CITY COUNCIL / LRA BOARD

Mayor/Chair
Richard D. O'Brien
Council/Authority Members
District 1 - Luis Uribe
District 2 - Rachel Hernandez
Vice Mayor, District 3 - Leanne Jones Cruz
District 4 - Darlene Barber-Martinez

CITY OF RIVERBANK

Regular City Council and Local Redevelopment Authority Board Meetings

Council Chambers
6707 Third Street, Suite B
Riverbank, CA 95367

choose civility

AMENDED AGENDA (ADDED ITEM 7.2)

TUESDAY, SEPTEMBER 24, 2024 – 6:00 P.M.

(THE AGENDA PACKET IS ONLINE AT HTTP://WWW.RIVERBANK.ORG/AGENDACENTER)

1. CALL TO ORDER

2. FLAG SALUTE

3. INVOCATION

4. ROLL CALL

5. AGENDA CHANGES

6. CONFLICT OF INTEREST

Any Council/Authority Member or Staff who has a direct Conflict of Interest on any scheduled agenda item to be considered is to declare their conflict at this time.

7. PRESENTATIONS (Informational only)

Item 7.1 **Proclamation -Suicide Prevention Month- September 2024-** It is recommended that the City Council read and present the proclamation for Suicide Prevention Month to Nancy Andrews and Norm Andrews, volunteers for American Foundation for Suicide Prevention.

Item 7.2 **Presentation- Workshop on the City's Housing Element Update-** It is recommended that City Council hear a staff presentation on the Housing Element Update effort. The presentation will serve to provide an overview of the 6th Cycle Housing Element update. No recommendation or formal action is necessary at this point of the Housing Element Update process.

8. PUBLIC COMMENTS (No action can be taken)

At this time, members of the public may comment on any item not appearing on the agenda, and within the subject matter jurisdiction of the City Council/LRA Board. Individual comments will be limited to a **maximum of 3 minutes (or as stated by the presiding Officer)** and time cannot be yielded to another person. Under State Law, matters presented during the public comment period cannot be discussed or acted upon.

Any documents that are not privileged or part of a Closed Session provided to a majority of the City Council/LRA Board after distribution of the agenda packet, regarding any item on this agenda, will be made available for public inspection at the City Clerk's Office 6707 Third St., Suite A, Riverbank.

Refer to the last page of this agenda for the Public Comment Procedures via ZOOM.

IN PERSON COMMENTS- Please fill out a Comment Card & Return to the City Clerk

9. CONSENT CALENDAR

All items listed on the Consent Calendar are to be acted upon by a single action of the City Council/LRA Board unless requested by an individual Council/Authority Member or member of the public for special consideration. Otherwise, the recommendation of staff will be accepted and acted upon by motion of the City Council/LRA Board.

Item 9.1 **Waive Readings**. All Readings of ordinances and resolutions, except by title, are waived.

Item 9.2 **Approval** of the City Council and Local Redevelopment Authority Board Minutes for August 27, 2024.

Item 9.3 **Resolution** to Award Bid for the Roselle & S. Rosebrook Intersection Improvements Project to Hensley's Paving & General Engineering Inc., Authorize Execution of Future Change Orders, and Authorizing a Budget Amendment for an Additional $261,219.00 from Measure L Local Streets and Roads.

Item 9.4 **Resolution** Accepting the Annual Financial Report for Fiscal Year 2021-2022.

Item 9.5 **LRA Resolution** to Award a Contract for Specialized Legal Services for the Local Redevelopment Authority and Authorize the City Manager to Enter into an Outside Counsel Services Agreement with Kutak Rock LLP.

10. PUBLIC HEARING-No Items Scheduled.

11. NEW BUSINESS

Item 11.1 **A Resolution to Approve a Contract Change Order for 60% Design for the Regional Recycled Water Project – Phase I to Brown and Caldwell, and Authorize a Budget Appropriation in the amount of $2,254,540.00 from the Sewer Fund 106-** It is recommended that the City Council award the contract change order for preparation of the 60% design for the Riverbank Regional Recycled Water Project – Phase I to Brown and Caldwell, authorize the City Manager to execute a contract with said firm in the amount of $2,049,540.00, authorize a contingency amount of $205,000.00 (approximately 10%), and authorize a budget appropriation of $2,254,540.00 from Sewer Fund 106 for said contract.

Item 11.2 **A Resolution to Award a Contract Change Order for the 60% Design Phase Program Management and Project Permitting Support for the Regional Recycled Water Project – Phase I to Kjeldsen, Sinnock & Neudeck, Inc., and Authorize a Budget Appropriation in the amount of $395,700.00.00 from the Sewer Fund 106 for FY 2024/2025-**

It is recommended that the City Council award the contract for ongoing program management for the 60% design phase and permitting support for the Riverbank Regional Recycled Water Project – Phase I to Kjeldsen, Sinnock & Neudeck, Inc. (KSN), authorize the City Manager to execute a contract change order with said firm in the amount of $395,700.00 and authorize a budget appropriation from the Wastewater Enterprise Fund (Fund 106) for FY 2024/2025.

Item 11.3 **Resolution Adopting a Revised Statement of Investment Policy-** It is recommended that the City Council consider adopting a Resolution to amend the current Statement of Investment Policy originally approved in July 2007.

Item 11.4 **Direction on the Proposed Tiny Home Development and Park on City-Owned Property Near the Intersection of Jackson Ave. and Stanislaus Street-** It is recommended that the City Council receive an update on the proposed development to be located on city-owned property and provide feedback to staff regarding the use of the site for a tiny home village permanent supportive housing development or a park.

12. COMMENTS/REPORTS

A brief report on notable attendance of a meeting or conference or other notable topics of City business shall be made. The Brown Act does not allow for discussion or action of items by the City Council/LRA Board during this time.

Item 12.1 Staff

Item 12.2 Council/Authority Member

Item 12.3 Mayor/Chair

13. CLOSED SESSION

The public will have a limit of **3 minutes** to comment on Closed Session item(s) as set forth on the agenda prior to the City Council/LRA Board recessing to Closed Session

Item 13.1 **CONFERENCE WITH LEGAL COUNSEL– Anticipated Litigation**
Significant Exposure to **Litigation**,
(Pursuant to Gov. Code § 54956.9(d))
Number of Potential Cases: **1**

Item 13.2 **LIABILITY CLAIMS**
Pursuant to Government Code § 54961)
Claimant: Nathan Wilson
Agency Claimed Against: City of Riverbank

14. REPORT FROM CLOSED SESSION

Item 14.1 Report from Closed Session **Item 13.1**
CONFERENCE WITH LEGAL COUNSEL– Anticipated Litigation

Significant Exposure to **Litigation**,
(Pursuant to Gov. Code § 54956.9(d))
Number of Potential Cases: **1**

Item 14.2 Report from Closed Session **Item 13.2**
LIABILITY CLAIMS
Pursuant to Government Code § 54961)
Claimant: Nathan Wilson
Agency Claimed Against: City of Riverbank

15. ADJOURNMENT

The Next Regular City Council Meeting will be on: **Tuesday, October 8, 2024**

AFFIDAVIT OF POSTING
I hereby certify under penalty of perjury, under the laws of the State of California that the foregoing agenda was posted at the meeting location, on the North City Hall public exterior bulletin board, South City Hall public exterior Bulletin, Riverbank Community Center exterior bulletin, and the City's website 72 hours prior to the meeting in accordance to the California Ralph M. Brown Act. Posted this 23rd Day of September, 2024 /s/*Gabriela Hernandez, CMC, City Clerk*

ADA COMPLIANCE STATEMENT

In compliance with the Americans with Disabilities Act, and the Governor's Executive Order N-29-20, the City will make every effort to make reasonable modifications or accommodations from individuals with disabilities. Contact the Administration Dept. at (209) 863-7122 or the City Clerk at cityclerk@riverbank.org at least (48) hours prior to the meeting to enable the City to make reasonable arrangements for accessibility.

NOTICE REGARDING NON-ENGLISH SPEAKERS

Pursuant to California Constitution Article III, Section IV, establishing English as the official language for the State of California, and in accordance with California Code of Civil Procedures Section 185, which requires proceedings before any State Court to be in English, notice is hereby given that all proceedings before the City of Riverbank City Council/LRA Board shall be in English and anyone wishing to address the Council is required to have a translator present who will take an oath to make an accurate translation from any language not English into the English language.

TELECONFERENCE/VIRUAL PLATFORM PUBLIC PARTICIPATION COMMENT PROCEDURES FOR CITY COUNCIL MEETING HELD IN CONFORMANCE WITH THE BROWN ACT

PUBLIC "LIVE" VIEWING

- Government Channels: Charter– 2 and AT&T U-VERSE – 99
- YouTube Live – City of Riverbank
- Via ZOOM Platform (See instructions below)

SUBMITTING PUBLIC COMMENTS FOR THE RECORD

Written comments must be received before 5:00 p.m. on the date of the meeting in order for them to be distributed to the Council prior to consideration of the matter. Written comments will not be read aloud at the meeting, but will be reported as received for the record. If you do not receive an acknowledgement of receipt within an hour of submission or by 5:00 pm, please call the City Clerk's Office at (209) 863-7198 or the Administration Dept. at (209) 863-7122.

ACCEPTABLE METHODS OF SUBMITTING COMMENTS BEFORE THE 5:00 PM DEADLINE

- **Via Mail Service*:*** Mail comments to City of Riverbank, Attn. City Clerk, 6707 Third Street, Suite A, Riverbank, CA 95367. (Call 209-863-7198 / 209-863-7122 to ensure they were received.)
- **Via Email: Mail to cityclerk@riverbank.org *(Note: This technology is not a guaranteed method.)***
  - Indicate Agenda Item # in the ***subject line***. (Call 209-863-7198 /209-863-7122 to ensure receipt)
- **Oral Comments In-Person:** The Mayor will ask the public if anyone wishes to comment, at that time you may approach the podium.
- **Oral Comments Via Zoom:** The Mayor will announce when public comments may be made for a limit of 3 minutes on the agenda item being considered, at which time you will:
  (please make sure the volume on your video device or any nearby device is turned down.)
  - Using a computer – click on the "raise hand" feature in the webinar controls. This will alert staff that you wish to speak, and you will be unmuted.
  - Using a Phone – press ***9** to "raise the hand". This will alert staff that you wish to speak, and you will be unmuted.

Teleconference Phone Number (This system is a backup for ZOOM technical difficulties only when providing oral comments.) If there are technical difficulties or disconnection with ZOOM while making oral comments, please immediately call the teleconference phone number (209) 863-7151 so that Council may receive your comments. Council will be waiting for your call. Thank you

JOIN THE MEETING VIA ZOOM PLATFORM

Join by this link: https://us02web.zoom.us/j/88278740838

Join by accessing website: https://zoom.us/join , enter **Webinar ID: 882 7874 0838**
Join by telephone:**1 669 444 9171 OR 1 669 900 9128, plus Webinar ID: 882 7874 0838**

Learn about using ZOOM - Visit https://zoom.us/j/94943925973?status=success for a free account or to download the app.

RIVERBANK CITY COUNCIL / LOCAL REDEVELOPMENT AUTHORITY

AGENDA ITEM NO. 7.1

SECTION 7: PRESENTATIONS

Meeting Date:	**September 24, 2024**
Subject:	**National Suicide Prevention Month – September 2024**
From:	**Marisela H. Garcia, City Manager**
Submitted by:	**Jessica Campos, Administrative Assistant – Confidential**

RECOMMENDATION

It is recommended that the City Council read and present the proclamation for Suicide Prevention Month to Nancy Andrews and Norm Andrews, volunteers for American Foundation for Suicide Prevention.

SUMMARY

Suicide Prevention Month is a time to raise awareness of this urgently important crisis. This month is used to shift public perception, spread hope and share vital information to people affected by suicide. The goal of Suicide Prevention month is ensuring that individuals, friends and families have access to the resources they need to discuss suicide prevention and to seek help.

STRATEGIC PLAN

Though not related to the Strategic Plan, it is important to provide support to our organizations that provide resources for suicide prevention and mental health.

BACKGROUND

September was first declared as National Suicide Month in 2008. Prior to 2008, the first crisis hotline was formed in England in 1951. Followed by the first suicide prevention center in Los Angeles in 1958. WHO released the first global report on suicide with the intentions to bring awareness to the crisis in 2014. Suicide is the 11th leading cause of death in the US and since 2022 more than 49,000 Americans have died due to suicide. American Foundation for Suicide Prevention (AFSP) and National Alliance on Mental Illness (NAMI) are two important organizations within our community that provide resources and the help needed.

FINANCIAL IMPACT

There is no financial impact with the report.

ATTACHMENTS

1. Proclamation

CITY OF RIVERBANK
PROCLAMATION

SUICIDE PREVENTION MONTH

WHEREAS, the month of September is National Suicide Prevention Month, a time in which individuals, organizations and communities around the country join their voices to amplify the message that suicide can be prevented; and

WHEREAS, according to the CDC, each year more than 49,000 people die by suicide; and

WHEREAS, local organizations like American Foundation for Suicide Prevention (AFSP) and national organizations like the National Alliance on Mental Illness (NAMI) are on the front lines of a battle that many still refuse to discuss in public, as suicide and mental illness remain too taboo a topic to speak on; and

WHEREAS, these past years have presented our communities with challenges and led to transitions that, expected or unexpected, welcomed or not, can be unsettling, disorienting, and stressful; and

WHEREAS, knowing the signs of suicide, finding the words to communicate with someone they are concerned about, and reaching out to local resources; and

WHEREAS, we know that connecting, working with, and supporting one another can help prepare us for the future; and

WHEREAS, it is encouraged that all residents take the time to inquire as to the wellbeing of their family, friends, and neighbors and to genuinely convey their appreciation for their existence by any gesture they deem appropriate, and

NOW, THEREFORE, LET IT BE RESOLVED that the City Council of the City of Riverbank hereby proclaims September as Suicide Prevention Month. We encourage all staff, students, families, and community members to recognize the power of connection and support in times of challenge.

September 24, 2024

Richard D. O'Brien, Mayor

Riverbank City Council:
District 1 – Luis Uribe, District 2 – Rachel Hernandez, District 4 – Darlene Barber-Martinez,
District 3 – Vice Mayor Leanne Jones Cruz, Mayor Richard D. O'Brien

RIVERBANK CITY COUNCIL / LOCAL REDEVELOPMENT

AUTHORITY AGENDA ITEM NO. 7.2

SECTION 7: PRESENTATIONS

Meeting Date:	**September 24, 2024**
Subject:	**Presentation- Workshop on the City's Housing Element Update**
From:	**Marisela H. Garcia, City Manager**
Submitted by:	**Joshua E. Mann, Director of Community Development**

RECOMMENDATION

It is recommended that City Council hear a staff presentation on the Housing Element Update effort. The presentation will serve to provide an overview of the 6th Cycle Housing Element update. No recommendation or formal action is necessary at this point of the Housing Element Update process.

SUMMARY

The 6th Cycle Housing Element Update is currently underway and Staff is requesting that the City Council receive an update, receive public input, and discuss the Housing Element Update process.

BACKGROUND

Since 1969, California has required that all local governments (cities and counties) adequately plan to meet the housing needs of everyone in the community. California's local governments are required to prepare a Housing Element, which is one of the seven required elements of the General Plan.

The Housing Element must be updated approximately every 8 years, and it is the role of the Department of Housing and Community Development (HCD) to administer and ensure local government compliance with Housing Element law. HCD is now administering the 6th Cycle Housing Element. For Riverbank and other local governments within the Stanislaus Council of Governments (StanCOG), the 6th Cycle covers the period from June 30, 2023, to December 31, 2031.

Because the Housing Element is updated every eight years, the current 5th Cycle Housing Element provides a foundation for this update. Please refer to the City's current 5th Cycle Housing Element for more information on existing goals, policies, and programs. It can be accessed on the City's website at: https://www.riverbank.org/330/Applications-Forms.

To comply with State law, each jurisdiction's Housing Element must be updated to ensure its policies and programs can accommodate its share of the number of housing units identified by the State. The Housing Element update includes the following steps:

- Determine the Regional Housing Needs Assessment (RHNA)
- Update previous Housing Element
- Publish Draft Housing Element for a 30-day Public Review Period
- Submit Draft Housing Element to HCD for review
- Revise Draft Housing Element pursuant to HCD comments
- Adopt Housing Element (Planning Commission and City Council)
- Submit Adopted Housing Element to HCD for Certification

UPDATED INFORMATION AND ANALYSIS

A. Regional Housing Need Allocation

HCD begins the RHNA process by setting the total number of new housing units needed for the State during the 6th Cycle. HCD then disaggregates the total number of new housing units by income group: Very Low, Low, Moderate, and Above-Moderate Income. Next, HCD distributes those numbers to each region within the State. For the StanCOG region, HCD allocated a total of 34,344 new housing units for this 6th Cycle Housing Element period.

StanCOG then takes the lead and establishes a methodology for allocating the units across the local jurisdictions within its region. StanCOG started its part of the 6th Cycle RHNA process in 2021. Riverbank actively participated in that process, attending all the Valley Vision Stanislaus (VVS) meetings, and providing comments to StanCOG on the RHNA process during the various meetings. The Final RHNA Plan was adopted by the StanCOG Policy Board on August 16, 2022.

For Riverbank, the RHNA allocation is:

Total RHNA Units for Riverbank	**3,591**
Very Low Income (<50% of AMI*)	970
Low Income (50-80% of AMI)	672
Moderate Income (80-120% of AMI)	594
Above Moderate Income (>120% of AMI)	1,355

*AMI = Area Median Income, based on the Stanislaus County average incomes.

B. Housing Element Update Highlights

- A demographic profile and analysis of population growth and trends in the community;
- Identification and analysis of existing and projected housing needs for all economic segments of the community;
- Identification of adequate sites that are zoned and available within the 8-year housing cycle to meet the City's fair share of regional housing needs at all income levels, as prescribed by the RHNA;
- An evaluation of local constraints or barriers to housing development as well as opportunities to develop housing; and
- Housing goals, policies, quantified objectives, and scheduled programs to preserve, improve and develop housing within the City.

C. Site Inventory

As part of the Housing Element Update process, the City will be identifying adequate sites to accommodate the 3,591 new units, particularly "affordable" units that would be available to very-low and low-income households. Combined, the 970 very-low-income units and the 672 low-income units bring the total number of affordable units for Riverbank to 1,642.

To identify a housing site as "affordable", a Housing Element needs to provide analysis demonstrating that adopted densities, costs, financial subsidies and/or market demand can accommodate lower income households. In Riverbank, such an analysis is impractical because very few, if any, houses rent or sell at rates that are affordable to very-low or low-income households. As an option and alternative to preparing the analysis, California Government Code Section 65583.2(c)(3)(B) allows local governments to elect the option to utilizing "default" density standards that are "deemed appropriate to accommodate housing for lower income households."

The default density standard provides a streamlined option for local governments to meet the density requirement. If a local government zones a site to meet the default density, no analysis to establish the appropriateness of the default density is required and HCD must accept that density as appropriate in its review. Riverbank and the surrounding cities in the region are designated as "Suburban Jurisdictions". This means that Riverbank must identify sufficient sites that have a density of no less than 20 dwelling units per acre for the very-low and low-income categories.

Riverbank has used the default density strategy in its previous Housing Element to successfully meet its RHNA requirements for very-low and low-income housing. Additionally, Riverbank successfully satisfied its moderate and above moderate RHNA allocation by identifying sites that allow for Low Density Residential and Medium Density Residential developments.

Potential sites to satisfy the 3,591 RHNA requirement should have:

- Reasonable access to infrastructure, including roads, sewer, and water;
- Topography with slopes less than 10%;
- Limited geologic constraints;
- Limited biological resources; and
- Adequately sized to accommodate housing development (e.g., avoiding sites that are too small to realistically develop).

Staff will be evaluating sites that potentially meet these criteria, including but not limited to:

- City owned undeveloped properties.
- Undeveloped privately owned residentially zoned properties.
- Undeveloped privately owned non-residentially zoned properties (e.g., Mixed Use).
- Underutilized developed commercial properties that could be rezoned to a mixed-use density.

D. Public Participation

Public participation is an important component of the Housing Element Update process. The City is required to make diligent effort to include all economic segments of the community (including residents and/or their representatives) in the development and update of the Housing Element.

This workshop is the start of the process for Riverbank's 6th Cycle Housing Element Update. A public notice informing the public about the workshop held with the Planning Commission was published in the *Riverbank News* on February 7, 2024. A Public Hearing Notice for this workshop was not required. Additionally, a webpage is being established to inform the public about the Housing Element process. This webpage will be updated periodically and will include drafts of the 6th Cycle Housing Element.

The public outreach process will continue during the next few months as the City works to complete the draft Housing Element Update. Public Hearings will be properly advertised for both the Planning Commission and City Council when each of these bodies formally considers the Housing Element update under a General Plan Amendment.

E. Schedule

To meet HCD's 6th Cycle Housing Element requirement, Riverbank and other StanCOG local governments must have their Housing Element submitted to HCD for review and approval by December 31, 2024. To meet this schedule, Riverbank was originally intending to follow this recommended timeline:

- Develop Site Inventory Analysis – April/May 2024
- Complete Draft Housing Element Document - June/July, 2024

- Planning Commission review and Concurrence of Draft Housing Element – July 2024
- City Council Review and Recommendation to Submit Draft Housing Element to HCD – August 2024
- Submit Draft Housing Element to HCD for 90-day Review – August/September 2024
- Planning Commission Review and Recommendation to City Council for Adoption – October 2024
- City Council Approval of Housing Element Update – October/November 2024
- Submittal of Final Housing Element to HCD – December 2024

There have been a few minor delays in developing the Draft Housing Element document and a revised timeline has been established with HCD concurrence:

- Complete Draft Housing Element Document - October 2024
- Planning Commission review and Concurrence of Draft Housing Element – October 15, 2024
- City Council Review and Recommendation to Submit Draft Housing Element to HCD – November 12, 2024
- Submit Draft Housing Element to HCD for 90-day Review – November/December 2024
- Planning Commission Review and Recommendation to City Council for Adoption – April/May 2025
- City Council Approval of Housing Element Update – April/May 2025
- Submittal of Final Housing Element to HCD – June 2025

GENERAL PLAN CONSISTENCY

The proposed update of the Housing Element will be considered though an amendment to the City's adopted General Plan.

ENVIRONMENTAL

The Housing Element contains policies and programs rather than specific projects or developments; therefore, it will not have a significant effect on the environment.

STRATEGIC PLAN

The City's Strategic Plan identifies goals that the City will work towards for the next three years. This project works toward the goals of "promoting sustainable development," "promoting economic development that supports a jobs-housing balance," and "maintain a high quality of life."

FINANCIAL IMPACT

The proposed amendment to the Housing Element of the General Plan is part of the City's overall work program budgeted for this fiscal year.

ATTACHMENT

1. Power Point Presentation

ATTACHMENT 1

Housing Element Presentation

Presentacion del Elemento de Viviendas

Housing Element Update
Actualizar el Elemento de Viviendas

Recent Activities

- Community Workshop
- Stakeholder workshop
- How you can participate.

Actividades recientes

- Taller comunitario
- Taller de partes interesadas.
- ¿Cómo puedes participar?

WHAT IS A HOUSING ELEMENT?

- A Housing Element is one of the required elements of a General Plan. El Elemento de Viviendas es uno de los Elementos requeridos en el Plan General.

- Covers an 8-year planning period from June 30, 2023, to December 31, 2031. Es por un periodo de 30 de Junio, 2023 al 31 de Diciembre 2031.

- Includes a sites inventory to meet the Regional Housing Needs Allocation (RHNA). Incluye un inventorio de sitios para cumplir la asignacion de Viviendas Regional.

- Includes Policies and Programs. Incluye normas y programas.

HOUSING ELEMENT CONTENT

- Housing stock, household and Employment Characteristics. Carateristicas del Viviendas, los hogares y del empleo
- Housing Supply and Needs Provision de Viviendas y necesidades
- Fair Housing Analysis. Analisis de decriminacion en obtener un Vivienda.
- Housing Production Opportunities. Oportunidades de produccion de Viviendas.
- Housing Production Constraints. Limitaciones de la produccion de vivendas.
- Review of Previous Housing Element. Revision del Elemento de Viviendas anterior.
- Housing Goals, Objectives, and Policies. Metas, objetivos y normas de Viviendas.

Structural Components - Componentes Estructurales

City Focus - Enfoque de la Ciudad

Roof/Ceiling- Techo

- Additions and Rehabilitation - Ampliaciones y rehabilitaciones
- Mortgage and rent - hipoteca y alquiler

Walls, Doors and Windows - Paredes Puertas y Ventanas

- Financing and developers- Financiamiento y contratistas
- Development standards and building codes – normas de la ciudad.

Foundation – Cimiento

- Land, utilities - terrenos y servicios públicos

REGIONAL HOUSING NEEDS ALLOCATION

RHNA is the amount of housing each city must plan for in the Housing Element. RHNA es la cantidad de Viviendas que cada ciudad debe prever.

Riverbank's RHNA is **3,591 total units (1,642 for VLI/LI).**

Total RHNA Units for Riverbank	3,591
Very Low Income (Ingreso muy bajo) (<50% of AMI*)	970
Low Income (Ingreso bajo) (50-80% of AMI)	672
Moderate Income (Ingreso moderado) (80-120% of AMI)	594
Above Moderate Income (Ingreso superior al moderado) (>120% of AMI)	1,355
*AMI = Area Median Income, based on the Stanislaus County average incomes (AMI = Ingreso medio del area).	

COMMUNITY Workshop
Taller Comunitario
7-31-2024

Four Stations – Cuatro Estaciones:

- **Station One**: Housing Needs and Constraints. Necesidades y limitaciones de Viviendas.
- **Station Two**: Housing Sites Inventory Inventario de sitios de Viviendas.
- **Station Three**: Housing Programs Programas de Viviendas.
- **Station Four**: Housing Element Survey. Encuesta del Elemento de Viviendas.

COMMUNITY Workshop
Taller Comunitario
7-31-2024

- **Station One:** Housing Needs and Constraints. Necesidades y limitaciones de Viviendas.

- Increased options for Senior Housing, Multi-generational housing. Mas opciones para ancianos y hogares multi-generaciones.
- Single family home options: more bedroom options: 4 bdrms. w/2 -3 baths; 2 bdrms. with 2 baths. Mas opciones en casas con habitaciones y banos.
- Increase building height limits. casas mas altas.

COMMUNITY Workshop Cont.
Taller Comunitario
7-31-2024

- **Station One Cont.** : Housing Needs and Constraints. Necesidades y limitaciones de Viviendas.
- --

- Housing affordability ($350,000 sales price, condos, mobile homes, and down payment assistance program). asequibilidad de la viviendas
- Offer Credit Counseling classes. ofrecer clases de asesoría crediticia

COMMUNITY Workshop Cont.
Taller Comunitario
7-31-2024

- **Station One Cont.** : Housing Needs and Constraints. Necesidades y limitaciones de Viviendas.
- --

- Adopt Inclusionary housing policies. Adoptar políticas de vivienda inclusivas
- Expand City's Sphere to McHenry Ave, but set up an agriculture buffer. Ampliar la esfera de la ciudad hasta McHenry Ave, pero establecer una zona de amortiguamiento agrícola.

COMMUNITY Workshop
Taller Comunitario
7-31-2024

- **Station Two**: Housing Sites Inventory Inventario de sitios de Viviendas.

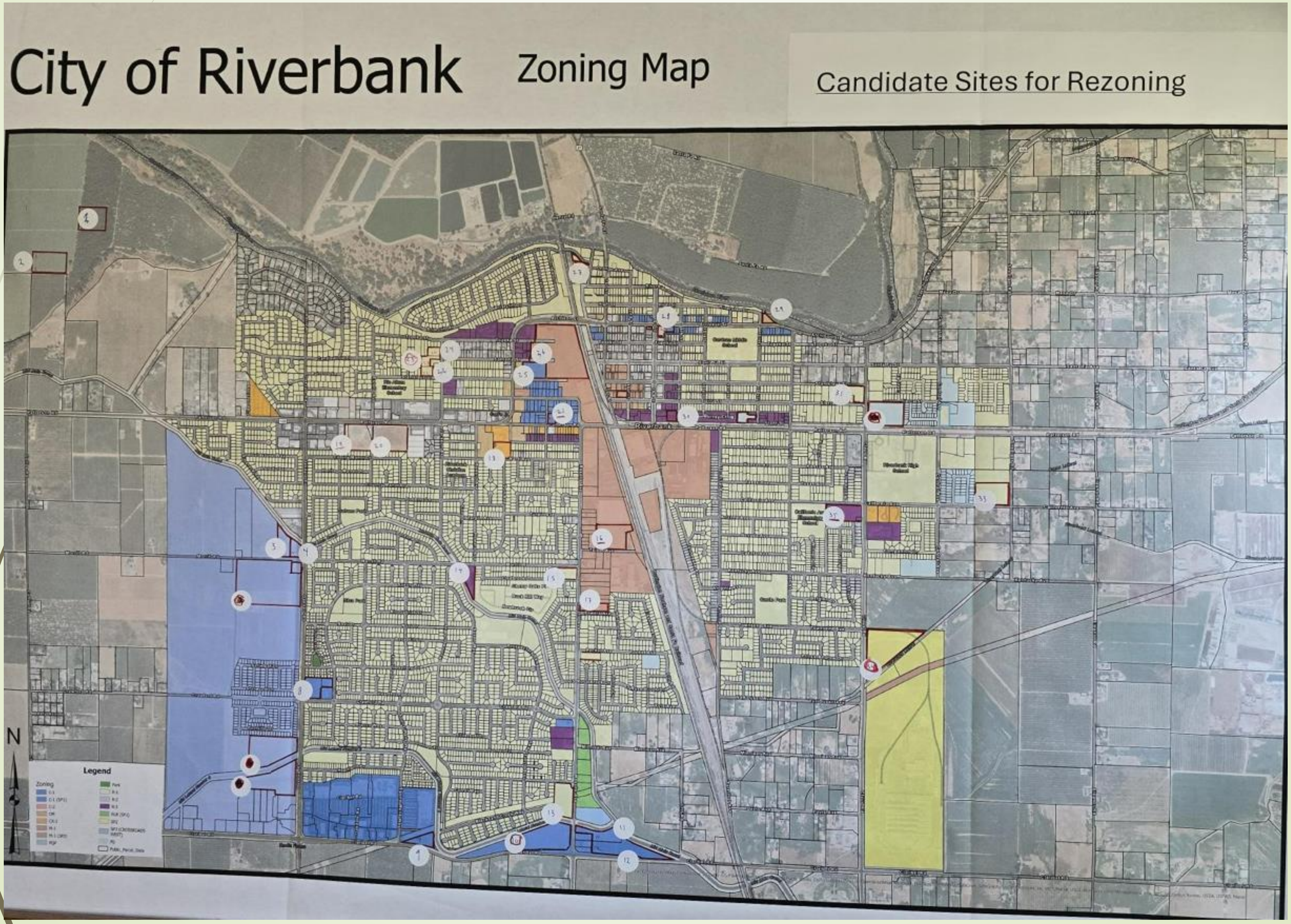
- Attendees identified sites for rezoning to allow multi-family dwellings (20 d.u./acre) by right.
- Staff reviewed sites
- Staff is recommending sites to meet very-low and low-income RHNA number of 1,642 dwelling units.

SITE INVENTORY Inventario de Propiedades o sitios

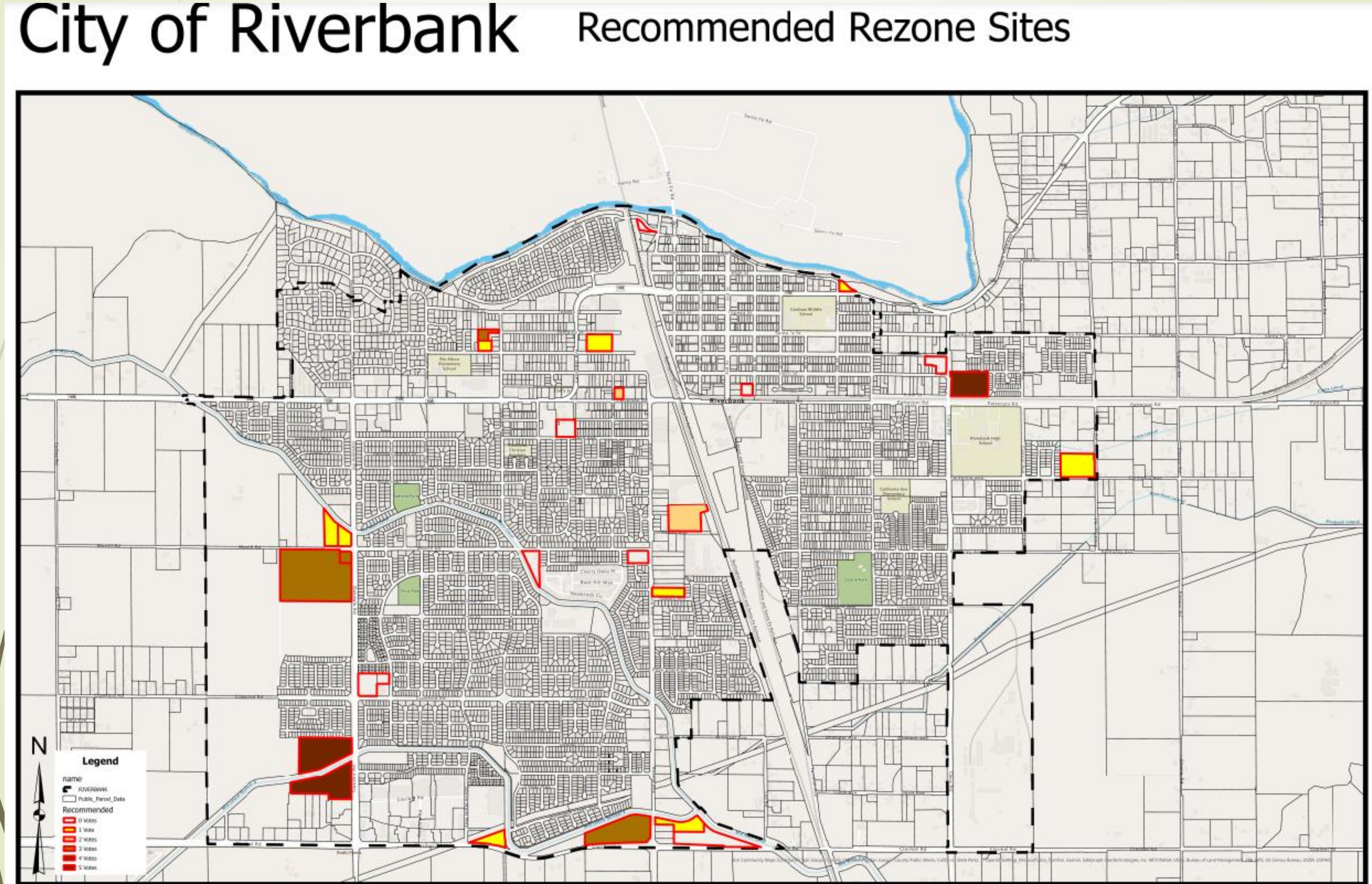
State Requirements/Requisitos Estatales:

- Inventory of land suitable and available. Inventario de terrrenos aptos y disponibles.
- Evaluation of availability of utilities. Evaluacion de servicios publicos disponibles.
- Accommodate RHNA by income level. Acomodar RHNA por nivel de ingreso.
- Locations must affirmatively further fair housing. Sitios deben promover afirmativamente Viviendas sin discriminacion.

SITE INVENTORY Map Inventario de Propiedades o sitios



SITE INVENTORY Map Inventario de Propiedades o sitios



COMMUNITY Workshop
Taller Comunitario
7-31-2024

- **Station Three:** Housing Programs Programas de Viviendas.

- **Inclusionary policy** Set homes aside or pay into a fee program that funds down payment assistance loans. Reserve casas o pague en un programa de tarifas que financia préstamos de asistencia para el pago inicial.
- First time homebuyers Program Programa para compradores de vivienda por primera vez

COMMUNITY Workshop
Taller Comunitario
7-31-2024

- **Station Four**: Housing Element Survey.
  Encuesta del Elemento de Viviendas.

Seventy-five responses received with two responses from the Spanish speaking community.

- Mostly long-time homeowners participated.
- Mostly middle-aged people that are current home owners.
- Housing need most identified - desire for a housing rehabilitation program. Necesidad de vivienda más identificada: deseo de un programa de rehabilitación de vivienda.

Stakeholder Meeting Questions
Preguntas en elTaller de personas interesadas

Four Questions:

- **One**: What are the top housing issues that should be addressed?

- **Two**: What challenges do you face in developing housing in our community?

- **Three**: What can the City of Riverbank do to facilitate housing development?

- **Four**: What housing-related activities should the City prioritize?

Stakeholders Workshop
Taller de personas interesadas (9-11-2024)

Four persons attended in person and three attended via zoom. Asistieron cuatro personas presencialmente y tres asistieron vía zoom.

- Financing Multi-family under 50 units is difficult for developers. La financiación de viviendas multifamiliares menos de 50 unidades es difícil para los promotores.
- Like mixed use zoning. Me gustó la zonificación de uso mixto.

Stakeholders Workshop Cont.
Taller de Personas interesadas (9-11-2024)

- Like the flexibility on density ranges, Les gustó la flexibilidad en los rangos de densidad,
- Consider new City standards for road widths and parking requirements. Considere nuevos estándares municipales para el ancho de las carreteras y los requisitos de estacionamiento.
- Streamline Multi-family applications. Optimice las aplicaciones multifamiliares.

COMMUNITY ENGAGEMENT

Participación de la Comunidad.

- Community Workshops Tallares Comunitarios
- Stakeholder Interviews. Entrevistas con las personas interesadas.
- Online Survey. Encuesta en linea (Internet)
- Public Hearings. Audencias publicas
- Dedicated Webpage:

  Pagina web dedicadad:

  https://www.riverbank.org/652/Housing-Element

TIMELINE

Activity	Date
Develop Site Inventory	September 2024
Complete Draft Housing Element Document	September/October 2024
Planning Commission Review and start of 30-day public review period	October 2024
City Council Review and Recommendation to Submit Draft Housing Element to HCD.	November 2024
Submit Draft Housing Element to HCD for a 90-day Review.	November 2024 to March 2025
Revise Housing Element Document.	March-April 2025
PC and CC Review and Adoption of HE	April/May 2025
Submittal of Adopted Housing Element to HCD	June 2025

QUESTIONS?
PREGUNTAS?

Register to be on the Interested parties list.
Registarse para estar en la lista de personas interesados.

Staying Connected/Mantenerse en contacto

1. Register to be on the Interested parties list.
   Registarse para estar en la lista de personas interesadas.

2. Project website/ El sitio web:
   https://www.riverbank.org/652/Housing-Element

3. Staff mail and E-mail/direccion y correro electronico
   Joshua Mann, Community Development Director
   6707 Third Street
   Riverbank, CA 95367
   Phone: (209) 863-7124
   Email: jmann@riverbank.org

RIVERBANK CITY COUNCIL / LOCAL REDEVELOPMENT AUTHORITY

AGENDA ITEM NO. 9.1

SECTION 9: CONSENT CALENDAR

Meeting Date:	**September 24, 2024**
Subject:	**Waiver of Readings**
From:	**Marisela H. Garcia, City Manager**
Submitted by:	**Gabriela Hernandez, City Clerk/LRA Secretary**

RECOMMENDATION

It is recommended that the City Council / LRA Board approve the waiver of readings of any proposed ordinances and resolutions for consideration, except by title.

SUMMARY

In lieu of reading the entire text of a proposed ordinance or resolution that is introduced for consideration for adoption and approval, by majority vote, the City Council/LRA Board may waive the reading of the text and introduce the ordinance or resolution by title only for the record.

The full text of the proposed ordinances and resolutions, and any related documents that are part of the agenda packet, are available for review by the public on the City's website and in the City Clerk's office at City Hall (North) upon distribution to a majority of the City Council/LRA Board; typically 72 hours prior to the scheduled date and time of the meeting.

FINANCIAL IMPACT

There is no financial impact to this item.

ATTACHMENTS

There are no attachments to this report.

RIVERBANK CITY COUNCIL / LOCAL REDEVELPOMENT AUTHORITY

AGENDA ITEM NO. 9.2

SECTION 9: CONSENT CALENDAR

Meeting Date:	**September 24, 2024**
Subject:	**Approval of the City Council and Local Redevelopment Authority Board Minutes for September 10, 2024.**
From:	**Marisela H. Garcia, City Manager**
Submitted by:	**Gabriela Hernandez, City Clerk/LRA Secretary**

RECOMMENDATION

It is recommended that the City Council/ Local Redevelopment Authority Board approve the City Council/LRA Meeting Minutes of September 10, 2024.

SUMMARY

The Draft Minutes of the City Council and the Local Redevelopment Authority Board meeting have been prepared for review and approval.

FINANCIAL IMPACT

There is no financial impact to this item.

ATTACHMENTS

1. September 10, 2024 City Council and Local Redevelopment Authority Board Minutes.

CITY COUNCIL / LRA BOARD

Mayor/Chair
Richard D. O'Brien
Council/Authority Members:
District 1 -Luis Uribe
District 2- Rachel Hernandez
District 3- Leanne Jones Cruz
District 4 -Darlene Barber-Martinez

CITY OF RIVERBANK

Regular City Council and Local Redevelopment Authority Board Meetings
Council Chambers, 6707 Third St
Suite B
Riverbank, CA 95367

choose civility

TUESDAY, SEPTEMBER 10, 2024 – 6:00 P.M.

(THE AGENDA PACKET IS ONLINE AT HTTP://WWW.RIVERBANK.ORG/AGENDACENTER)

THIS MEETING WAS HELD VIA TELECONFERENCE
********AB 2449********
(IN PERSON AND REMOTE ATTENDANCE)
****** CONSISTENT WITH THE PROVISIONS OF AB 2449, MEMBERS OF THE CITY COUNCIL MAY PARTICIPATE REMOTELY DUE TO JUST CAUSE. ******

1. CALL TO ORDER - *Mayor / Chair O'Brien called the meeting to order at 6:00 P.M.*

2. FLAG SALUTE – *Councilmember Barber-Martinez led the pledge of allegiance.*

3. INVOCATION – *Reverend Randy Richardson provided the invocation.*

4. ROLL CALL – *City Clerk Hernandez conducted Roll Call.*

Members of the City Council / Local Redevelopment Authority Board present:
Council Member / Authority Member District 1 Luis Uribe
Council Member / Authority Member District 2 Rachel Hernandez (Via Teleconference)
Council Member / Authority Member District 4 Darlene Barber-Martinez
Vice Mayor / Vice Chair District 3 Leanne Jones Cruz
Mayor / Chair Richard D. O'Brien

5. AGENDA CHANGES

No Agenda Changes.

6. CONFLICT OF INTEREST: ***Any Council/Authority Member or Staff who has a direct Conflict of Interest on any scheduled agenda item to be considered is to declare their conflict at this time.***

None Declared.

7. PRESENTATIONS (Informational only)

Item 7.1 **Proclamation for Hispanic Heritage Month September 15th to October 15th, 2024 and Honoring Mr. Jose Enrique Morales for His Contributions to the Riverbank Community-** It is recommended that the City Council present the Proclamation in honor of Hispanic Heritage Month from September 15th to October 15th, 2023, to longtime Riverbank resident Mr. Jose Morales, member of Central Valley Community Resources, Inc. a local Riverbank non-profit**.**

Mayor O'Brien read and presented the proclamation for Hispanic Heritage Month to Mr. Jose Enrique Morales, longtime Riverbank resident and member of Central Valley Community Resources, Inc.

Item 7.2 **Presentation- Cheese and Wine Festival Update-** It is recommended that the City Council receive a presentation from Michael Patton, City of Riverbank Parks and Recreation Director, regarding an update of the Cheese and Wine Festival 2024.

Director of Parks and Recreation Patton gave a presentation regarding updates for the upcoming 2024 Cheese and Wine Festival.

Item 7.3 **Presentation- Water Restriction Updates-** It is recommended that the City Council receive a presentation from Cody Bridgewater, City of Riverbank Director of Public Works, regarding an update of the water use restrictions and "Making Conservation a California Way of Life."

Director of Public Works Bridgewater gave a presentation on updates for water use restrictions and "Making Conservation a California Way of Life"

8. PUBLIC COMMENTS (No action can be taken)

*At this time, members of the public may comment on any item not appearing on the agenda, and within the subject matter jurisdiction of the City Council/LRA Board. Individual comments will be limited to a **maximum of 3 minutes (or as stated by the presiding Officer)** and time cannot be yielded to another person**.** Under State Law, matters presented during the public comment period cannot be discussed or acted upon.*

Mayor O'Brien Opened Public Comment at 6:55 P.M.

Kimberly Evans, Riverbank resident to express concern and seek an update on her previous comment regarding Roselle and Morrill Rd Intersection.

Olivia Arambula, Riverbank Chamber of Commerce provided an update of upcoming events.

Gonzalo and Elvira Velasco, owners of Riverbank Antigua Event Center, to extend an invitation to the upcoming event celebrating their 20th Anniversary Gala on October 19th at Antigua Event Center.

City Manager Garcia, provided clarification regarding the intersection on Roselle and Morrill Road project.

Rich Holmer, Riverbank Historical Society to extend an invitation to the event "Through Tamsen's Eyes: The Story of the Donner Party" on November 10th at 4:00p.m. at Galaxy Theaters.

There being no further public comments, Mayor O'Brien closed the Public Comment period 7:03 P.M.

9. CONSENT CALENDAR

All items listed on the Consent Calendar are to be acted upon by a single action of the City Council/LRA Board unless requested by an individual Council/Authority Member or member of the public for special consideration. Otherwise, the recommendation of staff will be accepted and acted upon by motion of the City Council/LRA Board.

Item 9.1 **Waive Readings**. All Readings of ordinances and resolutions, except by title, are waived.

Item 9.2 **Approval** of the City Council and Local Redevelopment Authority Board Minutes for August 27, 2024.

Item 9.3 **Acceptance** of the Riverbank Police Gate & Fence Project and Authorization to File a Notice of Completion.

Item 9.4 **Acceptance** of the Patterson Road Sidewalk Project between Roselle and Hwy 108 and Authorization to File a Notice of Completion.

Item 9.5 **Resolution 2024-079** Accepting the Public Improvements for DMG Development, LP for Crossroads West Unit 2.

Item 9.6 **Resolution 2024-080** Approving the Purchase of a BMW Motorcycle for Riverbank Police Services and Authorizing the Surplus and Sale of 2018 BMW Motorcycle #18-03 to the Sheriff's Office.

Item 9.7 **Resolution 2024-081** Approving the Addition of the Capital Project/Regulatory Compliance Manager Position and Salary Range to the City's Compensation Plan and Removing the Development Services Administration Manager Position.

Item 9.8 **Resolution 2024-082** Authorizing the Purchase of One (1) Acre of Land Located on APN 074-014-016 for the Construction of Well #13 for $410,000 and Allocating Funds from the Water System Development Fee (Fund 206) for said Purchase.

<u>Item 9.9</u> **Second Reading** by Title Only and Introduction of a Proposed **Ordinance 2024-004** Amendment to Title XI, Business Regulations, Amending Chapter 119 Massage/Bodywork Establishments**.**

There being no public comments, Mayor O'Brien brought the item back to City Council.

<u>ACTION:</u> *By motion moved and seconded (<u>Uribe / Jones Cruz 5/0</u>) to approve the* ***consent calendar*** *as presented.*

Motion carried by unanimous City Council and LRA Board roll call vote:
AYES: Uribe, Hernandez, Barber-Martinez, Jones Cruz and Mayor O'Brien
NAYS: None / ABSENT: None/ ABSTAINED: None

<u>10. PUBLIC HEARING</u>

No Items Scheduled.

<u>11. NEW BUSINESS</u>

<u>Item 11.1</u> **Resolution Approving an Agreement with Epic I/O for the Addition of Three (3) Camera Site Locations within the City of Riverbank Security Camera and LPR (License Plate Reader) System and Authorize the Relocation of an Existing Camera Site-** It is recommended that the City Council consider approving a resolution authorizing the City Manager to execute an Agreement with Epic I/O, formerly known as IntelliSite LLC, to add three (3) additional locations within the City, relocate an existing camera site, and to authorize Modesto Executive Electric to add power to two proposed locations.

Police Chief Ridenour gave a comprehensive staff report and PowerPoint Presentation for City Council to consider approving an agreement with Epic I/O for the addition of three (3) Camera Site Locations within the City of Riverbank Security Camera and LPR (License Plate Reader) System and Authorize the Relocation of an Existing Camera Site.

City Council Discussed item with City Staff.

Gonzalo Velasco, Riverbank resident, question "Does it have Artificial Intelligence to recognize facial features or recognize people?" Do they have battery backup systems in case of a power outage?

Chief Ridenour Clarified, there is no Artificial intelligence on the cameras for facial recognition, but there is Artificial Intelligence to identify vehicle make and model.
They do not have battery backup.

There being no further public comment, Mayor O'Brien brought the item back to City Council.

ACTION: *By motion moved and seconded (Barber-Martinez / Uribe 5/0) to approve **Resolution 2024-083** approving an agreement with Epic I/O for the addition of three (3) Camera Site Locations within the City of Riverbank and Authorize the relocation of a License Plate Reader System.*

Motion carried by unanimous City Council and LRA Board roll call vote:
AYES: Uribe, Hernandez, Barber-Martinez, Jones Cruz, and Mayor O'Brien
NAYS: None / ABSENT: None / ABSTAINED: None

Item 11.2 **Resolution of Concurrence and Support of the Fiscal Year 2023-2024 Stanislaus HOME Consortium and Stanislaus Urban County Consolidated Annual Performance and Evaluation Report (CAPER)-** It is recommended that the City Council hold a Community Meeting to gather input on the Fiscal Year 2023-2024 HOME Program and Community Development Block Grant (CDBG) Consolidated Annual Performance and Evaluation Report (CAPER) prepared by Stanislaus County.

Housing Specialist Ibanez, gave a comprehensive report and PowerPoint presentation for City Council to consider adopting a resolution of Concurrence and support of the Fiscal Year 2023-2024 Stanislaus HOME Consortium and Stanislaus Urban County Consolidated Annual Performance and Evaluation Report (CAPER).

City Council Discussed item with City Staff.

There being no further public comment, Mayor O'Brien brought the item back to City Council.

ACTION: *By motion moved and seconded (Uribe / Jones Cruz 5/0) to approve **Resolution 2024-084** of Concurrence and Support of the Fiscal Year 2023-2024 Stanislaus HOME Consortium and Stanislaus Urban County Consolidated Annual Performance and Evaluation Report (CAPER)*

Motion carried by unanimous City Council and LRA Board roll call vote:
AYES: Uribe, Hernandez, Barber-Martinez, Jones Cruz, and Mayor O'Brien
NAYS: None / ABSENT: None / ABSTAINED: None

Item 11.3 **Acceptance of Certificate of Initiative Petition Entitled "Voter Approval Required to Allow Development of Urban Uses on Agricultural or Open Space Lands Located West of Riverbank City Limits," and Submitting the Initiative to the Voters at a Future Regular Election-** Staff is recommending adoption of the following two (2) resolutions: 1.) Adopt a Resolution of the City Council of the City of Riverbank accepting the certificate of initiative petition from the Stanislaus County Registrar of Voters entitled "Voter Approval Required to Allow Development of Urban Uses on Agricultural or Open Space Lands Located West of Riverbank City Limits." 2.) Adopt a Resolution of the City Council of the City of Riverbank submitting the initiation petition entitled "Voter Approval Required to Allow Development of Urban Uses on Agricultural or Open Space Lands Located West of Riverbank City Limits" to the voters at the City's next regular election in accordance with Elections Code section 1405.

City Manager Garcia and City Clerk/Elections Official Hernandez, gave a comprehensive report and PowerPoint presentation on the acceptance of the Certificate of Initiative Petition Entitled "Voter Approval Required to Allow Development of Urban Uses on Agricultural or Open Space Lands Located West of Riverbank City Limits" and the submitting the Initiative to the Voters at a future regular election.
City Council Discussed item with City Staff.

Gary Pearson, Riverbank resident to urge the City Council to follow the City Staff's recommendations to allow a voter approval of this initiative.

Jami Aggers, Modesto resident regarding the initiative that we first tried last year and Gary is right, 1,544 people signed the petition, and those aren't necessarily the same 1, 200 that signed last year. So, we could be talking about more than 2,000 people in the City of Riverbank that are speaking to you, you who need to represent them. I've said previously, it was very unfortunate the fraud incident that happened last year, but we said we would come back not only bigger, but stronger. We did that. We qualified with signatures in less than 30 days. So, we are excited to be at this point and thank you for bringing this item forward.

There being no further public comment, Mayor O'Brien brought the item back to City Council.

ACTION: *By motion moved and seconded (Jones Cruz / Uribe 5/0) to approve **Resolution 2024-085** Accepting the Certificate of Initiative Petition from the Stanislaus County Registrar of Voters entitled "Voter Approval Required to Allow Development of Urban Uses on Agricultural or Open Space Lands Located West of Riverbank City Limits"*

Motion carried by unanimous City Council and LRA Board roll call vote:
AYES: Uribe, Hernandez, Barber-Martinez, Jones Cruz, and Mayor O'Brien
NAYS: None / ABSENT: None / ABSTAINED: None

*By motion moved and seconded (Jones Cruz / Uribe 5/0) to approve **Resolution 2024-086** submitting the initiative petition to the Voters at the City's next regular election in accordance with Elections Code section 1405.*

Motion carried by unanimous City Council and LRA Board roll call vote:
AYES: Uribe, Hernandez, Barber-Martinez, Jones Cruz, and Mayor O'Brien
NAYS: None / ABSENT: None / ABSTAINED: None

12. COMMENTS/REPORTS

A brief report on notable attendance of a meeting or conference or other notable topics of City business shall be made. The Brown Act does not allow for discussion or action of items by the City Council/LRA Board during this time.

Item 12.1 Staff

City Manager Garcia reported on the following:

- *Centennial Park ribbon cutting is this Saturday from 12:00-1:00pm. The park for those who may not be familiar is located in the Crossroads West Development at the intersection of Aliso Way and Westgate Drive.*
- *Our next compost giveaway is scheduled for September 20th and 21st from 8 in the morning until 12 pm. The giveaway is located at the corner of 2nd and Sierra. We do ask that residents bring their own bins or buckets or their trucks to be able to load that on, as well as their own shovels.*
- *Our Housing Element stakeholder meeting for developers and housing related service providers is tomorrow from 12 to 3p.m. The meeting will be here in the Council Chambers, and is also accessible via Zoom. Future workshops regarding the Housing Element will be held at the next Planning Commission meeting on 9/17 and at the next City Council meeting on 9/24, in order to provide for additional public comments.*

Item 12.2 Council/Authority Member

Councilmember Hernandez reported on the following:

- *I want to thank the staff and everybody for facilitating me being on zoom.*
- *Soroptimist Riverbank is meeting regularly now, and I'd encourage anyone to join. They are fundraising for scholarships for young girls and women.*
- *I want to thank Galaxy Theaters. They're having this push to be involved in the community, and it's been great seeing them host various events which I'm sure Councilmember Barber-Martinez will speak more on.*

Councilmember Uribe reported on the following:

- *I had the opportunity to have a meeting with Lance Christiansen. He is a representative from California Policy Center. Got to do a deep dive to our discussion about pensions and 401K plans. So, I've kind of asked staff if we can have the Budget subcommittee kind of relaunch, hoping for a meeting next year in preparation for those contracts that we're going to be having next year. I think it'd be a good discussion for the for the subcommittee to kind of discuss that.*
- *Shout out to 2 of the 8 members of the Sister City Committee, John and Mo in the back seat. We're going to be having a meeting September 20th at 6 o'clock. Please reach out to us. We're going to be getting ready for our fundraiser. Cheese and Wine is right around the corner, and we're looking to sponsor Riverbank youth to a youth summit in Washington, DC next year. So, we're hoping for a big turnout. You'll see some more social media posts coming out real soon. We're going to start to push it a little bit heavier. As we get a little bit closer. So, if you guys are interested, please reach out to any one of us. Rachel's on the committee, so any*

one of us please reach out. Come, join us and hear about what we're planning to do. We're going to have a Loteria fundraiser. It's going to be $5 a card. Come, join us.

Councilmember Barber-Martinez reported on the following:

- *I attended the Celebration of Donor's event of 100yrs at MJC. I said a few words of congratulations on behalf of our City Council.*
- *Stanislaus Homeless Alliance meeting is tomorrow at 1010th Street, 5:30-7:30.*

Vice Mayor Jones Cruz reported on the following:

- *No Comments*

Item 12.3 Mayor/Chair

Mayor O'Brien reported on the following:

- *Today, I met with the Deputy Secretary of the Army for Installations, Mr. Drew White. He came from D.C. with his entourage to take a look at Riverbank, and what we're doing here. He was amazed on how productive we are without having it. He was truly amazed. And he's going to go back to D.C. and get support from others of his same rank, we are not going to get the expedited conveyance, but we may get a long-term lease of 25 to 50 years which would be excellent. We can start doing construction out there, and we can start completing the carbon sequestration ethanol plant, and all the others. So, he was extremely pleased with what we're doing out here, and he commended us for our efforts over the last 10 to 15 years.*

13. CLOSED SESSION

The public will have a limit of **3 minutes** to comment on Closed Session item(s) as set forth on the agenda prior to the City Council/LRA Board recessing to Closed Session.

Item 13.1 **CONFERENCE WITH REAL PROPERTY NEGOTIATORS**
(Pursuant to Government Code § 54956.8)
Property: 6436 Oakdale Road, Riverbank (APN 075-026-040)
Agency Negotiator: City Manager Marisela H. Garcia
Property Negotiator: High, Price & Leffler Associates
Under Negotiation: Price, terms of payment, or both.

Annabel Gammon, Riverbank resident to oppose Item 13.1.being under closed session when it already was on open session.

There being no public comment, Mayor O'Brien moved to Closed Session at 7:57 P.M.

Reconvened from Closed Session at 8:21 P.M.

14. REPORT FOR CLOSED SESSION

Item 14.1 Report from Closed Session **Item 13.1**
CONFERENCE WITH REAL PROPERTY NEGOTIATORS

(Pursuant to Government Code § 54956.8)
Property: 6436 Oakdale Road, Riverbank (APN 075-026-040)
Agency Negotiator: City Manager Marisela H. Garcia
Property Negotiator: High, Price & Leffler Associates
Under Negotiation: Price, terms of payment, or both.

ACTION: *Direction has been provided to staff.*

15. ADJOURNMENT OF THE REGULAR MEETING

There being no further business, Mayor / Chair O'Brien adjourned the regular meeting at 8:21 P.M.to the next regular scheduled City Council / LRA Meeting of September 24, 2024 at 6:00P.M.

ATTEST: (Adopted 09/24/2024)	APPROVED:
Gabriela Hernandez, CMC City Clerk / LRA Recorder	Richard D. O'Brien Mayor/ Chair

RIVERBANK CITY COUNCIL /LOCAL REDEVELOPMENT AUTHORITY

AGENDA ITEM NO. 9.3

SECTION 9: CONSENT CALENDAR

Meeting Date:	**September 24, 2024**
Subject:	**Resolution to Award Bid for the Roselle & S. Rosebrook Intersection Improvements Project to Hensley's Paving & General Engineering Inc., Authorize Execution of Future Change Orders, and Authorizing a Budget Amendment for an Additional $261,219.00 from Measure L Local Streets and Roads**
From:	**Marisela H. Garcia, City Manager**
Submitted by:	**Kathleen Cleek, Capital Project/Regulatory Manager** **Laura Graybill, Senior Project Coordinator**

RECOMMENDATION

It is recommended that City Council approve three (3) actions by a roll call vote:

1. Adopt a Resolution to Award bid to the lowest responsible bidder, Hensley's Paving & General Engineering Inc.; and

2. Authorize the City Manager to execute Change Orders within total project budget.; and

3. Authorize a budget amendment for an additional $261,219.00 from Measure L – Local Streets & Roads Funds.

SUMMARY

On November 8, 2016 the Stanislaus County voters approved a ½ cent sales tax measure (Measure L) to fund local and regional transportation projects and programs.

On April 23, 2024 the Riverbank City Council approved and adopted the revised 2024 City of Riverbank Expenditure Plan Project List for Measure L Funds. The project was listed under the Traffic Management Improvements with a budgeted amount of $385,000 for preliminary engineering and construction costs.

The bid opening was held on Thursday, September 12, 2024 to consider the bids for the Roselle and S. Rosebrook Intersection Improvements Project. The following bids were received:

Hensley's Paving & General Engineering Inc.	$542,017.09
Rapid Grading Services	$543,142.50
United Pavement Maintenance, Inc.	$587,004.75
Platinum Dirt Worx LLC	$620,707.06
George Reed, Inc.	$623,236.00
Consolidated Engineering Inc.	$638,006.50

Work on the project includes, but is not limited to, furnishing all labor, materials, equipment, transportation, and incidentals necessary for, utility potholing, asphalt grinding, sub-base removal, & paving, curb, gutter, sidewalk, striping, traffic control, and all other work included on the plans for the above mentioned project.

Bids have been reviewed and Hensley's Paving & General Engineering Inc. has been identified as the lowest responsible bidder for the project and staff recommends that the project be awarded in the amount of $542,017.09.

Staff originally budgeted $350,000.00 for construction from Measure L – Traffic Management. During design it was determined that the final Engineer's Estimate was higher than budgeted but it was best to wait until bids came in for final budget approval. The low bid came in at $542,017.09 but fortunately the City has funds available in Measure L – Streets & Roads to cover the additional costs, $192,017.09, plus 10% contingency of $54,201.71, construction testing $7,000.00 and construction engineering $8,000.00. A budget amendment is requested from Measure L – Local Streets & Roads in the amount of $261,219.00 to complete the project.

It is requested that the City Council provide the City Manager authorization to execute Change Orders if they are within total budget.

FINANCIAL IMPACT

Funding has been programmed for this project with Measure L Funds, total budget of $611,219.00 ($350,000.00 initially budgeted for construction and an additional $261,219.00 as a budget amendment being requested).

Hensley's Paving & General Engineering Inc.	$542,017.09
Contingency	$54,201.70
Construction Testing	$7,000.00
Construction Engineering	$8,000.00
Total Construction Costs:	$611,218.79
Original Budget	$350,000.00

Additional Funds Required		$261,219.00
	Total Budget:	$611,219.00

ATTACHMENT

1. Draft City Council Resolution 2024-
2. Site Map

CITY OF RIVERBANK

RESOLUTION 2024-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIVERBANK, CALIFORNIA AWARDING A CONTRACT FOR THE ROSELLE AND S. ROSEBROOK INTERSECTION IMPROVEMENT PROJECT WITH HENSLEY'S PAVING & GENERAL ENGINEERING, INC. IN THE AMOUNT OF $542,017.09, AND AUTHORIZE THE CITY MANAGER TO EXECUTE SAID CONTRACT AND APPROVE CHANGE ORDERS UP TO THE PROJECT CONTINGENCY FUND OF $54,201.71, AND AUTHORIZE A BUDGET AMENDMENT OF AN ADDITIONAL $261,219.00 IN FUNDING FROM MEASURE L LOCAL STREETS & ROADS

THE CITY OF RIVERBANK CITY COUNCIL (HEREAFTER REFERRED TO AS THE "CITY COUNCIL") DOES HEREBY RESOLVE THAT:

WHEREAS, the Roselle & S. Rosebrook Intersection Improvements Project includes furnishing all labor, materials, equipment, transportation, and incidentals necessary for, utility potholing, asphalt grinding, sub-base removal, & paving, curb, gutter, sidewalk, striping, traffic control, and all other work included on the plans**;** and

WHEREAS, the City published a Notice to Bidders inviting interested bidders to submit their sealed bids for the Project; and

WHEREAS, on September 12, 2024, the City of Riverbank received six (6) bids and publicly opened and read the bids; and

WHEREAS, the apparent responsive and responsible low bidder is Hensley's Paving & General Engineering Inc., in the amount of $542,017.09; and

WHEREAS, staff also recommends that the City Council approve a project contingency of $54,201.71 for the Project to fund additional work as needed during renovation and construction; and

WHEREAS, staff is requesting a budget amendment of an additional $261,219.00 from Measure L Local Street and Roads to be combined with the original budgeted amount to complete the project.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Riverbank hereby approves a contract with Hensley's Paving & General Engineering Inc., in the amount of $542,017.09; and

NOW, THEREFORE BE IT FURTHER RESOLVED that the City Council of the City of Riverbank authorizes the City Manager to execute said contract and approve change orders up to the project contingency funds of $54,201.71.

NOW, THEREFORE BE IT FURTHER RESOLVED that the City Council of the City of Riverbank authorizes a budget amendment of an additional $261,219.00 from Measure L Local Streets and Roads to be combined with the original budgeted amount to complete the project.

PASSED AND ADOPTED by the City Council of the City of Riverbank at a regular meeting held on the 24th day of September, 2024; motioned by Councilmember ________, seconded by Councilmember _________, and upon roll call was carried by the following City Council vote of:

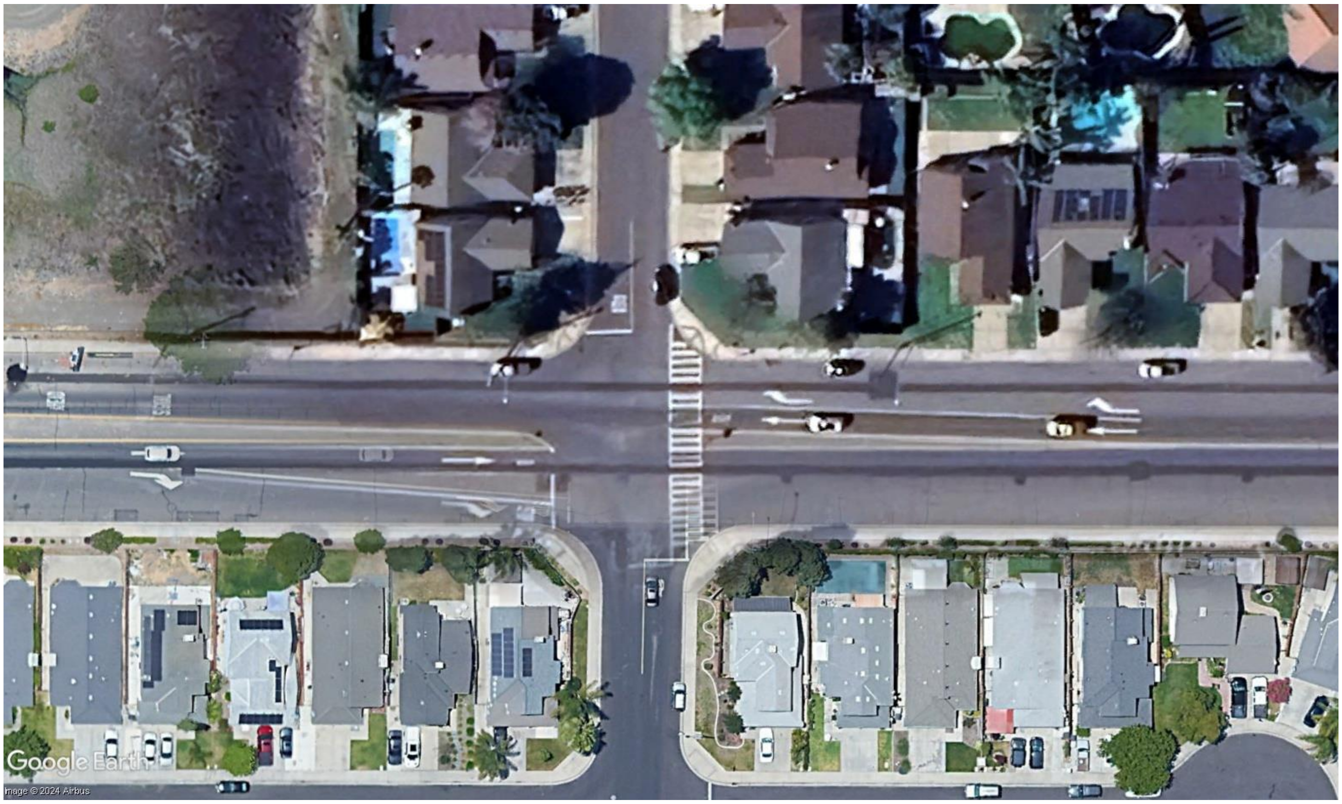
AYES:
NAYS:
ABSENT:
ABSTAINED:

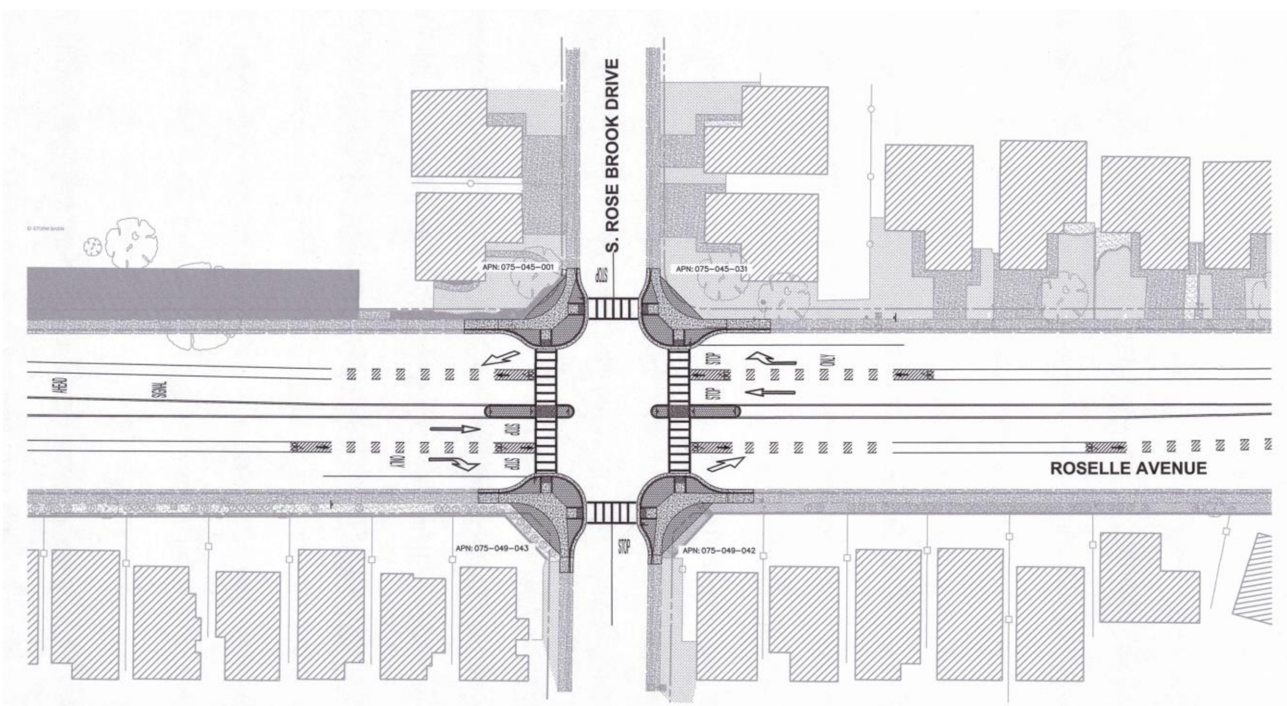
ATTEST:	**APPROVED:**
____________________________	____________________________
Gabriela Hernandez, CMC **City Clerk**	**Richard D. O'Brien** **Mayor**

Attachment: Contract

ATTACHMENT 2

SITE MAP
ROSELLE & S. ROSEBROOK INTERSECTION IMPROVEMENTS
PROJECT





RIVERBANK CITY COUNCIL / LOCAL REDEVELOPMENT AUTHORITY

AGENDA ITEM NO. 9.4

SECTION 9: CONSENT CALENDAR

Meeting Date:	**September 24, 2024**
Subject:	**Resolution Accepting the Annual Financial Report for Fiscal Year 2021-2022**
From:	**Marisela H. Garcia, City Manager**
Submitted by:	**Tammy Alcantor, Assistant City Manager**

RECOMMENDATION

It is recommended that the City Council consider adopting a Resolution accepting the Annual Financial Report for Fiscal Year 2021-2022.

SUMMARY

Cities are required to conduct an annual financial audit by an independent accounting firm. However, due to the transition to new financial software in 2015, and staffing changes the financial audits for the Fiscal Year 2021-2022 were delayed. Gallagher Gatewood (formerly Clendenin Bird & Company) has now completed these audits, which are being presented to the City Council for acceptance.

BACKGROUND

Government Auditing Standards issued by the Comptroller General of the United States, require that all entities of local government, including special districts, undergo an annual review (audit) of their financial records. The purpose of this review is to obtain reasonable assurance about whether the financial statements for these entities are free from material mistakes. These audits involve performing procedures to obtain evidence about the amounts and disclosures included in the financial statements. The audit firm makes an assessment of the risks that these statements include material misstatements, whether they are due to fraud or errors. The auditors make an assessment about whether the City has sufficient internal controls in place to ensure that there are no instances of fraud and to limit the opportunity for errors in the financial records.

For Fiscal Years 2021-2022 the City received an ***Unqualified Opinion***, which states that the auditor feels the City followed all accounting rules appropriately and that the financial reports are an accurate representation of the City's financial condition.

The Annual Financial Reports begin with a Management Discussion & Analysis (MD&A) prepared by City staff which highlights important details included in the Financial Statements. In reviewing the Annual Financial Report, this MD&A provides the general public with an overview of the financial status of the City, including those factors that may have contributed to positive or negative changes to the City's financial position.

The Governmental Accounting Standards Board (GASB), which is the body that oversees all accounting standards for governmental agencies, requires that financial statements be presented in 2 different ways:

1. **Government-Wide Financial Statements** which reports information about the City as a whole, and provides viewers with a broad overview of the City's finances. These reports are similar to those issued by a private company, and
2. **Fund Financial Statements** which provide detailed information about the City's most significant funds and not the City as a whole.

In reviewing and evaluating the financial status of the City, the Statement of Net Position (a government-wide financial statement) on page 13 of each report will serve as a useful indicator as to whether the City's financial position is improving or deteriorating. This Statement of Net Position is divided into two categories:

1. *Governmental Activities*, which includes police, public works, community development, grants and special programs, and general government. Taxes and intergovernmental revenues such as sales tax, property tax, vehicle license fees, user fees, franchise fees, and federal and state grants primarily finance these activities, and
2. *Proprietary Activities*, which include the City's water and sewer systems, in addition to the City's Community Center and the LRA. Fees and rents are charged to customers to help cover the cost of the services it provides.

Under the Fund Financial Statements, major funds are grouped together based on specific activities, all other funds are shown under "Other Funds." Page 16 of the report provides information regarding the major fund groups of the City, including the General Fund, CDBG (Federal & State Grants), Successor RDA LMI Housing, and System Development Fees.

As stated before, major funds are grouped together under one heading. For example, the "General Fund" groups together Fund 101 (General Fund), Fund 201 (Benefit Liabilities Fund), Fund 119 (Fleet Services) and Fund 134 (Recreation Fund).

FY 2021-22 OVERALL NET POSITION

Overall, the City's Net Position grew by 5.5% during the 2021-2022 fiscal year. This increase was mainly attributed to higher revenues including ARPA funding and Transitional Housing grants. For the fiscal year, revenues for the City's Governmental and Proprietary Funds surpassed expenditures by $4,223,596, leading to a rise in unrestricted funds and reflecting growth in the City. Additionally, the City's General Fund "unassigned" balance rose by 12%, driven by a boost in general revenues and an increase in expenditures, with revenues exceeding expenses by $1,165,611.

FY 2022-21 AUDIT UPDATE

Currently, city staff and Gallagher Gatewood are performing fieldwork (sampling) for the Fiscal Year 2022-2023 audit.

STRATEGIC PLAN

This report is in alignment with the City Council's Strategic Plan Goal to "Ensure Financial Stability."

FINANCIAL IMPACT

There is no financial impact associated with the acceptance of these reports.

ATTACHMENTS

1. Draft City Council Resolution 2024-

2. Annual Financial Report Year Ended June 30, 2022

CITY OF RIVERBANK

RESOLUTION 2024-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIVERBANK, CALIFORNIA ACCEPTING THE ANNUAL FINANCIAL REPORT FOR FISCAL YEAR 2021-2022

THE CITY OF RIVERBANK CITY COUNCIL (HEREAFTER REFERRED TO AS THE "CITY COUNCIL") DOES HEREBY RESOLVE THAT:

WHEREAS, the Comptroller General of the United States has issued Government Auditing Standards which must be met by the City; and

WHEREAS, on an annual basis the City of Riverbank is required to undergo a financial review (audit) which includes procedures to obtain evidence about the amounts and disclosures included in the Annual Financial Report; and

WHEREAS, the annual audit is required to be performed by an independent accounting firm; and

WHEREAS, the firm of Gallagher Gatewood has completed the audit of Fiscal Year 2021-2022; and

WHEREAS, Clendenin Bird & Company has issued an Unqualified Opinion for Fiscal Year 2021-2022 which states that in their opinion the financial statements present fairly, in all material respects, the respective financial position of the governmental activities, the aggregate discretely presented component unit, each major fund, and the aggregate remaining fund information of the City of Riverbank.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Riverbank hereby accepts the Annual Financial Report for Fiscal Year 2021-2022.

PASSED AND ADOPTED by the City Council of the City of Riverbank at a regular meeting held on the 24th day of September, 2024; motioned by Councilmember __________, seconded by Councilmember __________, and upon roll call was carried by the following City Council vote of ______:

AYES:

NAYS:

ABSENT:

ABSTAINED:

Attest: **Approved:**

Gabriela Hernandez, CMC
City Clerk

Richard D. O'Brien
Mayor

Attachment: **Annual Financial Report Year Ended June 30, 2022**

ATTACHMENT 2

CITY OF RIVERBANK

ANNUAL FINANCIAL REPORT

YEAR ENDED JUNE 30, 2022

CITY OF RIVERBANK, CALIFORNIA

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CITY OF RIVERBANK, CALIFORNIA

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INDEPENDENT AUDITOR'S REPORT

To The City Council
City Of Riverbank
State of California

We have audited the accompanying financial statements of the governmental activities, the aggregate discretely presented component unit, each major fund, and the aggregate remaining fund information of the City of Riverbank, State of California, as of and for the year ended June 30, 2022, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the aggregate discretely presented component unit, each major fund, and the aggregate remaining fund information of the City of Riverbank, State of California as of June 30, 2022, and the respective changes in financial position thereof for the year then ended, in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages 3 through 12 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City of Riverbank, State of California's basic financial statements. The introductory section, combining and individual non-major fund financial statements are presented for purposes of additional analysis and are not a required part of the financial statements.

The combining and individual non-major fund financial statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual nonmajor fund financial statements are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

The introductory section has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on it.

Gallagher Gatewood

GALLAGHER GATEWOOD, A PROFESSIONAL ACCOUNTANCY CORPORATION

Modesto, California
June 20, 2024

This discussion and analysis of the City of Riverbank's financial performance provides an overview of the City's financial activities for the fiscal year ending June 30, 2022. The City's financial statements for the fiscal year ending June 30, 2022, are presented per GASB 34. Please read Management's Discussion and Analysis in conjunction with the City's financial statements, notes, and supplementary schedules.

FINANCIAL HIGHLIGHTS

- The City's governmental activities total assets exceeded liabilities (net position) at the close of the fiscal year by $88,227,900. Of this amount, $4,351,165 is in unrestricted net position, which is available to meet the City's ongoing financial obligations. The total assets of the business-type activities exceeded its liabilities (net position) by $36,724,350. Of this amount, $14,281,875 was unrestricted.

- Governmental revenues exceeded General and program expenses by $4,523,176. City program expenses totaled $17,066,641 for the fiscal year 2021-2022, an increase of 8.3% over the 2020-21 Fiscal Year. Public Works costs comprised $6,060,413 or 36% of the total expenses, whereas Public Safety comprised 32% of expenditures.

- In the City's business-type activities (which include the Water, Sewer, Community Center and Local Redevelopment Funds), revenues exceeded expenses by $2,385,629.

- The City's General Fund ended the year with a fund balance of $10,544,929. This is an increase of 12.43% from the year ending June 30, 2022.

OVERVIEW OF THE FINANCIAL STATEMENTS

This annual report consists of a series of financial statements. These statements include all activities of the City of Riverbank using the integrated approach as prescribed by GASB Statement No. 34. The government-wide Statement of Net position and Statement of Activities provide information about the activities of the City as a whole and present a long-term view of the City's finances. Fund financial statements show how City services are financed in the short term as well as what remains for future spending. Fund financial statements also report the City's operations in more detail than the government-wide statements by providing information about the City's most significant funds.

REPORTING THE CITY AS A WHOLE

Government-wide Financial Statements. The government-wide financial statements report information about the City as a whole, providing readers with a broad overview of the City's finances. These statements include all assets and liabilities of the City using the accrual basis of accounting, which is similar to the accounting method used by most private sector companies. All the current year's revenues and expenses are taken into account in the statement of activities regardless of when cash is received or paid.

The ***statement of net position*** presents information on all the City's assets and liabilities, with the difference between the two reported as *net position*. Over time, increases or decreases in net position may serve as a useful indicator as to whether the City's financial position is improving or deteriorating.

The ***statement of changes in net position*** presents information showing how the City's net position changed in the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported on this statement for some items that will result in cash flows in future fiscal periods (e.g., uncollected taxes, and earned but unused vacation leave).

- Over time, increases or decreases in the City's net position can be an indicator of whether its financial health is improving or deteriorating, respectively.
- To assess the overall health of the City you need to consider additional non-financial factors such as changes in the City's property tax base and the condition of the City's roads.

The government-wide financial statements of the City are divided into two categories:

- **Governmental Activities:** Includes police, public works, community development (building and planning), grants and special programs, and general government. Taxes and intergovernmental revenues such as sales tax, property tax, vehicle license fees, user fees, franchise fees, and federal and state grants primarily finance these activities.
- **Business-type activities** include the City's water and sewer systems, in addition to the City's Community Center and the Local Redevelopment Authority (LRA). Fees are charged to customers, including lease revenue, to help cover the costs of the services it provides.

REPORTING THE CITY'S MOST SIGNIFICANT FUNDS

Fund Financial Statements. The fund financial statements provide detailed information about the City's most significant *funds* – not the City as a whole. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Some funds are required to be established by State law or by bond covenants. Management establishes other funds to control and manage money for particular purposes or to show the City is meeting legal responsibilities for the use of certain taxes, grants, and other resources. All of the funds of the City can be divided into three categories: *governmental funds, proprietary funds, and fiduciary funds*.

Governmental funds – Most of the City's basic services are reported in governmental funds, which focuses on how money flows in and out of those funds and the balances left at year-end that are available for spending. These funds are reported using an accounting method called modified accrual accounting, which measures cash and all other financial resources that can readily be converted to cash. The governmental fund statements provide a detailed, short-term view of the City's general government operations and the basic services it provides. Governmental fund information helps determine whether there are more or fewer financial resources that can be spent in the near future to finance the City's programs.

Because the focus of the governmental funds is narrower than that of the governmental-wide financial statements, it is useful to compare the information presented for the governmental funds with similar information presented for governmental activities in the government-wide financial statements. The differences in results in the governmental funds financial statements to those in the government-wide financial statement are shown in reconciliations following the governmental funds financial statements.

***Fiduciary funds*—**Fiduciary funds are used to account for resources held for the benefit of parties outside the City. The City is responsible for ensuring that the assets reported in these funds are used for their intended purposes. Fiduciary funds are not reflected in the City's government-wide financial statements because the City cannot use these assets to finance its operations.

Proprietary funds – Services for which the City charges customers a fee are generally reported in proprietary funds. Proprietary funds, like government-wide statements, provide both long and short-term financial information. The City's proprietary funds are the same as its business-type activities, but provide more detail and additional information, such as cash flows.

GOVERNMENT-WIDE FINANCIAL ANALYSIS

Net position. As noted earlier, net position may serve over time as a useful indicator of the City's financial position. Below is a table showing the City's net position as of June 30, 2022, compared to the City's net position as of June 30, 2021.

City of Riverbank
Net Position
For the Year Ended June 30, 2022

	Governmental Activities		Proprietary Activities		Total	
	2022	2021	2022	2021	2022	2021
Assets						
Cash and Investments	$31,615,917	$23,872,353	$19,564,333	$14,700,214	$51,180,250	$38,572,567
Other Assets	15,180,210	15,835,463	2,968,213	2,177,519	$18,148,423	18,012,982
Capital Assets	52,898,867	51,612,582	27,025,580	25,996,145	$79,924,447	77,608,727
Total Assets	**99,694,994**	**91,320,398**	**49,558,126**	**42,873,878**	**149,253,120**	**134,194,276**
Current Pension Plan Cont.	**773,420**	**912,579**	**262,283**	**297,196**	**1,035,703**	**1,209,775**
Liabilities						
Current Liabilities	5,006,176	1,845,518	2,228,885	1,880,734	7,235,061	3,726,252
Compensated Absences	267,154	277,989	65,183	81,003	332,337	358,992
Net Pension Liability	3,292,101	5,672,550	1,130,635	1,727,848	4,422,736	7,400,398
Long-Term Liabilities	0	0	8,738,444	4,948,172	8,738,444	4,948,172
Total Liabilities	**8,565,431**	**7,796,057**	**12,163,147**	**8,637,757**	**20,728,578**	**16,433,814**
Deferral of Pension Expense	**3,675,083**	**732,196**	**932,912**	**194,596**	**4,607,995**	**926,792**
Net Assets						
Invested in Capital Assets, Net of Related Debt	52,898,867	51,612,582	18,104,949	21,047,973	71,003,816	72,660,555
Restricted	30,977,868	28,204,991	4,337,526	0	35,315,394	28,204,991
Unrestricted	4,351,165	3,887,151	14,281,875	13,290,748	18,633,040	17,177,899
Total Net Assets	**$88,227,900**	**$83,704,724**	**$36,724,350**	**$34,338,721**	**$124,952,250**	**$118,043,445**

Of the total net position for both the Governmental and Business-type activities, $71,003,816 or 56.82% reflects the City's investment in capital assets (e.g. land, buildings and improvements, vehicles and equipment, infrastructure) less any related debt used to acquire those assets that is still outstanding. The City uses these capital assets to provide services to its citizens; and consequently, these assets are *not* available for future spending. Although the City's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

Restricted net position amounts to $35,315,394 or 28.26% of the total. Restricted net positions are those resources that are subject to external restrictions on how they may be used. These restrictions are established by bond covenants or restrictions on the use of funds established by state or federal regulations.

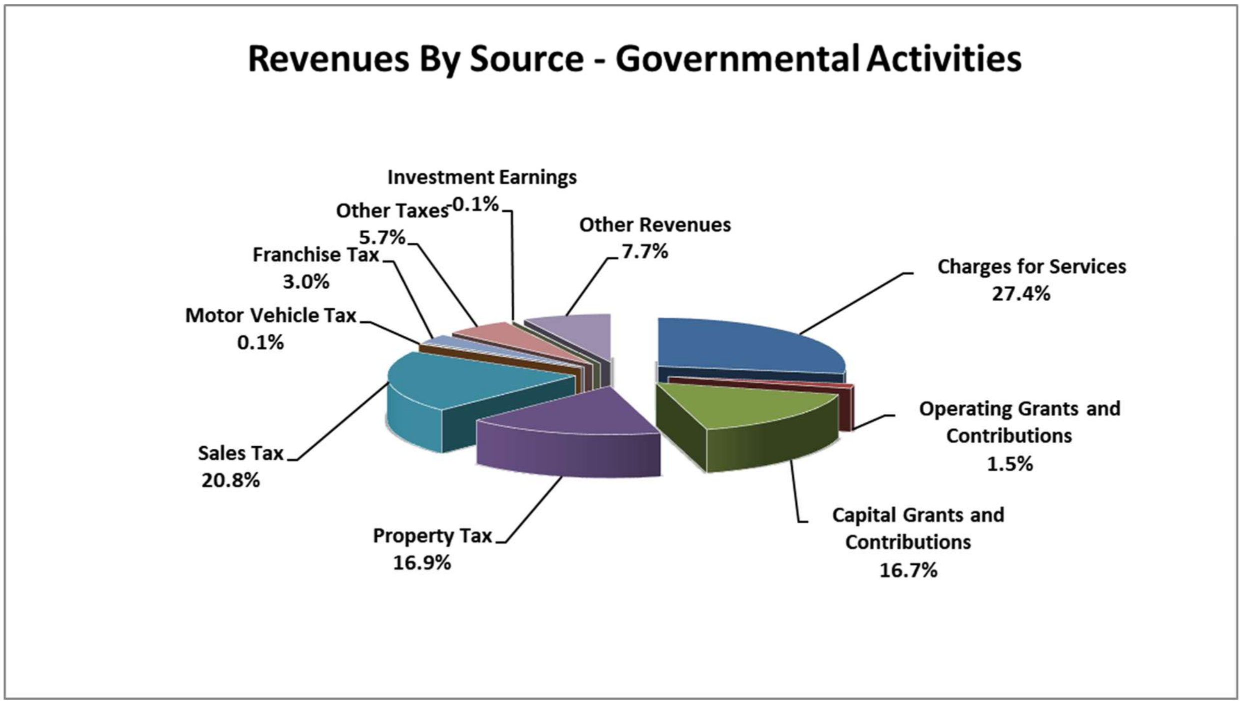
Unrestricted net position is those resources that may be used to meet the City's ongoing commitments to citizens and creditors. Government-wide unrestricted net position is $18,633,040 or 14.91% of the total net position.

Changes in Net Position. Total revenues for the year exceeded expenditures by $6,908,805. Below is a table showing the Governmental and Proprietary Activities of the City for the year ending June 30, 2022, as compared to the year ending June 30, 2022.

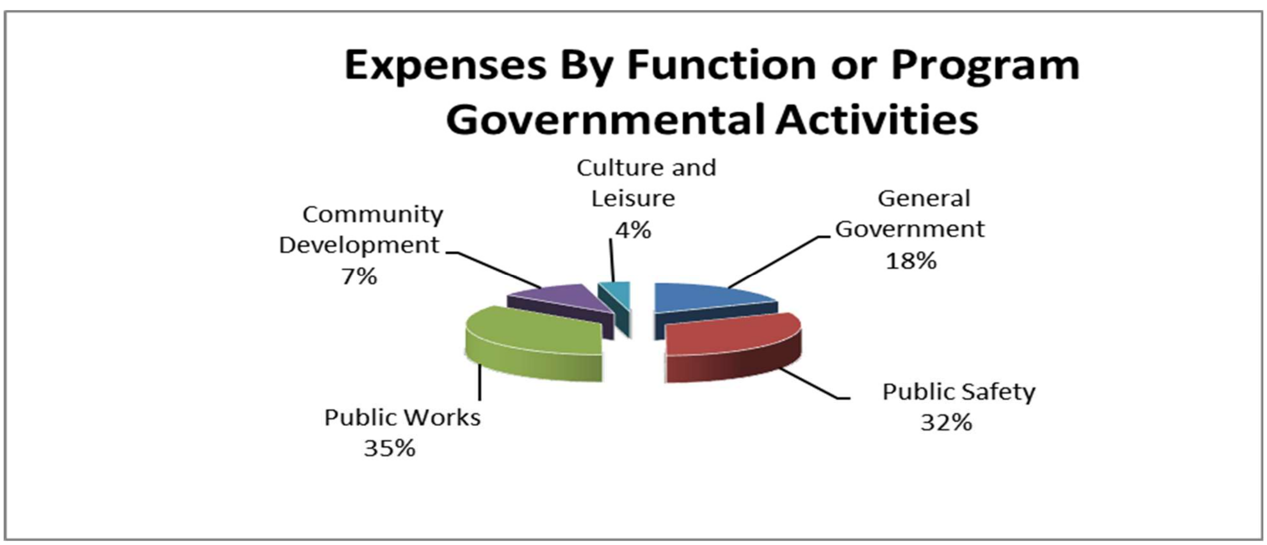
City of Riverbank
Changes in Net Position
For Year Ended June 30, 2022

	Governmental Activities		Proprietary Activities		Total	
	2022	2021	2022	2021	2022	2021
Revenues						
Program Revenues:						
Charges for Services	5,932,988	5,080,813	12,768,160	15,879,453	18,701,148	20,960,266
Operating Grants and Contributions	323,581	232,820	0	0	323,581	232,820
Capital Grants and Contributions	3,613,438	1,164,179	0	0	3,613,438	1,164,179
General Revenues:						
Property Tax	3,654,329	3,499,581	0	0	3,654,329	3,499,581
Sales Tax	4,496,722	4,440,844	0	0	4,496,722	4,440,844
Motor Vehicle Tax	29,100	18,358	0	0	29,100	18,358
Franchise Tax	655,292	629,059	0	0	655,292	629,059
Other Taxes	1,243,063	1,146,060	0	0	1,243,063	1,146,060
Investment Earnings	(17,860)	65,230	(58,810)	19,336	(76,670)	84,566
Gain on Disposal of Assets	0	0	(119,993)	0	(119,993)	0
Transfers	1,659,164	1,445,588	(1,659,164)	(1,445,588)	0	0
Total Revenues	**21,589,817**	**17,722,532**	**10,930,193**	**14,453,201**	**32,520,010**	**32,175,733**
Expenses						
General Government	3,124,252	2,863,484	0	0	3,124,252	2,863,484
Public Safety	5,394,932	5,472,560	0	0	5,394,932	5,472,560
Public Works	6,060,413	5,665,116	4,425,111	3,615,299	10,485,524	9,280,415
Community Development	1,832,668	1,274,197	3,944,476	5,378,332	5,777,144	6,652,529
Culture and Leisure	654,376	485,747	174,977	106,996	829,353	592,743
Total Expenses	**17,066,641**	**15,761,104**	**8,544,564**	**9,100,627**	**25,611,205**	**24,861,731**
Increase (Decrease) in Net Assets	4,523,176	1,961,428	2,385,629	5,352,574	6,908,805	7,314,002
Net Assets - Beginning	83,704,724	81,792,795	34,338,721	28,986,147	118,043,445	110,778,942
Prior Period Adjustment	0	0	0	0	0	0
Net Assets - Ending	**$88,227,900**	**$83,754,223**	**$36,724,350**	**$34,338,721**	**$124,952,250**	**$118,092,944**

Governmental Activities. Total governmental activity revenues for the year were $21,589,817. Sales and property tax revenue, which comprise 37.8% of the total, experienced an increase of 2.63% from the 2020-21 Fiscal Year. Revenues by source for governmental activities are shown in the graph below.



Total governmental expenses for the year were $17,066,641. Public Works accounted for 36% of the total governmental activities expenses. Expenses by function or program for governmental activities are shown in the graph below.



Business-type Activities

- The City's business-type activities generated revenues totaling $10,930,193, reflecting a 24.38% decline from Fiscal Year 2020-21, which had included one-time settlement funds. Expenditures for the year amounted to $8,544,564, representing a 6% decrease from the previous fiscal year.

FINANCIAL ANALYSIS OF THE CITY'S FUNDS

As noted earlier, the City uses *fund accounting* to ensure and demonstrate compliance with finance-related legal requirements.

The City's governmental funds ended the year with a combined fund balance of 41,522,797. Of the total combined fund balance, 1% is classified as Nonspendable, 53% is classified as Restricted, 22% is classified as Assigned, and 24% is Unassigned. Major fund changes from June 30, 2021, to June 30, 2022 are noted below and are also noted on the Statement of Revenues, Expenditures, and Changes in Fund Balances on pages 19-20 of this report:

General Fund

- The City experienced an overall increase of 6.54% in its General Fund revenues during the 2020-21 fiscal year. Major factors, contributing to this increase are noted below.

  - Sales tax for the City experienced an increase of 1.26%.

  - Revenues from Licenses and Permits increased by 38%. New housing developments in the City have generated additional building permit revenue.

  - Fines and Forfeiture revenues saw a 76% increase, attributed to the reinstatement of late fees and penalties that had been suspended during the COVID-19 pandemic.

  - Service Charges rose by 44% as the city's programs and parks continue to recover from the restrictions imposed during COVID-19, leading to an increase in activity and usage.

  - Investment earnings experienced a substantial decrease, with a decline of 280%. This was primarily influenced by unfavorable market conditions and changes in interest rates that adversely affected investments.

- General Fund expenditures increased by 9.1% during the 2021-22 Fiscal Year. Major factors contributing to this increase in General Fund expenditures include:

  - Public Safety Expenditures increased by 11.8% due to contract inflation increases and some remodeling of the facilities' breakroom.

- Community Development Expenditures increased by 14.5% based on the addition of a second Neighborhood Improvement Officer and a shared part-time Development Clerk .

- Culture and leisure expenditures have risen by 23.0% as we rebound from the COVID-19 pandemic. This increase reflects a surge in recreation programs and events, alongside a boost in staffing to support these activities

CDBG Fund

The CDBG Fund experienced increased revenues due to homeowners bringing their accounts up to date and a loan payoff.

Successor RDA LMI Housing Fund

On December 29, 2011 the California Supreme Court upheld Assembly Bill 1x26 ("the Bill") that provided for the dissolution of all redevelopment agencies in the State of California effective February 1, 2012. This action impacted the reporting entity of the City of Riverbank that previously had reported a redevelopment agency within the reporting entity of the City as a blended component unit.

The Bill provides that upon dissolution of a redevelopment agency, either the city or another unit of local government will agree to serve as the "successor agency" to hold the assets until they are distributed to other units of state and local government. The City elected not to become this successor agency therefore another designated authority, the Riverbank Designated Local Authority, was formed by the State of California to serve as successor agency to the now-dissolved Riverbank Redevelopment Agency. However, the City did elect to serve as the Housing Successor Agency of the former RDA. As successor agency, the City now holds a loan receivable for a $3.2 million loan provided to Pacific West Associates for the construction of a 65-unit apartment complex completed in 2009. In addition, the City is now entitled to receive annual interest payments and a Payment in Lieu of Taxes from this project.

GASB Statement No. 68

The City of Riverbank has implemented GASB Statement No. 68 as required. With the new reporting change, the City is allocated its proportionate share of the California Public Employees' Retirement System's net pension assets, deferred outflows of resources, deferred inflows of resources, and pension expense. Decisions regarding the allocations are made by the administration of the pension plan, not by the City of Riverbank's management.

General Fund Budgetary Highlights

For the City's General Fund, actual ending revenues of $10,476,369 were mainly comprised of Sales Tax, Property Taxes, Other Taxes & Franchise Fees, and Service Charges. Net Revenues received were $578,969 over budget. Below are some of the major reasons:

- Sales Tax was over budget by $396,722, an unanticipated increase while the City is slowly rebounding from the COVID-19 pandemic.
- Licenses and Permit revenues were $130,522 over budget as a result of new housing developments within the City generating additional building permit revenue.

The General Fund's actual ending expenditures of $11,245,522 were 9.1% higher than the prior fiscal year but were $758,678 under the final budget of $12,004,200.

CAPITAL ASSETS AND DEBT ADMINISTRATION

CAPITAL ASSETS

As of June 30, 2022, the City's Governmental Funds had $52,898,867 invested in capital assets and the Business-type activities had $26,843,393, net of accumulated depreciation. This total of $79,742,260 is invested in a broad range of capital assets including land, construction in progress, building, equipment and infrastructure (i.e. streets, sidewalks, storm drain, etc.).

City of Riverbank
Capital Assets, Net of Accumulated Depreciation
June 30, 2022

	Governmental Activities	Business-Type Activities	Total
Land	$ 4,582,865	$ 2,425,077	$ 7,007,942
Construction in Progress	$ 2,233,638	$ 5,807,499	$ 8,041,137
Infrastructure	$ 29,952,590	$ -	$ 29,952,590
Land Improvements	$ 10,659,147	$ -	$ 10,659,147
Equipment and Vehicles	$ 1,757,609	$ 6,350,306	$ 8,107,915
Building and Improvements	$ 3,713,018	$ 12,260,511	$ 15,973,529
Total	$ 52,898,867	$ 26,843,393	$ 79,742,260

Major capital asset additions during Fiscal Year 2021-2022 include:

Countryside Park and Equipment	*$779,143*
Topeka Street Improvements	*735,935*
Jackson & Stanislaus - Land	*551,416*
3344 Sierra Street - Sierra House	*321,537*
Community Center Kitchen Remodel	*257,947*
Patterson Rd Right Lane addition to First Street	*175,174*
Downtown ADA Improvements	*45,200*

LONG TERM DEBT

At year-end, the City's governmental activities had $267,154 in compensated absences. Compensated absences consist of vacation time and compensatory time off that has been earned by employees but has not yet been taken. Compensated absences are due and payable to an employee upon separation if any balance exists.

At the end of the year, business-type activities had $8,803,626 in outstanding long-term debt. This debt includes Compensated Absences, Sewer Revenue Bonds, a State Revolving Fund Loan from California for Waste Water Treatment Plant improvements, a Master Lease Agreement with Wells Fargo for a city-wide water meter upgrade project, and an Installment Agreement entered into in May 2022 for energy efficiency projects related to the Wastewater System.

City of Riverbank
Long-Term Debt
June 30, 2022

	Governmental Activities	Business-Type Activities	Total
Loans Payable – WWTP	*$0*	*$2,311,033*	***$2,311,033***
WWTP Energy Lease	*$0*	*$3,853,784*	***$3,853,784***
Water – Lease Purchase	*$0*	*$1,992,410*	***$1,992,410***
Water Energy Lease	*$0*	*$ 581,216*	***$ 581,216***
Compensated Absences	*$267,154*	*$ 65,183*	***$ 332,337***
Total	***$267,154***	***$8,803,626***	***$9,070,780***

The City's long-term liabilities, except for compensated absences, relate to the acquisition and construction/remodel of capital assets. These capital assets are utilized to provide services to citizens and are not available for future spending. The repayment of the debt on these assets must be provided from other sources since the capital assets themselves cannot be used to liquidate these liabilities.

ECONOMIC FACTORS AND NEXT YEAR'S GENERAL FUND BUDGET

Due to the economic uncertainty surrounding the State of California's financial condition, the City's management has taken a position of conservative revenue projection while maintaining existing departmental spending limits.

In preparing the budget for the 2022-2023 fiscal year, City Management looked at the following factors:

REVENUE

- The City continues to see growth in new housing development. As these properties are sold they are added to the tax rolls which increase the total assessed values. The Certified Assessed Values are the basis on which Property Taxes are calculated. Therefore an increase in revenue is anticipated for the following Property Tax related revenues: Property Tax Current Secured & Unsecured, Property Tax in Lieu of VLF.

- The City's sales tax has consistently grown over the past three fiscal years. For the 22-23 fiscal year, the City has anticipated growth of 15% over the prior year.

- Overall, General Fund revenues are anticipated to increase by 10% during the 2022-23 fiscal year in comparison to the prior fiscal year budget due to increases in revenue sources such as Building Permits, Sales Tax, and Franchise Fees.

EXPENDITURES

- Fiscal Year 22-23 expenditures are anticipated to increase by 12.5%. This increase includes a one-time allocation of General Fund Reserves for the replastering of the City's pool.

- The City added an additional Building Inspector and transition a part-time Development Services Clerk to Full-Time Community Development Clerk.

- PERS Unfunded Accrued Liability Costs continue to increase for the City. In the upcoming fiscal year, we will experience a 15% increase in costs, resulting in the City contributing approximately $638,000 this fiscal year, with 1/3 of that being paid directly by the General Fund.

- A Tentative Agreement with the LIUNA Miscellaneous Bargaining Unit for a new labor contract that will begin July 1, 2023 and expire on June 30, 2025. Based on the agreed-upon terms, the employees within this unit will be receiving a 7% Cost of Living Adjustment (COLA).

Total operational and capital budgeted revenues and expenses for all funds for the 2022-2023 Fiscal Year are $31,177,896 and $29,754,547 respectively, excluding Inter-fund Transfers In and Out. Structural deficits (where expenditures exceed revenues) were anticipated in the following funds: General Fund, Gas Tax Fund, Weed Abatement Fund, Assessment District Fund, Teen Center Fund, Measure L Fund, System Development Streets/PW Fund, System Development Storm Drainage Fund, System Development Parks & Recreation Fund, HCD Old Program Income Fund, HCD CDBG Fund, HCD HOME Fund, HCD Cal-Home Fund, LMI Housing Asset Fund, Waste Water Connection Fund, System Development Waste Water Fund, Water Operating Fund, and Water Capital Improvement Fund. The City Council has authorized for the deficits to be paid via ending reserve balances from the 2022-23 fiscal year. Several of these allocations from reserve funds are due to the fact that funds must be spent during a certain time frame.

CONTACTING THE CITY'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, taxpayers, customers, investors and creditors with a general overview of the City of Riverbank's finances and to demonstrate the City's accountability for the money it receives. If you have questions about this report or need additional information, contact the Assistant City Manager/Admin Services Director, City of Riverbank, 6707 Third Street, Riverbank, California 95367.

CITY OF RIVERBANK
STATEMENTS OF NET POSITION
JUNE 30, 2022
WITH COMPARATIVE ACTUAL AMOUNTS FOR JUNE 30, 2021

	Primary Government			
	Governmental Activities	Proprietary Activities	Totals 2022	Totals 2021
ASSETS				
Cash And Investments	31,615,917	15,226,807	46,842,724	38,572,567
Cash With Fiscal Agent	0	4,337,526	4,337,526	0
Accounts Receivable	1,802,989	3,214,403	5,017,392	4,237,590
Note Receivable	0	0	0	0
Prepaid Expenses	0	6,096	6,096	16,397
Internal Balances	252,286	(252,286)	0	0
Loans Receivable	13,124,935	0	13,124,935	13,663,395
Capital Assets (Net Of Accumulated Depreciation):				
Land	4,582,865	2,425,077	7,007,942	6,382,617
Land Improvements	10,659,147	0	10,659,147	11,064,547
Construction In Progress	2,233,638	5,807,499	8,041,137	5,325,665
Buildings And Improvements	3,713,018	12,260,511	15,973,529	14,998,291
Equipment And Vehicles	1,757,609	6,350,306	8,107,915	9,188,687
Infrastructure	29,952,590	0	29,952,590	30,648,920
Unamortized Bond Issue Costs	0	182,187	182,187	95,600
Total Assets	99,694,994	49,558,126	149,253,120	134,194,276
DEFERRED OUTFLOWS OF RESOURCES				
Current Pension Plan Contribution	773,420	262,283	1,035,703	1,209,775
LIABILITIES				
Accounts Payable And Other Current Liabilities	5,006,176	2,228,885	7,235,061	3,726,252
Compensated Absences	267,154	65,183	332,337	358,992
Net Pension Liability	3,292,101	1,130,635	4,422,736	7,400,398
Long-Term Liabilities:				
Due Within One Year	0	913,683	913,683	913,683
Due In More Than One Year	0	7,824,761	7,824,761	4,034,489
Total Liabilities	8,565,431	12,163,147	20,728,578	16,433,814
DEFERRED INFLOWS OF RESOURCES				
Deferral Of Pension Expense	3,675,083	932,912	4,607,995	926,792
NET POSITION				
Invested In Capital Assets Net Of Related Debt	52,898,867	18,104,949	71,003,816	72,660,555
Restricted For				
Capital Projects	14,223,377	0	14,223,377	10,392,171
Community Development Projects	14,526,469	0	14,526,469	14,651,366
Other Purposes	2,228,022	4,337,526	6,565,548	3,161,454
Unrestricted	4,351,165	14,281,875	18,633,040	17,177,899
Total Net Postion	88,227,900	36,724,350	124,952,250	118,043,445

SEE ACCOMPANYING NOTES TO BASIC FINANCIAL STATEMENTS

CITY OF RIVERBANK
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2022
WITH COMPARATIVE ACTUAL AMOUNTS FOR JUNE 30, 2021

Functions/Programs	**Expenses**
Primary Government:	
Governmental Activities:	
General Government	3,124,252
Public Safety	5,394,932
Public Works	6,060,413
Community Development	1,832,668
Culture And Leisure	654,376
Total Governmental Activities	17,066,641
Business-Type Activities	
Water Services	2,277,534
Sewer Services	2,147,577
Community Center	174,977
Local Redevelopment Authority	3,944,476
Total Business-Type Activities	8,544,564
Total Primary Government	25,611,205

	Program Revenues			Net (Expense) Revenue And Changes In Net Assets			
				Primary Government			
	Fines, Fees And Charges For Services	Operating Grants And Contributions	Capital Grants And Contributions	Governmental Activities	Proprietary Activities	Totals 2022	Totals 2021
	1,276,701	0	0	(1,847,551)	0	(1,847,551)	(788,385)
	478,533	323,581	0	(4,592,818)	0	(4,592,818)	(5,101,505)
	3,454,024	0	3,443,070	836,681	0	836,681	(3,450,217)
	693,062	0	170,368	(969,238)	0	(969,238)	405,697
	30,668	0	0	(623,708)	0	(623,708)	(398,381)
	5,932,988	323,581	3,613,438	(7,196,634)	0	(7,196,634)	(9,332,791)
	3,776,388	0	0	0	1,498,854	1,498,854	3,956,621
	5,376,511	0	0	0	3,228,934	3,228,934	3,038,520
	173,903	0	0	0	(1,074)	(1,074)	(27,863)
	3,441,358	0	0	0	(503,118)	(503,118)	(188,452)
	12,768,160	0	0	0	4,223,596	4,223,596	6,778,826
	18,701,148	323,581	3,613,438	(7,196,634)	4,223,596	(2,973,038)	(2,553,965)
General Revenues:							
Taxes:							
Property Tax				3,654,329	0	3,654,329	3,499,581
Sales Tax				4,496,722	0	4,496,722	4,440,844
Motor Vehicle Tax				29,100	0	29,100	18,358
Franchise Tax				655,292	0	655,292	629,059
Other Taxes				1,243,063	0	1,243,063	1,146,060
Investment Earnings				(17,860)	(58,810)	(76,670)	84,566
(Loss) On Disposal of Assets				0	(119,993)	(119,993)	0
Transfers				1,659,164	(1,659,164)	0	0
Total General Revenues And Transfers				11,719,810	(1,837,967)	9,881,843	9,818,468
Change In Net Position				4,523,176	2,385,629	6,908,805	7,264,503
Net Position - Beginning				83,704,724	34,338,721	118,043,445	110,778,942
Prior Period Adjustment				0	0	0	0
Net Position - Ending				88,227,900	36,724,350	124,952,250	118,043,445

SEE ACCOMPANYING NOTES TO BASIC FINANCIAL STATEMENTS

CITY OF RIVERBANK
GOVERNMENTAL FUNDS
BALANCE SHEET
JUNE 30, 2022
WITH COMPARATIVE ACTUAL AMOUNTS FOR JUNE 30, 2021

	General	CDBG	System Development
Assets			
Cash And Investments	11,633,603	1,404,266	7,561,553
Accounts Receivable	1,419,784	385	2,388
Loans Receivable	0	9,924,935	0
Prepaid Expenses	0	0	0
Unamortized Bond Issue Costs	0	0	0
Due From Other Funds	0	0	252,286
Total Assets	13,053,387	11,329,586	7,816,227
Liabilities			
Accounts Payable	1,068,748	1,145	248,477
Compensated Absences	240,775	2,001	1,725
Bonds Payable	0	0	0
Loan Payable	0	0	0
Other Liabilities	1,198,935	3,042	0
Due To Other Funds	0	0	0
Total Liabilities	2,508,458	6,188	250,202
Fund Balances			
Nonspendable	0	0	252,286
Restricted	0	11,323,398	7,313,739
Committed	0	0	0
Assigned	0	0	0
Unassigned	10,544,929	0	0
Total Fund Balances	10,544,929	11,323,398	7,566,025
Total Liabilities And Fund Balances	13,053,387	11,329,586	7,816,227

Successor RDA LMI Housing	Other Funds	Total Governmental Funds 2022	2021
2,973	11,013,522	31,615,917	23,872,353
98	380,334	1,802,989	1,837,446
3,200,000	0	13,124,935	13,663,395
0	0	0	10,300
0	0	0	0
0	0	252,286	324,322
3,203,071	11,393,856	46,796,127	39,707,816
0	240,487	1,558,857	812,741
0	22,653	267,154	277,989
0	0	0	0
0	0	0	0
0	2,245,342	3,447,319	1,032,777
0	0	0	0
0	2,508,482	5,273,330	2,123,507
0	0	252,286	324,322
3,203,071	0	21,840,208	20,772,195
0	0	0	0
0	9,276,400	9,276,400	7,150,946
0	(391,026)	10,153,903	9,336,846
3,203,071	8,885,374	41,522,797	37,584,309
3,203,071	11,393,856	46,796,127	39,707,816

CITY OF RIVERBANK
RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET
TO THE STATEMENT OF NET POSITION
JUNE 30, 2022

Total fund balances - governmental funds		41,522,797
Total net position reported for governmental activities in the statement of net position is different because:		
Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds. Those assets consist of:		
Land	4,582,865	
Land Improvements net of $5,990,256 accumulated depreciation	10,659,147	
Construction in progress	2,233,638	
Buildings and Improvements, net of $2,865,603 accumulated depreciation	3,713,018	
Equipment and Vehicles, net of $5,143,972 accumulated depreciation	1,757,609	
Infrastructure net of $50,618,127 accumulated depreciation	29,952,590	
Total capital assets		52,898,867
Deferred Outflow of Resources		773,420
Long-term liabilities applicable to the City's governmental activities are due and payable in the current period and accordingly are not reported as fund liabilities. All liabilities, both current and long-term, are reported in the statement of net position.		
Net Pension Liability	(3,292,101)	
Deferred Inflows of Resources	(3,675,083)	
Total long-term liabilities		(6,967,184)
Total net position - governmental activities		88,227,900

CITY OF RIVERBANK
GOVERNMENTAL FUNDS
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
FOR THE YEAR ENDED JUNE 30, 2022
WITH COMPARATIVE ACTUAL AMOUNTS FOR JUNE 30, 2021

	General	CDBG	System Development
Revenues			
Property Tax	3,652,292	0	0
Sales Tax	4,496,722	0	0
Other Tax And Franchises	825,757	0	0
Licenses And Permits	460,922	0	0
Fines And Forfeitures	93,764	0	0
Investment Earnings	(28,173)	79,871	(34,397)
Intergovernmental	197,361	0	536,858
Impact Fees	0	0	1,354,261
Service Charges And Miscellaneous	777,724	0	147,775
Total Revenues	10,476,369	79,871	2,004,497
Expenditures			
Current			
General Government	2,243,619	0	0
Public Safety	5,101,718	0	0
Public Works	2,276,657	0	6,832
Community Development	929,026	106,337	0
Culture And Leisure	572,387	0	0
Capital Outlay	122,115	0	852,391
Total Expenditures	11,245,522	106,337	859,223
Excess (Deficiency) Of Revenues Over Expenditures	(769,153)	(26,466)	1,145,274
Other Financing Sources (Uses)			
Operating Transfers In	2,712,973	0	0
Operating Transfers Out	(778,209)	0	(24,400)
Total Other Financing Sources (Uses)	1,934,764	0	(24,400)
Net Change In Fund Balances	1,165,611	(26,466)	1,120,874
Fund Balance - Beginning	9,379,318	11,349,864	6,445,151
Fund Balance- Ending	10,544,929	11,323,398	7,566,025

Successor RDA LMI Housing Fund	Other Funds	Total Governmental Funds 2022	Total Governmental Funds 2021
2,037	0	3,654,329	3,499,581
0	0	4,496,722	4,440,844
0	0	825,757	796,455
0	0	460,922	333,473
0	0	93,764	53,405
427	(35,588)	(17,860)	65,230
0	5,751,859	6,486,078	3,767,144
0	57,200	1,411,461	399,813
0	1,593,981	2,519,480	2,920,999
2,464	7,367,452	19,930,653	16,276,944
0	683,767	2,927,386	2,775,929
0	306,255	5,407,973	5,436,010
0	1,042,637	3,326,126	3,054,199
100,895	590,769	1,727,027	1,232,113
0	33,657	606,044	465,915
0	2,682,268	3,656,774	1,311,863
100,895	5,339,353	17,651,330	14,276,029
(98,431)	2,028,099	2,279,323	2,000,915
0	494,365	3,207,338	3,381,954
0	(745,565)	(1,548,174)	(1,936,366)
0	(251,200)	1,659,164	1,445,588
(98,431)	1,776,899	3,938,487	3,446,503
3,301,502	7,108,474	37,584,380	34,137,877
3,203,071	8,885,373	41,522,867	37,584,380

CITY OF RIVERBANK
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2022

Net change in fund balances - total governmental funds	3,938,487
The changes in net position reported for governmental activities in the statement of activities is different because:	
Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which capital outlay ($3,656,774) exceeded depreciation ($2,482,224) in the current period.	1,174,550
The net effect of various miscellaneous transactions involving capital assets (i.e., sales, trade-ins and contributions) is to increase net assets.	111,739
The net change in pension expense either contributed to pension plan in current fiscal year not included on statement of activities; or expenses reported in statement of activities that do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds.	(701,600)
Changes in net position of governmental activities	4,523,176

CITY OF RIVERBANK
GENERAL FUND
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL
FOR THE YEAR ENDED JUNE 30, 2022
WITH COMPARATIVE ACTUAL AMOUNTS FOR JUNE 30, 2021

	Budgeted Amounts			Variance With Final Budget Over	2021
	Original	Final	Actual	(Under)	Actual
REVENUES					
Property Tax	3,543,800	3,672,800	3,652,292	(20,508)	3,499,581
Sales Tax	3,600,000	4,100,000	4,496,722	396,722	4,440,844
Other Tax And Franchise Fees	770,000	755,000	825,757	70,757	796,455
Licenses And Permits	290,400	330,400	460,922	130,522	333,473
Intergovernmental	144,500	179,500	197,361	17,861	155,448
Fines And Forfeitures	104,500	104,500	93,764	(10,736)	53,405
Investment Earnings	40,000	25,000	(28,173)	(53,173)	15,608
Service Charges And Miscellaneous	647,000	730,200	777,724	47,524	538,323
Total Revenues	9,140,200	9,897,400	10,476,369	578,969	9,833,137
EXPENDITURES					
General Government	2,485,400	2,608,300	2,243,619	(364,681)	2,211,573
Public Safety	5,099,200	5,334,200	5,101,718	(232,482)	4,564,790
Public Works	2,348,100	2,494,500	2,276,657	(217,843)	2,058,945
Community Development	919,400	943,100	929,026	(14,074)	811,408
Recreation And Leisure	590,500	590,500	572,387	(18,113)	465,393
Capital Outlay	0	33,600	122,115	88,515	196,831
Total Expenditures	11,442,600	12,004,200	11,245,522	(758,678)	10,308,940
Excess (Deficiency) Of Revenues Over Expenditures	(2,302,400)	(2,106,800)	(769,153)	1,337,647	(475,803)
OTHER FINANCING SOURCES (USES)					
Transfers In	2,775,300	2,818,800	2,712,973	(105,827)	2,833,116
Transfers Out	(865,400)	(871,600)	(778,209)	93,391	(758,470)
Total Other Financing Sources And (Uses)	1,909,900	1,947,200	1,934,764	(12,436)	2,074,646
Net Change In Fund Balance	(392,500)	(159,600)	1,165,611	1,325,211	1,598,843
Fund Balance - Beginning	9,379,318	9,379,318	9,379,318	0	7,780,475
Fund Balance - Ending	8,986,818	9,219,718	10,544,929	1,325,211	9,379,318

SEE ACCOMPANYING NOTES TO BASIC FINANCIAL STATEMENTS

CITY OF RIVERBANK
GENERAL FUND
STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES - BUDGET AND ACTUAL
FOR THE YEAR ENDED JUNE 30, 2022
WITH COMPARATIVE ACTUAL AMOUNTS FOR JUNE 30, 2021

	Budgeted Amounts			Variance With Final Budget	
	Original	Final	Actual	Over (Under)	2021 Actual
General Government					
City Council	129,200	179,200	151,872	(27,328)	92,940
City Manager	294,500	339,900	244,847	(95,053)	239,804
Admin Services	773,500	797,500	730,490	(67,010)	678,175
Finance And Treasurer	1,018,200	1,030,100	918,461	(111,639)	881,016
City Attorney	270,000	270,000	210,349	(59,651)	328,964
Total General Government	2,485,400	2,616,700	2,256,019	(360,681)	2,220,899
Public Safety					
Police	4,864,200	5,099,200	4,889,489	(209,711)	4,355,941
Animal Control	235,000	235,000	247,005	12,005	229,283
Total Public Safety	5,099,200	5,334,200	5,136,494	(197,706)	4,585,224
Public Works					
Building Maintenance	245,100	297,700	262,554	(35,146)	241,170
Development Services	1,243,300	1,315,100	1,156,924	(158,176)	1,061,539
Stormwater Maintenance	87,100	87,700	85,630	(2,070)	73,695
Parks Maintenance	772,600	810,800	844,971	34,171	835,876
Total Public Works	2,348,100	2,511,300	2,350,079	(161,221)	2,212,280
Community Development					
Planning	529,000	535,100	479,180	(55,920)	459,546
Building Department	380,400	385,000	426,363	41,363	355,598
Economic Development	10,000	25,000	25,000	0	10,000
Engineering	0	0	0	0	0
Total Community Development	919,400	945,100	930,543	(14,557)	825,144
Recreation And Leisure					
Recreation	590,500	596,900	572,387	(24,513)	465,393
Total Culture And Leisure	590,500	596,900	572,387	(24,513)	465,393
Total General Fund	11,442,600	12,004,200	11,245,522	(758,678)	10,308,940

CITY OF RIVERBANK
CDBG SPECIAL REVENUE FUND
STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES - BUDGET AND ACTUAL
FOR THE YEAR ENDED JUNE 30, 2022
WITH COMPARATIVE ACTUAL AMOUNTS FOR JUNE 30, 2021

	Budgeted Amounts			Variance With Final Budget Over	2021
	Original	Final	Actual	(Under)	Actual
REVENUES					
Interest Income	12,400	22,400	79,871	57,471	24,754
Intergovernmental	0	0	0	0	0
Miscellaneous	45,600	66,800	0	(66,800)	0
Total Revenues	58,000	89,200	79,871	(9,329)	24,754
EXPENDITURES					
Salaries And Benefits	70,000	70,000	97,253	27,253	84,936
Supplies And Services	988,100	1,184,100	9,084	(1,175,016)	3,717
Bad Debt	0	0	0	0	0
Capital Outlays	0	0	0	0	0
Total Expenditures	1,058,100	1,254,100	106,337	(1,147,763)	88,653
Excess (Deficiency) Of Revenues Over Expenditures	(1,000,100)	(1,164,900)	(26,466)	1,138,434	(63,899)
OTHER FINANCING SOURCES (USES)					
Transfers In	0	0	0	0	0
Transfers Out	0	0	0	0	0
Total Other Financing Sources And (Us	0	0	0	0	0
Net Change In Fund Balance	(1,000,100)	(1,164,900)	(26,466)	1,138,434	(63,899)
Fund Balance - Beginning	11,349,864	11,349,864	11,349,864	0	11,413,763
Fund Balance - Ending	10,349,764	10,184,964	11,323,398	1,138,434	11,349,864

SEE ACCOMPANYING NOTES TO BASIC FINANCIAL STATEMENTS

CITY OF RIVERBANK
SYSTEM DEVELOPMENT CAPITAL PROJECTS FUND
STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES - BUDGET AND ACTUAL
FOR THE YEAR ENDED JUNE 30, 2022
WITH COMPARATIVE ACTUAL AMOUNTS FOR JUNE 30, 2021

	Budgeted Amounts			Variance With Final Budget Over	2021
	Original	Final	Actual	(Under)	Actual
REVENUES					
Investment Earnings	18,600	18,600	(34,397)	(52,997)	16,424
Intergovernmental	0	0	536,858	536,858	10,030
Impact Fees	340,000	615,000	1,354,261	739,261	399,813
Service Charges And Miscellaneous	51,300	82,300	147,775	65,475	60,788
Total Revenues	409,900	715,900	2,004,497	1,288,597	487,055
EXPENDITURES					
Salaries And Benefits	0	0	0	0	0
Supplies And Services	0	17,000	6,832	(10,168)	36,941
Capital Outlays	2,950,200	3,356,738	852,391	(2,504,347)	99,969
Total Expenditures	2,950,200	3,373,738	859,223	(2,514,515)	136,910
Excess (Deficiency) Of Revenues Over Expenditures	(2,540,300)	(2,657,838)	1,145,274	3,803,112	350,145
OTHER FINANCING SOURCES (USES)					
Transfers In	0	73,200	0	(73,200)	0
Transfers Out	0	0	(24,400)	(24,400)	(23,528)
Total Other Financing Sources And (Uses)	0	73,200	(24,400)	(97,600)	(23,528)
Net Change In Fund Balance	(2,540,300)	(2,584,638)	1,120,874	3,705,512	326,617
Fund Balance - Beginning	6,445,151	6,445,151	6,445,151	0	6,118,534
Fund Balance - Ending	3,904,851	3,860,513	7,566,025	3,705,512	6,445,151

SEE ACCOMPANYING NOTES TO BASIC FINANCIAL STATEMENTS

CITY OF RIVERBANK
SUCCESSOR REDEVELOPMENT AGENCY LMI HOUSING
STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES - BUDGET AND ACTUAL
JUNE 30, 2022
WITH COMPARATIVE ACTUAL AMOUNTS FOR JUNE 30, 2021

	Budgeted Amounts			Variance With Final Budget Over	2021
	Original	Final	Actual	(Under)	Actual
REVENUES					
Property Tax	0	0	2,037	2,037	0
Investment Earnings	300	300	427	127	292
Intergovernmental	0	0	0	0	0
Service Charges And Miscellaneous	0	0	0	0	0
Total Revenues	300	300	2,464	2,164	292
EXPENDITURES					
Salaries And Benefits	0	0	0	0	0
Supplies And Services	101,400	101,400	100,895	(505)	0
Interest	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Total Expenditures	101,400	101,400	100,895	(505)	0
Excess (Deficiency) Of Revenues Over Expenditures	(101,100)	(101,100)	(98,431)	2,669	292
OTHER FINANCING SOURCES (USES)					
Transfers In	0	0	0	0	0
Transfers Out	0	0	0	0	0
Total Other Financing Sources And (Use	0	0	0	0	0
Net Change In Fund Balance	(101,100)	(101,100)	(98,431)	2,669	292
Fund Balance - Beginning	3,301,502	3,301,502	3,301,502	0	3,301,210
Fund Balance - Ending	3,200,402	3,200,402	3,203,071	2,669	3,301,502

SEE ACCOMPANYING NOTES TO BASIC FINANCIAL STATEMENTS

CITY OF RIVERBANK
PROPRIETARY FUNDS
STATEMENT OF NET POSITION
JUNE 30, 2022
WITH COMPARATIVE ACTUAL AMOUNTS FOR JUNE 30, 2021

	Business-Type Activities-Enterprise Funds					
	Sewer Fund	Water Fund	Community Center Fund	Local Redevelop. Authority	Totals 2022	Totals 2021
Assets						
Cash And Investments	9,933,543	6,405,446	54,071	(1,166,253)	15,226,807	14,700,214
Cash With Fiscal Agent	3,769,084	568,442	0	0	4,337,526	0
Accounts Receivable	1,747,420	659,851	0	807,132	3,214,403	2,400,144
Notes Receivable	0	0	0	0	0	0
Prepaids	3,048	3,048	0	0	6,096	6,097
Fixed Assets	16,998,163	16,054,490	811,754	3,182,842	37,047,249	37,548,558
Accumulated Depreciation	(8,018,793)	(6,801,576)	(480,999)	(709,987)	(16,011,355)	(15,685,765)
Construction In Progress	5,807,499	0	0	0	5,807,499	4,133,352
Unamortized Bond Issue Costs	169,274	12,913	0	0	182,187	95,600
Total Assets	30,409,238	16,902,614	384,826	2,113,734	49,810,412	43,198,200
DEFERRED OUTFLOWS OF RESOURCES						
Current Pension Plan Contributior	79,225	112,226	4,812	66,020	262,283	297,196
Liabilities						
Accounts Payable	1,362,013	61,978	13,952	690,208	2,128,151	1,659,316
Customer Deposits	0	75,227	15,507	10,000	100,734	221,418
Compensated Absences	27,602	33,660	0	3,921	65,183	81,003
Due to Other Funds	252,286	0	0	0	252,286	324,322
Net Pension Liability	329,506	442,822	5,818	352,489	1,130,635	1,727,848
Loan Payable	6,164,817	0	0	0	6,164,817	2,618,897
Bond Payable	0	2,573,627	0	0	2,573,627	2,329,275
Total Liabilities	8,136,224	3,187,314	35,277	1,056,618	12,415,433	8,962,079
DEFERRED INFLOWS OF RESOURCES						
Deferral Of Pension Expense	358,740	386,605	(2,920)	190,487	932,912	194,596
Net Position						
Invested In Capital Assets, Net Of Related Debt	8,622,052	6,679,287	330,755	2,472,855	18,104,949	21,047,973
Restricted For Debt Service	3,769,084	568,442	0	0	4,337,526	0
Unrestricted	9,602,363	6,193,192	26,526	(1,540,206)	14,281,875	13,290,748
Total Net Position	21,993,499	13,440,921	357,281	932,649	36,724,350	34,338,721

SEE ACCOMPANYING NOTES TO BASIC FINANCIAL STATEMENTS

CITY OF RIVERBANK
PROPRIETARY FUNDS
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN NET POSITION
FOR THE YEAR ENDED JUNE 30, 2022
WITH COMPARATIVE ACTUAL AMOUNTS FOR JUNE 30, 2021

	Business-Type Activities-Enterprise Funds					
	Sewer Fund	Water Fund	Community Center Fund	Local Redevelop. Authority	Totals 2022	Totals 2021
Operating Revenues						
Intergovernmental	0	80,620	0	293,650	374,270	3,330,121
Service Charges	4,742,765	3,043,146	159,850	2,951,987	10,897,748	9,623,420
Miscellaneous Revenues	524,524	55,262	14,053	195,721	789,560	2,641,766
Total Operating Revenues	5,267,289	3,179,028	173,903	3,441,358	12,061,578	15,595,307
Operating Expenses						
Employee Services	657,272	691,794	20,110	249,864	1,619,040	1,466,829
Supplies And Services	990,135	947,504	153,150	3,560,556	5,651,345	6,596,374
Depreciation	395,503	588,105	1,717	134,056	1,119,381	863,790
Total Operating Expenses	2,042,910	2,227,403	174,977	3,944,476	8,389,766	8,926,993
Operating Income (Loss)	3,224,379	951,625	(1,074)	(503,118)	3,671,812	6,668,314
Nonoperating Revenues (Expenses)						
Investment Earnings	(37,301)	(21,510)	0	0	(58,811)	19,336
Connection Fees	42,310	47,700	0	0	90,010	35,360
Development Fees	66,912	549,660	0	0	616,572	248,786
Gain (Loss) on Fixed Assets	0	(119,994)	0	0	(119,994)	0
Interest Expense	(92,359)	(50,077)	0	0	(142,436)	(161,684)
Amortization Of Bond Issue Costs	(12,308)	(54)	0	0	(12,362)	(11,950)
Total Nonoperating Revenues (Expenses)	(32,746)	405,725	0	0	372,979	129,848
Income Before Transfers And Contributed Capital	3,191,633	1,357,350	(1,074)	(503,118)	4,044,791	6,798,162
Contributed Capital	0	0	0	0	0	0
Operating Transfer In	2,297,907	76,498	69,457	0	2,443,862	915,103
Operating Transfer Out	(3,187,541)	(915,486)	0	0	(4,103,027)	(2,360,691)
Total Other Financing Sources (Uses)	(889,634)	(838,988)	69,457	0	(1,659,165)	(1,445,588)
Change In Net Position	2,301,999	518,362	68,383	(503,118)	2,385,626	5,352,574
Total Net Position - Beginning	19,691,500	12,922,559	288,898	1,435,767	34,338,724	28,986,147
Prior Period Adjustment	0	0	0	0	0	0
Adjusted Net Position - Beginning	19,691,500	12,922,559	288,898	1,435,767	34,338,724	28,986,147
Total Net Position - Ending	21,993,499	13,440,921	357,281	932,649	36,724,350	34,338,721

SEE ACCOMPANYING NOTES TO BASIC FINANCIAL STATEMENTS

CITY OF RIVERBANK
PROPRIETARY FUNDS
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED JUNE 30, 2022
WITH COMPARATIVE ACTUAL AMOUNTS FOR JUNE 30, 2021

	Business-Type Activities-Enterprise Funds					
	Sewer Fund	Water Fund	Community Center Fund	Local Redevelop. Authority	Totals 2022	Totals 2021
CASH FLOWS FROM OPERATING ACTIVITIES						
Receipts From Customers And Users	4,969,501	3,163,859	177,103	2,816,172	11,126,635	16,985,474
Receipts From Interfund Services Provided	0	0	0	0	0	0
Payments To Suppliers	(37,448)	(1,009,303)	(155,684)	(4,053,187)	(5,255,622)	(6,499,943)
Payments To Employees	(595,931)	(623,101)	(20,109)	(219,699)	(1,458,840)	(1,391,332)
Payments For Interfund Services Used	0	0	0	0	0	(71,678)
Net Cash Provided By Operating Activities	4,336,122	1,531,455	1,310	(1,456,714)	4,412,173	9,022,521
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES						
Transfer In	2,297,907	76,498	69,457	0	2,443,862	915,103
Transfer Out	(3,187,541)	(915,486)	0	0	(4,103,027)	(2,360,691)
Net Cash Provided (Used) By Capital And Related Financing Activities	(889,634)	(838,988)	69,457	0	(1,659,165)	(1,445,588)
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES						
Connection Fees	42,310	47,700	0	0	90,010	35,360
Development Fees	66,912	549,660	0	0	616,572	248,786
Purchase Of Capital Assets	(1,931,338)	(106,518)	(47,690)	0	(2,085,546)	(365,328)
Funds Provides On New Lease	3,853,784	581,162	0	0	4,434,946	2,329,275
Funding Costs On New Loan	(85,982)	(12,913)	0	0	(98,895)	0
Principal Paid On Capital Debt	(307,864)	(336,864)	0	0	(644,728)	(2,956,251)
Interest Paid On Capital Debt	(92,359)	(50,077)	0	0	(142,436)	(161,683)
Net Cash Provided (Used) By Capital And Related Financing Activities	1,545,463	672,150	(47,690)	0	2,169,923	(869,841)
CASH FLOWS FROM INVESTING ACTIVITIES						
Interest Received	(37,301)	(21,510)	0	0	(58,811)	19,336
Net Cash Provided By Investing Activities	(37,301)	(21,510)	0	0	(58,811)	19,336
Net Increase In Cash And Cash Equivalents	4,954,650	1,343,107	23,077	(1,456,714)	4,864,120	6,726,428
Cash And Equivalents, July 1	8,747,977	5,630,781	30,994	290,462	14,700,214	7,973,786
Cash And Equivalents, June 30	13,702,627	6,973,888	54,071	(1,166,252)	19,564,334	14,700,214

SEE ACCOMPANYING NOTES TO BASIC FINANCIAL STATEMENTS

Reconciliation Of Operating Income To Net Cash Provided (Used) By Operating Activities	Sewer Fund	Water Fund	Community Center Fund	Local Redevelop. Authority	Totals 2022	Totals 2021
Operating Income	3,224,379	951,625	(1,074)	(503,118)	3,671,812	6,668,314
Adjustments To Reconcile Operating Income To Net Cash Provided (Used) By Operating Activities						
Depreciation Expense	395,503	588,105	1,717	134,056	1,119,381	863,790
(Increase) Decrease In						
Deferred Outflows of Resources	13,913	15,163	0	5,837	34,913	7,541
Accounts Receivable	(297,788)	19,702	0	(536,173)	(814,259)	1,404,290
Prepaids	1	0	0	0	1	444,414
Notes Receivable	0	0	0	0	0	5,655
Due From Other Funds	0	0	0	0	0	0
Increase (Decrease) In						
Accounts Payable	1,024,723	(61,799)	(2,534)	(492,631)	467,759	(347,988)
Compensated Absences	(8,810)	(7,749)	0	740	(15,819)	4,536
Deferred Inflows of Resources	294,251	320,638	0	123,427	738,316	(60,117)
Net Pension Liability	(238,014)	(259,359)	1	(99,840)	(597,212)	123,541
Customer Deposits	0	(34,871)	3,200	(89,013)	(120,684)	(19,777)
Due To Other Funds	(72,036)	0	0	0	(72,036)	(71,678)
Net Cash Provided (Used) By Operating Activiti	4,336,122	1,531,455	1,310	(1,456,715)	4,412,172	9,022,521

SEE ACCOMPANYING NOTES TO BASIC FINANCIAL STATEMENTS

CITY OF RIVERBANK
STATEMENT OF FIDUCIARY NET POSITION
AGENCY FUNDS
JUNE 30, 2022
WITH COMPARATIVE ACTUAL AMOUNTS FOR YEAR ENDED JUNE 30, 2021

	County Impact Fee Fund	Assessment District 1991 - 1 Fund	RDA	Totals (Memorandum Only) 2022	2021
Assets					
Cash And Investments	254,943	273,549	1,378,989	1,907,481	1,550,791
Accounts Receivable	12	27	0	39	17
Fixed Assets		0	0	0	0
Accumulated Depreciation	0	0	0	0	0
Unamortized Bond Issue Costs	0	0	72,189	72,189	82,502
Due From Other Funds	0	0	0	0	0
Total Assets	254,955	273,576	1,451,178	1,979,709	1,633,310
Liabilities And Fund Balances					
Liabilities					
Due to Bond Paying Agent	0	0	0	0	0
Due To Other Government	254,955	273,576	1,451,178	1,979,709	1,633,310
Total Liabilities	254,955	273,576	1,451,178	1,979,709	1,633,310

SEE ACCOMPANYING NOTES TO BASIC FINANCIAL STATEMENTS

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The basic financial statements of the City of Riverbank, California (City) have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP). The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. In June 1999, the GASB unanimously approved Statement No. 34, *Basic Financial Statements – and Management's Discussion and Analysis – for State and Local* Governments. Certain of the significant changes in the Statement include the following:

- A Management and Discussion and Analysis (MD&A) section providing an analysis of the City's overall financial position and results of operations.

- Financial statements prepared using the full accrual accounting for all of the City's activities, except for infrastructure (roads, streets, bridges, etc.)

- A change in the fund financial statements to focus on the major funds.

These and other changes are reflected in the accompanying financial statements (including notes to financial statements). The more significant of the City's accounting policies are described below:

A. Financial Reporting Entity

The accompanying basic financial statements present the financial activity of the City of Riverbank (primary government) and its component units, entities for which the government is considered to be financially accountable. Blended component units, although legally separate entities, are, in substance, part of the government's operations. Discretely presented component units represent other legally separate organizations for which the primary government is financially accountable or for which the nature and significance of their relationship to the primary government are such that exclusion would cause the City's reporting entity to be misleading or incomplete. The City's component units are blended; there are no discretely presented component units in the Financial Reporting Entity.

City of Riverbank

The City (primary government) was incorporated in 1922 under the general laws of the State of California. The City provides the full range of municipal services as contemplated by statute. Services provided include sewer, water, public safety (police), street construction and maintenance, culture-recreation, public improvements, planning and zoning, and general administrative and support services. The City operates under a Council-Manager form of government. The City Council consists of five members elected at large for overlapping four year terms. The City Council appoints a City Administrator and City Attorney.

City of Riverbank – continued

In addition to sitting as the governing board of the City, the City Council also acts as the Board of Directors of one blended component unit: the Redevelopment Agency of the City of Riverbank through January 31, 2012. On February 1, 2012 all Redevelopment Agencies (RDA) statewide were dissolved. The City elected to be the Successor Agency for the Low/Moderate Income Housing Fund. The general RDA Fund was transferred to the Riverbank Local Designated Authority, a separate entity created by the State when the City did not elect to be the Successor Agency for that fund. The Successor Agency Fund is now reported as a special revenue on the City's financial statements.

B. Government-wide and Fund Financial Statements

The government-wide financial statements (i.e., the statement of net position and the statement of changes in net position) report information on all of the nonfiduciary activities of the primary government and its component units. For the most part, the effect of interfund activity has been removed from these statements. *Governmental activities*, which normally are supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*, which rely to a significant extent on fees and charges for support.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial. Major individual governmental funds are reported as separate columns in the fund financial statements.

C. Measurement Focus, Basis of Accounting and Basis of Presentation

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

C. Measurement Focus, Basis of Accounting and Basis of Presentation – continued

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the City considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences, are recorded only when payment is due.

Property taxes and taxpayer-assessed tax revenues (e.g., franchise taxes, sales taxes, motor vehicle fees, etc.) net of estimated refunds and uncollectible amounts, and interest associated with the current fiscal period are all considered susceptible to accrual and so have been recognized as revenues of the current fiscal period. All other revenue items are considered measurable and available only when cash is received by the City. The City reports the following major governmental funds:

The **General Fund** is the City's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

CDBG Fund - To account for federal grants and other monies received and disbursed under the Housing and Community Development Act, to assist low and moderate income groups in obtaining loans to purchase their first home and rehabilitate or revitalize their homes.

Systems Development Fund - To account for development impact fees collected. These fees are used for infrastructure and capital expenditure resulting from new developments.

Successor RDA LMI Housing Fund – This fund was created when the City elected to assume the housing function previously performed by the Redevelopment Agency. The non-cash assets and encumbered cash of the Redevelopment LMI Housing Fund were transferred to this Fund.

The city reports the following major proprietary funds.

The **Water Fund** accounts for the activities of the City's water service.

The **Sewer Fund** accounts for the activities of the City's sewer service.

The **Community Center Fund** accounts for the activities of the City's Community Center service.

C. Measurement Focus, Basis of Accounting and Basis of Presentation – continued

The **Local Redevelopment Authority Fund** accounts for the activities of the City's Ammunition Factory services.

Additionally, the City reports the following fund types:

The **County Impact Fee Agency Fund,** accounts for impact fees which are collected on behalf of Stanislaus County.

The **Assessment District 1991-1 Agency Fund,** accounts for the collection of assessments and payment of debt service on behalf of the District.

The **Redevelopment Agency Fund,** accounts for the collection of property tax revenues used for the administration of the agency and development projects within the designated redevelopment area.

Private-sector standards of accounting and financial reporting issued prior to December 1, 1989 generally are followed in the government-wide financial statements to the extent that those standards do not conflict with or contradict guidance of the GASB.

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements.

Amounts reported as program revenues include 1) charges to customers and applicants, for goods, services or privileges provided, 2) operating grants and contributions and 3) capital grants and contributions. Internally dedicated resources are reported as general revenues rather than as program revenues. Likewise, general revenues include all taxes.

Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing goods and services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principle operating revenues of the enterprise and internal service funds are charges for sales and services. Operating expenses for enterprise funds include salaries and employee benefits, maintenance and operation of systems and facilities, administrative expenses and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

When both restricted and unrestricted resources are available for use, it is the City's policy to use restricted resources first, then unrestricted resources, as they are needed.

D. Assets, Liabilities and Equity

1. Cash and Investments

In order to maximize the flexibility of its investment program and to aid in cash budgeting, the City pools the cash of all funds, except for monies deposited with fiscal agents in accordance with related bond indentures. The cash and investments balance in each fund represents that fund's equity share of the City's cash and investment pool. As the City places no restrictions on the deposit or withdrawal of a particular fund's equity in the pool, the pool operates like a demand deposit account for the participating funds.

Interest income earned on pooled cash and investments is allocated quarterly. Interest income on restricted cash and investments with fiscal agents is credited directly to the related fund.

In accordance with the State of California Government Code, the City adopts an investment policy annually that, among other things, authorizes types of investments. Authorized investments include:

- Securities of the U.S. government or its agencies
- Certificates of Deposit (or time deposits) placed with commercial banks and/or savings and loan associations
- Bankers Acceptances
- State Treasurer's Local Agency Investment Fund (LAIF)
- Repurchase Agreements
- Passbook savings account demand deposits
- Mutual Funds
- High Grade Commercial Paper (A-1 and P-1 Rated)

Investments for the City are reported at fair value. LAIF operates in accordance with appropriate state laws and regulations. The reported value of the pool is the same as the fair value of the pool shares.

For purposes of the statement of cash flows, the city has defined cash and cash equivalents to be change and petty cash funds, equity in the City's cash and investment pool and restricted, non-pooled investment with initial maturities of three months or less.

2. Receivables and Payables

Activity between funds that are representative of lending/borrowing outstanding at the end of the fiscal year are referred to as either "interfund receivables/payables" (i.e. the current portion of interfund loans) or "advances to/from other funds" (i.e. the non-current portion of interfund loans). All other outstanding balances between funds are reported as "due to/from other funds".

2. Receivables and Payables (continued)

Advances between funds, as reported in the fund financial statements, are offset by a fund balance reserve account in applicable governmental funds to indicate that they are not available for appropriation and are not expendable available financial resources.

All trade and tax receivables are shown net of an allowance for uncollectible accounts and estimated refunds due.

3. Property Taxes

Property taxes are levied on the first day of March by the county assessor, and are payable to the county tax collector in two installments. The first installment is due November 1st, and is delinquent on December 10th, the second installment is due February 1st and is delinquent on April 10th.

Taxes become a lien on the property on March 1st, and on the date of transfer of title, and the date of new construction. The minimum property value which is taxed is $2,000; however, tax bills are prepared for properties valued at less than $2,000 if there is a special assessment to be collected.

Article 13A of the California Constitution states, "The maximum amount of any ad valorem tax on real property shall not exceed one percent (1%) of the full cash value of such property. The one percent tax is to be collected by the counties and apportioned according to law to the districts within the counties."

The City has elected under state law (TEETER) to receive all of the annual property assessments in three installments as follows:

December	55%
April	40%
June	5%
	100%

4. Prepaid Items

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements.

5. Restricted Assets

Certain proceeds of revenue bonds, as well as certain resources set aside for their repayment, are classified as restricted assets on the balance sheet because their use is limited by applicable bond covenants.

6. Capital Assets

Capital assets, which include property, plant, equipment and infrastructure assets (e.g. roads, bridges, sidewalks, traffic lights and signals, street lights and similar items), are reported in the applicable governmental columns in the government-wide financial statements. Capital assets are defined by the City as assets with an initial, individual cost of $1,000 for property, plant and equipment and $25,000 for infrastructure. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at their estimated fair value at the date of donation. The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized.

Major outlay for capital assets and improvements are capitalized as projects are constructed. Depreciation is recorded in the in amounts sufficient to relate the cost of the depreciable assets to operations over their estimated service life using the straight-line method. Assets are depreciated from 3 to 50 years.

7. Compensated Absences

It is the City's policy to permit employees to accumulate earned but unused vacation and sick leave benefits. All vacation and sick leave benefits are accrued as earned by employees. All vacation and sick leave pay is accrued when incurred in the government-wide financial statements. A liability for these amounts is reported in the governmental and proprietary funds.

8. Pensions

For purposes of liability and deferred outflows/inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the City of Riverbank's California Public Employees' Retirement System (CalPERS) plans (Plans) and additions to/deductions from the Plans' fiduciary net position have been determined on the same basis as they are reported by CalPERS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

9. Long-Term Obligations

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the statement of net position. Bond premiums and discounts, as well as issuance costs, are deferred and amortized over the life of the bonds using the straight-line method. Bonds payable are reported net of the applicable bond premium or discount. Bond issuance costs are reported as deferred charges and amortized over the term of the related debt.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs,

9. Long-Term Obligations (continued)

whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

10. Net Position and Fund Equity

In the government-wide financial statements, net position are reported in three categories: net position invested in capital assets, net of related debt; restricted net position and unrestricted net position. Restricted net position represent net position restricted by parties outside the City (such as creditors, grantors, contributors, laws and regulations of other governments) and include unspent proceeds of bonds issued to acquire or construct capital assets. The City's other restricted net position are temporarily restricted (ultimately expendable assets). All other net position are considered unrestricted.

In the fund financial statements, fund balance is reported in classifications that comprise a hierarchy based on the extent to which the City is bound to honor constraints on the specific purposes for which amounts in those funds can be spent. The classifications of fund balance are Non-spendable, Restricted, Committed, Assigned, and Unassigned. Non-spendable and Restricted fund balances represent the restricted classifications, and Committed, Assigned, and Unassigned represent the unrestricted classifications.

- Non-spendable fund balance includes amounts that cannot be spent because either 1) it is not in a spendable form, such as inventory or prepaid items or 2) legally or contractually required to be maintained intact.
- Restricted fund balance includes amounts that are constrained for specific purposes which are externally (outside the City) imposed by creditors, grantors, contributors, laws and regulations of other governments, or laws through constitutional provisions or enabling legislation.
- Committed fund balance includes amounts that are constrained for specified purpose that are internally imposed by the government through formal action of the highest level of decision making authority and does not lapse at year-end.
- Assigned fund balance represents limitations imposed by management.
- Unassigned fund balance represents the residual net resources in excess of the other classifications. The General Fund is the only fund that can report a positive unassigned fund balance and any governmental fund can report a negative unassigned fund balance.

When both restricted and unrestricted resources are available for specific expenditures, restricted resources are considered spent before unrestricted resources, unless there are legal documents/contracts that prohibit doing this, such as a grant agreement requiring dollar for dollar spending. Within unrestricted resources, committed and assigned are considered spent (if available) before unassigned amounts.

10. Net Position and Fund Equity - continued

As of June 30, 2022, the fund balance details by classification are listed below:

	General	CDBG	Successor RDA	System Development	Other Funds	Total Governmental Funds
Fund Balances:						
Nonspendable:				252,286		252,286
Restricted:						
Housing		11,323,398	3,203,071			14,526,469
System Development				7,313,739		7,313,739
Committed To:						
Assigned To:						
Community Development					2,327,324	2,327,324
Riverbank Donations					6,137	6,137
Landscaping					197,404	197,404
Public Works					2,848,614	2,848,614
Public Safety					258,151	258,151
Self Insurance					560,470	560,470
Other Purposes					3,078,300	3,078,300
Unassigned:	10,544,929				(391,026)	10,153,903
Total Fund Balances	10,544,929	11,323,398	3,203,071	7,566,025	8,885,374	41,522,797

11. Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principals requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

II. STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

A. Budgetary Information

The City Council is required to adopt an annual budget resolution by July 1 of each fiscal year for the general fund, and special revenue, capital projects, debt service, and enterprise funds. These budgets are adopted and presented for reporting purposes on a basis consistent with generally accepted accounting principles.

The appropriated budget is prepared by fund, function, and department. The legal level of budgetary control (i.e., the level at which expenditures may not legally exceed appropriations) is the department level. The council made several supplemental budgetary appropriations throughout the year.

B. Excess of Expenditures over Appropriations

For the year ended June 30, 2022, expenditures exceeded appropriations in several department as follows:

General Fund:	
Animal Control	12,005
Park Maintenance	34,171
Building Department	41,363

The General funds over-expenditures were funded through the reserves of the General Fund.

III. DETAILED NOTES ON ALL FUNDS

A. Cash And Investments

Cash and investments as of June 30, 2022 are classified in the accompanying financial statements as follows:

Cash on hand	710
Deposits with financial institutions	45,559,026
Investments in LAIF	5,871,581
Total cash and investments	51,431,317

Cash and investments as of June 30, 2022 consist of the following:

Cash and investments	47,093,791
Cash and investments held by bond trustee	4,337,526
Total cash and investments	51,431,317

Investments Authorized by the City's Investment Policy

The City's investment policy authorizes investment in the local government investment pool administered by the State of California (LAIF). The City's investment policy also authorizes cash to be invested in Certificates of Deposits, Money Market Mutual Funds, Bankers Acceptances, Repurchase Agreements, Passbook Savings Demand Deposits, and High Grade Commercial Paper. The City's investment policy does not contain any specific provisions intended to limit the City's exposure to interest rate risk, credit risk, and concentration of credit risk.

A. Cash And Investments (continued)

Disclosures Relating to Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. As of year-end, the weighted average maturity of the investments contained in the LAIF investment pool is approximately 9.41 months.

		Maturity Date
State investment pool	5,871,581	9.41 months average maturity

Disclosures Relating to Credit Risk

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. LAIF does not have a rating provided by a nationally recognized statistical rating organization.

Concentration of Credit Risk

The investment policy of the City contains no limitations on the amount that can be invested in any one issuer beyond that stipulated by the California Government Code.

Custodial Credit Risk

Custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, a government will not be able to recover its deposits or will not be able to recover collateral securities that are in the possession of an outside party. The California Government Code and the City's investment policy do not contain legal or policy requirements that would limit the exposure to custodial credit risk for deposits, other than the following provision for deposits: The California Government Code requires that a financial institution secure deposits made by state or local governmental units by pledging securities in an undivided collateral pool held by a depository regulated under state law (unless so waived by the governmental unit). The market value of the pledged securities in the collateral pool must equal at least 110% of the total amount deposited by the public agencies. California law also allows financial institutions to secure City deposits by pledging first trust deed mortgage notes having a value of 150% of the secured public deposits.

The custodial credit risk for investments is the risk that, in the event of the failure of the counterparty (e.g., broker-dealer) to a transaction, a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party. The California Government Code and the City's investment policy do not contain legal or policy requirements that would limit the exposure to custodial credit risk for investments.

Custodial Credit Risk (continued)

With respect to investments, custodial credit risk generally applies only to direct investments in marketable securities. Custodial credit risk does not apply to a local government's indirect investment in securities through the use of mutual funds or government investment pools (such as LAIF).

Investment in State Investment Pool

The City is a voluntary participant in the Local Agency Investment Fund (LAIF) that is regulated by the California Government Code under the oversight of the Treasurer of the State of California. The fair value of the City's investment in this pool is reported in the accompanying financial statements at amounts based upon the City's pro-rata share of the fair value provided by LAIF for the entire LAIF portfolio (in relation to the amortized cost of that portfolio). The balance available for withdrawal is based on the accounting records maintained by LAIF, which are recorded on an amortized cost basis.

Cash with Fiscal Agent

The City maintains cash and investments which are restricted under the terms of various debt agreements. The money is included in the City's pooled cash and investment program. Restricted cash and investments as of June 30, 2022 is $4,337,526.

Deferred Compensation Plan

The City offers its employees a deferred compensation plan created in accordance with Internal Revenue Code Section 457. The City deposits deferred compensation plan assets with the California Public Employees Retirement System (PERS). Federal legislation requires that the assets of such plans be held in trust for the exclusive benefit of the plan participants and their beneficiaries. PERS act as the trustees for the plan assets and the City is considered to have limited fiduciary responsibility for the plan assets. As such, the City does not report the deferred compensation plan assets on its financial statements.

B. Accounts Receivable

Receivables at June 30, 2022 for the City's individual major funds and non-major funds in the aggregate, including applicable allowances for uncollectible accounts, are as follows.
All receivables are expected to be collected within one year.

	General	CDBG	System Development
Governmental Activities:			
Interest	1,861	385	2,388
Utility Billing	626,361	0	0
Other	541,589	0	0
Total	1,169,811	385	2,388

	Successor RDA LMI Housing	Nonmajor Governmental	Total
Governmental Activities:			
Interest	98	2,386	7,118
Utility Billing	0	0	626,361
Other	0	376,854	918,443
Total	98	379,240	1,551,922

	Water	Sewer	Community Center	Local Redevelop. Authority	Total
Business-Type Activities:					
Utility Billings	655,561	970,945	0	0	1,626,506
Interest	2,646	1,226	0	0	3,872
Other	1,644	775,249	0	807,132	1,584,025
Total	659,851	1,747,420	0	807,132	3,214,403

C. Notes Receivable

The City is the recipient of Community Development Block Grant and Home Program Funds. The Funds are provided to use for housing and business loans to qualified recipients at various below market interest rates ranging from 0 to 4%. The terms of the loans range between fifteen and thirty years. All loans are secured by deeds of trust. The amount outstanding as of June 30, 2022 is $9,924,935.

D. Interfund Receivables and Payables

Interfund receivable/payable balances at June 30, 2022 consist of the following:

- The Sewer Fund borrowed $396,000 from the Streets/PW System Development Fee Fund in accordance with Resolution 2011-021. The Sewer Fund will reimburse funds from future sewer fees collected. The balance as of June 30, 2022 was $252,286.

E. Capital Assets

Capital asset activity for the year ended June 30, 2022 was as follows:

	Beginning Balance	Increases	Decreases	Ending Balance
Governmental Activities				
Capital assets not being depreciated:				
Land	3,957,541	625,324	0	4,582,865
Construction in progress	1,192,313	1,429,741	(388,416)	2,233,638
Total capital assets not being depreciated	5,149,854	2,055,065	(388,416)	6,816,503
Capital assets being depreciated:				
Infrastructure	79,548,921	1,021,795	0	80,570,716
Land Improvements	16,649,403	0	0	16,649,403
Equipment And Vehicles	6,435,776	465,806	0	6,901,582
Building And Improvements	5,964,362	614,259	0	6,578,621
Total capital assets being depreciated	108,598,462	2,101,860	0	110,700,322
Less accumulated depreciation for:				
Infrastructure	(48,900,002)	(1,718,125)	0	(50,618,127)
Land Improvements	(5,584,856)	(405,400)	0	(5,990,256)
Equipment And Vehicles	(4,971,656)	(172,315)	0	(5,143,971)
Building And Improvements	(2,679,220)	(186,384)	0	(2,865,604)
Total accumulated depreciation	(62,135,734)	(2,482,224)	0	(64,617,958)
Net capital assets being depreciated	46,462,728	(380,364)	0	46,082,364
Total net capital assets - Governmental Activities	51,612,582	1,674,701	(388,416)	52,898,867

Depreciation was charged to functions/programs of the primary government as follows:

Government Activities:

Public Works	2,482,224
Total Depreciation expense – Government activities	2,482,224

E. Capital Assets (continued)

	Beginning Balance	Increases	Decreases	Ending Balance
Business-type Activities				
Capital assets not being depreciated:				
Land	2,425,075	0	0	2,425,075
Construction in progress	4,133,353	1,802,181	(71,162)	5,864,372
Total capital assets not being depreciated	6,558,428	1,802,181	(71,162)	8,289,447
Capital assets being depreciated:				
Equipment And Vehicles	17,830,586	185,952	(913,785)	17,102,753
Building And Improvements	17,292,897	226,523	0	17,519,420
Total capital assets being depreciated	35,123,483	412,475	(913,785)	34,622,173
Less accumulated depreciation for:				
Equipment And Vehicles	(10,108,311)	(655,899)	793,791	(9,970,419)
Building And Improvements	(5,577,454)	(463,482)	0	(6,040,936)
Total accumulated depreciation	(15,685,765)	(1,119,381)	793,791	(16,011,355)
Net capital assets being depreciated	19,437,718	(706,906)	(119,994)	18,610,818
Total net capital assets - business-type activities	25,996,146	1,095,275	(191,156)	26,900,265

Business- Type Activities:

Water	395,503
Sewer	588,105
Ammo Plant	134,056
Community Center	1,717
Total Depreciation expense – Business-Type Activities	1,119,381

F. Transfers

Interfund transfers for the year ended June 30, 2022 consisted of the following amounts:

Fund	Transfers In	Transfers Out
General Fund	2,712,973	778,209
CDBG	0	0
System Development	0	24,400
Nonmajor Governmental	494,365	745,565
Proprietary	2,424,162	4,083,326
Total	5,631,500	5,631,500

G. Payables And Other Liabilities

Payables at June 30, 2022 for the City's individual major funds and non-major funds in the aggregate are as follows:

	General	CDBG	System Development
Governmental Activities			
Vendors	1,113,113	1,145	248,477
Salaries and Benefits	0	0	0
Total	1,113,113	1,145	248,477

	Successor RDA LMI Housing	Nonmajor Governmental	Total
Governmental Activities			
Vendors	0	239,321	1,602,056
Salaries and Benefits	0	0	0
Total	0	239,321	1,602,056

	Water	Sewer	Community Center	Local Redevelop. Authority	Total
Business-Type Activities					
Vendors	56,791	1,342,073	12,875	686,051	2,097,790
Salaries and Benefits	5,187	19,940	1,077	4,157	30,361
Total	61,978	1,362,013	13,952	690,208	2,128,151

H. Long-Term Debt

Business-Type Activities:

On January 23, 2014 the City of Riverbank received a private placement $5,742,715 waste water revenue loan from Municipal Finance Corporation. This loan was obtained for two purposes: (1) $4,031,770 was received in order to provide financing for the acquisition and construction of energy efficient improvements to the City's existing Wastewater System and includes the removal of existing aerators in ponds T-1 and T-2 to be replaced with three new blowers, and all design, hydrology, engineering and related costs, and (2) $1,710,945 in funds were received in order to fund the redemption prior to maturity of the 2005 Refunding Revenue Bonds, Series A (Wastewater

H. Long-Term Debt (continued)

Project) issued on February 3, 2005 in the original principal amount of $4,475,000 and which had currently outstanding principal in the amount of $2,075,000. The amount was paid off in September 10, 2014.

Refinancing of Sewer Bond is due in bi-annual installments of $153,784, interest not more than 2.38% per annum payable on February 1 and August 1 through 2019. Loan proceeds were used to finance the Waste Treatment Construction Project. Loan payable outstanding at June 30, 2022 is $0.00

2013 Sewer Loan is due in bi-annual installments of $167,890, interest not more than 2.38% per annum payable on February 1 and August 1 through 2029. Loan proceeds were used to finance the Waste Treatment Construction Project. Loan payable outstanding at June 30, 2022 is $2,311,033.

The annual debt service requirements to maturity are as follows:

Year Ending June 30	Loans Payable	
	Principal	Interest
2023	253,041	82,739
2024	262,439	73,342
2025	272,186	63,595
2026	282,294	53,486
2027	292,778	41,002
2028-2030	948,295	61,048
Total	2,311,033	375,212

H. Long-Term Debt (continued)

The City entered into a Master Governmental Lease Purchase agreement with Wells Fargo Banks to update the city's water meters on December 15, 2015. The agreed finance amount of $4,054,224 is due in 24 semiannual installments of $193,469.62, interest at 2.23% per annum payable in June and December through 2027. Proceeds from the lease are being used for the replacement of the city's water meters. Lease payable outstanding at June 30, 2022 is $1,992,410.

The annual debt service requirements to maturity are as follows:

Year Ending June 30	Loans Payable	
	Principal	Interest
2023	344,418	42,521
2024	352,141	34,798
2025	360,038	26,901
2026	368,111	18,828
2027	376,366	10,573
2028	191,336	2,133
Total	1,992,410	135,754

The City entered into a Wastewater Revenue Installment Sale Agreement with SAMCO Capital Markets Inc., on May 12, 2022 for energy efficiency projects relating to the Wastewater System. The agreed finance amount of $4,435,000 is due in 40 semiannual installments, interest at 3.85% per annum payable in August and February through 2042. The funds were split between the water and sewer funds. Lease payables outstanding at June 30, 2022 $3,853,784 (sewer) and $581,216 (water).

Year Ending June 30	Loans Payable	
	Principal	Interest
2023	-	106,744
2024	-	148,371
2025	139,032	145,694
2026	147,721	140,174
2027	152,066	134,403
2028-2032	851,569	577,926
2033-2037	1,029,703	397,189
2038-2042	1,533,693	184,083
Total	3,853,784	1,834,586

H. Long-Term Debt (continued)

Year Ending June 30	Loans Payable	
	Principal	Interest
2023	-	16,099
2024	-	22,377
2025	20,968	21,973
2026	22,279	21,141
2027	22,934	20,270
2028-2032	128,431	87,161
2033-2037	155,297	59,903
2038-2042	231,307	27,763
Total	581,216	276,687

The following is a summary of changes in the City's long-term debt and other long-term liabilities during the year ended June 30, 2022.

	Beginning Balance	Additions	Deductions	Ending Balance	Due Within One Year
Govermental-Type Activities:					
Compensated Absences	277,989	265,215	(277,776)	265,428	26,518
Long-term liabilities of Govermental-Type Activities:	277,989	265,215	(277,776)	265,428	26,518

The following is a summary of changes in the City's Proprietary Funds long-term debt, including compensated absences, during the year ended June 30, 2022.

	Beginning Balance	Additions	Deductions	Ending Balance	Due Within One Year
Business-Type Activities:					
Loan Payable Wastewater Ref	2,555,013	0	(243,980)	2,311,033	253,041
Loan Payable SRF	63,887	0	(63,887)	0	0
Loan Payable Energy Project	0	3,853,784	0	3,853,784	0
Water Meter Lease	2,329,274	0	(336,861)	1,992,413	344,418
Loan Payable Well #6	0	581,216	0	581,216	0
Compensated Absences	81,003	65,183	(81,004)	65,182	6,518
Long-term liabilities of Business-Type Activities:	5,029,177	4,500,183	(725,732)	8,803,628	603,977
Total long-term liabilities	5,307,166	4,765,398	(1,003,508)	9,069,056	630,495

H. Long-Term Debt (continued)

The annual debt service requirements for the City's Proprietary Funds to maturity are as follows:

	Principal	Interest	Debt Service
2023	597,459	248,103	845,562
2024	614,580	278,888	893,468
2025	792,224	258,163	1,050,387
2026	820,405	233,629	1,054,034
2027	844,144	206,248	1,050,392
2028-2032	2,119,631	728,268	2,847,899
2033-2037	1,185,000	1,089,606	2,274,606
2038-2042	1,765,000	1,765,000	3,530,000
Total	8,738,443	4,807,905	13,546,348

I. Evaluation of Subsequent Events

The City has evaluated subsequent events through June 20, 2024, the date which the financial statements were available to be issued.

IV. OTHER INFORMATION

A. Risk Management

The City of Riverbank participates with other public entities in a joint exercise of powers agreement, which establishes the Central San Joaquin Valley Risk Management Authority (CSJVRMA). The relationship between the City and CSJVRMA is such that CSJVRMA is not a component unit of the City for financial reporting purposes.

The City is covered for the first $1,000,000 of each general liability claim and $250,000 of each workers' compensation claim through the CSJVRMA. The City has the right to receive dividends or the obligation to pay assessments based on a formula which, among other expenses, charges the City's account for liability losses under $10,000 and workers' compensation losses under $10,000. The CSJVRMA participates in an excess pool which provides general liability coverage from $1,000,000 to $10,000,000. The CSJVRMA participates in an excess pool that provides workers' compensation coverage from $250,000 to $500,000 and purchases excess insurance above the $500,000 to the statutory limit. The CSJVRMA is a consortium of fifty-four (54) cities in San Joaquin Valley, California. It was established under the provisions of California Government Code Section 6500 et seq. The CSJVRMA is governed by a Board of Directors, which meets 3-4 times per year, consisting of one member appointed by each member city. The day-to-day business is handled by a management group employed by the CSJVRMA.

A. Risk Management (continued)

The financial position and results of operations for the CSJVRMA, as of June 30, 2022, are presented below:

Total Assets	150,837,823
Total Liabilities	118,663,929
Total Net Assets	32,173,894
Total Liabilities & Net Assets	150,837,823
Total Revenues for Year	58,911,480
Total Expenses for Year	47,584,363
Net Income(Loss) for Year	11,327,117

At the termination of the joint powers agreement and after all claims have been settled, any excess deficit will be divided among the cities in accordance with its governing documents.

B. Commitments and Contingencies

The City of Riverbank is a party in various lawsuits. Although the outcome of these lawsuits is not presently determinable, it is the opinion of the City's counsel that resolution of these matters will not have a material adverse effect on the financial condition of the City.

C. Employee Retirement Systems and Plans

The City contributes to the California Public Employees' Retirement System (PERS), an agent multiple-employer public employee defined benefit pension plan. PERS provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. PERS acts as a common investment and administrative agent for participating public entities within the State of California. Benefit provisions and all other requirements are established by state statute and city ordinance. Copies of PERS' annual financial report may be obtained from their Executive Office – 400 P Street – Sacramento CA 95814.

Benefits Provided – CalPERS provides service retirement and disability benefits, annual cost of living adjustments and death benefits to plan members, who must be public employees and beneficiaries. Benefits are based on years of credited service, equal to one year of full-time employment. Members with five years of total service are eligible to retire at age 50 with statutorily reduced benefits. All members are eligible for non-duty disability benefits after 10 years of service. The death benefit is one of the following: the Basic Death Benefit, the 1957 Survivor Benefit, or the Optional Settlement 2W Death Benefit. The cost of living adjustments for each plan are applied as specified by the Public Employees' Retirement Law.

C. Employee Retirement Systems and Plans (continued)

The Plans' provisions and benefits in effect as of June 30, 2018, are summarized as follows:

	Miscellaneous		
Hire date	Prior to April 1, 2011	On or After April 1, 2011	On or After January 1, 2013
Benefit formula	2% @ 55	2% @ 60	2% @ 62
Benefit vesting schedule	5 Years	5 Years	5 Years
Benefit payments	Monthly for life	Monthly for life	Monthly for life
Retirement age	50	50	52
Monthly benefits, as of % of eligible compensation	Up to 2%	Up to 2%	Up to 2%
Required employee contribution rates	7.00%	7.00%	6.25%
Required employer contribution rates	13.578%	8.005%	6.25%

	Safety		
Hire date	Prior to April 1, 2011	On or After April 1, 2011	On or After January 1, 2013
Benefit formula	2% @ 55	2% @ 55	N/A
Benefit vesting schedule	5 Years	5 Years	N/A
Benefit payments	Monthly for life	Monthly for life	N/A
Retirement age	50	50	N/A
Monthly benefits, as of % of eligible compensation	Up to 2%	Up to 2%	N/A
Required employee contribution rates	6.25%		
Required employer contribution rates	6.25%		

Contributions – Section 20814(c) of the California Public Employees' Retirement Law requires that the employer contributions rates for all public employees be determined on an annual basis by the actuary and shall be effective on the July 1 following notice of a change in the rate. Funding contributions for both Plans are determined annually on an actuarial basis as of June 30 by CalPERS. The actuarially determined rate is the estimated amount necessary to finance the costs of benefits earned by employees during that year, with an additional amount to finance any unfunded accrued liability. The Local Government is required to contribute the difference between actuarially determined rate and the contribution rate of employees.

In February 2011, the City Council adopted a new tier which became effective in April 2011. Effective January 1, 2013, the Public Employees' Pension Reform Act (PEPRA) implemented new benefit formulas, final compensation period, and new contribution requirements for new employees hired on or after January 1, 2013, who meet the definition of new member as per PEPRA.

Participants are required to contribute 7% (9% for public-safety employees) of their annual covered salary for Tier 1 and Tier 2. The participants that qualify under Tier 3 are required to contribute 6.25% of their annual covered salary. The City makes no required contribution on behalf of the City employees. The contribution requirements of plan members and the City are established and may be amended by PERS. The City is required to contribute at an actuarially determined rate. PERS has determined that because of past funding and investment earnings, current employer contributions are

C. Employee Retirement Systems and Plans (continued)

not required for the public-safety employees of the City. The current rates are 13.578% (first-tier) and 8.005% (second-tier) for non-safety employees, of annual covered payroll.

For the year ended June 30, 2022, the contribution recognized as part of pension expense for each Plan were as follows:

	Miscellaneous
Contributions - employer	$ 332,942
Contributions - employee (paid by employer)	-

Pension Liabilities, Pension Expenses and Deferred Outflows/Inflows of Resources Related to Pensions

As of June 30, 2022, the Local Government reported net pension liabilities for its proportionate shares of the net pension liability of each Plan as follows:

	Proportionate Share of Net Pension Liability
Miscellaneous	$ 3,703,525
Safety	719,212
Total Net Pension Liability	$ 4,422,737

The Local Government's net pension liability for each Plan is measured as the proportionate share of the net pension liability. The net pension liability of each of the Plans is measured as of June 30, 2209, and the total pension liability for each Plan used to calculate the net pension liability was determined by an actuarial valuation as of June 30, 2020 rolled forward to June 30, 2021 using standard update procedures. The Local Government's proportion of the net pension liability was based on a projection of the Local Government's long-term share of contributions to the pension plans relative to the projected contributions of all participating employers, actuarially determined. The Local Government's proportionate share of the net pension liability for each Plan as of June 30, 2021 and 2022 was as follows:

	Miscellaneous	Safety	Total
Proportion - June 30, 2021	0.15061%	0.01573%	0.06802%
Proportion - June 30, 2022	0.19505%	0.02049%	0.08178%
Change - Increase/(Decrease)	0.04444%	0.00476%	0.01376%

C. Employee Retirement Systems and Plans (continued)

At June 30, 2022, the Local Government reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Changes in assumptions	$ 0	$ 0
Differences between actual and expected experience	538,187	0
Differences between projected & actual investment earnings	0	3,661,051
Difference between employer's contribution and proportionate share of contributions	0	945,100
Changes in employer's proportion	164,576	1,846
Penstion contributions made subsequent to measurement date	332,942	0
Total	$ 1,035,705	$ 4,607,997

$332,942 reported as deferred outflows of resources related to contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2022. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized as pension expense as follows:

	Miscellaneous	Safety	Total
2023	$ (888,878)	$ (128,181)	$ (1,017,059)
2024	(834,529)	(118,821)	(953,350)
2025	(810,364)	(113,232)	(923,596)
2026	(893,429)	(117,799)	(1,011,228)
2027	-	-	-
Thereafter	-	-	-
Total	$ (3,427,200)	$ (478,033)	$ (3,905,233)

C. Employee Retirement Systems and Plans (continued)

Actuarial Assumptions – The total pension liabilities was determined by rolling forward the total pension liability determined in the June 30, 2020 actuarial accounting valuations to June 30, 2021. The June 30, 2021, total pension liability was based on the following actuarial methods and assumptions:

Valuation Date	June 30, 2020
Measurement Date	June 30, 2021
Acturarial Cost Method	Entry-Age Normal Cost Method
Actuarial Assumptions:	
Discount Rate	7.15%
Inflation	2.50%
Salary Increases	Varied by Entry Age and Service
Mortality Rate Table	Derived using CalPERS' membership data for all funds
Post Retirement Benefit	Contract COLA up to 2.50% until purchasing power
Increase	Protection allowance floor on power applies, 2.50% thereafter

The mortality table used was developed based on CalPERS' specific data. The table includes 15 years of mortality improvements using Society of Actuaries Scale 90% of scale MP 2016. For more details on this table, please refer to the December 2017 experience study report (based on CalPERS demographic data from 1997 to 2015) that can be found on the CalPERS website.

Discount Rate – The discount rate used to measure the total pension liability was 7.15%. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers will be made at statutorily required rates, actuarially determined. Based on those assumptions, the Plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Long-term Expected Rate of Return – The long-term expected rate of return on pension plan investments was determined using a building-block method in which expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class.

In determining the long-term expected rate of return, CalPERS took into account both short-term and long-term market return expectations as well as the expected pension fund (PERF) cash flows. Using historical returns of all funds' asset classes, expected compound (geometric) returns were calculated over the short-term (first 10 years) and the long-term (11+ years) using a building-block approach. Using the expected nominal returns for both short-term and long-term, the present value of benefits was calculated for each fund. The expected rate of return was set by calculating the rounded single equivalent expected return that arrived at the same present value of benefits of cash flows as the one calculated using both short-term and long-term returns.

E. Employee Retirement Systems and Plans (Continued)

The table below reflects the long-term expected real rate of return by asset class. The rate of return was calculated using the capital market assumptions applied to determine the discount rate and asset allocation. These rates of return are net of administrative expenses.

Asset Class(1)	New Strategic Allocation	Real Return Years 1 - 10 (2)	Real Return Years 11+ (3)
Global Equity	50.0%	4.90%	5.98%
Global Fixed Income	28.0%	1.00%	2.62%
Inflation Sensitive	0.0%	0.77%	1.81%
Private Equity	8.0%	6.30%	7.23%
Real Estate	13.0%	3.75%	4.93%
Liquidity	1.0%	0.00%	-0.92%

(1) In the System's CAFR, Fixed Income is included in Global Debt Securities; Liquidity is included in Short-term Investments; Inflation Assets are included in both Global Equity Securities and Global Debt Securities.
(2) An expected inflation of 2.00% used for this period.
(3) An expected inflation of 2.92% used for this period.

Sensitivity of the Proportionate Share of the Net Pension Liability to Changes in the Discount Rate – The following presents the Local Government's proportionate share of the net pension liability for each Plan, calculated using the discount rate for each Plan, as well as what the Local Government's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage point lower or 1-percentage point higher than the current rate:

	Discount Rate -1% 6.15%	**Current Discount Rate 7.15%**	**Discount Rate +1% 8.15%**
Employer's Net Pension Liability/(Asset) - **Misc**	7,174,535	3,703,525	834,090
Employer's Net Pension Liability/(Asset) - **Safety**	1,177,517	719,212	342,771
Employer's Net Pension Liability/(Asset) - **Total**	8,352,052	4,422,737	1,176,861

Pension Plan Fiduciary Net Position – Detailed information about each pension plan's fiduciary net position is available in the separately issued CalPERS financial reports.

REQUIRED SUPPLEMENTAL FINANCIAL DATA

CITY OF RIVERBANK
SCHEDULE OF THE LOCAL GOVERNMENT'S PROPORTIONATE
SHARE OF THE NET PENSION LIABILITY - MISCELLANOUS
JUNE 30, 2022

	2021	2020	2019	2018	2017	2016	2015	2014
Proportion of the net pension liability	0.1317%	0.1318%	0.1331%	0.1336%	0.1409%	0.1318%	13.0600%	0.1405%
Proportion share of the net pension liablity	$ 3,703,525	$ 6,352,713	$ 5,810,091	$ 5,347,133	$ 5,477,093	$ 4,701,278	$ 3,583,450	$ 3,472,625
Covered - employee payroll	$ 5,756,474	$ 5,475,230	$ 5,203,105	$ 5,048,535	$ 5,116,284	$ 4,877,064	$ 3,144,373	$ 2,982,150
Proportionate share of the net pension liability as percentage of covered-employee payroll	64.34%	116.03%	111.67%	105.91%	107.05%	96.40%	113.96%	116.45%
Plan's fiduciary net position	$ 22,585,853	$ 18,574,963	$ 18,123,267	$17,224,515	$ 17,085,417	$ 15,339,838	$ 15,484,030	$ 15,376,404
Plan fiduciary net position as a percentage of the total pension liability	85.91%	74.52%	75.72%	76.31%	75.72%	76.54%	81.21%	81.58%

Notes to Schedule:

Change in assumptions. In 2016, amounts reported as changes in assumptions resulted primarily from adjustments to expected retirement ages of general employees.

CITY OF RIVERBANK
SCHEDULE OF THE LOCAL GOVERNMENT'S PROPORTIONATE
SHARE OF THE NET PENSION LIABILITY - SAFETY
JUNE 30, 2022

	2021	2020	2019	2018	2017	2016	2015	2014
Proportion of the net pension liability	0.0130%	0.0137%	0.0148%	0.0157%	0.0165%	0.0023%	0.0125%	0.00979%
Proportion share of the net pension liablity	$ -	$ 647,920	$ 958,143	$ 33,964	$ 856,967	$ 733,043	$ 515,698	$ 367,103
Covered - employee payroll	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0
Proportionate share of the net pension liability as percentage of covered-employee payroll	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Plan's fiduciary net position	$ 0	$ 2,953,382	$ 2,504,280	$ 3,604,897	$ 2,631,925	$ 2,566,219	$ 2,627,253	$ 2,773,359
Plan fiduciary net position as a percentage of the total pension liability	78.88%	82.01%	72.33%	99.07%	75.44%	77.78%	83.59%	88.31%

Notes to Schedule:

Benefit Changes. In 2016, benefit terms were modified to base public safety employee pensions on a final three-year average salary instead of a final five-year average salary.

Change in assumptions. In 2016, amounts reported as changes in assumptions resulted primarily from adjustments to expected retirement ages of general employees.

CITY OF RIVERBANK
SCHEDULE OF CONTRIBUTIONS - MISCELLANEOUS
JUNE 30, 2022

	2021	2020	2019	2018	2017	2016	2015	2014
Contractually required contribution (actuarially determined)	$ 2,529,615	$ 2,104,228	$ 1,774,700	$ 1,573,919	$ 1,210,008	$ 1,108,137	$ 409,877	$ 340,922
Contributions in relation to the actuarially determined contributions	(3,297,415)	(2,597,763)	(2,110,658)	(1,895,296)	(1,347,503)	(1,162,169)	(409,877)	(340,922)
Contribution deficiency (excess)	$ (767,800)	$ (493,535)	$ (335,958)	$ (321,377)	$ (137,495)	$ (54,032)	$ 0	$ 0
Covered - employee payroll	$ 5,756,474	$ 5,475,230	$ 5,203,105	$ 5,048,535	$ 5,116,284	$ 4,877,064	$ 3,144,373	$ 2,982,150
Contributions as a percentage of covered-employee payroll percentage of covered-employee payroll	43.94%	38.43%	34.11%	31.18%	23.65%	22.72%	13.04%	11.43%

Notes to Schedule:

Valuation Date:	6/30/2020	6/30/2019	6/30/2018	6/30/2017	6/30/2016	6/30/2015	6/30/2014	6/30/2013

Methods and assumptions used to determine cotnribution rates:

Actuarial Cost Method	Entry age
Amortization method	Level Percentage of Payroll and Direct Rate Smoothing
Asset valuation method	Market Value
Inflation	2.50%
Salary increases	Varies by Entry Age and Service
Investment rate of return	7.00%, net of pension plan investment and administrative expense, including inflation

CITY OF RIVERBANK
SCHEDULE OF CONTRIBUTIONS - SAFETY
JUNE 30, 2022

	2021	2020	2019	2018	2017	2016	2015	2014
Contractually required contribution (actuarially determined)	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0	$ 241,124
Contributions in relation to the actuarially determined contributions	0	0	0	0	0	0	0	(241,124)
Contribution deficiency (excess)	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0
Covered - employee payroll	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0	$ 789,451
Contributions as a percentage of covered-employee payroll percentage of covered-employee payroll	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	30.54%

Notes to Schedule:

Valuation Date:	6/30/2020	6/30/2019	6/30/2018	6/30/2017	6/30/2016	6/30/2015	6/30/2014	6/30/2013

Methods and assumptions used to determine cotnribution rates:

Actuarial Cost Method	Entry age
Amortization method	Level Percentage of Payroll and Direct Rate Smoothing
Asset valuation method	Market Value
Inflation	2.50%
Salary increases	Varies by Entry Age and Service
Investment rate of return	7.00%, net of pension plan investment and administrative expense, including inflation

COMBINING FINANCIAL STATEMENTS

NON-MAJOR GOVERNMENTAL FUNDS

SPECIAL REVENUE FUNDS

Gas Tax Fund - To account for state gas tax revenues based on population. The revenues may be expended only for street and road repair, maintenance, design, construction and traffic signal design and installation.

Local Transportation Fund - To account for the City's allocation of local transportation revenues for streets, roads, and sidewalk improvements.

Asset Forfeiture Fund - To account for monies received from asset seizures in the City's jurisdiction as well as revenues and expenditures from Office of traffic Safety grants awarded for police services

Weed And Rubbish Abatement - To account for weed and rubbish cleanup in the City.

Self-Insurance Reserve - To account for the City's workers compensation and liability insurance.

Lighting And Landscaping Districts - To account for lighting and landscaping fees collected and the related costs to operate the city's various districts.

Neighborhood Improvement Fund – To account for monies received from vehicle abatement fees and code enforcement officer costs.

Public Safety Augmentation Fund - To account for monies received through a special sales tax to be spent to sustain the public safety department.

Riverfest Fund - To account for monies received from community for helping citizens during the flood in 2006 and for revenues and expenditures of the Beyond Earth Day event.

Riverbank Donations Fund - To account for donation revenues for City's improvements.

Cheese and Wine Fund - To account from the revenues and expenditures of the Cheese and Wine event.

Off Street Parking Fund – To account for parking in lieu Fee paid by business in lieu of providing additional onsite parking.

Public Benefit Fund - To account for revenue received from Cannabis Development Agreements.

COMBINING FINANCIAL STATEMENTS

NON-MAJOR GOVERNMENTAL FUNDS

CAPITAL PROJECTS FUNDS

CFD 2016-1 - To account for developer's assessments for Consolidated Fire District

Quimby Fees Fund - To account for park impact fees collected to mitigate additional city costs due to new construction.

Railroad Crossing Fund - To account for revenues to upgrade the Terminal and Townsend street railroad crossing.

Crossroads Development Fund – To account for the fees collected from developers for the Crossroads Specific Plan.

Storm Drain Fund - To account for storm drain revenues.

Facility Improvement Fund - To account for fees collected from facility rentals for future improvements.

Measure L Fund - To account for revenues from the Stanislaus County Measure L transportation Tax initiative.

CITY OF RIVERBANK
COMBINING BALANCE SHEET
NONMAJOR GOVERNMENTAL FUNDS
JUNE 30, 2022
WITH COMPARATIVE ACTUAL AMOUNTS FOR JUNE 30, 2021

	Special Revenue						
	Gas Tax Fund	Local Trans-portation Fund	Cheese And Wine Fund	Riverbank Donations Fund	Asset Forfeit-ture Fund	Weed And Rubbish Abatement Fund	Self-Insurance Reserve Fund
Assets							
Cash And Investments	234,541	(73,468)	950	6,137	25,547	50,484	560,249
Accounts Receivable	48,770	628	0	0	0	94	221
Loans Receivable	0	0	0	0	0	0	0
Prepaid Expense	0	0	0	0	0	0	0
Due From Other Funds	0	0	0	0	0	0	0
Total Assets	283,311	(72,840)	950	6,137	25,547	50,578	560,470
Liabilities And Fund Balances							
Liabilities							
Accounts Payable	47,255	0	29	0	0	0	0
Compensated Absences	19,692	0	0	0	0	0	0
Other Liabilities	14,286	0	0	0	0	0	0
Due To Other Funds	0	0	0	0	0	0	0
Total Liabilities	81,233	0	29	0	0	0	0
Fund Balances							
Nonspendable	0	0	0	0	0	0	0
Restricted	0	0	0	0	0	0	0
Committed	0	0	0	0	0	0	0
Assigned	202,078	0	921	6,137	25,547	50,578	560,470
Unassigned	0	(72,840)	0	0	0	0	0
Total Fund Balances	202,078	(72,840)	921	6,137	25,547	50,578	560,470
Total Liabilities And Fund Balances	283,311	(72,840)	950	6,137	25,547	50,578	560,470

Special Revenue

Lighting And Land-scaping Fund	Neighbor-Hood Improvement Fund	Public Safety Aug-mentation Fund	Off-Street Parking Fund	Riverfest Fund	State Grants	Public Benefit Fund	CARES ACT Fund	Non-Major Special Revenue Total
178,414	5,909	0	55,380	3,703	(236,906)	1,418,784	0	2,229,724
4,889	5,809	0	87	0	34,918	34,854	0	130,270
0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0
183,303	11,718	0	55,467	3,703	(201,988)	1,453,638	0	2,359,994
36,477	1,649	0	0	0	2,854	735	0	88,999
0	2,961	0	0	0	0	0	0	22,653
0	6,034	0	0	0	0	0	0	20,320
0	0	0	0	0	0	0	0	0
36,477	10,644	0	0	0	2,854	735	0	131,972
0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0
146,826	1,074	0	55,467	3,703	0	1,452,903	0	2,505,704
0	0	0	0	0	(204,842)	0	0	(277,682)
146,826	1,074	0	55,467	3,703	(204,842)	1,452,903	0	2,228,022
183,303	11,718	0	55,467	3,703	(201,988)	1,453,638	0	2,359,994

CITY OF RIVERBANK
COMBINING BALANCE SHEET
NONMAJOR GOVERNMENTAL FUNDS
JUNE 30, 2022
WITH COMPARATIVE ACTUAL AMOUNTS FOR JUNE 30, 2021

	Capital Projects				
	Facility Improvement Fund	Quimby Fees	Railroad Crossing Fund	CFD 2016-1 Fund	Transitional Housing Fund
Assets					
Cash And Investments	9,916	216,173	185,399	258,604	2,000,000
Accounts Receivable	0	0	0	0	0
Loans Receivable	0	0	0	0	0
Prepaid Expense	0	0	0	0	0
Due From Other Funds	0	0	0	0	0
Total Assets	9,916	216,173	185,399	258,604	2,000,000
Liabilities And Fund Balances					
Liabilities					
Accounts Payable	0	0	0	1,527	0
Compensated Absences	0	0	0	0	0
Other Liabilities	0	0	0	0	0
Due To Other Funds	0	0	0	0	0
Total Liabilities	0	0	0	1,527	0
Fund Balances					
Nonspendable	0	0	0	0	0
Restricted	0	0	0	0	0
Committed	0	0	0	0	0
Assigned	9,916	216,173	185,399	257,077	2,000,000
Unassigned	0	0	0	0	0
Total Fund Balances	9,916	216,173	185,399	257,077	2,000,000
Total Liabilities And Fund Balances	9,916	216,173	185,399	258,604	2,000,000

Capital Projects

Measure L Fund	ESG Fund	Crossroads Devel-opment Fund	Special Projects Fund	Storm Drain Fund	ARPA Fund	Non-Major Capital Projects Total	Totals 2022	Totals 2021
2,835,075	(106,138)	873,796	270,759	175,444	2,064,770	8,783,798	11,013,522	6,990,104
243,080	0	252	6,562	170	0	250,064	380,334	402,915
0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0
3,078,155	(106,138)	874,048	277,321	175,614	2,064,770	9,033,862	11,393,856	7,393,019
80,869	2,156	5,417	53,852	7,667	0	151,488	240,487	178,020
0	0	0	0	0	0	0	22,653	22,015
0	0	(1,166)	156,368	0	2,069,820	2,225,022	2,245,342	84,510
0	0	0	0	0	0	0	0	0
80,869	2,156	4,251	210,220	7,667	2,069,820	2,376,510	2,508,482	284,545
0	0	0	-	0	0	0	0	0
0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0
2,997,286	0	869,797	67,101	167,947	0	6,770,696	9,276,400	7,150,946
0	(108,294)	0	0	0	(5,050)	(113,344)	(391,026)	(42,472)
2,997,286	(108,294)	869,797	67,101	167,947	(5,050)	6,657,352	8,885,374	7,108,474
3,078,155	(106,138)	874,048	277,321	175,614	2,064,770	9,033,862	11,393,856	7,393,019

CITY OF RIVERBANK
COMBINING STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCE
NONMAJOR GOVERNMENTAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2022
WITH COMPARATIVE ACTUAL AMOUNTS FOR JUNE 30, 2021

	Special Revenue				
	Gas Tax Fund	Local Trans-portation Fund	Cheese And Wine Fund	Riverbank Donations Fund	Asset Forfeit-ture Fund
Revenues					
Investment Earnings	757	1,288	0	0	0
Intergovernmental	1,101,698	22,626	0	0	0
Other Taxes	0	0	0	0	0
Impact Fees	0	0	0	0	0
Licenses And Permits	0	0	0	0	0
Service Charges And Miscellaneous	23,019	0	30,668	1,492	5,350
Total Revenues	1,125,474	23,914	30,668	1,492	5,350
Expenditures					
General Government	0	0	0	0	0
Public Safety	0	0	0	0	0
Public Works	901,546	62,973	0	0	0
Community Development	0	0	0	0	0
Culture And Leisure	0	0	31,343	0	0
Capital Outlay	893,156	0	0	0	0
Total Expenditures	1,794,702	62,973	31,343	0	0
Excess(Deficiency) Of Revenues Over Expenditures	(669,228)	(39,059)	(675)	1,492	5,350
Other Financing Sources (Uses)					
Operating Transfers In	371,339	0	0	0	0
Operating Transfers Out	(91,666)	0	0	0	0
Total Other Financing Sources (Uses)	279,673	0	0	0	0
Net Change In Fund Balances	(389,555)	(39,059)	(675)	1,492	5,350
Fund Balance - Beginning	591,633	(33,781)	1,596	4,645	20,197
Fund Balance - Ending	202,078	(72,840)	921	6,137	25,547

Special Revenue								
Weed And Rubbish Abatement Fund	**Self-Insurance Reserve Fund**	**Lighting And Land-scaping Fund**	**Neighbor-Hood Improvement Fund**	**Public Safety Aug-mentation Fund**	**Off-Street Parking Fund**	**Riverfest Fund**	**State Grants**	**Non-Major Special Revenue Total**
191	457	1,356	0	0	177	0	0	4,226
0	0	0	17,264	164,114	0	0	170,368	1,476,070
0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0
1,476	626,875	390,628	35,778	0	0	0	0	1,115,286
1,667	627,332	391,984	53,042	164,114	177	0	170,368	2,595,582
0	646,933	0	0	0	0	0	0	646,933
0	0	0	168,415	0	0	0	0	168,415
3,966	0	0	0	0	0	0	0	968,485
0	0	379,412	0	0	0	0	168,586	547,998
0	0	0	0	0	0	0	0	31,343
0	9,129	0	0	0	0	0	206,261	1,108,546
3,966	656,062	379,412	168,415	0	0	0	374,847	3,471,720
(2,299)	(28,730)	12,572	(115,373)	164,114	177	0	(204,479)	(876,138)
0	0	1,826	121,200	0	0	0	0	494,365
0	0	(79,467)	0	(175,874)	0	0	0	(347,007)
0	0	(77,641)	121,200	(175,874)	0	0	0	147,358
(2,299)	(28,730)	(65,069)	5,827	(11,760)	177	0	(204,479)	(524,301)
52,877	589,200	211,895	(4,753)	11,760	55,290	3,703	(363)	1,504,262
50,578	560,470	146,826	1,074	0	55,467	3,703	(204,842)	979,961

CITY OF RIVERBANK
COMBINING STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCE
NONMAJOR GOVERNMENTAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2022
WITH COMPARATIVE ACTUAL AMOUNTS FOR JUNE 30, 2021

	Capital Projects				
	CARES ACT Fund	**Public Benefit Fund**	**Facility Improvement Fund**	**Quimby Fees**	**Railroad Crossing Fund**
Revenues					
Investment Earnings	0	0	0	10	0
Intergovernmental	0	0	0	0	0
Other Taxes	0	0	0	0	0
Impact Fees	0	0	0	57,200	0
Licenses And Permits	0	0	0	0	0
Service Charges And Miscellaneous	0	332,375	9,954	0	0
Total Revenues	0	332,375	9,954	57,210	0
Expenditures					
General Government	0	0	0	0	0
Public Safety	0	107,387	0	0	0
Public Works	0	0	0	0	0
Community Development	0	0	0	0	0
Culture And Leisure	0	0	2,314	0	0
Capital Outlay	0	71,341	0	0	0
Total Expenditures	0	178,728	2,314	0	0
Excess(Deficiency) Of Revenues Over Expenditures	0	153,647	7,640	57,210	0
Other Financing Sources (Uses)					
Operating Transfers In	0	0	0	0	0
Operating Transfers Out	0	(358,300)	0	0	0
Total Other Financing Sources (Uses)	0	(358,300)	0	0	0
Net Change In Fund Balances	0	(204,653)	7,640	57,210	0
Fund Balance - Beginning	0	1,657,556	2,276	158,963	185,399
Fund Balance - Ending	0	1,452,903	9,916	216,173	185,399

CITY OF RIVERBANK
COMBINING STATEMENT OF REVENUES, EXPEND
AND CHANGES IN FUND BALANCE
NONMAJOR GOVERNMENTAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2022
WITH COMPARATIVE ACTUAL AMOUNTS FOR JU

	Capital Projects						
	CARES ACT Fund	CFD 2016-1 Fund	Transitional Housing Fund	Measure L Fund	ESG Fund	Crossroads Devel- opment Fund	Special Projects Fund
Revenues							
Investment Earnings	0	0	0	0	0	(39,914)	85
Intergovernmental	0	0	2,000,000	1,369,577	0	0	0
Other Taxes	0	0	0	0	0	0	0
Impact Fees	0	0	0	0	0	0	0
Licenses And Permits	0	0	0	0	0	0	0
Service Charges And Miscellaneous	0	92,652	0	0	0	0	0
Total Revenues	0	92,652	2,000,000	1,369,577	0	(39,914)	85
Expenditures							
General Government	0	0	0	0	0	0	0
Public Safety	0	28,978	0	0	0	0	0
Public Works	0	0	0	47,264	0	0	0
Community Development	0	0	0	0	42,765	6	0
Culture And Leisure	0	0	0	0	0	0	0
Capital Outlay	0	0	0	567,474	65,529	0	0
Total Expenditures	0	28,978	0	614,738	108,294	6	0
Excess(Deficiency) Of Revenues Over Expenditures	0	63,674	2,000,000	754,839	(108,294)	(39,920)	85
Other Financing Sources (Uses)							
Operating Transfers In	0	0	0	0	0	0	0
Operating Transfers Out	0	0	0	0	0	0	0
Total Other Financing Sources (Uses)	0	0	0	0	0	0	0
Net Change In Fund Balances	0	63,674	2,000,000	754,839	(108,294)	(39,920)	85
Fund Balance - Beginning	0	193,403	0	2,242,447	0	909,717	67,016
Fund Balance - Ending	0	257,077	2,000,000	2,997,286	(108,294)	869,797	67,101

CITY OF RIVERBANK
COMBINING STATEMENT OF REVENUES, EXPEND
AND CHANGES IN FUND BALANCE
NONMAJOR GOVERNMENTAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2022
WITH COMPARATIVE ACTUAL AMOUNTS FOR JU

	Capital Projects					
	CARES ACT Fund	Storm Drain Fund	ARPA Fund	Non-Major Capital Projects Total	Totals 2022	Totals 2021
Revenues						
Investment Earnings	0	5	0	(39,814)	(35,588)	8,152
Intergovernmental	0	0	906,212	4,275,789	5,751,859	3,601,666
Other Taxes	0	0	0	0	0	0
Impact Fees	0	0	0	57,200	57,200	0
Licenses And Permits	0	0	0	0	0	0
Service Charges And Miscellaneous	0	43,714	0	478,695	1,593,981	2,321,888
Total Revenues	0	43,719	906,212	4,771,870	7,367,452	5,931,706
Expenditures						
General Government	0	0	36,834	36,834	683,767	564,356
Public Safety	0	0	1,475	30,453	306,255	871,220
Public Works	0	26,888	0	74,152	1,042,637	958,313
Community Development	0	0	0	42,771	590,769	332,052
Culture And Leisure	0	0	0	2,314	33,657	522
Capital Outlay	0	0	869,378	1,502,381	2,682,268	1,015,063
Total Expenditures	0	26,888	907,687	1,688,905	5,339,353	3,741,526
Excess(Deficiency) Of Revenues Over Expenditures	0	16,831	(1,475)	2,904,237	2,028,099	2,190,180
Other Financing Sources (Uses)						
Operating Transfers In	0	0	0	0	494,365	548,838
Operating Transfers Out	0	(40,258)	0	(398,558)	(745,565)	(1,154,368)
Total Other Financing Sources (Uses)	0	(40,258)	0	(398,558)	(251,200)	(605,530)
Net Change In Fund Balances	0	(23,427)	(1,475)	2,505,679	1,776,899	1,584,650
Fund Balance - Beginning	0	191,374	(3,575)	5,604,576	7,108,474	5,523,824
Fund Balance - Ending	0	167,947	(5,050)	8,110,255	8,885,373	7,108,474

OTHER REPORTS

CITY OF RIVERBANK
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
JUNE 30, 2022

FEDERAL GRANTOR/PASS-THROUGH GRANTOR/ PROGRAM TITLE	Federal CFDA Number	Pass-Through Grantor's Number	Federal Expenditures
U.S. Department of Justice			
Local Law Enforcement Block Grant	16.710	N/A	159,467
Total U.S. Department of Justice			159,467
U.S. Department of Defense			
Passed Through Office of Economic Adjustment			
OEA	12.607	CL0610-11-03	281,998
Total U.S. Department of Defense			281,998
U.S. Department of Army			
U.S. Army Engineering And Support Center			
ESCA	12.599	N/A	11,652
U.S Department of Treasury			
State & Local Fiscal Recovery Funds	21.027		907,686
State of California Department of Transportation			
Department of Transportation	CML 5255(052)		1,569
Department of Transportation	CML 5255(057)		99,607
Department of Transportation	CML 5255(059)		435,682
Total State of CA Dept of Transportation			536,858
Total Expenditures of Federal Awards			1,897,661

CITY OF RIVERBANK
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2022

SUMMARY OF AUDITOR'S RESULTS

1. Type of report issued on the financial statements – Unmodified

2. Significant deficiencies in internal control disclosed by the audit of the financial statements and any such conditions that are material weaknesses– None

3. Disclosure of any noncompliance which are material to the financial statements - None

4. Disclosure of any significant deficiencies in internal control over major programs and any such conditions that are material weaknesses – None

5. Type of report issued on compliance for major programs – Unmodified

6. Audit findings relative to the major federal programs – None

7. Major programs are as follows: U.S. Department of Treasury CFDA number 21.027.

8. Expenses in excess of $750,000 was used as the threshold to distinguish between Type A and Type B programs

9. The City of Riverbank was determined to be a low-risk auditee.

FINDINGS - FINANCIAL STATEMENT AUDIT

Findings relating to financial statements which are required to be reported – None

FINDINGS AND QUESTIONED COSTS - MAJOR FEDERAL AWARDS

Findings relating to major federal award programs which are required to be reported – None

PRIOR YEAR'S FINDINGS - None

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REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

To The City Council
City of Riverbank
State of California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the aggregate discretely presented component unit, each major fund, and the aggregate remaining fund information of City of Riverbank, State of California, as of and for the year ended June 30, 2022, and the related notes to the financial statements, which collectively comprise the City of Riverbank, State of California's basic financial statements and have issued our report thereon dated June 20, 2024.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the City of Riverbank, State of California's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of City of Riverbank, State of California's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the City of Riverbank, State of California's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City of Riverbank, State of California's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Gallagher Gatewood

GALLAGHER GATEWOOD, A PROFESSIONAL ACCOUNTANCY CORPORATION

Modesto, California
June 20, 2024

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INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH REQUIREMENTS THAT COULD HAVE A DIRECT AND MATERIAL EFFECT ON EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH UNIFORM GUIDANCE

To The City Council
City of Riverbank
State of California

Report on Compliance for Each Major Federal Program

We have audited City of Riverbank, State of California's compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of City of Riverbank, State of California's major federal programs for the year ended June 30, 2022. City of Riverbank, State of California's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on each of City of Riverbank, State of California's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about City of Riverbank, State of California's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of City of Riverbank, State of California's compliance.

Opinion on Each Major Federal Program

In our opinion, City of Riverbank, State of California, complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2022.

Report on Internal Control over Compliance

Management of City of Riverbank, State of California, is responsible for establishing and maintaining effective internal control over compliance with the types of compliance referred to above. In planning and performing our audit, we considered City of Riverbank, State of California's internal control over compliance with the types of requirements that could have a direct and material effect on a major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing our opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of City of Riverbank, State of California's internal control over compliance.

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Gallagher Gatewood

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Modesto, California
June 20, 2024

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REPORT ON COMPLIANCE WITH LAWS AND REGULATIONS BASED ON AN EXAMINATION OF GENERAL-PURPOSE FINANCIAL STATEMENT PERFORMED IN ACCORDANCE WITH THE CALIFORNIA TRANSPORTATION DEVELOPMENT ACT

To The City Council
City of Riverbank
State of California

We have audited the general-purpose financial statements of the City of Riverbank, State of California for the year ended June 30, 2022, and have issued our report thereon dated June 20, 2024. Our audit was made in accordance with generally accepted auditing standards and the standards for financial and compliance audits contained in the California Administrative Code Section 6664 of the Transportation Development Act and the allocation instructions of the Stanislaus Area Association of Governments, and accordingly included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

The management of the City of Riverbank is responsible for the City's compliance with laws and regulations. In connection with our audit referred to above, we selected and tested transactions and records to determine the City's compliance with laws and regulations, noncompliance with which could have a material effect on the general-purpose financial statements of the City.

In our opinion the City of Riverbank Transportation Development Act funds were accounted for in conformance with the applicable laws, rules and regulations of the Transportation Development Act and the allocation instructions of the Stanislaus Council of Governments.

Gallagher Gatewood

GALLAGHER GATEWOOD, A PROFESSIONAL ACCOUNTANCY CORPORATION

Modesto, California
June 20, 2024

RIVERBANK CITY COUNCIL / LOCAL REDEVELOPMENT AUTHORITY

AGENDA ITEM NO. 9.4

SECTION 9: CONSENT CALENDAR

Meeting Date:	**September 24, 2024**
Subject:	**LRA Resolution to Award a Contract for Specialized Legal Services for the Local Redevelopment Authority and Authorize the City Manager to Enter into an Outside Counsel Services Agreement with Kutak Rock LLP**
From:	**Marisela H. Garcia, City Manager**
Submitted by:	**Melissa Holdaway, Admin Analyst II**

RECOMMENDATION

It is recommended that the City Council consider authorizing the award of a contract for Specialized Legal Services for the Riverbank Local Redevelopment Authority (LRA) to Kutak Rock LLP.

SUMMARY

The Local Redevelopment Authority issued a Request for Proposals (RFP) for continued legal services in the area of the Implementation process of transferring the former Riverbank Army Ammunition Plant to the City of Riverbank. A RFP was released to several firms to provide their firms list of credentials in the area of base closures and realignments to assist the LRA in the process as well as the key documents that are needed for a successful transfer. We received one response out of several law firms that were solicited.

BACKGROUND

Kutak Rock was awarded a contract in 2008 to assist the LRA by providing legal services and assistance during the reuse planning stage and implementation of the Reuse Plan. Legal services to provide the LRA the ability to fund this expense has weighed heavily on the Office of Local Defense Community Cooperation grant agreements since the recognition of the LRA as a designated authority. The LRA has moved into the implementation stage of the transfer and will rely heavily on legal services in the development of several key documents including an Economic Development Conveyance, Negotiated Sales, Finding of Suitability of Transfer (FOST), Finding of Suitability for Early Transfer (FOSET) as well as the ongoing Environmental Cooperative

Services Agreement (ESCA) for environmental cleanup of the former Riverbank Army Ammunition Plant. The services will be supplemented by the OLDCC grant.

STRATEGIC PLAN

The contract for specialized legal services reinforces the City's core values of transparency and fiscal responsibility.

FINANCIAL IMPACT

The OLDCC grant has approved outside legal counsel as a legitimate use of grant funds for the LRA. The current grant for 2024-25 has set aside $50,000 for fees associated with the implementation process this fiscal year. Of the $50,000; $45,000 will be covered by the grant and the remaining is the required 10% match coming from the LRA.

ATTACHMENTS

1. LRA Resolution 2024-
2. RFP Submittal Kutak Rock LLP
3. Outside Counsel Services Agreement - DRAFT

RIVERBANK LOCAL REDEVELOPMENT AUTHORITY

RESOLUTION 2024-

A RESOLUTION OF THE LOCAL REDEVELOPMENT AUTHORITY BOARD OF THE CITY OF RIVERBANK, CALIFORNIA TO AWARD A CONTRACT FOR SPECIALIZED LEGAL SERVICES AND AUTHORIZE THE CITY MANAGER TO ENTER INTO AN OUTSIDE LEGAL SERVICES AGREEMENT WITH KUTAK ROCK LLP

WHEREAS, the Riverbank Local Redevelopment Authority ("LRA") of the City of Riverbank has been working on the implementation process for the Riverbank Army Ammunition Plant; and,

WHEREAS, the Local Redevelopment Authority has applied for and received a grant from the Office Local Defense and Community and Cooperation for legal services, and,

WHEREAS, the Local Redevelopment Authority requested proposals from firms to provide specialized legal services in conjunction with the implementation process through Base Realignment and Closure (BRAC) office of the U.S. Army; and,

WHEREAS following review of the proposal that was received by Kutak Rock LLP and no other firms responded, it is recommended that the LRA retain Kutak Rock LLP for legal services.

NOW, THEREFORE, BE IT RESOLVED that the Local Redevelopment Authority Board of the City of Riverbank hereby authorizes the City Manager to enter into a contract with Kutak Rock LLP for legal services for the Riverbank Army Ammunition Plant for the billing rate and out of pocket expenses listed under the proposal exhibit D.

PASSED AND ADOPTED by the Local Redevelopment Authority Board of the City of Riverbank at a meeting held on the 24th day of September, 2024; motioned by Authority Member ______, seconded by Authority Member ______, and upon roll call was carried by the following vote of ___:

AYES:

NAYS:

ABSENT:

ABSTAIN:

ATTEST:	**APPROVED:**
______________________________	______________________________
Gabriela Hernandez, CMC	**Richard D. O'Brien**
LRA Secretary	**Chair**

Attachment: Outside Counsel Services Agreement

KUTAKROCK

ATTACHMENT 2

Kutak Rock LLP
1133 Connecticut Avenue, NW, Suite 1200, Washington, DC 20036
office 202.828.2400

GEORGE R. SCHLOSSBERG
(202) 828-2418
george.schlossberg@kutakrock.com

EXHIBIT A

Kutak Rock LLP Federal Practice Group

Federal Practice Group Real Property Policy Experience:

The Kutak Rock LLP Federal Practice Group is the most experienced military base closure, realignment, and reuse law firm in the country. Federal Practice Group lawyers have been retained as counsel by states and municipalities, local reuse authorities (LRAs), Federal departments and agencies, and private sector entities to assist them in navigating through all aspects of the base closure, realignment, reuse, and land disposal process.

Kutak Rock is unrivaled in its experience with federal and state real property policy matters. Before joining the firm, Partner George Schlossberg, the Federal Practice Group Chair, served for 12 years in various positions in the Pentagon, including Senior Counsel in the Office of the Secretary of Defense. In that capacity, he counseled the Secretary of Defense and his staff on matters such as base closures, defense installations, international agreements, leasing, private financing, and government contracts. During this time, he served also as Counsel to the Office of Economic Adjustment, Counsel to the President's Economic Adjustment Committee, Counsel to the President's Commission on Alternative Utilization of Military Facilities, Counsel to DOD's Bureau of Prisons Assistance Council and Assistant Counsel to the Naval Facilities Engineering Command. While with the Office of the Secretary of Defense, he was instrumental in the drafting and policy implementation of the original 1988 Base Closure Act, the *Defense Authorization Amendments and Base Closure and Realignment Act*. As an adviser to then-Defense Secretary Frank Carlucci, Mr. Schlossberg prepared a compendium of all federal policies and regulations related to base closure and reuse. Thirty years later, Mr. Schlossberg continues to compile and publish this volume annually. The volume now entitled *Department of Defense Base Closure and Federal Property Disposal Authorities* (29th ed.) features Federal statutes, executive orders, policy statements, regulations, DOD and military department directives, and memoranda that form the foundation for the federal base closure and property disposal process.

Mr. Schlossberg serves as general counsel to *ADC, The Association of Defense Communities*, the pre-eminent national association representing communities adjacent to closed, closing and active military bases. In this capacity, he often is called upon to analyze and testify on federal real property policy proposals. Mr. Schlossberg was part of the ADC team working with staff of the House and Senate Armed Services Committee on language to authorize a new round of base closures. Mr. Schlossberg worked with ADC to formulate a unified response on behalf of base closure communities nationwide to the Defense Department's proposal to amend its base reuse policies *"Revitalizing Base Closure Communities and Addressing Impacts of Realignment"* (32 CFR § 174-176).

Base Closure Reuse Planning

The Kutak Rock team is comprised of federal real property, environmental law, and finance experts. The team provides the legal and environmental expertise necessary to assure that issues of reuse planning, conveyance, interim leasing, leaseback provisions, environmental indemnity, environmental risk allocation, potential liability and financing are integrated and fully addressed as the reuse and acquisition plans are developed and implemented. The objective of this integration is to avoid unanticipated legal and environmental impediments. Where the data are inadequate, deficiencies can be identified, risks evaluated, and negotiation strategies developed to achieve acceptable risk allocation. This can be accomplished by reviewing and coordinating all documents, plans, proposals, and considerations as they become available, and advising the LRA, the community, and their reuse plan contractors about the legal and environmental implications of these factors, with a view toward anticipating and addressing real and potential issues that may arise.

The Kutak Rock team has collaborated with numerous elected officials, city attorneys, planners, engineers, utility officials, financial managers and redevelopment experts associated with military base reuse and other redevelopment projects. The development of a close working relationship among the legal team, elected and appointed officials and contractors is quickly forged and maintained throughout the project. In addition, the Kutak Rock team is uniquely qualified to provide advice and representation based on its intimate knowledge of and experience with the processes and procedures needed to ensure acquisition and reuse of the base property on the most advantageous terms possible. The Kutak Rock team has successfully negotiated on behalf of local governments with each of the military services to develop and acquire former bases.

The various phases of the base reuse process are marked by specific stages. Each phase impacts the other phases. A community's initial decisions can impact the reuse of the base, such as the time until the property is available for reuse, the price paid by the community for the property, the level of environmental cleanup undertaken by the military service and the reuse permitted on the property. Kutak Rock advises its clients throughout both the reuse planning and implementation phases of the base reuse process. This advice assists a community in streamlining the process and reusing the base in a manner that best fits the community's needs.

Kutak Rock Specialized Legal Services Proposal Exhibits

Base Reuse Implementation

Kutak Rock's familiarity with the myriad federal statutes, executive orders, rules, regulations, and policies that govern federal real property disposal and understanding of the dynamics of the complex military base-reuse process are essential elements of the successful development and implementation of a community's base reuse plan. The intimate knowledge of these governing provisions that the Kutak Rock team brings to the process, in addition to its knowledge of the federal government's latitude in the negotiation process, will prove invaluable to any community throughout the planning and acquisition process.

Kutak Rock counsels municipalities, states and reuse authorities acquiring former military property through leases, economic development conveyances (transfer at a discounted price for use of the property for economic development), public benefit conveyances (transfer to public entities to enable the community to put the property to public use with little or no outlay of community resources for parks, roads, airports, ports, utilities, hospitals, etc.), negotiated sales and public bids. Moreover, having assisted various authorities in negotiating and obtaining former Army, Navy, Air Force and Marine Corps base property, the firm has accrued intimate knowledge of environmental issues at military bases and each military service's individual processes, personnel and negotiating tactics.

One of the most troubling aspects of the base closure/conversion/reuse process has been the acquisition of personal property necessary to reuse the underlying real property, particularly the industrial and airport properties available for reuse. Absent the installed equipment (i.e., runway lights, air conditioning units, overhead cranes, etc.), much of the available real property cannot be put to productive use without significant capital investment. Members of the Kutak Rock team have worked extensively in negotiating personal property agreements with the military services at various closing military installations. This experience has resulted in complex negotiations with the Department of Defense and military departments as to the classes of property to be retained as well as individual items of particular value. During the course of these negotiations, we have fashioned personal property agreements that are in keeping with the constrained language of the Base Closure Statutes, DOD Implementation Rules, and DOD Base Reuse Implementation Manual.

Environmental Remediation

The environmental components that go into the acquisition and reuse of base property can be complex. The military service is responsible for the collection and evaluation of environmental data in order to meet its statutory and regulatory responsibilities. The ultimate objective of these statutory and regulatory requirements is the protection of human health and the environment. The Kutak Rock legal team will evaluate the data, cleanup schedule and level of cleanup required for the reuse in order to evaluate and integrate the information provided by the military service. These data will influence which parcels will be available at what time and in what condition. Armed with the Kutak Rock team's advice on these issues, the community will be in a position to time-phase its development program with a full understanding of the (i) interim lease potential for certain parcels, (ii) the NEPA implications of such interim leases, (iii) the impact of residual contamination on institutional controls, which can limit reuse, and (iv) the impact of subsequent state environmental regulatory enforcement at former federal property.

In our representation of firm clients, Kutak Rock has negotiated significant pollution liability insurance policies, with coverage that has included traditional environmental contaminants as well as unexploded ordnance and other forms of munitions and explosives of concern. These policies address personal injury and property damage liability, defense costs and remediation obligations. We have pursued claims against the United States pursuant to the warranty of remediation that the United States provides, as well as claims arising from the indemnity that is statutorily mandated for base closure property. Our negotiations with state and federal environmental regulators have resulted in agreements limiting the purview of land use controls as components of environmental remedies and early transfer of contaminated property. Environmental notices and obligations included in the quitclaim deeds and leases provided by the military services are sensitive matters that require careful evaluation with respect to environmental risk allocation and implications for reuse and marketability. Kutak Rock has negotiated many such documents, collaborating with clients, prospective developers, the military services, and lenders to ensure that the highest and best use possible is not unnecessarily hindered by environmental constraints. These negotiations have included agreements on the environmental work to be performed and the schedule for performance.

The allocation of funds in the cleanup process is not necessarily a smooth and predictable event; it is dependent upon the appropriation of funds for a specific purpose and the priority set for the use of such funds. Thus, the allocation of environmental cleanup funds between the military services, each base community and the local municipality may become a contentious negotiating point. Negotiations for the funding, timing and priority of cleanup are critical.

With respect to any reuse by third parties, the allocation of future risk must be resolved. Although environmental base-line studies are valuable, they do not always quantify and qualify the risks for future users. While the United States is statutorily responsible for whatever it leaves behind, the transaction costs to establish such responsibility may be onerous. In addition, if a subsequent owner/occupant contributes to existing but undiscovered contamination, the difficulties of apportionment can be overwhelming. For instance, even though the military service will provide a community with indemnification for all contamination caused by the military service (§330, FY93 National Defense Authorization Act, Pub.L.No. 102-484), the military service will not provide indemnification to the extent that a release was contributed to by activities of the subsequent owner or one of its tenants for contaminants that the military service left behind. Only through careful and thorough investigation, negotiation and documentation can such pitfalls be avoided. Lenders and insurers will be particularly sensitive to such matters.

Future owners/occupants may seek indemnity agreements to protect themselves from joint, several, and strict liability for environmental contamination which they did not create or cause. The policy considerations inherent in such agreements, as well as the content of such agreements (should a decision be made to enter into them) is a sensitive matter, requiring careful thought and negotiation.

The standards of remediation that will be met by the military service should not be unilaterally established by the military service. Encapsulation of friable asbestos may not be an acceptable remedy, although it is usually cheaper. Demolition of undesirable buildings, particularly if they impede or interfere with Reuse Plans, should be an objective. Review of Comprehensive Environmental Response Facilitation Act (CERFA) documentation and coordination with state environmental personnel are matters to be closely monitored, in order to ensure that there is agreement at each stage of the transfer process. Bases on the National Priorities List (NPL) require particular coordination with the EPA region.

Pursuant to NEPA, the military service will perform an environmental analysis of the disposal and reuse of a former base. The local community's reuse plan will, in most circumstances, be the preferred alternative when the service issues its Record of Decision.

As the former Chief of the Army's Environmental Law Division in the Pentagon and a retired Judge Advocate Colonel, Kutak Rock Partner Barry Steinberg brings unequaled knowledge and experience to the team; his familiarity with the requisite statutes and military implementing policies enables his clients to best take advantage of opportunities and avoid pitfalls inherent in this troublesome area. Mr. Steinberg's expertise extends to issues involving environmental litigation, environmental insurance, permitting and licensing and "early transfers." He frequently lectures on base reuse environmental issues, including the National Environmental Policy Act (NEPA) process, risk allocation and U.S. Environmental Protection Agency (EPA) policy. Mr. Steinberg has extensive experience in the NEPA process and the implications of that process for reuse. He has testified before Congress on Superfund reauthorization.

Exhibit B

Representative List of Military Installation Closure and Reuse Clients

Kutak Rock LLP has assisted more than fifty (50) communities in designing, developing, and implementing base reuse, acquisition, and development plans. The following is a representative list of our current and former base closure/base reuse clients.

City of Alameda, California Naval Air Station Alameda Fleet Industrial Supply Center **City of Adelanto**, California George Air Force Base **City of Anniston**, Alabama Fort McClellan **Athens Navy Supply Corps School Local Redevelopment Authority**, Georgia Navy Supply Corps School Athens **City of Beeville**, Texas Chase Naval Air Station **City of Blytheville**, Arkansas Eaker Air Force Base **Brooks Development Authority, San Antonio**, Texas Brooks Air Force Base **City of Indianapolis and City of Lawrence**, Indiana Fort Benjamin Harrison **City of Charleston**, South Carolina Charleston Naval Shipyard **City of Chicago**, Illinois O'Hare Air Reserve Station **Clark County**, Washington Camp Bonneville **Crater Planning District Commission**, Virginia Fort Lee Fort Pickett Fort, Defense Supply Center Richmond **City of Enid**, Oklahoma Vance Air Force Base **Fauquier County**, Virginia Vint Hill Farms Station **Fort Ord Reuse Authority**, California Fort Ord **City of Glenview**, Illinois Glenview Naval Air Station **Commonwealth of Guam** Ship Repair Facility, Guam **City of Highland Park and City of Highwood**, Illinois Fort Sheridan **Horsham Township Authority**, Pennsylvania Naval Air Station Willow Grove **Jacksonville Port Authority**, Florida Naval Air Station Cecil Field **City of Key West**, Florida Naval Air Station Key West **Labette County**, Kansas Kansas Army Ammunition Plant **City of Lakewood**, California Long Beach Naval Hospital	**City of Lathrop, California** Sharpe Army Depot **City of Lubbock**, Texas Reese Air Force Base **Massachusetts Development Finance Agency** Fort Devens **Miami-Dade County Government**, Florida Homestead Air Force Base **City of Millington**, Tennessee Memphis Naval Air Station **City of Milwaukee/Milwaukee County**, Wisconsin 440th Air Reserve Station **New London Development Corporation**, Connecticut Naval Undersea Warfare Center **City of New Orleans**, Louisiana Naval Support Activity New Orleans **Nottoway, Dinwiddie, Amelia, Brunswick and Lunenburg Counties and Town of Blackstone**, Virginia Fort Pickett **Orange County**, California Marine Corps Air Station, El Toro **Orange County**, Florida Naval Sound Lab **City of Orlando**, Florida Orlando Naval Training Center **Pueblo Depot Activity Development Authority**, Colorado Pueblo Army Depot **City of Reading**, Pennsylvania Navy/Marine Corps Reserve Center **River Ridge Development Authority**, Indiana Indiana Army Ammunition Plant **City of Riverbank**, California Riverbank Army Ammunition Plant **Ryan Companies**, Minnesota Twin Cities Army Ammunition Plant **San Diego Area of Governments (SANDAG),** California NAVWAR **City of San Francisco**, California Hunters Point Naval Shipyard Treasure Island Naval Shipyard **City of Seaside**, California Fort Ord **Team Stratford**, Connecticut Stratford Army Engine Plant **City of Sunnyvale**, California Onizuka Air Force Station **City of Tustin**, California Marine Corps Air Station, Tustin **District of Columbia** Walter Reed Army Medical Center **City of Waterloo and City of Romulus,** New York Seneca Army Depot

Exhibit C

Federal Practice Group Biographical Information

Below please find biographical information for attorneys and associated professionals who are members of Kutak Rock LLP's Federal Practice Group. Mr. Schlossberg will direct the Kutak Rock effort and will assign such other lawyers and associated professionals as are appropriate for the specific matter.

George R. Schlossberg is a Kutak Rock partner resident in the firm's Washington DC office and Chair of the firm's Federal Practice Group. He represents state and local governments, Federal Departments and Agencies, and private entities in connection with the reuse of military installations, government and commercial real property transactions, government contracts, and the financing of government and commercial facilities. Mr. Schlossberg serves also as General Counsel to the Association of Defense Communities (ADC), the premier national organization that represents state and local communities with active, closed, and closing military installations. Prior to joining Kutak Rock, Mr. Schlossberg served for 12 years in various positions in the Pentagon, including Senior Counsel in the Office of the Secretary of Defense. In that position, he advised the Secretary of Defense and the Secretary's immediate staff on matters related to real property, base closures, defense installations, international agreements, the leasing, construction and private financing of defense facilities, and government contracts. During his tenure with the Defense Department, Mr. Schlossberg served also as Counsel to the Office of Economic Adjustment, Counsel to the President's Economic Adjustment Committee, Counsel to the President's Commission on Alternative Utilization of Military Facilities, Counsel to the Department of Defense's Bureau of Prisons Assistance Council and Assistant Counsel to the Naval Facilities Engineering Command. While with the Office of the Secretary of Defense, he was instrumental in the drafting and policy implementation of the original 1988 Base Closure Act (*Defense Authorization Amendments and the Base Closure and Realignment Act)* and testified frequently before Congressional Committees on matters relating to Defense real property, construction, and the financing of defense facilities. Mr. Schlossberg earned his bachelor's degree from the State University of New York at Stony Brook in 1973 and his law degree from New England Law in 1976. His bar affiliations include those of the District of Columbia, the State of New York, and the United States Supreme Court.

Hilary A. Jackler is Vice-Chair of Kutak Rock LLP resident in the firm's Washington DC office. In addition, she advises federal agencies, state and local governments and private entities on a variety of regulatory, transactional and litigation matters that require an expertise in the structuring, financing, and implementation of public-private partnerships, administrative law, and other federal issues. Through her work with the Federal Practice Group, she has assisted Federal, state, and local authorities through the base realignment, closure, and reuse processes. She also has prepared and analyzed documents related to military housing privatization transactions. Prior to joining Kutak Rock, Ms. Jackler worked at Clark & Weinstock, where she assisted with the creation and implementation of Congressional strategies and with client responses to government inquiries. Ms. Jackler received a bachelor's degree, *cum laude*, in government and politics from the University of Maryland and obtained her law degree, *magna cum laude*, from the University of Maryland School of Law in May 2006. Ms. Jackler is admitted to practice law in Maryland and the District of Columbia.

Barry P. Steinberg is a partner in Kutak Rock's Washington office. He concentrates on Federal facility installation, environmental issues, and Federal litigation. At the time of his retirement from active duty in the Army, Mr. Steinberg held the rank of colonel in the Judge Advocate General's Corps and served as Chief of the Army's Environmental Law Division in the Pentagon. Previously, he served as the Chief of the Army's Litigation Division, where he was responsible for contract, military and civilian personnel and tort litigation brought against the Army and its agents. During this period (1986-1989) he was the senior uniformed lawyer responsible for environmental litigation involving Rocky Mountain Arsenal, Twin Cities Army Ammunition Plant, and other civil and criminal litigation, including toxic torts, environmental crimes, environmental liability of government contractors, and state environmental enforcement authority concerning Federal facilities. Mr. Steinberg is a graduate of the Industrial College of the Armed Forces in Washington, D.C., the Army Command General Staff College at Fort Leavenworth, the Judge Advocate General's School in Charlottesville, and the Senior Officials in National Security Course at the John F. Kennedy School of Government at Harvard. Mr. Steinberg's undergraduate and law degrees are from the University of Richmond. He is admitted to practice in the Commonwealth of Virginia, the District of Columbia, the United States Supreme Court, and various other Federal courts.

Seth D. Kirshenberg is a partner in Kutak Rock's Washington office, and is one of the firm's leading real estate lawyers, and has represented the financial advisor to the Navy for military housing privatization transactions, developers, bond underwriters, and credit enhancers in structuring and closing Army, Navy, and Air Force military housing privatization transactions. He regularly structures, documents, and closes military housing privatization, enhanced use lease and other specialized Department of Defense and Department of Energy transactions for lenders, developers, credit enhancers and municipalities. Mr. Kirshenberg worked on approximately $1 billion in these Federal real estate transactions in 2004, and approximately equal amounts in 2005, 2006, and 2007. His primary clients include large institutional lenders, Fortune 50 companies, municipalities, and developers. He also has worked on brownfields projects since the initiation of the EPA Brownfields program, and prior to that he worked on the predecessor EPA Superfund program while serving as the Economic Development Director of the International City/County Management Association. Mr. Kirshenberg has co-authored several books and reports on brownfields including *Brownfields Development: A Guide for Local Governments* and *Brownfields Options and Opportunities*. In addition, Mr. Kirshenberg has vast experience in military base closure and reuse matters. Mr. Kirshenberg is the co-author of the book titled *ICMA Base Reuse Handbook: A Navigational Guide for Local Governments*. Mr. Kirshenberg served on the Defense

Environmental Restoration Task Force (DERTF) Future Land Use Workgroup, the Federal Facilities Restoration Dialogue Committee (FFERDC), several DOE Environmental Management Advisory Board (EMAB) committees and the Aspen Institute's Environment in the 21st Century committee. He holds a law degree from the Washington College of Law at the American University and a Bachelor of Science in business administration from the University of Florida. He is admitted to practice in the District of Columbia and the State of Florida.

Lauren V.T. Irish is an associate in Kutak Rock's Washington office supporting a broad range of government, corporate, and environmental issues. Prior to joining Kutak Rock, Lauren worked for 13 years at the Defense Intelligence Agency (DIA) as a Military Intelligence Program (MIP) budget subject matter expert. In that role, she advised DIA offices and Combatant Command Intelligence Directorates on resource alignment within the General Defense and Military Intelligence Programs and liaised with the Under Secretary of Defense for Intelligence & Security and Congressional staff supporting strategy and budget justifications. Lauren earned a law degree from the Columbus School of Law at The Catholic University of America, *cum laude*, with a certification in Compliance, Investigations, and Corporate Responsibility, and where she was the Executive Editor of the *Catholic University Law Review*. She also holds a Master of Science in Strategic Intelligence from the National Intelligence University, a Master of Science in Technical Communications from Northeastern University, and a Bachelor of Science in Marine Science from the University of South Carolina. She is a certified Defense Financial Manager with an Acquisition Specialty (CDFM-A) through the American Society of Military Comptrollers (ASMC).

Exhibit D

Proposed Kutak Rock LLP Billing Rates and Rates for Disbursements for Riverbank Local Redevelopment Authority for Reuse and Redevelopment of Former Riverbank Army Ammunition Plant

Hourly Billing Rates for professional legal services, through December 31, 2024:

George R. Schlossberg, Partner	$530
Hilary A. Jackler, Partner	$530
Barry P. Steinberg, Partner	$530
Lauren V.T. Irish, Associate	$405

Rates for Disbursements:

Travel	at cost
Telephone	no cost
Copies	no cost
Incoming Facsimiles	no cost
Outgoing Facsimiles	no cost
Mailing/FedEx	at cost

OUTSIDE COUNSEL SERVICES AGREEMENT

THIS AGREEMENT is made and entered into this ____ day of September 2024, (the "Effective Date") by and between the City of Riverbank, a California municipal corporation ("City"), and KUTAK ROCK LLP, ("Outside Counsel"). City and Outside Counsel may herein be referred to individually as a "Party" and collectively as the "Parties". There are no other parties to this Agreement.

RECITALS

A. City has issued a request for proposals ("RFP") for specialized legal services for the purpose of providing legal services to the Riverbank Local Redevelopment Authority ("RLRA") in connection with the closure and reuse of the Riverbank Army Ammunition Plant (the "RBAAP").

B. Outside Counsel has submitted a proposal to City that includes a scope of proposed Outside Counsel services, attached hereto and described more fully in **Exhibit A** ("Services").

C. Outside Counsel represents that it is qualified, willing and able to provide the Services to City, and that it will perform Services related to the Project according to the rate schedule attached hereto and described more fully in **Exhibit B** (the "Rates").

NOW, THEREFORE, in consideration of the promises and covenants set forth below, the Parties agree as follows:

AGREEMENT

1. Specialized Legal Services. Outside Counsel agrees, during the term of this Agreement, to perform the Services for City in connection with the RBAAP. Any request for services in addition to the Services described in **Exhibit A** will be considered a request for additional consulting services and not compensated unless the Parties otherwise agree in writing. No subcontract shall be awarded or engaged by Outside Counsel unless prior written approval is obtained from City.

2. Compensation. City shall pay Outside Counsel according to the fee schedule set forth in the Rates, as full remuneration for the performance of the Services. Outside Counsel agrees to maintain a log of time spent in connection with performing the Services. On a monthly basis, Outside Counsel shall provide City, in reasonable and understandable detail, a description of the services rendered pursuant to the Services and in accordance with the Rates. If the work is satisfactorily completed, City shall pay such invoice within thirty (30) days of its receipt. If City disputes any portion of any invoice, City shall pay the undisputed portion within the time stated above, and at the same time advise Outside Counsel in writing of the disputed portion.

3. Reimbursement. City shall pay Outside Counsel for reimbursable expenses related to travel, lodging, conference calls, reproduction and other costs incurred related to Outside

Counsel's performance of the Services. Such reimbursable costs shall be invoiced and billed to the City on a monthly basis, provided that in no event shall reimbursable expenses exceed $530.00.

4. Confidential Information. Outside Counsel understands and agrees that, in the performance of Services under this Agreement or in the contemplation thereof, Outside Counsel may have access to private or confidential information that may be owned or controlled by City and that such information may contain proprietary or confidential details, the disclosure of which to third parties may be damaging to City ("Confidential Information").

Outside Counsel shall not, either during or after the Term, disclose to any third party any Confidential Information without the prior written consent of City. If City gives Outside Counsel written authorization to make any such disclosure, Outside Counsel shall do so only within the limits and to the extent of that authorization. Such authorization does not guarantee that the City will grant any further disclosure of Confidential Information. Outside Counsel may be directed or advised by the City Attorney on various matters relating to the performance of the Services on the Project or on other matters pertaining to the Project, and in such event, Outside Counsel agrees that it will treat all communications between itself, its employees and its subcontractors as being communications which are within the attorney-client privilege.

5. Term. This Agreement shall become effective on the Effective Date and will continue in effect until the Services provided herein have been completed, unless terminated earlier as provided in Section 6 or 7 below (the "Term").

6. Termination. City may terminate this Agreement prior to the expiration of the Term ("Termination"), without cause or reason, by notifying Outside Counsel in writing of City's desire to terminate this Agreement (the "Termination Notice"). Upon receipt of a Termination Notice, Outside Counsel shall immediately cease performing the Services. Outside Counsel will be entitled to compensation, as of the date Outside Counsel receives the Termination Notice, only for Services actually performed.

7. Termination for Cause. Notwithstanding Section 6 above, this Agreement may be terminated by City for cause based on the loss or suspension of any licenses, permits or registrations required for the continued provision of the Services, or Outside Counsel's malfeasance. Termination of the Agreement for cause as set forth in this Section shall relieve City from compensating Outside Counsel.

8. Performance by Key Employee. Outside Counsel has represented to City that George Schlossberg will be the person primarily responsible for the performance of the Services and all communications related to the Services. City has entered into this Agreement in reliance on that representation by Outside Counsel.

9. Property of City. The following will be considered and will remain the property of City:

A. Documents. All reports, drawings, graphics, working papers and Confidential Information furnished by City in connection with the Services ("Documents").

Nothing herein shall be interpreted as prohibiting or limiting City's right to assign all or some of City's interests in the Documents.

B. Data. All data collected by Outside Counsel and produced in connection with the Services including, but not limited to, drawings, plans, specifications, models, flow diagrams, visual aids, calculations, and other materials ("Data"). Nothing herein shall be interpreted as prohibiting or limiting City's right to assign all or some of City's interests in the Data.

C. Delivery of Documents and Data. Outside Counsel agrees, at its expense and in a timely manner, to return to City all Documents and Data upon the conclusion of the Term or in the event of Termination.

10. Duties of City. In order to permit Outside Counsel to render the services required hereunder, City shall, at its expense and in a timely manner:

A. Provide such information as Outside Counsel may reasonably require to undertake or perform the Services;

B. Promptly review any and all documents and materials submitted to City by Outside Counsel in order to avoid unreasonable delays in Outside Counsel's performance of the Services; and

C. Promptly notify Outside Counsel of any fault or defect in the performance of Outside Counsel's services hereunder.

11. Representations of Outside Counsel. City relies upon the following representations by Outside Counsel in entering into this Agreement:

A. Qualifications. Outside Counsel represents that it is qualified to perform the Services and that it possesses the necessary licenses, permits and registrations required to perform the Services or will obtain such licenses or permits prior to the time such licenses or permits are required. Outside Counsel represents and warrants to City that Outside Counsel shall, at Outside Counsel's sole cost and expense, keep in effect or obtain at all times during the Term of this Agreement, any licenses, permits, and registrations that are legally required for Outside Counsel to practice Outside Counsel's profession at the time the Services are rendered.

B. Outside Counsel Performance. Outside Counsel represents and warrants that all Services under this Agreement shall be performed in a professional manner and shall conform to the customs and standards of practice observed on similar, successfully completed projects by specialists in the Services to be provided. Outside Counsel shall adhere to accepted professional standards as set forth by relevant professional associations and shall perform all Services required under this Agreement in a manner consistent with generally accepted professional customs, procedures and standards for such Services. All work or products completed by Outside Counsel shall be completed using the best practices available for the profession and shall be free from any defects. Outside Counsel agrees that, if a Service is not so performed, in addition to all of its obligations under this Agreement and at law, Outside Counsel shall re-perform or replace unsatisfactory Service at no additional expense to City.

12. Compliance with Laws and Standards. Outside Counsel shall insure compliance with all applicable federal, state, and local laws, ordinances, regulations and permits, including but not limited to federal, state, and county safety and health regulations. Outside Counsel shall perform all work according to generally accepted standards within the industry. Outside Counsel shall comply with all ordinances, laws, orders, rules, and regulations, including the administrative policies and guidelines of Client pertaining to the work.

13. Independent Contractor; Subcontracting. Outside Counsel will employ, at its own expense, all personnel reasonably necessary to perform the Services. All acts of Outside Counsel, its agents, officers, employees and all others acting on behalf of Outside Counsel relating to this Agreement will be performed as independent contractors. Outside Counsel, its agents and employees will represent and conduct themselves as independent contractors and not as employees of City. Outside Counsel has no authority to bind or incur any obligation on behalf of City. Except as City may specify in writing, Outside Counsel shall have no authority, express or implied, to act on behalf of City in any capacity whatsoever as an agent. Outside Counsel shall have no authority, express or implied, pursuant to this Agreement to bind City to any obligation whatsoever. Outside Counsel is prohibited from subcontracting this Agreement or any part of it unless such subcontracting is expressly approved by City in writing.

14. Insurance. Outside Counsel and all of Outside Counsel's contractors and subcontractors shall obtain and maintain insurance of the types and in the amounts described in this paragraph and its subparagraphs with carriers reasonably satisfactory to City.

A. General Liability Insurance. Outside Counsel shall maintain occurrence version commercial general liability insurance or an equivalent form with a limit of not less than Two Million Dollars ($2,000,000) per claim and Two Million Dollars ($2,000,000) for each occurrence.

B. Workers' Compensation Insurance. Outside Counsel shall carry workers' compensation insurance as required by the State of California under the Labor Code. Outside Counsel shall also carry employer's liability insurance in the amount of One Million Dollars ($1,000,000.00) per accident, with a One Million Dollar ($1,000,000.00) policy limit for bodily injury by disease, and a One Million Dollar ($1,000,000.00) limit for each employee's bodily injury by disease.

C. Errors and Omissions Liability. Outside Counsel shall carry errors and omissions liability insurance in the amount of no less than One Million Dollars ($1,000,000.00) per occurrence or greater if appropriate for the Outside Counsel's profession. Architects and engineers coverage is to be endorsed to include contractual liability. Any deductibles or self-insured retentions must be declared to and approved by the City. At the option of the City, either the insurer shall reduce or eliminate such deductibles or self-insured retentions with respect to the City, elected and appointed councils, commissions, directors, officers, employees, agents, and representatives ("City's Agents"); or the Outside Counsel shall provide a financial guarantee satisfactory to the City guaranteeing payment of losses and related investigations, claims administration and defense expenses.

D. Other Insurance Requirements. Within five (5) days of the Effective Date, Outside Counsel shall provide City with certificates of insurance for all of the policies required under this Agreement ("Certificates"), excluding the required worker's compensation insurance. Such Certificates shall be kept current for the Term of the Agreement and Outside Counsel shall be responsible for providing updated copies and notifying City if a policy is cancelled, suspended, reduced, or voided. With the exception of the worker's compensation insurance, all of the insurance policies required in this Agreement shall: (a) provide that the policy will not be cancelled, allowed to expire, or materially reduced in coverage without at least thirty (30) days' prior written notice to City of such cancellation, expiration, or reduction and each policy shall be endorsed to state such; (b) name City, and City's Agents as additional insureds with respect to liability arising out of Services, work or operations performed by or on behalf of the Outside Counsel; products and completed operations of the Outside Counsel; premises owned, occupied, or used by the Outside Counsel, or automobiles owned, leased, or hired or borrowed by the Outside Counsel. The coverage shall contain no special limitations on the scope of protection afforded to the City; (c) be primary with respect to any insurance or self-insurance programs covering City or City's Agents and any insurance or self-insurance maintained by City or City's Agents shall be in excess of Outside Counsel's insurance and shall not contribute to it; (d) contain standard separation of insured provisions; and (e) state that any failure to comply with reporting or other provisions of the policy including breaches of warranties shall not affect the coverage provided to the City.

15. Indemnification. Outside Counsel hereby agrees to indemnify, defend, and hold harmless City, its agents, officers, employees and volunteers, against all liability, obligations, claims, loss, and expense (a) caused or created by Outside Counsel, its subcontractors, or the agents or employees of either, whether negligent or not, pertaining to or related to acts or omissions of Outside Counsel in connection with the Services, or (b) arising out of injuries suffered or allegedly suffered by employees of Outside Counsel or its subcontractors (i) in the course of their employment, (ii) in the performance of work hereunder, or (iii) upon premises owned or controlled by City. Outside Counsel's obligation to defend, indemnify and hold City and its agents, officers, employees and volunteers harmless is not terminated by any requirement in this Agreement for Outside Counsel to procure and maintain a policy of insurance.

16. Consequential Damages. Notwithstanding any other provision of this Agreement, in no event shall City be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement or the Services performed in connection with this Agreement.

17. Litigation. In the event that either Party brings an action under this Agreement for the breach or enforcement hereof, or must incur any collection expenses for any amounts due hereunder the prevailing Party in such action shall be entitled to its costs including reasonable attorney's fees, whether or not such action is prosecuted to judgment.

18. Notices. Any notice or communication required hereunder between City or Outside Counsel must be in writing, and may be given either personally, by registered or certified mail (return receipt requested), or by Federal Express, UPS or other similar couriers providing overnight delivery. If personally delivered, a notice shall be deemed to have been given when delivered to the Party to whom it is addressed. Notices given by registered or certified mail shall be deemed to have been given and received on the first to occur of (a) actual receipt by any of the addressees designated below as the party to whom notices are to be sent, (b) on the date delivered as shown on a receipt issued by the courier, or (c) five (5) days after a registered or certified letter containing such notice, properly addressed, with postage prepaid, is deposited in the United States mail. If given by Federal Express or similar courier, a notice or communication shall be deemed to have been given and received on the date delivered as shown on a receipt issued by the courier. Any Party hereto may at any time, by giving ten (10) days written notice to the other Party hereto, designate any other address in substitution of the address to which such notice or communication shall be given. Such notices or communications shall be given to the Parties at the addresses in this paragraph set forth below:

If to City:	City of Riverbank 6707 Third Street Riverbank, CA 95367 Attn: City Clerk
With courtesy copies to:	City of Riverbank 6707 Third Street Riverbank, CA 95367 Attn: City Manager
And to:	White Brenner LLP 1608 T Street Sacramento, California 95811 Attention: Douglas L. White, Esq.
If to Outside Counsel:	Kutak Rock LLP 1133 Connecticut Avenue, NW Washington DC 20036 Attention: George Schlossberg

19. General Provisions.

A. Modification. No alteration, modification, or termination of this Agreement shall be valid unless made in writing and executed by all Parties.

B. Waiver. The waiver by any Party of a breach of any provision hereof shall be in writing and shall not operate or be construed as a waiver of any other or subsequent breach hereof unless specifically stated in writing.

C. Assignment. No Party shall assign, transfer, or otherwise dispose of this Agreement in whole or in part to any individual, firm, or corporation without the prior written consent of the other Party. Subject to the forgoing provisions, this Agreement shall be binding upon, and inure to the benefit of, the respective successors and assigns of the Parties.

D. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the state of California.

E. Venue. Venue for all legal proceedings shall be in the Superior Court of California for the County of Stanislaus.

F. Partial Invalidity. If any provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions shall nevertheless continue in full force without being impaired or invalidated in any way.

G. Counterparts. This Agreement may be executed in two or more counterparts, each of which shall constitute an original and all of which shall be deemed a single agreement.

H. Severability. If any term, covenant, or condition of this Agreement is held by a court of competent jurisdiction to be invalid, the remainder of this Agreement shall remain in effect.

I. Audit. City shall have access at all reasonable times to all reports, contract records, contract documents, contract files, and personnel necessary to audit and verify Outside Counsel's charges to City under this Agreement.

J. Entire Agreement. This Agreement sets forth the entire understanding between the Parties as to the subject matter of this Agreement and merges all prior discussions, negotiations, proposal letters or other promises, whether oral or in writing.

K. Headings Not Controlling. Headings used in this Agreement are for reference purposes only and shall not be considered in construing this Agreement.

L. Time is of the Essence. Time is of the essence in this Agreement for each covenant and term of a condition herein.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the last day and date below written.

CITY:	**OUTSIDE COUNSEL:**
CITY OF RIVERBANK, a California municipal corporation	Kutak Rock LLP
By: ______________________ Marisela H. Garcia, City Manager	By: ______________________ George Schlossberg, Partner
Date: ______________________	Date: ______________________

Approved as to Form:

____
Tom Hallinan, City Attorney

EXHIBIT A

Services

Counsel will be required throughout the duration of the project for assistance with BRAC related property transfer and environmental issues and will also provide specialized support and assistance for the following: review of deeds, Land Use Controls (LUCS) and negotiated sales.

- Drafts of redevelopment plans and transfer documents including interim leases. Leases in furtherance of conveyance, deeds, purchase agreements, easement agreements, caretaker agreements, sale-leaseback agreements, and findings of suitability to lease and transfer
- Preparation of negotiated documents for “early” transfers and privatization of environmental cleanups, including findings of suitability for early transfer (“FOSET”), environmental response obligation addendums, consent agreements, and environmental services cooperative agreement
- Economic Development Conveyance (EDC), and negotiation of transfers through other disposition mechanisms, including MILCON Exchanges, public and negotiated sales, and public benefit conveyances
- Development agreements and the subsequent redevelopment of the subject facilities
- Negotiate with the Army and Federal and State of California regulators of the timing an focus of hazardous material remediation to ensure compatibility with the Community Reuse Plan

EXHIBIT B

Rate Schedule

Proposed Kutak Rock LLP Billing Rates and Rates for Disbursements
for
Riverbank Local Redevelopment Authority
for
Reuse and Redevelopment of Former Riverbank Army Ammunition Plant

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Hourly Billing Rates for professional legal services, through December 31, 2024:

George R. Schlossberg, Partner	$530
Hilary A. Jackler, Partner	$530
Barry P. Steinberg, Partner	$530
Lauren V.T. Irish, Associate	$405

Rates for Disbursements:

Travel	at cost
Telephone	no cost
Copies	no cost
Incoming Facsimiles	no cost
Outgoing Facsimiles	no cost
Mailing/FedEx	at cost

RIVERBANK CITY COUNCIL / LOCAL REDEVELOPMENT AUTHORITY

AGENDA ITEM NO. 11.1

SECTION 11: NEW BUSINESS

Meeting Date:	**September 24, 2024**
Subject:	**A Resolution to Approve a Contract Change Order for 60% Design for the Regional Recycled Water Project – Phase I to Brown and Caldwell, and Authorize a Budget Appropriation in the amount of $2,254,540.00 from the Sewer Fund 106**
From:	**Marisela H. Garcia, City Manager**
Submitted by:	**Cody Bridgewater, Public Works Director**

RECOMMENDATION

It is recommended that the City Council award the contract change order for preparation of the 60% design for the Riverbank Regional Recycled Water Project – Phase I to Brown and Caldwell, authorize the City Manager to execute the change order with said firm in the amount of $2,049,540.00, authorize a contingency amount of $205,000.00 (approximately 10%), and authorize a budget appropriation of $2,254,540.00 from Sewer Fund 106 for said contract.

SUMMARY

In 2022 the City proceeded with completing 15% design documents and making application to the State Water Resources Control Board and Federal Emergency Management Agency for financial assistance for the Riverbank Regional Recycled Water Project – Phase I. Following an open Request for Qualifications (RFQ) process for preparation of these 30% design documents and a committee's review of the one Statement of Qualifications received from Brown and Caldwell, based on qualifications and experience, tonight's request is to proceed with awarding the contract change order to Brown and Caldwell for advancement of the design documents from 30% to 60%.

BACKGROUND

In June 2023, City Council approved a contract with Brown and Caldwell for the 30% design to advance the details of design, including evaluating potential addition of grit removal and cost-efficient management of wastewater solids, and will support advancing the projects towards implementation. This 30% was completed on time, and under budget by approximately $290,000.00 in March 2024.

In an effort to continue progress and remain on schedule for the facility design and construction, City Staff is proposing a contract amendment with Brown and Caldwell to progress from 30% design to 60% design. Items included in this phase of design include but are not limited to:

- Project management, Quality Assurance/Quality Control, and meetings
- Equipment pre-selection
- 60% design services and submittals
- Architectural workshops
- Operations workshops
- Control Narrative workshops

60% design plans shall include General, Civil, Mechanical, Architectural, Structural, Demolition, and Electrical and Instrumentational drawings. The estimated timeline for the completion of the 60% Design phase is approximately 10 months or June 2025.

STRATEGIC PLAN

The RRRWP and this action addresses the following August 10, 2021 Strategic Plan Goals:

Goal 1.3 Continue to seek local, regional and federal grant opportunities to support City projects, programs and initiatives.

Goal 6, Promoting Sustainable Development, by providing for facilities that sustainably support the City's thoughtful and careful planning.

FINANCIAL IMPACT

Cost of this element of the project is $2,254,540.00, to be appropriated from the City's Wastewater Enterprise Fund.

ATTACHMENT

1) Resolution 2024-
2) Brown and Caldwell 60% Scope of Services

CITY OF RIVERBANK

RESOLUTION 2024-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIVERBANK, CALIFORNIA, TO AWARD A CONTRACT CHANGE ORDER FOR THE 60% DESIGN FOR THE REGIONAL RECYCLED WATER PROJECT – PHASE I TO BROWN AND CALDWELL AND AUTHORIZE A BUDGET APPROPRIATION OF $2,254,540.00 FROM SEWER FUND 106

THE CITY OF RIVERBANK CITY COUNCIL (HEREAFTER REFERRED TO AS THE "CITY COUNCIL") DOES HEREBY RESOLVE THAT:

WHEREAS, the City has submitted an application to the State Water Resources Control Board for financial assistance in implementing the Regional Recycled Water Project – Phase I; and

WHEREAS, advancing the design of the Project to the 60% level of detail will support project permitting with the Regional Water Quality Control Board; and

WHEREAS, advancing the design to the 60% level of detail will support the City's position and competitive situation in obtaining other financial assistance; and

WHEREAS, proceeding with the Design will advance the overall project schedule towards completion projected in December 2026; and

WHEREAS, after issuance of a Request for Qualifications and negotiation of a scope of services and fee, the City Council's awarded the contract for preparation of the 30% design documents to Brown and Caldwell, the City wishes to promote the design phase of the project to 60% through a contract change order at an approximate cost of $2,049,540.00, with a 10% budget contingency amount of $205,000.00 for potential additional services to be administered by the City Manager, for a total of $2,254,540.00 to be allocated from the Wastewater Enterprise Fund.

WHEREAS, City Council hereby approves this agreement, subject to any minor revisions approved by the City Attorney.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Riverbank hereby awards Contract Change order for the 60% Design for the Regional Recycled Water Project – Phase I contract to Brown and Caldwell, authorizes the City

Manager to execute this contract, and appropriates $2,254,540.00 from the Wastewater Enterprise Fund.

PASSED AND ADOPTED by the City Council of the City of Riverbank at a regular meeting held on the 24th day of September 2024; motioned by Councilmember ________, seconded by Councilmember _________, and upon roll call was carried by the following City Council vote of __:

AYES:
NAYS:
ABSENT:
ABSTAIN:

ATTEST:	**APPROVED:**
____________________________	____________________________
Gabriela Hernandez, CMC **City Clerk**	**Richard D. O'Brien** **Mayor**

Attachment: Brown and Caldwell Scope of Services

11020 White Rock Road, Suite 200
Rancho Cordova, CA 95670

T: 916-444-0123

ATTACHMENT 2

May 9, 2024

Cody Bridgewater
City of Riverbank
6707 Third Street
Riverbank, CA 95367

181441

Subject: Riverbank Regional Recycled Water Project (RRRWP) Amendment 1

Dear Mr. Bridgewater:

Brown and Caldwell (BC) is pleased to provide this amendment to the Riverbank Regional Recycled Water Project (RRRWP). This amendment progresses the recently completed Basis of Design Report (BODR) and 30% design to 60% design.

The scope of services for the 60% design services described herein is to be performed at the City of Riverbank's existing wastewater treatment plant for the Regional Recycled Water Project (Project). BC will complete the following tasks as described below:

- Phase 6 – Project Management, Quality Assurance/Quality Control, and Meetings
- Phase 7 – Equipment Pre-Selection
- Phase 8 - 60% Design Services

Assumptions regarding the tasks are included for each task.

In general, BC and our sub-consultants will provide civil, architectural, structural, process mechanical, electrical, and instrumentation and controls engineering services for the Project. Our services under this scope will include pre-selection of equipment and preparation of 60% design submittal.

The following sections describe the additional scope of work, estimated budget, and the schedule to complete each phase.

Phase 6 – Project Management, Quality Assurance/Quality Control, and Meetings

Project Management: BC will supervise and provide direction to design team members and provide administration, project controls, quality assurance, and professional oversight of the Project. BC will also prepare and maintain a decision log that will record comments and decisions made by RIVERBANK throughout the Project and manage the quality assurance/quality control (QA/QC) review of the work products.

BC will complete the following tasks:

- Oversee daily management of scope, deliverables, schedule, and budget
- Prepare monthly progress reports and invoices
- Facilitate Quality Assurance and Quality Control Reviews
- Update the PMP, QMP and required updates to the FWSP

Meetings and Workshops:

BC will organize and facilitate biweekly teleconferences through the end of the design phase to discuss the Project's progress and any other issues, as needed. Biweekly teleconferences will be held virtually via Microsoft (MS) Teams between the BC project manager (PM) and Riverbank PM. These meetings will be held unless otherwise determined not to be needed by Riverbank PM or unless more frequent meetings (as authorized) are needed as determined by Riverbank. Topics discussed at the biweekly meetings will be determined as conditions develop and in collaboration with RIVERBANK.

As part of this task, and included in the associated task budget, BC will also conduct internal team coordination meetings throughout the project.

Phase 6 Workshops:

- Architectural Workshop 1
- Architectural Workshop 2
- Operations Workshop
- Control Narratives Workshop
- 60% Design Submittal Review Workshop

Phase 6 - Deliverables:

- Preparation of 11 Monthly invoices and progress reports
- Action items and decision log
- Agenda and minutes from biweekly teleconference meetings and workshops

Phase 6 - Assumptions:

- Up to 20 Bi-Weekly Coordination calls will be held virtually via MS Teams, and attended by BC PM for a duration of 1 hour.
- Five virtual Design Workshops (2 hours duration with up to 3 BC staff in attendance and up to 8 BC in attendance for Submittal Review Meeting).
- Duration for Phases 6, 7 and 8 will be 11 months.
- Notice to proceed expected around mid-September, 2024

Phase 7 – Equipment Pre-selection

BC to prepare request for proposals (RFPs) to pre-select the screw press, tertiary treatment system, and ultraviolet disinfection system. A formal request for proposals (RFP) will be prepared for each equipment package and reviewed by the City to confirm selection criteria and scoring and to develop the terms and conditions for pre-purchasing equipment and assigning the terms and conditions to the selected Contractor. The RFP will contain an equipment specification, a formal equipment purchase agreement with terms and conditions and a form that the manufacturer will complete as part of their proposal. The RFP will be publicly advertised and sent directly to the known equipment manufacturers. BC will review the proposals and provide manufacturer recommendations to the City based on the evaluation criteria. The evaluation criteria will include the following: Equipment Cost, Warranty Period, annual energy cost, annual recommended maintenance and associated labor costs. Criteria will be scored based on weighing factors developed by BC in conjunction with the City of Riverbank. BC will then notify the manufacturers and will work with the City on a formal agreement for pre-purchasing equipment.

Phase 7 - Deliverables:

- Three (3) Draft and three (3) Final RFPs for the equipment packages

Phase 7 - Assumptions:

- City of Riverbank/KSN will be responsible for the formal advertisement in the local media
- 10-day
- 30-day advertisement period for each RFP

Phase 8 – Final Design Services

BC to prepare plans and specifications to provide the 60% design phase of the project. Plans shall include General, Civil, Mechanical, Architectural, Structural, Demolition, Electrical and Instrumentation drawings. Specifications shall include only Technical Specifications for this submittal. Attachment A identifies the drawings and specifications that will be provided in this submittal. Drawings are to be prepared in Auto CAD 2016 format or newer. The project design work for this scope shall include a 60% design submittal package and an updated construction cost estimate and schedule. Additional surveying will be completed by Mark Thomas for the area between the adjacent park and the headworks where the new potable water line will be upsized. The additional survey work activities and deliverables will be as described in the original agreement. Crawford and associates will append the Geotechnical Report to provide specific structural recommendations to support the structural design.

The previously completed 30% design drawings will be used as the starting point for the 60% design submittal. The existing mechanical plan drawings will be modified with additional design detail and new drawings showing more sections and details. The 60% design submittal will add structural and electrical drawings to the submittal. The Civil drawings will be revised to include final surface profiles and piping profiles.

- The following changes will be incorporated into the 60% drawing submittal: Relocate Vactor Receiving Facility Near the Plant Drain Pumping Station and base design on the City of Oakdale's Wastewater Treatment Plant Vactor Receiving Station
- Construct New Building Drain Pumping Station near new Operations and Electrical Building and divert sanitary flows from Existing Building to new Drain Pumping Station
- Replace existing 2-inch diameter Potable water line with a 6-inch diameter potable water line by extending water line from the adjacent park to the facility.

Phase 8 – Assumptions:

- Five virtual Design Workshops (2 hours duration with up to 3 BC staff in attendance and up to 8 BC in attendance for Submittal Review Meeting) are budgeted under Task 6.
- Hard copy set of the design documents will not be provided.
- Riverbank will provide consolidated review comments within 15 business days of design submittal.
- Construction cost estimates will be AACE Class 3 at 60% design level.
- Signage beyond code required signage and room identification is not included.
- Energy modeling for performance-based Title 24 compliance is not included.
- Exclude new HVAC and plumbing upgrades in existing Office Building.
- LEED/sustainability evaluation or certification is not included.
- No Formal City Building Department design review is included.
- No value engineering scope is included.
- Assume no architectural involvement in CEQA/NEPA/Permitting/Grant Funding task.

Phase 8 Deliverables:

- Design calculations, equipment cutsheets and control strategy narratives in PDF.
- PDF and AutoCAD copies of 60% submittal drawings sized to print half size on 11x17 sheets
- PDF and word copies of technical design specifications
- Master Equipment List (MEL Excel spreadsheet)
- Electronic copy of the Engineer's cost estimate with narrative that explains any significant changes to the estimate since the 30% design.
- Electronic copy of construction schedule in MS Project
- 60% Review Summary (Excel spreadsheet)

Time of Completion

Preliminary Design Work is expected to commence by September 2024. Completion of 60% Design phase will be completed within 9 months of issuance of notice to proceed or end of June 2025.

Attachment B contains a Design Development schedule.

Fee Estimate

The detailed fee estimate for the forgoing services is included in Attachment C.

Terms and Conditions

All work will be performed in accordance with the Terms and Conditions set forth in the Consultant Services Agreement Related to Regional Recycled Water Project dated June 27, 2023.

We look forward to continuing to assist you on this project. Should you have any questions or require additional information, please contact Mike Harrison at 916.826.3230.

Very truly yours,

Brown and Caldwell

Adam D. Ross

Mike Harrison, PE	Adam Ross, PE
Authorized Signatory	Sr. Director, Area Lead

Attachments:

1. Attachment A: List of Drawings and Specification to be Included in 60%
2. Attachment B: Design Development Schedule
3. Attachment C: Budget Proposal

Attachment A: List of Drawings and Specification to be Included in 60%

CITY OF RIVERBANK
REGIONAL RECYCED WATER PROJECT
DRAWING LIST FOR 60% SUBMITTAL

Sheet number	Drawing ID	Drawing Title	60% Submittal
1	GI-001	PROJECT TITLE LOCATION AND VICINITY MAP	x
2	GI-002	INDEX OF DRAWINGS	x
3	GI-003	GENERAL NOTES	x
4	GI-004	ABBREVIATIONS	x
5	GI-005	SYMBOLS, LEGEND PIPING ABBREVIATIONS AND AREA NUMBERS	x
6	GI-006	GENERAL SITE PLAN I	x
7	GI-007	GENERAL SITE PLAN II	x
8	GI-008	DESIGN CRITERIA I	x
9	GI-009	DESIGN CRITERIA II	x
10	GI-010	HYDRAULIC PROFILE	x
11	GI-011	HYDRAULIC PROFILE - BID DEDUCTIVE ALTERNATIVE A	
12	GI-012	PROCESS FLOW SCHEMATIC	x
13	GI-013	PROCESS FLOW SCHEMATIC - BID DEDUCTIVE ALTERNATIVE A	
14	GI-014	DRAINAGE PLAN SCHEMATIC	x
15	GI-015	1W FLOW SCHEMATIC	x
16	GI-016	3W FLOW SCHEMATIC	x
17	C-001	TYPICAL CIVIL DETAILS 1	
18	C-002	TYPICAL CIVIL DETAILS 2	
19	C-003	TYPICAL CIVIL DETAILS 3	
20	C-004	TYPICAL CIVIL DETAILS 4	
21	C-005	TYPICAL CIVIL DETAILS 5	
22	C-006	TYPICAL CIVIL DETAILS 6	
23	C-007	TYPICAL CIVIL DETAILS 7	
24	CG-001	SITE PLAN SURVEY CONTROL AND CIVIL KEY MAP	x
25	CG-101	SITE ACCESS ROAD SHEET 1	x
26	CG-102	SITE ACCESS ROAD SHEET 2	x
27	CG-103	SITE ACCESS ROAD SHEET 3	x
28	CG-104	SITE ACCESS ROAD SHEET 4	x
29	CG-105	SITE ACCESS ROAD SHEET 5	x
30	CG-106	SITE ACCESS ROAD SHEET 6	x
31	CG-107	SOIL BORROW AND FILL AREAS	x
32	CG-108	PAVING AND GRADING KEY PLAN	x
33	CG-109	COORDINATE TABLE	x
34	CG-110	GRADING AND PAVING 1	x
35	CG-111	GRADING AND PAVING 2	x
36	CG-112	GRADING AND PAVING 3	x
37	CG-113	GRADING AND PAVING 4	x
38	CG-114	STORMWATER RETENTION POND 1 PLAN AND SECTION	x
39	CG-115	STORMWATER RETENTION POND 1 SECTIONS AND DETAILS	x
40	CG-116	STORMWATER RETENTION POND 1 INLET AND OUTLET STRUCTURE PLANS SECTIONS AND DETAILS	x
41	CG-117	STORMWATER RETENTION POND 2 PLAN AND SECTION	x
42	CG-118	STORMWATER RETENTION POND 2 SECTIONS AND DETAILS	x
43	CG-119	STORMWATER RETENTION POND 2 INLET AND OUTLET STRUCTURE PLANS SECTIONS AND DETAILS	x
44	CG-120	SEASONAL STORAGE POND PLAN AND SECTION	x
45	CG-121	SEASONAL STORAGE POND DETAILS	x
46	CG-122	EMERGENCY STORAGE BASIN PLAN AND SECTION	x

CITY OF RIVERBANK
REGIONAL RECYCED WATER PROJECT
DRAWING LIST FOR 60% SUBMITTAL

Sheet number	Drawing ID	Drawing Title	60% Submittal
47	CG-123	EMERGENCY STORAGE BASIN INLET AND OUTLET STRUCTURE PLANS SECTIONS AND DETAILS	x
48	CU-101	YARD PIPING PLAN 1	x
49	CU-102	YARD PIPING PLAN 2	x
50	CU-103	YARD PIPING PLAN 3	x
51	CU-104	YARD PIPING PLAN 4	x
52	CU-105	YARD PIPING PLAN 5	x
53	CU-106	PIPING PROFILE 18" RS	x
54	CU-107	PIPING PROFILES 24" ML	x
55	CU-108	PIPING PROFILES 24" ML	x
56	CU-109	PIPING PROFILES 18" RAS	x
57	CU-110	PIPING PROFILES 18" RAS	x
58	CU-111	PIPING PROFILE 18" D	x
59	CU-112	PIPING PROFILE 18" STD	
60	CU-113	YARD PIPING DETAILS 1	
61	CU-114	YARD PIPING DETAILS 2	
62	CU-115	YARD PIPING DETAILS 3	
63	CU-901	RW PIPELINE ALIGNMENT PLAN (GROWER 1)	x
64	CU-902	RW PIPELINE ALIGNMENT PLAN (GROWER 1)	x
65	CU-903	RW PIPELINE ALIGNMENT PLAN (GROWER 1)	x
66	CU-904	RW PIPELINE ALIGNMENT PLAN (GROWER 1)	x
67	CU-905	RW PIPELINE ALIGNMENT PLAN (GROWER 1)	x
68	CU-906	RW PIPELINE ALIGNMENT PLAN (GROWER 1)	x
69	CU-907	RW PIPELINE ALIGNMENT PLAN (GROWER 1)	x
70	CU-908	RW PIPELINE ALIGNMENT PLAN (GROWER 2)	x
71	CU-909	RW PIPELINE ALIGNMENT PLAN (GROWER 2)	x
72	CU-910	RW PIPELINE ALIGNMENT PLAN (GROWER 2)	x
73	CU-911	RW DELIVERY CONNECTION PLAN AND SECTION GROWER 1	x
74	CU-912	RW DELIVERY CONNECTION PLAN AND SECTION GROWER 2	x
75	CD-901	SITE DEMOLITION PLAN	x
76	MD-101	HEADWORKS DEMOLITION PLAN	x
77	MD-901	SECONDARY EFFLUENT RETURN PUMPING STATION DEMOLITION PLAN	x
78	A-001	ARCHITECTURAL NOTES	
79	A-002	ARCHITECTURAL TYPICAL DETAILS 1	
80	A-003	ARCHITECTURAL TYPICAL DETAILS 2	
81	A-004	ARCHITECTURAL TYPICAL DETAILS 3	
82	A-005	ARCHITECTURAL TYPICAL DETAILS 4	
83	A-800	OPERATIONS AND ELECTRICAL BUILDING LAYOUT	x
84	A-801	OPERATIONS AND ELECTRICAL BUILDING ROOF PLAN	x
85	A-802	OPERATIONS AND ELECTRICAL BUILDING FLOOR PLAN	x
86	A-803	OPERATIONS AND ELECTRICAL BUILDING ELEVATIONS	x
87	A-804	OPERATIONS AND ELECTRICAL BUILDING SECTIONS	x
88	A-805	OPERATIONS AND ELECTRICAL BUILDING RENDERING	x
89	A-806	OPERATIONS AND ELECTRICAL BUILDING FIRE PROTECTION SYSTEM	
90	S-001	STRUCTURAL NOTES 1	x
91	S-002	STRUCTURAL NOTES 2	x
91	S-003	SPECIAL INSPECTION NOTES AND TABLES 1	x

CITY OF RIVERBANK
REGIONAL RECYCED WATER PROJECT
DRAWING LIST FOR 60% SUBMITTAL

Sheet number	Drawing ID	Drawing Title	60% Submittal
91	S-004	SPECIAL INSPECTION NOTES AND TABLES 2	x
92	S-005	TYPICAL STRUCTURAL DETAILS 1	x
93	S-006	TYPICAL STRUCTURAL DETAILS 2	x
94	S-007	TYPICAL STRUCTURAL DETAILS 3	x
95	S-008	TYPICAL STRUCTURAL DETAILS 4	x
96	S-009	TYPICAL STRUCTURAL DETAILS 5	x
97	S-010	TYPICAL STRUCTURAL DETAILS 6	x
98	S-011	TYPICAL STRUCTURAL DETAILS 7	
99	S-012	TYPICAL STRUCTURAL DETAILS 8	
100	S-013	TYPICAL STRUCTURAL DETAILS 9	
101	S-100	HEADWORKS AND SCREENING PLAN	x
102	S-101	HEADWORKS AND SCREENING SECTIONS AND DETAILS	x
103	S-110	VACTOR RECEIVING STATION PLAN	x
104	S-111	VACTOR RECEIVING STATION SECTIONS AND DETAILS	x
105	S-120	GRIT REMOVAL FACILITY PLAN	x
106	S-121	GRIT REMOVAL FACILITY SECTIONS 1	x
107	S-122	GRIT REMOVAL FACILITY SECTIONS 2	X
108	S-123	GRIT REMOVAL FACILITY DETAILS	
109	S-200	OXIDATION DITCH SPLITTER TOP PLAN	x
110	S-201	OXIDATION DITCH SPLITTER BOTTOM PLAN	x
111	S-202	OXIDATION DITCH SPLITTER SECTIONS AND DETAILS	x
112	S-203	ANOXIC BASINS 1 AND 2 TOP PLAN	x
113	S-204	ANOXIC BASINS 1 AND 2 BOTTOM PLAN	x
114	S-205	ANOXIC BASINS 1 AND 2 SECTIONS	x
115	S-206	ANOXIC BASINS 1 AND 2 SECTIONS AND DETAILS 1	x
116	S-207	ANOXIC BASINS 1 AND 2 SECTIONS AND DETAILS 2	x
117	S-208	OXIDATION DITCHES 1 AND 2 TOP PLAN	x
118	S-209	OXIDATION DITCHES 1 AND 2 BOTTOM PLAN	x
119	S-210	OXIDATION DITCHES 1 AND 2 SECTIONS	x
120	S-211	OXIDATION DITCHES 1 AND 2 SECTONS AND DETAILS 1	x
121	S-212	OXIDATION DITCHES 1 AND 2 SECTONS AND DETAILS 2	x
122	S-213	OXIDATION DITCHES 1 AND 2 SECTONS AND DETAILS 3	x
123	S-300	CLARIFIER SPLITTER PLAN AND SECTION	x
124	S-301	CLARIFIER SPLITTER SECTIONS AND DETAILS	x
125	S-302	SECONDARY CLARIFIERS 1 AND 2 LAYOUT	x
126	S-303	SECONDARY CLARIFIERS 1 AND 2 BOTTOM PLAN	x
127	S-304	SECONDARY CLARIFIERS 1 AND 2 TOP PLAN	x
128	S-305	SECONDARY CLARIFIERS 1 AND 2 SECTIONS	x
129	S-306	SECONDARY CLARIFIERS 1 AND 2 SECTIONS AND DETAILS 1	x
130	S-307	SECONDARY CLARIFIERS 1 AND 2 SECTIONS AND DETAILS 2	
131	S-310	SCUM PUMPING STATION PLAN AND SECTION	x
132	S-311	SCUM PUMPING STATION SECTION AND DETAILS	x
133	S-320	RAS/WAS PUMPING STATION BOTTOM PLAN	x
134	S-321	RAS/WAS PUMPING STATION TOP PLAN	x
135	S-322	RAS/WAS PUMPING STATION SECTIONS	x
136	S-323	RAS/WAS PUMPING STATION SECTIONS AND DETAILS	
137	S-400	FILTER FEED PUMPING STATION PLAN	x
138	S-401	FILTER FEED PUMPING STATION SECTIONS AND DETAILS 1	x
139	S-402	FILTER FEED PUMPING STATION SECTIONS AND DETAILS 2	
140	S-410	SECONDARY OVERFLOW AND RAPID MIX BOX TOP PLAN	x

CITY OF RIVERBANK
REGIONAL RECYCED WATER PROJECT
DRAWING LIST FOR 60% SUBMITTAL

Sheet number	Drawing ID	Drawing Title	60% Submittal
141	S-411	SECONDARY OVERFLOW AND RAPID MIX BOX BOTTOM PLAN	x
142	S-412	SECONDARY OVERFLOW AND RAPID MIX BOX SECTIONS	x
143	S-413	SECONDARY OVERFLOW AND RAPID MIX BOX SECTIONS AND DETAILS 1	x
144	S-414	SECONDARY OVERFLOW AND RAPID MIX BOX SECTIONS AND DETAILS 2	
145	S-420	TERTIARY FILTERS TOP PLAN	x
146	S-421	TERTIARY FILTERS BOTTOM PLAN	x
147	S-422	TERTIARY FILTERS SECTIONS 1	x
148	S-423	TERTIARY FILTERS SECTIONS 2	x
149	S-424	TERTIARY FILTERS SECTIONS 3	
150	S-425	TERTIARY FILTERS SECTIONS AND DETAILS 1	x
151	S-426	TERTIARY FILTERS SECTIONS AND DETAILS 2	
152	S-430	CHEMICAL STORAGE AND FEED FACILITY PLAN	x
153	S-431	CHEMICAL STORAGE AND FEED FACILITY SECTIONS	x
154	S-500	UV DISINFECTION TOP PLAN	x
155	S-501	UV DISINFECTION BOTTOM PLAN	x
156	S-502	UV DISINFECTION SECTIONS 1	x
157	S-503	UV DISINFECTION SECTIONS 2	
158	S-504	UV DISINFECTION DETAILS	
159	S-600	RECYCLED WATER STORAGE TANK BOTTOM PLAN	x
160	S-601	RECYCLED WATER STORAGE TANK SECTIONS 1	x
161	S-602	RECYCLED WATER STORAGE TANK SECTIONS 2	x
162	S-603	RECYCLED WATER STORAGE TANK DETAILS	
163	S-610	RECYCLED WATER AND PLANT WATER PUMP STATION TOP PLAN	x
164	S-611	RECYCLED WATER AND PLANT WATER PUMP STATION SECTIONS 1	x
165	S-612	RECYCLED WATER AND PLANT WATER PUMP STATION SECTIONS 2	x
166	S-613	RECYCLED WATER AND PLANT WATER PUMP STATION SECTIONS 3	
167	S-614	RECYCLED WATER AND PLANT WATER PUMP STATION DETAILS	
168	S-700	SOLIDS DEWATERING SYSTEM ROOF PLAN	x
169	S-701	SOLIDS DEWATERING SYSTEM FOUNDATION PLAN	x
170	S-702	SOLIDS DEWATERING SYSTEM SECTIONS 1	x
171	S-703	SOLIDS DEWATERING SYSTEM SECTIONS 2	
172	S-704	SOLIDS DEWATERING SYSTEM DETAILS	
173	S-710	SOLAR DRYER ROOF PLAN	
174	S-711	SOLAR DRYER FOUNDATION PLAN	x
175	S-712	SOLAR DRYER SECTIONS 1	x
176	S-713	SOLAR DRYER SECTIONS 2	
177	S-714	SOLAR DRYER DETAILS	
178	S-720	CAKE STORAGE ROOF PLAN	
179	S-721	CAKE STORAGE FOUNDATION PLAN	x
180	S-722	CAKE STORAGE SECTIONS	x
181	S-723	CAKE STORAGE DETAILS	
182	S-730	SOLAR ARRAY FOUNDATION PLAN	x
183	S-731	SOLAR ARRAY SECTIONS AND DETAILS	x
184	S-740	SOLAR HOT WATER STORAGE TANK FOUNDATION PLAN	x
185	S-741	SOLAR HOT WATER STORAGE TANK SECTIONS AND DETAILS	
186	S-800	OPERATIONS AND ELECTRICAL BUILDING FOUNDATION PLAN	x
187	S-801	OPERATIONS AND ELECTRICAL BUILDING MEZZANINE PLAN	x
188	S-802	OPERATIONS AND ELECTRICAL BUILDING ROOF PLAN	x
189	S-803	OPERATIONS AND ELECTRICAL BUILDING SECTIONS 1	x
190	S-804	OPERATIONS AND ELECTRICAL BUILDING SECTIONS 2	x

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Sheet number	Drawing ID	Drawing Title	60% Submittal
191	S-805	OPERATIONS AND ELECTRICAL BUILDING SECTIONS 3	
192	S-806	OPERATIONS AND ELECTRICAL BUILDING SECTIONS AND DETAILS	
193	S-810	EMERGENCY STANDBY GENERATOR SLAB PLAN AND SECTION	x
194	S-900	SECONDARY EFFLUENT RETURN PUMP STATION PLAN AND SECTIONS	x
195	S-910	PLANT DRAIN AND STORMWATER PUMP STATION PLAN	
196	D-001	TYPICAL MECHANICAL DETAILS 1	
197	D-002	TYPICAL MECHANICAL DETAILS 2	
198	D-003	TYPICAL MECHANICAL DETAILS 3	
199	D-004	TYPICAL MECHANICAL DETAILS 4	
200	D-005	TYPICAL MECHANICAL DETAILS 5	
201	D-006	TYPICAL MECHANICAL DETAILS 6	
202	D-007	TYPICAL MECHANICAL DETAILS 7	
203	D-008	TYPICAL MECHANICAL DETAILS 8	
204	D-009	TYPICAL MECHANICAL DETAILS 9	
205	D-010	TYPICAL MECHANICAL DETAILS 10	
206	D-100	HEADWORKS AND SCREENING PLAN	x
207	D-101	HEADWORKS AND SCREENING SECTIONS AND DETAILS	x
208	D-110	VACTOR RECEIVING STATION PLAN	x
209	D-120	GRIT REMOVAL FACILITY PLAN AND SECTIONS	x
210	D-121	GRIT REMOVAL FACILITY SECTIONS	x
211	D-122	GRIT REMOVAL FACILITY SECTION AND DETAILS	
212	D-200	OXIDATION DITCH SPLITTER PLAN	x
213	D-201	OXIDATION DITCH SPLITTER SECTIONS AND DETAILS	x
214	D-202	ANOXIC BASINS 1 AND 2 PLAN	x
215	D-203	ANOXIC BASINS 1 AND 2 SECTIONS	x
216	D-204	ANOXIC BASINS 1 AND 2 SECTIONS AND DETAILS 2	x
217	D-205	OXIDATION DITCHES 1 AND 2 PLAN	x
218	D-206	OXIDATION DITCHES 1 AND 2 SECTIONS	x
219	D-300	CLARIFIER SPLITTER PLAN AND SECTION	x
220	D-301	CLARIFIER SPLITTER SECTIONS AND DETAILS	x
221	D-302	SECONDARY CLARIFIERS 1 AND 2 KEY PLAN	x
222	D-303	SECONDARY CLARIFIERS 1 AND 2 PLAN AND DETAILS	x
223	D-304	SECONDARY CLARIFIERS 1 AND 2 SECTIONS AND DETAILS 1	x
224	D-305	SECONDARY CLARIFIERS 1 AND 2 SECTIONS AND DETAILS 2	x
225	D-310	SCUM PUMPING STATION PLAN SECTION AND DETAILS	x
226	D-320	RAS/WAS PUMPING STATION PLAN	x
227	D-321	RAS/WAS PUMPING STATION SECTIONS	x
228	D-322	RAS/WAS PUMPING STATION SECTIONS AND DETAILS	
229	D-400	FILTER FEED PUMPING STATION PLAN	x
230	D-401	FILTER FEED PUMPING STATION SECTIONS AND DETAILS	x
231	D-410	SECONDARY OVERFLOW AND RAPID MIX BOX PLAN	x
232	D-411	SECONDARY OVERFLOW AND RAPID MIX BOX SECTIONS	x
233	D-412	SECONDARY OVERFLOW AND RAPID MIX BOX SECTIONS AND DETAILS	
234	D-420	TERTIARY FILTERS PLAN	x
235	D-421	TERTIARY FILTERS SECTIONS 1	x
236	D-422	TERTIARY FILTERS SECTIONS 2	x
237	D-423	TERTIARY FILTERS SECTIONS AND DETAILS	
238	D-430	CHEMICAL FEED AND STORAGE FACILITY PLAN	x
239	D-431	CHEMICAL FEED AND STORAGE FACILITY SECTIONS	x

Sheet number	Drawing ID	Drawing Title	60% Submittal
240	D-432	CHEMICAL FEED AND STORAGE FACILITY SECTIONS AND DETAILS	
241	D-500	UV DISINFECTION PLAN	x
242	D-501	UV DISINFECTION SECTIONS	x
243	D-502	UV DISINFECTION DETAILS	x
244	D-600	RECYCLED WATER STORAGE TANK PLAN	x
245	D-601	RECYCLED WATER STORAGE TANK DETAILS	x
246	D-610	RECYCLED WATER AND PLANT WATER PUMP STATION PLAN	x
247	D-611	RECYCLED WATER AND PLANT WATER PUMP STATION SECTIONS	x
248	D-612	RECYCLED WATER AND PLANT WATER PUMP STATION DETAILS	
249	D-700	SOLIDS DEWATERING SYSTEM PLAN	x
250	D-701	SOLIDS DEWATERING SYSTEM SECTIONS 1	x
251	D-702	SOLIDS DEWATERING SYSTEM SECTIONS AND DETAILS	x
252	D-703	SOLIDS DEWATERING SYSTEM DETAILS	
253	D-710	SOLAR DRYER PLAN	x
254	D-711	SOLAR DRYER SECTIONS 1	x
255	D-712	SOLAR DRYER SECTIONS 2	
256	D-713	SOLAR DRYER DETAILS	x
257	D-720	CAKE STORAGE PLAN SECTIONS AND DETAILS	x
258	D-730	SOLAR ARRAY PLAN	x
259	D-731	SOLAR ARRAY SECTIONS AND DETAILS	
260	D-740	SOLAR HOT WATER STORAGE TANK PLAN	x
261	D-741	SOLAR HOT WATER STORAGE TANK SECTIONS AND DETAILS	x
262	D-900	SECONDARY EFFLUENT RETURN PUMP STATION PLAN AND SECTIONS	x
263	D-910	PLANT DRAIN AND STORMWATER PUMPING STATION PLAN AND SECTION	x
264	D-911	PLANT DRAIN AND STORMWATER PUMPING STATION SECTIONS	x
265	D-912	PLANT DRAIN AND STORMWATER PUMPING STATION DETAILS	
266	M-001	MECHANICAL HVAC AND PLUMBING NOTES	
267	M-002	MECHANICAL HVAC AND PLUMBING TYPICAL DETAILS 1	
268	M-003	MECHANICAL HVAC AND PLUMBING TYPICAL DETAILS 2	
269	M-800	OPERATIONS AND ELECTRICAL BUILDING PLUMBING PLAN	x
270	M-801	OPERATIONS AND ELECTRICAL BUILDING HVAC PLAN	x
271	M-802	OPERATIONS AND ELECTRICAL BUILDING HVAC SECTIONS AND DETAILS	
272	M-803	OPERATIONS AND ELECTRICAL BUILDING AIR FLOW SCHEMATIC	
273	E-001	ELECTRICAL GENERAL NOTES	x
274	E-002	ELECTRICAL SYMBOLS 1	x
275	E-003	ELECTRICAL SYMBOLS 2	x
276	E-004	MAIN SWITCHBOARD SINGLE LINE DRAWING	x
277	E-005	MCC100 SINGLE LINE DIAGRAM	x
278	E-006	MCC100 ELEVATION DIAGRAM	x
279	E-007	MCC200 SINGLE LINE DIAGRAM	x
280	E-008	MCC200 ELEVATION DIAGRAM	x
281	E-009	MCC300 SINGLE LINE DIAGRAM	x
282	E-010	MCC300 ELEVATION DIAGRAM	x
283	E-011	MCC400 SINGLE LINE DIAGRAM	x
284	E-012	MCC400 ELEVATION DIAGRAM	x
285	E-013	LIGHTING FIXTURE SCHEDULE AND GENERAL LIGHTING NOTES	
286	E-014	SCHEMATIC DIAGRAM SHEET 1	x
287	E-015	SCHEMATIC DIAGRAM SHEET 2	x

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288	E-016	SCHEMATIC DIAGRAM SHEET 3	x
289	E-017	SCHEMATIC DIAGRAM SHEET 4	x
290	E-018	SCHEMATIC DIAGRAM SHEET 5	x
291	E-019	TYPICAL ELECTRICAL DETAILS 1	
292	E-020	TYPICAL ELECTRICAL DETAILS 2	
293	E-021	TYPICAL ELECTRICAL DETAILS 3	
294	E-022	TYPICAL ELECTRICAL DETAILS 4	
295	E-027	EXAMPLE INTERCONNECT DRAWING	x
296	E-028	TYPICAL CONTROL PANEL CP WIRING DIAGRAM	
297	E-029	EXAMPLE AI MODULE LOOP DIAGRAM	
298	E-030	EXAMPLE AO MODULE LOOP DIAGRAM	
299	E-031	EXAMPLE DI MODULE LOOP DIAGRAM	
300	E-032	EXAMPLE DO MODULE LOOP DIAGRAM	
301	E-033	ELECTRICAL SITE KEY MAP	x
302	E-034	GENERAL ELECTRICAL SITE PLAN 1	
303	E-035	GENERAL ELECTRICAL SITE PLAN 2	
304	E-036	GENERAL ELECTRICAL SITE PLAN 3	
305	E-037	GENERAL ELECTRICAL SITE PLAN 4	
306	E-038	GENERAL ELECTRICAL SITE PLAN 5	
307	E-100	HEADWORKS AND SCREENING POWER AND CONTROL PLAN	x
308	E-200	OXIDATION DITCH SPLITTER POWER AND CONTROLPLAN	x
309	E-201	ANOXIC BASINS 1 AND 2 POWER AND CONTROL PLAN	x
310	E-202	OXIDATION DITCHES 1 AND 2 POWER AND CONTROL PLAN	x
311	E-302	SECONDARY CLARIFIERS 1 AND 2 POWER AND CONTROL PLAN	x
312	E-310	SCUM PUMPING STATION POWER AND CONTROL PLAN	x
313	E-320	RAS/WAS PUMPING STATION POWER AND CONTROL PLAN	x
314	E-400	FILTER FEED PUMPING STATION POWER AND CONTROL PLAN	x
315	E-410	SECONDARY OVERFLOW AND RAPID MIX BOX POWER AND CONTROL PLAN	x
316	E-420	TERTIARY FILTERS POWER AND CONTROL PLAN	x
317	E-421	TERTIARY FILTERS LIGHTING PLAN	
318	E-430	CHEMICAL FEED AND STORAGE FACILITY POWER AND CONTROLPLAN	x
319	E-500	UV DISINFECTION POWER AND CONTROLPLAN	x
320	E-610	RECYCLED WATER AND PLANT WATER PUMP STATION POWER AND CONTROL PLAN	x
321	E-700	SOLIDS DEWATERING SYSTEM POWER AND CONTROL PLAN	x
322	E-701	SOLIDS DEWATERING SYSTEM LIGHTING PLAN	
323	E-710	SOLAR DRYER POWER AND CONTROL PLAN	x
324	E-711	SOLAR DRYER LIGHTING PLAN	
325	E-720	CAKE STORAGE POWER AND CONTROL PLAN	x
326	E-721	CAKE STORAGE LIGHTING PLAN	
327	E-730	SOLAR ARRAY POWER PLAN	x
328	E-800	OPERATIONS AND ELECTRICAL BUILDING PLAN	x
329	E-801	OPERATIONS AND ELECTRICAL BUILDING LIGHTING AND RECEPTICLE PLAN	x
330	E-900	SECONDARY EFFLUENT RETURN PUMP STATION POWER AND CONTROL	x
331	E-901	PLANT DRAIN AND STORMWATER PUMPING STATION POWER AND CONTROL	x
332	I-001	INSTRUMENTATION GENERAL NOTES AND SYMBOLS	x
333	I-002	TYPICAL INSTRUMENTATION DETAILS 1	x
334	I-003	TYPICAL INSTRUMENTATION DETAILS 2	x
335	I-004	TYPICAL INSTRUMENTATION DETAILS 3	x

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Sheet number	Drawing ID	Drawing Title	60% Submittal
336	I-005	TYPICAL INSTRUMENTATION DETAILS 4	x
337	I-006	SCADA NETWORK BLOCK DIAGRAM SHT 1	x
338	I-007	SCADA NETWORK BLOCK DIAGRAM SHT 2	x
339	I-008	SCADA NETWORK BLOCK DIAGRAM SHT 3	x
340	I-009	SCADA NETWORK BLOCK DIAGRAM SHT 4	x
341	I-010	PLC /NETWORK SWITCH PANEL LAYOUT/BOM SHT 1	x
342	I-011	PLC /NETWORK SWITCH PANEL LAYOUT/BOM SHT 2	x
343	I-012	TYPICAL LOOP DIAGRAM SHT 1	x
344	I-013	TYPICAL LOOP DIAGRAM SHT 2	x
345	I-014	TYPICAL LOOP DIAGRAM SHT 3	x
346	I-015	TYPICAL LOOP DIAGRAM SHT 4	x
347	I-100	HEADWORKS AND OXIDATION DITCH SPLITTER P&ID	x
348	I-101	GRIT REMOVAL SYSTEM AND OXIDATION DITCH SPLITTER	x
349	I-200	ANOXIC BASIN P&ID	x
350	I-201	OXIDATION DITCH P&ID	x
351	I-300	SECONDARY CLARIFIER P&ID	x
352	I-301	SECONDARY SCUM AND SECONDARY EFFLUENT RETURN P&ID	x
353	I-302	RAS/WAS PUMPING STATION P&ID	x
354	I-400	FILTER FEED PUMPING STATION P&ID	x
355	I-401	HYPOCHLORITE FEED SYSTEM P&ID	x
356	I-402	RAPID MIX AND FILTER SYSTEM P&ID	x
357	I-403	FILTER COAGULANT FEED P&ID	x
358	I-404	HYPOCHLORITE FEED SYSTEM P&ID	x
359	I-500	UV DISINFECTION SYSTEM P&ID	x
360	I-600	PLANT WATER AND RECYCLED WATER PUMPING STATION P&ID	x
361	I-700	SOLIDS DEWATERING P&ID	x
362	I-701	SOLAR DRYING P&ID	x
363	I-702	HEAT LOOP P&ID	x
364	I-703	SOLIDS POLYMER FEED P&ID	x
365	I-900	EMERGENCY STORAGE AND OVERFLOW P&ID	x
366	I-901	PLANT DRAIN PUMPING STATION P&ID	x
367	I-902	STORM DRAIN PUMPING STATION P&ID	x
368	I-903	SECONDARY EFFLUENT RETURN PUMPING STATION P&ID	x
369	I-904	EMERGENCY STANDBY GENERATOR P&ID	x
370	I-905	ELECTRICAL MONITORING P&ID	x
371	I-906	GROWER CONNECTION 1 P&ID	x
372	I-907	GROWER CONNECTION 2 P&ID	x

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SPECIFICATION LIST FOR 60% DESIGN

Specification Number	Title	Included in 60 Submittal
00 11 13-A	EJCDC C-111 Advertisement 2013	
00 21 00-A	EJCDC C-050 Bidding Procedures 2013	
00 21 13-A	EJCDC C-200 Instructions to Bidders 2013	
00 22 13.13-A	EJCDC C-051 Letter to Owner Bonds Insurance 2013	
00 22 13.16-A	EJCDC C-052 Owners Instructions Bonds Insurance 2013	
00 41 00-A	EJCDC C-400 Bid Form 2013	
00 43 13.13-A	EJCDC C-430 Bid Bond (Penal Sum) 2013	
00 43 13.16-A	EJCDC C-435 Bid Bond (Damages Form) 2013	
00 45 13-A	EJCDC C-451 Qualification Statement 2013	
00 51 00-A	EJCDC C-510 Notice of Award 2013	
00 52 13-A	EJCDC C-520 Agreement Stipulated Price 2013	
00 52 16-A	EJCDC C-523 Construction Subcontract 2013	
00 52 33-A	EJCDC C-525 Agreement Cost Plus 2013	
00 55 00-A	EJCDC C-550 Notice to Proceed 2013	
00 61 13.13-A	EJCDC C-610 Performance Bond 2013	
00 61 13.16-A	EJCDC C-615 Payment Bond 2013	
00 62 76-A	EJCDC C-620 Contractors Application for Payment 2013	
00 65 16-A	EJCDC C-625 Certificate of Substantial Completion 2013	
00 72 00-A	EJCDC C-700 General Conditions 2013	
00 73 00-A	EJCDC C-800 Supplementary Conditions 2013	
00 94 39-A	EJCDC C-942 Field Order 2013	
00 94 49-A	EJCDC C-940 Work Change Directive 2013	
00 94 63-A	EJCDC C-941 Change Order 2013	
01 00 00	General Requirements for Contractor	
01 11 00	Summary of Work	
01 11 10	Geotechnical Information	
01 11 80	Environmental Conditions	
01 12 16	Work Sequence	x
01 14 19	Use of Site	
01 29 00	Measurement and Payment	
01 32 16	Construction Progress Schedule	
01 32 23	Pre- and Post Construction Surveys	
01 32 33	Photographic Documentation	
01 33 00	Submittal Procedures	
01 35 29	Health, Safety, and Emergency Response Procedures	
01 35 43	Environmental Procedures	
01 42 19	Reference Standards	
01 45 00	Contractor Quality Control	
01 45 23	Testing and Inspection Services	
01 50 00	Temporary Facilities and Controls	
01 61 45	Area Exposure Designations	
01 64 00	Owner Furnished Equipment Installation	

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Specification Number	Title	Included in 60 Submittal
01 66 00	Product Storage and Handling Requirements	
01 70 00	Closeout Requirements	
01 73 24	Design Requirements Nonstru Nonbldg Structures	
01 73 29	Cutting and Patching	
01 77 50	Warranties and Bonds	
01 78 23	Operation and Maintenance Data	
01 78 39	Project Record Documents	
01 79 00	Demonstration and Training	
01 91 00	Commissioning, Testing and Start-Up.docx	
01 99 90	Reference Forms	
02 41 00	Demolition	
03 00 05	Concrete	
03 01 00	Concrete Repair	
03 11 00	Concrete Forming	
03 18 00	Mastic Fully-Adhered Plastic Lining	
03 20 00	Concrete Reinforcing	
03 30 00	Cast-In-Place Concrete	
03 37 29	FIBER REINFORCED EPOXY COMPOSITE MATERIAL	
03 48 11	PRECAST CONCRETE VAULTS	
03 60 00	Grouting	
03 70 00	Mass Concrete	
04 20 00	Unit Masonry	
05 05 14	Hot-Dip Galvanizing	
05 05 20	Anchor Bolts	
05 10 00	Structural Metal Framing	
05 21 19	Open Web Steel Joists	
05 31 23	Steel Roof Decking	
05 41 13	Cold-Formed Metal Framing	
05 50 00	Metal Fabrications	
05 51 00	Metal Stairs	
05 52 10	Aluminum Railings	
05 52 20	Steel Railings	
05 53 10	Metal Gratings and Stair Treads	
06 10 00	Rough Carpentry	
06 20 10	FINISH CARPENTRY AND MILLWORK	
06 71 10	Fiberglass Reinforced Products and Fabrications	
06 74 13	Fiberglass Reinforced Gratings	
06 83 20	Fiberglass Reinforced Flat Covers	
06 83 30	Fiberglass Reinforced Baffle Walls	
07 10 00	Dampproofing and Waterproofing	
07 56 13	Fluid-Applied Elastomeric Roof Coatings over Polyurethane Foam (PUF)	
07 91 26	Joint Fillers	

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Specification Number	Title	Included in 60 Submittal
07 92 00	Joint Sealants	
08 11 13.13	Standard Hollow Metal Doors and Frames	
08 11 16	Aluminum Doors and Frames	
08 31 20	Floor access Doors	
08 51 13	Aluminum Windows	
08 91 19	Fixed Louvers	
09 90 00	General Coating Specification	
09 96 00	High Performance Coatings	
09 97 00	Potable Water Coating	
09 97 24	Sanitary Sewer Manhole Coating Systems	
10 14 00	Signage	
12 35 53.13	Metal Laboratory Casework	
13 34 19	Metal Building Systems	
13 34 23.25	Pre-Engineered Concrete Electrical Equipment Enclosure	x
21 11 16	Facility Fire Hydrants	
21 13 00	Fire Suppression Sprinkler System.docx	
21 13 13	Wet Pipe Fire Suppression Sprinkler System	
22 00 00	Plumbing Basic Requirements	
22 05 00	Valves Accessories Plumbing Piping	
22 10 00	Plumbing Piping	
22 10 01	Piping System Schedules	
22 13 19	Sanitary Waste Piping Specialties	
22 14 29.16	Submersible Sump Pumps	
22 30 00	Plumbing Equipment	
22 40 00	Plumbing Fixtures	
22 45 00	Emergency Plumbing Fixtures	
23 00 00	HVAC Basic Requirements	
23 05 00	Valves and Accessories HVAC Piping and Ductwork	
23 05 23.13	Three Way Mixing Control Valves for HVAC Piping	
23 05 93	Testing Adjusting and Balancing for HVAC	
23 05 94	Testing Adjusting Balancing HVAC	
23 07 00	HVAC Insulation	
23 08 00	Commissioning HVAC	
23 09 00	HVAC Instrumentation Control Performance	
23 09 33	Electric and Electronic Control Systems for HVAC	
23 20 00	HVAC Piping	
23 21 16	Hydronic Piping Specialties	
23 21 23	Hydronic System Pumps	
23 30 00	Sheet Metal Ductwork Accessories	
23 31 13	Metal Ducts	
23 31 16	FRP Ductwork	
23 31 16.16	Thermoset Fiberglass Reinforced Plastic Ducts	
23 31 16.17	Fire Resistant Fiberglass Ductwork	

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Specification Number	Title	Included in 60 Submittal
23 31 17	Coated Stainless Steel Ductwork	
23 33 13.13	Volume Control Dampers	
23 33 13.16	Fire Dampers	
23 33 46	Flexible Ducts	
23 34 13.13	Axial HVAC Propeller Wall Fans	x
23 34 13.26	Axial HVAC Propeller Roof Exhaust Fans	x
23 34 16.13	Centrifugal HVAC Fans	
23 34 16.26	Centrifugal In Line HVAC Fans	
23 34 16.33	Centrifugal HVAC Wall Exhaust Fans	
23 34 16.43	Centrifugal HVAC Roof Supply Fans	
23 34 16.46	Centrifugal HVAC Downblast Roof Exhaust Fans	
23 34 16.56	Centrifugal HVAC Upblast Roof Exhaust Fans	
23 37 00	Air Outlets and Inlets	
23 37 13.13	Diffusers Registers and Grilles	
23 37 13.23	Drum Louvers	
23 38 16.13	Fume Hood Exhaust Fans	
23 41 13	Panel Air Filters	
23 60 00	Air Terminal Units	
23 74 00	Make Up Air Units	
23 82 29	Air-Cooled Radiator	
23 83 33	Electric Radiant Heaters	
26 05 00	Common Work Results for Electrical	
26 05 00.01	Common Work Results for Electrical for Small Projects	
26 05 05	Selective Demolition for Electrical	
26 05 13	Medium Voltage Cables	
26 05 19	Low Voltage Electrical Power Conductors and Cables	
26 05 19.11	Low Voltage Aluminum Power Conductors and Cables	
26 05 26	Grounding and Bonding for Electrical Systems	
26 05 33	Raceways and Boxes for Electrical Systems	
26 05 33.23	Surface Raceways for Electrical Systems	
26 05 36	Cable Trays for Electrical Systems	
26 05 74	Arc Flash Analysis Short Circuit Study	
26 06 20.16	Electrical Panelboard Schedule	
26 06 20.19	Electrical Motor Control Center Schedule	
26 06 20.23	Electrical Circuit Schedule	
26 06 20.24	Electrical Cable Schedule	
26 08 00	Commissioning of Electrical Systems	
26 09 13	Electrical Power Monitoring	
26 09 13.13	Electrical Power Elements and Transmitters	
26 09 16	Electrical Controls and Relays	
26 11 13.11	Medium Voltage Underground Electrical Service Entrance	
26 11 16.11	Liquid Filled Medium Voltage Substation Transformers 112 Through 2500 KVA	

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Specification Number	Title	Included in 60 Submittal
26 11 16.13	Liquid Filled Medium Voltage Substation Transformers 750 Through 10000 KVA	
26 12 16	Dry Type Medium Voltage Transformers	
26 12 19	Pad Mounted Liquid Filled Medium Voltage Transformers	
26 13 19	Medium Voltage Vacuum Interrupter Switchgear	
26 13 23	Medium Voltage Metal Enclosed Switchgear	
26 18 20	Medium Voltage Neutral Grounding Resistors	
26 18 23	Medium Voltage Surge Arresters	
26 18 33	Medium Voltage Enclosed Fuse Cutouts	
26 18 33.11	Medium Voltage Pad Mounted Enclosed Fuse Cutouts	
26 18 39	Medium Voltage Motor Controllers	
26 18 39.11	Medium Voltage Reduced Voltage Motor Controllers	
26 18 43	Medium Voltage Variable Frequency Motor Controllers	
26 21 16	Low Voltage Underground Electrical Service Entrance	
26 22 00	Low Voltage Transformers	
26 23 00	Low Voltage Switchgear	
26 23 13	Paralleling Low Voltage Switchgear	
26 24 13	Switchboards	
26 24 13.13	Generator Quick Connect Switchboards	
26 24 16	Panelboards	
26 24 19	Motor Control Centers	
26 25 00	Enclosed Bus Assemblies	
26 27 00	Mini-Power Centers	
26 27 16.01	Walk-in Electrical Enclosures	
26 27 26	Wiring Devices	
26 28 16.16	Enclosed Switches	
26 29 13	Enclosed Controllers	
26 29 13.16	Reduced Voltage Motor Controllers	
26 29 23	Variable Frequency Motor Controllers	
26 32 13.13	Diesel Engine Driven Generator Sets	
26 32 13.15	Diesel Fuel Storage System	
26 33 19	Battery Units	
26 35 26	Harmonic Filters	
26 35 33	Power Factor Correction Equipment	
26 36 13	Manual Transfer Switches	
26 36 13.11	Electrical Assist Manual Transfer Switches	
26 36 23	Automatic Transfer Switches	
26 36 23.11	Service Entrance Section Automatic Transfer Switches	
26 41 13	Lightning Protection for Structures	
26 41 23	Lightning Protection Surge Arresters and Suppressors	
26 42 00	Cathodic Protection	
26 42 16.16	Cathodic Protection Systems for Steel Tanks	
26 43 13	Surge Protective Devices for Low Voltage Electrical Power Circuits	

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Specification Number	Title	Included in 60 Submittal
26 50 00	Lighting	
26 51 19	LED Interior Lighting	
26 56 19	LED Exterior Lighting	
27 05 36	CABLE TRAYS FOR COMMUNICATION SYSTEMS	
27 13 23.21	MUTLI-MODE FIBER OPTIC PROCESS CONTROL NETWORKS	
27 13 23.23	SINGLE-MODE FIBER OPTIC PROCESS CONTROL NETWORKS	
28 46 00	FIRE DETECTION AND ALARM	
31 05 19	Geosynthetics for Earthwork	
31 10 00	Site Clearing	
31 23 00-A	Excavation and Fill	
31 23 19	Dewatering	
31 23 23.34	Controlled Low Strength Material 071823.docx	
31 23 33	Trenching, Backfilling, and Compacting for Utilities	
31 41 00	Shoring	
31 73 29	Backfill Grouting	
32 11 23	Aggregate Base Courses	
32 12 16	Asphalt Paving	
32 13 13	Cement Concrete Paving	
32 31 13	Chain Link Fence and Gate	
32 92 19	Seeding	
33 01 30.11	Inspection of Gravity Conduits	
33 01 30.50	Sewer Bypassing and Dewatering	
33 05 13	Manholes and Structures	
33 05 13.16	Precast Manholes Frames and Covers	
40 05 01	Piping Systems	
40 05 02	Piping System Schedules	
40 05 02.01	Piping System Schedule - Process Air (Stainless Steel)	
40 05 02.23	Piping System Schedule - Potable Water	
40 05 02.25	Piping System Schedule - Hydronic Systems	
40 05 02.29	Piping System Schedule - Medium Pressure Plant Utility Water	
40 05 02.43	Piping System Schedule - Pressurized Wastewater and Drainage	
40 05 02.47	Piping System Schedule - Treated Wastewater	
40 05 02.49	Piping System Schedule - Secondary Treatment Sludge (Carbon Steel)	
40 05 02.53	Piping System Schedule - Thickening and Dewatering	
40 05 02.56	Piping System Schedule - Glass Lined Pipe	
40 05 02.61	Piping System Schedule - Fuel, Lubrication and Hydraulic Fluid	
40 05 02.65	Piping System Schedule - Chemical Solution (CPVC)	
40 05 02.89	Piping System Schedule - Building Mechanical Drainage	
40 05 06	Specialty Couplings and Adapters for Process Piping	
40 05 06.13	Joint Gaskets	
40 05 06.23	Expansion Joints and Flexible Metal Hose-A	
40 05 06.33	Piping Appurtenances	
40 05 07.13	Seismic Restraints for Piping	

CITY OF RIVERBANK
REGIONAL RECYCLED WATER PROJECT
SPECIFICATION LIST FOR 60% DESIGN

Specification Number	Title	Included in 60 Submittal
40 05 07.16	Expansion Control for Piping	
40 05 07	Hangers and Supports for Process Piping-A	
40 05 17	Copper Process Pipe and Tubing	
40 05 19	Ductile Iron Pipe	
40 05 23	Stainless Steel Process Pipe and Tubing	
40 05 24	Steel Process Pipe	
40 05 31	Thermoplastic Process Pipe	
40 05 31.13	Solvent Cement Welded PVC and CPVC Pressure Pipe	
40 05 31.17	PVC Gravity Sewer Pipe and DWV Pipe and Fittings	
40 05 31.19	Polyvinylchloride Double Containment Piping	
40 05 33.13	High Density Polyethylene Pipe - Solid Wall	
40 05 39.23	Reinforced Concrete Pipe and Precast Concrete Manholes	
40 05 45	Piping System Indentification	
40 05 57.13	Manual Actuators	
40 05 57.23	Electric Motor Actuators	
40 05 59.23	Fabricated Slide Gates	
40 05 59.33	Cast Iron Slide Gates	
40 05 60	Valves	
40 05 61.04	Gate Valve - Cast Iron Rising Stem	
40 05 61.05	Gate Valve - AWWA C509, Non-Rising Stem, Square Nut	
40 05 61.91	Gate Valve - Stainless Steel Bonnetless	
40 05 62.01	Plug Valve - C517 Standard Port, Eccentric	
40 05 63.05	Ball Valve - PVC	
40 05 63.06	Ball Valve - CPVC	
40 05 63.08	Ball Valve - Stainless Steel Flanged	
40 05 63.09	Ball Valve - Steel	
40 05 64	Butterfly Valves	
40 05 65.01	Check Valve - Bronze Swing	
40 05 65.10	Check Valve - Ball Type Iron Body	
40 05 65.17	Check Valve - Flexible Rubber Duck Bill	
40 05 67.13	Reduced-pressure Zone Backflow Preventers for Process Service	
40 05 67.36	Pressure-Regulating Valves	
40 05 72	Specialty Valves	
40 05 72.22	Mud Valve - Cast Iron	
40 05 72.82	Degassing Valve - CPVC	
40 05 74.06	Diaphragm Valve - CPVC	
40 05 78.13	Air/Vacuum Valves for Water Service	
40 05 78.23	Air/Vacuum Valves for Wastewater Service	
40 05 82 -A	Solenoid Valves for Process Service	
40 06 20.13	Power Actuated Valve and Gate Schedule for Process Services	
40 06 20.16	Seal Water Control Unit	
40 06 70 - Attachment	Schedule for Instrumentation_Attachment.xlsx	
40 06 70	Schedules for Instrumentation of Process Systems	

CITY OF RIVERBANK
REGIONAL RECYCLED WATER PROJECT
SPECIFICATION LIST FOR 60% DESIGN

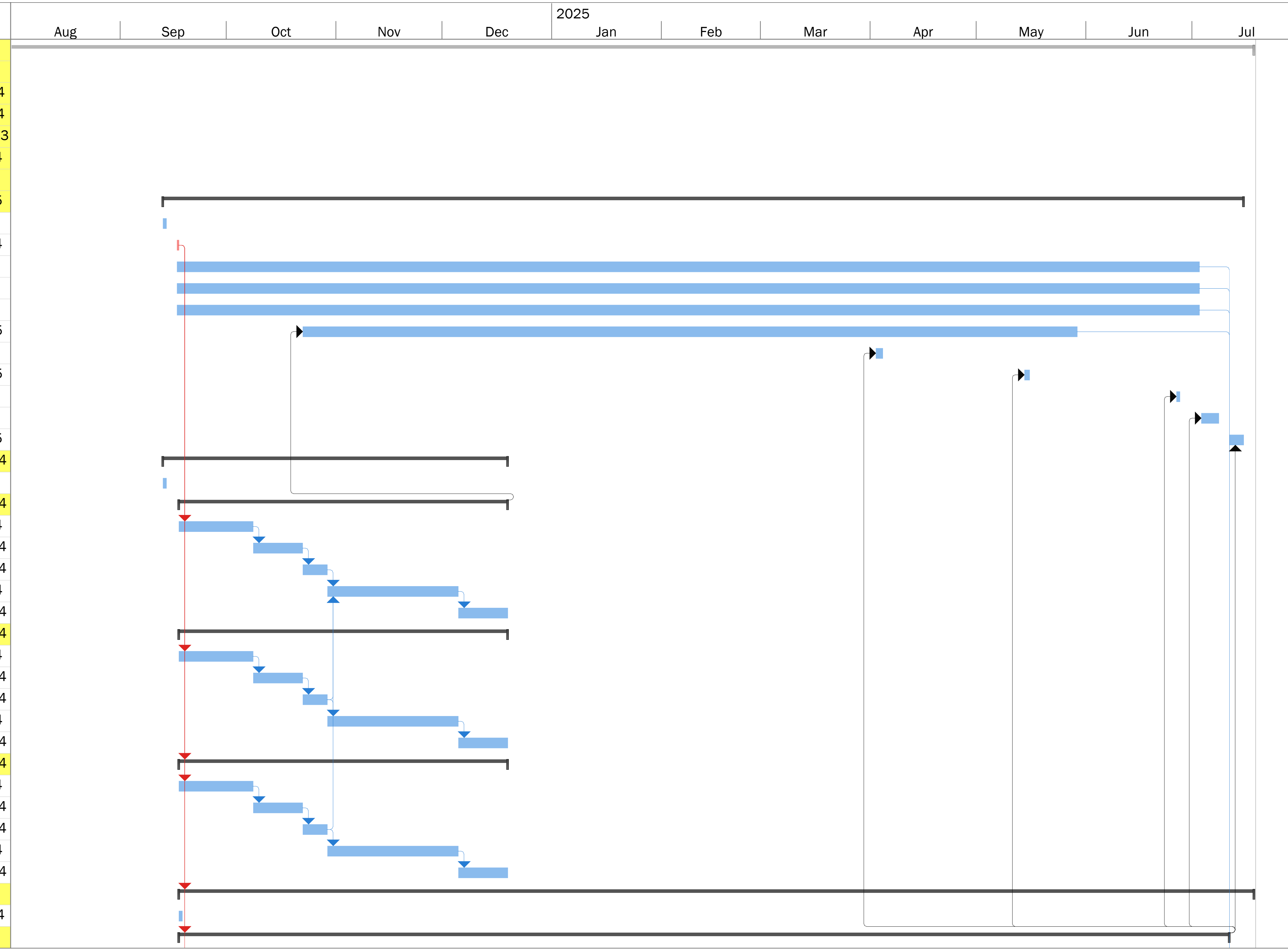
Specification Number	Title	Included in 60 Submittal
40 42 00	Insulation for Exposed Piping and Equipment	
40 61 13	Process Control System General Provisions	
40 61 15	Process Control System Coordinator	
40 61 21	Process Control System Testing	
40 61 93	Process Control System Input/Output List	
40 61 96	Process Control Descriptions	x
40 62 00	Computer System Hardware and Ancillaries	
40 63 43	Programmable Logic Controllers	
40 66 00	Network and Communication Equipment	
40 66 13	Switches and Routers.docx	
40 66 33	Metallic and Fiber-Optic Communication Cabling and Connectors	
40 66 56	SCADA Communications Radio Equipment	
40 67 00	Control System Equipment Panels and Racks	
40 68 03	Process Control Software Coordination and Documentation	
40 68 13	Process Control (HMI) Software	
40 70 93	ISA Data Sheets	
40 71 00	Flow Measurement	
40 72 00	Level Measurement	
40 73 00	Pressure, Strain, and Force Measurement	
40 74 00	Temperature Measurement	
40 75 00	Process Liquid Analytical Measurement	
40 77 00	Position and Motion Measurement	
40 78 00	Panel Mounted Instruments	
40 78 33	Annunciators	
40 79 00	Miscellaneous Instruments, Calibration Equipment, Instrument Valves, and Fittings	
41 12 13.16	Shafted Screw Conveyor	x
41 12 13.19	Belt Bulk Material Conveyors	x
41 13 33.13	Grit Hopper Gate	x
41 22 23.16	Portable Davit Cranes	
41 22 23.19	Monorail Hoists	
43 05 11	General Requirements for Equipment	
43 05 13	Rigid Equipment Mounts	
43 05 14	Machine Alignment	
43 05 16	Noise Requirements and Controls	
43 05 17	Vibration and Critical Speed Limitations	
43 05 18	Vibration Isolation Systems	
43 05 21	COMMON MOTOR REQUIREMENTS FOR EQUIPMENT	
43 05 23	CUSTOM ELECTRIC MOTORS	
43 12 51	Rotary Screw Compressors	x
43 16 23.01	Air-over-water Type Hydropneumatic Surge Tanks	x
43 23 03	General Requirements for Centrifugal and Axial Flow Pumps	x
43 23 52.19	Submersible Dry-Pit Variable Speed Screw Centrifugal Pumps	x

CITY OF RIVERBANK
REGIONAL RECYCLED WATER PROJECT
SPECIFICATION LIST FOR 60% DESIGN

Specification Number	**Title**	**Included in 60 Submittal**
43 23 67	Custom Engineered Variable Speed Vertical Turbine Pumps, Enclosed LineShaft Externally Water Lubricated	x
43 23 80.15	Variable Speed Submersible Wastewater Pumps	x
43 23 80.16	Submersible Grinder Pumps	x
43 23 84.11	Recessed Impeller Pumps, Sever Duty	x
43 23 92	Multi-Stage Vertical Centrifugal Pumps	x
43 41 43.13	High Density Crosslinked Polyethylene Tanks	x
46 05 19	Refrigerated Automatic Sampler	x
46 21 13	Multi-Rake Bar Screens	x
46 21 73	Screenings Washing and Compacting Equipment	x
46 23 23	Vortex Grit Removal Equipment	x
46 23 63.10	Grit Cyclones and Classifying Equipment	x
46 33 44	Peristaltic Metering Pumps	x
46 41 11	Rapid Mixers	x
46 41 23.11	Slow Speed Submersible Mixers	x
46 41 23-PSE	Hyperboloid Mixers	x
46 43 21.13	Circular Secondary Clarifier Equipment	x
46 51 13	Surface Aerators	x
46 61 44	Cloth Media Filtration System	x
46 66 56	Open Channel UV Treatment Equip	x

Attachment B: Design Development Schedule

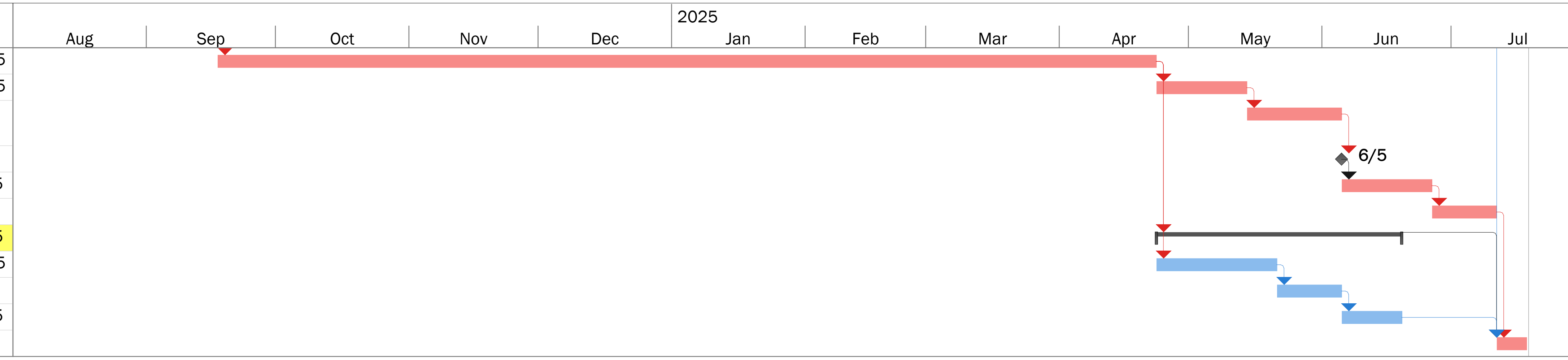
ID		Task Name	Start	Finish
0		0 Regional Recycled Water Program	Ved 7/12/2:	Fri 7/18/25
1		Default Phase	Ved 7/12/2:	Wed 5/1/24
4		Project Management	Ved 7/12/2:	Mon 1/15/24
10		Site Investigations	Fri 7/21/23	Wed 1/17/24
24		Technical Evaluations	Ved 7/12/2:	Wed 10/25/23
41		Basis of Design Report	Ved 7/12/2:	Tue 4/30/24
58		Coord.CEQA-NEPA-Prmit.-GrntFndng	'hu 1/11/24	Wed 5/1/24
61		60% Project Management	Fri 9/13/24	Tue 7/15/25
62		Default	Fri 9/13/24	Fri 9/13/24
63		Prepare PMP and QMP	'ue 9/17/24	Tue 9/17/24
64		Monthly Invoicing	'ue 9/17/24	Wed 7/2/25
65		Team Coordination and Leadership	'ue 9/17/24	Wed 7/2/25
66		Client communications	'ue 9/17/24	Wed 7/2/25
67		Quality Control	ue 10/22/2	Thu 5/29/25
68		Architectural Workshop 1	Wed 4/2/25	Fri 4/4/25
69		Control Strategies Workshop	Ved 5/14/2!	Thu 5/15/25
70		Architectural Workshop 2	'hu 6/26/25	Fri 6/27/25
71		Operations Review Workshop	Thu 7/3/25	Tue 7/8/25
72		Submittal Review Workshop	Fri 7/11/25	Tue 7/15/25
73		Equipment Pre-Selection	Fri 9/13/24	Thu 12/19/24
74		Default	Fri 9/13/24	Fri 9/13/24
75		Screw Press Procurement	'ue 9/17/24	Thu 12/19/24
76		Prepare Draft RFP document	'ue 9/17/24	Tue 10/8/24
77		City Review	'ue 10/8/24	Tue 10/22/24
78		Prepare FInal RFP	ue 10/22/2	Tue 10/29/24
79		Advertisement	ue 10/29/2	Thu 12/5/24
80		Selection and Negotiation	'hu 12/5/24	Thu 12/19/24
81		Disk Filter Procurement	'ue 9/17/24	Thu 12/19/24
82		Prepare Draft RFP Document	'ue 9/17/24	Tue 10/8/24
83		City Review	'ue 10/8/24	Tue 10/22/24
84		Prepare FInal RFP	ue 10/22/2	Tue 10/29/24
85		Advertisement	ue 10/29/2	Thu 12/5/24
86		Selection and Negotiation	'hu 12/5/24	Thu 12/19/24
87		UV System Procurement	'ue 9/17/24	Thu 12/19/24
88		Prepare RFP	'ue 9/17/24	Tue 10/8/24
89		City Review	'ue 10/8/24	Tue 10/22/24
90		Prepare FInal RFP	ue 10/22/2	Tue 10/29/24
91		Advertisement	ue 10/29/2	Thu 12/5/24
92		Selection and Negotiation	'hu 12/5/24	Thu 12/19/24
93		60% Design	'ue 9/17/24	Fri 7/18/25
94		Default	'ue 9/17/24	Wed 9/18/24
95		Prepare 60% Drawings and Specificat	'ue 9/17/24	Fri 7/11/25



Project: 0 Regional Recycled W
Date: Thu 5/9/24

Task		Inactive Task		Manual Summary Rollup		External Milestone		Baseline Milestone	
Split		Inactive Milestone		Manual Summary		Deadline		Baseline Summary	
Milestone		Inactive Summary		Start-only		Critical		Progress	
Summary		Manual Task		Finish-only		Critical Split		Manual Progress	
Project Summary		Duration-only		External Tasks		Baseline			

ID		Task Name	Start	Finish
96		Prepare QC Review Set	ue 9/17/24	Wed 4/23/25
97		QC Review	Ved 4/23/25	Wed 5/14/25
98		Address Comments and Finalize Drawings and Specifications	Wed 5/14/25	Thu 6/5/25
99		Submit Set to Client	Thu 6/5/25	Thu 6/5/25
100		Client Review	Thu 6/5/25	Thu 6/26/25
101		Prepare Review Memo	hu 6/26/25	Fri 7/11/25
102		Prepare 60% OPCC and Schedule	Ved 4/23/25	Thu 6/19/25
103		Prepare Estimate and Schedule for	Ved 4/23/25	Wed 5/21/25
104		Internal QC Review	Ved 5/21/25	Thu 6/5/25
105		Prepare final 60% estimate and sc	Thu 6/5/25	Thu 6/19/25
106		Project Closeout	Fri 7/11/25	Fri 7/18/25



Project: 0 Regional Recycled W
Date: Thu 5/9/24

Task, Split, Milestone, Summary, Project Summary, Inactive Task, Inactive Milestone, Inactive Summary, Manual Task, Duration-only, Manual Summary Rollup, Manual Summary, Start-only, Finish-only, External Tasks, External Milestone, Deadline, Critical, Critical Split, Baseline, Baseline Milestone, Baseline Summary, Progress, Manual Progress

Attachment C: Budget Proposal

0 Regional Recycled Water Program - AMENDMENT 1 BUDGET PROPOSAL

Phase	Phase Description	Mike Harrison	Esther Okamura	John Abrew	Steven Ortiz-Donato	Lauren Riley	Uday Sant	Lori Jones	Ryan Bell	Graham Calciano	Davina Carboni	Sundara Rajan Puthuveedu Palani	Fabien A. Nitrosso	Kenny Klittich	Dan Gagne	Ric Traeger	Divij Sharma	Deanna Tanner
		$345.00	$132.00	$318.00	$126.00	$142.00	$279.00	$353.00	$163.00	$329.00	$272.00	$325.00	$305.00	$259.00	$269.00	$247.00	$138.00	$144.00
006	**60% Project Management**	193	55	81	0	8	0	8	12	64	64	176	238	0	112	0	0	0
****	Default	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
601	Prepare PMP and QMP	4	0	0	0	0	0	0	0	0	0	0	4	0	0	0	0	0
602	Monthly Invoicing	45	55	35	0	0	0	0	0	0	0	0	0	0	0	0	0	0
603	Team Coordination and Leadership	80	0	0	0	0	0	8	0	0	0	0	170	0	0	0	0	0
604	Client communications	24	0	24	0	0	0	0	0	0	0	0	8	0	0	0	0	0
605	Quality Control	0	0	0	0	0	0	0	0	64	64	176	24	0	96	0	0	0
606	Architectural Workshop 1	8	0	8	0	0	0	0	0	0	0	0	0	0	0	0	0	0
607	Control Strategies Workshop	8	0	0	0	0	0	0	0	0	0	0	8	0	0	0	0	0
608	Operations Review Workshop	8	0	6	0	0	0	0	0	0	0	0	8	0	0	0	0	0
609	Submittal Review Workshop	8	0	0	0	8	0	0	12	0	0	0	16	0	8	0	0	0
007	**Equipment Pre-Selection**	6	0	0	32	0	0	0	64	0	0	0	12	0	0	0	0	12
****	Default	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
701	Screw Press Procurement	2	0	0	32	0	0	0	0	0	0	0	4	0	0	0	0	4
702	Disk Filter Procurement	2	0	0	0	0	0	0	32	0	0	0	4	0	0	0	0	4
703	UV System Procurement	2	0	0	0	0	0	0	32	0	0	0	4	0	0	0	0	4
008	**60% Design**	10	0	0	1	3	9	0	2	0	0	0	7	100	12	24	12	0
****	Default	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
801	Prepare 60% Drawings and Specifications	10	0	0	1	3	9	0	2	0	0	0	7	100	12	24	12	0
802	Prepare 60% OPCC and Schedule	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	GRAND TOTAL	**209**	**55**	**81**	**33**	**11**	**9**	**8**	**78**	**64**	**64**	**176**	**257**	**100**	**124**	**24**	**12**	**12**

Phase	Phase Description	Dane Forsberg	Wangui Li	Christian O'Neil	Leslie Knapp	John Scannell	Jay Hesby	Dan Goodburn	Cheyanne Harris	Dew Le	Max Glushko	Michael Russu	Marianna Sochanska
		$170.00	$296.14	$128.00	$240.00	$178.00	$329.00	$266.00	$194.75	$268.48	$199.40	$140.66	$199.89
006	**60% Project Management**	8	24	0	28	0	16	0	12	0	0	0	0
****	Default	0	0	0	0	0	0	0	0	0	0	0	0
601	Prepare PMP and QMP	0	0	0	0	0	0	0	0	0	0	0	0
602	Monthly Invoicing	0	0	0	0	0	0	0	0	0	0	0	0
603	Team Coordination and Leadership	0	0	0	0	0	0	0	0	0	0	0	0
604	Client communications	0	0	0	0	0	0	0	0	0	0	0	0
605	Quality Control	0	0	0	0	0	16	0	0	0	0	0	0
606	Architectural Workshop 1	0	0	0	0	0	0	0	0	0	0	0	0
607	Control Strategies Workshop	0	12	0	12	0	0	0	0	0	0	0	0
608	Operations Review Workshop	0	0	0	16	0	0	0	0	0	0	0	0
609	Submittal Review Workshop	8	12	0	0	0	0	0	12	0	0	0	0
007	**Equipment Pre-Selection**	0	0	0	0	0	0	0	48	0	0	0	0
****	Default	0	0	0	0	0	0	0	0	0	0	0	0
701	Screw Press Procurement	0	0	0	0	0	0	0	16	0	0	0	0
702	Disk Filter Procurement	0	0	0	0	0	0	0	16	0	0	0	0
703	UV System Procurement	0	0	0	0	0	0	0	16	0	0	0	0
008	**60% Design**	6	442	390	0	1,336	0	188	376	749	1,184	1,441	46
****	Default	0	0	0	0	0	0	0	0	0	0	0	0
801	Prepare 60% Drawings and Specifications	6	442	390	0	1,336	0	0	376	749	1,184	1,441	46
802	Prepare 60% OPCC and Schedule	0	0	0	0	0	0	188	0	0	0	0	0
	GRAND TOTAL	**14**	**466**	**390**	**28**	**1,336**	**16**	**188**	**436**	**749**	**1,184**	**1,441**	**46**

Phase	Phase Description	Total Labor Hours	Total Labor Effort	APC	Other Travel Expenses	CECIL & CECIL ENTERPRISES INC Cost	MARK THOMAS & CO. INC. Cost	MWA ARCHITECTS INC Cost	BENNETT ENGINEERING SERVICES INC Cost	CRAWFORD & ASSOCIATES INC Cost	Total Sub Cost	Total Expense Cost	Total Expense Effort	Total Effort
006	**60% Project Management**	1,099	352,921	9,344	2,050	-	-	-	-	-	-	850	10,279	363,200
****	Default	**0**	0	-	-	-	-	-	-	-	-	-	-	-
601	Prepare PMP and QMP	**8**	2,600	64	-	-	-	-	-	-	-	-	64	2,664
602	Monthly Invoicing	**135**	29,097	912	-	-	-	-	-	-	-	-	912	30,009
603	Team Coordination and Leadership	**258**	113,324	2,784	-	-	-	-	-	-	-	-	2,784	116,108
604	Client communications	**56**	18,352	448	250	-	-	-	-	-	-	250	723	19,075
605	Quality Control	**440**	134,072	3,520	-	-	-	-	-	-	-	-	3,520	137,592
606	Architectural Workshop 1	**16**	5,304	128	200	-	-	-	-	-	-	200	348	5,652
607	Control Strategies Workshop	**40**	11,634	320	400	-	-	-	-	-	-	400	760	12,394
608	Operations Review Workshop	**38**	10,948	304	400	-	-	-	-	-	-	-	304	11,252
609	Submittal Review Workshop	**84**	20,135	672	800	-	-	-	-	-	-	-	672	20,807
007	**Equipment Pre-Selection**	174	31,270	1,392	-	-	-	-	-	-	-	-	1,392	32,662
****	Default	**0**	0	-	-	-	-	-	-	-	-	-	-	-
701	Screw Press Procurement	**58**	9,634	464	-	-	-	-	-	-	-	-	464	10,098
702	Disk Filter Procurement	**58**	10,818	464	-	-	-	-	-	-	-	-	464	11,282
703	UV System Procurement	**58**	10,818	464	-	-	-	-	-	-	-	-	464	11,282
008	**60% Design**	6,338	1,237,670	50,706	-	64,500	10,000	118,628	126,964	12,000	332,092	332,092	416,007	1,653,678
****	Default	**0**	0	-	-	-	-	-	-	-	-	-	-	-
801	Prepare 60% Drawings and Specifications	**6,150**	1,187,662	49,202	-	64,500	10,000	118,628	126,964	12,000	332,092	332,092	414,503	1,602,166
802	Prepare 60% OPCC and Schedule	**188**	50,008	1,504	-	-	-	-	-	-	-	-	1,504	51,512
	GRAND TOTAL	**7,611**	**1,621,862**	**61,442**	**2,050**	**64,500**	**10,000**	**118,628**	**126,964**	**12,000**	**332,092**	**332,942**	**427,678**	**2,049,540**

Hours and Dollars are rounded to nearest whole number. To display decimals, change the format of the cells.

RIVERBANK CITY COUNCIL / LOCAL REDEVELOPMENT AUTHORITY

AGENDA ITEM NO. 11.2

SECTION 11: NEW BUSINESS

Meeting Date:	**September 24, 2024**
Subject:	**A Resolution to Award a Contract Change Order for the 60% Design Phase Program Management and Project Permitting Support for the Regional Recycled Water Project – Phase I to Kjeldsen, Sinnock & Neudeck, Inc., and Authorize a Budget Appropriation in the amount of $395,700.00 from the Sewer Fund 106 for FY 2024/2025**
From:	**Marisela H. Garcia, City Manager**
Submitted by:	**Cody Bridgewater, Public Works Director**

RECOMMENDATION

It is recommended that the City Council award the contract for ongoing program management for the 60% design phase and permitting support for the Riverbank Regional Recycled Water Project – Phase I to Kjeldsen, Sinnock & Neudeck, Inc. (KSN), authorize the City Manager to execute a contract change order with said firm in the amount of $395,700.00 and authorize a budget appropriation from the Wastewater Enterprise Fund (Fund 106) for FY 2024/2025.

SUMMARY

Upon completion of the City of Riverbank Recycled Water Production Study and Recycled Water Use Study reports and completion of the 15% preliminary design, as directed by the City Council, applications for financial assistance for proceeding with the Phase I Regional Recycled Water Project (RRRWP) have been prepared and submitted to the State Water Resources Control Board under the Clean Water State Revolving Fund (CWSRF). An additional application has been submitted to the Federal Emergency Management Agency (FEMA) for funding under the Building Resilient Infrastructure and Communities (BRIC) Hazard Mitigation Assistance program. Based on submittal of these documents, completion of the California Environmental Quality Act (CEQA) documents, and establishing sewer rates to support the Project, advancing the design and permitting through the 60% level of detail is consistent with the overall project schedule, with projected design completion by the end of 2026.

As an ongoing project and program management support to the City, including providing peer review technical support and preparing and coordinating certain project permit applications and technical documents, Program Management services have been solicited from KSN. These services are consistent with the City's selection of KSN following the Request for Qualifications (RFQ) process for on-call civil engineering services and KSN's 2021 selection as the firm most qualified to provide the City's on-call water, stormwater, and wastewater engineering, as well as KSN's successful completion of the Recycled Water Study reports and preliminary design. Based on the proposed 30% design, staff has negotiated a fair and reasonable scope of services and budget with KSN for ongoing program management, permitting, and peer review assistance through the 30% design phase. Tonight's request is to proceed with awarding the contract to KSN for providing ongoing program management for this phase according to the enclosed scope of services.

BACKGROUND

The City has completed 30% design for expanding the Wastewater Treatment Plant (WWTP) to produce recycled water as well as provide for capacity to meet expected wastewater treatment needs of the City for the next 30 years. The Phase I program would produce recycled water for use in south-eastern San Joaquin County, adjacent to the City's WWTP. Wastewater generated within the City is the proposed source of recycled water in this proposed project and has the potential to capture and reuse wastewater to supplement fresh water sources, including in-lieu recharge of groundwater. The proposed project includes improvements to the City of Riverbank WWTP, and recycled water distribution facilities within the vicinity of the WWTP. It is envisioned that this water will be used to offset water used for agricultural needs.

The proposed 60% design effort will advance the details of design, including evaluating potential addition of grit removal and cost-efficient management of wastewater solids, and will support advancing the projects towards implementation. This 60% design is expected to take approximately 10 months to complete and therefore would advance the project design through approximately June 2025. During this advancement of design, the project permitting with the Regional Water Quality Control Board would be initiated and encroachment permitting with the BNSF railroad and San Joaquin County Public Works Department initiated.

Based on City staff's review of KSN's continued performance as Program Manager and selection as on-call civil engineering related to the City's water, wastewater, and stormwater utilities, and the firm's project manager experience and qualifications, contracting with KSN for this phase of Program Management is recommended according to the attached draft Consultant Agreement.

STRATEGIC PLAN

The RRRWP and this action addresses the following August 10, 2021 Strategic Plan Goals:

Goal 1.3 Continue to seek local, regional and federal grant opportunities to support City projects, programs and initiatives.

Goal 6, Promoting Sustainable Development, by providing for facilities that sustainably support the City's thoughtful and careful planning.

FINANCIAL IMPACT

Cost of this element of the project is $395,700.00, to be appropriated from the City's Wastewater Enterprise Fund.

ATTACHMENT

1) Resolution 2024-
2) Kjeldsen, Sinnock & Neudeck, Inc. Scope of Services

CITY OF RIVERBANK

RESOLUTION 2024-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIVERBANK, CALIFORNIA, TO AWARD A CONTRACT CHANGE ORDER FOR THE 60% DESIGN PHASE PROGRAM MANAGEMENT AND PROJECT PERMITTING SUPPORT FOR THE REGIONAL RECYCLED WATER PROJECT – PHASE I TO KJELDSEN, SINNOCK & NEUDECK, INC., AUTHORIZE THE CITY MANAGER TO EXECUTE A CONTRACT WITH SAID FIRM, AND AUTHORIZE A BUDGET APPROPRIATION OF $395,700.00 FROM THE WASTEWATER ENTERPRISE FUND 106 FOR SAID CONTRACT

THE CITY OF RIVERBANK CITY COUNCIL (HEREAFTER REFERRED TO AS THE "CITY COUNCIL") DOES HEREBY RESOLVE THAT:

WHEREAS, the City has submitted an application to the State Water Resources Control Board for financial assistance in implementing the Regional Recycled Water Project – Phase I; and

WHEREAS, advancing the design of the Project to the 60% level of detail will support project permitting with the Regional Water Quality Control Board; and

WHEREAS, advancing the design to the 60% level of detail will support the City's position and competitive situation in obtaining other financial assistance; and

WHEREAS, proceeding with the Design will advance the overall project schedule towards completion projected in December 2026; and

WHEREAS, the scope of services for program management, preliminary design and preparation of permit application documents will support advancing the project to the 60% design level; and

WHEREAS, after consideration of statements of qualifications submitted in response to a Request for Qualifications for on-call civil engineering services, it is the City Council's desire to award the contract for continued program management, permit application document preparation, and supplemental project financing application support to Kjeldsen, Sinnock & Neudeck, Inc. at a cost of $395,700.00 to be allocated from the Wastewater Enterprise Fund 106.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Riverbank hereby awards the contract change order for the 60% Design Phase Program

Management and Project Permitting Support for the Regional Recycled Water Project – Phase I contract to Kjeldsen, Sinnock & Neudeck, Inc, authorizes the City Manager to execute this contract, and appropriates $395,700.00 from the Wastewater Enterprise Fund 106.

PASSED AND ADOPTED by the City Council of the City of Riverbank at a regular meeting held on the 24th day of September, 2024; motioned by Councilmember ________, seconded by Councilmember _________, and upon roll call was carried by the following City Council vote of____:

AYES:
NAYS:
ABSENT:
ABSTAINED:

ATTEST:	**APPROVED:**
_________________________	_________________________
Gabriela Hernandez, CMC	**Richard D. O'Brien**
City Clerk	**Mayor**

Attachment: Kjeldsen, Sinnock & Neudeck, Inc. Scope of Services

Scope of Services

City of Riverbank

Regional Recycled Water Program

60% Design Phase Program Management and Supplemental Project Permitting Support

August 2, 2024

Project Background and Understanding

The City of Riverbank has successfully completed preparation of 30% design documents following completion of environmental documents, adoption of revised rates to support proceeding with the Regional Recycled Water Program, and submittal of several applications for financial assistance. The City is currently negotiating the 60% design scope with the firm selected for preparing detailed design.

This proposed scope of services has been prepared to support the City with ongoing Program Management through the 60% design phase, to provide supplemental permit documents and support, and to provide further support with financial assistance applications including document coordination.

As a continuation of the Program Management KSN has provided the City during the preliminary design and 30% design phases, we are proposing continue technical support to the City in the following areas, as described in more detail below:

1. Program management and project coordination to include coordination with the City's selected design consultant (Design Consultant), peer review of the design consultant's design documents through the 60% design.
2. Supplemental permit document preparation and support including preparing a Nitrate Control Program Path A Assessment based on successful completion of this assessment by other Central Valley dischargers.

Financial security package continued follow-up with Federal Emergency Management Agency (FEMA) and the State Water Resources Control Board (SWRCB)and preparation of an Environmental Protect Agency (EPA) Water Infrastructure Finance and Innovation Act (WIFIA) Application package assuming successful selection under the Letter of Interest prepared under the 30% PM scope. We are proposing to provide these services under our City of Riverbank City Utility Engineering Agreement dated January 12, 2022.

Scope of Services

This scope of services is proposed to provide Program Management, supplemental permitting support, and financial assistance support during the 60% design engineering phase. The specific scope of services proposed is as follows.

TASK 1 – PROGRAM MANAGEMENT AND PROJECT COORDINATION

This task is proposed to provide the City with overall program management during the 60% design phase to include coordination with the City, Design Consultant, communication with funding agencies, and preparation of progress reports and updated as detailed in the below sub-tasks.

Task 1.01 – Project Coordination and Meetings

KSN will provide overall project coordination and coordinate and attend meetings as necessary to manage progress of the 60% design effort of the City's Design Consultant, Brown and Caldwell. Under this task, KSN proposes to serve as the City's point of contact with the Design Consultant for coordinating design progress and coordinating input from the City on design deliverables. This task is expected to have an overall duration of no more than 11 months. This task includes:

1. Coordinate with Design Consultant and City on kickoff and progress meetings, to include:
    - 60% Design kickoff (expected to be a 1-hour virtual meeting).
    - Attendance at virtual progress meetings twice per month.
    - Review and comment on Design Consultants' agendas and meeting minutes.
    - Attend meetings to support City input to design process.
    - Four technical workshops; two architectural, one operational, and one for control narratives.
    - 60% Plan review workshop.
2. Design Consultant coordination is expected to include:
    - Regular communication and coordination with the Design Consultant and coordination with City staff as needed.
    - Preliminary review of Design Consultant's monthly progress invoicing.
    - Review of Design Consultant's progress under proposed schedule.
    - Review and comment on monthly action item and decision logs.
    - Review of Design Consultant's requests for additional services.
    - Reporting to City staff on project progress, status, challenges, and potential additional services requests.
3. KSN's internal team management and coordination and monthly reporting to the City on progress of other Program Management activities.

Task 1.02 – Design Peer Review and Review Process Management

On behalf of the City, the KSN design team will provide peer review of the Design Consultants technical design documents. This peer review will consist of review of Design Consultant deliverables utilizing a Bluebeam Revu format. The KSN team will prepare and manage the Bluebeam Revu platform for input from the Design Consultant and for coordination of City design review comments. Peer review will include civil, process, structural, electrical and instrumentation, architectural design, and constructability/sequencing. Review sessions and documents are expected to include the following:

1. Technical input during workshops.
2. Draft 60% design plans and technical specifications.
3. Draft 60% Opinion of Probable Construction Cost.

Bluebeam Revu will be used to track and close out review comments.

Task 1.03 – Equipment Pre-Selection RFP Management

Brown and Caldwell's scope of services includes preparing technical requirements for pre-selection of three process components. Brown and Caldwell's scope does not include managing the RFP process. Under this task, KSN will support the City in management of the pre-selection process, including working with RFP posting, managing supplier questions for response, and coordinating with Brown and Caldwell for response to vendors and their review of the received proposals. KSN will also assist the City in developing the format of supply contract, to include:

1. Developing a template for City legal counsel review; and
2. Reviewing and providing the City with input on any potential funding entity limitations or constraints on equipment pre-selection.

Task 1.04 – Recycled Water User Follow-up Coordination

Under KSN's 30% Design Program Management scope, we have initiated coordination with the two identified grower/users of recycled water and are developing the draft agreement documents for that. Under this 60% design phase, we proposed to provide additional coordination, communication, and follow-up to these users based on the progression of the design documents. Our proposed budget for this effort is limited to 30 engineering hours of communication and coordination.

TASK 2 – SUPPLEMENTAL PERMIT SUPPORT

KSN 30% Design Program Management scope includes preparing and submitting wastewater and recycled water permit documents including a Report of Waste Discharge (RoWD) for the wastewater treatment facilities improvements, a Notice of Intent (NOI) for coverage under Order WQ 2016-0068-DDW Water Reclamation Requirements for Recycled Water Use, and the associated recycled water administrative program document, and the Title 22 Engineering Report for production and use of recycled water. These documents are in process and their completion and submittal are pending further design advancement and securing of project funding sources. The below 60% Design Phase supplemental permit support tasks are proposed to allow for coordinated completion of the already scoped documents as the 60% design proceeds, and to provide for additional technical information and WWTP boundary updates as noted below.

Task 2.01 – Regional Water Quality Control Board Permitting Support

KSN will provide the City with support in communicating and coordinating with the Regional Water Quality Control Board (RWQCB) during the progression of the 60% design. This will include preparing updated information in the RoWD, NOI, and Title 22 Engineering report based on changes to the project that occur during the 60% design progression and supplemental coordination with recycled water users. Such support is expected to include:

- Minor revisions to the RoWD, NOI, and Title 22 Engineering Report.
- E-mail, phone, or letter correspondence with the Regional Water Quality Control Board regarding project status, schedule, and development.
- Limited response to project changes and development based on the 60% design and/or project funding.

Task 2.02 – Nitrate Control Program Path A Assessment

The 30% Design Program Management scope included a limited presentation of available groundwater data to support a Path A approach to Nitrate Control. Based on the process taken by other dischargers in the Central Valley, this limited data presentation approach has not been successful in meeting the RWQCB technical requirements. This proposed amended approach to nitrate control assessment via Path A is proposed based on successful completion of the Path A assessment by such dischargers as the City of Fresno, and KSN's development of a more robust approach being applied at other locations within the Central Vally. The results of this revised Nitrate Control Program Path A assessment will be integrated into the RoWD being prepared under the 30% Design Program Management scope, and will include the following:

Under this task Consultant will assist the City in preparing technical documents to support submittal of a Notice of Intent (NOI) to Comply with the Nitrate Control Program requirements of RWQCB Resolution R5-2018-0034, as revised by Resolution R5-2020-0057, based on the City proceeding under the Path A, individual permitting approach.

KSN will prepare an Initial Assessment of the City's discharge as it relates to nitrate. The Initial Assessment will be prepared as a technical report stamped and signed by the licensed professionals in responsible charge of the technical report preparation. The Initial Assessment will be prepared consistent with applicable requirements of Resolution R5-2020-0057 of the RWQCB and according to the following approach:

a. Existing readily available information and data regarding the presence and depth of groundwater will be reviewed to characterize the local groundwater Upper Zone, as defined in R5-2020-0057. Upper Zone characteristics will be defined for use in preparing the Initial Assessment. Information used under this task will include groundwater data collected from KSN's historical management of the City's groundwater monitoring program at the WWTP.

b. Existing readily available information and data will be used to characterize the Shallow Zone based on the shallowest 10% of domestic water supply wells in the Upper Zone. The lower extent of the Shallow Zone will be estimated based on the 90th percentile depth of the production zone of the shallowest 10% of domestic water supply wells.

c. KSN will identify any existing (or developing for Priority 2 areas) overlying or adjacent Management Zones (being developed under Path B).

d. To support the Initial Assessment a limited program of additional sampling will be conducted by KSN. The supplemental sampling will consist of up to twenty samples of available groundwater monitoring sites (assuming sampling of surrounding groundwater monitoring wells and local domestic wells of opportunity that may be within the preliminary Area of Contribution as described below) to be conducted over no more than three sample visits. Supplemental groundwater samples will be analyzed for the following:

    1. Field data to include depth to groundwater, pH, temperature, specific conductance, and redox potential.
    2. General mineral characteristics.
    3. Total and fixed dissolved solids.
    4. Total nitrogen, nitrate, nitrite, ammonia, and organic nitrogen.
    5. Stable isotopes of water (oxygen and hydrogen).
    6. Stable isotopes of nitrogen and oxygen in nitrate (which will include sampling of the WWTP effluent for these stable isotopes).

e. A preliminary Area of Contribution to groundwater will be developed based on the Shallow and Upper Zone characteristics developed under this Scope of Work and based on a conceptual model of these zone's hydrogeologic characteristics. The preliminary Area of Contribution development will consider information on groundwater flow and gradients, contributions of effluent from the City's discharge activities, available water quality data and characteristics, estimates of ambient nitrate concentrations, and mass balance and mixing calculations and may include one-dimensional advection and dispersion model calculations within the Upper and Shallow Zones.

f. Within the preliminary Area of Contribution, KSN will prepare an initial identification of existing public water supply or domestic wells. Wells will be identified using readily available well location information, through an analysis of available land-use data, and review of existing aerial imagery to identify sites with likely public or domestic water use. Identification will include expected well location map and site address or parcel identification information.

g. KSN will prepare estimates of nitrate characteristics in the Upper and Shallow Zones and ambient conditions based on available information and supplemental sampling conducted under this scope of services. KSN will also prepare estimates of effluent nitrogen characteristics approximately at the interface with the Upper Zone.

h. Based on technical information developed under this scope of services, which may include other readily available published reports and information, KSN will assess the impact of the City's discharge with respect to nitrate to the Shallow Zone. Assessment will be for current conditions and a projection of discharge over a 20-year planning horizon assuming treatment process improvements as currently planned in the Regional Recycled Water Program facilities design. Assessment will be based on mass balance calculations, estimated mixing of effluent and other sources, and may include one-dimensional advection and dispersion model calculations within the Upper and Shallow Zones.

i. Using existing data and Shallow Zone characterization, KSN will assess if the City's discharge is causing public water supply or domestic wells within the Area of Contribution to be contaminated by nitrate, at or above the drinking water Maximum Contaminant Level (MCL).

j. KSN will identify and summarize proposed treatment and control efforts or management practices for nitrate control as included in the proposed wastewater treatment facilities design.

k. KSN will characterize the Nitrate Discharge Category according to Table N-3 of Resolution R5-2020-0057 based on the assessment prepared under this scope.

Task Deliverable:

1. **Draft and final Nitrate Control Program Path A Assessment**

Task 2.03 – WWTP Site Boundary Adjustments

During development of the 30% design, it was discovered that a parcel line adjustment process had been initiated but not completed to account for facilities encroachment from the City's property on to the adjacent San Joaquin County Assessor's parcel No. 247-250-210. Lot line adjustment documents have been prepared, however processing of the lot line adjustment and associated agreement with the adjacent landowner was not completed. To support completion of this effort, KSN will coordinate with the City's contract engineer Ardurra on preparation of final exhibits, maps, and/or descriptions necessary for perfecting this change. KSN anticipates a facilitation role on behalf of the City with the understanding that the Lot Line Adjustment, Record of Survey (if required), Legal Descriptions, and Site Plans will be prepared by Ardurra under contract with the City.

Below is a more detailed description of the KSN proposed services:

1. KSN will review the current San Joaquin County Lot Line Adjustment (LLA) Application process and coordinate the completion and submittal of the application to San Joaquin County. The City will be responsible for reimbursement of County fees, and the City will provide a point of contact and circulate documents for signatures and approvals for both the City and adjoiner (APN 247-250-210). As an alternative, and at the request of the City, KSN will coordinate with the adjoiner for signatures and documents required for the application submittal. As part of this effort, KSN will review the documents prepared by Ardurra for compliance with the application submittal, and with the approval of the City, coordinate with Ardurra for revisions and updates.
2. At the completion of the application processing, KSN will review and consolidate responses, including Conditions of Approval, and coordinate with team members (City and Ardurra) to prepare a resubmittal package to the County. As part of this effort, KSN will review the documents prepared by Ardurra for compliance with the resubmittal responses, and with the approval of the City, coordinate with Ardurra for revisions and updates prior to a resubmittal.
3. Upon final approval and instructions from the County, KSN will coordinate with team members to prepare the necessary documents for finalizing the Lot Line Adjustment. The City will provide a point of contact and circulate documents for signatures and approvals for both the City and adjoiner (APN 247-250-210). As an alternative, and at the request of the City, KSN will coordinate with the adjoiner for signatures and documents required for the final submittal. As part of this effort, KSN will review the documents prepared by Ardurra for compliance with the final submittal, and with the approval of the City, coordinate with Ardurra for revisions and updates.

TASK 3 – ONGOING FINANCIAL ASSISTANCE SUPPORT

During the preliminary design phase applications were submitted to the State Water Resources Control Board (SWRCB) and FEMA for financial assistance on the City's project. During the 30% design phase, KSN supported the City in providing responses to FEMA Requests for Information and development of the EPA WIFIA Letter of Interest (LOI). During the project progression, KSN proposes to provide the following ongoing financial assistance technical support.

Task 3.01 – As Needed FEMA and SWRCB Application Follow-up

On a continued and as-needed basis, KSN proposes a budget to provide follow-up on the applications to FEMA and the SWRCB as the City's applications are considered and/or provisionally approved for funding. This support is expected to include:

- Communication with SWRCB and FEMA representatives on information needs and application status.
- Follow-up technical information.
- Schedule updates.
- Management of other technical consultants with respect to application input and information.

This follow-up is proposed at an initial 96 hour budget.

Task 3.02 – Prepare EPA WIFIA Supplemental Documents

Assuming the City's project is selected for EPA WIFIA financing following submittal of the LOI, KSN will work with City staff and City financial consultants to develop the WIFIA Program Application. Based on EPA application guidance, KSN will coordinate and compile the following:

1. System for Award Management (SAM) Registration verification.
2. Applicant (City) background information.
3. Financing plan, with information provided by the City or their financial consultant.
4. Summary of Federal requirements, including:
    a. Coordination with City's environmental consultant on preparation of NEPA documents.
    b. State Revolving Fund environmental review findings and consultation documents.
    c. Results of Cross-Cutter Agency Consultation.
    d. EPA forms 6600_06 and 4700_4 and SFLLL.
    e. Narrative compliance.
5. Compile relevant documents such as preliminary design report etc.

Fees, if any, will be paid by the City.

This task is proposed at an initial 88 hour budget.

Task Deliverable:

1. **WIFIA Program Application**

Additional Scope Understandings and Assumptions

Our proposed scope of services and budget are based on the following additional limitations, assumptions, and understandings:

1. Services beyond those described above are excluded.
2. Application and permit fees will be paid directly by the City.
3. Documents and historical analysis will be utilized to prepare the documents under this scope to the extent practicable.
4. KSN's preparation of technical documents will be coordinated with, but also dependent on, the results of the City's Design Consultant's work product.
5. If permit renewal or negotiations become protracted, KSN may request additional budget authorization.
6. Financial assistance applications and follow-up will be consistent with work product from prior engineering studies and are assumed to not require re-imagination or re-scoping of the City's project.
7. Grant Management and Administration activities are excluded, and will be scoped upon award of grant and/or loans.

City of Riverbank
Recycled Water Program 60% Design Phase Program Management and Project Permitting Support

TASK HOURS BREAKDOWN & FEE ESTIMATE
August 2, 2024

	TASKS AND DESCRIPTIONS	KJELDSEN, SINNOCK & NEUDECK, INC. STAFF HOURS													Total Labor Hours	Total Labor Budget	OTHER DIRECT COSTS			Other Direct Costs Budget	Total Budget (Rounded)
		Principal Engineer	Senior Engineer	Engineer II	Engineer I	Junior Engineer	Senior Surveyor	Surveyor	Senior Project Manager	Grant Manager	GIS Specialist	Tech/GIS/ CAD II	Project Accountant	Admin II			Direct Expense	Mileage Expense	Sub Consultant		
	Rates (2024)	$289	$229	$208	$197	$161	$235	$203	$256	$170	$165	$142	$153	$104			110%	0.67	110%		
1.0	**Program Management and Project Coordination**	**137**	**165**	**40**	**88**				**40**				**11**	**2**	**483**	**$ 115,165**	**$ -**	**$ 397**	**$ 86,950**	**$ 87,346**	**$ 202,512**
1.01	Project Coordination and Meetings (11 months)	105	105										11		221	$56,073		$397		$397	$56,470
1.02	Design Peer Review and Review Process Management	16	32	40	40				40						168	$38,392			$86,950	$86,950	$125,342
1.03	Equipment Pre-Selection RFP Management	8	16		32									2	58	$12,488					$12,488
1.04	Recycled Water User Follow-up Coordination	8	12		16										36	$8,212					$8,212
2.0	**Supplemental Permit Support**	**48**	**112**	**120**		**240**	**28**	**48**			**24**	**56**			**676**	**$ 131,356**	**$ 22,000**	**$ 496**	**$ -**	**$ 22,496**	**$ 153,852**
2.01	Regional Water Quality Control Board Permitting Support	4	24			40					8	16			92	$16,684					$16,684
2.02	Nitrate Control Program Path A Assessment	40	80	120		200					16	40			496	$95,360	$22,000	$496		$22,496	$117,856
2.03	WWTP Site Boundary Adjustment Coordination	4	8				28	48							88	$19,312					$19,312
3.0	**Ongoing Financial Assistance Support**	**32**	**72**							**80**					**184**	**$ 39,336**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 39,336**
3.01	As Needed FEMA and SWRCB Application Follow-up	16	40							40					96	$20,584					$20,584
3.02	EPA WIFIA Application Supplemental Documents	16	32							40					88	$18,752					$18,752
	PROJECT TOTALS	**217**	**349**	**160**	**88**	**240**	**28**	**48**	**40**	**80**	**24**	**56**	**11**	**2**	**1343**	**$ 285,857**	**$ 22,000**	**$ 892**	**$ 86,950**	**$ 109,842**	**$ 395,700**

General Note: This costs allocation represents our best estimate at this time and may change subject to future developments during the project. It is possible that some of the estimated manpower requirements for specific task items may increase while others may not require the entire anticipated effort. Charges to this project will be made for actual time spent on the project and will be charged as per the attached Fee Schedule.

KJELDSEN, SINNOCK & NEUDECK, INC.

PREVAILING WAGE FEE SCHEDULE
City of Riverbank On-Call Utility Engineering
Effective July 1, 2021

Position	July 1, 2021	July 1, 2022	July 1, 2023	July 1, 2024	July 1, 2025
Principal Engineer	$265.00	$273.00	$281.00	$289.00	$298.00
Associate Engineer	$240.00	$247.00	$254.00	$262.00	$270.00
Senior Engineer	$210.00	$216.00	$222.00	$229.00	$236.00
Engineer II	$190.00	$196.00	$202.00	$208.00	$214.00
Engineer I	$180.00	$185.00	$191.00	$197.00	$203.00
Junior Engineer	$147.00	$151.00	$156.00	$161.00	$166.00
Senior Surveyor	$215.00	$221.00	$228.00	$235.00	$242.00
Surveyor	$185.00	$191.00	$197.00	$203.00	$209.00
Assistant Surveyor	$155.00	$160.00	$165.00	$170.00	$175.00
Field Crew-One Man & Vehicle	$210.00	$216.00	$222.00	$229.00	$236.00
Field Crew-Two Man & Vehicle	$320.00	$330.00	$340.00	$350.00	$361.00
Inspector	$165.00	$170.00	$175.00	$180.00	$185.00
Inspector & Vehicle	$195.00	$201.00	$207.00	$213.00	$219.00
Senior Project Manager	$235.00	$242.00	$249.00	$256.00	$264.00
Project Manager	$200.00	$206.00	$212.00	$218.00	$225.00
Assistant Project Manager	$180.00	$185.00	$191.00	$197.00	$203.00
Grant Manager	$155.00	$160.00	$165.00	$170.00	$175.00
GIS Specialist	$150.00	$155.00	$160.00	$165.00	$170.00
Technician/GIS/CAD Designer III	$147.00	$151.00	$156.00	$161.00	$166.00
Technician/GIS/CAD Designer II	$130.00	$134.00	$138.00	$142.00	$146.00
Technician/GIS/CAD Designer I	$100.00	$103.00	$106.00	$109.00	$112.00
Project Accountant	$141.00	$145.00	$149.00	$153.00	$158.00
Administrative III	$110.00	$113.00	$116.00	$119.00	$123.00
Administrative II	$95.00	$98.00	$101.00	$104.00	$107.00
Administrative I	$80.00	$82.00	$84.00	$87.00	$90.00
Equipment	**Hourly Rate**	**Hourly Rate**	**Hourly Rate**	**Hourly Rate**	**Hourly Rate**
3D Print Cloud Work Station	$25.00	$25.00	$25.00	$25.00	$25.00
GPS Receivers-Per Receiver Per Hour	$25.00	$25.00	$25.00	$25.00	$25.00
Robotic Total Station	$35.00	$35.00	$35.00	$35.00	$35.00
HDS Scanner	$150.00	$150.00	$150.00	$150.00	$150.00
Boat	$55.00	$55.00	$55.00	$55.00	$55.00

Expenses	
Auto Mileage per current Federal Rates	
Special Consultants	Cost Plus 10%
Reimbursable Expenses (Printing, Photos, Copies, Travel, Telephone, Fax, Survey Materials, etc.)	Cost Plus 10%

Note: Fees are due and payable within 30 days from the date of billing. Fees past due may be subject to a finance charge computed on the basis of 1 1/2% of the unpaid balance per month.

Hourly rates are subject to review and adjustment July 1st of each year.

RIVERBANK CITY COUNCIL / LOCAL REDEVELOPMENT AUTHORITY

AGENDA ITEM NO.11.3

SECTION 11: NEW BUSINESS

Meeting Date:	**September 24, 2024**
Subject:	**Resolution Adopting a Revised Statement of Investment Policy**
From:	**Marisela H. Garcia, City Manager**
Submitted by:	**Tammy Alcantor, Assistant City Manager**

RECOMMENDATION

It is recommended that the City Council consider adopting a Resolution to amend the current Statement of Investment Policy originally approved in July 2007.

SUMMARY

To propose amendments to the City's existing Statement of Investment Policy based on the recommendations from Meeder Public Funds, Inc., the newly appointed investment advisors.

BACKGROUND

On August 27, 2024, the City Council approved a contract with Meeder Public Funds, Inc. for investment advisory services. Meeder Public Funds, Inc. reviewed the city's existing Investment Policy, adopted in July 2007, and recommended several amendments. These changes are aimed at improving the management of the city's investment portfolio by ensuring capital preservation, maintaining liquidity, and optimizing returns. The revised policy will align with industry best practices and offer a more structured approach to investment management.

Key additions to the Investment Policy include:

❖ **Supranational Obligations**
- **Definition**: U.S. dollar-denominated senior unsecured unsubordinated obligations issued or guaranteed by entities such as the International Bank for Reconstruction and Development, International Finance Corporation, or Inter-American Development Bank.

- **Investment Parameters**: Must have a final maturity of no more than five years from the trade settlement date and be eligible for purchase and sale within the United States.
- **Credit Rating**: Must be rated at least "AA" or equivalent by a Nationally Recognized Statistical Rating Organization (NRSRO) at the time of purchase.
- **Investment Limit**: Capped at 30% of the City's total portfolio.

❖ **Negotiable Certificates of Deposit**

- **Definition**: Certificates of Deposit issued by nationally or state-chartered banks, state or federal savings and loan associations, state or federal credit unions, or state-licensed branches of foreign banks.
- **Investment Limit**: No more than 30% of the total portfolio may be invested in negotiable Certificates of Deposit.

❖ **E. State and Local Agency Obligations**

- **Definition**: Obligations of the State of California, other states, and local agencies within California and other states.
- **Regulations**: As outlined under Government Code Sections 53601 (a), (c), (d), and (e).

❖ **Joint Powers Authority Pools**

- **Definition**: Investments in joint power authority pools that retain an investment advisor registered with the SEC (or exempt from registration), with assets under management exceeding $500 million and at least five years of experience investing in instruments authorized by Sections 53601 (a) to (o).

❖ **Medium-Term Notes**

- **Definition**: Corporate and depository institution debt securities with a maximum maturity of five years or less, issued by corporations organized and operating within the United States or depository institutions licensed within the U.S.
- **Investment Limit**: No more than 30% of the total portfolio may be invested in medium-term notes.
- **Credit Rating**: Must be rated "A" or equivalent or better.

❖ **Mortgage Pass-Through and Asset-Backed Securities**

- **Definition**: Securities rated in a category of "AA" or its equivalent or better by an NRSRO, with a maximum remaining maturity of five years or less.
- **Investment Limit**: The purchase of these securities shall not exceed 20% of the agency's surplus moneys that may be invested pursuant to this section.

The other changes made were:

- Changed the Benchmark from the One Year Treasury to the ICE BofA 0-5 Year Treasury Index
- Added Assistant City Manager as a staff member who implements and monitors the investment policy
- Added qualifications of the investment adviser
- Added Collateralization for deposits over $250,000
- Changing the LAIF limit from $20 million to $75 million
- Added no more than 20% of the portfolio allowed in money market mutual funds, with no more than 10% being invested in any one fund

These amendments are intended to enhance the security, effectiveness, and compliance of the city's investment practices.

STRATEGIC PLAN

An update of the policy will support the Strategic Plan goals of:

1. Achieve and Maintain Financial Stability and Sustainability

FINANCIAL IMPACT

There are no financial impacts associated with this item.

ATTACHMENTS

1. Resolution 2024-
2. City of Riverbank Investment Policy Final Version
3. City of Riverbank Investment Policy Revised Red Line

CITY OF RIVERBANK

RESOLUTION 2024-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIVERBANK, CALIFORNIA, ADOPTING AMENDMENTS TO THE CITY'S STATEMENT OF INVESTMENT POLICY.

THE CITY OF RIVERBANK CITY COUNCIL (HEREAFTER REFERRED TO AS THE "CITY COUNCIL") DOES HEREBY RESOLVE THAT:

WHEREAS, the City Council adopted a Statement of Investment Policy July 2007 to guide the investment of city funds; and

WHEREAS, Meeder Public Funds, Inc., the City's newly appointed investment advisors, reviewed the current Investment Policy and provided recommendations for amendments to enhance the management of the City's investment portfolio; and

WHEREAS, the proposed amendments to the Investment Policy aim to ensure the preservation of capital, maintain adequate liquidity, and optimize returns on investments, while aligning with industry best practices and regulatory requirements.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Riverbank hereby approves the following:

1. The City Council hereby adopts the amendments to the City's Statement of Investment Policy, as detailed in the attached document.
2. The City Manager or their designee is directed to implement the amended Investment Policy, ensuring that all relevant city staff are informed and trained.

PASSED AND ADOPTED by the City Council of the City of Riverbank at a regular meeting held on the 24th day of September, 2024; motioned by Councilmember , seconded by Councilmember , and upon roll call was carried by the following City Council vote of :

AYES:
NAYS:
ABSENT:
ABSTAINED:

ATTEST:	APPROVED:
______________________________	______________________________
Gabriela Hernandez, CMC **City Clerk**	**Richard D. O'Brien** **Mayor**

Attachment: Statement of Investment Policy

City Of Riverbank
&
Riverbank Redevelopment Agency

Statement of Investment Policy

I. Introduction

The purpose of this document is to provide guidelines for the prudent investment of the City's temporarily idle cash and outline policies for maximizing the efficiency of the City's cash management system. The ultimate goal is to enhance the economic well-being of the City while protecting its pooled cash.

II. Scope

It is intended that this policy cover all short-term operating funds and investment activities of the City and the Redevelopment Agency. These funds are accounted for in the annual audit report, and include:

- General Fund
- Special Revenue Funds
- Debt Service Funds
- Capital Projects Funds
- Enterprise Funds
- Internal Service Funds
- Fiduciary Funds

This investment policy applies to all City and Redevelopment Agency transactions involving the financial assets and related activity of the above mentioned funds. Any additional funds that may be created from time to time shall also be administered with the provisions of this policy and comply with current State Government Code.

Subject to the prior written consent and approval of the City Manager, City Treasurer or Director of Finance, financial assets held and invested by Trustees or Fiscal Agents are excluded from this policy. However, such assets are nevertheless subject to the regulations established by the State of California pertaining to investments by local agencies as well as the related bond indentures.

III. Prudence (Standard of Care)

The City of Riverbank operates its pooled idle cash investments under the prudent man rule (Civil Code Section 2261, et. seq.) which states, in essence,

> *"In investing…property for the benefit of another, a trustee shall exercise the judgment and care, under the circumstances then prevailing, which men of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation but for investment, considering the probable safety of their capital as well as the probable income to be derived."*

In addition, Government Code Section 53600.3 provides that those persons to whom investment decisions have been delegated are trustees with a fiduciary responsibility to act as a prudent investor.

The standard of prudence to be used by investment officials shall be the "prudent person" standard and shall be applied in the context of managing an overall portfolio. All persons investing, reinvesting, purchasing, acquiring, exchanging, selling and managing public funds shall act with care, skill, prudence and diligence under the circumstances then prevailing that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the City.

It is the City's intent, at the time of purchase, to hold all investments until maturity to ensure the return of all invested principal dollars but sales prior to maturity are permitted.

IV. Objectives

A. Investment Criteria

Government Code Section 53600.5 states:

> *"When investing, reinvesting, purchasing, acquiring, exchanging, selling and managing public funds, the primary objective of the trustee shall be to safeguard the principal of funds under its control. The secondary objective shall be to meet the liquidity needs of the depositor. The third objective shall be to achieve a return on the funds under its control".*

The primary objectives, in priority order, of the City's investment activities shall be safety, liquidity, and yield.

1. *Safety*

   Safety of principal is the foremost objective of the investment program. The City's investments shall be undertaken in a manner that seeks to ensure preservation of capital in the overall portfolio. The City shall seek to preserve principal by mitigating two types of risk, credit risk and market risk. Investment decisions should not incur unreasonable credit or market risks in order to obtain current investment income.

   a. Credit Risk: the risk of loss due to failure by the issuer of a security.

      The City will minimize credit risk by:

      - Limiting investments to the safest types of securities
      - Pre-qualifying the financial institution's broker/dealers, intermediaries, and advisors with which the City will do business.
      - Diversifying the investment portfolio so that potential losses on individual securities will be minimized.

   b. Market Risk: the risk of market value fluctuations due to overall changes in the general level of interest rates.

      The City will minimize market risk by:

      - Structuring the investment portfolio so that securities mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to maturity
      - Investing operating funds primarily in shorter-term securities, money market mutual funds, or similar investment pools.

2. *Liquidity*

   The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated. This is accomplished by structuring the portfolio so that securities mature concurrent with cash needs to meet anticipated demands (static liquidity). Furthermore, since all possible cash demands cannot be anticipated, the portfolio should consist largely of securities with active secondary or resale markets (dynamic liquidity). A portion of the portfolio will also be placed in money market mutual funds or local government investment pools which offer same-day liquidity for short term funds.

3. *Yield (Return on Investment)*

The City's investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs. Return on investment is of secondary importance compared to the safety and liquidity objectives described above. The core of investments are limited to relatively low risk securities in anticipation of earning a fair return relative to the risk being assumed. Securities shall not be sold prior to maturity with the following exceptions:

- A security with declining credit may be sold early to minimize loss of principal.
- A security swap would improve the quality, yield or target duration in the portfolio.
- Liquidity needs of the portfolio require that the security be sold.

B. Performance Standards

The investment portfolio shall be managed with the objective of producing a yield meeting or exceeding the average return on the ICE BofA 0-5 year Treasury Index. This index is considered a benchmark for low to moderate-risk investment transactions. Therefore, they comprise a minimum standard for the portfolio's rate of return. The investment program shall seek to augment returns above this threshold, consistent with risk limitations identified herein and prudent investment principles. This benchmark will be reviewed thoroughly and may be adjusted as required by market conditions to prevent incurring unreasonable risks to attain yield.

C. Diversification

The Investment Portfolio shall be diversified to prevent incurring unreasonable and avoidable risks regarding specific security types, individual financial institutions or maturity segments.

D. Public Trust

All participants in the investment process shall act responsibly as custodians of the public trust. Investment officials shall recognize that the investment portfolio is subject to public review and evaluation. The overall program shall be designed and managed with a degree of professionalism that is worthy of the public trust.

V. Delegation of Authority

The management and oversight responsibility for the investment program is hereby delegated to the City Treasurer and the Director of Finance who shall monitor and review all investments for consistency with this investment policy. The City Manager, Assistant City Manager, City Treasurer and Director of Finance shall jointly establish procedures to implement and monitor this investment policy. Such procedures shall include explicit delegation of persons responsible for investment transactions. No person may engage in an investment transaction except as provided under the limits of this policy.

VI. Selection of Eligible Financial Institutions and Broker/Dealers

To provide for optimum yield on the City's portfolio, the City's procedures shall be designed to encourage multiple bids and offers on investment transactions from an approved list of brokers/dealers and financial institutions. The City Treasurer and Director of Finance shall maintain a list of authorized broker/dealers and financial institutions which are approved for investment purposes, in the State of California, and it shall be the policy of the City to purchase securities only from authorized institutions or firms. Such list will include the firm name, contact person, telephone number, and current audited financial statements. The investment guidelines and procedures shall identify the criteria under which brokers and dealers may qualify to conduct business with the City. If the City uses an adviser to purchase securities, the adviser must be SEC-registered, reputable, and qualified to provide the advisory services.

VII. Permitted Investment Instruments

Investment of City funds is governed by the California Government Code Sections 16429.1 and 53600 et. seq., as amended. Investments may not have a term or maturity at the time of investment of longer than that authorized by Section 53601 or five (5) years unless the City Council or the Redevelopment Agency has granted prior express authority.

It should be noted that while the Government Code specifies the maximum percentage of the portfolio which may be held in each type of investment at any one time, fluctuations in the portfolio balance will prevent strict adherence to such restrictions. Therefore, percentage limitations shall apply to investments at the time of purchase.

The following investments will be permitted by this policy and are those defined by state and local law where applicable:

A. U.S. Government Issues

Government Code Sections 53601 (b) and (f): Securities of the U.S. Government, or its agencies, pledged by the full faith of the United States for the payment of principal and interest or the full faith of the government agency.

A maximum of one hundred percent (100%) of the City's portfolio may be invested in such securities.

B. Supranational Obligations

Government Code Sections 53601 (q): United States dollar-denominated senior unsecured unsubordinated obligations issued or unconditionally guaranteed by the International Bank for Reconstruction and Development, International Finance Corporation, or Inter-American Development Bank, with a final maturity not exceeding five years from the trade settlement, and eligible for purchase and sale within the United States.

Supranationals shall be rated at least "AA" or the equivalent by a NRSRO at the time of purchase. The aggregate investment in supranationals shall not exceed 30% of the City's total portfolio.

C. Certificates of Deposit and Passbook Savings Account Demand Deposits

Government Code Section 53601: FDIC insured or fully collateralized time certificates of deposit in financial institutions located in California.

California law requires that public funds be collateralized. For Deposits exceeding $250,000. The depository must secure its public fund accounts by maintaining with the agent of the depository government securities having a market value of at least one hundred ten percent (110%) of the value of the public fund accounts. If a depository uses mortgage-backed securities (i.e. promissory notes secured by first mortgages or first deeds of trust) as collateral for public deposits, the market value of the mortgage-backed securities must be at least one hundred fifty percent (150%) of the value of the public fund accounts.

There is no limit as to the amount of the investment portfolio that may be deposited in certificates of deposit or passbook savings accounts.

D. Negotiable Certificates of Deposit

Government Code Section 53601 (i): Issued by a nationally or state-chartered bank or a state or federal savings and loan association or by a state or federal credit union or by a state-licensed branch of a foreign bank.

No more than 30% of the total portfolio may be invested in negotiable Certificates of Deposit.

E. State Obligations CA and Others, and CA Local Agency and Others

Government Code Section 53601 (a) (c), (d), and (e): Obligations of the State of California and other states or any local agency in California and other states.

F. Bankers Acceptances

Government Code Section 53601 (g): Bills of exchange or time drafts, drawn on and accepted by a commercial bank, which are eligible for purchase by the Federal Reserve System.

Purchases of Bankers Acceptances may not exceed 180 days maturity or 40% of the City's surplus money. Also, no more than 30% of the City's surplus funds may be invested in Bankers Acceptances with any one commercial bank.

G. State Treasurer's Local Agency Investment Fund (LAIF)

Government Code Section 16429.1: LAIF is a diversified investment pool administered by the California State Treasurer. Monies invested with LAIF are pooled with State monies in order to earn the maximum rate of return consistent with safe and prudent treasury management.

The City may invest a maximum of $75 million pursuant to LAIF policy.

H. Joint Powers Authority Pools

Government Code 53601 (p): Joint power authority pool must retain an investment advisor who is registered with the SEC (or exempt from registration), has assets under management in excess of $500 million, and has at least five years of experience investing in instruments authorized by Sections 53601, subdivisions (a) to (o).

I. Repurchase Agreements (Repo)

Government Code 53601 (i): An agreement of one party to sell securities at a specified price to a second party and a simultaneous agreement of the first party to repurchase the securities at a specified price or at a specified later date.

The following collateral restrictions will be observed: Only U.S. Treasury securities or Federal Agency securities will be acceptable collateral. All securities underlying Repurchase Agreements must be delivered to the City's custodian bank versus payment. The market value of securities that underlay a Repurchase Agreement shall be valued at 102 percent or greater of the funds borrowed against those securities and the value shall be reviewed on a regular basis and adjusted no less than quarterly. Since the market value of the underlying securities is subject to daily market fluctuations, the investment in repurchase agreements shall be in compliance if the value of the underlying securities is brought back to 102 percent no later than the next business day.

Repurchase Agreements will be used solely as short term investments not to exceed one year.

J. Mutual Funds and Money Market Mutual Funds

Government Code Section 53601 (l) and 53601.6 (b): Shares of beneficial interest issued by diversified management companies that are money market funds registered with the Securities and Exchange Commission under the investment Company Act of 1940.

To be eligible for investment pursuant to this subdivision, these companies shall either: (1) attain the highest ranking letter or numerical rating provided by not less than two of the three largest nationally recognized rating services or (2) have an investment advisor registered with the Securities an Exchange Commission with not less than five year experience investing in securities and obligations authorized by Government Code Section 53601 and with assets under management in excess of $500 million.

No More than 20% of the total portfolio is allowed is allowed in money market mutual funds and mutual funds. No more than 10% can be invested in any one mutual fund. This limitation does not apply to money market mutual funds.

K. Medium-Term Notes

Government Code Section 53601 (k): All corporate and depository institution debt securities with a maximum maturity of 5 years or less, issued by corporations organized and operating within the United States or by depository institutions licensed by the United States or any state operating within the United States.

No more than 30% allowed and must be “A” rated, or equivalent or better.

L. Commercial Paper

Government Code Section 53601 (h)2(c): An unsecured short-term promissory note issued by corporations, with maturities ranging from 2 to 365 days.

The investment must be rated in the highest short term rating category, as provided by Moody’s Investor’s Service, Inc. (P-1) or Standard & Poor’s Corporation (A-1).

Issuing corporations must be organized and operated in the United States, have $500 million in total assets, and have at least an “A” rating on debt other than commercial paper.

Purchases of eligible commercial paper may not exceed 1 year in maturity and may not exceed 25% of the City’s surplus money that may be invested.

M. Mortgage Pass-Through and Asset-Backed Securities

Government Code Section 53601 (o): Securities eligible for investment under this subdivision shall be rated in a rating category of “AA” or its equivalent or better by an NRSRO and have a maximum remaining maturity of five years or less. Purchase of securities authorized by this subdivision shall not exceed 20 percent of the agency's surplus moneys that may be invested pursuant to this section.

VIII. Safekeeping of Securities

To protect against fraud or embezzlement or losses caused by a collapse of an individual securities dealer, all securities owned by the City shall be held in safekeeping/custodial account by a bank trust department. The safekeeping institution shall annually provide a copy of their most recent report on internal controls.

All trades executed by a dealer will settle delivery vs. payment (DVP) through the City’s safekeeping agent.

IX. Maximum Maturity

Investment maturities shall be based on a review of cash flow forecasts. Maturities will be scheduled so as to permit the City to meet all projected obligations.

Investments that mature more than five years from the date of purchase cannot occur without prior approval of the City Council of Agency Board. As defined in Government Code Section 53601, “no investment shall be made in any security… that at the time of investment has a term remaining to mature in excess of five years, unless the legislative body has granted express authority to make that investment either specifically or as a part of an investment approved by the legislative body no less than three months prior to the investment.”

Because of inherent difficulties in accurately forecasting cash flow requirements, a portion of the portfolio should be continuously invested in readily available funds.

X. Ineligible Investments

Certain investments are prohibited under Government Code Sections 53601.6. Security types which are prohibited include, but are not limited to:

- “Complex” derivative structures such as range notes, dual index notes, inverse floaters, leveraged or deleveraged floating rate notes, or any other complex variable rate or structured note.
- Interest only strips that are derived from a pool of mortgages or any security that could result in zero interest accrual if held to maturity.

Purchasing these types of instruments does not coincide with this policy’s objectives and would require a thorough review and monitoring of the underlying security.

By virtue of the allowable investment in the State Treasurer’s LAIF Pool, the City is investing idle cash with a large amount of government agencies. The Pool is managed by outside administrators and is subject of the Government Codes as well as policies put in place by their governing boards. The pool’s investment policy may allow for investment in some of the prohibitions noted above for the City of Riverbank/Riverbank Redevelopment Agency. Investment in the State pool is permitted, assuming a diminutive portion of their portfolio’s (10% or less) are tied to the high-risk products noted above. The Treasurer and Director of Finance are responsible for monitoring and reviewing the Pool funds portfolio on an ongoing basis. The City shall take any necessary action should the Pool exceed the allowable 10% limit. The necessary actions may include, but are not limited to, closing the account & transferring the funds to another bank, etc.

XI. Reporting Requirements

Pursuant to Government Code Section 53646, the Treasurer shall render to the City Council/Agency Board a separate monthly investment report, which shall include, at a minimum, the following information for each individual investment:

- Type of Investment Instrument (i.e. Treasury bill, medium term note)
- Issuer Names (i.e., General Electric)
- Purchase Date (trade and settlement date)
- Maturity Date
- Par Value
- Current Rate of Interest
- Purchase Price
- Current market value and the source of the valuation
- Overall portfolio yield based on cost
- Weighted average days to maturity

The monthly report also shall (i) state compliance with of the portfolio to the statement of investment policy, or manner in which the portfolio is not in compliance, (ii) include a description of any of the City's funds, investments or programs that are under the management of contracted parties, including lending programs, and (iii) include a statement denoting the ability of the City to meet its expenditure requirements for the next three months, or provide an explanation as to why sufficient money shall, or may, not be available.

This monthly report shall be submitted to the City Council and Agency Board within 30 days following the end of the month.

XII. Internal Controls

The Treasurer and Director of Finance are responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the City are protected from loss, theft or misuse. The internal control structure shall be designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that (1) the cost of a control should not exceed the benefits likely to be derived and (2) the valuation of costs and benefits requires estimates and judgments by management.

XIII. Risk Tolerance

The City recognizes that investment risk can result from issuer defaults, market price changes or various technical complications leading to temporary illiquidity. Portfolio diversification is employed as a way to minimize and control these risks.

The investments shall be diversified by:

- Limiting investments to avoid an over concentration in securities from a specific issuer or business sector (excluding the Local Agency Investment Fund (LAIF) and U.S. Treasury securities,
- Limiting investments in securities that have higher credit risks,
- Investing in securities with varying maturities, and
- Continuously investing a portion of the portfolio in readily available funds such as LAIF, JPA Funds, or money market funds to ensure that appropriate liquidity is maintained in order to meet ongoing obligations.

XIV. Policy Adopting Changes and Updates

The Treasurer and Director of Finance shall annually render to the Council and Agency Board a statement of investment policy, which the Council/Agency shall consider at a meeting.

The policy shall be reviewed annually by the City Manager, City Treasurer, and Director of Finance to ensure its consistency with the global objective of preservation of investment principal, sufficient liquidity, rate of return and relevance to current laws and financial trends. Any modifications to the policy must be approved by the City Council/Agency Board.

Any State of California legislative action that further restricts allowable maturities, investment types or percentage allocations will be incorporated into the City's Statement of Investment Policy and supersedes any and all previous applicable language. If the City is holding an investment that is subsequently prohibited by a legislative change, the City may hold that investment, if it is deemed prudent by the Treasurer, until the maturity date to avoid an unnecessary loss.

Attachment 3

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City Of Riverbank
&
Riverbank Redevelopment Agency

Statement of Investment Policy

I. Introduction

The purpose of this document is to provide guidelines for the prudent investment of the City's temporarily idle cash and outline policies for maximizing the efficiency of the City's cash management system. The ultimate goal is to enhance the economic well-being of the City while protecting its pooled cash.

II. Scope

It is intended that this policy cover all short term operating funds and investment activities of the City and the Redevelopment Agency. These funds are accounted for in the annual audit report, and include:

- General Fund
- Special Revenue Funds
- Debt Service Funds
- Capital Projects Funds
- Enterprise Funds
- Internal Service Funds
- Fiduciary Funds

This investment policy applies to all City and Redevelopment Agency transactions involving the financial assets and related activity of the above mentioned funds. Any additional funds that may be created from time to time shall also be administered with the provisions of this policy and comply with current State Government Code.

Subject to the prior written consent and approval of the City Manager, City Treasurer or Director of Finance, financial assets held and invested by Trustees or Fiscal Agents are excluded from this policy. However, such assets are nevertheless subject to the regulations established by the State of California pertaining to investments by local agencies as well as the related bond indentures.

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III. Prudence (Standard of Care)

The City of Riverbank operates its pooled idle cash investments under the prudent man rule (Civil Code Section 2261, et. seq.) which states, in essence,

> *"In investing…property for the benefit of another, a trustee shall exercise the judgment and care, under the circumstances then prevailing, which men of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation but for investment, considering the probable safety of their capital as well as the probable income to be derived."*

In addition, Government Code Section 53600.3 provides that those persons to whom investment decisions have been delegated are trustees with a fiduciary responsibility to act as a prudent investor.

The standard of prudence to be used by investment officials shall be the "prudent person" standard and shall be applied in the context of managing an overall portfolio. All persons investing, reinvesting, purchasing, acquiring, exchanging, selling and managing public funds shall act with care, skill, prudence and diligence under the circumstances then prevailing that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the City.

It is the City's intent, at the time of purchase, to hold all investments until maturity to ensure the return of all invested principal dollars but sales prior to maturity are permitted.

IV. Objectives

A. Investment Criteria

Government Code Section 53600.5 states:

> *"When investing, reinvesting, purchasing, acquiring, exchanging, selling and managing public funds, the primary objective of the trustee shall be to safeguard the principal of funds under its control. The secondary objective shall be to meet the liquidity needs of the depositor. The third objective shall be to achieve a return on the funds under its control".*

The primary objectives, in priority order, of the City's investment activities shall be safety, liquidity, and yield.

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1. *Safety*

Safety of principal is the foremost objective of the investment program. The City's investments shall be undertaken in a manner that seeks to ensure preservation of capital in the overall portfolio. The City shall seek to preserve principal by mitigating two types of risk, credit risk and market risk. Investment decisions should not incur unreasonable credit or market risks in order to obtain current investment income.

a. Credit Risk: the risk of loss due to failure by the issuer of a security.

The City will minimize credit risk by:

- Limiting investments to the safest types of securities
- Pre-qualifying the financial institutions, brokers/dealers, intermediaries and advisors with which the City will do business
- Diversifying the investment portfolio so that potential losses on individual securities will be minimized.

b. Market Risk: the risk of market value fluctuations due to overall changes in the general level of interest rates.

The City will minimize market risk by:

- Structuring the investment portfolio so that securities mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to maturity
- Investing operating funds primarily in shorter-term securities, money market mutual funds, or similar investment pools.

2. *Liquidity*

The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated. This is accomplished by structuring the portfolio so that securities mature concurrent with cash needs to meet anticipated demands (static liquidity). Furthermore, since all possible cash demands cannot be anticipated, the portfolio should consist largely of securities with active secondary or resale markets (dynamic liquidity). A portion of the portfolio will also be placed in money market mutual funds or local government investment pools which offer same-day liquidity for short term funds.

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3. *Yield (Return on Investment)*

The City's investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs. Return on investment is of secondary importance compared to the safety and liquidity objectives described above. The core of investments are limited to relatively low risk securities in anticipation of earning a fair return relative to the risk being assumed. Securities shall not be sold prior to maturity with the following exceptions:

- A security with declining credit may be sold early to minimize loss of principal.
- A security swap would improve the quality, yield or target duration in the portfolio.
- Liquidity needs of the portfolio require that the security be sold.

B. Performance Standards

The investment portfolio shall be managed with the objective of producing a yield meeting or exceeding the average return on the ICE BofA 0-5 year Treasury Index. ~~one year U.S. Treasury~~. This index is considered a benchmark for low to ~~moderate risk~~moderate-risk investment transactions. Therefore, they comprise a minimum standard for the portfolio's rate of return. The investment program shall seek to augment returns above this threshold, consistent with risk limitations identified herein and prudent investment principles. This benchmark will be reviewed thoroughly and may be adjusted as required by market conditions to prevent incurring unreasonable risks to attain yield.

C. Diversification

The investment portfolio shall be diversified to prevent incurring unreasonable and avoidable risks regarding specific security types, individual financial institutions or maturity segments.

D. Public Trust

All participants in the investment process shall act responsibly as custodians of the public trust. Investment officials shall recognize that the investment portfolio is subject to public review and evaluation. The overall program shall be designed and managed with a degree of professionalism that is worthy of the public trust.

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V. Delegation of Authority

The management and oversight responsibility for the investment program is hereby delegated to the City Treasurer and the Director of Finance who shall monitor and review all investments for consistency with this investment policy. The City Manager, Assistant City Manager, City Treasurer and Director of Finance shall jointly establish procedures to implement and monitor this investment policy. Such procedures shall include explicit delegation of persons responsible for investment transactions. No person may engage in an investment transaction except as provided under the limits of this policy.

VI. Selection of Eligible Financial Institutions and Brokers/Dealers

To provide for optimum yield on the City's portfolio, the City's procedures shall be designed to encourage multiple bids and offers on investment transactions from an approved list of brokers/dealers and financial institutions. The City Treasurer and Director of Finance shall maintain a list of authorized broker/dealers and financial institutions which are approved for investment purposes, in the State of California, and it shall be the policy of the City to purchase securities only from authorized institutions or firms. Such list will include the firm name, contact person, telephone number, and current audited financial statements. The investment guidelines and procedures shall identify the criteria under which brokers and dealers may qualify to conduct business with the City. If the City uses an adviser to purchase securities, the adviser must be SEC-registered, reputable, and qualified to provide the advisory services.

VII. Permitted Investment Instruments

Investment of City funds is governed by the California Government Code Sections 16429.1 and 53600 et. seq., as amended. Investments may not have a term or maturity at the time of investment of longer than that authorized by Section 53601 or five (5) years unless the City Council or the Redevelopment Agency has granted prior express authority.

It should be noted that while the Government Code specifies the maximum percentage of the portfolio which may be held in each type of investment at any one time, fluctuations in the portfolio balance will prevent strict adherence to such restrictions. Therefore, percentage limitations shall apply to investments at the time of purchase.

The following investments will be permitted by this policy and are those defined by state and local law where applicable:

A. U.S. Government Issues

Government Code Sections 53601 (b) and (fe): Securities of the U.S. Government, or its agencies, pledged by the full faith of the United States for the payment of principal and interest or the full faith of the government agency.

A maximum of ~~forty~~ one hundred percent (100~~40~~%) of the City's portfolio may be invested in such securities.

B. Supranational Obligations

Government Code Sections 53601 (q): United States dollar-denominated senior unsecured unsubordinated obligations issued or unconditionally guaranteed by the International Bank for Reconstruction and Development, International Finance Corporation, or Inter-American Development Bank, with a final maturity not exceeding five years from the trade settlement, and eligible for purchase and sale within the United States.

Supranationals shall be rated at least "AA" or the equivalent by a NRSRO at the time of purchase. The aggregate investment in supranationals shall not exceed 30% of the City's total portfolio.

~~B.~~C. Certificates of Deposit~~t~~ and Passbook Savings Account Demand Deposits

Government Code Section 53601: FDIC insured or fully collateralized time certificates of deposit in financial institutions located in California.

California law requires that public funds be collateralized. For Deposits exceeding $250,000, ~~-~~The depository must secure its public fund accounts by maintaining with the agent of the depository government securities having a market value of at least one hundred ten percent (110%) of the value of the public fund accounts. If a depository uses mortgage-backed securities (i.e. promissory notes secured by first mortgages or first deeds of trust) as collateral for public deposits, the market value of the mortgage-backed securities must be at least one hundred fifty percent (150%) of the value of the public fund accounts.

There is no limit as to the amount of the investment portfolio that may be deposited in certificates of deposit or passbook savings accounts.

D. Negotiable Certificates of Deposit

Government Code Section 53601 (i):
Issued by a nationally or state-chartered bank or a state or federal savings and loan association or by a state or federal credit union or by a state-licensed

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branch of a foreign bank.

No more than 30% of the total portfolio may be invested in negotiable Certificates of Deposit.

E. State Obligations CA and Others, and CA Local Agency and Others

Government Code Section 53601 (a) (c), (d), and (e): Obligations of the State of California and other states or any local agency in California and other states.

~~C.~~F. Bankers Acceptances

Government Code Section 53601 (g~~f~~): Bills of exchange or time drafts, drawn on and accepted by a commercial bank, which are eligible for purchase by the Federal Reserve System.

Purchases of Bankers Acceptances may not exceed 180 days maturity or 40% of the City's surplus money. Also, no more than 30% of the City's surplus funds may be invested in Bankers Acceptances with any one commercial bank.

~~D.~~G. State Treasurer's Local Agency Investment Fund (LAIF)

Government Code Section 16429.1: LAIF is a diversified investment pool administered by the California State Treasurer. Monies invested with LAIF are pooled with State monies in order to earn the maximum rate of return consistent with safe and prudent treasury management.

The City may invest a maximum of $~~20~~ 75 million pursuant to LAIF policy.

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H. Joint Powers Authority Pools

Government Code 53601 (p): Joint power authority pool must retain an investment advisor who is registered with the SEC (or exempt from registration), has assets under management in excess of $500 million, and has at least five years of experience investing in instruments authorized by Sections 53601, subdivisions (a) to (o).

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~~E.~~I. Repurchase Agreements (Repo)

Government Code 53601 (i): An agreement of one party to sell securities at a specified price to a second party and a simultaneous agreement of the first party to repurchase the securities at a specified price or at a specified later date.

The following collateral restrictions will be observed: Only U.S. Treasury securities or Federal Agency securities will be acceptable collateral. All securities underlying Repurchase Agreements must be delivered to the City's custodian bank versus payment. The market value of securities that underlay a Repurchase Agreement shall be valued at 102 percent or greater of the funds borrowed against those securities and the value shall be reviewed on a regular basis and adjusted no less than quarterly. Since the market value of the underlying securities is subject to daily market fluctuations, the investment in repurchase agreements shall be in compliance if the value of the underlying securities is brought back to 102 percent no later than the next business day.

Repurchase Agreements will be used solely as short term investments not to exceed one year.

~~F.~~J. Mutual Funds and Money Market Mutual Funds

Government Code Section 53601 (l) and 53601.6 (b) ~~(k~~): Shares of beneficial interest issued by diversified management companies that are money market funds registered with the Securities and Exchange Commission under the investment Company Act of 1940.

To be eligible for investment pursuant to this subdivision these companies shall either: (1) attain the highest ranking letter or numerical rating provided by not less than two of the three largest nationally recognized rating services or (2) have an investment advisor registered with the Securities an Exchange Commission with not less than five year experience investing in securities and obligations authorized by Government Code Section 53601 and with assets under management in excess of $500 million.

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No More than 20% of the total portfolio is allowed is allowed in money market mutual funds and mutual funds. No more than 10% can be invested in any one mutual fund. This limitation does not apply to money market mutual funds.

K. Medium-Term Notes

Government Code Section 53601 (k):
All corporate and depository institution debt securities with a maximum maturity of 5 years or less, issued by corporations organized and operating within the United States or by depository institutions licensed by the United States or any state operating within the United States.

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No more than 30% allowed and must be “A” rated, or equivalent or better.

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~~G.~~L. ~~High Grade~~ Commercial Paper

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Government Code Section 53601 (~~g~~h)2(c): An unsecured short-term promissory note issued by corporations, with maturities ranging from 2 to 365 days.

The investment must be rated in the highest short term rating category, as provided by Moody’s Investor’s Service, Inc. (P-1) or Standard & Poor’s Corporation (A-1).

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~~**G. High Grade Commercial Paper (continued)**~~

Issuing corporations must be organized and operated in the United States, have $500 million in total assets, and have at least an “A” rating on debt other than commercial paper.

Purchases of eligible commercial paper may not exceed 1 year in maturity and may not exceed 25% of the City’s surplus money that may be invested.

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M. Mortgage Pass-Through and Asset-Backed Securities

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Government Code Section 53601 (o): Securities eligible for investment under this subdivision shall be rated in a rating category of “AA” or its equivalent or better by an NRSRO and have a maximum remaining maturity of five years or less. Purchase of securities authorized by this subdivision shall not exceed 20 percent of the agency's surplus moneys that may be invested pursuant to this section.

VIII. Safekeeping of Securities

To protect against fraud or embezzlement or losses caused by a collapse of an individual securities dealer, all securities owned by the City shall be held in safekeeping/custodial account by a third party bank trust department. The safekeeping institution shall annually provide a copy of their most recent report on internal controls.

All trades executed by a dealer will settle delivery vs. payment (DVP) through the City’s safekeeping agent.

IX. Maximum Maturity

Investment maturities shall be based on a review of cash flow forecasts. Maturities will be scheduled so as to permit the City to meet all projected obligations.

Investments that mature more than five years from the date of purchase cannot occur without prior approval of the City Council of Agency Board. As defined in Government Code Section 53601, “no investment shall be made in any security… that at the time of investment has a term remaining to mature in excess of five years, unless the legislative body has granted express authority to make that investment either specifically or as a part of an investment approved by the legislative body no less than three months prior to the investment.”

Because of inherent difficulties in accurately forecasting cash flow requirements, a portion of the portfolio should be continuously invested in readily available funds.

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X. Ineligible Investments

Certain investments are prohibited under Government Code Sections 53601.6. Security types which are prohibited include, but are not limited to:

- "Complex" derivative structures such as range notes, dual index notes, inverse floaters, leveraged or deleveraged floating rate notes, or any other complex variable rate or structured note.

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- Interest only strips that are derived from a pool of mortgages or any security that could result in zero interest accrual if held to maturity.

Purchasing these types of instruments does not coincide with this policy's objectives and would require a thorough review and monitoring of the underlying security.

By virtue of the allowable investment in the State Treasurer's LAIF Pool, the City is investing idle cash with a large amount of government agencies. The Pool is managed by outside administrators and is subject of the Government Codes as well as policies put in place by their governing boards. The pool's investment policy may allow for investment in some of the prohibitions noted above for the City of Riverbank/Riverbank Redevelopment Agency. Investment in the State pool is permitted, assuming a diminutive portion of their portfolio's (10% or less) are tied to the high-risk products noted above. The Treasurer and Director of Finance are responsible for monitoring and reviewing the Pool funds portfolio on an ongoing basis. The City shall take any necessary action should the Pool exceed the allowable 10% limit. The necessary actions may include, but are not limited to, closing the account & transferring the funds to another bank, etc.

XI. Reporting Requirements

Pursuant to Government Code Section 53646, the Treasurer shall render to the City Council/Agency Board a separate monthly investment report, which shall include, at a minimum, the following information for each individual investment:

- Type of Investment Instrument (i.e. Treasury bill, medium term note)
- Issuer Names (i.e., General Electric)
- Purchase Date (trade and settlement date)
- Maturity Date
- Par Value
- Current Rate of Interest
- Purchase Price
- Current market value and the source of the valuation
- Overall portfolio yield based on cost
- Weighted average days to maturity

The monthly report also shall (i) state compliance with of the portfolio to the statement of investment policy, or manner in which the portfolio is not in compliance, (ii) include a description of any of the City's funds, investments or programs that are under the management of contracted parties, including lending programs, and (iii) include a statement denoting the ability of the City to meet its expenditure requirements for the next three months, or provide an explanation as to why sufficient money shall, or may, not be available.

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This monthly report shall be submitted to the City Council and Agency Board within 30 days following the end of the month.

XII. Internal Controls

The Treasurer and Director of Finance are responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the City are protected from loss, theft or misuse. The internal control structure shall be designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that (1) the cost of a control should not exceed the benefits likely to be derived and (2) the valuation of costs and benefits requires estimates and judgments by management.

XIII. Risk Tolerance

The City recognizes that investment risk can result from issuer defaults, market price changes or various technical complications leading to temporary illiquidity. Portfolio diversification is employed as a way to minimize and control these risks.

The investments shall be diversified by:

- Limiting investments to avoid an over concentration in securities from a specific issuer or business sector (excluding the Local Agency Investment Fund (LAIF) and U.S. Treasury securities,
- Limiting investments in securities that have higher credit risks,
- Investing in securities with varying maturities, and
- Continuously investing a portion of the portfolio in readily available funds such as LAIF, JPA Funds, or money market funds to ensure that appropriate liquidity is maintained in order to meet ongoing obligations.

XIV. Policy Adopting Changes and Updates

The Treasurer and Director of Finance shall annually render to the Council and Agency Board a statement of investment policy, which the Council/Agency shall consider at a meeting.

The policy shall be reviewed annually by the City Manager, City Treasurer, and Director of Finance to ensure its consistency with the global objective of preservation of investment principal, sufficient liquidity, rate of return and relevance to current laws and financial trends. Any modifications to the policy must be approved by the City Council/Agency Board.

Any State of California legislative action that further restricts allowable maturities, investment types or percentage allocations will be incorporated into the City's

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Statement of Investment Policy and supersedes any and all previous applicable language. If the City is holding an investment that is subsequently prohibited by a legislative change, the City may hold that investment, if it is deemed prudent by the Treasurer, until the maturity date to avoid an unnecessary loss.

RIVERBANK CITY COUNCIL / LOCAL REDEVELOPMENT AUTHORITY

AGENDA ITEM NO. 11.4

SECTION 11: NEW BUSINESS

Meeting Date:	**September 24, 2024**
Subject:	**Direction on the Proposed Tiny Home Development and Park on City-Owned Property Near the Intersection of Jackson Ave. and Stanislaus Street**
From:	**Marisela H. Garcia, City Manager**

RECOMMENDATION

It is recommended that the City Council receive an update on the proposed development to be located on city-owned property and provide feedback to staff regarding the use of the site for a tiny home village permanent supportive housing development or a park.

SUMMARY

Prior conversations with both the City Council and Planning Commission regarding the best use of the city-owned property located at Jackson Ave. and Stanislaus Street have provided varied feedback as to the best use of the site. Tonight, we are asking for feedback regarding the site in order to allow the City to move forward based on Council's direction.

BACKGROUND

At the April 12, 2022 meeting, City Council authorized the purchase of APN 075-005-025 and 075-005-013 which are the properties located off of Jackson Ave. and Stanislaus St. As reflected in the staff report authorizing the purchase (**Attachment 1**) *"the intent of the purchase of the Jackson & Stanislaus properties is to allow the City to implement Phase II of its Strategic Plan Objective to assist our homeless population. The property will allow the City to develop a tiny home village which will provide transitional housing, at low cost, to our residents as they continue to move through the program with Cambridge Academies. This plan, as well as other potential uses of the property, will be discussed further with the City Council once the purchase is finalized."*

On June 26, 2023, the City of Riverbank released a Request for Proposal (RFP) for development of a tiny home village located on this city-owned property. The purpose of the RFP is to fulfill a part of the City of Riverbank's Strategic Plan to partner with non-profit partners to develop programs/solutions for homeless services. With that in mind, the City Council created a vision that homeless residents have access to a full-service program. The city bought the two parcels to create transitional housing with the idea of creating more housing options for those experiencing homelessness. As a part of the RFP, "*the City Council feels that it is important to incorporate an open space/ park area that will help to provide recreation opportunity for all residents in the neighborhood as there are no parks in that area. This park should be open to the public."* The total property consists of an estimated 2.08 acres. In discussion about potential designs of how the 2.08 acres will be developed, a preliminary plan was submitted to the city for review. The initial draft of the plan consisted of 24 homes, a supportive service building, community garden, dog park, a common area, and parking (**Attachment 2**).

In addition, the plan reflected a park site that was approximately 0.12 acres and would have a playground, BBQ, shade structure, and restroom facility. The General Plan has a policy which provides for a typical neighborhood park to be approximately 1.5 acres per 1,000 residents. Based on this standard, the initial park proposal would only be able to service approximately 80 residents, which would only serve the development. It was the City's intention to be able to serve more residents from the neighborhood as there is no park space in the vicinity, but the proposed space would be too small to accommodate that intent.

CITY COUNCIL FEEDBACK

After reviewing the initial design, at the February 13, 2024 meeting the Parks & Recreation Director brought forth an item to discuss various options regarding the proposed park space. Options included the following:

1. Continue with the proposed plan of the park space at 0.12 acres which will be inadequate to meet the city's need of a neighborhood park,
2. Increase the park size which would better suit the needs of the neighborhood but that would decrease the number of tiny homes to be constructed, or
3. Eliminate the park feature which will have the developer pay the city park in-lieu fees for future development and create more space to construct additional tiny homes.

A summary of the feedback from the Mayor & City Council Members, except Council Member Barber-Martinez who recused herself from this item, was as follows:

Council Member Uribe: Would like to see the park open for the community and units to the left or right of the proposed "park space" eliminated to add park space to at least a quarter acre.

Council Member Hernandez: Prioritize adding park space for Districts 1 and District 2. Not in favor of taking away units but making it work.

Vice Mayor Jones Cruz: Leave as green space only to make available to the public.

Mayor O'Brien: Leaving the area as simply green space does not service the residents as they may not have children, and we would be able to add two additional units.

Brad Hawn, representing the development team, proposed the option of proactively looking for additional space that may be adequate for a park.

As noted, the feedback was varied but each recommendation desired the inclusion of green space in the vicinity, whether on-site or at an adequate site in the neighborhood.

PLANNING COMMISSION FEEDBACK

At the February 20, 2024 meeting, the Planning Commission discussed and agreed that the proposed park site would be best suited to serve the tiny home community as a gathering area for the residents and not to have it as a public park due to the small size. The minutes to the meeting are included in this report as **Attachment 4**.

ALTERNATE SITES EXPLORED

Both the housing developers and city staff evaluated the potential for the purchase of property north of the Jackson/Stanislaus Property. Unfortunately, the property owners were interested in the possibility of developing their land for housing.

CURRENT DEVELOPMENT SITE PLAN

Based on Planning Commission feedback, the development team submitted the proposed updated Site Plan (**Attachment 5**) which does not include an open park space. This allowed them to increase the number of units to 39, with the following configurations:

TYPE	# OF UNITS	SQUARE FOOTAGE
STUDIO APARTMENTS	16	350
1-BEDROOM	8	435
2-BEDROOM	15	741.5

The current configuration allows for maximizing the use of the site for a permanent supportive housing program and anticipates that the developer and the City would both continue to pursue the acquisition of a site for a park in this neighborhood.

The development team has reached a point in their proposal where certainty with respect to the use of the site is required in order for them to be able to move forward with seeking grant funding that has become available through the State of California Proposition 1 funding.

OPTIONS TO CONSIDER

Based on the need to have certainty on this project, staff is recommending the following options:

1. Allow the development to proceed with the current development site plan thereby allowing the development team to begin work on grant applications and finalizing agreements between the City and the developer.

2. Make the entire site a park area for the benefit of the neighborhood. This would allow the City to encumber the $200,000 from the American Rescue Plan Act towards this project.

STRATEGIC PLAN

This item is directly related to the City Council's Strategic Plan Goal to "*Enhance Quality of Life*."

FINANCIAL IMPACT

While there is no direct financial impact associated with this report, based on the recommended path the City will either seek grant funding for the proposed housing development or allocate other city funds towards the construction of a park.

ATTACHMENTS

1. Attachment 1: 4/12/2022 City Council Staff Report
2. Attachment 2: Original Site Plan
3. Attachment 3: 02/13/2024 City Council Staff Report
4. Attachment 4: 02/20/2024 Planning Commission Minutes
5. Attachment 5: Current Development Site Plan

RIVERBANK CITY COUNCIL / LOCAL REDEVELOPMENT AUTHORITY

AGENDA ITEM NO. 9.5

SECTION 9: CONSENT CALENDAR

Meeting Date:	April 12, 2022
Subject:	A Resolution Authorizing the Purchase of the Jackson Avenue Property (APN 075-005-025) and 2531 Stanislaus Street (APN 075-005-013) for $550,000 and Allocating Funds from the American Rescue Plan Act Fund 136 for said Purchase
From:	Marisela H. Garcia, Interim City Manager

RECOMMENDATION

It is recommended that the City Council consider adopting a Resolution authorizing the purchase of the Jackson Avenue Property (APN 075-005-025) and 2531 Stanislaus Street (APN 075-005-013) for $550,000 and Allocating Funds from the American Rescue Plan Act Fund 136.

SUMMARY

On March 22, 2022 the City Council provided staff direction to initiate negotiations for the purchase of these properties in order to develop a transitional housing project for the City of Riverbank. Tonight's action formalizes that approval and allows the allocation of funds from the American Rescue Plan Act funding received by the City.

BACKGROUND

In February 2019, the City Council participated in a Strategic Plan update wherein they developed eight Goals that would provide city staff with guidance on the priorities of the City Council. These Goals were developed to assist the City in reaching its Mission *"…to provide high quality, professional services and a safe family-oriented community for our diverse residents to thrive."* The intent of the City's Mission statement is to provide opportunities for all of our residents to thrive, including our homeless population within the City. To that end, one of the City Council's Goals to achieve this Mission is to "Enhance Quality of Life".

In order to achieve the City's goal, the City Council established a Strategic Plan Objective to "engage the community and non-profit partners in the development of programs and/or solutions for homeless services." To that end, in 2021 the City Council began its efforts to provide services to our homeless residents in the City of Riverbank. American Rescue Plan Act Funds were used in July 2021 to purchase a home on Sierra Street that will serve as the City's first Emergency Overnight Shelter and Day Use Navigation Center. The intent is to provide a safe, warm environment for our homeless residents to sleep in overnight and be able to have access to necessary services, such as job training, personal development, mental health, and substance abuse rehabilitation services. This is intended to provide our homeless population with an opportunity to move past this moment in life and set them up for the future where they may move on to a rental or homeownership opportunity. The services will be provided via a contract with Cambridge Academies which is currently in effect.

The intent of the purchase of the Jackson and Stanislaus properties is to allow the City to implement Phase II of its Strategic Plan Objective to assist our homeless population. The property will allow the City to develop a tiny home village which will provide transitional housing, at low cost, to our residents as they continue to move through the program with Cambridge Academies. This plan, as well as other potential uses of the property, will be discussed further with the City Council once the purchase is finalized.

After direction was received on March 22, a purchase offer was submitted to the sellers and has been accepted for a purchase price of $550,000 with a 15-day escrow. Tonight's action will formalize the authorization for the Interim City Manager to proceed with the purchase of the property and allocate American Rescue Plan Act Funds for said purchase.

STRATEGIC PLAN

This item is directly related to the City Council's Strategic Plan Objective to ""engage the community and non-profit partners in the development of programs and/or solutions for homeless services."

FINANCIAL IMPACT

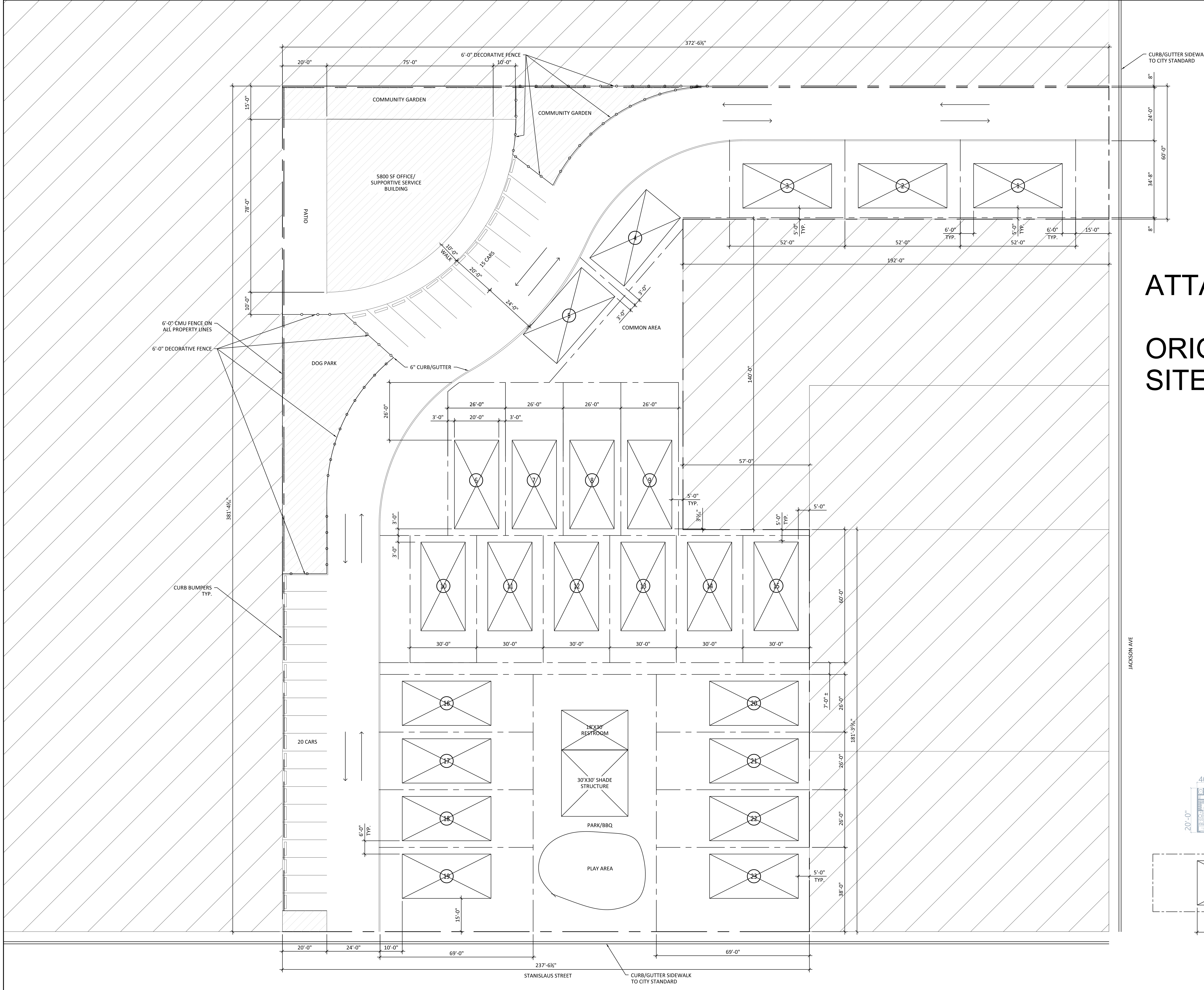
Purchase price negotiated at $550,000 to be allocated from American Rescue Plan Act Fund 136.

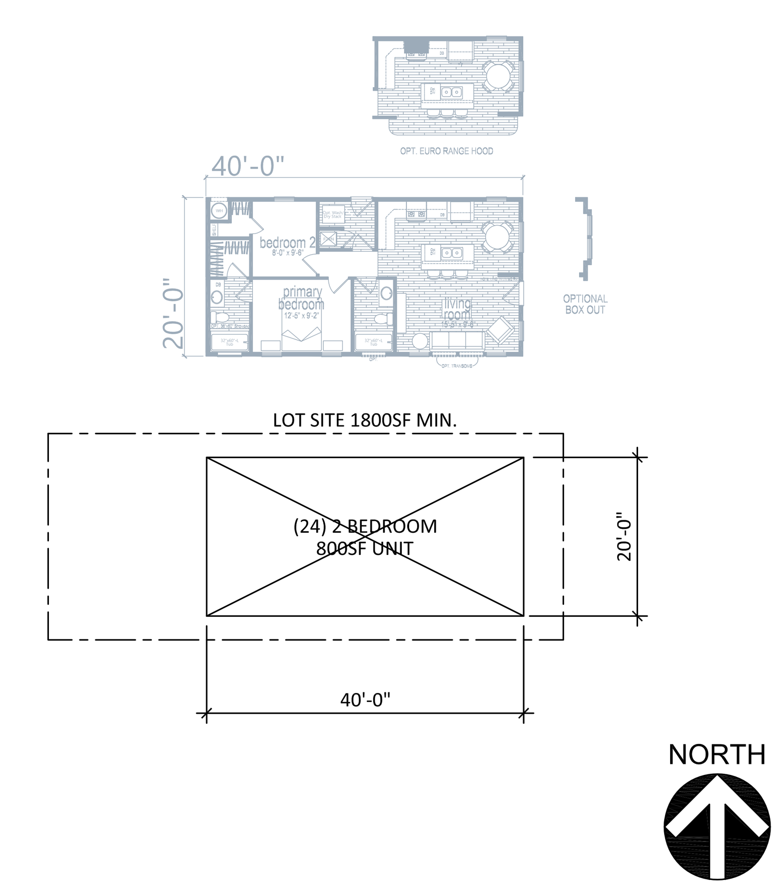
ATTACHMENT

1. Draft City Council Resolution 2022-
2. Vacant Land Purchase Agreement

ATTACHMENT 2

ORIGINAL SITE PLAN





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RIVERBANK CITY COUNCIL / LOCAL REDEVELOPMENT AUTHORITY

AGENDA ITEM NO. 11.2

SECTION 11: NEW BUSINESS

Meeting Date:	**February 13, 2024**
Subject:	**A Discussion for the Park Space for the Tiny Home Village Located Near the Intersection of Stanislaus Street and Jackson Avenue**
From:	**Marisela H. Garcia, City Manager**
Submitted by:	**Michael Patton, Parks and Recreation Director**

RECOMMENDATION

It is recommended that the City Council provide feedback and recommendations to the Parks and Recreation Department on how to proceed with the park design for the proposed Tiny Home Village project located at the intersection of Stanislaus Street and Jackson Ave.

SUMMARY

The City of Riverbank has received preliminary designs for the Tiny Home Village located near the intersection of Stanislaus Street and Jackson Avenue. As a part of the preliminary design, a pocket park was incorporated with the estimated size of 0.12 acres. If the preliminary plans for the park space moves forward with its current design, the park would become the city's smallest park and would not have sufficient space to serve the intended purpose of those that live in the Tiny Home Village and surrounding neighborhoods. Different proposals and ideas have been discussed between the parks and recreation department, the designer of the space, and the planning division. After discussions, the parks and recreation department are prepared to provide three different recommendations to the city council to provide feedback and direction. The three recommendations are: 1) Continue with the proposed plan of the park space being 0.12 acres which will be inadequate to meet the city's needs. 2) Increase the park size which will better meet the city's needs, but will decrease the number of tiny homes constructed. 3) Eliminate the park feature which will have the developer pay the city park in-lieu fees for future development and create more space to construct additional tiny homes.

BACKGROUND

On June 26th, 2023, the City of Riverbank released a Request for Proposal (RFP) for developers to develop a tiny home village located near the intersection of Stanislaus Street and Jackson Avenue. The purpose of the RFP is to fulfill a part of the City of Riverbank's Strategic Plan to partner with non-profit partners to develop programs/ solutions for homeless services. With that in mind, the City Council created a vision that homeless residents have access to a full-service program. The city bought two parcels to create transitional housing with the idea of creating more housing options for those experiencing homelessness. As a part of the RFP, "the City Council feels that it is important to incorporate an open space/ park area that will help to provide recreation opportunity for all residents in the neighborhood as there are no parks in that area. This park should be open to the public." The total property consists of an estimated 2.08 acres. In discussion about potential designs of how the 2.08 acres will be developed, a preliminary plan was submitted to the city for review. The draft of the plans consists of 24 homes, a supportive service building, community garden, dog park, a common area, and parking. The proposal also consists of a park that is planned to be 0.12 acres and have a playground, BBQ, shade structure, and restroom facility. Discussions about the park space have been made with the designer and the parks and recreation department. The parks and recreation department has thought of different options to best use and is seeking input and a recommendation from council on how to move forward.

FINANCIAL IMPACT

The City Council providing guidance on one of the three recommendations provided by the parks and recreation department can have different financial impacts on the city. If the city elects to continue with proposed park space size of 0.12 acres, the department would add a new park to its system which would require staff time and resources to ensure the park is functional, operational, and safe. With this space being the only park in the area, wear and tear of park amenities could increase due to its condensed space and limited amenities. If the City Council elects to increase the park space, the parks and recreation department would still need to add this to their park schedule. However, with a larger space to better accommodate the intended audience, the usage of park amenities will be more diverse and less draining on the equipment. This will however decrease the total number of transitional homes built, which could have a financial impact on the city addressing homeless programs. The last option would eliminate the construction of park space and would provide park in-lieu fees from the developer to the city. This would also postpone adding a new park to the department's schedule to check, maintain and care for. However, this would also postpone putting in a park in the neighborhood. This could have a future cost to the city to acquire new property in the area to develop future park space.

STRATEGIC PLAN

According to the City's General Plan under Land Use, a goal is established to provide "full range of public services and facilities for all areas of the community." A policy for this goal states, "approved projects, plans, and subdivisions in new growth areas will set aside, in areas convenient and safe for all travel modes, adequate land for parks and schools; or in-lieu of parkland and school property dedication, approved projects, plans, and subdivisions in new growth areas will participate in joint funding and siting of such facilities." With the development of new housing, adequate land for parks to meet the needs and demands of those in the surrounding neighborhoods should be included.

The General Plan also states a policy to "develop a diversified park system in a variety of scales and environments to meet existing and future needs." The policy states multiple times that a minimum of 1.5 acres per 1,000 residents should be created. With the proposed park being 0.12 acres, the space would only be able to accommodate a total of 80 residents. A park of this size would be adequate to serve those only living in the Tiny Home Village. With the city wanting the park to serve more residents outside of the Tiny Home Village, the proposed space would be too small and limited to serve that purpose.

ATTACHMENTS

1.) Tiny Home Village Plan Draft

City of Riverbank
Planning Commission Meeting
City Hall North • Council Chambers
6707 Third Street • Suite B • Riverbank • CA 95367

MINUTES

Tuesday, February 20, 2024
(In-Person)

The following minutes reflect action minutes, with added clarification for the record. A copy of the verbatim recording may be obtained, if available, for a fee by contacting the Development Services Department at (209) 863-7128.

CALL TO ORDER/ROLL CALL:

Present: Commissioners: Basso, Dinan, Zamora, Halterman, Reuben (Alternate)

Absent: Commissioners: Stewart and Link (Alternate)

CONFLICT OF INTEREST: Any Planning Commissioner and Staff who would have a direct Conflict of Interest on any scheduled agenda item to be considered are to declare their conflict.

No one declared a conflict.

INTRODUCTIONS

Miguel Galvez, contract Planner with JB Anderson Land Use Planning introduce himself to the Commission and also introduce Sam Zepeda-Betancourt as the new Associate Planner.

1. PUBLIC COMMENTS (No action to be taken)

At this time, members of the public may comment on any item not appearing on the agenda, and within the subject matter jurisdiction of the Planning Commission. Individual comments will be limited to a **maximum of 3 minutes** per person and each person may speak once during this time; time cannot be yielded to another person. Under State Law, matters presented during the public comment period cannot be discussed or acted upon. For record purposes, state your name and City of residence. Please make your comments directly to the Planning Commission.

- *Milt Treewater spoke against the River Walk Project.*
- *Kent Mitchel spoke against the River Walk Project.*

2. CONSENT CALENDAR

All items on the Consent Calendar are to be acted upon by a single action of the Planning Commission unless otherwise requested by an individual Planning Commissioner for special consideration. Otherwise, the recommendation of staff will be accepted and acted upon by roll call vote.

Item 2.1: Posting of the Agenda. The Agenda for the February 20, 2024, Planning Commission Meeting was posted on the City Community Center bulletin board, City Hall North & South bulletin boards, Post Office, city website and emailed to the Library on February 7, 2024.

Item 2.2: Approval of the February 20, 2024 Agenda. This provides an opportunity for the Planning Commission or Staff to recommend that an item be placed on the agenda for discussion or to adjust the proposed agenda to allow an item to be taken out of order.

ACTION: *By motion moved/second (Zamora / Dinan / passed 5-0) was approved as submitted; Motion carried by unanimous roll call vote.*

Ayes: Planning Commissioners: Basso, Dinan, Zamora, Halterman and Reuben (Alternate)

Nays: None

Absent: Commissioners: Stewart and Link (Alternate)

Abstained: None

Item 2.3: Approval of the Minutes of the November 21, 2023 Planning Commission Meeting, having been read by the individual Planning Commissioners and stands approved as submitted. *Commissioner's Stewart and Reuben to abstain from voting as they were absent from the meeting.*

ACTION: *By motion moved/second (Basso / Zamora / passed 4-0-1) was approved as submitted; Motion carried by unanimous roll call vote.*

Ayes: Planning Commissioners: Basso, Dinan, Zamora, Halterman

Nays: None

Absent: Commissioners: Stewart and Link (Alternate)

Abstained: Reuben (Alternate)

3. PLANNING COMMISSION PROCEDURES

Item 3.1: Annual Nomination and Appointment of Chair and Vice Chair – per Planning Commission Rules and Procedures. Current order is: Chair Basso, Vice Chair Stewart, Commissioners Dinan, Zamora, Halterman. Alternate Commissioner Link and Alternate Commissioner is Rueben.

New order: Chair Stewart, Vice Chair Zamora, Commissioners Dinan, Basso, Halterman. Alternate Commissioners Link and Rueben.

ACTION: *By motion moved/second (Zamora / Reuben / passed 5-0) was approved as submitted; Motion carried by unanimous roll call vote.*

Ayes: Planning Commissioners: Basso, Dinan, Zamora, Halterman, Reuben (Alternate)

Nays: None

Absent: Commissioners: Stewart and Link (Alternate)

Abstained: None

4. PLANNING COMMISSION PUBLIC WORKSHOP & OTHER MATTERS

The public workshop for Item 4.1 was published on February 7, 2024 in the Riverbank News

ITEM 4.1: Public Workshop on the city's Housing Element Update. The workshop will serve to provide an overview of the 6th Cycle Housing Element update and new State Housing Law.

- David Niskanen from JB Anderson Land Use Planning presented item 4.1 and Power Point presentation.
- Public hearing was opened up at 6:43 p.m.
- Milt Treewater came up and commented on the presentation.
- Being no further comments the Public Hearing was closed at 6:47 p.m.

ITEM 4.2: Guidance from Planning Commission on a proposed park design on city own property near the intersection of Jackson Avenue and Stanislaus Street.

- Miguel Galvez presented item 4.2 and Power Point presentation.
- Michael Patton Director of Parks in Recreation also provided input on item 4.2.
- Brad Hahn volunteer Engineer working with the non-profit developer for the project also commented on item 4.2.
- Public Hearing was opened at 7:08 p.m.
- Deanna Garcia resident thinks it's a good project and thought that having more space for units rather than a park site would be best and to have a gathering area near the Community Center building would be best.
- Being no further comments the Public Hearing was closed at 7:12 p.m.
- All Planning Commissioners discussed and agreed that the best use of the space would to have it as part of the tiny home community as a gathering area for the residents and not to have it a public park due to the small size.
- Miguel Galvez informed the Planning Commission he will bring their recommendation to the City Council.

5. PLANNING COMMISSION COMMENTS – (Informational Only) NO ACTION

None

6. COUNTY REFERRAL/CORRESPONDENCE/INFORMATION (Information Only) NO ACTION

None

7. STAFF COMMENTS (Information Only) NO ACTION

ITEM 7.1: Miguel Galvez, contract Planner updated the Commission on recent City Council actions on planning matters. He also provided information on upcoming Commission items.

9. ADJOURNMENT - Regular Planning Commission Meeting – March 19, 2024 at 6:00 p.m.

ATTEST:

Miguel Galvez
Contract Planner

APPROVED:

Taide Zamora
Vice Chair Planning Commission

VICINITY MAP
N.T.S.

OWNER:
CITY OF RIVERBANK
6707 3rd STREET
RIVERBANK, CA 95367

GENERAL NOTES:

1 THE SITE IS INTENDED TO BE DEVELOPED AS TRANSITIONAL HOUSING.
2 ASSESSORS PARCEL NO'S: 075-005-013 AND 075-005-025.
3 EXISTING GENERAL PLAN: LOWER- DENSITY RESIDENTIAL (R-1) INFILL OPPORTUNITY AREA (IOA).
4 EXISTING ZONING: R-1
5 SETBACKS PER CITY OF RIVERBANK MUNICIPAL CODE.
6 WATER SUPPLY: CITY OF RIVERBANK.
7 SEWAGE DISPOSAL: CITY OF RIVERBANK.
8 STORM DRAINAGE: ON-SITE DETENTION AND CITY OF RIVERBANK.
9 EROSION CONTROL PER CASQA STANDARDS AND CITY OF RIVERBANK.
10 TREE TYPE AND LOCATION SHALL BE DETERMINED BY CITY OF RIVERBANK.
11 ALL IMPROVEMENTS AND PUBLIC FACILITIES WILL BE INSTALLED OR CONSTRUCTED AT THE TIME OF DEVELOPMENT. ALL PUBLIC IMPROVEMENTS SHALL BE CONSTRUCTED IN COMPLIANCE WITH THE CITY OF RIVERBANK MUNICIPAL CODE AND STANDARD SPECIFICATIONS.
12 THE SITE IS BASICALLY FLAT WITH 0-1% SLOPES.
13 NO STRUCTURES PRESENTLY EXIST ON SITE.
14 TOTAL AREA OF THE SUBJECT PARCELS IS 2.08 ACRES.

SITE SUMMARY:

LAND USE:

TRANSITIONAL HOUSING	UNITS	BEDS
14'10" X 50' - 2 BEDROOM UNITS (741.5 SF EA.)	15	30
15' X 29' - 1 BEDROOM UNITS (435 SF EA.)	8	8
15' X 20' - STUDIO UNITS (350 SF EA.)	16	16
SUPPORTIVE SERVICES BUILDING	1	
TOTAL TRANSITIONAL HOUSING UNITS/BEDS PROVIDED	39	54

PARKING SUMMARY:

9'X17' PARKING STALL WITH 2' OVERHANG	29
9'X19' ADA VAN ACCESSIBLE STALL	1
TOTAL STALLS PROVIDED	30

SITE PLAN FOR:

RIVERBANK SUPPORTIVE HOUSING

BEING A PORTION OF LOTS 17 AND 18 OF THE MAP OF THE RIO ALTURA TRACT AS SHOWN ON THE MAP FILED IN VOLUME 8 OF MAPS, PAGE 16, STANISLAUS COUNTY RECORDS AND LYING IN THE SOUTH HALF OF THE NORTHWEST QUARTER OF SECTION 26, TOWNSHIP 2 SOUTH, RANGE 9 EAST, MOUNT DIABLO BASE AND MERIDIAN.
CITY OF RIVERBANK, COUNTY OF STANISLAUS, STATE OF CALIFORNIA

PREPARED UNDER THE DIRECTION OF: DATE:

NO.	DESCRIPTIONS	DATE	APPROVED
REVISIONS			

BENCHMARK ENGINEERING, INC.
CIVIL ENGINEERING & LAND SURVEYING
4267 SPYRES WAY SUITE A · MODESTO, CALIFORNIA · 95356
(209) 548-9300 FAX:(209) 548-9305

SITE PLAN
RIVERBANK SUPPORTIVE HOUSING
RIVERBANK, CALIFORNIA

JOB NO. 259800
DATE 2-21-24
DR BY RM
CK BY SH
SCALE 1" = 40'

SHEET NUMBER 1 OF 1 SHEETS

PRELIMINARY

AERIAL SITE PLAN

COMMUNITY CENTER FRONT

COMMUNITY CENTER SIDE

STUDIO OUTDOOR AREAS

STUDIO OUTDOOR AREA & COMMUNITY CENTER

COVERED GAZEBO OUTDOOR AREA

ONE BEDROOM UNITS

TWO BEDROOM UNITS