

CITY COUNCIL / LRA BOARD

Mayor/Chair

Richard D. O'Brien

Council/Authority Members

District 1 - Luis Uribe

District 2 - Rachel Hernandez

Vice Mayor, District 3 - Leanne Jones Cruz

District 4 - Darlene Barber-Martinez



CITY OF RIVERBANK

Regular City Council and Local Redevelopment Authority Board Meetings

Council Chambers
6707 Third Street, Suite B
Riverbank, CA 95367



TUESDAY, MARCH 26, 2024 – 6:00 P.M.

(THE AGENDA PACKET IS ONLINE AT [HTTP://WWW.RIVERBANK.ORG/AGENDACENTER](http://www.riverbank.org/agendacenter))

1. CALL TO ORDER

2. FLAG SALUTE

3. INVOCATION

4. ROLL CALL

5. AGENDA CHANGES

6. CONFLICT OF INTEREST

Any Council/Authority Member or Staff who has a direct Conflict of Interest on any scheduled agenda item to be considered is to declare their conflict at this time.

7. PRESENTATIONS (Informational only)

Item 7.1



Proclamation – RYBSA Recognition- It is recommended that the City Council read and present a Proclamation to Eddie Carrillo in recognition of RYBSA.

Item 7.2



Certificate of Recognition – Damaris Diaz, 2024 Outstanding Young Woman of Stanislaus County -It is recommended that the City Council read and present a Certificate of Recognition to Damaris Diaz, Stanislaus County Award Winner for 2024 Outstanding Young Woman.

Item 7.3



Certificate of Recognition – Riverbank High School Boys Varsity Soccer Team 2024 Trans Valley League (TVL) Champions-It is recommended that the City Council read and present a certificate of recognition to the Riverbank High School Varsity Soccer Team and coach, Juan Harvey.

Item 7.4



Certificate of Recognition – Riverbank High School Girls Varsity Basketball Team 2024 Trans Valley League (TVL) Champions- It is recommended that the City Council read and present a Certificate of Recognition to the Riverbank High School Girls Varsity Basketball Team and coaches, Janelle Luu, Aimee Felix, and Fred Berry.

8. PUBLIC COMMENTS (No action can be taken)

At this time, members of the public may comment on any item not appearing on the agenda, and within the subject matter jurisdiction of the City Council/LRA Board. Individual comments will be limited to a **maximum of 3 minutes (or as stated by the presiding Officer)** and time cannot be yielded to another person. Under State Law, matters presented during the public comment period cannot be discussed or acted upon.

Refer to the last page of this agenda for the Public Comment Procedures via ZOOM.

9. CONSENT CALENDAR

All items listed on the Consent Calendar are to be acted upon by a single action of the City Council/LRA Board unless requested by an individual Council/Authority Member or member of the public for special consideration. Otherwise, the recommendation of staff will be accepted and acted upon by motion of the City Council/LRA Board.

Item 9.1 **Waive Readings.** All Readings of ordinances and resolutions, except by title, are waived.

Item 9.2 **Approval** of the City Council and Local Redevelopment Authority Board Minutes for March12, 2024.

Item 9.3 **Acceptance** of the Storm Basin Ramp Repair Project and Authorization to File a Notice of Completion.

Item 9.4 **Resolution** to Award Bid for the Patterson Road Sidewalk Project to United Pavement Maintenance, Inc. and Authorize Execution of Future Change Orders.

Item 9.5 **Resolution** Continuing the Approved River Cove River Access Closure Plan.

10. PUBLIC HEARING

The Public Notice for Item 10.1 was published on 3/06/2024 in the Riverbank News.

Item 10.1 **A Resolution to Adopt the Schedule of Park Amenity Rentals, Recreation Programs, and Facility Rental Fees for the City of Riverbank-** It is recommended that the City Council consider adopting a Resolution to approve the fees for Park Amenity Rentals, Recreation Programs, and Facility Rentals. The recommended fee increases, and new events offered with associated fees are highlighted in Exhibit A.

11. NEW BUSINESS

Item 11.1 **A Resolution Approving Allocation of an Additional Community Resource Deputy and Authorizing the City Manager to Request a Community Resource Deputy Position from the Stanislaus County Sheriff's Office.** It is recommended that the City Council consider adopting a Resolution that would approve the allocation of an additional Community Resource Deputy position and provide authorization for the City Manager to request the position to the Stanislaus County Sheriff's Office.

- Item 11.2** **Strategic Plan Progress Report and Feedback for Future Strategic Planning Sessions-** It is recommended that the City Council receive a progress report on the status of the 2022 – 2027 Strategic Plan and provide feedback to staff regarding future strategic planning sessions.

12. COMMENTS/REPORTS

A brief report on notable attendance of a meeting or conference or other notable topics of City business shall be made. The Brown Act does not allow for discussion or action of items by the City Council/LRA Board during this time.

- Item 12.1** Staff

- Item 12.2** Council/Authority Member

- Item 12.3** Mayor/Chair

13. CLOSED SESSION

The public will have a limit of **3 minutes** to comment on Closed Session item(s) as set forth on the agenda prior to the City Council/LRA Board recessing to Closed Session

- Item 13.1** **CONFERENCE WITH REAL PROPERTY NEGOTIATIONS**
Pursuant to Government Code Section 54956.8
Property: 5300 Claus Road Parcels 1 and 1A – Southern Portion of
APN 062-031-005
Agency Negotiator: Marisela H. Garcia, City Manager
Property Negotiator: U.S. Army Corps of Engineers, Real Estate Division
Under Negotiation: Price, terms of payment, or both

14.1 REPORT FROM CLOSED SESSION

- Item 14.1** Report from Closed Session **Item 13.1**
CONFERENCE WITH REAL PROPERTY NEGOTIATIONS
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APN 062-031-005
Agency Negotiator: Marisela H. Garcia, City Manager
Property Negotiator: U.S. Army Corps of Engineers, Real Estate Division
Under Negotiation: Price, terms of payment, or both

15. ADJOURNMENT

The Next Regular City Council Meeting will be on: **Tuesday, April 9th, 2024**

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury, under the laws of the State of California that the foregoing agenda was posted at the meeting location, on the North City Hall public exterior bulletin board, South City Hall public exterior Bulletin, Riverbank Community Center exterior bulletin, and the City's website 72 hours prior to the meeting in accordance to the California Ralph M. Brown Act.

Posted this 21st day of March, 2024

/s/ *Gabriela Hernandez, City Clerk*



ADA COMPLIANCE STATEMENT

In compliance with the Americans with Disabilities Act, and the Governor's Executive Order N-29-20, the City will make every effort to make reasonable modifications or accommodations from individuals with disabilities. Contact the Administration Dept. at (209) 863-7122 or the City Clerk at cityclerk@riverbank.org at least (48) hours prior to the meeting to enable the City to make reasonable arrangements for accessibility.

NOTICE REGARDING NON-ENGLISH SPEAKERS

Pursuant to California Constitution Article III, Section IV, establishing English as the official language for the State of California, and in accordance with California Code of Civil Procedures Section 185, which requires proceedings before any State Court to be in English, notice is hereby given that all proceedings before the City of Riverbank City Council/LRA Board shall be in English and anyone wishing to address the Council is required to have a translator present who will take an oath to make an accurate translation from any language not English into the English language.



TELECONFERENCE/VIRTUAL PLATFORM PUBLIC PARTICIPATION COMMENT PROCEDURES FOR CITY COUNCIL MEETING HELD IN CONFORMANCE WITH THE BROWN ACT

PUBLIC “LIVE” VIEWING

- Government Channels: Charter– 2 and AT&T U-VERSE – 99
- YouTube Live – City of Riverbank
- Via ZOOM Platform (See instructions below)

SUBMITTING PUBLIC COMMENTS FOR THE RECORD

Written comments must be received before 4:00 p.m. on the date of the meeting in order for them to be distributed to the Council prior to consideration of the matter. Written comments will not be read aloud at the meeting, but will be reported as received for the record. If you do not receive an acknowledgement of receipt within an hour of submission or by 5:00 pm, please call the City Clerk's Office at (209) 863-7198 or the Administration Dept. at (209) 863-7122.

ACCEPTABLE METHODS OF SUBMITTING COMMENTS BEFORE THE 5:00 PM DEADLINE

- **Via Mail Service:** Mail comments to City of Riverbank, Attn. City Clerk, 6707 Third Street, Suite A, Riverbank, CA 95367. (Call 209-863-7198 / 209-863-7122 to ensure they were received.)
- **Via Email:** Mail to cityclerk@riverbank.org *(Note: This technology is not a guaranteed method.)*
 - Indicate Agenda Item # in the ***subject line***. (Call 209-863-7198 /209-863-7122 to ensure receipt)
- **Oral Comments In-Person:** The Mayor will ask the public if anyone wishes to comment, at that time you may approach the podium.
- **Oral Comments Via Zoom:** The Mayor will announce when public comments may be made for a limit of 3 minutes on the agenda item being considered, at which time you will:
(please make sure the volume on your video device or any nearby device is turned down.)
 - **Using a computer** – click on the “raise hand” feature in the webinar controls. This will alert staff that you wish to speak, and you will be unmuted.
 - **Using a Phone** – press ***9** to “raise the hand”. This will alert staff that you wish to speak, and you will be unmuted.

Teleconference Phone Number (This system is a backup for ZOOM technical difficulties only when providing oral comments.) If there are technical difficulties or disconnection with ZOOM while making oral comments, please immediately call the **teleconference phone number (209) 863-7151** so that Council may receive your comments. Council will be waiting for your call. Thank you

JOIN THE MEETING VIA ZOOM PLATFORM

Join by this link: <https://us02web.zoom.us/j/86423126964>

Join by accessing website: <https://zoom.us/join>, enter **Webinar ID: 864 2312 6964**

Join by telephone: **1 669 444 9171 OR 1 669 900 9128, plus Webinar ID: 864 2312 6964**

Learn about using ZOOM - Visit <https://zoom.us/j/94943925973?status=success> for a free account or to download the app.

RIVERBANK CITY COUNCIL / LOCAL REDEVELOPMENT AUTHORITY

AGENDA ITEM NO. 7.1

SECTION 7: PRESENTATIONS

Meeting Date:	March 26, 2024
Subject:	Proclamation – Riverbank Youth Baseball Softball Association Recognition
From:	Marisela H. Garcia, City Manager
Submitted by:	Jessica Barragan, Administrative Assistant – Confidential

RECOMMENDATION

It is recommended that the City Council read and present a Proclamation to Mr. Eddie Carrillo in recognition of the long-standing service to the Riverbank community provided by the Riverbank Youth Baseball Softball Association (RYBSA).

SUMMARY

RYBSA is a non-profit & charitable organization that services Riverbank and the surrounding areas. They are a volunteer-based organization that provides quality t-ball, baseball, and softball for ages 4-15. RYBSA is dedicated to teach important fundamentals through sports such as positive sportsmanship, discipline, teamwork, confidence, and a competitive spirit.

BACKGROUND

In 1959, Riverbank Little League offered baseball to the youth in Riverbank; this was the foundation for RYBSA. In the early 1990's, RYBSA began to offer not only baseball, but also softball to include the young girls. Since then RYBSA has been able to provide quality sports to the youth in Riverbank and its surrounding areas. Mr. Eddie Carrillo is the current President and is passionate about positive sportsmanship, inclusiveness, and promoting a positive parent participation.

FINANCIAL IMPACT

No financial impact.

ATTACHMENTS

1. Proclamation



CITY OF RIVERBANK PROCLAMATION

**RYBSA
MARCH 2024**

WHEREAS, youth sports are a means to promote and achieve the nation's health and well-being goals by creating physically fit youth, increasing social and emotional resilience, improving academic performance and developing transformational leaders; and

WHEREAS, now more than ever, young people need the power of active play to reap the many benefits of youth sports; and

WHEREAS, all youth deserve the right to play and participate in sports in a diverse, equitable, inclusive, supportive and safe environment led by trained coaches; and

WHEREAS, RYBSA is a non-profit organization that has been serving Riverbank and the surrounding areas since 1959.

WHEREAS, RYBSA brings in quality baseball, softball, and tee-ball for the youth of Riverbank where they promote positive sportsmanship and positive parent participation; and

Therefore, the City Council of the City of Riverbank urges all citizens to join us in recognizing and commending RYBSA and all other sport organizations in our area for providing their everyday contributions and commitment to improving the lives of the children and young adults in our communities.

March 26, 2024

Richard D. O'Brien
Mayor

RIVERBANK CITY COUNCIL
DISTRICT 1, LUIS URIBE- DISTRICT 2, RACHEL HERNANDEZ- DISTRICT 4 DARLENE BARBER-MARTINEZ
VICE MAYOR, DISTRICT 3, LEANNE JONES CRUZ- MAYOR, RICHARD D. O'BRIEN

RIVERBANK CITY COUNCIL / LOCAL REDEVELOPMENT AUTHORITY

AGENDA ITEM NO. 7.2

SECTION 7: PRESENTATIONS

Meeting Date:	March 26, 2024
Subject:	Certificate of Recognition – Damaris Diaz, 2024 Outstanding Young Woman of Stanislaus County
From:	Marisela H. Garcia, City Manager
Submitted by:	Jessica Barragan, Administrative Assistant – Confidential

RECOMMENDATION

It is recommended that the City Council read and present a Certificate of Recognition to Damaris Diaz, Stanislaus County Award Winner for 2024 Outstanding Young Woman.

SUMMARY

Riverbank High senior Damaris Diaz serves as the student representative to the Riverbank School Board. As a community leader, she listens to fellow students and relays their concerns to the school district. She is active in school clubs, such as Future Farmers of America, Women's Empowerment Club, and California Scholarship Federation. She is also the historian for SkillsUSA, a career technical student organization. She is active in her church and volunteers to provide meals to unhoused individuals.

BACKGROUND

The Stanislaus County Commission for Women is an organization that supports all women in attaining their goals, advocating for more women in positions of leadership, whether in the area of philanthropy, business, non-profit, sports, science and technology, education, public office or other areas and values women of all ages, ethnicity, sexual orientation, economic background, and beliefs. They strive to promote knowledge of individual women's strengths and resources and to support women in the pursuit of their choices and goals. The commission celebrates the accomplishments of women collectively and individually. Tonight, we honor Damaris and applaud all of her accomplishments.

FINANCIAL IMPACT

No financial impact.

ATTACHMENTS

1. Certificate



Certificate of Recognition

Presented to

Damaris Díaz

Award Winner - 2024 Outstanding Young Women of Stanislaus County

The City Council of the City of Riverbank hereby recognizes and congratulates Damaris Diaz, for your exemplary contributions to the young women in the community and your individual achievements.

March 26, 2024

Richard D. O'Brien
Mayor

RIVERBANK CITY COUNCIL
DISTRICT 1, LUIS URIBE- DISTRICT 2, RACHEL HERNANDEZ- DISTRICT 4 DARLENE BARBER-MARTINEZ
VICE MAYOR, DISTRICT 3, LEANNE JONES CRUZ- MAYOR, RICHARD D. O'BRIEN

RIVERBANK CITY COUNCIL / LOCAL REDEVELOPMENT AUTHORITY

AGENDA ITEM NO. 7.3

SECTION 7: PRESENTATIONS

Meeting Date:	March 26, 2024
Subject:	Certificate of Recognition – Riverbank High School Boys Varsity Soccer Team 2024 Trans Valley League (TVL) Champions
From:	Marisela H. Garcia, City Manager
Submitted by:	Jessica Barragan, Administrative Assistant – Confidential

RECOMMENDATION

It is recommended that the City Council read and present a Certificate of Recognition to the Riverbank High School Boys Varsity Soccer Team and coach, Juan Harvey.

SUMMARY

Coach Juan Harvey is a Riverbank High School Alumnus and played on the boys' varsity soccer team during his high school years. During this time, he won two TVL championships himself. Harvey has been coaching since 2015 and has been selected TVL Coach of the Year for the fourth time. With all his experience and skills this has led the current soccer team to their success.

Upon winning league this year, the team had several team recognitions. They had the most ever first team all-league selections and honorable mention selections. Angel Torres, Adrian Montoya, Jovanny Perez, Oscar Marin, John Tejeda, and Jose Alvarez were selected by the other coaches in the league as first team all-league players for their talents and abilities on the field. Eric Verduzco was voted by the other coaches in the league as the best player in the league (TVL MVP). He is the first boys' soccer TVL MVP since our last one in 2009, and only the second boys' soccer TVL MVP in school history.

BACKGROUND

High school sports are valued around the United States. They can be a big part of school spirit and the students moral. High school athletics has a long-lasting, definitive benefits, especially when athletic leaders create an environment that challenges and rewards the

growth mindset. When students are supported in this manner they develop lifelong habits that last long after high school.

FINANCIAL IMPACT

No financial impact.

ATTACHMENTS

1. Certificate



Certificate of Recognition

Presented to

*Riverbank High School Boys Varsity Soccer Team
2024 TVL Champions*

For the outstanding sportsmanship and accomplishments, may it be a source of pride and motivation as the team continues to excel. Congratulations on your success!

March 26, 2024

Richard D. O'Brien
Mayor

RIVERBANK CITY COUNCIL
DISTRICT 1, LUIS URIBE- DISTRICT 2, RACHEL HERNANDEZ- DISTRICT 4, DARLENE BARBER-MARTINEZ
VICE MAYOR, DISTRICT 3, LEANNE JONES CRUZ- MAYOR, RICHARD D. O'BRIEN

RIVERBANK CITY COUNCIL / LOCAL REDEVELOPMENT AUTHORITY

AGENDA ITEM NO. 7.4

SECTION 7: PRESENTATIONS

Meeting Date:	March 26, 2024
Subject:	Certificate of Recognition – Riverbank High School Girls Varsity Basketball Team 2024 Trans Valley League (TVL) Champions
From:	Marisela H. Garcia, City Manager
Submitted by:	Jessica Barragan, Administrative Assistant – Confidential

RECOMMENDATION

It is recommended that the City Council read and present a Certificate of Recognition to the Riverbank High School Girls Varsity Basketball Team and coaches, Janelle Luu, Aimee Felix, and Fred Berry.

SUMMARY

Riverbank High School Girls Varsity Basketball Team has had plenty of success this season. Coaches Luu and Felix both bring experience and skills to the team since they were on the basketball team for Riverbank High School. The team was able to achieve the following titles this season:

Back-to-Back TVL Champions
Made it to the 2024 CIFSJS Semi-Finals
Won our First CIF NorCal Playoff Game
2023 CIFSJS Finalists (Runner -Up)
Chancis Gamez TVL Most Outstanding Player
Rayne Tago and Taylor Macias TVL First Team All-League
Avah Luu and Alexis Felix TVL Honorable Mention

BACKGROUND

High school sports are valued around the United States. They can be a big part of school spirit and the students moral. High school athletics has a long-lasting, definitive benefits, especially when athletic leaders create an environment that challenges and rewards the growth mindset. When students are supported in this manner they develop lifelong habits that last long after high school.

FINANCIAL IMPACT

There is no financial impact.

ATTACHMENTS

1. Certificate



Certificate of Recognition

Presented to

*Riverbank High School Girls Varsity Basketball Team
2024 TVL Champions*

For the outstanding sportsmanship and accomplishments, may it be a source of pride and motivation as the team continues to excel. Congratulations on your success!

March 26, 2024

Richard D. O'Brien
Mayor

RIVERBANK CITY COUNCIL
DISTRICT 1, LUIS URIBE- DISTRICT 2, RACHEL HERNANDEZ- DISTRICT 4, DARLENE BARBER-MARTINEZ
VICE MAYOR, DISTRICT 3, LEANNE JONES CRUZ- MAYOR, RICHARD D. O'BRIEN

RIVERBANK CITY COUNCIL / LOCAL REDEVELOPMENT AUTHORITY

AGENDA ITEM NO. 9.1

SECTION 9: CONSENT CALENDAR

Meeting Date:	March 26, 2024
Subject:	Waiver of Readings
From:	Marisela H. Garcia, City Manager
Submitted by:	Gabriela Hernandez, City Clerk/LRA Secretary

RECOMMENDATION

It is recommended that the City Council / LRA Board approve the waiver of readings of any proposed ordinances and resolutions for consideration, except by title.

SUMMARY

In lieu of reading the entire text of a proposed ordinance or resolution that is introduced for consideration for adoption and approval, by majority vote, the City Council/LRA Board may waive the reading of the text and introduce the ordinance or resolution by title only for the record.

The full text of the proposed ordinances and resolutions, and any related documents that are part of the agenda packet, are available for review by the public on the City's website and in the City Clerk's office at City Hall (North) upon distribution to a majority of the City Council/LRA Board; typically 72 hours prior to the scheduled date and time of the meeting.

FINANCIAL IMPACT

There is no financial impact to this item.

ATTACHMENTS

There are no attachments to this report.

RIVERBANK CITY COUNCIL / LOCAL REDEVELOPMENT AUTHORITY

AGENDA ITEM NO. 9.2

SECTION 9: CONSENT CALENDAR

Meeting Date:	March 26, 2024
Subject:	Approval of the City Council and Local Redevelopment Authority Board Minutes for March 12, 2024.
From:	Marisela H. Garcia, City Manager
Submitted by:	Gabriela Hernandez, City Clerk/LRA Secretary

RECOMMENDATION

It is recommended that the City Council/ Local Redevelopment Authority Board approve the City Council/LRA Meeting Minutes of March 12, 2024.

SUMMARY

The Draft Minutes of the City Council and the Local Redevelopment Authority Board meeting have been prepared for review and approval.

FINANCIAL IMPACT

There is no financial impact to this item.

ATTACHMENTS

1. March 12, 2024 City Council and Local Redevelopment Authority Board Minutes.

CITY COUNCIL / LRA BOARD

Mayor/Chair
Richard D. O'Brien
Council/Authority Members:
District 1 -Luis Uribe
District 2- Rachel Hernandez
District 3- Leanne Jones Cruz
District 4 -Darlene Barber-Martinez



CITY OF RIVERBANK

**Regular City Council and
Local Redevelopment Authority
Board Meetings**
Council Chambers, 6707 Third St
Suite B
Riverbank, CA 95367



TUESDAY, MARCH 12, 2024 – 6:00 P.M.

(THE AGENDA PACKET IS ONLINE AT [HTTP://WWW.RIVERBANK.ORG/AGENDACENTER](http://www.riverbank.org/agendacenter))

- 1. CALL TO ORDER** - Mayor / Chair O'Brien called the meeting to order at 6:00P.M.
- 2. FLAG SALUTE** –Mayor / Chair O'Brien led the pledge of allegiance.
- 3. INVOCATION** – Reverend Randy Richardson provided the invocation.
- 4. ROLL CALL** – City Clerk Hernandez conducted Roll Call.

Members of the City Council / Local Redevelopment Authority Board present:
Council Member / Authority Member District 1 Luis Uribe
Council Member / Authority Member District 2 Rachel Hernandez
Council Member / Authority Member District 4 Darlene Barber-Martinez
Vice Mayor / Vice Chair District 3 Leanne Jones Cruz
Mayor / Chair Richard D. O'Brien

5. AGENDA CHANGES

No Agenda Changes.

6. CONFLICT OF INTEREST: *Any Council/Authority Member or Staff who has a direct Conflict of Interest on any scheduled agenda item to be considered is to declare their conflict at this time.*

Mayor O'Brien declared a conflict with item 13.1.

7. PRESENTATIONS (Informational only)

Item 7.1 **Proclamation- Women's History Month March 2024**-It is recommended that the City Council read and present a Proclamation for Women's History Month to City of Riverbank Soroptimist Member, Penny Bartholomew.

Mayor O'Brien presented the Proclamation for Women's History Month to Soroptimist Club Member, Penny Bartholomew and fellow Club Members.

Item 7.2 **Workshop on the City's Housing Element Update-** It is recommended that City Council hear a staff presentation on the Housing Element Update effort. The presentation will serve to provide an overview of the 6th Cycle Housing Element update and new State Housing Laws. No recommendation or formal action is necessary at this point of the Housing Element Update process.

David Niskanen, with JB Anderson Land Use Planning gave a presentation and overview of the 6th Cycle Housing Element update and new State Housing Laws.

Evelyn Halbert, Riverbank Resident asked, if it could be clarified a little bit more when the staff, when you could be evaluating the sites. Most of the sites are privately owned, residential, non-residential, once you evaluate these privately-owned properties. How does the city go about obtaining the properties or the developer? Do you rezone it? What rights do the property owners have if they don't want to be developed?

David Niskanen, clarified, the housing element includes sites that are available for housing development, whether the sites develop into what's being proposed or not proposed. But what's being planned for, or what allows the city, as it relates to density, and zoning is up to the private owner of that property, whether they sell to a developer to develop, say, a subdivision, or, they develop the site themselves. So, the housing element is just a tool to identify sites that could be available over the next 8 years, but doesn't require sites to be acquired by any developer or city or otherwise.

Jami Aggers, Modesto Resident, I have a couple of comments for the person making the presentation, they very rapidly went over the slide that showed 4-person households, and I was wondering if they could please put that back up on the screen because I couldn't take notes quick and quick enough. But, also thank you to the presenter for pointing out that the crackdown is not for cities that are not trying to meet the RHNA numbers, because often it seems like jurisdictions, try to kind of hide behind, you know. Oh, we have to meet these numbers. So, thank you for clarifying that. And, lastly when I listened to this presentation a year ago, you did have the numbers. In other words, what percentage you were meeting toward the various very low, low, moderate, and above moderate-income levels? So, I'm curious if its to why you don't have numbers this evening?

City Manager Garcia, clarified the presentation is in the agenda, on page 19. In regards to the percentage as was share by David, that is part of the Annual Progress Report, which will be coming at a subsequent city council meeting. This is just specific to the housing element update process.

8. PUBLIC COMMENTS (No action can be taken)

*At this time, members of the public may comment on any item not appearing on the agenda, and within the subject matter jurisdiction of the City Council/LRA Board. Individual comments will be limited to a **maximum of 3 minutes (or as stated by the presiding Officer)** and time cannot be yielded to another person. Under State Law, matters presented during the public comment period cannot be discussed or acted upon.*

Mayor O'Brien Opened Public Comment at 6:34P.M.

Residents who spoke regarding PG&E Concerns

Michelle Morgan, Riverbank Resident, I know that the City of Riverbank does not control the electric rates for PG&E, but I do know that you can petition the CPUC to change our area to MID. I know it's happened before. I previously worked at Turlock Irrigation District in Patterson did it. They requested it be moved from PG&E to TID. I don't know if you guys are aware of the difference in the rates between PG&E and MID, but MID is not for profit. PG&E made 18 billion dollars last year, that's 2 billion more profit than they made the year before, and they are making it from us. So, for myself, just as an example, for last month I paid 42 cents per kilowatt hour for the first tier, and 56 cents kilowatt hours for the second tier, for my 674 Kklowatts that I use, I paid \$319 for that electricity bill. If I had been with MID my bill would have been \$135. That is a lot when we have someone who is profiting from us in tat manner. In the area I live in, there are a lot of low-income people that of course can get discounts, and that type of thing, but not enough to make a difference. My experience from TID with Patterson. There was a fee that the rate holders, customers, has that they paid us about \$35 a month for their bill for 5 years and that took care of the transition for it. There's been a lot of chatter online about this and a lot of people saying that our city doesn't care, that we have to deal with this and that. We have these bills and I just can't believe that people that are in positions such as you, would not care and would not want to help. So, I just wanted to request that maybe you guys look into that, just to take care of your constituents.

Aleida Landeros, Riverbank Resident, I've lived in Riverbank for 60 years and I live in the old Riverbank, not the new one. My parents also live in the old. We are all on a fixed income and our PG&E bill is ridiculous. Its at \$400 to \$500 a month, and in the summertime is the same way, and I would just like you guys to take into consideration and maybe get MID and help us out so we can do more shopping with the extra money that we get.

Gregory McHale, Riverbank Resident, I'm with them, but I have a different side to this. So, from my perspective year over year my bill went up, I would say close to 70%. And I used 20% less electricity this last year over January of last year. I'm looking at buying a new home, one of the new homes. I'm in North Landing currently, but I think about the renters. I plan on turning my home into a rental property. And I'm looking at the way the rates are right now, and with the 20% increase proposed in April, I'm concerned that the electric bill would be in par with my mortgage. I want to keep my home as a rental, but I don't see how a renter would be able to afford that.

Libby Longstreth, Modesto Resident spoke in opposition of the River Walk Project and the time allotted for the comment period for the River Walk DEIR, I feel like that's not very fair, and maybe more could be available and more time could be allotted.

Dave Romano, on behalf of the River Walk project, I came to watch the housing element update that's always interesting, cities have a responsibility and it's a challenge that the State puts on you. Secondly, I wanted to thank the council for the workshop on February 27th. We really appreciated your time setting it up in a format that allowed for the public to comment. And with that said, I just wanted to let the Council know a lot of times on the

project there's discussion about flooding and the site floods and you know your EIR is now out on the street. There's a lot of information available that people can review. Actually, the EIR says that state policy has recently enacted State legislation SB 5, and it calls for a 200-year flood protection for urbanized areas and that it goes on to say that to account for the new requirements imposed by SB 5 Stanislaus County and the City of Riverbank have developed flood mapping that delineates the 200-year floodplain. And finally, that the project area the areas proposed for development are located outside the 200-year flood plain, and therefore will not be subject to the additional requirements of the 200-year flood zone. So, you know the site before there was a New Melones maybe there was some flooding. There were levees that were built, but the site's not in a flood plain. It's important to know. I know the Council's heard that before, and since I was coming I just thought I would mention that to you. Chapter 39 of the EIR. You can review it. That's the City's independent consultant, and the document has a lot of good information there that I think is helpful.

Karen Conrotto, Modesto Resident spoke in opposition of River Walk Project. Since Dave Romano just mentioned the flooding issue, something to be considered, would be the change in climate and the series of dry years and wet years that we have. If we have, you know, 3 or 4 wet years like we had last year there would be guaranteed flooding. Also, there's been talk of, I think, increasing the height of the levy to afford for protection for the new building. However, if you have increased level of water to go up to the higher level of that of the levy. You are going to have a flow up the river which would put River Cove itself at higher risk of flooding. I think that needs to be further looked into. I agree with Libby with the request for an extended timeline. We're talking about a massive amount, you know, of intricate information that needs to be looked at and digested and analyzed and be able to respond to. So, I am also asking for an extended timeline before the response to the DEIR.

Randy Richardson, Love Riverbank, just wanted to make an announcement, and let everybody know that Love Riverbank is coming up very quickly. The date is April 27th, it will be a Saturday. Go online at LoveRiverbank.com and you can register for the projects that are online. So, that we could participate together as a community. Last year we had just a little over 100 volunteers, and so we are expecting more. I've been on Zoom meetings with Love Riverbank and Love Stanislaus and Love other cities that are participating, and one of the things they struggle with is the participation and support of the Mayor and City Council. And I am blessed and feel very encouraged to have a Council and Mayor that supports what we're trying to do in Riverbank. I believe that is all of us would just mark our calendars, April 27th we meet at the Community Center Park at 8am in the morning, we get a t-shirt, you get a ticket, so we will purchase your lunch for that day. And after work we go to the Carnival and have fun.

Jami Aggers, Modesto Resident, commented and spoke on the draft environmental impact report and its impending deadline on Monday, March 18th. There have been several requests to extend the comment deadline and I just wanted to implore the Council to give the general public the opportunity for additional comment time. Over 2,600 pages of material to review is voluminous and difficult for people to comprehend. Myself, I have a background in this type of information and even for me it took countless hours to review.

And yet, I'm still trying to complete my comments before Monday's deadline. So, I just implore you to consider additional time particularly given that you have extended the deadline for Spanish speaking residents to comment.

Evelyn Halbert, Riverbank Resident I just wanted to make a quick comment regarding your PG&E and MID, because I've been downtown a very long time also. And just to let you know the reason they had a problem getting MID down here before was because PG&E did not want to give them their poles. They would either have to buy the poles or install their own poles, and that was cost prohibitive, and it would have raised our bill for MID if they did come in and do that. So, I just wanted you to take the data also into consideration, of would happen to our MID rates if they have to pay PG&E to install all those poles.

There being no further public comments, Mayor O'Brien closed the Public Comment period 6:53P.M.

9. CONSENT CALENDAR

All items listed on the Consent Calendar are to be acted upon by a single action of the City Council/LRA Board unless requested by an individual Council/Authority Member or member of the public for special consideration. Otherwise, the recommendation of staff will be accepted and acted upon by motion of the City Council/LRA Board.

Item 9.1 **Waive Readings.** All Readings of ordinances and resolutions, except by title, are waived.

Item 9.2 **Approval** of the City Council and Local Redevelopment Authority Board Minutes for February 13, 2024 and February 27, 2024.

Item 9.3 **Acceptance** of the Drywell Rehabilitation Project and Authorization to File a Notice of Completion

Item 9.4 **Authorization** for Out of State Travel Request for Mayor Richard D. O'Brien and City Manager Marisela H. Garcia to Travel to Washington D.C. for a Meeting with the U.S. Army

Item 9.5 **Resolution 2024-010** to Waive the Community Center Rental Fee for the City of Riverbank Historical Society for their Annual Mother's Day Breakfast Fundraiser Event.

There being no public comments, Mayor O'Brien brought the item back to City Council.

ACTION: *By motion moved and seconded (Jones Cruz/Uribe 5/0) to approve the **consent calendar** as presented.*

*Motion carried by unanimous City Council and LRA Board roll call vote:
AYES: Uribe, Hernandez, Barber-Martinez, Jones Cruz and Mayor O'Brien
NAYS: None / ABSENT: None / ABSTAINED: None*

10. PUBLIC HEARINGS

No Items Scheduled.

11. NEW BUSINESS

No Items Scheduled.

12. COMMENTS/REPORTS

A brief report on notable attendance of a meeting or conference or other notable topics of City business shall be made. The Brown Act does not allow for discussion or action of items by the City Council/LRA Board during this time.

Item 12.1 Staff

City Manager Garcia reported on the following:

- Easter extravaganza event will be held on Saturday, March 23rd at Jacob Myers Park. It does include an Easter egg hunt and pictures with the Easter Bunny. So, hope everybody can join us that day*
- The River Walk presentation made to the City Council on February 27th is available for viewing on the River Walk Webpage. We did condense the video so that it only highlighted the presentation to facilitate that for our residents who were not able to attend.*
- Also available is the specific plan in both English and Spanish, and the English version of the draft environmental impact report is also on the website. We currently do not have an estimated date for the receipt of the translated version of the draft environmental impact report. Therefore, I will be recommending an extension of the public comment period until we can solidify the date that that will be received, and then bring that back to council for a firm date.*

Item 12.2 Council/Authority Member

Councilmember Hernandez reported on the following:

- I just wanted to give a quick update on this last week's election. The Superintendent from Riverbank Unified School district came to present to us on a bond measure, and it passed. So, we'll likely see some updates over at Cardozo and the rest of the district.*

Councilmember Uribe reported on the following:

- Me and a group of local electeds, we had a chance, an opportunity to sit with Senator Bogh. Kind of discuss some housing issues. We just express some concerns over the 7 years we've seen a ton of housing legislation come through, and they've all been kind of geared towards addressing this housing shortage, affordability, whatever you want to call it and, in my opinion, it hasn't really worked right. So, I mean, we see the cost of the houses at the moment. So, we're just kind of urged her and her committee to kind of address those RHNA numbers maybe bring HCD, to her committee just to kind of address that.*

- *Wednesday, I'll be meeting with Lieutenant Governor Kunalakis just to advocate to the State to continue the support programs for our homeless. Some of the money is being diverted to address the housing shortfall, but like I said, it's some of it's working, some of it is not.*
- *At our previous meeting, negotiations kind of fell through for continued discussions for the City Hall. So, I don't know if the Council is even interested, but I would like to see us maybe revitalize that. Continue the negotiations. But still look at those other options still hold that forum.*

Councilmember Barber-Martinez reported on the following:

- *Thanks to our Parks and Recreation Department for our new and upcoming events. There seems to be some exciting events for us to go to.*
- *Thanks to our Public Works Department for being out there in the rain and the wind. We appreciate you.*
- *An announcement from the Disabled American Veterans. Chapter 26, of Modesto. They're having a fundraiser at the Texas Roadhouse, and it's going to be March 26th from 4:30pm to 6:30pm.*

Vice Mayor Jones Cruz reported on the following:

- *No Comments.*

Item 12.3 Mayor/Chair

Mayor O'Brien reported on the following:

- *I too will be meeting with Lt. Governor tomorrow. One of the things I think we should discuss and bring up is RDA, the redevelopment authority which was taken away from us by Governor Brown, although we may not have used it the best way for the City of Riverbank that does have a lot of opportunities for establishing and correcting some of our shortfalls in housing. It really does give us the incentive to move forward.*
- *Some items that are coming on down, from the Air board that are quite restrictive. For auxiliary vessel called the Tugboat, or others. You have to have it an electric vehicle to pick it up from ports like Long Beach, L.A. or some of the others. You have to have an electric vehicle when you have hundreds of thousands of containers coming on in. Yet you only have 134 vehicles that can pull them out of the port. You're going to have a backlog. That's something called math. Some of the farmers are now being restricted to the amount of vehicle miles they can travel if they have a class 3 or older vehicle. But, were being so restrictive, that whatever you bring you can grow. You can't bring the market, or you can't export. There's a lot, and that is not going to go away. The air board is not going to anything about it. So, if you have a chance to go to the air board and speak, figure out the areas that we need to bring their attention.*

13. CLOSED SESSION

The public will have a limit of **3 minutes** to comment on Closed Session item(s) as set forth on the agenda prior to the City Council/LRA Board recessing to Closed Session.

Item 13.1 **LIABILITY CLAIMS**

(Pursuant to Government Code § 54961)

Claimant: O'Brien's Market

Agency Claimed Against: City of Riverbank

Bill O'Brien, Owner O'Brien's Market, I wish I was here for different reasons tonight, but I rise tonight to speak about a claim. The only claim I've ever filed against any Government agency. But it stems, from an incident on August 7, 2023, as my company truck was traveling down Oakdale Road, one of your city trees branches went through the cargo area of the truck, causing extensive damage. Through a Freedom of Information Act Public Records Act request I learned the following information. I think is extremely important to bring to your attention. Back, on December 17th, 2020, the City was advised by Grover Tree Service, your guys' contracted vendor specifically, Matt Long, who's a ISA Certified arborist that he suspected tree branches are being hit by trucks on Oakdale Road in the email he sent city staff. I quote, some of these trees are hanging down with some smaller branches in the sidewalk, and these trees will need to be pruned back to clear branches out of the roadway end quote. He recommended that they be trimmed, city staff responded that they agreed. 5 months later, on May 14, 2021, the city received a bid to trim those trees. Then nothing occurred for nearly 2 years. On April 11th, 2023, nearly 2 years after that bid was received city staff contacted Grover Tree service to say, Hey, is that bid still good? Turns out it wasn't, because they submitted a new bid that the city did approve, on June 12th, 2023, to trim those trees. That work started on August 9th 2023, 2 days after the tree branch went through my truck. Now, talk about the luck of the Irish. There was no luck of the Irish there that we're talking about 2 days and I probably would not be standing here in front of you. It took Grover couple more months to complete into August, October 2023, to finish trimming those trees. That timeframe was nearly 3 years long. From the time you were notified of a hazardous situation to the time that it was completed. And my truck got damaged, in that timeframe. We first went and got an estimate, and the repair shop said, is not repairable. It's going to be \$20,000 plus to replace the box in the back of our truck. We worked it, and found someone who would repair it and got it done for a lot less. So, my request to you is fair and reasonable. I didn't ask for everything I could of. I spent a lot of time. I've spent 6 years in that dais. I love the city. I'm just asking that the city be fair and reasonable with me. Let's get this solved so that there's no more additional cost that the city will have to pay.

There being no further Public Comments, Mayor O'Brien moved to Closed Session at 7:05P.M.

Mayor O'Brien recused himself from the Dais.

Reconvened from Closed Session at 7:14P.M.

14. REPORT FROM CLOSED SESSION

Item 14.1 Report from Closed Session **Item 13.1**

LIABILITY CLAIMS

(Pursuant to Government Code § 54961)

Claimant: O'Brien's Market
Agency Claimed Against: City of Riverbank

City Attorney Hallinan reported out from closed session.

ACTION: *City Council Unanimously voted to Approve the claim.*

15. ADJOURNMENT OF THE REGULAR MEETING

There being no further business, Mayor / Chair O'Brien adjourned the regular meeting at 7: 15P.M.to the next regular scheduled City Council / LRA Meeting of March 26, 2024 at 6:00 P.M.

ATTEST: (Adopted 03/26/2024)

APPROVED:

Gabriela Hernandez
City Clerk / LRA Recorder

Richard D. O'Brien
Mayor/ Chair

RIVERBANK CITY COUNCIL / LOCAL REDEVELOPMENT AUTHORITY

AGENDA ITEM NO. 9.3

SECTION 9: CONSENT CALENDAR

Meeting Date:	March 26, 2024
Subject:	Acceptance of the Storm Basin Ramp Repair Project and Authorization to File a Notice of Completion
From:	Marisela H. Garcia, City Manager
Submitted by:	Kathleen Cleek, Development Services Administration Manager Laura Graybill, Senior Project Coordinator

RECOMMENDATION:

It is recommended that the City Council accept the completion of the Storm Basin Ramp Repair Project and authorize staff to file a Notice of Completion.

SUMMARY:

Ross F. Carroll, Inc. completed the construction of the Storm Basin Ramp Repair Project. William Kull, City Engineer and City staff have performed a final inspection and determined that construction has been completed per the plans and specifications.

The contract was awarded on October 24, 2023 to Ross F. Carroll, Inc. in the amount of \$122,933.00. Three contract change orders were issued for this project in the amount of \$68,700.00. The total cost of construction is \$191,633.00.

It is recommended that the Council accept the Storm Basin Ramp Repair Project as complete and authorize the Senior Project Coordinator to record the Notice of Completion.

FISCAL IMPACT:

Funding has been programmed for this project with Fund 116 Water \$135,000.00, Fund 172 Storm Basin L&L District \$35,000.00, and Fund 101 – General Fund \$70,000.00 for a total of \$240,000.00.

ATTACHMENTS:

1. Notice of Completion
2. Project Photos
3. Site Map

RECORDING REQUESTED BY

CITY OF RIVERBANK

AND WHEN RECORDED MAIL TO

NAME
STREET
ADDRESS
CITY &
STATECITY OF RIVERBANK
ATTN: DEVELOPMENT SERVICES
6707 THIRD STREET
RIVERBANK, CA 95367SPACE ABOVE THIS LINE
FOR RECORDER'S USE

Exempt from Recording Fees (Per Government Code Section 27388.1)

NOTICE OF COMPLETION**NOTICE IS HEREBY GIVEN THAT:**

1. The undersigned is the owner of the interest or estate stated below in the property hereinafter described.

2. The full name of the undersigned is City of Riverbank

(Print Full Name)

3. The complete address of the undersigned is 6707 Third Street, Riverbank, CA 95367

(Address, City, State, Zip)

4. The nature of the title of the undersigned is:

☒ Owner in Fee, **or**☐ Vendee (Buyer) under Contract of Purchase, **or**☐ Lessee, **or**☐ Other

If "Other," briefly list or describe appropriate designation or title _____

5. The full names and complete addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:

Co-owner's Name(s)

Co-owner's Complete Address (Number and Street, City, State, Zip)

N/A

6. The names of the predecessors in interest of the undersigned, if the property was transferred subsequent to the commencement of the work of improvement herein referred to, include, but are not limited to the following individual(s) (if no transfer was made, insert the word "none"):

Co-owner's Name(s)

Co-owner's Complete Address (Number and Street, City, State, Zip)

N/A7. A work of improvement on the property described below was completed on March 26, 2024

(Date of Completion)

This document is only a general form which may be proper for use in simple transactions and in no way acts, or is intended to act, as a substitute for the advice of an attorney. The printer does not make any warranty, either expressed or implied, as to the merchantability or fitness for a particular purpose, or as to the legal validity of any provision or the suitability of these forms in any specific transaction.

Cowdery's Form No. 34809 • NOTICE OF COMPLETION (Civil Code Section 3093) • (Revised 12.03) • © Cowdery's 2005



8. The name of the original contractor, if any, for the work of improvement was (if no contractor for the work of improvement as a whole, insert the word "none") Ross F. Carroll, Inc.

If notice covers completion of contract for only part of the work of improvement, check box and complete:

☐ The kind of work done or finished was concrete access ramp removal, aggregate base rock paving,
(Give General Description of Work Completed, e.g., Furnishing of Concrete for Sidewalks, etc.)
storm pipeline/manhole installation and all other work included on the plans.

9. The property on which the work of improvement was completed is in the City of Riverbank,
County of Stanislaus, State of California, and is described as follows:

Storm Basin Ramp Repair Project

(Set Forth Description of Jobsite Sufficient for Identification, Using Legal Description if Possible)

10. The street address of the said property is Well 10 - 5200 Oakdale Road, Riverbank, CA 95367

(Address, City, State, Zip, or if No Official Street Address, Insert the Word "None")

Dated this 26th day of March, 2024
(Day) (Month) (Year)

City of Riverbank
Laura Graybill, Senior Project Coordinator

(Owner's Signature)

(Owner's Typed or Printed Name)

VERIFICATION

I the undersigned, say:

I am the person who signed the foregoing notice. I have read and understand the above notice and know its contents, and the facts stated therein are true and correct to the best of my knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed in City of Riverbank, County of Stanislaus, State of California
on this 26th day of March, 2024
(Day) (Month) (Year)

(Signature of Person Signing Notice of Completion)

City of Riverbank
Laura Graybill, Senior Project Coordinator

This form is the notice of completion that a property owner may record to limit the time in which mechanics' liens may be recorded against a construction project (see CA Civil Code § 3093). For this purpose an "owner" is the person who causes a building, improvement, or structure to be constructed, altered, or repaired, whether the interest or estate is in fee, as a vendee (buyer) under contract or purchase, as lessee, or other interest or estate less than fee. If the interest is held by two or more persons as joint tenants or tenants in common, any one or more of the co-tenants may be deemed to be the owner. (CA Civil Code §§ 3092(g), 3093). **This form is for use with a private work of improvement only, and is not intended for public sector applications.**

If the owner records the notice within the applicable time period, the original contractor has sixty (60) days from the day the notice is recorded to record a claim of lien against

the project (CA Civil Code § 3115); and all other persons who furnished labor, services, equipment, or materials must record their liens within thirty (30) days after the notice of completion is recorded (CA Civil Code § 3116). Otherwise, all persons who furnished labor, services, equipment, or materials have ninety (90) days after completion of the work of improvement in which to record their liens (CA Civil Code §§ 3115, 3116).

The owner must record the notice in the office of the county recorder of the county where the site is located within ten (10) days after the work of improvement is completed (CA Civil Code § 3093(e)). This applies equally to the project which is completed in phases. A notice of completion must be filed within ten (10) days after the completion of each phase of the project to shield owner properly (CA Civil Code § 3117).

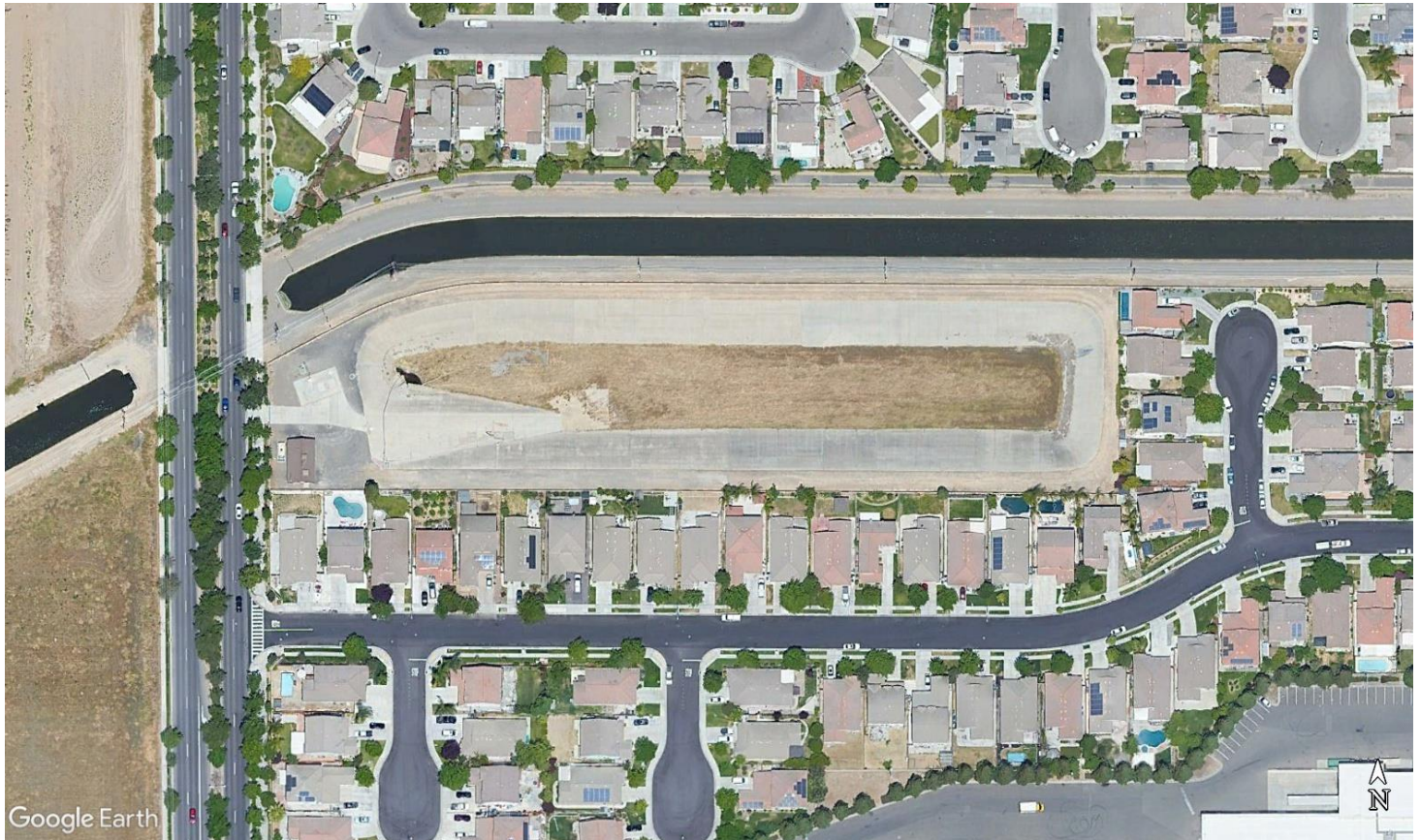
Storm Basin Ramp Repair Project

Photos



Site Map

Storm Basin Ramp Repair Project



RIVERBANK CITY COUNCIL / LOCAL REDEVELOPMENT AUTHORITY

AGENDA ITEM NO. 9.4

SECTION 9: CONSENT CALENDAR

Meeting Date: March 26, 2024

Subject/ Title: Resolution to Award Bid for the Patterson Road Sidewalk Project to United Pavement Maintenance, Inc. and Authorize Execution of Future Change Orders

From: Marisela H. Garcia, City Manager

Submitted by: Kathleen Cleek, Development Services Administration Manager
Laura Graybill, Senior Project Coordinator

RECOMMENDATION

It is recommended that City Council approve two (2) actions by a roll call vote:

1. Adopt a Resolution to Award bid to the lowest responsible bidder, United Pavement Maintenance, Inc.; and
2. Authorize the City Manager to execute Change Orders within total project budget.

SUMMARY

The City of Riverbank was awarded Congestion Mitigation Air Quality (CMAQ) formula funds, to install pedestrian improvements on both the north and south sides along Patterson Road between Hwy 108 and Roselle Ave. The scope of work includes constructing sidewalks, curb, gutter and upgrading ADA ramps to be compliant with the American with Disabilities Act (ADA).

There are Water Utility related improvements that are considered non-participating items and not covered by CMAQ and will be covered by the Water Fund. These items include adjusting the water valve to grade, installing new water meter box, fire hydrant thrust box, and relocating hydrant to back of walk.

The bid opening was held on Thursday, March 14, 2024 to consider the bids for the Patterson Road Sidewalk Project between Hwy 108 and Roselle Ave. The following bids were received:

United Pavement Maintenance, Inc.	\$315,280.30
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Consolidated Engineering Inc.	\$393,702.00
B & M Builders Inc.	\$394,508.00
FBD Vanguard Construction, Inc.	\$451,627.00

Work on the project includes, but is not limited to, furnishing all labor, materials, equipment, transportation, and incidentals necessary to construct all curb, gutter, ADA ramps, sidewalk, asphalt paving, traffic control and all other work included on the plans for the above mentioned project.

Bids have been reviewed and United Pavement Maintenance, Inc. has been identified as the lowest responsible bidder for the project.

It is requested that the City Council provide the City Manager authorization to execute Change Orders if they are within total budget.

FINANCIAL IMPACT

Costs to be covered by Congestion Mitigation Air Quality (CMAQ), \$474,030.00 and Water Fund, \$20,000.00.

ATTACHMENT

- 1.Resolution 2024-XXX
- 2.Site Map

CITY OF RIVERBANK

RESOLUTION 2024-

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIVERBANK,
CALIFORNIA, TO AWARD A CONTRACT FOR THE
PATTERSON ROAD SIDEWALK PROJECT
BETWEEN HWY 108 AND ROSELLE AVENUE TO
UNITED PAVEMENT MAINTENANCE, INC.,
IN THE AMOUNT OF \$315,280.30, AND AUTHORIZE THE CITY MANAGER TO
EXECUTE SAID CONTRACT AND APPROVE CHANGE ORDERS UP TO THE
PROJECT CONTINGENCY FUND OF \$178,749**

**THE CITY OF RIVERBANK CITY COUNCIL (HEREAFTER REFERRED TO AS
THE “CITY COUNCIL”) DOES HEREBY RESOLVE THAT:**

WHEREAS, the Patterson Road Sidewalk Project includes installing pedestrian improvements along Patterson Road by constructing sidewalks and upgrading ramps to be compliant with the American with Disabilities Act (ADA); and

WHEREAS, the City published a Notice to Bidders inviting interested bidders to submit their sealed bids for the Project; and

WHEREAS, on March 14, 2024, the City of Riverbank received four (4) bids and publicly opened and read the bids; and

WHEREAS, the apparent responsive and responsible low bidder is United Pavement Maintenance, Inc., in the amount of \$315,280.30; and

WHEREAS, staff also recommends that the City Council approve a project contingency of \$178,749 for the Project to fund additional work as needed during renovation and construction; and

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Riverbank hereby approves a contract with United Pavement Maintenance, Inc., in the amount of \$315,280.30.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the City Council of the City of Riverbank authorizes the City Manager to execute said contract and approve change orders up to the project contingency funds of \$178,749.

PASSED AND ADOPTED by the City Council of the City of Riverbank at a regular meeting held on the 26th day of March 2024; motioned by Councilmember

_____, seconded by Councilmember _____, and upon roll call was carried by the following City Council vote of:

AYES:

NAYS:

ABSENT:

ABSTAINED:

ATTEST:

APPROVED:

Gabriela Hernandez
City Clerk

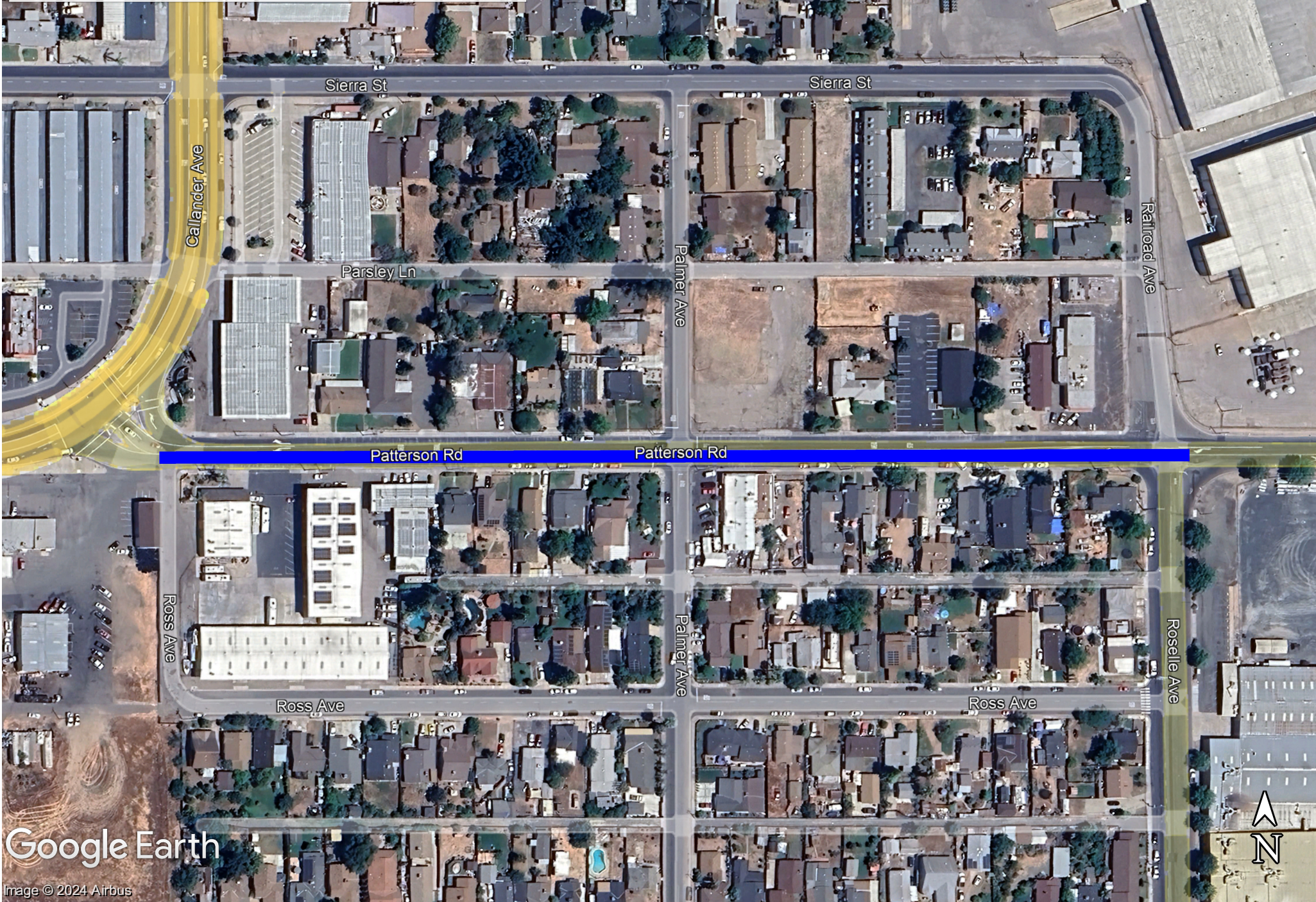
Richard D. O'Brien
Mayor

Attachment: Contract

Patterson Road Sidewalk Project

between Hwy 108 and Roselle Ave

ATTACHMENT 2



Google Earth

Image © 2024 Airbus

RIVERBANK CITY COUNCIL / LOCAL REDEVELOPMENT AUTHORITY

AGENDA ITEM NO. 9.5

SECTION 9: CONSENT CALENDAR

Meeting Date:	March 26, 2024
Subject:	A Resolution Approving the River Cove River Access Closure Plan and Implementing the Plan Permanently
From:	Marisela H. Garcia, City Manager
Submitted by:	Michael Patton, Parks and Recreation Director

RECOMMENDATION

It is recommended that the City Council approve the closure plan as developed by staff and provide any other additional direction as needed. Staff is recommending that the Closure Plan be in place permanently.

SUMMARY

Over the summer season of 2020, the City of Riverbank staff and elected officials were actively engaged in discussions with residents in the River Cove neighborhood regarding a number of nuisance issues related to the increased use of the river access along River Cove Drive. A variety of concerns were raised by residents related to increased traffic, litter, destruction of natural habitat, and illegal activities associated with the large numbers of visitors accessing the river in the River Cove area over the summer. These concerns are not a recent development, depending on the river conditions of any given year the nuisance related issues have been a concern for the neighborhood for many years, with discussions on this matter happening for well over a decade. It appears as though the problem within the area increases during hot summers when the river levels are low. When the river levels are low there are a variety of sandy banks available along the river's edge which are attractive to visitors and rafters.

In November of 2020 the City Council held a workshop (widely publicized in the River Cove neighborhood) on the variety of nuisance issues that were experienced during the 2020 summer season. After much discussion and deliberation on possible solutions, the City Council directed staff to make necessary preparations for the closure of the river access areas for the 2021 season to allow for the repair and regrowth of the

riparian/natural habitat. This plan was successful so it was extended by City Council Resolution to the 2023 season and expired in November of 2023.

Staff recently visited the area to evaluate overall conditions. Natural growth is returning and damaged areas are filling in. The city has not received any complaints regarding fires, excess garbage, and increased traffic within the area over the past two summer seasons.

Due to the plan's success since 2021, the Parks and Recreation department is recommending the closure plan be adopted without an expiration date and place access closures year-round.

BACKGROUND

Due to the large linear area along River Cove Drive that abuts the river, staff has chosen to focus the closure notices and physical barriers to the key river access commonly used by visitors. The following is the plan that has been approved in previous years:

Date Range: Closure Effective April 1, 2024. Staff will report to Council at the periodically to communicate the effectiveness of the closure with regard to the area regrowth and associated nuisance issues.

Closure Notices: The notices will inform the public that river access is permanently closed due to riparian habitat repair and cleanup. The notice will direct visitors to Jacob Myers Park as an alternative.

Fencing: Split rail fencing has been placed at the entrance locations that lead to the key areas used and those areas that have been most effective by the large amounts of use in the past. Repairs to the fencing will be made if there is damage.

Education: Staff will replace signage previously installed (physical and or electronic) within this area notifying the public of the closure.

Replanting and Riparian Regrowth: Staff will allow for natural regrowth of the riparian/natural habitat.

Enforcement: Enforcement will take a variety of forms depending on the level of voluntary compliance with the closure. Citations can be issued as the area has been closed by order of the City Council. In general staff will use discretion to first educate and then proceed with more progressive enforcement options.

Flexibility of Plan: It is recognized that unforeseen issues or concerns may arise during the implementation of this plan that may not have been considered and therefore Council will be apprised of any changes deemed necessary to this plan to address and alleviate the matter.

FINANCIAL IMPACT

There is no financial impact to this closure.

STRATEGIC PLAN

According to the Parks and Recreation Master Plan, it states “utilizing the General Plan 2025 as a guide, implement improvements that are mindful of environmental stewardship to aid in the protection of park resources and ensure that they will be protected for future generations.” This strategy is provided with the goal to provide a park and recreation system offering the community a wide variety of parks and services that integrate environmental design, safety, community needs, and emerging trends. This resolution would help protect natural habitat that is located adjacent to Jacob Myers Park by allowing the area to regrow and rehabilitate.

ATTACHMENTS

1. Resolution 2024-XXX

CITY OF RIVERBANK

RESOLUTION 2024-

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIVERBANK,
CALIFORNIA, APPROVING THE CONTINUATION OF A CLOSURE PLAN FOR THE
RIVER COVE NEIGHBORHOOD RIVER BANK ACCESS AREA**

**THE CITY OF RIVERBANK CITY COUNCIL (HEREAFTER REFERRED TO AS
THE “CITY COUNCIL”) DOES HEREBY RESOLVE THAT:**

WHEREAS, a variety of concerns had been raised by residents related to increased traffic, litter, destruction of natural habitat, and illegal activities associated with the large numbers of visitors accessing the river in the River Cove area over the summer; and

WHEREAS, depending on the river conditions of any given year the nuisance related issues have been a concern for the neighborhood for many years, with discussions on this matter happening for well over a decade; and

WHEREAS, November of 2020 the City Council held a workshop (widely noticed to the River Cove neighborhood) on the variety of nuisance issues that were experienced during the 2020 summer season; and

WHEREAS, after much deliberation on a variety of possible solutions, the City Council directed staff to make necessary preparations for a closure plan of the River Cove neighborhood river bank access areas for the 2021, 2022, and 2023 season to allow for the repair and regrowth of the riparian/natural habitat; and

WHEREAS, on March 26, 2024 the City Council approved a Resolution which authorized the implementation of the River Cove River Access Closure Plan for permanent closure beginning April 1, 2024 to allow continuous riparian regrowth.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Riverbank hereby finds, determines, and declares as follows:

Continuation of the Closure Plan

Due to the large linear area along River Cove Drive that abuts the river, staff has chosen to focus the closure notices and physical barriers to the key river access commonly used by visitors. The following is the plan that has been approved in previous years:

Date Range: Closure Effective April 1, 2024. Staff will report to Council at the periodically to communicate the effectiveness of the closure with regard to the area regrowth and associated nuisance issues.

Closure Notices: The notices will inform the public that river access is permanently closed due to riparian habitat repair and cleanup. The notice will direct visitors to Jacob Myers Park as an alternative.

Fencing: Split rail fencing has been placed at the entrance locations that lead to the key areas used and those areas that have been most effective by the large amounts of use in the past. Repairs to the fencing will be made if there is damage.

Education: Staff will replace signage previously installed (physical and or electronic) within this area notifying the public of the closure.

Replanting and Riparian Regrowth: Staff will allow for natural regrowth of the riparian/natural habitat.

Enforcement: Enforcement will take a variety of forms depending on the level of voluntary compliance with the closure. Citations can be issued as the area has been closed by order of the City Council. In general staff will use discretion to first educate and then proceed with more progressive enforcement options.

Flexibility of Plan: It is recognized that unforeseen issues or concerns may arise during the implementation of this plan that may not have been considered and therefore Council will be apprised of any changes deemed necessary to this plan to address and alleviate the matter.

PASSED AND ADOPTED by the City Council of the City of Riverbank at a regular meeting held on the 26th day of March, 2024; motioned by Councilmember _____, seconded by Councilmember _____, and upon roll call was carried by the following City Council vote of _____:

AYES:

NAYS:

ABSENT:

ABSTAIN:

ATTEST:

APPROVED:

Gabriela Hernandez
City Clerk

Richard D. O'Brien
Mayor

RIVERBANK CITY COUNCIL / LOCAL REDEVELOPMENT AUTHORITY

AGENDA ITEM NO. 10.1

SECTION 10: PUBLIC HEARING

Meeting Date: March 26, 2024

Subject: A Resolution to Adopt the Schedule of Park Amenity Rentals, Recreation Programs, and Facility Rental Fees for the City of Riverbank

From: Marisela H. Garcia, City Manager

Submitted by: Michael Patton, Parks and Recreation Director

RECOMMENDATION

It is recommended that the City Council consider adopting a Resolution to approve the fees for Park Amenity Rentals, Recreation Programs, and Facility Rentals. The recommended fee increases, and new events offered with associated fees are highlighted in Exhibit A.

SUMMARY

The Parks and Recreation Department is proposing an amendment of fees for the Community Pool and the Cheese and Wine Festival 2024. The adjustment in fees are designed to meet local demands and encourage local residents and businesses to participate in the city's programs and events.

For the Community Pool, the Parks and Recreation Department is seeking to reduce the fees for individual and family passes. For the Cheese and Wine Festival 2024, the department is proposing to establish fees for vendor spaces.

BACKGROUND

In 2023, the Parks and Recreation Department sold a total of three annual swim passes (0 individual and 3 family). The current fee for those is \$100.00 and \$150.00 respectively. With the general admission rate to enter the pool being \$3.00, those that acquire the individual pool pass would need to attend the pool 34 times in the year in order to recover their costs. Those purchasing the family pass (up to four individuals), would need to attend 13 times as a whole group. To increase the number of passes sold, the department is

proposing a reduction in the fees to be more economical for residents to enjoy the pool. With the reduction in the fees, the department is anticipating more passes will be sold. This would translate into immediate revenue being generated via passes and entice additional usage at the pool. This change will increase the pool's variable costs; however, the department is forecasting that this will lower the fixed costs to manage the pool and increase revenue due to concession sales.

Also in 2023, the city asked the Parks and Recreation Department to oversee the coordination of the Cheese and Wine Festival in 2024. After discussions with the City Council, staff, residents, businesses, and other stakeholders, the department is proposing fees to sell spaces for vendors. The fees are significantly reduced compared to previous years. The department's goal for the event is to have local business participation more affordable and economical and enhancing the quality of the overall event. With the new proposed fees, the department hopes to have more local participation and a significant increase in vendor participation which will add to the overall quality of the event.

FINANCIAL IMPACT

The financial impact will be made with the revenues received from the Community Pool and the Cheese and Wine Festival 2024. The department anticipates that due to the major decreases in pool pass pricing that there will be an increase in revenues received in passes. The department is forecasting that the increase in passes sold will result in additional revenue being received immediately and more users of the pool.

The proposed fees for vendor spaces at the Cheese and Wine Festival 2024 are lower than in previous years when a contractor would dictate the rate of fees. The reduced rate will hopefully encourage local businesses to register and benefit financially from the event. Staff planning the event has strategized the event space to accommodate an abundance of vendors. The strategy is to focus on the quantity of vendors with the hope that the additional vendors at a lower rate may generate additional revenue. The addition of more vendors will enhance the quality of the event for those that attend.

STRATEGIC PLAN

This report has been prepared to accomplish the following Goal established at the 2022-2027 Strategic Planning Session: "Ensure Financial Stability" and "Maintain Quality of Life"

ATTACHMENTS

1. Resolution 2024-XXX
Exhibit A: Proposed Fee Schedule

CITY OF RIVERBANK

RESOLUTION 2024-

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIVERBANK TO ADOPT
THE NEW SCHEDULE OF PARK AMENITY RENTALS, RECREATION PROGRAM,
AND FACILITY RENTAL FEES FOR THE CITY OF RIVERBANK**

**THE CITY OF RIVERBANK CITY COUNCIL (HEREAFTER REFERRED TO AS THE
“CITY COUNCIL”) DOES HEREBY RESOLVE THAT:**

WHEREAS, the City of Riverbank has conducted an analysis of its Parks and Recreation Programs, the costs of providing those Programs, the beneficiaries of those Programs and the revenues and expenses incurred for those programs; and

WHEREAS, the specific fees to be charged for programs is annually reviewed and adopted by the City of Riverbank City Council; and

WHEREAS, any new program fees or fee increases proposed will be presented to the City Council for consideration as needed.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Riverbank hereby approves and establishes the New Park Amenity Rentals, Recreation Programs and Facility Rental Fees as outlined in Exhibit A to be effective March 26, 2024.

PASSED AND ADOPTED by the City Council of the City of Riverbank at a regular meeting held on the 26th day of March, 2024; motioned by Councilmember _____, seconded by Council Member _____, and upon roll call was carried by the following vote of ____:

AYES:

NAYS:

ABSENT:

ABSTAIN:

ATTEST:

APPROVED:

Gabriela Hernandez
City Clerk

Richard D. O'Brien
Mayor

Attachment: 2024 Parks, Recreation, and Facilities Fees

Exhibit A
CITY OF RIVERBANK
Proposed PARKS, RECREATION, AND FACILITIES FEES

PARKS – DESCRIPTIONS		
<i>Park Rental (all parks with gazebos):</i>	Current Fee	New Fee
Resident	\$110.00	
Nonresident	\$135.00	
<i>Silva Park</i>	Current Fee	New Fee
Resident		
Non-resident	\$135.00	
<i>Park Rental (JMP): Oak Grove, Rotary Area</i>	Current Fee	New Fee
Resident	\$100.00	
Non-resident	\$150.00	
<i>Park Rental (JMP): Large Picnic Shelter</i>	Current Fee	New Fee
Resident	\$150.00	
Non-resident	\$250.00	
Wedding Gazebo @Jacob Myers Park	-	
Electricity (Jacob Myers/Pavilion)	\$25.00	
Bounce House permit (except JMP)	-	
Parking Fee (April– September, Fri. Sat. Sun, Holidays)		
<i>Castleberg Park – Ball Diamonds</i>	Current Fee	New Fee
Lights (2 hour minimum)	-	
Park Aide/Site Monitor	\$20.00	
Field Use (Exception RYBSA)	\$30.00/hr.	
Tournament (per field- includes maintenance)	-	
PROGRAM – DESCRIPTIONS		
<i>Camps</i>	Current Fee	New Fee
All Day Summer Camps (8 am to 5 pm)	\$125.00 Resident (2 ND Child) \$115 \$135 non-resident (2 nd Child) \$125	
Half Day Camps (9 am to 12 noon)	\$65.00	-
Mini Camps (ages 3 to 5)	\$40	-
<i>Classes</i>	Current Fee	New Fee
Tot Time	\$125.00/session	
Ballet Folklorico (70/30) contract	\$40 Beginner \$45 Intermediate \$25 2nd child	

Zumba Gold	\$3.00 drop in	
Pound Fitness (70/30) contract	\$5.00 drop-in	
Archery	\$30.00 for 6 week session Individual Drop in \$25/per day	
Open Gym @ Cardozo	\$3.00 drop in	
Zumba	\$5.00 drop in	
Aquatics	Current Fee	New Fee
Aqua Fit	\$5.00 drop in	
Recreational Swim	\$3.00	
Lap Swim	\$3.00	
Swim Lessons (Resident)	\$70.00/session	
Swim Lessons (Non-resident)	\$75.00/session	
Sharks & Mermaids (Per 6 week session with scholarships available)	\$100/6-weeks	-
Private Swim Lessons	\$250.00 per child	
Swim Team	\$135.00 2 nd child \$125	
Pool Parties (Resident – with 1-60 guests)	\$150.00/hr.	
Pool Parties (Nonresident – with 1-60 guests)	\$170.00/hour	
Pool Parties (Resident – with 61-90 guests)	\$170.00/hour	
Pool Parties (Nonresident – with 61-90 guests)	\$190.00/hour	
Pool Parties (Resident – with 91-120 guests)	\$190.00/hour	
Pool Parties (Nonresident – with 91-120 guests)	\$200.00/hour	
Pool Pass (per individual)	\$100.00	\$30.00
Pool Pass (Family of 4)	\$150.00 \$20 each added person	\$100.00
Special Events	Current Fee	New Fee
Halloween Haunted Hayride	\$12.00	-
Children (ages 3-12)	\$6.00	-
Christmas Parade Entry Fee	\$25.00	
Christmas Craft Fair Booth Fee	\$50.00	-
Día de los Muertos Booth fee	\$50.00	
Día de los Muertos Catrín/a Contest	\$15.00	
Día de los Muertos Altar fee	\$25.00	

Cheese and Wine Vendor Fee: 10x10 Retail Space (City of Riverbank Business)	-	\$100.00
Cheese and Wine Vendor Fee: 10x10 Retail Space (Non-City of Riverbank Business)	-	\$150.00
Cheese and Wine Vendor Fee: 10x20 Retail Space (City of Riverbank Business)	-	\$200.00
Cheese and Wine Vendor Fee: 10x20 Retail Space (Non-City of Riverbank Business)	-	\$300.00
Cheese and Wine Vendor Fee: 10x10 Food Space (City of Riverbank Business)	-	\$125.00
Cheese and Wine Vendor Fee: 10x10 Food Space (Non-City of Riverbank Business)	-	\$200.00
Cheese and Wine Vendor Fee: 10x20 Food Space (City of Riverbank Business)	-	\$250.00
Cheese and Wine Vendor Fee: 10x20 Food Space (Non-City of Riverbank Business)	-	\$400.00
Cheese and Wine Vendor Fee: 10x30 Food Space (City of Riverbank Business)	-	\$375.00
Cheese and Wine Vendor Fee: 10x30 Food Space (Non-City of Riverbank Business)	-	\$600.00
City of Riverbank Non-Profit Organization	-	\$0.00
FACILITY RENTALS – DESCRIPTIONS		
<i>Community Center</i>	CURRENT FEE	NEW FEE
Resident	\$1,700	
Non-resident	\$2,000	
FACILITY RENTALS – DESCRIPTIONS		
<i>Community Center</i>	CURRENT FEE	NEW FEE
Service Group (Includes set up/take down)	\$600.00	-
Memorial Service (3 hours maximum)	\$400.00	-
<i>Options:</i>		-
Stage	\$200.00	
Sound system	\$100.00	-
Set up the day before (4 hour max; prior to 10pm; NOT available Saturdays)	\$300	
Meeting Fee (2 hrs. Max)	\$50.00/hr.	
<i>Scout Hall</i>	Current Fee	New Fee
Resident	\$350.00	-

Non-resident	\$400.00	-
Service Group	\$200.00	
Meeting Fee (2 hrs.)	\$25.00	-
Memorial Service (3 hrs. max.)	\$200.00	-
Teen Center		
Resident (per hour)	\$100.00	-
Non-resident (per hour)	\$125.00	-
Meeting fee: NO FOOD (2 hrs. max)	\$25.00/hr.	
Gym Rental	Current Fee	New Fee
Refundable Deposit	\$250.00	-
Profit Groups	\$200.00/day	-
School/Non-profit (3 hours)	\$50.00/day	-
Additional hours after 3	25.00/hour	-
Staff fee	\$20.00/hr.	
Scoreboard	\$50.00	-
Sports Complex	Current Fee	New Fee
Deposit	\$250.00	-
Field Use Per Field (East/West)- For Profit Groups	\$25 hour	-
Field Use Per Field (East/West)- Non-Profit	\$20 hour	
Tournament	\$500/day	
Staff	\$20.00/hour	
Lights Per Field	\$30.00/hour	-
Scoreboard Rental	\$50.00/day	-
Snack Bar Rental	\$200.00/day	-

RIVERBANK CITY COUNCIL / LOCAL REDEVELOPMENT AUTHORITY

AGENDA ITEM NO. 11.1

SECTION 11: NEW BUSINESS

Meeting Date: March 26, 2024

Subject: A Resolution Approving Allocation of an Additional Community Resource Deputy and Authorizing the City Manager to Request a Community Resource Deputy Position from the Stanislaus County Sheriff's Office.

From: Marisela H. Garcia, City Manager

Submitted by: Chief Ed Ridenour, Stanislaus County Sheriff's Office

RECOMMENDATION

It is recommended that the City Council consider adopting a Resolution that would approve the allocation of an additional Community Resource Deputy position and provide authorization for the City Manager to request the position to the Stanislaus County Sheriff's Office.

SUMMARY

Riverbank is currently in an active state of growth, and we feel now is the time to request an additional Deputy-Sheriff to increase public safety to better serve the residents of Riverbank. It is important as we increase public safety that we fill positions that are right sized for our community. The Community Resource Deputy position has been highly successful as their role is focused directly on improving quality of life issues within the community.

BACKGROUND

Our Community Resource Deputy routinely engages our community to find long-term solutions for everyday challenges. His success is directly related to his passion to better our community and his ability to coordinate services and community members to work together. This position has proved to be invaluable and has made a meaningful change within our city.

We have found the Community Resource Deputy position to be highly adaptable as the position regularly augments patrol operations and assists Detectives and Traffic Deputies. Riverbank Police Services is currently staffed with 22 sworn positions serving a population of 24,881 residents, resulting in .88 deputies per 1,000 residents. This additional position would increase our sworn deputies to 23 and will bring our staffing ratio to .92 deputies per 1,000 residents.

Once a request for a new position is made, we can expect a timeline of 1–2 years before a new Deputy-Sheriff will be provided from the Stanislaus County Sheriff's Office. This timeframe allows for the recruiting, hiring/background, and training process.

STRATEGIC PLAN

This item is directly related to the City Council's Strategic Plan Goal to "Improve Public Safety."

FINANCIAL IMPACT

Salary and Benefit costs are estimated to be \$170,000. This additional cost would be funded through a combination of the General Fund and the CFD Fund. We anticipate that the earliest we would seek the funding for the position would be for the fiscal year 2025/2026 based on current recruitment periods.

ATTACHMENTS

1. Resolution 2024-XXX

CITY OF RIVERBANK

RESOLUTION 2024-

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIVERBANK, TO
APPROVE ALLOCATION OF AN ADDITIONAL COMMUNITY RESOURCE DEPUTY
AND AUTHORIZE THE CITY MANAGER TO REQUEST SAID POSITION FROM THE
STANISLAUS COUNTY SHERIFF'S OFFICE**

**THE CITY OF RIVERBANK CITY COUNCIL (HEREAFTER REFERRED TO AS
THE "CITY COUNCIL") DOES HEREBY RESOLVE THAT:**

WHEREAS, the Community Resource Deputy position has been highly successful in the City of Riverbank; and,

WHEREAS, the program has focused on improving quality of life issues throughout the city; and,

WHEREAS, Riverbank Police Services is currently staffed with 22 sworn positions with a staffing ratio of .88 deputies per 1,000 residents; and,

WHEREAS, the new Community Resource Deputy position will increase staff to 23 sworn positions with a staffing ratio of .92 deputies per 1,000 residents; and,

WHEREAS, the City of Riverbank would benefit from having an additional Community Resource Deputy; and

WHEREAS, it can be expected the time to fill the position will be 1-2 years.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Riverbank hereby approve to request a Community Resource Deputy position from the Stanislaus County Sheriff's Office.

NOW, THEREFORE BE IT FURTHER RESOLVED that the City Council of the City of Riverbank does hereby commit to prioritizing funding for this position once it is able to be filled by the Stanislaus County Sheriff's Office.

PASSED AND ADOPTED by the City Council of the City of Riverbank at a regular meeting held on the 26th day of March, 2024; motioned by Councilmember , seconded by Councilmember , and upon roll call was carried by the following City Council vote of :

AYES:

NAYS:

ABSENT:

ABSTAINED:

ATTEST:

Gabriela Hernandez
City Clerk

APPROVED:

Richard D. O'Brien
Mayor

RIVERBANK CITY COUNCIL / LOCAL REDEVELOPMENT AUTHORITY

AGENDA ITEM NO. 11.2

SECTION 11: NEW BUSINESS

Meeting Date: March 26, 2023

Subject: Strategic Plan Progress Report and Feedback for Future Strategic Planning Sessions

From: Marisela H. Garcia, City Manager

RECOMMENDATION

It is recommended that the City Council receive a progress report on the status of the 2022 – 2027 Strategic Plan and provide feedback to staff regarding future strategic planning sessions.

SUMMARY

In August 2021 the City Council and City Staff met to discuss new objectives to achieve the City's Strategic Plan Goals. The Strategic Plan delineates the objectives set forth for the time period of 2022-2027. Tonight's presentation is a progress report on the established objectives and a request for feedback on future strategic planning sessions.

BACKGROUND

In February 2013 the City Council and Management staff held its first Strategic Planning Session. The intent was to develop a Strategic Plan that would allow the City to focus its limited resources on accomplishing key goals. Initial Strategic Planning sessions were a collaboration between Council and staff and included the development of measurable objectives established for a six-month planning period. The objectives identified the responsible departments that would oversee the objective as well as an estimated time for completion. These sessions were focused on short-term goals that could be achieved during that six-month period.

In February 2019 the City Council took a different approach to Strategic Planning. Realizing the importance of long-term planning, Council developed a five-year Strategic Plan running from 2020-2025. An update was conducted in 2021 to this plan which now runs from 2022-2027. In contrast to the previous plan, the new five-year Strategic Plan identified long-term goals but did not provide estimated times for completion of each objective or a method to prioritize each of the objectives to ensure that Council and staff could allocate their time and resources in an effective manner.

FUTURE STRATEGIC PLANNING SESSIONS

As it had been customary to update the Strategic Plan on a frequent basis, city staff requested proposals from various firms in order to proceed with an update. We received two proposals that take different approaches to this process. Staff is requesting feedback from Council regarding the preferred approach.

Proposal 1 – Scope of Work

Task	Scope of Work
1	Kickoff meeting with the City Manager and Mayor
2	Review of Materials and Background, including an audit of all efforts currently prioritized by the City. Will include surveys to all staff.
3	Interviews with Mayor, City Council and Key Staff. Includes a Strength, Weaknesses, Opportunities and Threats (SWOT) Analysis.
4	Strategic Planning Workshop: facilitation of a day-long workshop for Council, City Staff, and members of the public.
5	Draft Strategic Plan to be shared for review
6	Final Strategic Plan development based on feedback and includes a presentation to the City Council.
7	Project Management by consultant

Financial Impact of Proposal #1: \$17,000

Estimated Timeline: 1-2 months

Proposal 2 – Scope of Work

Task	Scope of Work
1	Coordination: Includes developing/finalizing a work plan, establishing progress reporting requirements, confirming responsibilities and timing, ongoing project management, and quality assurance.
2	Fact Finding: Includes stakeholder engagement and assembling information from relevant documents. Also includes an initial orientation session with City leadership (Council & staff), conducting a needs assessment/environmental scan, and community outreach with the public and stakeholders as determined by City leadership.
3	Facilitation: Includes Three to four planning sessions with the City. Sessions will focus on development of priorities, actionable strategies, and performance metrics. Draft Strategic Plan priorities to be developed and shared with City staff to provide feedback.
4	Reporting: Includes development of Draft Strategic Plan, development of implementation tools and templates to select priorities and track progress, presentation of a Final Strategic Plan.

Financial Impact of Proposal #1: \$65,000

Estimated Timeline: 5-6 months

Based on Council feedback, staff will bring back the award of a contract for Strategic Planning Services to the April 9th City Council meeting.

STRATEGIC PLAN

This item is directly related to the City Council's Strategic Plan Goal to "Improve Community Communication."

FINANCIAL IMPACT

There is no financial impact associated with this item.

ATTACHMENT

1. 2024 Strategic Plan Progress Report

MARCH 2024 CITY OF RIVERBANK STRATEGIC PLAN PROGRESS REPORT

GOAL: ENSURE THE CITY'S CONTINUED FINANCIAL STABILITY

Objective	Status
Maintain a minimum of 10% of the General Fund in reserves.	Achieved, on-going
Adhere to adopted policies and procedures.	On-Going.
Continue to review and update Master Fee Schedules and Rate Schedules on regular basis.	On-Going. Parks & Rec Fees under consideration.
Continue to seek local, regional, and federal grant opportunities to support City projects, programs and initiatives especially those that provide funding for diversity and equity.	On-going. Grants applications submitted to National Park Service and Senator Alvarado-Gil's call for projects.
At Mid-Year review, Council will establish a % of reserves to commit to a 115 Trust or other investment option to reduce CalPERS liability.	\$700,000 in funding reserved for this project. Staff to proceed with Requests for Proposals.
Provide transparency in all activities related to municipal finance and ensure that financial records are accurate, reliable and timely.	On-Going. Warrant registers posted online on the Finance Dept. site.
Review contract options for Fire/Emergency Services.	Modesto FD contract in effect for administrative services to SCFPD.
Explore the use of renewable energy for City operations/vehicles.	On-Going. Energy Efficiency project currently underway. Estimated completion in 2024.

GOAL: IMPROVE PUBLIC SAFETY

Objective	Status
Ensure adequate funding for appropriate levels of staffing for law enforcement and fire department personnel.	On-Going. Law Enforcement Contract under negotiations. New Personnel Request to be considered.
Expand community resource deputy program.	On-Going. Seek additional funding.
Ensure mental health training for officers.	To be discussed with County staff.
Support local and regional partnerships for mutual aid.	On-Going. Mutual aid for natural disasters and other emergencies may be requested from Stanislaus County Office of Emergency Services.

MARCH 2024 CITY OF RIVERBANK STRATEGIC PLAN PROGRESS REPORT

Continue to update emergency operations plan(s) and ensure appropriate staff training and engagement for implementation.	In Progress. Hazardous Material Mitigation Plan completed & working with staff on Continuity of Operations Plan.
Support emergency preparedness throughout the community, including those related to public health and natural disasters.	On-Going.
Maintain safe, well-lit streets and roads.	On-Going. SB 1 and Measure L projects are on-going and include lighting upgrades. New staff added to the City's Streets/Sewer Division. Established Traffic Committee.
Complete the City's Active Transportation Plan	Completed in October 2021.
Continue to support enhancements for Safe Routes to Schools.	On-Going. Claus Road sidewalk project recently completed. Topeka project included ADA sidewalk improvements.
Review ADA access and compliance working collaboratively with public utilities.	On-Going.
Consider development of a Local Road Safety Plan for the City.	To be evaluated.
Monitor treatment, storage, and delivery systems to ensure safe, reliable delivery of water.	On-Going as required by the State Water Resources Control Board. Well #10 is now active.
Explore use of technology to including cameras.	On-Going. Camera project expanded and currently undergoing upgrades. Added Air Quality Monitoring to major intersections.
Eliminate use of illegal fireworks through aggressive/proactive monitoring.	On-Going. 10 citations issued in 2023.

GOAL: IMPROVE HISTORIC DOWNTOWN

Objective	Status
Continue to work with Community Development to solicit feedback from businesses and developers on the permit approval and other processes and provide recommended solutions for consideration by the City Manager and/or City Council.	On-Going.

MARCH 2024 CITY OF RIVERBANK STRATEGIC PLAN PROGRESS REPORT

Support efforts that promote beautification of the physical environment including public art.	Centennial Mural completed in 2022. Historical Society Mural unveiling in Feb. funding was from ARPA grant.
Support the efforts of Code Enforcement.	On-Going. Will celebrate Code Enforcement Officers week in October.
Enforce compliance by landlords through fines and/or other incentives.	Vacant building ordinance adopted May 2023.
Explore opportunities for façade improvement programs.	Program guidelines adopted April 2023. Currently working with several businesses.
Explore opportunities for lighting and landscaping enhancements.	ARPA project.
Support sustainable programs to promote local businesses and/or improve the downtown area.	On-going.
Coordinate efforts with the Chamber of Commerce, Opportunity Stanislaus, and regional economic interests to identify opportunities for development.	On-going. Opportunity Stanislaus provided trainings for small businesses. Working on a potential tenant for the RIC.
Explore opportunities for incubator businesses.	To explore possible locations.
Support community events produced by local non-profit agencies.	On-going. Fee waiver for Historical Society breakfast recently approved.
Consider structural amenities to enhance the downtown experience.	Will explore uplighting as part of a future ARPA project.
Include charging stations for electric vehicles.	Senior Community Center will install infrastructure for 4 charging stations.
Promote connectivity/mobility for multiple modes of transportation including bike and pedestrian access, and ADA compliance.	Recent change in StanRTA Route 60 added stops at the Community Center and downtown.

GOAL: IMPROVE INTERNAL AND EXTERNAL COMMUNICATION

Objective	Status
Proactively communicate news about the City to residents, businesses and surrounding communities.	On-going. Social media postings have increased and posted in English & Spanish.
Continue to deliver the City's newsletter to residents.	On-going.

MARCH 2024 CITY OF RIVERBANK STRATEGIC PLAN PROGRESS REPORT

Use new electronic billboard to share information	On-going.
Ensure appropriate linguistic translation of materials to engage the City's Hispanic population.	On-going. Forms and information now being provided in English and Spanish. River Walk Specific Plan and DEIR translation approved.
Use social media to disseminate positive news, milestones and accomplishments throughout the community.	On-going.
Promote regional interaction and coordination with surrounding communities and service providers including schools, economic development interests, transportation, and non-profit agencies.	On-going. Meeting on a monthly basis with RUSD Superintendent.
Work with youth to develop a Youth Council for the community that includes millennials.	To discuss with new Riverbank Unified School District Superintendent.

GOAL: ENCOURAGE EMPLOYEE DEVELOPMENT

Objective	Status
Develop and implement organization wide staff succession planning.	On-Going. Succession plans developed.
Develop and implement specialized customer service training across all departments.	To evaluate options.
Support employee training, enrichment and recognition, including team building opportunities.	On-going. Holding quarterly staff meetings amongst other training and events for staff.
Establish clear performance standards for the workforce and provide annual employee reviews.	On-going.
Conduct a review of the City's management tools, systems and resources including geographic information systems (GIS).	On-going. Exploring contract with a different firm.
Consider "shared" administration position(s) to support multiple departments.	On-going.
Review technological tools/software to ensure maximum efficiency.	Public Works implemented use of Mobile MMS and Building/Planning implementing use of iWorq system.

MARCH 2024 CITY OF RIVERBANK STRATEGIC PLAN PROGRESS REPORT

Research feasibility of a new City Hall to accommodate current and future needs.

Exploring re-use of existing city locations.

GOAL: PROMOTE SUSTAINABLE DEVELOPMENT

Objective	Status
Update the City's General Plan and Zoning Code	RFP to be issued next year for a review/update of the 2005-2025 General Plan.
Work with LAFCO to update the City's Sphere of Influence.	Will review should the Riverwalk Specific Plan move forward or as part of a boundary change for North County Corridor.
Follow North County Corridor project impacts on Riverbank.	Meetings held with developers and Army regarding Oakdale/Claribel intersection upgrades and Claus Road intersection. Hosted community meeting for residents.
Housing Element Update <i>Consider exploring dual-use housing for farmworkers during growing season and homeless off-season.</i>	Contract awarded to JB Anderson Land Use Planning on 9/12/23. Update provided at the 3/12 meeting.
Inclusion of an Environmental Justice Element	Civic Spark Fellow provided the groundwork for this item to be considered during the next review/update of the General Plan. Planning Intern continued to work on this item.
Complete/implement High Value Specific Plans including: 1. Eastside Industrial Specific Plan 2. Riverwalk Specific Plan 3. The Cannery Site	To be reviewed with Master Developer. DEIR out for public comment period. DA in review.
Develop Regional Storm Water Plan	To be reviewed.
Continue to Develop Regional Waste Resources/Treatment Plant and identify funding for project completion.	In progress. Awaiting response from FEMA BRIC Program for potential funding and initiating application for potential WIFIA (US EPA) funding.
Incentivize programs for saving electricity, water, and other essential resources.	Turf replacement program initiated in July 2022.

GOAL: SUPPORT ECONOMIC DEVELOPMENT THAT PROMOTES JOB-HOUSING BALANCE.

Objective	Status
Complete the Crossroads West Development.	In progress. Groundbreaking for Commercial Center held in July 2023. Costco is under construction.
Implement permit streamlining to attract businesses to the City.	On-Going. Implementation of IWorQ system in progress to allow for online submittals.
Focus efforts on manufacturing and development businesses.	Approved CUP for the Aemetis Sustainable Aviation Fuel/Renewable Diesel plant.
Cross train building and community development staff to support economic development.	On hold pending filling of current vacancies.
Complete conveyance of Army property to the City.	In progress. Estimated conveyance date of late-2024.

GOAL: ENHANCE QUALITY OF LIFE

Objective	Status
Maintain and refresh the parks, trails, and facilities to provide exceptional experiences.	In progress. Castleburg Park basketball courts and trail remodel completed. Working on environmental review for the expansion of the Jacob Myers Park Trail.
Seek ways to provide amenities and facilities to underserved/aging neighborhoods.	Property sold to Riverbank Housing Authority for the construction of a Senior Community Center.
Provide public restrooms, benches, and other amenities in City parks.	On-going. Most, if not all, parks have amenities.
Develop recreational facilities such as an aquatic center.	Have attempted to obtain state funding. Will continue to work on other grant opportunities.
Support youth activities.	In progress. Looking to develop a Youth Council.
Promote Stanislaus River opportunities and activities	On-going.
Promote Community Partnerships	On-going.

MARCH 2024 CITY OF RIVERBANK STRATEGIC PLAN PROGRESS REPORT

Support Love Riverbank and other volunteer groups.	On-going. Providing supplies/equipment to Love Riverbank 2024 and staff assistance to the Annual Bike Rodeo.
Support public art opportunities.	On-going.
Support community-driven multi-cultural events.	On-going. Dia De los Muertos Celebration held on November 3 rd .
Support environmental enhancements.	On-going.
Consider a sound wall on east side of BNSF tracks.	Researching options.
Support efforts to improve air quality.	On-going. Air quality monitoring stations have been installed in city camera locations.
Explore new materials and technology for roadway improvements and lighting.	On-going. Use of micro-slurry process currently in place.
Promote a healthy community.	On-going.
Consider establishing a PAR course or other facilities to promote fitness.	Equipment installed in Castleburg Park & future parks.
Explore opportunities for community gardens.	Location currently available near Crossroads Water Storage Tank
Engage the community and non-profit partners in the development of programs, facilities, transitional housing and/or solutions for homeless services.	In progress. Day Use Facility now open, Sierra House undergoing rehabilitation. Est. completion in April. Negotiations for the Jackson/Stanislaus Tiny Home Village Project underway.

Highlighted items reflect progress updates since the September 2023 progress report.