Approved: March 18, 2015

BUDGET ADVISORY COMMITTEE
RIVERBANK CITY HALL NORTH
COUNCIL CHAMBER
6707 THIRD STREET
RIVERBANK CA 95367-2305

MINUTES
THURSDAY, FEBRUARY 26, 2015

CALL TO ORDER: *Due to there being no appointed Chair or Vice Chair, Marisela Garcia, Director of Finance, called the meeting to order at 6:00 pm.*

ROLL CALL: *Present: Committee Members Arlene Figueroa, Cindy Fosi, Evelyn Halbert, Anthony McKinney, and Council Member Leanne Jones Cruz*

There are currently three (3) Committee Vacancies

CONFLICT OF INTEREST

No Conflict of Interest was declared.

1. PUBLIC BUSINESS FROM THE FLOOR

No public business from the floor was presented.

2. ACTION & DISCUSSION ITEMS

Item 2.1: Selection of Chair and Vice Chair for 2015

Motion by Committee Member McKinney to nominate himself as Chair of the Committee. Motion died due to lack of a second.

Motion by Committee Member Figueroa to nominate herself as Chair of the Committee. Motion was seconded by Committee Member Fosi.
Ayes: 4 Noes: 0 Abstentions: 0 Motion Passed 4-0

Motion by Committee Member Fosi nominating Committee Member McKinney as Vice Chair of the Committee. Motion was seconded by Chair Figueroa.
Ayes: 4 Noes: 0 Abstentions: 0 Motion Passed 4-0

Item 2.2: 2015 Budget Advisory Committee Meeting Schedule

The Committee established the meeting schedule for March-June as follows: March 18, 2015; April 15, 2015; May 20, 2015; June 17, 2015.

Item 2.3: Review of City Council, City Manager, and Legal Department 2015 Base Budgets

Marisela Garcia, Director of Finance, presented the Fiscal Year 2015-16 base budgets for the City Council, City Manager, and Legal Departments.

Jill Anderson, City Manager, provided the Committee with information regarding current legal issues. The Committee discussed the possible need to allocate additional funds for legal services.

Item 2.4: Discussion Regarding Recommended Changes to the Budget Advisory Committee

Marisela Garcia, Director of Finance, presented the proposed changes to the Budget Advisory Committee membership and term limits.

The Committee agreed by consensus to support the change in membership from seven to five and removal of the two term limit on existing members.

Councilmember Leanne Jones Cruz exited the meeting at 6:31 pm due to a prior engagement.

3. INFORMATIONAL ITEMS

Item 3.1: Update on 2014 City Council Recommendations

Marisela Garcia, Director of Finance, presented an update of the recommendations made by the Committee to the City Council in 2014. The Committee discussed landscaping services and the need to issue a request for proposal or obtaining quotes.

4. COMMENTS (Informational Only – No action to be taken)

Item 4.1: Staff Comments. *No Comments were made.*

Item 4.2: Council Liaison Comments. *No Comments were made.*

Item 4.3: Committee Member Comments. *Vice Chair McKinney thanked the staff for the work completed on the budgets presented. Chair Figueroa also thanked the staff for the work presented.*

5. ADJOURNMENT: *There being no other business, Chair Figueroa adjourned the meeting at 6:47 pm.*