-2025 (Dept. File No. 25-0016) – Old Crawford Road (Westgate Drive).** - Adopt a resolution approving Road Abandonment Application No. 01-2025, to formally abandon/vacate 0.64± acres of Westgate Drive

Director of Community Development Mann gave a comprehensive staff report and power point presentation on the Road Abandonment of Old Crawford Road (Westgate Drive). To formally abandon/vacate 0.64± acres of Westgate Drive

City Council discussed item with staff.

Mayor Hernandez opened the Public Hearing at 7:59 P.M.

Karen Conrotto, Stanislaus County resident, to verify if proposed school would be Sylvan or Riverbank school district.

Evelyn Bettencourt, Riverbank resident, express her support for public safety to cover the potential growth of the city.

Hector Gutierrez, Riverbank resident to seek clarification on Item 10.1.

Dave Romano, Crossroads West Developer to provide more insight and clarification on Item 10.1.

Mayor Hernandez Closed the Public Hearing at 8:05 P.M.

Mayor Hernandez brought the item back to City Council for consideration.

ACTION: *By motion moved and seconded (Fosi / Uribe 5/0) to approve **Resolution 2025-097** approving the Road Abandonment of Old Crawford Road (Westgate Drive).*

Motion carried by unanimous City Council and LRA Board roll call vote:

AYES: Uribe, Pimentel, Call, Fosi and Mayor Hernandez

NAYS: None / ABSENT: None / ABSTAINED: None

11. NEW BUSINESS

Item 11.1 **Resolution of Appointment of Eight (8) Candidates to the Riverbank Youth Council-** It is recommended that the City Council consider the candidates interviewed and recommended by the Panel and appoint eight (8) members to serve on the Riverbank Youth Council for the 2025–2026 term.

City Clerk Hernandez gave a comprehensive staff report and power point presentation on the recommended (8) eight candidates for appointment to the Riverbank Youth Council.

City Council discussed item with staff.

There being no public comments, Mayor Hernandez brought the item back to City Council.

ACTION: *By motion moved and seconded (Uribe / Call 5/0) to approve **Resolution 2025-098** approving eight candidates to the Riverbank Youth Council for the 2025-2026 term.*

Motion carried by unanimous City Council and LRA Board roll call vote:

AYES: Uribe, Pimentel, Call, Fosi and Mayor Hernandez

NAYS: None / ABSENT: None / ABSTAINED: None

Item 11.2 **Opportunity Stanislaus Memorandum of Understanding Discussion-** Council to review and provide guidance on the current Memorandum of Understanding between the City of Riverbank and Opportunity Stanislaus and, if necessary, provide direction to staff.

City Manager Garcia gave a comprehensive staff report on the current Memorandum of understating between Opportunity Stanislaus and the City.

City Council discussed item with staff.

Dave White, CEO of Opportunity Stanislaus provided more insight and answered Council questions on Item 11.2.

There being no public comments, Mayor Hernandez brought the item back to City Council.

ACTION: *By motion moved and seconded (Call / Uribe 4/1) to bring Item back on next Agenda for termination of MOU with Opportunity Stanislaus.*

Motion carried by 4/1 City Council and LRA Board roll call vote:

AYES: Uribe, Pimentel, Call, Fosi

NAYS: None / ABSENT: None / ABSTAINED: Mayor Hernandez

Item 11.3 **City Flag Design Contest Guidelines**-It is recommended that the City Council provide feedback on the guidelines of the City Flag Design Contest.

City Manager Garcia gave a comprehensive staff report on the City Flag Design Contest Guidelines.

City Council discussed item with staff.

Olivia Arambula, Riverbank resident provided feedback regarding Item 11.3.

Evelyn Bettencourt, Riverbank resident provided feedback regarding Item 11.3.

There being no public comments, Mayor Hernandez brought the item back to City Council.

DIRECTION: *Provided to staff.*

12. COMMENTS/REPORTS

A brief report on notable attendance of a meeting or conference or other notable topics of City business shall be made. The Brown Act does not allow for discussion or action of items by the City Council/LRA Board during this time.

Item 12.1 Staff

City Manager Garcia:

- *So, for the members of the public, we've been advised by Stanislaus County that as part of the North County Corridor construction, Roselle Avenue will be closed to thru traffic between Claribel and Plainview Road starting September 26th. The road closure information will be posted by Stanislaus County. As this is a county project on their social media pages, as well as their project website. So, for those who would like to follow along, their website is North County Corridor Phase one. All one word or all one sentence.com. You can navigate over to their construction web page to see the latest information.*
- *Thank you to our city staff, who are now street sweeping our beautiful city. We thank the residents for their patience as we learn the routes and find ways to improve the efficiency of this task. With that, we are looking to modify our existing schedule and we'll be running that modified schedule for a few weeks prior to updating and sharing the information to ensure that no further modifications are going to be needed prior to or after that.*
- *The City is currently accepting applications for Alternate Planning Commissioner. That will be the first review of applications on Thursday, October 9th. Those applications are available in person here at City Hall North and online under the Planning department's website.*

Item 12.2 Council/Authority Member

Vice Mayor Fosi:

- *September 16th is the first meeting for the Riverbank Women's Group. It will be at 6 p.m. at Scout Hall and it is a potluck.*
- *Riverbank Historical Society had their first meeting yesterday and they will have their next meeting October 13th at 5:30pm at the museum.*

Councilmember Uribe:

- *So, in light of Hispanic Heritage Month, this weekend, this Saturday, the Riverbank Sister Cities Subcommittee is going to be hosting our very first Mexican Independence Day fundraiser. We have been working on this for months. I have gained a lot of gray hair from this, feels like I am kind of planning a Quinceanera at this point, right? So, the committee has done amazing work. Please get your tickets. It's on Eventbrite. Please reach out to me. We are close to selling out, but all of the funds that we do raise that night are going to go to awards for our youth. So maybe we can partner with our Youth Council on that. We are very excited. We hope it is a successful night, and we hope to do it again next year. So, see you guys there. Reach out to me.*

Councilmember Pimentel:

- *As a part of Sister City, I have lost my hair! A lot of long nights.*
- *Jessica's house in Modesto is giving tours. They have invited the Council through Brianna Guzman. It is for families who are grieving over the death of a loved one. If you are interested, please see me.*

Councilmember Call:

- *So, I have a really short one this time I know it's surprising. Tomorrow is Stanislaus Homeless Alliance meeting in downtown Modesto at 1010 10th Street at 5:30. We've heard a lot of conversation about the unsheltered in our communities. So, I encourage you to go, because there's going to be a comprehensive report to our community regarding homelessness.*
- *I will be giving a public safety presentation on the 23rd of this month. So, for those who have had concerns with this and have brought it to me, I want to bring you something in return. So please pay attention to that meeting.*

Item 12.3 Mayor/Chair

Mayor Hernandez:

- *There is a public comment made earlier kind of referencing the Basin, the Sub Basin, the Groundwater Sub Basin, and some state management that's in line with some conversations going on with the Basin as a whole. There is, we will bring more information at the next meeting. But there's conversations going on around the management which we all share, but of the East Side of the Basin*

and the West Side of the Basin where we are located. I am paying a little bit of close attention to it, because I foresee there may be some implications on increases in rates. We are still moving forward through all of that, and I appreciate Public Works for being a consistent member of the Stanislaus Tuolumne Groundwater Regional Basin. So, there's more forthcoming on that. I just want to communicate, start planting the seed and communicate with you all.

- *In the next couple of weeks, we are anticipating some changes in the communication simply put, that happens between residents, SR 911, Police and Fire. We are closely watching that as well as a Contract City and how that may or may not impact us. And so maybe when the changes happen or if they do not, whatever happens, if we could have Chief present a little bit on what those changes may be.*
- *StanCOG, our Interim Executive Director retired pretty suddenly. So, we are now without an Executive Director at this point. I mentioned I am on the Ad Hoc Committee for that search. So, what we are going to do right now is look at internal candidates and potential external candidates with the consulting firm and other staff member is also on a six week leave. So, there is work moving forward with Stan Cog as a whole, but also the Grand Jury conversation, which is I believe it will be ongoing for quite some time, is also on the move. There is a meeting happening on the 17th next week, and it is public for anyone to attend.*

13. CLOSED SESSION

The public will have a limit of **3 minutes** to comment on Closed Session item(s) as set forth on the agenda prior to the City Council/LRA Board recessing to Closed Session

Item 13.1 CONFERENCE WITH LABOR NEGOTIATORS

(Pursuant to Government Code §54957.6)

Agency representative: City Manager Marisela H. Garcia

Employee Organizations: Riverbank Mid-Management Employee Association

There being no public comment, Mayor Hernandez motion to closed Session at 9:17 P.M.

Reconvened from Closed Session at 9:36 P.M.

14. REPORT FROM CLOSED SESSION

Item 14.1 Report from Item 13.1 CONFERENCE WITH LABOR NEGOTIATORS

(Pursuant to Government Code §54957.6)

Agency representative: City Manager Marisela H. Garcia

Employee Organizations: Riverbank Mid-Management Employee Association

DIRECTION: *Direction was provided to staff.*

15. ADJOURNMENT OF THE REGULAR MEETING

There being no further business, Mayor / Chair Hernandez adjourned the regular meeting at 9:37 P.M. to the next regular scheduled City Council / LRA Meeting of September 23, 2025 at 6:00 P.M.

ATTEST: (Adopted 09/23/2025)

APPROVED:

Gabriela Hernandez, CMC
City Clerk / LRA Recorder

Rachel Hernandez
Mayor/ Chair

RIVERBANK CITY COUNCIL / LOCAL REDEVELOPMENT AUTHORITY

AGENDA ITEM NO. 9.3

SECTION 9: CONSENT CALENDAR

Meeting Date: September 23, 2025

Subject: Acceptance of the Patterson Road Overlay Project between Claus Road and Snedigar Road and Authorization to File a Notice of Completion

From: Marisela H. Garcia, City Manager

Submitted by: Kathleen Cleek, Capital Projects/Regulatory Compliance Manager
Laura Graybill, Senior Project Coordinator

RECOMMENDATION:

It is recommended that the City Council accept the completion of the Patterson Road Overlay Project between Claus Road and Snedigar Road and authorize staff to file a Notice of Completion.

SUMMARY:

Consolidated Engineering Inc. has completed the construction of the Patterson Road Overlay Project between Claus Road and Snedigar Road. William Kull, City Engineer and City staff have completed a final inspection and determined that construction has been completed per the plans and specifications.

The contract was awarded on March 11, 2025 to Consolidated Engineering Inc. in the amount of \$690,030.60. There were five contract change orders in the amount of \$90,689.34. The total cost of construction is \$780,719.94.

It is recommended that the Council accept the Patterson Road Overlay Project between Claus Road and Snedigar Road as complete and authorize the Senior Project Coordinator to record the Notice of Completion.

FISCAL IMPACT:

Costs to be covered by Regional Surface Transportation Program (RSTP) Funds, \$761,589.00 and Measure L Funds, \$19,131.94.

ATTACHMENTS:

1. Notice of Completion
2. Before & After Photos
3. Site Map

CITY OF RIVERBANK

AND WHEN RECORDED MAIL TO

NAME
STREET
ADDRESS
CITY &
STATECITY OF RIVERBANK
ATTN: DEVELOPMENT SERVICES
6707 THIRD STREET
RIVERBANK, CA 95367SPACE ABOVE THIS LINE
FOR RECORDER'S USE

Exempt from Recording Fees (Per Government Code Section 27388.1)

NOTICE OF COMPLETION**NOTICE IS HEREBY GIVEN THAT:**

- The undersigned is the owner of the interest or estate stated below in the property hereinafter described.
- The full name of the undersigned is City of Riverbank
(Print Full Name)
- The complete address of the undersigned is 6707 Third Street, Riverbank, CA 95367
(Address, City, State, Zip)
- The nature of the title of the undersigned is:
☒ Owner in Fee, **or** ☐ Vendee (Buyer) under Contract of Purchase, **or**
☐ Lessee, **or** ☐ Other
 If "Other," briefly list or describe appropriate designation or title _____
- The full names and complete addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:

Co-owner's Name(s)	Co-owner's Complete Address (Number and Street, City, State, Zip)
N/A	
- The names of the predecessors in interest of the undersigned, if the property was transferred subsequent to the commencement of the work of improvement herein referred to, include, but are not limited to the following individual(s) (if no transfer was made, insert the word "none"):

Co-owner's Name(s)	Co-owner's Complete Address (Number and Street, City, State, Zip)
N/A	
- A work of improvement on the property described below was completed on September 23, 2025
(Date of Completion)

This document is only a general form which may be proper for use in simple transactions and in no way acts, or is intended to act, as a substitute for the advice of an attorney. The printer does not make any warranty, either expressed or implied, as to the merchantability or fitness for a particular purpose, or as to the legal validity of any provision or the suitability of these forms in any specific transaction.



8. The name of the original contractor, if any, for the work of improvement was (if no contractor for the work of improvement as a whole, insert the word "none") Consolidated Engineering Inc.

If notice covers completion of contract for only part of the work of improvement, check box and complete:

- ☐ The kind of work done or finished was construct and furnish all labor, materials, equipment, transportation,
(Give General Description of Work Completed, e.g., Furnishing of Concrete for Sidewalks, etc.)
and incidentals necessary for utility potholing, asphalt grinding, sub-base removal, paving, micro-
surfacing, curb, gutter, sidewalk, striping, traffic control, and all other work included on the plans.

9. The property on which the work of improvement was completed is in the City of Riverbank,
County of Stanislaus, State of California, and is described as follows:

Patterson Road Overlay Project between Claus Road and Snedigar Road

(Set Forth Description of Jobsite Sufficient for Identification, Using Legal Description if Possible)

10. The street address of the said property is Patterson Road between Claus Road and Snedigar Road
in Riverbank, CA 95367
(Address, City, State, Zip, or if No Official Street Address, Insert the Word "None")

Dated this 23rd day of September, 2025
(Day) (Month) (Year)

City of Riverbank
Laura Graybill, Senior Project Coordinator

(Owner's Signature)

(Owner's Typed or Printed Name)

VERIFICATION

I the undersigned, say:

I am the person who signed the foregoing notice. I have read and understand the above notice and know its contents, and the facts stated therein are true and correct to the best of my knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed in City of Riverbank, County of Stanislaus, State of California
on this 23rd day of September, 2025
(Day) (Month) (Year)

(Signature of Person Signing Notice of Completion)

City of Riverbank
Laura Graybill, Senior Project Coordinator

This form is the notice of completion that a property owner may record to limit the time in which mechanics' liens may be recorded against a construction project (see CA Civil Code § 3093). For this purpose an "owner" is the person who causes a building, improvement, or structure to be constructed, altered, or repaired, whether the interest or estate is in fee, as a vendee (buyer) under contract or purchase, as lessee, or other interest or estate less than fee. If the interest is held by two or more persons as joint tenants or tenants in common, any one or more of the co-tenants may be deemed to be the owner. (CA Civil Code §§ 3092(g), 3093). **This form is for use with a private work of improvement only, and is not intended for public sector applications.**

If the owner records the notice within the applicable time period, the original contractor has sixty (60) days from the day the notice is recorded to record a claim of lien against

the project (CA Civil Code § 3115); and all other persons who furnished labor, services, equipment, or materials must record their liens within thirty (30) days after the notice of completion is recorded (CA Civil Code § 3116). Otherwise, all persons who furnished labor, services, equipment, or materials have ninety (90) days after completion of the work of improvement in which to record their liens (CA Civil Code §§ 3115, 3116).

The owner must record the notice in the office of the county recorder of the county where the site is located within ten (10) days after the work of improvement is completed (CA Civil Code § 3093(e)). This applies equally to the project which is completed in phases. A notice of completion must be filed within ten (10) days after the completion of each phase of the project to shield owner properly (CA Civil Code § 3117).

Patterson Road Overlay Project between Claus Road and Snedigar Road Photos



RIVERBANK CITY COUNCIL/ LOCAL REDEVELOPMENT AUTHORITY

AGENDA ITEM NO. 9.4

SECTION 9: CONSENT CALENDAR

Meeting Date: September 23, 2025

Subject: Resolution Declaring Certain Property Surplus as Listed in Exhibit A and Authorizing Its Disposition

From: Marisela H. Garcia, City Manager

Submitted by: Cody Bridgewater, Director of Public Works

RECOMMENDATION

It is recommended that the City Council approve a resolution declaring the property listed in Exhibit A as surplus property and authorize its disposal as stated in §36.03 of the Riverbank Code of Ordinances.

SUMMARY

Over the years new vehicles and equipment have been purchased and/or leased. Therefore, the equipment/vehicles being replaced no longer serve a purpose to the City. It is now appropriate to surplus the property. The City will follow procedures stated in Section 36.03 Disposition of Unclaimed and Surplus Property of the Riverbank Code of Ordinance to properly dispose of the items.

BACKGROUND

As per Section 36.03 of the Riverbank Code of Ordinances the Finance Director, after receiving surplus approval from the City Council, has the ability to dispose of the equipment through a negotiated sale, public sale, abandonment, destruction or donation to public bodies, charitable, civil or nonprofit organizations in the city.

Therefore, it is recommended that the City Council consider adopting a Resolution declaring the property listed in Exhibit A as surplus equipment and approve the sale of these items through auction or negotiated sale.

FINANCIAL IMPACT

Proceeds from the sale will be credited to the appropriate funds.

ATTACHMENTS

1. Resolution
2. Exhibit A

CITY OF RIVERBANK

RESOLUTION 2025-____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIVERBANK,
CALIFORNIA DECLARING CERTAIN PROPERTY SURPLUS AS LISTED IN
EXHIBIT A AND AUTHORIZING ITS DISPOSITION**

**THE CITY OF RIVERBANK CITY COUNCIL (HEREAFTER REFERRED TO AS
THE “CITY COUNCIL”) DOES HEREBY RESOLVE THAT:**

WHEREAS, The City of Riverbank has determined that the items presented in Exhibit A herein attached, are obsolete and no longer serve a City need; and,

WHEREAS, the City desires to dispose of this property; and,

WHEREAS, the property will be properly disposed of pursuant to the City of Riverbank Code of Ordinance Section 36.03.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Riverbank does hereby recognize the property identified on the preceding Exhibit A: Surplus Property form as obsolete and declares it surplus property.

PASSED AND ADOPTED by the City Council of the City of Riverbank at a regular meeting held on the 23rd day of September, 2025; motioned by Councilmember _____, seconded by Councilmember _____, and upon roll call was carried by the following City Council vote of _____:

AYES:

NAYS:

ABSENT:

ABSTAINED:

ATTEST:

APPROVED:

Gabriela Hernandez,CMC
City Clerk

Rachel Hernandez
Mayor

Attachment: Exhibit A – Surplus Property

EXHIBIT A

Surplus List- September 2025

- 157 2006 Conder Vactor 5SXHANDN47RY16453
- 165 2012 Ford F250 1FT7X2A65CEB81290
- 168 2013 Ford E250 1FTNS2EL7DDA09081
- 171 2013 Ford F250 1FTBF2A60DEB62743
- 276 2016 Club Car Carry All ME1634-668651
- 280A 2011 Yamaha G29E JW9-013975
- N/A 2002 Polaris Ranger 4XARD50A72D822993
- ABS AFP2001 30 HP Submersible Pump
- ABS AFP2001 37 HP Submersible Pump
- Flygt 3153 Submersible Pump
- (2) Vaughan SE8 40 HP Submersible Pump

RIVERBANK CITY COUNCIL / LOCAL REDEVELOPMENT AUTHORITY

AGENDA ITEM NO. 9.5

SECTION 9: CONSENT CALENDAR

Meeting Date: September 23, 2025

Subject: Resolution Approving a Memorandum of Understanding (MOU) with Cambridge Academies for the Operation of Sierra House Transitional Housing Facility and Day Use Facility

From: Marisela H. Garcia, City Manager

RECOMMENDATION

It is recommended that the City Council approve a Memorandum of Understanding (MOU) with Cambridge Academies to continue the operations of the Sierra House transitional housing facility and Day Use facility.

SUMMARY

The City and Cambridge Academies have negotiated a renewal of the MOU for services at Sierra House.

STRATEGIC PLAN

While not directly related to the City Council's Strategic Plan, this item will continue to provide our unhoused residents with necessary services to one day achieve housing on their own.

BACKGROUND

One of the City Council's strategic priorities over the past number of years has been to create effective solutions and services for the unhoused individuals of our community. The Riverbank homeless have very limited access to critical services and shelter which could help them exit homelessness permanently. As reflected in the annual Point-in-Time Count, Riverbank has seen an increase year after year of homeless individuals in our community. For many years the City struggled to obtain funding in pursuit of this effort. With the availability of COVID-19 funding, in 2021 the City was able to begin its efforts to assist our unhoused population. With this funding, Riverbank City Council authorized the purchase of 3344 Sierra St. to serve as a primary location to allow our homeless residents to access services. The City felt that a partnership with Cambridge Academies to provide not only services but a tried and true program to help our unhoused to exit from

homelessness would be ideal in our community. The program is designed to be a fully immersive program (known as RESTART) providing services for homeless individuals including job training, transitional and permanent housing placement, addiction referral, counseling, and support.

Each and every part of the program designed by Cambridge has been designed to provide homeless individuals the tools to exit homelessness. A similar program had been in place within the City of Patterson for many years and was highly successful in providing shelter while at the same time helping individuals find employment and permanent housing. Unfortunately, both the Host House and Naomi's Place were closed due to lack of funding. The Riverbank City Council had long desired to have a similar type of project but with slight operational differences to more appropriately serve Riverbank's homeless population. It is for this reason that staff is recommending continuing to sole source this service from Cambridge Academies as they have pioneered this type of supportive service locally and have proven to be uniquely qualified to provide this service within Riverbank. Riverbank has benefited from the services provided by Cambridge Academies since the initial MOU was approved in 2021.

The attached MOU has similar terms to the original approved in 2021, with the exception that funding for the program is no longer being allocated from the County's Emergency Services Grant awarded during COVID. It is specifically designed to be as simple and broad as possible given that the scope of services is all inclusive (outreach, education, and operations).

TERMS

- The term of the MOU is proposed for 1 year with an option to extend for an additional year at the discretion of both parties.
- The MOU may be terminated, without cause, by either party upon a 30-day written notice.
- The City's responsibilities are as follows:
 - Provide/Facilitate the funding necessary to serve homeless individuals in the City of Riverbank's area of influence.
 - Maintain the Sierra House building to facilitate multiple services to homeless individuals in the City of Riverbank.
 - Maintain partnerships with local organizations and facilitate connections to potentially place RESTART-trained individuals in jobs that they might qualify for.
 - Provide office space at the facility where services will be provided and access to office equipment (copier, fax machine, laptop).
- The responsibilities of Cambridge Academies includes:
 - Implement and oversee all aspects of the approved proposal for services to homeless individuals offered at Sierra House, including

street outreach/engagement, case management, day support, life transformation classes to Sierra House temporary residents, and overall shelter operations.

- Maintain accurate records and documentation of services, activity participation, and expenses associated with the full operations of Sierra House.
- Submit monthly invoices to the City for reimbursement with contain detailed descriptions of each expense.
- Submit data reports to the City on a monthly basis or as requested.
- Hire, train, and manage the staffing needed for the successful operations of Sierra House and the Day Use Facility.
- Purchase and provide materials and supplies (including communication technologies) needed to operate the shelter effectively.
- Provide monthly detailed invoices to the City of Riverbank.
- Provide attendance and performance reports to the City of Riverbank as requested.
- Ensure compliance with contract agreements as they relate to the operations and services being provided.
- Shall provide necessary insurance coverages as dictated by the City of Riverbank.

FINANCIAL IMPACT

The Fiscal Year 2025-26 Annual Budget has allocated General Fund revenues for this contract in the amount of \$350,203.70. The City has submitted a request to the PLHA Granting office to request grant funding to be allocated to this contract.

ATTACHMENTS

1. Resolution
2. Memorandum of Understanding

CITY OF RIVERBANK

RESOLUTION 2025-

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF RIVERBANK, CALIFORNIA
APPROVING A MEMORANDUM OF UNDERSTANDING WITH CAMBRIDGE
ACADEMIES FOR THE OPERATION OF SIERRA HOUSE TRANSITIONAL
HOUSING FACILITY AND DAY USE FACILITY**

THE CITY OF RIVERBANK CITY COUNCIL (HEREAFTER REFERRED TO AS THE “CITY COUNCIL”) DOES HEREBY RESOLVE THAT:

WHEREAS, the City Council had long placed a priority on creating a space for access to services to help address homelessness within Riverbank; and

WHEREAS, the City acquired property at 3344 Sierra Street and created the Sierra House Day Use Facility and Sierra House Transitional Housing Facility; and

WHEREAS, the City has been working with Cambridge Academies to offer their RESTART Program at the Sierra House Transitional Housing Facility; and

WHEREAS, Cambridge Academies is the only local provider with qualifications to carry forward the RESTART Program and therefore is an appropriate soul source candidate; and

WHEREAS, the City desires to continue its established relations with Cambridge Academies to provide services and resources at Sierra House; and

WHEREAS, the attached Memorandum of Understanding, herein incorporated as Exhibit A, will serve as the base agreement for the provision of outreach, engagement, and operations of the Sierra House.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Riverbank does hereby approve the Memorandum of Understanding and directs the City Manager to execute said agreement.

PASSED AND ADOPTED by the City Council of the City of Riverbank at a regular meeting held on the 23rd day of September, 2025; motioned by Councilmember _____, seconded by Councilmember _____, and upon roll call was carried by the following City Council vote of _____:

AYES:

NAYS:

ABSENT:

ABSTAINED:

ATTEST:

APPROVED:

Gabriela Hernandez, CMC
City Clerk

Rachel Hernandez
Mayor

Attachment: *Memorandum of Understanding*

**MEMORANDUM OF UNDERSTANDING
BETWEEN THE CITY OF RIVERBANK
AND CAMBRIDGE ACADEMIES**

1. **Parties:** This Memorandum of Understanding (hereinafter referred to as "MOU") is made and entered into by and between the **CITY OF RIVERBANK**, whose mailing address is 6707 3rd Street, Riverbank, CA 95367 and **CAMBRIDGE ACADEMIES**, whose address is 1301 K Street, Suite B, Modesto, CA 95354.
2. **Purpose:** The purpose of this MOU is to establish the terms and conditions under which the City of Riverbank and Cambridge Academies will partner to facilitate services to the homeless and low-income communities in Riverbank.
3. **Term of MOU:** This MOU is dependent on Riverbank City receiving funds to provide services to homeless and/or low- income individuals and will be effective upon the day and date signed and executed by the duly authorized representatives of the parties to this MOU. It shall remain in full force and effect for a period of one (1) year, with an option to extend for an additional year at the discretion of both parties. This MOU may be terminated, without cause, by either party upon 30-day written notice, which notice shall be delivered by hand or by certified mail to the address listed above.
4. **Responsibilities of the City of Riverbank:**
 - A. Provide/Facilitate the funding necessary to serve homeless individuals in the City of Riverbank's area of influence. Monthly expenses will be accounted for and documented in detailed invoices at the end of each month and submitted for reimbursement by the City of Riverbank.
 - B. Maintain the Sierra House building to facilitate multiple services to homeless individuals in the City of Riverbank.
 - C. Maintain partnerships with local organizations and facilitate connections to potentially place RESTART-trained individuals in jobs that they might qualify for.
 - D. Provide office space at the facility where services will be provided and access to office equipment (copier, fax machine, laptop).
5. **Responsibilities of CAMBRIDGE ACADEMIES:**
 - A. Implement and oversee all aspects of the approved proposal for services to homeless individuals offered at Sierra House, including street outreach/engagement, case management, day support, life transformation classes to Sierra House temporary residents, and overall shelter operations.

- B. Maintain accurate records and documentation of services, activity participation, and expenses associated with the full operations of Sierra House.
- C. Submit monthly invoices to the City for reimbursement which contain detailed descriptions of each expense.
- D. Submit data reports to the City on a monthly basis or as requested.
- E. Hire, train, and manage the staffing needed for the successful operations of Sierra House and the Day Use Facility.
- F. Purchase and provide materials and supplies (including communication technologies) needed to operate the shelter effectively.
- G. Provide monthly detailed invoices to the City of Riverbank.
- H. Provide attendance and performance reports to the City of Riverbank as requested.
- I. Ensure compliance with contract agreements as they relate to the operations and services being provided.
- J. Shall provide necessary insurance coverages as dictated by the City of Riverbank.

6. General Provisions

- A. **Data Sharing:** The City of Riverbank and Cambridge Academies will be sharing data, including but not limited to HMIS, on participants, programs, and services related to this MOU.
- B. **Amendments:** Either party may request changes to this MOU. Any changes, modifications, revisions or amendments to this MOU which are mutually agreed upon by and between the parties to this MOU shall be incorporated by written instrument, and effective when executed and signed by all parties to this MOU.
- C. **Entirety of Agreement:** This MOU, consisting of two (2) pages, represents the entire and integrated agreement between the parties and supersedes all prior negotiations, representations and agreements, whether written or oral.
- D. **Audits:** The City of Riverbank reserves the right to audit the financials of the operation at its discretion to ensure compliance with the grant provisions.

- 7. **Signatures:** In witness whereof, the parties to this MOU through their duly authorized representatives have executed this MOU on the days and dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this MOU as set forth herein.

The effective date of this MOU is the date of the signature last affixed to this page.

SIGNATURES

City of Riverbank

Marisela H. Garcia, City Manager

Date

Cambridge Academies

Dr. Geni Boyer, Executive Director

Date

RIVERBANK CITY COUNCIL / LOCAL REDEVELOPMENT AUTHORITY

AGENDA ITEM NO. 11.1

SECTION 11: NEW BUSINESS

Meeting Date:	September 9,2025
Subject:	Resolution Approving an Agreement with CivicPlus for Agenda and Meeting Management Software
From:	Marisela H. Garcia, City Manager
Submitted by:	Gabriela Hernandez, CMC, City Clerk

RECOMMENDATION

It is recommended that the City Council authorize the City Manager to enter into an agreement with CivicPlus for the purchase and implementation of the Agenda and Meeting Management (AMM) Select Pro Premium package, in the amount of \$10,200 for the first year with an ongoing annual fee of \$6,300 (subject to a 5% annual uplift beginning in year two).

SUMMARY

The City of Riverbank currently manages agenda packets, staff reports, and meeting records through manual processes that are time-intensive and less accessible to the public. Preparation of agendas and minutes is the responsibility of the City Clerk. The proposed software will assist the City Clerk in creating standardized agendas and minutes for all City bodies, including the City Council, Planning Commission, Parks & Recreation Advisory Committee, Budget Advisory Committee, and any future boards or commissions. Staff is recommending the adoption of the CivicPlus Agenda and Meeting Management (AMM) Select Pro Premium software to streamline the preparation of Council and committee agendas, enhance transparency for residents, and provide efficiencies across multiple City departments.

BACKGROUND

CivicPlus is a leading provider of municipal management solutions, serving more than 12,000 local governments nationwide. The proposed Select Pro Premium package provides the following:

- Agenda Management: Digital agenda creation with approval workflows.
- Minutes & Staff Report Modules: Standardized templates to ensure consistency across departments.
- Board & Commission Portal: Management of multiple boards/committees (up to 10 meeting types and 10 boards included in configuration).
- Public Portal: Resident-friendly portal for agenda packets, minutes, and staff reports, increasing government transparency.
- Unlimited Capacity: While CivicPlus will configure 10 boards/meeting types during implementation, the system supports unlimited boards, workflows, and staff reports.
- Training & Support: Four hours of virtual training, two hours of consultation, recordings of all sessions, ongoing quarterly training, and 24/7/365 technical support.

The implementation period is estimated at 14–16 weeks (this is an estimated period, as time permits for the training with the City Clerk), including a pre-phase to gather outlines and documents. Staff will be able to begin using the system during training, and final go-live will occur after a 30-day trial period with access to consultants. CivicPlus has a long track record of providing secure, cloud-based platforms for cities. Implementation includes best practices to ensure smooth transition and future scalability.

FINANCIAL IMPACT

- Year One (Implementation + Annual Fee): \$10,200 (includes configuration, training, consultation, and first year subscription).
- Annual Recurring Cost (Year Two and beyond): \$6,300, subject to a 5% annual uplift.
- Funds are proposed to be allocated from the General Fund Reserve to the Administration Department budget.

ATTACHMENTS

1. Resolution 2025-
2. CivicPlus Quote
3. CivicPlus Proposal – Pro Premium Package (with Implementation Notes)

CITY OF RIVERBANK

RESOLUTION 2025-

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIVERBANK
AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH
CIVICPLUS FOR THE AGENDA AND MEETING MANAGEMENT SELECT PRO
PREMIUM SOFTWARE PACKAGE**

**THE CITY OF RIVERBANK CITY COUNCIL (HEREAFTER REFERRED TO AS
THE “CITY COUNCIL”) DOES HEREBY RESOLVE THAT:**

WHEREAS, the City of Riverbank strives to enhance government transparency, efficiency, and accessibility for its residents; and

WHEREAS, the preparation of agendas and minutes is a core responsibility of the City Clerk, and CivicPlus Agenda and Meeting Management software will standardize agenda and minute formats across all City boards and commissions, including the City Council, Planning Commission, Parks & Recreation Advisory Committee, Budget Advisory Committee, and any future committees; and

WHEREAS, CivicPlus is a trusted provider of cloud-based municipal management software solutions, serving thousands of local governments nationwide; and

WHEREAS, the CivicPlus Agenda and Meeting Management Select Pro Premium package includes agenda and minutes management, staff report templates, approval workflows, a public portal, unlimited board capacity, training, and 24/7 support; and

WHEREAS, the CivicPlus proposal provides an implementation cost of \$10,200 in the first year, including training and configuration, with an ongoing annual recurring subscription cost of \$6,300, subject to a 5% annual uplift beginning in year two; and

WHEREAS, the City Council of the City of Riverbank finds it in the public interest to authorize the City Manager to execute an agreement with CivicPlus for these services.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Riverbank that the City Manager is hereby authorized and directed to enter into an agreement with CivicPlus for the Agenda and Meeting Management Select Pro Premium package as outlined in the proposal and staff report, and authorizes the allocation of \$10,200 from the General Fund Reserves to the Administration Department Professional Services Account (101-408.000-702.032) for costs associated with implementation of the program.

PASSED AND ADOPTED by the City Council of the City of Riverbank at a regular meeting held on the 23rd day of September, 2025; motioned by Councilmember _____, seconded by Councilmember _____, and upon roll call was carried by the following City Council vote of _____:

AYES:

NAYS:

ABSENT:

ABSTAIN:

ATTEST:

APPROVED:

Gabriela Hernandez, CMC
City Clerk

Rachel Hernandez
Mayor

Attachment: Civic Plus Quote

**CivicPlus**

302 South 4th St. Suite 500
Manhattan, KS 66502
US

Quote #:**Date:****Expires On:**

Statement of Work

Q-101974-1

6/9/2025 10:52 AM

9/30/2025

Client:

City of Riverbank, CA

Bill To:

RIVERBANK CITY, CALIFORNIA

SALESPERSON	Phone	EMAIL	DELIVERY METHOD	PAYMENT METHOD
Gabby Bond		gabriel.bond@civicplus.com		Net 30

One-time(s)

QTY	PRODUCT NAME	DESCRIPTION
1.00	AMM Select: Pro Premium Implementation	Pro Premium Implementation; Includes config. of up to 10 meeting types, up to 10 boards, 1 approval workflow per meeting type, 4 hrs of training, and 2 hrs of consulting; Includes 1 original agenda, 1 original minutes, and 1 original staff report design

Recurring Service(s)

QTY	PRODUCT NAME	DESCRIPTION
1.00	AMM Select: Pro Annual Fee	AMM Select: Pro Annual Fee

Total Investment - Initial Term	USD 10,200.00
Annual Recurring Services (Subject to Uplift)	USD 6,300.00

Initial Term	12 Months Beginning at Signing
Initial Term Invoice Schedule	100% Invoiced upon Signature Date

Renewal Procedure	Automatic 1 year renewal term, unless 60 days notice provided prior to renewal date
Annual Uplift	5% to be applied in year 2

This Statement of Work ("SOW") shall be subject to the terms and conditions of the CivicPlus Master Services Agreement and the applicable Solution and Services terms and conditions located at <https://www.civicplus.help/hc/en-us/p/legal-stuff> (collectively, the "Binding Terms"). By signing this SOW, Client expressly agrees to the terms and conditions of the Binding Terms throughout the term of this SOW.

Please note that this document is a SOW and not an invoice. Upon signing and submitting this SOW, Client will receive the applicable invoice according to the terms of the invoicing schedule outlined herein.

Client may issue purchase orders for its internal, administrative use only, and not to impose any contractual terms. Any terms contained in any such purchase orders issued by the Client are considered null and will not alter the Binding Terms, the Agreement or this SOW.

Acceptance of Quote # Q-101974-1

The undersigned has read and agrees to the Binding Terms, which are incorporated into this SOW, and have caused this SOW to be executed as of the date signed by the Customer which will be the Effective Date:

For CivicPlus Billing Information, please visit <https://www.civicplus.com/verify/>

Authorized Client Signature

CivicPlus

By (please sign):

By (please sign):

Printed Name:

Printed Name:

Title:

Title:

Date:

Date:

Organization Legal Name:

Billing Contact:

Title:

Billing Phone Number:

Billing Email:

Billing Address:

Mailing Address: (If different from above)

PO Number: (Info needed on Invoice (PO or Job#) if required)



agenda and meeting
management

SELECT

Select Pro with Premium Implementation



Company Overview

CivicPlus History

CivicPlus began in 1998 when our founder, Ward Morgan, decided to focus on helping local governments work better and engage their residents through their web environment. Over the years, CivicPlus has continued to implement new technologies and merge with industry forerunners to maintain the highest standards of excellence and efficiency for our customers.



Our portfolio includes solutions for website design and hosting, parks and recreation management, emergency and mass communications, agenda and meeting management, 311 and CRM, process automation and digital services, codification, licensing and permits, web governance and ADA remediation, social media archiving, and FOIA management.

EXPERIENCE

25+ Years
10,000+ Customers
850+ Employees

RECOGNITION

Inc. 5000 11-time Honoree
GovTech 2024 Top 100 Company
Stevie® Awards Multiple Global Awards for Service Excellence

Our commitment to deliver the right solutions in design and development, end-user satisfaction, and secure hosting has been instrumental in making us a leader in government web technology. We are proud to have earned the trust of our over 10,000 customers and their 100,000+ administrative users. In addition, over 340 million residents engage with our solutions daily.

Primary Office

302 S. 4th Street, Suite 500, Manhattan, KS 66502

Toll Free: 888.228.2233 | Fax: 785.587.8951

civicplus.com



civicplus.com

Powering & Empowering Government

We empower municipal leaders to transform interactions between residents and government into consistently positive experiences that elevate resident satisfaction, increase revenue, and streamline operations.

Government leaders tell us that one of their most pressing needs is to improve how residents access and experience municipal services; however, they struggle with budget cutbacks and technology constraints. CivicPlus enables civic leaders to solve these problems, making consistently positive interactions between residents and government possible.

CivicPlus is the only government technology company exclusively committed to powering and empowering governments to efficiently operate, serve, and govern using our innovative and integrated technology solutions built and supported by former municipal leaders and award-winning support teams. With it, municipalities increase revenue and operate more efficiently while fostering trust among residents.



Features & Functionality

Select Solution

CivicPlus' Select software is the fastest, most intuitive way to streamline the entire agenda management process—from creating agenda items to managing live meetings. It provides time-saving automation while allowing clerks to balance these conveniences with manual controls and overrides. Internal collaboration with Select is easy with customized workflows, version tracking, and built-in communication tools.

Our Pro package includes the most frequently used functionality to manage your agendas and meetings. You'll be able to seamlessly create agendas with the ability to assign an item status and use configurable workflows to help manage your internal processes. Built-in integrations and a suite of APIs make working with other internal applications easy. Select's user-defined roadmap ensures that the product will continue to grow and adapt as transparency requirements and compliance expectations change.



Fully Integrated, Cloud-Based Software Suite

- » User-friendly, modern interface
- » Unlimited users
- » Unlimited storage
- » Highly configurable to your agenda and meeting management processes
- » Adaptable permission settings
- » Confidential attachments
- » Enhanced Analytics for Data Visibility
- » Field-level versioning
- » Single sign-on via the CivicPlus Platform
- » Integrated code of ordinances
- » Secure Cloud-Based Hosting
- » Automatic Updates
- » Customer-Defined Roadmap
- » Built-in integrations with Dropbox, Microsoft's One Drive, Google Drive, Laserfiche, Zoom, and API availability (additional fees may apply)



Agenda Management

FLEXIBLE, PERSONALIZED DESIGNS

Standardized designs throughout the system provide consistency and clarity to agendas, packets, staff reports, and minutes.

EFFICIENTLY MANAGE AGENDA PACKETS OF ANY SIZE

The software compiles your items and all the legislation, memorandums, or supporting documentation into a bookmarked PDF packet quickly and easily, no matter the size of the packet. Create multiple packet versions instantly to include or exclude specific attachments for your different internal and external users. Last-minute changes to the agenda or packet can be made and published with minimal effort.

Administrators choose what they publish to the public, internal users, and elected or appointed officials and when the information goes out. Automated email notifications can be enabled so all users, both internal and external, know when the meeting documents are published.

CONVENIENT, ANYTIME AGENDA MODIFICATIONS

Changes to the agenda can be made at any time by administrators without affecting global configurations or settings. Drag-and-drop reordering allows you to move items and automatically rennumbers everything on the agenda. One-touch copy and move functions enable you to duplicate or move agenda items from meeting to meeting, eliminating the need for duplicate data entry.

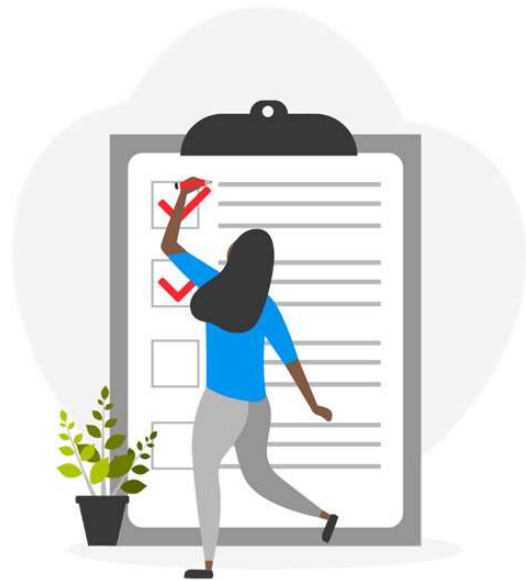
Item Management

CREATE AGENDA ITEMS AND STAFF REPORTS IN SECONDS

An easy-to-use item entry allows staff members to enter agenda items, upload attachments, and collaborate with each other to make items meeting ready. Configurable field types and our embedded text editor ensure that you are capturing all the information needed for Select to generate staff reports. Automated PDF file conversion and built-in integrations with Microsoft's OneDrive and Google Drive simplify the inclusion of supporting documentation and attachments.

MANAGE THE MEETING READINESS OF ITEMS

Update item statuses (approved, in-progress, tabled, etc.), assign tasks to staff members to update item content and attachments, leave comments on items, and be notified when changes are made to items.



AUTOMATE YOUR APPROVALS PROCESS

The workflow engine streamlines the routing of your agenda items, automates notifications, and gives full transparency to collaborators as it passes through the approval process. As contributors change items, the system tracks revisions, keeping them visible within the item fields and on the item timeline. In-app messaging and task assignments keep everyone in the loop and agenda prep moving forward.

CUSTOM TAGS TO GROUP LIKE AGENDA ITEMS

Administrators can set up tags that can be used by staff when creating their agenda items for improved searching and reporting. Associate like content with pre-defined tags relevant to your community.

Board Portal

FLEXIBLE ACCESS

Your officials can choose how to access meeting content—helping them work better, faster. Efficiently deliver packets of any size by paper, email, Dropbox, Google Drive, or post to the Board Portal. It is optimized for all devices, including desktops, laptops, and tablets. No separate application required.

A PERSONAL MEETING REPOSITORY

Give officials a personal, secure location to review and take notes on all meeting content, including agendas, supporting documents, minutes, and media.

FIND WHAT YOU NEED-FASTER

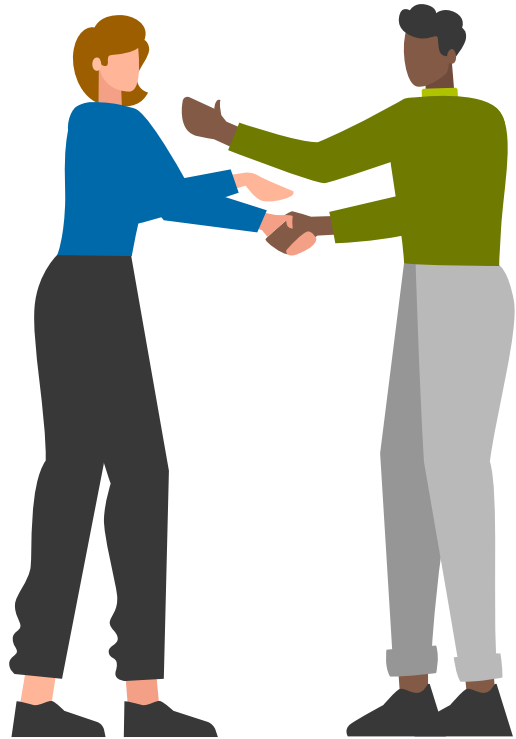
Agenda and Meeting Management Select automatically indexes published meeting content with Board Portal search functionality, so it is easy for officials to find information quickly. Our full-text search tool empowers officials to locate published meeting content by searching a keyword, date range, and more. An item summary view allows officials to see the motions, votes, and any comment or discussion on the item that was recorded in the meeting minutes in an intuitive display, preventing a manual search through full minutes documents.



Public Resident Portal

FEATURES

- Resident portal to embed on any webpage gives access to all meeting content on a single page
- PDF downloads of Agenda, Packet, Minutes, Notices, and Other pertinent meeting documents
- HTML agenda view hyperlinks attachments within the meeting agenda for direct access to specific documents
- Full-text search and filtering options
- Email notifications
- Social sharing
- Mobile-responsive
- Custom branding
- Side-by-side agenda and video display with optional CivicPlus Media live streaming and on-demand video service (additional fees apply)
- Optional Motions and Vote minutes display updates the HTML agenda view to allow residents to quickly see the final disposition of agenda items without having to read full minutes documents
- Integrated live or on-demand video with timestamps to easily jump to desired content (additional fees apply)
- Optional public commenting forum
- Easily jump to past, current, upcoming events with an embedded calendar and continuous scrolls



CONTENT ACCESSIBILITY

It's not enough to be transparent by publishing your agendas and other meeting documents online. Your meeting content must be accessible to all members of the public.

Closed captioning is also available with our CivicPlus Media service for live streaming and on-demand video. Additional fees apply for CivicPlus Media and closed captioning.

CONTENT TRANSPARENCY

Build public trust with access to fully searchable meeting content, including legislative decisions and public meeting videos. Meet municipal transparency requirements while keeping residents engaged and informed.



Minutes Module

AUTOMATED MINUTES SETUP

A fully-integrated Minutes module will automatically migrate all your agenda content. No manual pre-meeting minutes setup or agenda import is required. Move from the meeting agenda to the Minutes module with a single click.

KEEP UP WITH THE MEETING ACTION

Meetings move fast. Select's cloud-based platform allows you to move quickly through your agenda items, recording official actions and discussion, without having to wait for the system to catch up. The clean, intuitive interface gives single-screen access to all your meeting controls.



SPEAKER MANAGER

Speakers can be added to the discussion at any time during the live meeting, while the built-in speaker timer helps keep meetings running efficiently.

EASY, INTUITIVE MINUTES-TAKING

While in your live meeting, use the Minutes module to capture critical meeting actions from a single screen with a clean and intuitive user interface. Take roll and manage attendance, record motions and votes, enter speaker information, and record comments or discussion to be brought into your minutes document.

If using CivicPlus Media's integrated video streaming and video-on-demand service, you can also create timestamps for the accompanying video during the live meeting. Additional fees apply.



The Civic Experience Platform

Developed specifically to enable municipalities to deliver consistently positive interactions across every department and every service, the Civic Experience Platform includes technology innovations that deliver frictionless, one-stop, and personalized resident interactions. Benefit from our Civic Experience Platform with:

- Single Sign-On (SSO) to all of your CivicPlus products supporting two-factor authentication and PCI Level password compatibility
- A single dashboard and toolbar for administrative access to your CivicPlus software stack
- Access to a continually growing and fully documented set of APIs
- A centralized data store with robust data automation and integration capabilities

CIVICPLUS PORTAL

CivicPlus Portal empowers residents to be more engaged and informed about progress in your community. With a single username and password, residents can watch a public meeting recording, submit a public works request, pay a utility bill, or register for an upcoming event. The result is more engaged and informed voters and fewer phone calls, walk-ins, or emails to your department asking how to find documents or submit records requests.

INTEGRATION HUB

Integration Hub is a tool that can help you unify your disparate cloud-based solutions and your CivicPlus solutions, assemble powerful workflows, and set up complex automations—without the need for a developer. With Integration Hub's easy-to-use drag-and-drop interface, non-technical users can build integrations for syncing content and data between CivicPlus solutions or with third parties (for an additional fee) saving your staff's valuable time.

Integrated Code of Ordinances & Web

As the only local government software provider with an integrated agenda and meeting management, codification, and municipal website solution offering, our suite allows for digital transformation of the entire legislative process - from the start of the agenda process to the final online publishing of the newly adopted legislation.

If you are also a customer of CivicPlus' codification services, the cutting-edge integration between your meetings and agenda management and code of ordinances reduces the manual steps associated between your agenda management and codification processes. As an example, you can send ordinances directly to CivicPlus for codification by our team of legal editors. When pushed from Select, this uncoded legislation will be visible on the landing page of our Online Code Hosting platform nearly instantaneously. You can also take this to the next level by integrating our Municipal Website solutions with our Online Code Hosting solution, allowing for one-stop search capabilities. With this integration, the public can instantly access your code, meetings, packets, and agendas in one simple search straight from your municipal website.

EXAMPLES OF MEANINGFUL CIVIC EXPERIENCE INTEGRATIONS

The following are examples of integrations between the CivicPlus Agenda and Meeting Management Select with other CivicPlus solutions and tools. If you have yet to experience all that CivicPlus can provide, please reach out for additional information and a quote.

Municipal Websites Central (Web Central)	• Set-up a workflow to post in Web Central's News Flash once you've published your meeting documents. • Automatically add agenda or minute files to Web Central's Document Center to be displayed on your website after they are published in Select. • Meeting information and dates are automatically integrated to the Web Central's Calendar. • Meeting files are automatically included in the website's search results.
Codification	• Send adopted ordinances to the Codification Legal Team in one click. • Send ordinances straight to your online code portal as "Adopted and Not Yet Codified". • Instantly link your online code to the meeting content produced within Select.
CivicPlus Media	• Share high-definition, on-demand video or live video feeds of your meetings directly from Select and CivicPlus Media, seamlessly integrated with your meeting agendas and equipped with clear bookmarking and navigation.
Integration Hub	• Third-party integrations examples include integrations with Zoom, Webex, and GoToMeetings, and with Laserfiche, Google Drive, Dropbox, and other APIs.



Implementation

Project Timeline

14 – 16 Weeks

While every implementation is unique, the following timeline can provide you with information about the different implementation stages and what you can expect at each stage.

PHASE 1: INITIATE 	• Project Kickoff and communication including timeline, deliverables, and an implementation questionnaire to capture details for your configuration
PHASE 2: ANALYZE	• Design Review meeting to review and discuss needs for proposed Agenda, Minutes, and Item/Staff Report designs • Obtain internal approvals on proposed designs and send in final approval
PHASE 3: DESIGN & CONFIGURE 	• Configuration of designs • Configuration of up to 10 boards • Configuration of up to 10 meeting types • Configuration of up to 10 approval workflows • Configuration of up to 1 item/staff report
PHASE 4: OPTIMIZE	• Virtual consulting session(s) to review current processes and documents and discuss desired goals, best practices, and configuration options • Configuration is completed and handed off for review, testing, and feedback • Configuration adjustments made per submitted feedback
PHASE 5: EDUCATE 	• Live, virtual training sessions are conducted within configured site
PHASE 6: LAUNCH 	• First Live Meeting and System Launch • Access to live chat features, Technical Support and introduction to Live Care



Implementation Approach

Implementation & Support Experience Designed for You

The Select Implementation Team has experience and expertise to help administrations of any size transform the entire meeting management process. We know implementation can't be a one size fits all solution and offer flexible packages designed to meet your desired outcomes.

Our Premium Implementation Package is the perfect fit for transforming complex agenda and meeting processes. Have CivicPlus create original designs that meet the specific needs of your Agendas, Minutes, and Item/Staff Reports. A dedicated and knowledgeable Implementation Team will manage your project from end-to-end—consulting and collaborating with your team to build confidence navigating the system, configuring the system to automate your process, and delivering live virtual training to your users.

Beyond implementation, your users will feel empowered by our in-application support tools, a full online help center, as well as phone, email, and live chat support with members of the dedicated, award-winning Technical Support team.

CONSULTING

Up to Two Hours of Virtual Consultation

During this consulting session, your implementation consultant will be reviewing your submitted project questionnaire with your key project staff. The implementation consultant will review your agenda, minutes, and item/staff report designs and discuss the configurations that will be made to ensure your workflows match your current agenda and meeting processes.

DESIGN CONFIGURATIONS

We will configure the following consistent with your branding and content needs:

- One original Agenda Design with both four Section Designs and four Item Designs per Agenda Design
- One original Minutes Design with two Discussion Designs
- One original Item/Staff Report Design with up to 32 fields; eight system defaults, eight text boxes, eight check boxes, and eight date fields

Additional design configurations and approval workflows can be purchased as needed. For no additional cost, Approval Workflows can be created from scratch and Meeting Types can be duplicated and modified—while still making use of existing designs—by administrative users at any time using Help Center resources.

TRAINING

Up to Four Hours of Virtual Training

Your implementation consultant will guide user groups through live, virtual training sessions using your custom configured Agenda and Meeting Management Select solution. We recommend no more than 20 users per session. Individual sessions are either 30 or 60 minutes in duration.



Continuing Services

Technical Support & Services

With technology, unlimited support is crucial. Our live technical support engineers based in North America are ready to answer your staff members' questions and ensure their confidence. CivicPlus' support team is available 8 a.m. – 6 p.m. CST to assist with any questions or concerns regarding technical functionality and usage of Web Central.

CivicPlus Technical Support will provide a toll-free number as well as an online email support system for users to submit technical issues or questions. If the customer support specialist is unable to assist with the question or issue, the three-tier escalation process will begin to report issues to our product engineering team for resolution.

Emergency technical support is available 24/7 for designated, named points-of-contact, with members of CivicPlus' support teams available for urgent requests.

Support at a Glance

- Technical support engineers available 8 a.m. – 6 p.m. (CST) Monday – Friday (excluding holidays)
- Accessible via phone and email
- 4-hour response during normal hours
- 24/7 emergency technical support for named points of contact
- Dedicated customer success manager
- Online self-service help with the CivicPlus Help Center (civicplus.help)



AWARD-WINNING

Over the past six years, CivicPlus Technical Support has been recognized by the globally respected Stevie® Awards for Sales and Customer Service. CivicPlus has been honored with three Gold Stevie® Awards, six Silver Stevie® Awards, and eight Bronze Stevie® Awards in the categories of Front-Line Customer Service Team of the Year – Technology Industries, Customer Service Training or Coaching Program of the Year – Technology Industries, Customer Service Department of the Year – Computer Software – Up to 1,000 Employees and 100 or More Employees, Most Valuable Response by a Customer Service Team (COVID-19), Best Customer Satisfaction Strategy, Remote Customer Service Innovation of the Year, and Achievement in Customer Experience. The Stevie Awards are the world's top honors for customer service, contact center, business development, and sales professionals.

CIVICPLUS HELP CENTER

CivicPlus customers have 24/7 access to our online Help Center where users can review articles, user guides, FAQs, and can get tips on best practices. Our Help Center is continually monitored and updated by our dedicated Knowledge Management Team to ensure we are providing the information and resources you need to optimize your solution. In addition, the Help Center provides our release notes to keep your staff informed of upcoming enhancements and maintenance.



CONTINUING PARTNERSHIP

We won't disappear after your solution is launched. You'll be assigned a dedicated customer success manager who will partner with you by providing information on best practices and how to utilize the tools of your new system to most effectively engage your residents.

MAINTENANCE

CivicPlus is proactive in identifying any potential system issues and often corrects issues before they ever affect our customers' web solutions. Our standard maintenance includes:

- Regular review of site logs, error messages, servers, router activity, and the internet in general
- Full backups performed daily
- Regularly scheduled upgrades including fixes and other enhancements
- Operating system patches
- Testing and development

Hosting & Security

Redundant power sources and internet access ensure consistent and stable connections. We invest over 1.0M annually to ensure we adapt to the ever-changing security landscape while providing maximum availability. CivicPlus' extensive, industry-leading process and procedures for protecting and hosting your site are unparalleled.

CLOUD-HOSTING WITH AZURE

The infrastructure is fully hosted within the Azure Cloud environment using their Infrastructure as a Service (IaaS) model. Using a mix of Azure Virtual Machines and Storage Accounts, all processing and data storage is done within this environment. All users need is a web browser to access and utilize the application. Your system is monitored 24/7/365 with a 99.9% guaranteed up-time (excluding maintenance). Additional details regarding our hosting and security services can be provided upon request.

DISASTER RECOVERY

Agenda and Meeting Management Select utilizes Azure's Site Recovery Services and Geographically Redundant Storage Accounts (GRS) to provide disaster recovery between Azure regions. All data is written to a GRS account, which creates copies of that data in data centers across multiple Azure regions, so access to the data is always available. Site Recovery Services allows us to quickly spin up and failover to clones of our Azure Virtual Machines.



Disclaimer

A successful project begins with a contract that meets the needs of both parties. This proposal is intended as a non-binding document, and the contents hereof may be superseded by an agreement for services. Its purpose is to provide information on a proposed project we believe will meet your needs based on the information available. If awarded the project, CivicPlus reserves the right to negotiate the contractual terms, obligations, covenants, and insurance requirements before a final agreement is reached. Subject to the terms of the final controlling agreement, CivicPlus requires its standard Master Services and Solutions and Service Terms to be incorporated and linked in the final agreement. For reference, the CivicPlus standard Master Services and Solutions and Service Terms can be found online at civicplus.help/hc/en-us/sections/. We look forward to developing a mutually beneficial contract with you.

Optional Enhancements

LIVE MEETING MANAGER

Live Meeting Manager enhances live meetings by integrating the board portal with audience display pages, offering a unified experience with efficient controls. It features automations to engage participants through in-chamber displays, electronic voting with one-click, and real-time updates of the current item. The system allows easy display of speaker details, board member requests, and chairperson controls for managing the meeting. Additionally, it automatically bookmarks video timestamps to agenda items, making it easier for viewers to access specific discussion topics.

CIVICPLUS MEDIA: LIVE STREAMING & ON-DEMAND VIDEO

Increase resident engagement and participation by sharing high-definition live video feeds of your meetings directly from Select and CivicPlus Media. Stream up to three concurrent live proceedings and seamlessly integrate all video content directly into your meeting agendas. Videos feature clear bookmarking and navigation so viewers can quickly find discussions of interest. Viewers can watch videos from any device with no software or application downloads necessary. Integrated closed captioning and translation services are available at an additional cost.

BOARDS & COMMITTEES MODULE

The Boards and Committees module tracks vacancies, applications, and appointments. Interactive dashboards give you quick access to actionable information. Easily manage rosters and generate communications using customized templates. Store system-generated communications and other necessary documentation at the board or individual member level. Track training and other internal requirements.



BOARD APPLICATIONS

The Board Applications solution powered by CivicPlus' Process Automation and Digital Services solution offers a digital platform to streamline the recruitment, vetting, and appointment of local government board members. This solution includes an online portal for residents to apply for board positions, eliminating the need for paper submissions. The Board Applications solution simplifies the recruitment and management of board members by allowing administrators to promote open positions and enabling residents to apply online from any device, securely storing all personal data. It ensures transparent communication with customizable email templates, notifies administrators of new applications, and facilitates digital review and selection by board committees. The solution supports remote collaboration with features for managing meeting schedules, member rosters, and vacancies, and offers reporting, analytics, and advanced search functionality to streamline board operations and inform strategic decisions.

Additionally, the optional addition of the Power Automate Connector integrates with Office 365 products to automate routine tasks, enhancing efficiency.

CUSTOM IDENTITY PROVIDER (IDP) INTEGRATION

CivicPlus offers IdP integration capabilities, which means you'll benefit from easier integration between your CivicPlus solutions and your favorite third-party solutions. Provide single sign-on (SSO) functionality to streamline managing and supporting user credentials and identify management solutions. CivicPlus IdP partners include Microsoft's Entra ID (formerly Azure AD), Microsoft's Active Directory Federation Services (AD FS) versions 3.0, 4.0, and 5.0, and Okta.

LASERFICHE INTEGRATION

With a third-party integration in Integration Hub you can route data to Laserfiche's cloud-hosted solution.

HISTORICAL FILE IMPORT

As part of your implementation project, we will import a specified number of meetings to your new system. Choose an import with or without videos in increments of up to 500, 500-750, or 750+ meetings.

The process includes indexing your imported agendas for keyword searching and retrieval. You and your residents will still have access to this historical information with increased functionality. Historic meeting documents imported into Select by your implementation consultant will be optimized for character recognition to improve complete text search, and accessibility for screen reading assistive devices.

RIVERBANK CITY COUNCIL / LOCAL REDEVELOPMENT AUTHORITY

AGENDA ITEM NO. 11.2

SECTION 11: NEW BUSINESS

Meeting Date: September 23, 2025

Subject: Consideration of the Termination of the Opportunity Stanislaus Memorandum of Understanding

From: Marisela H. Garcia, City Manager

RECOMMENDATION

By Minute Order, City Council to consider termination of the current Memorandum of Understanding between the City of Riverbank and Opportunity Stanislaus.

SUMMARY

At the request of the majority of the City Council, an agenda item to review the existing Memorandum of Understanding with Opportunity Stanislaus was brought forward at the September 9th meeting. City Council made a motion to bring back this item on the next agenda in order to consider the formal termination of the agreement.

STRATEGIC PLAN

This item is not directly related to the City Council Strategic Plan.

BACKGROUND

On December 14, 2021 the City Council adopted Resolution 2021-119 approving a Memorandum of Understanding (MOU) between the City and Opportunity Stanislaus for Economic Development and Workforce Strategies for the time period of Fiscal Year 2021-22 through 2025-26. The annual investment into this MOU is \$25,000 per year.

During the budget workshop for the 2025-26 Annual Budget, a majority of the City Council requested a review of the MOU to evaluate the services being provided by Opportunity Stanislaus. These services to Riverbank were to include the following:

1. Will conduct economic development activities to encourage the development of new business opportunities, the attraction of new businesses and the retention and expansion of existing business within the City of Riverbank;
2. Will continue with the Local Industry Program for the base sector employers in Riverbank and will include a representative of the City on those business visits.

3. Will focus on attracting and supporting clean energy companies and other companies in the Riverbank Industrial Complex.
4. Will provide the City of Riverbank with on-going market and economic analyses through the Northern San Joaquin Economic Institute on a variety of important business sector topics based on the City of Riverbank's priorities and goals. Information will be used at the City's discretion (annual budget document, Comprehensive Economic Development Strategy, as well as other reports).
5. Will coordinate collaborative visits, recruitment trips and trade show participation for attracting target businesses, primarily from the Bay Area and Silicon Valley.
6. Will support and coordinate with the City of Riverbank on workforce support efforts to help Riverbank employers find the workforce resources they need from the county and state.
7. Will partner with Riverbank on potential industry visits by continuing to involve the City of Riverbank in prospect meetings as well as participating in Trade show exhibits.
8. Will support the City of Riverbank in its applications for Economic Development Administration (EDA) grant funds as well as actively participate on the Economic Development Action Committee (EDAC) and assigned responsibilities and coordination of the update to the Comprehensive Economic Development Strategy (CEDS) and other economic planning documents such as the San Joaquin Valley Economic Development District plan and others.
9. Will facilitate, in a transparent manner, all potential development and prospect leads as well as provide an update or status on previous leads that were circulated and responded to by the City of Riverbank.
10. OS quarterly progress reports shall be submitted four times a year, as set forth below, and will describe activities in business attraction, business assistance/expansion and business advocacy efforts provided by the Opportunity Stanislaus Business Resource Center, the Business Services Unit and the Small Business Development Center. These Quarterly Reports will be submitted on or before the following due dates during each year as follows:
 - a. Quarter #1: March
 - b. Quarter #2: June
 - c. Quarter #3: September
 - d. Quarter #4: January

These reports will provide ongoing, updated information to the City of Riverbank relative to the progress of the aforementioned Marketing Strategy as well as the adopted OS Program of Work for Year 2021-2022. These reports will include the current focus of the campaign as well as the number and type of responses received.

FINANCIAL IMPACT

The City allocates \$25,000 per year for the annual "investment" to Opportunity Stanislaus. The City has not yet remitted funds for the 2025-26 fiscal year.

ATTACHMENTS

1. Memorandum of Understanding



**MEMORANDUM OF UNDERSTANDING
BETWEEN
STANISLAUS BUSINESS ALLIANCE (OPPORTUNITY STANISLAUS)
AND THE CITY OF RIVERBANK
FOR FISCAL YEARS 2021-2022 THROUGH 2025-2026
FOR ECONOMIC DEVELOPMENT
AND WORKFORCE STRATEGIES**

The Stanislaus Business Alliance, hereafter referred to as Opportunity Stanislaus (OS) and the City of Riverbank, (CITY) will work together on the City's proactive economic development efforts to create and preserve jobs, strengthen the City's economic base and enhance the City of Riverbank's revenue base.

This Memorandum of Understanding (MOU) is to facilitate (OS) and the City of Riverbank's desire to effectively communicate strategies and information with local and regional partners that will maximize their contribution toward the achievement of Riverbank's economic development goals. Further, this Memorandum of Understanding establishes the parameters for a successful partnership between OS and the City of Riverbank and outlines the general responsibilities to be carried out by both parties.

This MOU is intended to establish the basic tenets of a collaborative and successful working relationship between the City of Riverbank and OS to create more jobs for Riverbank and the region but does not impose a legal obligation on either party. OS will invoice the City each year during the period of five years covered through this MOU at the sum of \$25,000.

Together, the City of Riverbank and OS will:

1. Work together to identify target sectors for joint initiatives including, but not limited to, biotechnology, agribusiness, manufacturing, clean energy, environmental sciences, and information and communication technologies;
2. Work together to identify opportunities for strategic partnerships and alliances between private sector companies in Riverbank and the Stanislaus County Region;
3. Explore opportunities for joint trade promotion and joint promotional activities related to the tourism, cultural and sports sectors;
4. Examine options for co-operative activity to facilitate development of strategic partnerships/collaborations between the jurisdictions' respective inland ports, particularly

as they relate to value-added and complementary services supporting their respective business communities;

5. Work together to identify and pursue a "game changer" project in Riverbank that will increase city revenue and improve the city brand.
6. Work together to improve workforce skills for Riverbank residents through OS programs such as VOLT Institute, the HR Concierge program, Rising Tides, and WorkKeys.
7. Examine options for co-operative activity in existing and emerging knowledge/innovation economy partnerships; and
8. Leverage collaborative efforts amongst members throughout Stanislaus County and the Region with a particular focus on trade and business development, knowledge/innovation, economy development, ag tech, life sciences, biotechnology, and information technology development.

The City of Riverbank and Opportunity Stanislaus recognize the benefits of ongoing, regular contact between their respective organizations to promote economic development and job creation and identify areas in which there are opportunities for joint co-operation.

The following are general actions and activities to be undertaken by Opportunity Stanislaus and by the City of Riverbank in the implementation of the Countywide Economic Development Plan and Marketing Strategy first adopted on August 12, 2020 and the Opportunity Stanislaus Strategic Plan approved on May 24, 2021.

Specifically, the Opportunity Stanislaus:

1. Will conduct economic development activities to encourage the development of new business opportunities, the attraction of new businesses and the retention and expansion of existing business within the City of Riverbank;
2. Will continue with the Local Industry Program for the base sector employers in Riverbank and will include a representative of the City on those business visits.
3. Will focus on attracting and supporting clean energy companies and other companies in the Riverbank Industrial Complex.
4. Will provide the City of Riverbank with on-going market and economic analyses through the Northern San Joaquin Economic Institute on a variety of important business sector topics based on the City of Riverbank's priorities and goals. Information will be used at the City's discretion (annual budget document, Comprehensive Economic Development Strategy, as well as other reports).
5. Will coordinate collaborative visits, recruitment trips and trade show participation for attracting target businesses, primarily from the Bay Area and Silicon Valley.
6. Will support and coordinate with the City of Riverbank on workforce support efforts to help Riverbank employers find the workforce resources they need from the county and state.

7. Will partner with Riverbank on potential industry visits by continuing to involve the City of Riverbank in prospect meetings as well as participating in Trade show exhibits.
8. Will support the City of Riverbank in its applications for Economic Development Administration (EDA) grant funds as well as actively participate on the Economic Development Action Committee (EDAC) and assigned responsibilities and coordination of the update to the Comprehensive Economic Development Strategy (CEDS) and other economic planning documents such as the San Joaquin Valley Economic Development District plan and others.
9. Will facilitate, in a transparent manner, all potential development and prospect leads as well as provide an update or status on previous leads that were circulated and responded to by the City of Riverbank.
10. OS quarterly progress reports shall be submitted four times a year, as set forth below, and will describe activities in business attraction, business assistance/expansion and business advocacy efforts provided by the Opportunity Stanislaus Business Resource Center, the Business Services Unit and the Small Business Development Center. These Quarterly Reports will be submitted on or before the following due dates during each year as follows:
 - o Quarter #1: March
 - o Quarter #2: June
 - o Quarter #3: September
 - o Quarter #4: January

These reports will provide ongoing, updated information to the City of Riverbank relative to the progress of the aforementioned Marketing Strategy as well as the adopted OS Program of Work for Year 2021-2022. These reports will include the current focus of the campaign as well as the number and type of responses received.

Specifically, the City of Riverbank:

11. Will assist in providing the necessary staff support based on the availability of staff resources and the City of Riverbank's specific priorities in response to stated business needs. Further, the City will respond and actively participate in programs with existing companies or new firms interested in relocation or expansion to the Riverbank area.
12. Will facilitate ease of access and assistance to all businesses with regard to zoning and permitting in compliance with the City of Riverbank's adopted land use regulations and building codes and consistent with Riverbank's adopted growth and land use policies and objectives.
13. Will provide current data as it relates to changes in land use issues, infrastructure upgrades, zoning, fee structures or any other jurisdictional actions which assist in meeting the stated objectives of this MOU and that impact the ability of OS to respond to stated business issues and concerns.

14. Will interact with the OS Marketing Team subject to staffing, time and monetary constraints. Participation will be at a level deemed appropriate based on any restraints as defined.

15. Will encourage elected officials to actively support business park creation, job creation opportunities, job retention and new business development.

Either party may withdraw or terminate its participation in this MOU at any time or for no reason, by providing the other party with written notice of its intent to do so.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by and through their respective officers' thereunto duly authorized. Further, this MOU is consistent with the original intent of the Countywide Economic Development Plan and Marketing Strategy and the responsibilities as outlined, meets with the approval of both parties to this Memorandum of Understanding.

Opportunity Stanislaus

Signature: _____

David White, Chief Executive Officer

Date _____

1/12/21

City of Riverbank

Signature: _____

Sean Scully, City Manager

Date _____

1/11/21

RIVERBANK CITY COUNCIL / LOCAL REDEVELOPMENT AUTHORITY

AGENDA ITEM NO. 12.1

SECTION 12: COUNCIL REFERRALS

Meeting Date:	September 23, 2025
Subject:	Turf Replacement Program
From:	Vice Mayor Cindy Fosi

RECOMMENDATION

It is recommended that the City Council receive a presentation from Vice Mayor Cindy Fosi, regarding amendments to the Turf Replacement Program Guidelines.

SUMMARY

Vice Mayor Cindy Fosi has requested an opportunity to discuss amendments to the Turf Replacement Program Guidelines with the City Council.

STRATEGIC PLAN

This item is not related to the City Council's Strategic Plan.

BACKGROUND

As per the adopted City Council Rules and Procedures, any Councilmember may place an item on the agenda prior to the posting of the agenda by bringing the matter to the attention of the City Manager. The City Council, after considering the referral, may do any of the following:

- (1) Reject the request.
- (2) Refer the matter to staff to schedule as a future City Council agenda item.

FINANCIAL IMPACT

None.

ATTACHMENTS

1. Proposed Changes



Turf Replacement Rebate Program and Application

Program available July 1, 2025 thru June 30, 2026 and subject to fund availability

City of Riverbank water customers may be eligible for a \$2 per square foot rebate when they convert their existing grass area with any qualifying artificial turf products or drought tolerant landscape products. The rebate amount is up to \$2,000 per residential City of Riverbank water account. Funding is limited and applications will be accepted on a first come, first served basis. The City reserves the right to terminate this program at any time and for any reason.

Outdoor landscaping is the single largest use of water in a typical California home or business. In most yards, grass consumes the most water, therefore reducing or eliminating how much grass you have can significantly reduce your water use.

How to Apply:

1. Obtain an application using one of the following methods:
 - a. Telephone (to be mailed) @ (209) 863-7122
 - b. City of Riverbank Website @ www.riverbank.org/623/Turf-Replacement-Program
2. Send the completed application, photos of the current landscape, square footage to be replaced list of proposed plants, and a sketch of proposed conversion to one of the following:

a. Mail: City of Riverbank Attention: Turf Replacement Program 6707 Third Street Riverbank, CA 95367	b. In person: City Hall 6707 Third Street Suite A Riverbank, CA 95367
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3. A City of Riverbank representative will contact you to schedule a brief appointment to verify your existing landscape. **DO NOT BEGIN YOUR CONVERSION UNTIL AFTER APPROVAL AT THE PRE-INSPECTION.**

Program Guidelines

Who Qualifies?

- City of Riverbank customers who pay a water utility bill to the City of Riverbank.
- Customer accounts that are in good standing.
- Tenants who provide written approval from the property owner or property manager.
- Area to be converted must have grass or traditional sprinklers intact at the Pre-Inspection appointment in order to qualify for the rebate.

Timelines

- Program applies to turf replaced between 7/1/25 thru 6/30/26.
- A pre-inspection will be scheduled once the application has been received.
- After approval of pre-inspection, you will have 60 days to complete the conversion of your existing landscaping, which will be indicated in the Notice to Proceed Letter.
- Once completed, contact the City of Riverbank to schedule the post- inspection.
- Itemized dated sales receipts for the products used in the conversion are required at the post- inspection.
- If not approved at inspection, you have 30 days to make corrections and to schedule a final inspection.

Turf Replacement

- Turf replacement must be drought tolerant and permeable (allow water to penetrate into the ground). Product used must be approved by the City prior to installation.
- Applicant must provide a simple sketch of the proposed landscape, as well as photos of the existing landscape as part of the initial application.
- When replacing turf, the irrigation system must be capped, eliminated, or converted to drip.
- Turf replacement must be maintained and kept in healthy condition for a minimum of 5 years.
- Turf replacement must be installed within the Riverbank City service area and at the address listed on the application.
- Applicants must provide a list of proposed drought tolerant plants with the application. For a list of preferred plants please visit our website at www.riverbank.org/623/Turf-Replacement-Program.
- If only part of the lawn is converted, the new planting area must be on a separate valve.

Rebates

- Existing artificial turf, ~~turf installation costs~~, new construction, accessories, and taxes do not qualify. Reimbursement is for products used in the conversion. ~~Labor cost does not qualify~~ [and labor costs](#).
- Rebate checks will be mailed within 8 weeks after completing the rebate process.
- Rebate amount cannot exceed the cost of the products [and labor](#) used in the conversion. Dated, itemized sales receipts are required at the post-inspection.
- Rebates are limited up to \$2,000 per residential utility billing account per fiscal year (July 1, 2025 – June 30, 2026).
- **PLEASE NOTE:** Reimbursements are made on a square footage basis at \$2 per square foot for up to 1,000 square feet.

Application and Rebate Approval or Denial

- On-site compliance verification is required.
- Original itemized, dated sales receipt for the products used in the conversion area is required at the post-inspection
- Incomplete, incorrect, or unsigned applications cannot be processed. We will contact you with any discrepancies and may require you to submit a new application.
- Customer must fulfill all program guidelines to be eligible for rebates.

Other Considerations

- The Rebate Program is not responsible for materials lost by mail.
- Submission or possession of a rebate application does not guarantee receiving a rebate.
- Rebates are processed on a first come, first served basis.
- Funding for this rebate program is limited to available resources.
- Rebate amounts are subject to change without notification.
- This program shall at all times be subject to change or termination without prior notice.



Mail to: City of Riverbank-Turf Replacement Program
6707 Third Street, Riverbank, CA 95367

Website: www.riverbank.org/623/Turf-Replacement-Program

\$2.00 per Sq Ft- Turf Replacement

(1,000 Sq Ft max Residential)

Account Information

Applicant Name: Phone:
Service Address: Email:
Mailing Address (if different):
Where did you learn about the rebate? City Newsletter Sq. Footage to be Replaced:

Inspection Required

DO NOT BEGIN PROJECT UNTIL AFTER PRE-INSPECTION APPROVAL

Rebate Information

- **Note to Tenants:** Approval from property owner/property manager must be included.
- A Complete application with attachments must be received for the application to be deemed complete.
- The rebate value cannot exceed the actual cost of the products [and labor](#) used in the conversion.
- An original itemized dated sales receipt is required at the post-inspection.
- Limit of \$2,000 rebate (at \$2 per square foot) per residential account per fiscal year (July 1, 2025-June 30, 2026).
- Compliance with guidelines is required.

Agreement of Terms and Conditions

The City of Riverbank may deny any application that does not meet program requirements. The undersigned expressly agrees that the City may inspect all items submitted for the Turf Replacement Rebate Program. The City does not guarantee the performance of any turf replacement; does not warrant any turf replacement or installation to be free of defects, the quality of the workmanship, or the suitability of the premises or the turf replacement installation. The undersigned further agrees to hold harmless the City of Riverbank against all loss, damage, expense and liability resulting from the loss, destruction or damage to property arising out of or in any way connected with the turf replacement. The City reserves the right to alter this program at any time. Funding for this rebate program is limited to available resources. Rebates are processed on a first come, first served basis. *In accordance with the requirements of Title II of the Americans with Disabilities Act ("ADA") of 1990, the Fair Employment & Housing Act ("FEHA"), the Rehabilitation Act of 1973 (as amended), Government Code section 11135 and other applicable codes, the City of Riverbank ("City") will not discriminate against individuals on the basis of disability in the City's services, programs, or activities.*

I have read, understand, and agree to the terms and conditions of this rebate program:

Signature of Applicant: Date:

Include the following with your application: ☐ photos of current landscaping, ☐ square footage being replaced, ☐ list of proposed plants or turf to be installed, and a ☐ sketch of the proposed improvements.

For Official Use Only:

Date Received: _____ Pre-Inspection Date: _____ Notice to Proceed Date: _____
Final Inspection Date: _____ Inspector: _____
Approved: ___ Denied: ___ Reason for denial: _____ Approved By: _____
Rebate Check sent: Date: _____ By: _____ Total Rebate Amount: \$ _____

RIVERBANK CITY COUNCIL / LOCAL REDEVELOPMENT AUTHORITY

AGENDA ITEM NO. 12.2

SECTION 12: COUNCIL REFERRALS

Meeting Date:	September 23, 2025
Subject:	Speed Hump Policy
From:	Councilmember District 2, Luis Uribe

RECOMMENDATION

It is recommended that the City Council receive a presentation from Councilmember District 2, Luis Uribe, regarding a Speed Hump Policy.

SUMMARY

Councilmember Uribe has requested an opportunity to discuss a Speed Hump Policy with the City Council.

STRATEGIC PLAN

This item is not an objective of the City Council's Strategic Plan but is indirectly related to the goal of "Support Public Safety."

BACKGROUND

As per the adopted City Council Rules and Procedures, any Councilmember may place an item on the agenda prior to the posting of the agenda by bringing the matter to the attention of the City Manager. The City Council, after considering the referral, may do any of the following:

- (1) Reject the request.
- (2) Refer the matter to staff to schedule as a future City Council agenda item.

FINANCIAL IMPACT

None.

ATTACHMENTS

None.

RIVERBANK CITY COUNCIL / LOCAL REDEVELOPMENT AUTHORITY

AGENDA ITEM NO. 12.3

SECTION 12: COUNCIL REFERRALS

Meeting Date:	September 23, 2025
Subject:	Riverbank Police Services Staffing Request
From:	Councilmember District 4 Stacy Call

RECOMMENDATION

It is recommended that the City Council receive a presentation from Councilmember District 4, Stacy Call, regarding staffing requests for Riverbank Police Services.

SUMMARY

Councilmember Call has requested an opportunity to discuss staffing requests for Riverbank Police Services with the City Council.

STRATEGIC PLAN

This item is related to the City Council's Strategic Plan Objective to "Increase code enforcement and deputy staffing through grant funding" established to achieve the City Council's goal of "Support Public Safety."

BACKGROUND

As per the adopted City Council Rules and Procedures, any Councilmember may place an item on the agenda prior to the posting of the agenda by bringing the matter to the attention of the City Manager. The City Council, after considering the referral, may do any of the following:

- (1) Reject the request.
- (2) Refer the matter to staff to schedule as a future City Council agenda item.

FINANCIAL IMPACT

None.

ATTACHMENTS

None.