BUDGET ADVISORY COMMITTEE
RIVERBANK CITY HALL NORTH
COUNCIL CHAMBER
6707 THIRD STREET
RIVERBANK CA 95367-2305

AGENDA
WEDNESDAY, APRIL 3, 2013 – 6:00-7:30PM

CALL TO ORDER: CHAIR DONNA KING

ROLL CALL:
Committee Member Suzanne Dean
Committee Member Evelyn Halbert
Committee Member Joan Stewart
Committee Member Erick Winchester
Council Liaison Mayor Richard O'Brien
Vice Chair Dan Roman
Chair Donna King

CONFLICT OF INTEREST
Declaration by Committee Members who would have a direct Conflict of Interest on any scheduled item to be considered should be stated at this time.

1. PUBLIC BUSINESS FROM THE FLOOR (No action can be taken.)
At this time, members of the public may comment on any item not appearing on the agenda, and within the subject matter jurisdiction of the Committee.

2. ACTION & DISCUSSION ITEMS
(These items will be individually discussed prior to Committee action.)

Item 2.1: Report of Posting. The agenda for the regular April 3, 2013 Budget Advisory Committee meeting was posted on the City bulletin board on March 29, 2013.

Recommendation: Motion & Approval by roll call vote.

Item 2.2: Motion to Move Approval of the March 27, 2013 Meeting Minutes to the April 17, 2013 Meeting.

Recommendation: Motion & Approval by roll call vote.

Item 2.3: FY 2013-2014 Departmental Budget Overview

Administrative Services
Police
Building Maintenance, Parks & Recreation

Recommendation: Discussion item. Review & Discuss Departmental Budgets.

3. COMMENTS (Informational Only – No action to be taken)

Item 3.1: Staff Comments.
Item 3.2: Council Liaison Comments.
Item 3.3: Committee Member Comments.

ADJOURNMENT

AFFIDAVIT OF POSTING			
DATE:	March 29, 2013	**TIME:**	9:00 AM
NAME:	Marisela Hernandez	**TITLE:**	Director of Finance

Notice Regarding Americans with Disabilities Act:

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (209) 863-7122. Notification 48-hours before the meeting will enable the Board to make reasonable arrangements to ensure accessibility to this meeting [28 CFR 35.102.35.104 ADA Title II].

Notice Regarding Non-English Speakers:

Pursuant to California Constitution Article III, Section IV, establishing English as the official language for the State of California, and in accordance with California Code of Civil Procedures Section 185, which requires proceedings before any State Court to be in English, notice is hereby given that all proceedings before the Budget Advisory Committee shall be in English and anyone wishing to address the Board is required to have a translator present who will take an oath to make an accurate translation from any language not English into the English language.

Return to Agenda Page

AGENDA ITEM 2.3

City of Riverbank

Annual Operating Budget -- Fiscal Year 2013-2014

Fund:	101	**GENERAL FUND**	Department:	**408**
Function:		**General Government**		**Administrative Services**

APPROPRIATION DETAIL

Account	Account Description	FY 2011-12 Actual	FY 2012-13 Budget	2012-13 Expenses To Date	FY 2013-14 Budget	% Change
	Personnel Salaries and Benefits					
701.001	PERSONNEL REGULAR	362,108	260,047	187,138	345,385	32.8%
701.002	PERSONNEL TEMPORARY	41,595	53,557	46,780	0	-100.0%
701.003	PERSONNEL OVERTIME	137	0	386	0	0.0%
708.004	MISC EMPLOYEE BENEFITS	0	0	0	0	0.0%
708.005	MEDICARE	5,449	4,573	3,196	5,008	9.5%
708.006	PERS RETIREMENT	41,327	27,056	19,556	38,438	42.1%
708.007	PAYROLL TAXES	10,295	5,528	5,070	7,068	27.9%
708.008	HEALTH DENTAL VISION INSURANCE	66,286	66,225	37,517	67,416	1.8%
708.009	NATIONAL RETIREMENT	11,396	9,702	6,348	13,155	35.6%
708.010	WORKERS' COMPENSATION	36,655	35,539	25,320	42,689	20.1%
708.012	DEFERRED COMPENSATION	6,411	3,250	2,825	5,200	60.0%
	Total Personnel Salaries & Benefits	**$581,659**	**$465,477**	**$334,136**	**$524,359**	**12.6%**
	Operating Expenses					
702.030	MAINT. OF OPERATIONS EQUIPMENT	19,833	10,963	3,997	10,963	0.0%
702.031	RENTS & LEASES	4,550	4,550	1,362	4,550	0.0%
702.032	PROFESSIONAL SERVICES	39,604	37,800	27,879	37,800	0.0%
702.034	OTHER CONTRACT SERVICES	707	5,200	2,226	5,200	0.0%
702.039	SPECIAL COMMUNITY SERVICES	4,010	15,000	7,010	15,000	0.0%
703.023	ADVERTISING	4,259	1,000	75	1,000	0.0%
703.024	POSTAGE	297	500	147	500	0.0%
703.025	OFFICE EXPENSE	3,167	4,000	2,721	4,000	0.0%
704.022	COMMUNICATIONS	0	0	0	0	0.0%
706.014	MISC. PERSONNEL EXPENSE	1,761	1,000	717	1,000	0.0%
706.026	MISCELLANEOUS EXPENSE	630	500	439	500	0.0%
706.035	INSURANCE & SURETY BOND	175	350	318	350	0.0%
706.036	MEMBERSHIP, DUES, BOOKS, ETC.	873	850	513	850	0.0%
706.037	CONFERENCES & MEETINGS	343	500	48	500	0.0%
706.042	SAFETY	376	500	199	500	0.0%
706.047	WEBSITE	0	1,000	0	1,000	0.0%
706.066	ELECTIONS	241	67,000	11,531	0	0.0%
	Total Operating Expenses	**$80,826**	**$150,713**	**$59,182**	**$83,713**	**-44.5%**
	CAPITAL OUTLAY					
707.002	CAPITAL EXPENDITURES	0	0	0	0	0.0%
707.017	COMPUTER COMPONENTS	3,770	21,950	22,052	4,000	-81.8%
	Total Capital Outlay	**$3,770**	**$21,950**	**$22,052**	**$4,000**	**-81.8%**
	Total Department Appropriations	**$666,255**	**$638,140**	**$415,370**	**$612,072**	**-4.1%**

TRANSFER IN OF MANAGEMENT FEES	SEWER FUND	($49,389)
	WATER FUND	($61,899)
	NET GENERAL FUND ALLOCATION	$500,784

COMPUTER COMPONENTS:

COMPUTER REPLACEMENT PROGRAM	$4,000
SERVER REPLACEMENT	$17,950

EMPLOYEES:
- FULL-TIME PERSONNEL MANAGER (VACANT)
- CITY CLERK
- ADMINISTRATIVE ASSISTANT/CONFIDENTIAL
- HUMAN RESOURCE ANALYST
- HUMAN SERVICES SPECIALIST/ADMINISTRATIVE ANALYST II

Administrative Services Department
13/14 Base Budget Request

		FY 13-14	Description
702.030	**Maintenance of Oper & Equip**		
	CAVEO SYSTEM MAINTENANCE	$1,500	GIS Maintenance (Editing/Work/etc.)
	COOP Maintenance Fee	1,500	Emergency Management Plans (Admin; CD; PW)
	ECS Imaging Incorporated	5,003	Laserfice Management
	American Legal	315	Uncodified Ordinances Online
	HRN Management - Appraisal	1,100	Performance Appraisal Software
	People Track Annual Maintenance	1,045	Human Services Program (Keep track of Personnel)
	AdTech (Filtering)	500	Filtering Email - Annual Cost
	Total	**$10,963**	
702.031	**Rents & Leases**		
	Savin Copier Lease	$2,150	
	Charter Monthly Charge (Internet Connection)	2,400	
	Total	**$4,550**	
702.032	**Professional/Special Services**		
	Codification of Municipal Code	$3,000	Codify Municipal Code - Laws of the City
	Charter - Web Hosting/Registration	3,600	Previously split between 3 Departments - all in Admin for efficiency
	Adtech Annual Service	31,200	$2600 monthly charge for IT services
	Total	**$37,800**	
702.034	**Other Contract Services**		
	OES Contract	$1,200	Contract services with Stan County Office of Emergency Services
	Centration	2,000	Mandated cost Claims
	Liebert, Cassidy, Whitmore	2,000	Employment Consortium
	Total	**$5,200**	
702.039	**Special Community Services**		
	Government Channel - Filming	$15,000	Money received rom PEG fees
	Total	**$15,000**	

Return to Agenda Page

AGENDA ITEM 2.3

703.023	**Advertising**	$1,000	Reduced because each dept. pays own noticing charges
703-024	**Postage**	$500	Recruitments; Daily
703.025	**Office Expense**	$4,000	Office Supplies; Copy Count Distribution
706.014	**Misc. Personnel Expense**	$1,000	Physicals; Fingerprints; Annual DOT
706.014	**Miscellenous Expense**	$500	Miscellaneous Items
706.035	**Insurance & Bonds**	$350	City Clerk Public Official Bond Fees
706.036	**Memberships, Dues, Books, etc.**		
	Safety Council	$120	
	IIMC	340	
	Riverbank News	55	
	CCAC Annual Dues	235	
	Modesto Bee	100	
		$850	
706.037	**Conferences & Meetings**	$500	City Clerk Association Meetings, Trainings
706.042	**Safety**	$500	Employee Safety Supplies, First Aid Kit Refills
706.047	**Web Site**	$1,000	Development of New Website
706.066	**Elections**	$0	Legal Expenses related to District Elections
707.017	**Computer Components**	4,000	City Computer Replacement Program

City of Riverbank

Fiscal Year 2013-2014

NEW APPROPRIATIONS REQUEST

(Include all items over $1,000)

Department/Division	Submitted By:	Submittal Date:
Administrative Services	K.Lemons	3/7/13

Priority	Account Number	Budget Explanation	Amount Requested	Approval (CM)
	101.408.000.707.017	There are still replacements needed, as well as components to update exsiting computers. This will allow the City to align the goals of the City Manager to become more technically efficient	2500.00	

Return to Agenda Page

AGENDA ITEM 2.3

City of Riverbank

Annual Operating Budget -- Fiscal Year 2013-2014

Fund:	101	**GENERAL FUND**	Department:	**409**
Function:		**Public Safety**		**POLICE SERVICES**

APPROPRIATION DETAIL

Account	Account Description	FY 2011-12 Actual	FY 2012-13 Budget	2012-13 Expenses To Date	FY 2013-14 Budget	% Change
	Operating Expenses					
702.030	MAINT. OF OPERATIONS EQUIPMENT	4,314	4,500	1,781	3,500	-22.2%
702.031	RENTS & LEASES/BLDG REPLACE.	19,500	19,500	2,204	19,500	0.0%
702.032	PROFESSIONAL SERVICES	0	0	0	0	0.0%
702.034	VEHICLE MILEAGE FEE	111,376	118,000	72,937	118,000	0.0%
702.039	SPECIAL COMMUNITY SERVICE	6,988	0	0	0	0.0%
702.060	CONTRACT SHERIFF SERVICES	2,974,557	3,352,344	2,191,253	3,610,825	7.7%
703.024	POSTAGE	1,113	1,500	622	1,500	0.0%
703.025	OFFICE EXPENSE	3,287	2,000	1,290	2,000	0.0%
704.021	UTILITIES	42,884	45,000	24,795	45,000	0.0%
704.022	COMMUNICATIONS	2,812	3,000	1,721	3,000	0.0%
706.023	ADVERTISING	59	100	0	100	0.0%
706.026	MISCELLANEOUS EXPENSE	193	180	72	180	0.0%
706.029	MAINT. OF BLDG. & STRUCTURES	1,439	1,500	0	1,500	0.0%
706.072	SDEA CONTRIBUTION	28,245	36,335	36,335	37,062	2.0%
	Total Operating Expenses	**$3,196,767**	**$3,583,959**	**$2,333,010**	**$3,842,167**	**7.2%**
	Capital Outlay					
707.003	EQUIPMENT/PROJECTS	0	0	0	0	0.0%
	Total Capital Outlay	**$0**	**$0**	**$0**	**$0**	**0.0%**
	Total Department Appropriations	**$3,196,767**	**$3,583,959**	**$2,333,010**	**$3,842,167**	**7.2%**

STAFFING:

1 Lieutenant (Chief of Police)
2 Sergeants
17 Deputy Sheriff/Detective
3 Legal Clerks
1 Supervising Legal Clerk
1 Community Services Officer

Return to Agenda Page

AGENDA ITEM 2.3

POLICE SERVICES

PROPOSED BUDGET

ACCOUNT NUMBER	DESCRIPTION	BUDGET
101-409.000-702.030		
Maint. Operations Eq.	Motorcycle Maintenance	2,000
	Equipment Maint./Lidar Guns	1,500
		$3,500
101-409.000-702.031		
Rents & Leases	Building Replacement Fund	15,700
	Copier Lease - MoCal	3,800
		$19,500
101-409.000-702.034		
Other Contract Serv.	Sheriff Vehicle Maintenance	118,000
	Stan County	$118,000
101-409.000-702.034		
Contract Sheriff Services	Sheriff's Contract - Stan County	3,610,825
		$3,610,825
101-409.000-703.024		
Postage	Postage Expense	1,500
		$1,500
101-409.000-703.025		
Office Expense	Citation Books	2,000
	Western Graphics	$2,000
101-409.000-704.021		
Utilities	Building Utilities - PG&E	45,000
		$45,000
101-409.000-704.022		
Communications	Communication System	3,000
	AT&T	$3,000
101-409.000-706.023		
Advertising	Riverbank News	100
	SLESF Public Hearing	$100
101-409.000-706.026		
Miscellaneous Expense	Charter Communications	120
	Administrative Hearing Officer	60
		$180
101-409.000-706.029		
Maint. Of Blding	Maintenance Expenses	1,500
		$1,500
101-409.000-706.072		
SDEA Contribution	Stan Drug Enforcement Agency	37,062
		$37,062
Total Police Services FY 2013-14 Budget		**$3,842,167**

SHERIFF CONTRACT EXPENDITURES

101-409.000-702.060

	FY 2013-14	FY 2012-13	% Increase
SALARIES	2,941,307	2,808,951	4.71%
Less: COPS Grant	0	-64,000	-100.00%
OVERTIME	128,000	141,108	-9.29%
SERVICES & SUPPLIES	78,251	56,370	38.82%
INTERNAL SERVICE FUND			
LIABILITY COVERAGE	73,883	80,280	-7.97%
COMMUNICATION SERV.	382,879	382,879	0.00%
STORES	6,505	3,642	78.61%
TOTAL 702.060	**3,610,825**	**3,409,230**	**5.91%**

OTHER CONTRACT SERVICES
101-409.000-702.034

PATROL VEHICLE CHARGES	118,000	118,000	0.00%
TOTAL 702.034	**118,000**	**118,000**	0.00%
TOTAL ESTIMATED BUDGET	**3,728,825**	**3,527,230**	**5.72%**

Return to Agenda Page

AGENDA ITEM 2.3

City of Riverbank

Annual Operating Budget -- Fiscal Year 2013-2014

Fund:	**101**	**GENERAL FUND**	Department:	**407**
Function:		**Parks & Recreation**		**BUILDING MAINTENANCE**

APPROPRIATION DETAIL

Account	Account Description	FY 2011-12 Actual	FY 2012-13 Budget	2012-13 Expenses To Date	FY 2013-14 Budget	% Change
	Personnel Salaries and Benefits					
701.001	PERSONNEL REGULAR	44,437	45,900	33,115	48,953	6.7%
701.002	PERSONNEL TEMPORARY	0	0	0	0	0.0%
701.003	PERSONNEL OVERTIME	228	0	0	0	0.0%
708.004	MISC EMPLOYEE BENEFITS	0	0	0	0	0.0%
708.005	MEDICARE	614	666	436	710	6.6%
708.006	PERS RETIREMENT	5,588	4,787	3,448	6,156	28.6%
708.007	PAYROLL TAXES	434	434	434	434	0.0%
708.008	HEALTH DENTAL VISION INSURANCE	15,230	14,939	9,607	13,563	-9.2%
708.009	NATIONAL RETIREMENT	2,151	2,380	1,587	2,631	10.5%
708.010	WORKERS' COMPENSATION	4,892	6,231	4,480	6,266	0.6%
708.012	DEFERRED COMPENSATION	0	0	0	0	0.0%
	Total Personnel Salaries & Benefits	**$73,574**	**$75,337**	**$53,107**	**$78,713**	**4.5%**
	Operating Expenses					
702.030	MAINT. OF OPERATIONS EQUIPMENT	2,879	2,000	1,671	2,000	0.0%
702.031	RENTS & LEASES (VEHICLES)	5,000	5,000	0	5,000	0.0%
702.032	PROFESSIONAL/SPECIAL SERVICES	20,919	19,345	13,799	20,430	5.6%
703.028	SMALL TOOLS	175	200	163	200	0.0%
704.021	UTILITIES	26,104	23,000	18,139	24,000	4.3%
704.022	COMMUNICATIONS	8,372	9,000	6,150	8,500	-5.6%
706.027	BOOT & JACKET ALLOWANCE	150	150	0	150	0.0%
706.029	MAINT. OF BLDG. & STRUCTURES	11,895	12,000	10,418	12,000	0.0%
706.056	STATE/COUNTY FEES	2,929	2,400	2,393	2,950	22.9%
706.073	UNIFORMS & RAGS	1,787	1,500	1,287	1,500	0.0%
	Total Operating Expenses	**$80,210**	**$74,595**	**$54,020**	**$76,730**	**2.9%**
	Capital Outlay					
707.003	EQUIPMENT/PROJECTS	4,799	0	0	0	0.0%
	Total Capital Outlay	**$4,799**	**$0**	**$0**	**$0**	**0.0%**
	Total Department Appropriations	**$158,583**	**$149,932**	**$107,127**	**$155,443**	**3.7%**

EQUIPMENT/PROJECTS
NO EQUPMENT/PROJECTS

STAFFING: 1 SR. FACILITIES MAINTENANCE WORKER

City of Riverbank
Facility Maintenance Budget Information Sheet
2013-2014 Fiscal Year

101-407.000.701.001 Personnel
- Eddie Simas

101-407.000.701.002 Personnel Temporary: 0

101-407.000.701.003 Personnel Overtime: 0
- No overtime

101-407.000.701.080 Salary Request: 0

101-407.000.702.030 Maintenance Operation Equipment: $2,000
- Funds for misc.equipment in need of repair
- Key copies, lock replacement
- Plumbing needs
- Corp yard gate service or replacement of gate openers

101.407.000.702.031 Rents & Leases: $5,000
- Nondiscretionary item

101.407.000.702.032 Professional Services: $ 20,430
- Bay Alarm: 10,461
- HVAC Contract: $3,940
- New HVAC Contract for Teen Center: $485
- New HVAC CNG Facility: $1,267
- Consumers Pest Control: $1,827
- Tomlinson Fire Extinguisher Service: $450
- Unexpected repairs: $2,000

101.407.000.703.026 Miscellaneous Expense: 0

101.407.000.703.028 Small Tools: $200
- Tools needed for repairs or maintenance

101.407.000.704.021 Utilities: $24,000
- MID
- PG&E
- AT&T-MCI

101.407.000.704.022 Communications: $8,500
- City Telephones

101.407.000.706.027 Boot & Jacket Allowance: $150

101.407.000.706.029 Maintenance Blgs/Structures/Grounds: $12,000
- Chemicals

- Cleaners
- Paper Goods (Toilet Paper, towels etc.)

101.407.000.706.029 Staff Development: 0

101.407.000.706.073 Uniforms & Rags: $1,500

- Shirts $300
- Rags $300
- Mats $400
- Misc. linen needs $500

101.407.000.707.003 Equipment/Projects: $12,525

- Replacement of Museum Roof $2,925
  (Historical Society to pay ½ of total $5,850)
- Museum storage shed roof replacement $1,000
- Repairs of City Hall North Roof $7,600
- Power wash and clean roof surfaces on
  City Halls & Museum $1,000

Return to Agenda Page

City of Riverbank

Fiscal Year 2013-2014

NEW APPROPRIATIONS REQUEST

(Include all items over $1,000)

Department/Division	Submitted By:	Submittal Date:
Building Maintenance	Sue Fitzpatrick	3-15-13

Priority	Account Number	Budget Explanation	Amount Requested	Approval (CM)
1	101.407.707.003	Museum Roof & Storage Shed Restoration	$4,035 *Historical Society to pay balance of $3,500	
2	101.407.707.003	City Hall North Roof Restoration	$8,360	
3	101.407.707.002	Sheriff's Dept. Generator Replacement & rewiring	$34,000	

American Family Home Roofing
Over 25 Years of High Quality Roofs Built under License# 415052

February 19, 2013

City of Riverbank
North City Hall
6707 Third Street
Riverbank, CA 95367

City of Riverbank
South City Hall
6617 Third Street
Riverbank, CA 95367

City of Riverbank
Museum & Storage
3237 Santa Fe Street
Riverbank, CA 95367

RE: "New Code Compliant Cool Commercial Roof Systems and Repairs for the City of Riverbank Buildings in Riverbank, California at the above addresses

Dear Juanita Argumedo, Sue Fitzpatrick & Eddie,

American Family Home Roofing, is pleased to enclose a proposal to you for new code compliant cool roofs and repairs at the above addresses.

American Family Home Roofing is a family owned and operated company; therefore, we are able to pass on that savings ability to you. We are committed to providing our customer's top quality, guaranteed craftsmanship and we pride ourselves on doing what we say we will do.
We stand strong behind our labor warranty.

Our "Cool Commercial Roof Systems" are specifically designed to comply with the new California Title 24 code, Energy Star requirements.
Which means you and/or your tenants save on energy costs while lengthening the life of your roof and building asset.

Utilizing only the most modern materials and installation equipment, American Family Home delivers a product of unparalleled quality.

We look forward to hearing from you.

Sincerely,

David Wilcox
American Family Home Roofing
Lic. # 415052
Of. 209-863-0336
Cl. 209-774-6655
www.AmFamRoofing.com

5039 Prospectors Pkwy., Riverbank, CA 95367
Ph.209-863-0336, Cl.209-774-6655, Fx.209-863-0336

Roofing Quote/Contract

American Family Home Roofing

Licensed Contractor & Owner: Dan L. Wilcox

Lic.# 415052 C-39

Job Location: Downtown Riverbank
6707 Third Street
Riverbank, CA 95367

Quote Date: February 16, 2013

Sales Contact		Customer	021613COR
Name:	David E. Wilcox	Name:	Juanita Argumedo
Address:	5039 Prospectors Pkwy.	Company:	City of Riverbank
City/St/Zip:	Riverbank, CA 95367	Bill Address:	6707 Third Street
Phone:	209-863-0336	City/St/Zip:	Riverbank, CA 95367
Cl. Phone:	209-774-6655	Phone:	209-863-7150
email:	wilcox_david@att.net	Email:	jargumedo@riverbank.org

	Description / Item	Squares	Bldg.	Total
	City Halls & Museum Roof Restoration			
1	1) Tear off existing 3-tab roof shingles down to wood deck & haul to dump. 2) Replace any damaged wood decking. 3) Install certified roofing felt paper atop wood deck. 4) Install certified ltd. lifetime dimensional composition shingles atop deck & roof felt. 5) Install certified ridge vent & ridge shingles atop pitched roof ridge. 6) Clean & restore existing TPO membrane on roof walls & in valleys (TPO is in good condition). 7) Apply appropriate mastics at TPO seams & roof flashings. 8) Paint pipes & vents.	38	North City Hall	$ 7,600.00
2	1) Tear off existing 3-tab roof shingles down to wood deck & haul to dump. 2) Install cert. 7/16 OSB decking. 3) Install certified roofing felt paper atop new deck. 4) Install 1.5" painted galvanized drip edge. 5) Install cert. ltd. lifetime dimensional composition shingles atop deck & roof felt. 6) Install certified ridge vent & ridge shingles atop pitched roof ridge. 7) Paint pipes & vents.	15	Museum	$ 5,850.00
3	1) Trim back all edges of shingles & overlay w/ ltd. lifetime dimensional shingles to match museum roof. 2) Install 1.5" painted galvanized drip edge.	5	Museum storage shed	$ 1,000.00
4	1) Power wash & clean all TPO roof surfaces (TPO is in good condition). 2) Check all seams and reseal with special mastics where needed.	38	South City Hall	$ 1,000.00
	Price includes all proper materials, tools & labor needed to complete job, is built to code and is based on the following number of Roofing Squares -------> Approx.	96		
	Grand Total (includes all taxes) ------->			$ 15,450.00

Certified Licensed Roofing by American Family Home (Est.1981) Over 1,500 roofs built under Lic.# 415052 C-39

American Family Home Roofing will offer a 8 Year Warranty on Performed Labor.

This is a close ended quote, No additional costs included (except where serious structural damage is found, usually not the case).
Both buyer and seller agree to this proposal, price & terms by signing below.

Payment Terms and Agreement: We accept cash & checks

1. 10% due upon signing of quote to contract. $________
2. 60% due upon loading of materials needed & starting job. $________
3. Remaining 30% due upon completion & inspection of work. $________

Approximate Job Start Date (depending on weather & contractors notified work load): ASAP
(Notes: Customer cannot forfeit or cancel this contract after 3 days from the signing of contract; this is based on the 3 day rescission law. For re-roofing, we will need 3 days of forecasted clear sky weather.)

Authorized Customers signature: ______________________________ **Date:** ______________
Authorized A.F.H.R. Sales agent signature: ______________________________ **Date:** ______________

COLLICUTT Energy

9/16/11

Denis Adkins
Central Valley Electric
202 S. Santa Cruz
Modesto, CA 95354
Phone: 209-531-3470 / 209-602-0721

Reference: 30REOZJC

Dear Denis:

Thank you for the opportunity to provide pricing for the equipment on the above referenced project. We are pleased to quote as follows:

One Kohler Model 30REOZJC, EPA Tier 3 Emissions Certified diesel fueled engine-generator set, standby rated at 30 kW, 12 Lead Reconnectable Wired for 120/208, 3 phase. Mounted on a 113 Gallon, Double Wall, Self-Contained Sub-Base Fuel Tank. No Enclosure.

Net Price: $16,750.00 + #8,000 Installation = #24,750

Freight: Included to Modesto, CA

Exceptions unless otherwise noted:
1. There is no off-loading or installation of this equipment included in our proposal.
2. There is no fuel included in our proposal.
3. There are no permits of any kind included in our proposal.
4. We are not including the services of an independent testing agency in our proposal.
5. We are offering only the manufacturer's standard lugs in our proposal. Any special lugging will be quoted on an individual basis.
6. Startup and Testing available for an additional fee.
7. Some AQMD's require that a particulate trap be added to generators for jobs located at or within 100 meters of a school, grades K-12, or day care centers. If your jobsite is within these requirements, we will be glad to provide you price adders for the installation of a particulate filter.

Collicutt Energy Services is quoting to Written Specification per 9/14 e-mail Only.

Current availability is estimated at 8-10 weeks after receipt of purchase order, a written release for production and approval of submittals.

Current availability of submittals is estimated at 2-3 weeks after receipt of purchase order. The submittals will be released upon receipt of a written purchase, not before.

940 Riverside Parkway Suite 80 ♦ ♦ ♦ West Sacramento, CA 95605
Office 916.371.1667 ♦ ♦ ♦ *Fax* 916.371.7229

CONDITIONS OF SALE

The Terms and Conditions of Sale below constitute an Agreement between Collicutt Energy Services (Collicutt) and Customer. The provisions of this agreement supercede all prior agreements, negotiations, representations and warranties whether written, oral or otherwise, and no waiver, alteration, or modification of this agreement shall be binding unless agreed to in writing and signed by both Collicutt and customer.

QUOTATIONS are valid for thirty (30) days from the date of quotation unless agreed to in writing by Collicutt. A Quotation is not a valid acceptance of an offer to sell unless (1), a Purchase Order signed by an authorized representative of the Customer is received by Collicutt or (2), approved by Collicutt's Credit Department. Equipment in stock is subject to prior sale.

A recent California Air Resources Board rule requires that a particulate trap be added to generators for jobs located at or within 100 meters of a school grades K through 12 or day care centers. If your jobsite is within these requirements we will be glad to provide you price adders for the installation of a particulate filter.

SPECIAL ORDERS - A nonrefundable deposit is required for all special order equipment and accessories. The deposit will be applied against the balance of the equipment invoice and cancellation charges, if any.

CHANGES AND MODIFICATIONS - Customer agrees to pay for any changes in scope, design or work plan from that ordered. Collicutt shall have the right to subcontract any or all work covered by the sale. Sale is non-assignable by the Customer without prior written approval of Collicutt.

TERMS - All billings are net fifteen (15) days from the date of invoice. Retention is not acceptable. Customers not adhering to payment terms agree to pay delinquency charges of 1.5% per month or the maximum allowable by law, whichever is greater, on the unpaid balance. If Collicutt commences an action to collect amount due the Customer agrees to reimburse Collicutt all collection costs, attorney fees and court costs.

FINAL ACCEPTANCE - Final acceptance shall occur at time of delivery. Offloading is the Customer's responsibility unless otherwise provided for. Storage and interest charges will result when equipment and accessories ready for shipment to the Customer are held in Collicutt's inventory due to Customer's inability to accept delivery.

WARRANTY - All implied warranties including without limitation merchantability and fitness for a particular purpose are excluded from this Agreement. Collicutt disclaims all liability for special, incidental, and consequential damages. The only warranty for equipment sold to the Customer shall be the Manufacturer's warranty. Collicutt's obligation is limited to rework or replacement of materials necessary to correct any condition of the equipment resulting from defects in material. Manufacturer's warranty is not effective until Start Test is performed by Collicutt. Start and Test must be paid in advance.

RETURNED MERCHANDISE - Equipment, accessories and parts cannot be returned without Collicutt's written approval. Equipment, accessories and parts must be in salable condition. Customer must pay transportation costs and restocking charge of twenty-five percent (25%) of invoice amount.

SECURITY INTEREST - Collicutt retains and Customer hereby grants Collicutt a Security Interest in equipment sold, including all accessions to and replacements of the equipment, until the Customer has made payment in full in accordance with the provisions herein. Customer shall cooperate fully with Collicutt in executing such documents as Collicutt may deem necessary for the protection of such Security Interest.

TAXES, LICENSES, PERMITS AND INSURANCE - Customer shall pay to Collicutt the amount of any sales, use, excise, duty or similar tax attributable to the sale covered hereby, whether or not included in the purchase or quotation price. Collicutt will assume no responsibility for obtaining permits or licenses other than those specifically provided for. Customer shall reimburse Collicutt for the cost of providing any insurance related rights or waivers associated with Collicutt's existing insurance policies. Where taxes do not apply upon sale or resale, Customer shall provide Collicutt with appropriate exemption certificates.

Customer acknowledges that he has not relied on Collicutt's skill or judgment in the selection of equipment and that any technical advice or specifications solicited regarding the equipment shall be used at Customer's own risk. Any noncertified drawings provided are descriptive in nature and not warranties of performance.

Except as expressly provided herein, the Agreement shall be governed, construed, and interpreted by the laws of the State of California. The United Nations Convention on Contracts for the International Sales of Goods (CISG) shall not apply. Collicutt elects to opt out of the CISG. Waiver by Collicutt of any breach of the Terms and Conditions of Sale included herein or on any attachment shall not be construed as a waiver of any other breach. Waiver by Collicutt of any breach must be in writing.

CUSTOMER'S REMEDIES - Collicutt shall not be in default and shall not be liable for delays by equipment manufacturers or suppliers or any other circumstances beyond Collicutt's reasonable control. Customer's exclusive and sole remedy on account or in respect of any breach, or to any express or implied warranty, shall be to secure replacement. Correction of any nonconformity shall constitute complete fulfillment of all liabilities of Collicutt. Collicutt's aggregate liability in any customer claim shall not, under any circumstances, exceed the payment received by Collicutt for the equipment and services furnished. Collicutt's liability shall be limited to those claims arising solely from the acts of the Collicutt. Collicutt shall not be liable whether in contract or in tort or under any other legal theory for loss of revenue, use, or profit or for the cost of any labor expended. Customer agrees to indemnify, save and hold Collicutt harmless for any special, direct, indirect, incidental, accidental or consequential damages to anyone by reason of any breach of contract or of any express or implied warranty.

ISO 9001 KOHLER GENERATORS INTERNATIONALLY REGISTERED

COLLICUTT ENERGY SERVICES

Bill of Materials

Quotation Num: JP-091611
Project: Central Valley Electric
Date: 9/16/2011

Detail Information

Material	Qty	Description
GM73381-GA6	**1**	**30REOZJC, 12V, 60Hz, 4024TF281, EPA Tier 3 Certified**
GM13896-KA6	1	Radiator Duct Flange, Unhoused Unit
GM74931-MA2	1	Skid/Tank, 41" 113 Gallon, 4P7-4P10
GM69552-KA1	1	Inner Tank Leak Alarm
GM57159-MA6	1	Alternator, 4P7
333700	1	Voltage,60Hz,120/208V,3Ph,4W,0.8PF
GM19874-KA1	1	Decal, UL2200 Listing (Diesel)
222661	1	Nameplate Rating, Standby 130 Degree
GM60041-KA1	1	Flexible Fuel Lines
GM52288-KA1	1	LCB, 125A, HDL, Therm Mag, 80%
GM75749-KA9	1	Run Relay, 12V
GM75749-KA6	1	DEC3000 2Input/5Output
GM75749-KA5	1	Accessory Inner Panel
GM19877-KP1	1	Flexible Exhaust Conn. 3"NPT
PA-352663	1	Silencer,Critical,3"NPT,SIEO, Shipped Loose
GM28625-KA1	1	Coolant in Genset 5 gals.
GM77896-KA1	1	Rodent Guards, Non CSA, 4P
GM58099-KA2	1	Vent, Closed Crankcase
274608	1	Air Cleaner Restriction Ind
GM78298-KA1	1	Batt Chgr, Float, 90-120V, 12V-6A
256985	1	Battery,1/12V,650CCA,Wet
GM58098-KA1	1	Block Heater
GM76185-MA1	1	Control & Harness, DEC3000
GM77389-MA2	1	Controller, DEC3000, 200A, 3Ph
GM55375-MA1	1	Air Intake, Heavy Duty
GM73383-MA1	1	Cooling, Unit Mtd Radiator 50C
GM61476-KA1	1	Radiator Guard, 20-30
Warranty	1	One Year Kohler Factory Standard 2000 Hour Warranty

Return to Agenda Page

COLLICUTT Energy

We appreciate this opportunity to offer our equipment for your consideration. Please feel free to call if you have any questions, or if we can help in any way.

Sincerely,

Jim Pereza
Collicutt Energy Services Sales Representative
jim.pereza@collicutt.com
209-815-1087

The authorized purchaser identified below accepts this proposal and agrees, upon acceptance by Collicutt Energy Services, to purchase and pay for this equipment, accessories and service in accordance with the Collicutt Energy Services Inc. Conditions of Sale and Standard Terms & Conditions.

Company Name: ____

Contact Name: ____

Purchaser Authorized Signature: ________________________________

Contact Title: ______________________________________

Date: ____________________________________

Purchase Order: ____

Ray's RADIO
INDUSTRIAL COMMUNICATIONS SALES, INC.

Call Us Today
209-521-9270 or
MOT
Authorized

EQUIPMENT PROPOSAL FOR: City of Riverbank
ATTN: Curtis Meyer
Police Department Tower Project

PHONE: 209 765-1145 FAX:

ITEM	QUAN.	MODEL NUMBER	DISCRIPTION	UNIT PRICE
1	1	B1635	3 Hole Waveguide Entry Port (4" Holes)	$86.00
2	1		Miscellaneous parts and connectors	$300.00
3	1		5/8" X 8' Copper Clad Grounding Rod	$30.00
4	50'		2 AWG Copper Wire Stranded	$92.00
5	1	LAB12106X0	Lighting Arrestor Kit	$1,500.00
			Statement of Work	
			Remove all Coax and Video Cables from Ventilation cage on	
			west exterior wall next to antenna tower. Install waveguide	
			entry port, re-rout all coax and video cables through new	
			waveguide entryport. Ground tower and radio antennas	
			test and certify all equipment properly operational	
			Labor. 2 men X 3 days @ $90.00 per hour	$4,320.00
			Proposal # 1049	

	Equipment Cost:	
Proposal, valid for 30 Days	Sales Tax:	7.375%
PO #	Freight, Shipping	
	Frequency Coordination:	
	FCC License:	
	Program, Labor installation and testing	
Sales Agent: Raymond S. Gada III/RW		
Accepted by: x	Date:	Total

800-400-9270

OROLA

Dealer

10/25/2011
TOTAL
$86.00
$300.00
$30.00
$92.00
$1,500.00
$2,008.00
$148.09
$4,320.00
$6,476.09

Return to Agenda Page

AGENDA ITEM 2.3

City of Riverbank

Annual Operating Budget -- Fiscal Year 2013-2014

Fund: 101	**GENERAL FUND**	Department:	**414**
Function:	**Parks & Recreation**		**PARKS**

APPROPRIATION DETAIL

Account	Account Description	FY 2011-12 Actual	FY 2012-13 Budget	2012-13 Expenses To Date	FY 2013-14 Budget	% Change
	Personnel Salaries and Benefits					
701.001	PERSONNEL REGULAR	203,011	203,794	151,112	203,794	0.0%
701.002	PERSONNEL TEMPORARY	10,873	13,600	9,766	12,000	-11.8%
701.003	PERSONNEL OVERTIME	715	300	547	600	100.0%
701.004	STANDBY PAY	3,399	5,000	3,331	4,000	-20.0%
708.004	MISC EMPLOYEE BENEFITS	191	0	0	0	0.0%
708.005	MEDICARE	3,014	3,152	2,231	3,129	-0.7%
708.006	PERS RETIREMENT	24,760	21,180	15,468	25,629	21.0%
708.007	PAYROLL TAXES	2,982	3,013	2,821	3,224	7.0%
708.008	HEALTH DENTAL VISION INSURANCE	59,152	74,049	50,445	74,834	1.1%
708.009	NATIONAL RETIREMENT	8,307	9,520	6,348	10,524	10.5%
708.010	WORKERS' COMPENSATION	21,601	27,666	20,150	26,084	-5.7%
708.012	DEFERRED COMPENSATION	1,958	1,950	1,425	1,950	0.0%
	Total Personnel Salaries & Benefits	**$339,963**	**$363,224**	**$263,644**	**$365,768**	**0.7%**
	Operating Expenses					
702.030	MAINT. OF OPERATIONS EQUIPMENT	193	300	294	300	0.0%
702.031	RENTS & LEASES	51,800	51,800	1,444	51,800	0.0%
702.032	PROFESSIONAL SERVICES	103,800	79,658	54,322	93,780	17.7%
703.025	OFFICE EXPENSE	279	200	97	200	0.0%
703.028	SMALL TOOLS	872	500	0	500	0.0%
703.049	CHEMICALS	3,431	8,300	6,205	5,000	-39.8%
703.050	POOL CHEMICALS	17,018	23,000	6,999	22,000	-4.3%
703.051	BARK/FIBER	10,221	0	0	12,000	0.0%
704.021	UTILITIES	26,417	25,000	22,893	26,000	4.0%
704.022	COMMUNICATIONS	703	700	380	600	-14.3%
706.027	BOOT & JACKET ALLOWANCE	567	600	418	600	0.0%
706.029	MAINT. OF BLDG & STRUCTURES	26,634	28,000	17,537	28,000	0.0%
706.036	MEMBERSHIPS, DUES, BOOKS, ETC.	300	0	0	0	0.0%
706.038	STAFF DEVELOPMENT	2,323	3,000	715	1,000	-66.7%
706.050	SAFETY EQUIPMENT	266	400	55	350	-12.5%
706.056	STATE/COUNTY FEES	3,989	3,400	3,393	3,600	5.9%
706.073	UNIFORMS & RAGS	665	800	204	700	-12.5%
706.079	PARK HOST	1,552	0	0	0	0.0%
706.081	DOWNTOWN & WATERFALL MAINT.	2,183	2,200	1,361	2,200	0.0%
	Total Operating Expenses	**$253,213**	**$227,858**	**$116,317**	**$248,630**	**9.1%**
	CAPITAL OUTLAY					
707.002	CAPITAL EXPENDITURES	0	0	0	0	0.0%
707.003	EQUIPMENT/PROJECTS	10,182	13,750	5,449	6,000	-56.4%
	Total Capital Outlay	**$10,182**	**$13,750**	**$5,449**	**$6,000**	**-56.4%**
	Total Department Appropriations	**$603,358**	**$604,832**	**$385,410**	**$620,398**	**2.6%**

EQUIPMENT AND PROJECTS:

PLAYGROUND EQUIPMENT REPLACEMENT PROGRAM	$4,000
PARKS EQUIPMENT REPAIR	$9,750

STAFFING:

1 PARKS SUPERVISOR
2 SR. PARKS MAINTENANCE WORKERS
1 PARKS MAINTENANCE WORKER I
2 PT PARKS MAINTENANCE AIDES (SEASONAL)

City of Riverbank

Parks Maintenance Budget Information Sheet
2013-2014 Fiscal Year

101-414.000.701.001 Personnel: Tim Dowdy, David McDaniel, Ray Pimentel, George Heredia

101-414.000.701.002 Personnel Temporary: $12,000

- Seasonal park aides for the busy season (May through September) and 4 hours per day on weekends off season.

101-414.000.701.003 Personnel Overtime: $600

101.414.000.701.004 Stand By Pay: $4,000

- This is not required for parks coverage and impacts our department negatively

101-414.000.701.080 Salary Request: 0

101-414.000.702.030 Maintenance Operation Equipment: $300

- Unplanned minor repairs

101.414.000.702.031 Rents & Leases: 51,800

- Copier $1,800
- Motor Pool $50,000

101.414.000.702.032 Professional Services: $93,780
(This amount is offset by approx. $15,000 from Sports Complex revenue)

- Landscaping Contract: $93,780
  (Downtown, Museum, Parks, non-park areas)
- Knorr (Pool Service) contract: 0

*Note: One full time parks position was giving up to move funds to this account to better service specialized areas for landscaping needs.

101.414.000.703.026 Miscellaneous Expense: 0

101.414.000.703.025 Office Expense: $200

101.414.000.703.028 Small Tools: $500

- Tools needed for repairs or maintenance

101.414.000.703.049 Chemicals: $5,000

- Pesticides etc.

101.414.703.050 Pool Expenses & Chemicals: $22,000

- Pool Chemicals & other expenses
- Chemicals for water features

101.414.703.051 Bark Fiber For Playgrounds: $12,000

101.414.000.704.021 Utilities: $26,000
- MID
- PG&E
- Water Feature at Plaza

101.414.000.704.022 Communications: $600

101.414.000.706.027 Boot & Jacket Allowance: $600

101.414.000.706.029 Maintenance Blgs/Structures/Grounds: $28,000
- Supplies and equipment for maintenance of all parks, downtown and other areas

101.414.000.706.029 Staff Development: 1,000
- Certificate renewals, ceu's required.

101.414.706.050 Safety Equipment: $350

101.414.000.706.073 Uniforms & Rags: $700
- Shirts, sweatshirts, hats, rag washing

101.414.000.706.081 Downtown & Waterfall: $2,200

101.414.000.707.002 Capital Expenditures: 0

101.414.000.707.003 Equipment/Projects: $6,000
- Playground equipment maintenance & repair

City of Riverbank

Fiscal Year 2013-2014

NEW APPROPRIATIONS REQUEST

(Include all items over $1,000)

Department/Division	Submitted By:	Submittal Date:
Parks	Sue Fitzpatrick	3-15-13

Priority	Account Number	Budget Explanation	Amount Requested	Approval (CM)
1	101.414.707.002	Bobcat 110	$35,900	
2	101.414.707.002	Pioneer Park Sign	$1,188.00	

David Mc Daniel

From: bob.bobcatbob <bob.bobcatbob@gmail.com>
Sent: Friday, March 08, 2013 2:10 PM
To: David Mc Daniel
Subject: Quote Bobcat T 110

Quote new Bobcat t 110 with rubber tracks, joystick controls ,suspension seat,backup alarm, work light package,safety restraint bar, smooth bucket with both on cutting edge,operators manual.sale price $35, 900.00 plus sales tax
if in the government sales program expect discounts of 20 to 25 percent depends on programs at the time. any questions please call Bob downer at 2096523013 thank you

Sent from my Verizon Wireless 4G LTE Smartphone

Return to Agenda Page

ESTIMATE

W248 N5499 Executive Dr.
Sussex, WI 53089
Phone 888-868-6297
Fax 888-868-7184

DATE	ESTIMATE #
11/1/2012	56916

NAME / ADDRESS

City of Riverbank
Tim Dowdy
6707 Third Street
Riverbank, CA 95367
(209)-863-7155

Ship To

City Of Riverbank
Tim Dowdy
2901 High St
Riverbank,CA 95367
Ph: 209-968-4683

TERMS	REP	SM-REF-TAKEN
Net 30	7MRKJ	

QTY	MR ITEM	DESCRIPTION	UNIT PRI...	TOTAL
1	999-5201	CUSTOM LAMINATED SIGN SIZE: 48" x 36" SHAPE: ROSELLE PARK SIGN SHAPE FALL SALES 2012 PAGE 43 COLORS: BROWN WITH WHITE SINGLE SIDED TABS FOR POST MOUNTING INSET TRIM POURED WHITE SIGN TO READ: "WAGON LOGO" - POURED WHITE "PIONEER"- POURED WHITE "PARK" - POURED WHITE	445.00	445.00
2	304-770-096-004-E	BROWN-4X4X96 REINFORCED POST	145.00	290.00
	S/H	SHIPPING & HANDLING-	453.00	453.00

100% PREPAYMENT IS REQUIRED ON ALL NEW ACCOUNTS AND INTERNATIONAL ACCOUNTS.
50% PREPAY IS REQUIRED ON EXISTING ACCOUNTS OVER $2000
PROGRESS BILLING IS REQUIRED ON ANY ORDER OVER $20,000.

TOTAL $1,188.00

My signature on this estimate verifies that I have approved this order and I understand it will be processed for production.

SIGNATURE ____________________

DATE ____________________

City of Riverbank
Annual Operating Budget -- Fiscal Year 2013-2014

Fund 134: Recreation & Park Development

Reserve @ July 1, 2013		**$0**
Add:		
Projected '13-'14 Revenues		**$371,525**
Less:		
Requested Appropriations		
SALARY & BENEFITS	$338,375	
OPERATING EXPENSES	33,150	
TRANSFERS OUT	0	
CAPITAL OUTLAY	0	
Total Appropriations		**$371,525**
Projected Reserve @ June 30, 2014		**$0**

RECREATION REVENUES

	BUDGET 12/13	ACTUAL 12/13	BUDGET 13/14
POOL REVENUE	30,500	10,739	27,000
POOL CONCESSIONS	100	0	100
POOL/RECREATION DONATIONS	500	0	800
MISCELLANEOUS REVENUES	1,200	0	1,500
OPEN GYM	10,000	9,241	10,500
SUMMER PROGRAMS	1,000	695	0
MISC PROGRAM INCOME	300	300	0
TRANSFERS IN	296,307	124,977	331,625
	$339,907	$145,952	$371,525

Return to Agenda Page

AGENDA ITEM 2.3

City of Riverbank
Annual Operating Budget -- Fiscal Year 2013-2014

Fund:	134	RECREATION & PARK DEVELOPMENT	Department:	459 RECREATION

APPROPRIATION DETAIL

Account	Account Description	FY 2011-12 Actual	FY 2012-13 Budget	2012-13 Expenses To Date	FY 2013-14 Budget	% Change
	Personnel Salaries and Benefits					
701.001	PERSONNEL REGULAR	189,842	173,000	126,015	176,264	2%
701.002	PERSONNEL TEMPORARY	50,853	56,787	40,872	77,771	37%
701.003	PERSONNEL OVERTIME	0	0	0	0	0%
708.004	MISC EMPLOYEE BENEFITS	-2,794	409	299	409	0%
708.005	MEDICARE	3,372	3,573	2,304	3,684	3%
708.006	PERS RETIREMENT	23,469	18,600	13,632	21,282	14%
708.007	PAYROLL TAXES	6,923	5,691	4,654	10,512	85%
708.008	HEALTH DENTAL VISION INSURANCE	15,501	14,500	10,465	14,790	2%
708.009	NATIONAL RETIREMENT	5,422	4,750	3,174	5,262	11%
708.010	WORKERS' COMPENSATION	20,256	22,945	16,745	22,560	-2%
708.012	DEFERRED COMPENSATION	5,863	5,841	4,268	5,841	0%
	Total Personnel Salaries & Benefits	**$318,707**	**$306,096**	**$222,428**	**$338,375**	**11%**
	Operating Expenses					
702.030	MAINT. OF OPERATIONS EQUIPMENT	262	300	106	300	0%
702.031	RENTS & LEASES	436	1,500	140	2,500	67%
702.032	PROFESSIONAL SERVICES	0	1,861	1,860	0	-100%
703.024	POSTAGE	236	400	186	300	-25%
703.025	OFFICE EXPENSE	1,319	1,000	652	1,000	0%
703.027	RECREATION PROGRAM SUPPLIES	2,808	2,700	2,560	3,200	19%
704.022	COMMUNICATIONS	983	1,400	552	1,200	-14%
706.023	ADVERTISING	1,320	1,500	1,060	1,500	0%
706.027	BOOT & JACKET ALLOWANCE	328	300	161	300	0%
706.037	CONFERENCES & MEETINGS	1,678	2,850	1,600	2,850	0%
706.052	GYM EXPENSES	16,831	16,000	8,392	16,000	0%
706.065	PRINTING EXPENSE	4,232	4,000	3,536	4,000	0%
	Total Operating Expenses	**$30,433**	**$33,811**	**$20,805**	**$33,150**	**-2%**
	CAPITAL OUTLAY					
707.002	CAPITAL EXPENDITURES	0	0	0	0	0%
707.003	EQUIPMENT/PROJECTS	0	0	0	0	0%
	Total Capital Outlay	**$0**	**$0**	**$0**	**$0**	**0%**
	Total Department Appropriations	**$349,140**	**$339,907**	**$243,233**	**$371,525**	**9.3%**

STAFFING:
1 PARKS & RECREATION DIRECTOR
1 RECREATION SUPERVISOR
V PART-TIME (ADMIN, AQUATICS, TEEN CENTER, REC PROGRAMS)

Return to Agenda Page

City of Riverbank
Recreation & Park Development Information Sheet
2013-2014 Fiscal Year

134.459.701.001 Personnel Regular
- Recreation Supervisor
- Director

134.459.701.002 Personnel Temporary: $77,771
- $2,000 non self sustaining programs
- $25,000 Teen Center staffing
- $25,000 Aquatics
- $25,771(2) part time admin clerks

134.459.702.030 Maintenance Operation Equipment: $300
- Misc. or unexpected equipment repair

134.459.702.031 Rents & Leases: $1,500
- Copier Lease

134.459.703.024 Postage: $300

134.459.703.025 Office Supplies: $1,000

134.459.703.027 Recreation Program Supplies: $2,700

134.459.704.022 Communications: $1,200
- Phone lines: AT&T

134.459.706.023 Advertising: $1,500
- For Workamper News and recruitment, public notices

134.459.706.027 Boot & Jacket Allowance: $300

134.459.706.037 Travel conf. & meetings: $2,850
- CPRS membership
- CPRS conference

134.459.706.052 Gym Expenses: $16,000
- ½ of all repairs
- ½ of custodial supplies
- Utilities split

134.459.706.65 Printing: $4,000
- Forms, Activity Guides, Distribution

To: Jill Anderson, City Manager
From: Sue Fitzpatrick, Director of Parks and Recreation
Subject: Proposal for Wednesday night program

Event: Wednesday Night Out
Dates: July, 10, 17, 24, 31st
Location: Riverbank Community Park
Time: 5:30-8:30pm
Target population: Families & Seniors

Proposal would include:

- A band or DJ each night, maybe one night of Karaoke and or entertainment
- Food Vendors that we would invite to set up (Pizza Plus & Cobblestone) or others that may be interested
- Any craft vendors would be welcome to set up booths (pay the $15 business license fee)
- Some fun things could be planned such as the best dressed dog contest etc.

Publicity:

- We would publicize through the Cultural Center, senior food program, through all of our current programs.
- Advertisement would be placed in the Riverbank News

We could offer this program for $1,500