CITY COUNCIL / LRA BOARD

Mayor/Chair
Richard D. O'Brien
Council/Authority Members
District 1 - Luis Uribe
District 2 - Rachel Hernandez
District 3 - Leanne Jones Cruz
District 4 - Darlene Barber-Martinez

CITY OF RIVERBANK

Regular City Council and Local Redevelopment Authority Board Meetings
Council Chambers, 6707 Third St.
Suite B
Riverbank, CA 95367

choose civility

TUESDAY, JUNE 27, 2023 – 6:00 P.M.

(THE AGENDA PACKET IS ONLINE AT HTTP://WWW.RIVERBANK.ORG/AGENDACENTER)

1. CALL TO ORDER

2. FLAG SALUTE

3. INVOCATION

4. ROLL CALL

5. AGENDA CHANGES

6. CONFLICT OF INTEREST

Any Council/Authority Member or Staff who has a direct Conflict of Interest on any scheduled agenda item to be considered is to declare their conflict at this time.

7. PRESENTATIONS (Informational only)

Item 7.1 **Presentation by Gilton Solid Waste on SB 1383 and the Material Recovery Facility (MRF) Equipment-** It is recommended that the City Council receive an updated presentation from Gilton Solid Waste on SB 1383 and the Material Recovery Facility (MRF) Equipment.

GILTON SOLID WASTE MANAGEMENT, INC.

8. PUBLIC COMMENTS (No action can be taken)

At this time, members of the public may comment on any item not appearing on the agenda, and within the subject matter jurisdiction of the City Council/LRA Board. Individual comments will be limited to a **maximum of 3 minutes (or as stated by the presiding Officer)** and time cannot be yielded to another person**.** Under State Law, matters presented during the public comment period cannot be discussed or acted upon.
PLEASE SPEAK DIRECTLY INTO THE MICROPHONE.

Refer to the last page of this agenda for the Public Comment Procedures via ZOOM.

9. CONSENT CALENDAR

All items listed on the Consent Calendar are to be acted upon by a single action of the City Council/LRA Board unless requested by an individual Council/Authority Member or member of the public for special consideration. Otherwise, the recommendation of staff will be accepted and acted upon by motion of the City Council/LRA Board.

Item 9.1 **Waive Readings**. All Readings of ordinances and resolutions, except by title, are waived.

Item 9.2 **Approval** of the City Council and Local Redevelopment Authority Board Minutes for June 13, 2023.

Item 9.3 **Acceptance** of the Stanislaus & 7th Street Valley Gutter and Curb Ramp Project and Authorization to File a Notice of Completion.

Item 9.4 **Resolution** to Award Bid for the Topeka Street Improvement Project to Consolidated Engineering, Inc., Authorize Execution of Future Change Orders, and Authorizing a Budget Amendment in the amount of $85,000.00 from Sewer Fund 106.

Item 9.5 **Resolution** – Approving the Transportation Development Act Local Transportation Fund (LTF) Non-Transit Claim for Fiscal Year 2022/2023 Other Purposes and Amending the Budget for the City of Riverbank to Conform to Said Claim.

Item 9.6 **Resolution** Approving the First Amendment to the Agreement between the City of Riverbank and MuniServices, LLC. and Authorizing the City Manager to Execute the First Amendment.

Item 9.7 **Resolution** Awarding a Contract for Executive Recruitment Services to Mosaic Public Partners for the Recruitment of a Director of Parks and Recreation, Authorizing the City Manager to Finalize & Execute said Contract, and Allocate $25,000 from the General Fund Reserve.

10. PUBLIC HEARING

Public Hearing Notice(s) were published in the Riverbank News on 05/31/2023 & 06/7/2023 for Item 10.1 and on 06/07/2023 for Items 10.2 & 10.3.

Item 10.1 **Public Hearing for Proposed Solid Waste Rate Increase-** It is recommended that the City Council consider adopting a resolution approving a 4.2% Consumer Price Index (CPI) increase in rates for solid waste disposal services pursuant to the executed franchise agreement with Gilton Solid Waste, Inc.

Item 10.2 **Fiscal Year 2023-2024 Annual Operating Budget-**It is recommended that the City Council consider adopting a Resolution approving the Fiscal Year 2023-2024 Annual Operating Budget.

LRA Item10.3 **Review and Adoption of Proposed Fiscal Year 2023-24 Local Redevelopment Authority (LRA) Budget-** It is recommended that the LRA Local Redevelopment Authority (LRA) Board of Directors (Board) review and approve the Proposed Fiscal Year 2023-2024 LRA Budget.

11. NEW BUSINESS

Item 11.1 **Resolution to Reduce (Credit) and Waive the Summerfaire Commerce Center, LLC System Development Fees for The Concierge RV, Boat, and Self-storage Facility-** It is recommended that the City Council consider and approve the Resolution (Attachment 1) reducing (credit) and/or waiving the Summerfaire Commerce Center, LLC ("Summerfaire") System Development Fees assessed on the construction of The Concierge RV, Boat, and Self-storage facility ("The Concierge").

Item 11.2 **A Resolution to Award a Contract for 30% Design for the Regional Recycled Water Project – Phase I to Brown and Caldwell, and Authorize a Budget Appropriation in the amount of $1,400,247.00 from the Sewer Fund 106-** It is recommended that the City Council award the contract for preparation of the 30% design for the Riverbank Regional Recycled Water Project – Phase I to Brown and Caldwell, authorize the City Manager to execute a contract with said firm in the amount of $1,272,952.00, authorize a contingency amount of $127,295.00 (approximately 10%), and authorize a budget appropriation of $1,400,247.00 from Sewer Fund 106 for said contract.

Item 11.3 **A Resolution to Award a Contract for the 30% Design Phase Program Management and Project Permitting Support for the Regional Recycled Water Project –** Phase I to Kjeldsen, Sinnock & Neudeck, Inc., and Authorize a Budget Appropriation in the amount of $219,122.00.00 from the Sewer Fund 106 for FY 2023/2024- It is recommended that the City Council award the contract for ongoing program management for the 30% design phase and permitting support for the Riverbank Regional Recycled Water Project – Phase I to Kjeldsen, Sinnock & Neudeck, Inc. (KSN), authorize the City Manager to execute a contract with said firm in the amount of $199,202.00, authorize a contingency amount of $19,920.00 (approximately 10%), and authorize a budget appropriation of $219,122.00 from the Wastewater Enterprise Fund (Fund 106) for FY 2023/2024.

12. COMMENTS/REPORTS

A brief report on notable attendance of a meeting or conference or other notable topics of City business shall be made. The Brown Act does not allow for discussion or action of items by the City Council/LRA Board during this time.

Item 12.1 Staff

Item 12.2 Council/Authority Member

Item 12.3 Mayor/Chair

13. CLOSED SESSION

The public will have a limit of **3 minutes** to comment on Closed Session item(s) as set forth on the agenda prior to the City Council/LRA Board recessing to Closed Session

Item 13.1 **LIABILITY CLAIMS**
(Pursuant to Government Code § 54961)
Claimant: Margarita Castaneda
Agency Claimed Against: City of Riverbank

14. REPORT FROM CLOSED SESSION

Item 14.1 Report from Closed Session **Item 13.1**
LIABILITY CLAIMS
(Pursuant to Government Code § 54961)
Claimant: Margarita Castaneda
Agency Claimed Against: City of Riverbank

15. ADJOURNMENT

- The July 11th Meeting is Canceled.
- The next regular City Council Meeting will be on July 25th, 2023 at 6:00 P.M.

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury, under the laws of the State of California that the foregoing agenda was posted at the meeting location, on the North City Hall public exterior bulletin board, South City Hall public exterior Bulletin, Riverbank Community Center exterior bulletin, and the City's website 72 hours prior to the meeting in accordance to the California Ralph M. Brown Act.
Posted this 22nd Day of June, 2023
/s/ *Gabriela Hernandez, City Clerk*

ADA COMPLIANCE STATEMENT

In compliance with the Americans with Disabilities Act, and the Governor's Executive Order N-29-20, the City will make every effort to make reasonable modifications or accommodations from individuals with disabilities. Contact the Administration Dept. at (209) 863-7122 or the City Clerk at cityclerk@riverbank.org at least (48) hours prior to the meeting to enable the City to make reasonable arrangements for accessibility.

NOTICE REGARDING NON-ENGLISH SPEAKERS

Pursuant to California Constitution Article III, Section IV, establishing English as the official language for the State of California, and in accordance with California Code of Civil Procedures Section 185, which requires proceedings before any State Court to be in English, notice is hereby given that all proceedings before the City of Riverbank City Council/LRA Board shall be in English and anyone wishing to address the Council is required to have a translator present who will take an oath to make an accurate translation from any language not English into the English language.

TELECONFERENCE/VIRUAL PLATFORM PUBLIC PARTICIPATION COMMENT PROCEDURES FOR CITY COUNCIL MEETING HELD IN CONFORMANCE WITH THE BROWN ACT

PUBLIC "LIVE" VIEWING

- Government Channels: Charter– 2 and AT&T U-VERSE – 99
- YouTube Live – City of Riverbank
- Via ZOOM Platform (See instructions below)

SUBMITTING PUBLIC COMMENTS FOR THE RECORD

Written comments must be received before 4:00 p.m. on the date of the meeting in order for them to be distributed to the Council prior to consideration of the matter. Written comments will not be read aloud at the meeting, but will be reported as received for the record. If you do not receive an acknowledgement of receipt within an hour of submission or by 5:00 pm, please call the City Clerk's Office at (209) 863-7198 or the Administration Dept. at (209) 863-7122.

ACCEPTABLE METHODS OF SUBMITTING COMMENTS BEFORE THE 4:00 PM DEADLINE

- **Via Mail Service*:*** Mail comments to City of Riverbank, Attn. City Clerk, 6707 Third Street, Suite A, Riverbank, CA 95367. (Call 209-863-7198 / 209-863-7122 to ensure they were received.)
- **Via Email:** **Mail to cityclerk@riverbank.org** ***(Note: This technology is not a guaranteed method.)***
  - Indicate Agenda Item # in the ***subject line***. (Call 209-863-7198 /209-863-7122 to ensure receipt)
- **Oral Comments In-Person:** The Mayor will ask the public if anyone wishes to comment, at that time you may approach the podium.
- **Oral Comments Via Zoom:** The Mayor will announce when public comments may be made for a limit of 3 minutes on the agenda item being considered, at which time you will:
  (please make sure the volume on your video device or any nearby device is turned down.)
  - Using a computer – click on the "raise hand" feature in the webinar controls. This will alert staff that you wish to speak, and you will be unmuted.
  - Using a Phone – press ***9** to "raise the hand". This will alert staff that you wish to speak, and you will be unmuted.

Teleconference Phone Number (This system is a backup for ZOOM technical difficulties only when providing oral comments.) If there are technical difficulties or disconnection with ZOOM while making oral comments, please immediately call the teleconference phone number (209) 863-7151 so that Council may receive your comments. Council will be waiting for your call. Thank you

JOIN THE MEETING VIA ZOOM PLATFORM

Join by this link: https://us02web.zoom.us/j/85151551253
Join by accessing website: https://zoom.us/join , enter **Webinar ID: 851 5155 1253**

- Join by telephone:**1 669 444 9171 OR 1 669 900 9128, plus Webinar ID: 851 5155 1253**

Learn about using ZOOM - Visit https://zoom.us/j/94943925973?status=success for a free account or to download the app.

RIVERBANK CITY COUNCIL / LOCAL REDEVELOPMENT AUTHORITY

AGENDA ITEM NO. 7.1

SECTION 7: PRESENTATIONS

Meeting Date:	**June 27, 2023**
Subject:	**Presentation by Gilton Solid Waste on SB 1383 and the Material Recovery Facility (MRF) Equipment**
From:	**Marisela H. Garcia, City Manager**
Submitted by:	**Tammy Alcantor, Assistant City Manager** **Kathleen Cleek, Development Serv. Administration Manager**

RECOMMENDATION

It is recommended that the City Council receive an updated presentation from Gilton Solid Waste on SB 1383 and the Material Recovery Facility (MRF) Equipment.

SUMMARY

Over the past number of years, the California legislature has passed a variety of new laws that have had a significant impact on the way that solid waste and recycling are managed in California. The most recent and significant new legislation SB1383 (Short-Lived Climate Pollutants: Organic Waste Reduction) has placed new requirements on each jurisdiction with regard to solid waste services.

SB 1383 is intended to reduce methane emissions at landfills through a process of reducing the disposal of organic waste by 75% below 2014 levels. Organic waste is defined as green materials, wood waste, fiber materials, food scraps, food-soiled paper, and landscaping and pruning waste. In order to meet these mandates, changes were made to Riverbank's current waste disposal system.

In August of 2021, Gilton proposed to its current client municipalities a high diversion Material Recovery Facility (MRF) system. Having this system negated the need for a third can as the waste streams would be sorted by the MRF system ensuring that organic and materials appropriate to be recycled were diverted from the overall waste stream that could otherwise end up in the landfill. On April 12, 2022, the City held a Proposition 218 hearing and passed rates effective May 1, 2022, which incorporated the cost of implementation of compliance with SB 1383 utilizing the MRF system.

Tonight, Gilton will be presenting an update on where they are with meeting the SB 1383 requirements and the MRF System Equipment.

FISCAL IMPACT
None

ATTACHMENTS

Presentation slides from Gilton Solid Waste

RIVERBANK CITY COUNCIL / LOCAL REDEVELOPMENT AUTHORITY

AGENDA ITEM NO. 9.1

SECTION 9: CONSENT CALENDAR

Meeting Date:	**June 27, 2023**
Subject:	**Waiver of Readings**
From:	**Marisela H. Garcia, City Manager**
Submitted by:	**Gabriela Hernandez, City Clerk/LRA Secretary**

RECOMMENDATION

It is recommended that the City Council / LRA Board approve the waiver of readings of any proposed ordinances and resolutions for consideration, except by title.

SUMMARY

In lieu of reading the entire text of a proposed ordinance or resolution that is introduced for consideration for adoption and approval, by majority vote, the City Council/LRA Board may waive the reading of the text and introduce the ordinance or resolution by title only for the record.

The full text of the proposed ordinances and resolutions, and any related documents that are part of the agenda packet, are available for review by the public on the City's website and in the City Clerk's office at City Hall (North) upon distribution to a majority of the City Council/LRA Board; typically 72 hours prior to the scheduled date and time of the meeting.

FINANCIAL IMPACT

There is no financial impact to this item.

ATTACHMENTS

There are no attachments to this report.

RIVERBANK CITY COUNCIL / LOCAL REDEVELPOMENT AUTHORITY

AGENDA ITEM NO. 9.2

SECTION 9: CONSENT CALENDAR

Meeting Date:	**June 27, 2023**
Subject:	**Approval of the June 13, 2023 City Council and Local Redevelopment Authority Board Minutes.**
From:	**Marisela H. Garcia, City Manager**
Submitted by:	**Gabriela Hernandez, City Clerk/LRA Secretary**

RECOMMENDATION

It is recommended that the City Council/ Local Redevelopment Authority Board approve the City Council/LRA Meeting Minutes of June 13, 2023 as presented.

SUMMARY

The Draft Minutes of the City Council and the Local Redevelopment Authority Board meeting have been prepared for review and approval.

FINANCIAL IMPACT

There is no financial impact to this item.

ATTACHMENTS

1. The June 13, 2023 City Council and Local Redevelopment Authority Board Minutes.

2. Written Public Comment

CITY COUNCIL / LRA BOARD
Mayor/Chair
Richard D. O'Brien
Council/Authority Members:
District 1 -Luis Uribe
District 2- Rachel Hernandez
District 3- Leanne Jones Cruz
District 4 -Darlene Barber-Martinez

CITY OF RIVERBANK

Regular City Council and Local Redevelopment Authority Board Meetings
Council Chambers, 6707 Third St
Suite B
Riverbank, CA 95367

choose civility

MINUTES

TUESDAY, JUNE 13, 2023 – 6:00 P.M.

(THE AGENDA PACKET IS ONLINE AT HTTP://WWW.RIVERBANK.ORG/AGENDACENTER)

1. CALL TO ORDER - *Mayor / Chair O'Brien called the meeting to order at 6:00P.M.*

2. FLAG SALUTE –*Mayor / Chair O'Brien led the pledge of allegiance.*

3. INVOCATION – *Reverend Randy Richardson provided the invocation.*

4. ROLL CALL – *City Clerk Hernandez conducted Roll Call.*

Members of the City Council / Local Redevelopment Authority Board present:
Council Member / Authority Member District 1 Luis Uribe
Council Member / Authority Member District 3 Leanne Jones Cruz (ABSENT)
Council Member / Authority Member District 4 Darlene Barber-Martinez
Vice Mayor / Vice Chair District 2 Rachel Hernandez
Mayor / Chair Richard D. O'Brien

5. AGENDA CHANGES

No Agenda Changes.

6. CONFLICT OF INTEREST*:* ***Any Council/Authority Member or Staff who has a direct Conflict of Interest on any scheduled agenda item to be considered is to declare their conflict at this time.***

Councilmember Barber-Martinez and Mayor O'Brien declared a conflict with Item 10.5 Public Hearing: Crossroads Landscape and Lighting. Mayor O'Brien stated there would be a lot drawn to choose what councilmember would stay to hear the item presentation and vote.

7. PRESENTATIONS (Informational only)

Item 7.1 **Proclamation – Disability Awareness Month, June 2023**- It is recommended that the City Council read the Proclamation for Disability

Awareness Month – June 2023; and present to Cathy Mendoza, Executive Director of Society for disABILITIES.

Mayor O'Brien presented the Proclamation for Disability Awareness Month to Cathy Mendoza, Executive Director of Society for disABILITIES.

Jacob Faulder, District Representative for Senator Marie Alvarado-Gil, presented a Senate Proclamation to Society for disABILITIES, recognizing the work they do in the community.

8. PUBLIC COMMENTS (No action can be taken)

*At this time, members of the public may comment on any item not appearing on the agenda, and within the subject matter jurisdiction of the City Council/LRA Board. Individual comments will be limited to a **maximum of 3 minutes (or as stated by the presiding Officer)** and time cannot be yielded to another person. Under State Law, matters presented during the public comment period cannot be discussed or acted upon.*

Mayor O'Brien Opened Public Comment at 6:09P.M.

City Clerk Hernandez read a written comment submitted by Riverbank Resident, Carol Barr in opposition of the Riverwalk Project. (See Attachment)

Karen Conrotto, Modesto Resident commented in opposition of the Riverwalk Project.

Jacob Faulder, District Representative with Senator Marie Alvarado-Gil's Office gave a legislative update.

There being no further public comments, Mayor O'Brien closed the Public Comment period 6:13P.M.

9. CONSENT CALENDAR

All items listed on the Consent Calendar are to be acted upon by a single action of the City Council/LRA Board unless requested by an individual Council/Authority Member or member of the public for special consideration. Otherwise, the recommendation of staff will be accepted and acted upon by motion of the City Council/LRA Board.

Item 9.1 **Waive Readings**. All Readings of ordinances and resolutions, except by title, are waived.

Item 9.2 **Approval** of the City Council and Local Redevelopment Authority Board Minutes for May 23, 2023.

Item 9.3 **Acceptance** of the Overlay Project 2022 and Authorization to File a Notice of Completion.

Item 9.4 **Resolution 2023-062** to Award Bid for the Riverbank Police Gate & Fence Project to Golden Bay Fence Plus Iron Works, Inc., Authorize Execution of Future Change Orders, and Authorizing a Budget Amendment for an Additional $94,923.00 from American Rescue Plan Act Funds.

Item 9.5 **Resolution 2023-063** to Approve New Engineering Services Contract with Ardurra Group, Inc. and Authorize City Manager to Enter into a Contract with Ardurra Group, Inc. and William F. Kull to Perform General Municipal Engineering Services for the City of Riverbank.

Item 9.6 **Resolution 2023-064** of the City Council of the City of Riverbank, California, to Approve a Subdivision Improvement Agreement for The Heritage with SCM Hearthstone, LLC and Authorizing the City Manager to Execute the Agreement.

Item 9.7 **Resolution 2023-065** to approve Final Map 04-2022 The Heritage – APN: 062-020-001.

Item 9.8 **Resolution 2023-066** to Award Bid for the Third Street Parking Lot Project to Consolidated Engineering, Inc., Authorize Execution of Future Change Orders, and Authorizing a Budget Amendment for an Additional $341,054 from American Rescue Plan Act Funds.

Item 9.9 **Resolution 2023-067** to Award Bid for the Pavement Restoration 2023 Project to Pavement Coatings Co. and Authorize Execution of Future Change Orders.

There being no public comments, Mayor O'Brien brought the item back to City Council.

ACTION: *By motion moved and seconded (Uribe/Barber-Martinez 4/0) to approve the **consent calendar** as presented.*

Motion carried by unanimous City Council and LRA Board roll call vote:
AYES: Uribe, Hernandez, Barber-Martinez, and Mayor O'Brien
NAYS: None / ABSENT: Jones Cruz / ABSTAINED: None

10. PUBLIC HEARINGS

Item 10.1 **Two Resolutions for Consolidated Landscaping & Lighting District to: 1) Amend and/or Approve the Engineer's Report and the Levy and Collection of Annual Assessments Related Thereto for Fiscal Year 2023/2024; and 2) Ordering the Levy and Collection of Annual Assessments for Fiscal Year 2023/2024 -** It is recommended that the City Council adopt the Resolutions corresponding to Consolidated District amending and/or approving the Engineer's Report and ordering the levy and collection of annual assessments for the Landscaping and Lighting Districts for Fiscal Year 2023/2024.

Development Services Administration Manager Kathleen Cleek presented a comprehensive staff report and Power Presentation on items 10.1 through 10.4 of the Public Hearing for the Landscape and Lighting Districts.

City Council discussed the item with staff.

Mayor O'Brien Opened the Public Hearing at 6:19P.M.

Mayor O'Brien Closed the Public Hearing at 6:19P.M.

There being no public comments, Mayor O'Brien brought the item back to the City Council.

ACTION: *By motion moved and seconded (Hernandez / Uribe 4/0) to adopt **City Council Resolution 2023-068 & 2023-069** to 1) Amend and/or Approve the Engineer's Report and the Levy and Collection of Annual Assessments Related Thereto for Fiscal Year 2023/2024; and 2) Ordering the Levy and Collection of Annual Assessments for Fiscal Year 2023/2024.*

Motion carried by unanimous City Council and LRA Board roll call vote:
AYES: Uribe, Hernandez, Barber-Martinez, and Mayor O'Brien
NAYS: None / ABSENT: Jones Cruz / ABSTAINED: None

Item 10.2 **Two Resolutions for Ridgewood Place Landscaping & Lighting District to: 1) Amend and/or Approve the Engineer's Report and the Levy and Collection of Annual Assessments Related Thereto for Fiscal Year 2023/2024; and 2) Ordering the Levy and Collection of Annual Assessments for Fiscal Year 2023/2024 -** It is recommended that the City Council adopt the Resolutions corresponding to Ridgewood Place District amending and/or approving the Engineer's Report and ordering the levy and collection of annual assessments for the Landscaping and Lighting Districts for Fiscal Year 2023/2024.

City Council discussed the item with staff.

Mayor O'Brien Opened the Public Hearing at 6:20P.M.

Mayor O'Brien Closed the Public Hearing at 6:20P.M

There being no public comments, Mayor O'Brien brought the item back to the City Council.

ACTION: *By motion moved and seconded (Uribe / Barber-Martinez 4/0) to adopt **City Council Resolution 2023-070 & 2023-071** to 1) Amend and/or Approve the Engineer's Report and the Levy and Collection of Annual Assessments Related Thereto for Fiscal Year 2023/2024; and 2) Ordering the Levy and Collection of Annual Assessments for Fiscal Year 2023/2024.*

Motion carried by unanimous City Council and LRA Board roll call vote:
AYES: Uribe, Hernandez, Barber-Martinez, and Mayor O'Brien
NAYS: None / ABSENT: Jones Cruz / ABSTAINED: None

Item 10.3 **Two Resolutions for River Cove Landscaping & Lighting District No.1 to: 1) Amend and/or Approve the Engineer's Report and the Levy and**

Collection of Annual Assessments Related Thereto for Fiscal Year 2023/2024; and 2) Ordering the Levy and Collection of Annual Assessments for Fiscal Year 2023/2024 - It is recommended that the City Council adopt the Resolutions corresponding to River Cove District amending and/or approving the Engineer's Report and ordering the levy and collection of annual assessments for the Landscaping and Lighting Districts for Fiscal Year 2023/2024.

City Council discussed the item with staff.

Mayor O'Brien Opened the Public Hearing at 6:21P.M.

Mayor O'Brien Closed the Public Hearing at 6:21P.M

There being no public comments, Mayor O'Brien brought the item back to the City Council.

ACTION: *By motion moved and seconded (Barber-Martinez / Uribe 4/0) to adopt* ***City Council Resolution 2023-072 & 2023-073*** *to 1) Amend and/or Approve the Engineer's Report and the Levy and Collection of Annual Assessments Related Thereto for Fiscal Year 2023/2024; and 2) Ordering the Levy and Collection of Annual Assessments for Fiscal Year 2023/2024.*

Motion carried by unanimous City Council and LRA Board roll call vote:
AYES: Uribe, Hernandez, Barber-Martinez, and Mayor O'Brien
NAYS: None / ABSENT: Jones Cruz / ABSTAINED: None

Item 10.4 **Two Resolutions for Sierra Vista Estates Landscaping & Lighting District to: 1) Amend and/or Approve the Engineer's Report and the Levy and Collection of Annual Assessments Related Thereto for Fiscal Year 2023/2024; and 2) Ordering the Levy and Collection of Annual Assessments for Fiscal Year 2023/2024 -** It is recommended that the City Council adopt the Resolutions corresponding to Sierra Vista Estates District amending and/or approving the Engineer's Report and ordering the levy and collection of annual assessments for the Landscaping and Lighting Districts for Fiscal Year 2023/2024.

City Council discussed the item with staff.

Mayor O'Brien Opened the Public Hearing at 6:22P.M.

Mayor O'Brien Closed the Public Hearing at 6:22P.M

There being no public comments, Mayor O'Brien brought the item back to the City Council.

ACTION: *By motion moved and seconded (Hernandez / Barber-Martinez 4/0) to adopt* ***City Council Resolution 2023-074 & 2023-075*** *to 1) Amend and/or Approve the Engineer's Report and the Levy and Collection of Annual Assessments Related Thereto for Fiscal Year 2023/2024; and 2) Ordering the Levy and Collection of Annual Assessments for Fiscal Year 2023/2024.*

Motion carried by unanimous City Council and LRA Board roll call vote:
AYES: Uribe, Hernandez, Barber-Martinez, and Mayor O'Brien
NAYS: None / ABSENT: Jones Cruz / ABSTAINED: None

Lot was drawn by Mayor O'Brien and Councilmember Barber-Martinez, the lowest number drawn was Mayor O'Brien.

Councilmember Barber-Martinez recused herself from the dais at 6:27P.M.

Item 10.5 **Two Resolutions for Crossroads Landscaping & Lighting District to: 1) Amend and/or Approve the Engineer's Report and the Levy and Collection of Annual Assessments Related Thereto for Fiscal Year 2023/2024; and 2) Ordering the Levy and Collection of Annual Assessments for Fiscal Year 2023/2024 -** It is recommended that the City Council adopt the Resolutions corresponding to Crossroads District amending and/or approving the Engineer's Report and ordering the levy and collection of annual assessments for the Landscaping and Lighting Districts for Fiscal Year 2023/2024.

Development Services Administration Manager Kathleen Cleek presented a comprehensive staff report and Power Presentation on item 10.5 of the Public Hearing for the Landscape and Lighting Districts.

City Council discussed the item with staff.

Mayor O'Brien Opened the Public Hearing at 6:25P.M.

Mayor O'Brien Closed the Public Hearing at 6:25P.M

There being no public comments, Mayor O'Brien brought the item back to the City Council.

ACTION: *By motion moved and seconded (Hernandez/ Uribe 3/0) to adopt* ***City Council Resolution 2023-076 & 2023-077*** *to 1) Amend and/or Approve the Engineer's Report and the Levy and Collection of Annual Assessments Related Thereto for Fiscal Year 2023/2024; and 2) Ordering the Levy and Collection of Annual Assessments for Fiscal Year 2023/2024.*

Motion carried by City Council and LRA Board roll call vote:
AYES: Uribe, Hernandez, and Mayor O'Brien

NAYS: None / ABSENT: Jones Cruz / ABSTAINED: Barber-Martinez

Councilmember Barber-Martinez returned to the dais at 6:29P.M.

Item 10.6 **A Resolution of the City Council of the City of Riverbank, County of Stanislaus, State of California, Ordering the Levy and Collection of Assessments Within the Riverbank Storm Drain Benefit Assessment District No. 2006-01 (Heartlands) for Fiscal Year 2023/2024 -** It is recommended that the City Council adopt Resolutions amending and/or approving the Engineer's Report and ordering the levy and collection of annual assessments for the Riverbank Storm Drain District No. 2006-01 (Heartlands) for Fiscal Year 2023/2024.

*Development Services Administration Manager Cleek presented a comprehensive staff report and Power Point Presentation on Item 10.6 and 10.7 Ordering the Levy and Collection of Assessments Within the Riverbank Storm Drain Benefit Assessment District No. 2006-01 (Heartlands) and Storm Drain District No. 05-01 (Sterling Ridge) for Fiscal Year 2023/2024***.**

City Council discussed the item with staff.

Mayor O'Brien Opened the Public Hearing at 6:28P.M.

Mayor O'Brien Closed the Public Hearing at 6:28P.M

There being no public comments, Mayor O'Brien brought the item back to the City Council.

ACTION: *By motion moved and seconded (Barber-Martinez/ Uribe 4/0) to adopt* ***City Council Resolution 2023-078*** *to Ordering the Levy and Collection of Assessments Within the Riverbank Storm Drain Benefit Assessment District No. 2006-01 (Heartlands) for Fiscal Year 2023/2024.*

Motion carried by unanimous City Council and LRA Board roll call vote:
AYES: Uribe, Hernandez, Barber-Martinez, and Mayor O'Brien
NAYS: None / ABSENT: Jones Cruz / ABSTAINED: None

Item 10.7 **A Resolution of the City Council of the City of Riverbank, County of Stanislaus, State of California, Ordering the Levy and Collection of Assessments Within the Sterling Ridge Benefit Assessment District for Fiscal Year 2023/2024 -** It is recommended that the City Council adopt Resolutions amending and/or approving the Engineer's Report and ordering the levy and collection of annual assessments for the Riverbank Storm Drain District No. 05-01 (Sterling Ridge) for Fiscal Year 2023/2024.

City Council discussed the item with staff.

Mayor O'Brien Opened the Public Hearing at 6:29P.M.

Mayor O'Brien Closed the Public Hearing at 6:29P.M

There being no public comments, Mayor O'Brien brought the item back to the City Council.

ACTION: *By motion moved and seconded (Uribe / Hernandez 4/0) to adopt **City Council Resolution 2023-079** to Ordering the Levy and Collection of Assessments Within the Riverbank Storm Drain District No. 05-01 Sterling Ridge Benefit Assessment for Fiscal Year 2023/2024.*

Motion carried by unanimous City Council and LRA Board roll call vote:
AYES: Uribe, Hernandez, Barber-Martinez, and Mayor O'Brien
NAYS: None / ABSENT: Jones Cruz / ABSTAINED: None

11. NEW BUSINESS

Item 11.1 **Resolution to Reduce (Credit) and/or Waive the SCM Hearthstone LLC System Development Fees for The Heritage Subdivision-** It is recommended that the City Council consider and approve the Resolution (Attachment 1) reducing (credit) and/or waiving the SCM Hearthstone LLC ("SCM Hearthstone") System Development Fees assessed on the construction of dwelling units in The Heritage subdivision.

Building & Planning Manager Kenney presented a comprehensive staff report and Power Point Presentation on the request to (Credit) and/or Waive the SCM Hearthstone LLC System Development Fees for The Heritage Subdivision.

City Council discussed the item with staff.

There being no public comments, Mayor O'Brien brought the item back to the City Council.

ACTION: *By motion moved and seconded (Uribe/Hernandez 4/0) to adopt **Resolution 2023-080** to reduce/waive the SCM Hearthstone LLC System Development Fees for The Heritage Subdivision.*

Motion carried by unanimous City Council and LRA Board roll call vote:
AYES: Uribe, Hernandez, Barber-Martinez, and Mayor O'Brien
NAYS: None / ABSENT: Jones Cruz / ABSTAINED: None

Item 11.2 **Fiscal Year 2023-24 Major Fund Budget Workshop -** It is recommended that the City Council receive a presentation on the Fiscal Year 2023-24 Major Fund Proposed Budgets and provide feedback in anticipation of the adoption of the Final Budget on June 27, 2023.

Assistant City Manager Alcantor presented a comprehensive staff report and Power Point Presentation on the Fiscal year 2023-24 Major Fund Budget Workshop.

City Council discussed the item with staff.

There being no public comments, Mayor O'Brien brought the item back to the City Council.

ACTION: *Direction was provided to staff.*

12. COMMENTS/REPORTS

A brief report on notable attendance of a meeting or conference or other notable topics of City business shall be made. The Brown Act does not allow for discussion or action of items by the City Council/LRA Board during this time.

Item 12.1 Staff

City Manager Garcia reported on the following:

- *A Huge Thank you to Sue and her staff, today is the last day of the Downtown Market events. We believe it went very well and successful, so thank you to her and her staff for organizing in such a short time frame.*
- *Reminder to all residents we are closed on Monday, June 19th for Juneteenth.*
- *That same day, there will be an event here at the Downtown Plaza from 11:00am to 5:00pm*

Item 12.2 Council/Authority Member

Councilmember Jones Cruz reported on the following: (ABSENT)

Councilmember Uribe reported on the following:

- *Will be attending along with Vice Mayor Hernandez the fundraiser event for Sister City Committee on June 24th during the Cultural event at the Community Center. The event will run from 10:00am to 7:00pm.*
- *Would like to express my gratitude to the Modesto Fire Department for their donation of gently used Fire equipment. Which we will be coordinating to send it over to Tamazula, Mexico.*

Councilmember Barber-Martinez reported on the following:

- *Tomorrow is our Stanislaus Homeless Alliance Committee Meeting (SHA) at 1010 Tenth Street, everyone is invited.*
- *On Thursday, June 15th, the Latino Chamber of Commerce will be hosting their Scholarship Reception.*
- *Attended a webinar on current legislation, so that I could be current and up to date on what is out there and how it is going to affect us all.*

Vice Mayor Hernandez reported on the following:

- *I am serving on the Cal Cities Executive Committee, I am there representing the Central Valley, part of the Central Valley Division where we are going over legislation and ways for Central Valley Cities to connect and network. We also received more updates on legislation, generally we are out there being the voice for the Central Valley at the State Capitol and with our Elected Members.*

Item 12.3 Mayor/Chair

Mayor O'Brien reported on the following:

- *Would like to encourage everyone on the dais that when you have the opportunity, build up Riverbank and then say, we could do more with your help. Senator Eggman helped and gave us 2 million dollars, which have been used quite well, hopefully by November Sierra house will be up and running.*
- *We also got $2.5 million that will help the microgrid at the Community Center, and that was just by asking. The Community Center will be able to be a Shelter when in need of a cool place by not only residents, but those who need it.*
- *The Air Board has its program that they started last year, the 616 process identifying areas of bad air, such as areas down south, in and around Stockton. They came up with a program which is free for everybody, for those who wish to participate, it's called The Clean Room Program. What it does it has a filter wrapped around air mover, that will remove all your particulate matter, particularly contaminants from fire, asthmatics. It's a limit of one per household with a value of $400, plus they give you replacement filters. They will be giving away 20,000 in the state, our area qualifies.*
- *There are a couple outstanding issues that we need to get out, one is of legal issues. The North County Corridor, that will be certified in September, this will establish the boundary between Riverbank and Modesto. I'd like to see that move along expeditiously.*

13. CLOSED SESSION- No Items Scheduled.

The public will have a limit of **3 minutes** to comment on Closed Session item(s) as set forth on the agenda prior to the City Council/LRA Board recessing to Closed Session.

14. ADJOURNMENT OF THE REGULAR MEETING

There being no further business, Mayor / Chair O'Brien adjourned the regular meeting at 7:05 P.M.to the next regular scheduled City Council / LRA Meeting of June 27th, 2023 at 6:00 P.M.

ATTEST: (Adopted 06/27/2023)	APPROVED:
Gabriela Hernandez City Clerk / LRA Recorder	Richard D. O'Brien Mayor/ Chair

ATTACHMENT 2

From: Carol Barr [redacted]t>
Sent: Monday, June 12, 2023 9:15 AM
To: Donna M. Kenney <dkenney@riverbank.org>
Subject: Fw: Opposition to the River Walk Project Proposal

To Whom It May Concern:

As a resident of Riverbank I firmly oppose the proposed River Walk project. It is a badly conceived idea which would result in irreversible harm to the town and surroundings, not to mention the residents. Riverbank does not have the infrastructure to support such an ill-conceived development, not to mention destruction of habitats and wildlife corridors, depletion of aquiler water recharge and affecting wells and urban sprawl.

Please stop the River Walk Project.

Thank you,

Carol Barr

[redacted]

Riverbank, CA

RIVERBANK CITY COUNCIL / LOCAL REDEVELOPMENT AUTHORITY

AGENDA ITEM NO. 9.3

SECTION 9: CONSENT CALENDAR

Meeting Date:	**June 27, 2023**
Subject:	**Acceptance of the Stanislaus & 7th Street Valley Gutter and Curb Ramp Project and Authorization to File a Notice of Completion**
From:	**Marisela H. Garcia, City Manager**
Submitted by:	**Kathleen Cleek, Development Services Administration Manager** **Laura Graybill, Senior Project Coordinator**

RECOMMENDATION:

It is recommended that the City Council accept the completion of the Stanislaus & 7th Street Valley Gutter and Curb Ramp Project and authorize staff to file a Notice of Completion.

SUMMARY:

Sinclair General Engineering Construction Inc. completed the construction of the Stanislaus & 7th Street Valley Gutter and Curb Ramp Project. William Kull, City Engineer and City staff have completed a final inspection and determined that construction has been completed per the plans and specifications.

The contract was awarded on October 25, 2022 to Sinclair General Engineering Construction Inc. in the amount of $89,549.00. Two contract change orders were issued for this project in the amount of $16,126.74. The total cost of construction is $105,675.74.

It is recommended that the Council accept the Stanislaus & 7th Street Valley Gutter and Curb Ramp Project as complete and authorize the Senior Project Coordinator to record the Notice of Completion.

FISCAL IMPACT:

Funding has been programmed for this project with SB1 Funds, $105,675.74.

ATTACHMENTS:

1. Notice of Completion
2. Before and After Photos
3. Site Map

RECORDING REQUESTED BY

AND WHEN RECORDED MAIL TO

NAME CITY OF RIVERBANK
ATTN: DEVELOPMENT SERVICES
STREET ADDRESS 6707 THIRD STREET
CITY & STATE RIVERBANK, CA 95367

SPACE ABOVE THIS LINE FOR RECORDER'S USE

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN THAT:

1. The undersigned is the owner of the interest or estate stated below in the property hereinafter described.
2. The full name of the undersigned is City of Riverbank
(Print Full Name)
3. The complete address of the undersigned is 6707 Third Street, Riverbank, CA 95367
(Address, City, State, Zip)
4. The nature of the title of the undersigned is:

[X] Owner in Fee, **or** [ ] Vendee (Buyer) under Contract of Purchase, **or**

[ ] Lessee, **or** [ ] Other

If "Other," briefly list or describe appropriate designation or title

5. The full names and complete addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:

Co-owner's Name(s) Co-owner's Complete Address (Number and Street, City, State, Zip)

N/A

6. The names of the predecessors in interest of the undersigned, if the property was transferred subsequent to the commencement of the work of improvement herein referred to, include, but are not limited to the following individual(s) (if no transfer was made, insert the word "none"):

Co-owner's Name(s) Co-owner's Complete Address (Number and Street, City, State, Zip)

N/A

7. A work of improvement on the property described below was completed on June 27, 2023.
(Date of Completion)

8. The name of the original contractor, if any, for the work of improvement was (if no contractor for the work of improvement as a whole, insert the word "none") Sinclair General Engineering Construction, Inc.

If notice covers completion of contract for only part of the work of improvement, check box and complete:

☐ The kind of work done or finished was construct all curb, gutter, ADA ramps, sidewalk, valley gutter, aggregate base and asphalt concrete paving, striping, adjust structures to grade.
(Give General Description of Work Completed, e.g., Furnishing of Concrete for Sidewalks, etc.)

9. The property on which the work of improvement was completed is in the City of Riverbank, County of Stanislaus, State of California, and is described as follows: Stanislaus & 7th Valley Gutter and ADA Improvements Project
(Set Forth Description of Jobsite Sufficient for Identification, Using Legal Description if Possible)

10. The street address of the said property is Intersection of Stanislaus Street and 7th Street in Riverbank, CA 95367
(Address, City, State, Zip, or if No Official Street Address, Insert the Word "None")

Dated this 27th (Day) day of June (Month), 2023 (Year)

(Owner's Signature)

City of Riverbank
Laura Graybill, Senior Project Coordinator
(Owner's Typed or Printed Name)

VERIFICATION

I the undersigned, say:

I am the person who signed the foregoing notice. I have read and understand the above notice and know its contents, and the facts stated therein are true and correct to the best of my knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed in City of Riverbank, County of Stanislaus, State of California on this 27th (Day) day of June (Month), 2023 (Year)

(Signature of Person Signing Notice of Completion)

City of Riverbank
Laura Graybill, Senior Project Coordinator

This form is the notice of completion that a property owner may record to limit the time in which mechanics' liens may be recorded against a construction project (see CA Civil Code § 3093). For this purpose an "owner" is the person who causes a building, improvement, or structure to be constructed, altered, or repaired, whether the interest or estate is in fee, as a vendee (buyer) under contract or purchase, as lessee, or other interest or estate less that fee. If the interest is held by two or more persons as joint tenants or tenants in common, any one or more of the co-tenants may be deemed to be the owner. (CA Civil Code §§ 3092(g), 3093). **This form is for use with a private work of improvement only, and is not intended for public sector applications.**

If the owner records the notice within the applicable time period, the original contractor has sixty (60) days from the day the notice is recorded to record a claim of lien against the project (CA Civil Code § 3115); and all other persons who furnished labor, services, equipment, or materials must record their liens within thirty (30) days after the notice of completion is recorded (CA Civil Code § 3116). Otherwise, all persons who furnished labor, services, equipment, or materials have ninety (90) days after completion of the work of improvement in which to record their liens (CA Civil Code §§ 3115, 3116).

The owner must record the notice in the office of the county recorder of the county where the site is located within ten (10) days after the work of improvement is completed (CA Civil Code § 3093(e)). This applies equally to the project which is completed in phases. A notice of completion must be filed within ten (10) days after the completion of each phase of the project to shield owner properly (CA Civil Code § 3117).

ATTACHMENT 2

Santa Fe Street between 5th & 7th Project Photos

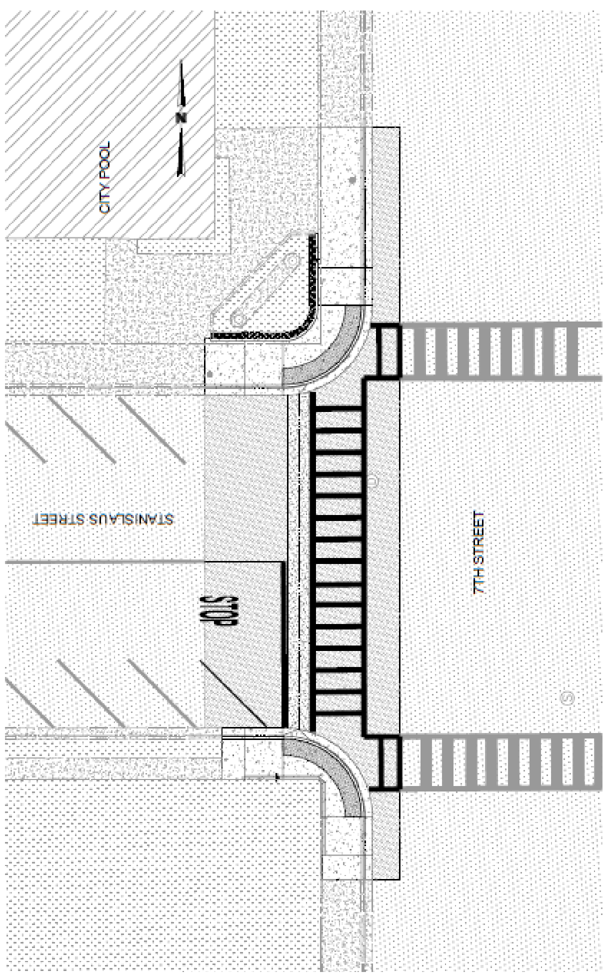
Before

During

After

Site Map

Stanislaus & 7th Valley Gutter and ADA Project



RIVERBANK CITY COUNCIL / LOCAL REDEVELOPMENT AUTHORITY

AGENDA ITEM NO. 9.4

SECTION 9: CONSENT CALENDAR

Meeting Date:	**June 27, 2023**
Subject/ Title:	**Resolution to Award Bid for the Topeka Street Improvement Project to Consolidated Engineering, Inc., Authorize Execution of Future Change Orders, and Authorizing a Budget Amendment in the amount of $85,000.00 from Sewer Fund 106**
From:	**Marisela H. Garcia, City Manager**
Submitted by:	**Kathleen Cleek, Dev. Services Administration Manager** **Cody Bridgewater, Director of Public Works** **Laura Graybill, Senior Project Coordinator**

RECOMMENDATION

It is recommended that City Council approve three (3) actions by a roll call vote:

1. Adopt a Resolution to Award bid to the lowest responsible bidder, Consolidated Engineering Inc.; and

2. Authorize the City Manager to execute Change Orders within total project budget; and

3. Authorize a budget amendment in the amount of $85,000.00 from Sewer Fund 106.

SUMMARY

The project consists of asphalt grinding & paving, curb, gutter, sidewalk, ADA ramps, striping, traffic control, sewer pipeline, and storm catch basin on Topeka Street between Callander Ave and Jackson Ave.

The bid opening was held on Tuesday, June 13, 2023 to consider the bids for the Topeka Street Improvement Project. The following bids were received:

Consolidated Engineering Inc.	$481,684.15
United Pavement Maintenance, Inc.	$581,997.06
Sinclair General Engineering Construction Inc.	$610,393.85
Hensley's Paving & General Engineering Inc	$679,263.94

Work on the project includes, but is not limited to, furnishing all labor, materials, equipment, transportation, and incidentals necessary for, asphalt grinding & paving, curb, gutter, sidewalk, striping, traffic control, sewer pipeline, storm catch basin, and all other work included on the plans for the above mentioned project.

Bids have been reviewed and Consolidated Engineering Inc. has been identified as the lowest responsible bidder for the project and staff recommends that the project be awarded in the amount of $481,684.15.

Staff originally budgeted $520,694.00 from SB1 Road Maintenance and Rehabilitation Funds. During design it was determined that the sewer flyline would need to be replaced. We are requesting a budget amendment in the amount of $85,000.00 from Sewer Fund 106 to cover the costs plus contingency for the sewer work that is not covered by SB1.

It is also requested that the City Council provide the City Manager authorization to execute Change Orders if they are within total budget.

FINANCIAL IMPACT

Funding has been programmed for this project with SB 1 Road Maintenance and Rehabilitation Funds, $520,694.00 and a budget amendment is being requested from Sewer Funds in the amount of $85,000.

ATTACHMENT

1) Resolution 2023-
2) Site Map

CITY OF RIVERBANK

RESOLUTION 2023-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIVERBANK, CALIFORNIA, TO AWARD A CONTRACT FOR THE TOPEKA STREET IMPROVEMENT PROJECT WITH CONSOLIDATED ENGINEERING INC. IN THE AMOUNT OF $481,684.15, AND AUTHORIZE THE CITY MANAGER TO EXECUTE SAID CONTRACT AND APPROVE CHANGE ORDERS UP TO THE PROJECT CONTINGENCY FUND OF $124,009.85, AND AUTHORIZE A BUDGET AMENDMENT OF $85,000.00 IN FUNDING FROM SEWER FUND 106.

THE CITY OF RIVERBANK CITY COUNCIL (HEREAFTER REFERRED TO AS THE "CITY COUNCIL") DOES HEREBY RESOLVE THAT:

WHEREAS, the Topeka Street Improvement Project consists of asphalt grinding & paving, curb, gutter, sidewalk, ADA ramps, striping, traffic control, sewer pipeline and storm catch basin; and

WHEREAS, the City published a Notice to Bidders inviting interested bidders to submit their sealed bids for the Project; and

WHEREAS, on June 13, 2023, the City of Riverbank received four (4) bid and publicly opened and read the bids; and

WHEREAS, the apparent responsive and responsible low bidder is Consolidated Engineering Inc., in the amount of $481,684.15; and

WHEREAS, staff also recommends that the City Council approve a project contingency of $124,009.85 for the Project to fund additional work as needed during renovation and construction; and

WHEREAS, staff is requesting a budget amendment of $85,000 from Sewer Fund 106; and

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Riverbank hereby approves a contract with Consolidated Engineering Inc., in the amount of $481,684.15; and

NOW, THEREFORE BE IT FURTHER RESOLVED that the City Council of the City of Riverbank authorizes the City Manager to execute the said contract and approve change orders up to the project contingency funds of $124,009.85; and authorize a budget amendment of $85,000.00 from Sewer Fund 106.

PASSED AND ADOPTED by the City Council of the City of Riverbank at a regular meeting held on the 27th day of June, 2023; motioned by Councilmember ________, seconded by Councilmember _________, and upon roll call was carried by the following City Council vote of:

AYES:

NAYS:

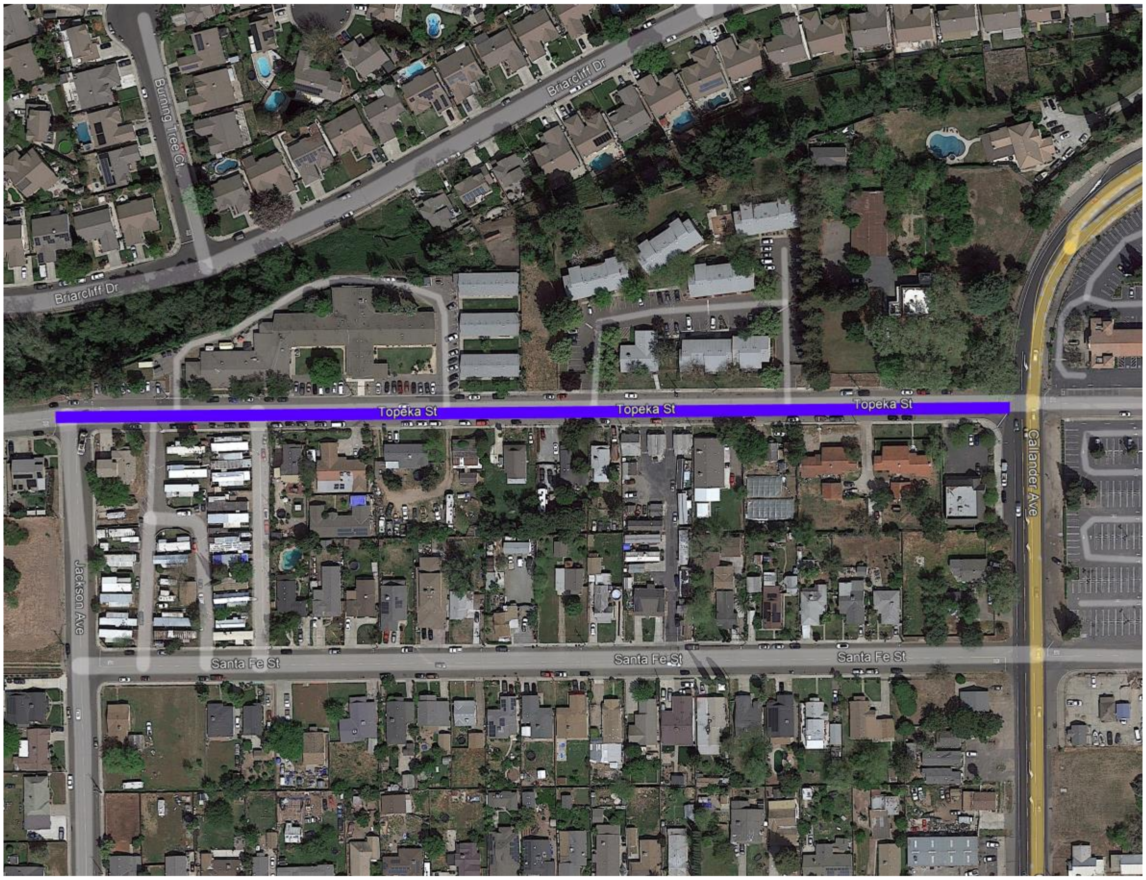
ABSENT:

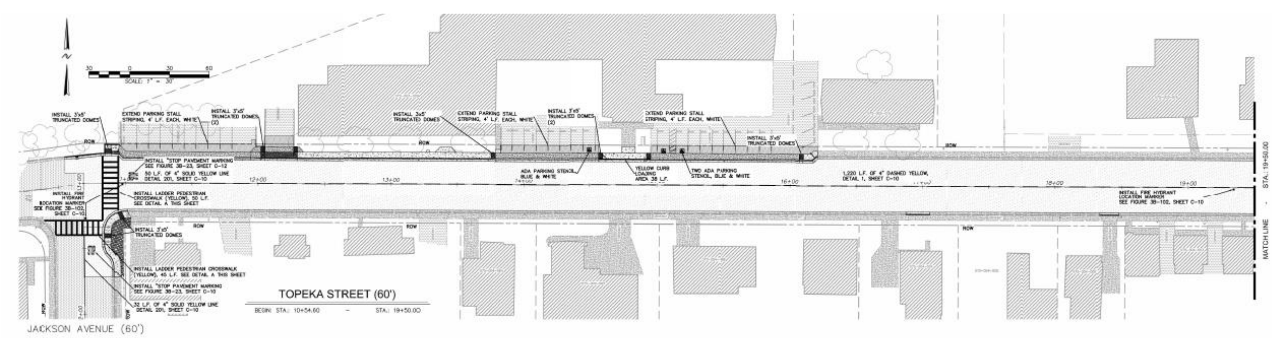
ABSTAIN:

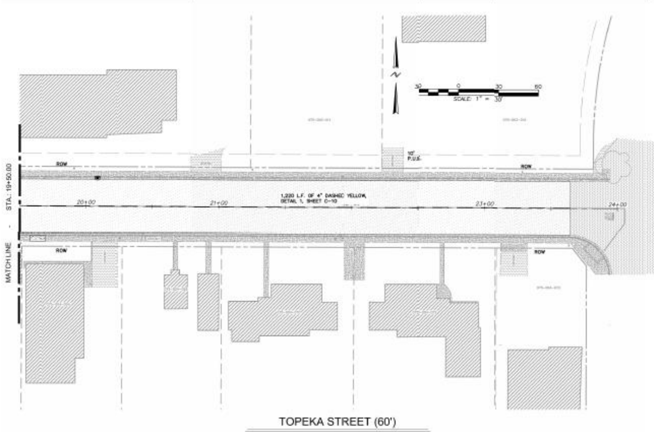
ATTEST:	**APPROVED:**
___________________________	________________________________
Gabriela Hernandez **City Clerk**	**Richard D. O'Brien** **Mayor**

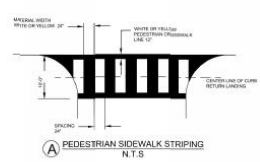
Site Map

Topeka Street Improvement Project









RIVERBANK CITY COUNCIL/ LOCAL REDEVELOPMENT AUTHORITY

AGENDA ITEM NO. 9.5

SECTION 9: CONSENT CALENDAR

Meeting Date:	**June 27, 2023**
Subject:	**Resolution – Approving the Transportation Development Act Local Transportation Fund (LTF) Non-Transit Claim for Fiscal Year 2022/2023 Other Purposes and Amending the Budget for the City of Riverbank to Conform to Said Claim**
From:	**Marisela H. Garcia, City Manager**
Submitted by:	**Kathleen Cleek, Development Services Administration Manager**

RECOMMENDATION

It is recommended that the City Council approve a Resolution authorizing staff to submit a Transportation Development Act Local Transportation Fund Non-Transit Claim for Fiscal Year 2022/2023 in the amount of $34,007 to the Stanislaus Council of Governments (StanCOG) and amend the budget to conform to said claim.

SUMMARY

The City receives funding through the Transportation Development Act Local Transportation Fund for various transit, street, and non-motorized purposes. The money is allocated through the Stanislaus Council of Governments (StanCOG) to each City in Stanislaus County based upon population. In order to receive the funds, the City must submit an annual claim form. The funds the City will be receiving are Non-motorized funds and must be used for non-motorized purposes. The attached resolution and claim form are provided for your consideration.

Last year the City received $48,894.66 in non-motorized funds for Fiscal Year 2021/22. The non-motorized funds from last year along with this year's funds total $82,901.66 and will be used to make ADA and bicycle and pedestrian safety crossing improvements.

STRATEGIC PLAN

This is directly related to the Strategic Plan Goal of **Improve Public Safety:** "Public Safety continues to be a top priority for the City Council. In this context, Public Safety includes law enforcement, and the maintenance and improvement of infrastructure such as roadways and the water system".

Strategies include:
2.5 b. Continue to support enhancements for Safe Routes to Schools.

FINANCIAL IMPACT

The City will receive LTF Non-Motorized funds for Fiscal Year 2022/2023 of $34,007.

ATTACHMENT

1. Resolution 2023-
2. Local Transportation Fund Claim for Other Purposes Fiscal Year 2022/2023

CITY OF RIVERBANK

RESOLUTION 2023-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIVERBANK, CALIFORNIA, APPROVING THE TRANSPORTATION DEVELOPMENT ACT LOCAL TRANSPORTATION FUND NON-TRANSIT CLAIM FOR FISCAL YEAR 2022/2023 AND AMENDING THE BUDGET FOR THE CITY OF RIVERBANK TO CONFORM TO SAID CLAIM

THE CITY OF RIVERBANK CITY COUNCIL (HEREAFTER REFERRED TO AS THE "CITY COUNCIL") DOES HEREBY RESOLVE THAT:

WHEREAS, The Stanislaus Council of Governments (StanCOG) has been designated as the Transportation Planning Agency with the responsibility to administer the distribution of Local Transportation Funds and State Assistance Funds; and

WHEREAS, StanCOG has presented the City of Riverbank with a Transportation Development Act Local Transportation Fund Non-Transit Claim for Fiscal Year 2022/2023 Other Purposes for funds to be paid to the City of Riverbank from the Local Transportation Fund; and

WHEREAS, The Riverbank City Council must amend its Final Budget for Fiscal year 2022/2023 to conform to the claims for Local Transportation Funds.

NOW, THEREFORE, be it resolved that the City Council of the City of Riverbank hereby approves the following:

1. The LTF Claim for Fiscal Year 2022/2023 Other Purposes in the amount of $34,007 for Non-Motorized Projects is hereby approved for submission to StanCOG; and

2. The Finance Director of the City of Riverbank is hereby authorized to execute the claim and to amend the annual budget of the City of Riverbank for Fiscal Year 2022/2023 to conform to the Local Transportation Fund and claim for State Transit Assistance Funds.

PASSED AND ADOPTED by the City Council of the City of Riverbank at a regular meeting held on the 27th day of June, 2023; motioned by Councilmember , seconded by Councilmember , and upon roll call was carried by the following City Council vote of :

AYES:
NAYS:

ABSENT:
ABSTAINED:

ATTEST:	**APPROVED:**
______________________________	______________________________
Gabriela Hernandez **City Clerk**	**Richard D. O'Brien** **Mayor**

TRANSPORTATION DEVELOPMENT ACT
LOCAL TRANSPORTATION FUND
CLAIM FOR FISCAL YEAR 2022/23 OTHER PURPOSES

TO: Stanislaus Council of Governments
1111 I Street, Suite 308
Modesto, CA 95354

FROM: Applicant: City of Riverbank

Address: 6707 Third Street

City: Riverbank Zip: 95367

Contact Person: Kathleen Cleek Phone: (209) 863-7170

E-mail Address: kcleek@riverbank.org Fax: (209) 869-1849

The City of Riverbank hereby requests, in accordance with the Transportation Development Act and applicable rules and regulations, that its claim for other purposes be approved in the amount of $ 34,007.00 for fiscal year 2022/23, to be drawn from the Local Transportation Fund.

When approved, please transmit this claim to the County Auditor for payment. Approval of the claim and payment by the County Auditor to this applicant is subject to such monies being on hand and available for distribution, and to the provisions that such monies will be used only in accordance with the terms contained in the approving resolution to the Stanislaus Council of Governments.

The claimant certifies that this Local Transportation Fund claim and the financial information contained therein is reasonable and accurate to the best of my knowledge and conforms with the requirements of the Transportation Development Act and applicable rules and regulations.

Submitted by: ____________________

Title: Assistant City Manager

Date: 6/6/2023

StanCOG Board of Directors:

Date of approval: ____________________

Resolution #: ____________________

____
StanCOG Approving Authority

RIVERBANK CITY COUNCIL / LOCAL REDEVELOPMENT AUTHORITY

AGENDA ITEM NO. 9.6

SECTION 9: CONSENT CALENDAR

Meeting Date:	**June 27, 2023**
Subject:	**Resolution Approving the First Amendment to the Agreement between the City of Riverbank and MuniServices, LLC. and Authorizing the City Manager to Execute the First Amendment.**
From:	**Marisela H. Garcia, City Manager**
Submitted by:	**Tammy Alcantor, Assistant City Manager/Director of Finance**

RECOMMENDATION

It is recommended that the City Council approve the First Amendment to the agreement with MuniServices, LLC modifying Section 6 Fees(A) and authorizing the City Manager to execute the amendment.

STAFF SUMMARY

The City and MuniServices, LLC entered into a consulting services agreement in May 1998 to perform Sales and Use Tax Audit Services and Sales Tax Analysis & Reporting Services. Section 6 Fees(A) of the agreement identifies the cost for the services that are being provided with no language for an inflationary adjustment. The fees have remained at $2,000 annually since the inception of the agreement. The Consultant is requesting to add additional language in Section 6 A, to annually adjust the fees by 5%.

MuniServices LLC has requested the following changes:

Exhibit A. Section 6. **FEES A** is hereby amended to include the following language:

The fees/compensation associated with the Sales Tax Analysis & Reporting Services are adjusted annually at the beginning of each Term of the Agreement by five percent (5%).

FINANCIAL IMPACT

The current Fiscal Year budget for 2022-2023 allocated $2,000 for the Contract which would be increased by $100 in Fiscal Year 2023-2024.

ATTACHMENTS

1. Resolution 2023-
2. First Amendment

CITY OF RIVERBANK

RESOLUTION 2023-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIVERBANK, CALIFORNIA, APPROVING THE FIRST AMENDMENT TO THE AGREEMENT BETWEEN THE CITY OF RIVERBANK AND MUNISERVICES, LLC. (“CONSULTANT”) AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE FIRST AMENDMENT

THE CITY OF RIVERBANK CITY COUNCIL (HEREAFTER REFERRED TO AS THE “CITY COUNCIL”) DOES HEREBY RESOLVE THAT:

WHEREAS, on May 11, 1998, the City of Riverbank entered into an agreement with MuniServices, LLC, formerly Municipal Resource Consultants to perform Sales and Use Tax Audit Services and Sales Tax Analysis & Reporting Services (the “Agreement”); and

WHEREAS, Consultant desires to amend the Agreement to include a Price Adjustment Language for the Sales Tax Analysis & Reporting Services in Section 6 Fees A; and

WHEREAS, the City Council wishes to authorize the City Manager for the City of Riverbank to execute the First Amendment; and

WHEREAS, the First Amendment is attached hereto as Exhibit A.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Riverbank hereby approves the First Amendment and authorizes the City Manager to execute the First Amendment to the Agreement.

PASSED AND ADOPTED by the City Council of the City of Riverbank at a regular meeting held on the 27th day of June, 2023; motioned by Councilmember , seconded by Councilmember , and upon roll call was carried by the following City Council vote of :

AYES:
NAYS:
ABSENT:
ABSTAIN:

ATTEST:	**APPROVED:**
Gabriela Hernandez **City Clerk**	**Richard D. O'Brien** **Mayor**

Attachment: Amendment No. 1

AMENDMENT NO. 1

TO THE CONSULTANT SERVICES AGREEMENT

This Amendment No. 1 is entered into as of July 1, 2023, by and between the City of Riverbank, a municipal corporation ("City"), and MuniServices, LLC., a Delaware limited liability company ("Consultant"), collectively the Parties.

The City and Consultant agree as follows:

WHEREAS, the City and Consultant entered into a Consulting Services Agreement, effective May 11, 1998, to perform Sales and Use Tax Audit Services and Sales Tax Analysis & Reporting Services (the "Agreement") and

WHEREAS, the Parties desire to amend the Agreement to include Price Adjustment language for the Sales Tax Analysis & Reporting Services.

NOW, THEREFORE, in consideration of the mutual promises and covenants contained here, the Parties hereby amend the Agreement as follows:

1. Exhibit A. Section 6. **FEES A** is hereby amended to include the following language:

   The fees/compensation associated with the Sales Tax Analysis & Reporting Services are adjusted annually at the beginning of each Term of the Agreement by five percent (5%).

2. Except as herein modified, all other provisions of the Agreement, including any exhibits and subsequent amendments thereto, shall remain in full force and effect.

3. In case of a conflict between the terms of this Amendment and the terms of the Agreement, the terms of this Amendment shall strictly prevail.

IN WITNESS WHEREOF, the parties are signing this Amendment on the date stated in the introductory paragraph.

MuniServices, LLC	**City of Riverbank**
Consultant	A Municipal Corporation
By: ___________________________	By: ___________________________
________________________________	Marisela H. Garcia, City Manager
Name and Title	

MUNICIPAL RESOURCE CONSULTANTS
A partnership of John T. Austin, Inc. & Allen W. Charkow, Inc.

Central California
10174 N. Highway 41
Madera, CA 93638
(209) 432-6039
FAX (209) 432-2906

Westlake Village (818) 991-5220 | Tustin (714) 258-3000 | San Ramon (510) 838-1115 | Sacramento (916) 971-4732

April 3, 1998

Mr. Larry Sweet
Finance Director
City of Riverbank
6707 Third Street
Riverbank, CA 95367

Re: Sales Tax Information & Audit Services

Dear Mr. Sweet:

In response to your recent request, MRC proposes to provide to the City of Riverbank (City) sales tax information, audit and corollary consulting services.

Enclosed for your review and approval are the following attachments:

- ❑ Consultant Services Agreement
- ❑ Sales Tax Information and Audit Services (Exhibit A)
- ❑ General Provisions (Exhibit B)
- ❑ Confidentiality Resolution (Exhibit C)
- ❑ Bound Sample of MRC's STARS (Sales Tax Analysis and Reporting System) Reports

The fee for STARS is $500 per quarter or $2,000 a year. To authorize the proposed services, please return an executed copy of the Consultant Services Agreement and the Confidentiality Resolution to our Westlake Village office. The original is for your records.

We look forward to working with you and contributing to the fiscal and economic self-reliance of Riverbank. If you have any questions, please contact me at (800) 800-8181.

Sincerely,

Mary Flynn

Mary Flynn

MF:jmc

PROPOSAL FOR
SALES TAX INFORMATION
AND AUDIT SERVICES
FOR
THE CITY OF RIVERBANK

by

MUNICIPAL RESOURCE CONSULTANTS

April 3, 1998

CONSULTANT SERVICES AGREEMENT

THIS AGREEMENT is made at Riverbank California, as of ___May 11,___1998 by and between the City of Riverbank a municipal corporation (hereafter referred to as "City") and Municipal Resource Consultants (hereafter referred to as "Consultant" or "MRC"), who agree as follows:

1. Services. Subject to the terms and conditions set forth in this Agreement, Consultant shall provide to City the services described in Exhibit "A". Consultant shall provide said services at the time, place, and in the manner specified in Exhibit "A". Consultant shall not be compensated for services outside the scope of Exhibit "A".

2. Payment. City shall pay Consultant for services rendered pursuant to this Agreement at the times and in the manner set forth in Exhibit "A". The payments specified in Exhibit "A" shall be the only payments to be made to Consultant for services rendered pursuant to this Agreement, unless the City approves additional compensation for additional service. Consultant shall submit all billings for services rendered pursuant to this Agreement to City in the manner specified in Exhibit "A".

3. Facilities and Equipment. Consultant shall, at its sole cost and expense, furnish all facilities and equipment which may be required for furnishing services pursuant to this Agreement.

4. General Provisions. The general provisions set forth in Exhibit "B" are part of this Agreement. In the event of any inconsistency between said general provisions and any other terms or conditions of this Agreement, the other term or condition shall control insofar as it is inconsistent with the general provisions.

5. Exhibits. All Exhibits referred to herein are attached hereto and are by this reference incorporated herein.

EXECUTED as of the day and year first above stated.

CITY OF RIVERBANK

A Municipal Corporation

By: [signature]

Title: City Manager

Date: 5-18-98

MUNICIPAL RESOURCE CONSULTANTS

PARTNER: JOHN T. AUSTIN, INC.

By: [signature]
John T. Austin

Title: President

Date: April 3, 1998

ATTEST:

[signature]

CITY CLERK

ATTEST TO FORM:

[signature]

CITY ATTORNEY

EXHIBIT A

SALES TAX INFORMATION & AUDIT SERVICES

Municipal Resource Consultants (MRC) hereby agrees to provide the City of Riverbank (City) with sales tax information and audit services. MRC's services consist of a Sales Tax Query System, Sales Tax Analysis Reports, corollary consulting and audit services set forth as follows:

1. SALES TAX QUERY SYSTEM

MRC will install and update quarterly the City's sales tax registration and allocation data on IBM compatible PCs designated by the City. We will also train authorized City staff in the use of the Query System and an easy-to-follow user manual, also furnished by MRC.

The Query System will enable City staff to analyze the contribution of sales/use tax revenue from each taxpayer in the City, on an individual, grouped or sorted-order basis by business name, business type, permit number, size ranking, street address, development, shopping center or other geographic area.

All sales tax data processed by MRC is located on the Query System. History for each account can be called up by account number and even by business tax identification number(s), if the latter are added to the Query System. MRC has made the Query System extremely user-friendly, even incorporating different types of name and address searches. For example, the address search only needs the street name and will fill in the direction and proper abbreviation for the street type.

Also, in looking up a particular type of business segment, a listing of business codes is shown on a "pop up" menu to help the user identify which code to select. The Query System can also be used to geo-code specific areas such as City Council districts, shopping centers, redevelopment areas, etc. MRC's Query System will even generate the geo-coded addresses, thus eliminating the need to manually place a code by each firm in a geo-area. The System will also eliminate a geo-area in a global command rather than having to eliminate geo-coded accounts one-by-one when removing a geo-area.

Because the Sales Tax Query System contains confidential information, access is limited to authorized personnel by making the System password - protected.

2. STARS (SALES TAX ANALYSIS & REPORTING SYSTEM) REPORTS

Quarterly, MRC will provide the City with an updated set of bound STARS reports (sample enclosed). The scope of MRC's STARS reports includes, but is not limited to, the following:

- ❑ Cleaning up, standardizing and automating data from the City's sales/use tax distribution reports provided by SBE for eight (8) previous quarters, current quarter and each future quarter service. This is done to provide two benchmark years in the initial report to the City. Amounts for the most recent quarter are included in each STARS report, but are not used for benchmark purposes as many accounts are incomplete due to late-paying businesses.

  MRC clients use STARS reports to gain a better understanding of where their sales tax comes from, what trends, good or bad, are occurring to their sales tax base, and to identify those businesses on which the jurisdiction is most dependent for its sales tax revenue.

- ❑ Receiving and processing sales tax distribution reports quarterly.

- ❑ Reorganizing and refining the computerized sales tax data for the City utilizing MRC's STARS.

- ❑ Analyzing the City's major sales tax producers.

  All major sales producers and business categories are monitored and analyzed quarterly based on reports to include the following:

  - o <u>Management Summary, Sales Tax Digest, Charts.</u> MRC's STARS reports include a confidential Management Summary, a non-confidential Sales Tax Digest, and twelve color charts that portray graphically the City's sales tax performance and composition.

- Analysis Section. The Analysis Section of MRC's STARS reports compares the sales tax performance for the latest complete quarter/report benchmark year to previous quarters and years. This section, which is an exclusive MRC report, was instituted to replace cumbersome manual comparisons between quarters and years.

  The Analysis Section includes the following: (1) historical performance of the top 100 accounts for up to four years, (2) a computerized analysis of the changes that occurred by economic category and by business sector with the specific businesses that made the major contribution to the change delineated; and (3) an analysis by magnitude of change indicating which key businesses grew or declined, measured in absolute dollars and percentages.

  Quarterly aberrations due to SBE audits, fund transfers and other causes are also identified and analyzed for budget planning and revenue forecasting purposes.

- Major (and Top 100) Sales Tax Producers. Sales tax performance of the top 100 sales tax accounts is shown in order of sales tax produced with the results for the last five quarters prominently displayed. The proportion of City sales tax produced is also shown by each account.

- Sales Tax Accounts by Business Code. This report shows the various business codes assigned by the SBE and the accounts assigned those codes in order of sales tax produced. Five quarters of sales tax data are shown for each account. The City may select the cut-off level of this report (i.e., all accounts or just accounts that produce over a certain amount per year). Misclassified sales tax accounts are corrected to make the report a true reflection of the sources of the City's sales tax income.

- Sales Tax Trend Report. Data is summarized by economic category and by business sector making up each category. Sales tax trends are shown by quarter and by successive benchmark years. Percent of sales tax is also shown to indicate trends in sales tax composition as well as performance.

  Growth and decline comparisons are indicated by various categories for forecasting and analysis.

- Sales Tax By Account/Sub-Number. The SBE does not provide the specific sales tax amounts generated by each individual location of a firm with multiple locations in the same city. Such a breakdown is needed if the City is to track sales tax by specific geo-areas, such as shopping centers, redevelopment areas, business districts, industrial parks, etc. STARS allocates sales tax by location and even customizes difficult allocations such as auto dealers with showrooms, leasing, used cars, and body repair shops. This report shows the amounts allocated to each individual location for a firm with multiple locations in the City.

- Geo-Coding. Tracks sales tax performance within designated areas of the City (e.g., key shopping centers, redevelopment project areas, downtown business districts, etc.) Charts and printed reports are included for each geo-area.

- Cross Reference Reports. These reports allow the user to look up any account shown in the STARS reports by name, address, or account number.

- Special Business Tax Report. MRC's STARS service includes a report that is specifically designed to facilitate the City's business license tax administration by replacing the manual yellow registration control cards.

  These cards come in no particular order and are cumbersome to use. MRC produces a printed report each quarter that lists all changes to the City's sales tax records by the type of change (i.e., new firms, closed firms, new addresses, new owners, etc.). Under each type of change are the accounts in clean address order.

  By correcting, cleaning up and standardizing addresses, business names and business classifications on all of the City's sales tax generators, MRC is able to provide the City's business licenses staff with another valuable audit tool. MRC will also provide the City with a copy of the cleaned up sales tax files on floppy disk or nine-track tape if the City wishes to add the data to its database.

3. COROLLARY CONSULTING

In conjunction with the Sales Tax Query System and STARS reports described above, the GRIP sales tax module includes the following:

- ❑ Preparing and analyzing a list of the City's major sales/use tax generators to assist the City in developing a public relations program to prevent the loss of these important businesses.

- ❑ Profiling for Economic Development/Community Redevelopment personnel the most economically desirable/undesirable types of developments/business uses and the reasons why.

- ❑ Assisting in defining specific geographic areas for which the City would have an interest in knowing the sales/use tax produced (e.g., within Redevelopment Agency project areas).

4. MISALLOCATION AUDITS

- ❑ Conduct an initial and ongoing sales tax audit service in order to detect and correct point-of-sales distribution errors and thereby generate new sales tax income which would not otherwise have been realized by the City.

- ❑ Provide to the City and State Board of equalization reports addressing each point of sales reporting error individually, including the business name, address, telephone number, California sales tax permit number, individuals contacted, date(s) of contact, nature of business, reason(s) for error, recommended corrective procedure and, if available, estimated sales tax income which should be forthcoming to the City.

- ❑ Coordinate with the taxpayer and State Board of Equalization to make the necessary corrections plus retroactive adjustments for eligible amounts improperly distributed in prior quarters.

- ❑ On a quarterly basis, monitor and analyze STARS reports with audit focus on the following:

  - o Those accounts with previously reported point of sale distribution errors to ensure that the corrections are made for current quarters plus retroactive adjustments for eligible amounts improperly distributed in prior quarters

  - o Those major accounts comprising approximately ninety percent (90%) of the City's total sales tax revenue to identify significant aberrations (e.g., negative fund transfers, significant decreases, etc.) and ensure that the City is not getting less than it is entitled to

5. TIMING

MRC shall commence auditing the sales/use tax and preparing the Sales Tax Query System and STARS reports within 10 working days of receipt of the following:

- ❑ City Council contract approval and resolution designating MRC as the authorized City Consultant to examine sales and use tax records (see Exhibit C); and
- ❑ State Board of Equalization quarterly distribution reports for most recent nine (9) consecutive quarters.

The initial Sales Tax Query System shall be delivered and installed on IBM compatible PCs designated by City, together with the STARS reports, within 45 working days following receipt of the above. The quarterly updated Query System and STARS reports will be delivered to the City within 30 working days following receipt of the quarterly distribution reports. MRC shall audit provide progress reports as appropriate.

MRC will provide corollary consulting to the City in conjunction with delivery of the Query System and STARS reports following completion of the enhancement audits.

6. FEES

MRC's fee for performing the enhancement audit service shall be based on a percentage of the new revenue produced for the City. MRC's fee for providing the optional information and consulting services shall not exceed a flat amount to be mutually agreed upon in advance between the City and MRC.

A. SALES/USE TAX INFORMATION SERVICE

MRC shall provide the Sales Tax Query System and STARS reports for $500 per quarter or $2,000 for the full year, including expenses, payable only after the City has received the Sales Tax Query System, STARS report(s).

B. SALES/USE TAX MISALLOCATION AUDIT SERVICE

MRC's fee for providing the misallocation audit service is 25% of the new sales/use tax revenue realized by the City as a result of MRC detecting and correcting the related point-of-sale/use distribution error. Said 25% applies to each correction for fund transfers (i.e., retroactive adjustments for eligible amounts improperly distributed in prior quarters) and the first six consecutive reporting quarters following completion of the audit by MRC and confirmation of corrections by the State Board of Equalization.

Sales/use tax audit invoices are submitted quarterly after the City has received the revenue from the correction and quarterly distribution report verifying it. Each invoice is to include the business name, permit number, local allocation amount received by the City and amount due MRC. Invoices are due and payable upon receipt.

C. EXPENSES

All expenses incurred by MRC in providing the audit service and sales tax information service are absorbed by MRC. These expenses include items such as employee salaries and benefits, insurance, airfare, auto rentals, meals, lodging, keypunching, computer processing, clerical, communications (e.g., personal meetings, telephone, mail, etc.) photocopying, overhead and miscellaneous out-of-pockets for consumable supplies and research materials such as maps, directories, etc.

7. CERTIFICATION OF CONFIDENTIALITY

Section 7056 of the State of California Revenue and Taxation Code specifically limits the disclosure of confidential taxpayer information contained in the records of the State Board of Equalization. This section specifies the conditions under which a City may authorize persons other than City officers and employees to examine State Sales and Use Tax records.

A. MRC is authorized by this Agreement to examine sales and use tax records of the State Board of Equalization provided to City pursuant to contract under the Bradley-Burns Uniform Sales and Use Tax Law.

B. MRC is required to disclose information contained in, or derived from, those sales and use tax records only to an officer or employee of the City who is authorized by resolution to examine the information.

C. MRC is prohibited from performing consulting services for a retailer during the term of this Agreement.

D. MRC is prohibited from retaining the information contained in, or derived from, those sales and use tax records, after this Agreement has expired.

Information obtained by examination of State Board of Equalization records shall be used only for purposes related to collection of local sales and use tax or for other governmental functions of the City as set forth by resolution adopted pursuant to Section 7056(b) of the Revenue and Taxation Code.

The resolution shall designate MRC as a person authorized to examine sales and use tax records and certify that this Agreement meets the requirements set forth above and in Section 7056(b)(1) of the Revenue and Taxation Code (see Exhibit C).

MRC hereby certifies that any and all information utilized in the conduct of work performed is to be utilized only for those purposes authorized by the City and by the Bradley-Burns Uniform Local Sales and Use Tax Law.

EXHIBIT B

GENERAL PROVISIONS

1. Independent Contractor. At all times during the term of this Contract, Municipal Resource Consultants (Consultant) shall be an Independent Contractor and shall not be an employee of the City of Riverbank (City). City shall have the right to control Consultant only insofar as the results of Consultant's services rendered pursuant to this Agreement; however, City shall not have the right to control the means by which Consultant accomplishes services rendered pursuant to this Agreement.

2. Liability. City shall not be called upon to assume any liability for direct payment of any salaries, wages, or other compensation to any Consultant personnel or subcontractor performing services hereunder for City, or any liability other than provided for in this Agreement.

City shall not be liable for compensation or indemnity to any Consultant employee or subcontractor for injury or sickness arising out of his/her employment, or for any negligent actions of the Consultant or its employees.

All persons employed in the performance of such services and functions shall be employees of Consultant, and as such shall not, for any purposes, be considered employees of City and therefore shall have no right to any City service, civil service, or other City status.

3. Subcontracts. Any subcontracts entered into by Consultant for services to be rendered towards the completion of Consultant's portion of this Agreement shall be for Consultant's benefit alone, and as such shall be its responsibility with no liability resting on the City. Consultant agrees to provide a list of all subcontractors to be used in connection with services to be rendered toward the completion of its portion of this Agreement to the City within ten (10) working days of execution of this Agreement.

4. Licenses, Permits, Etc. Consultant represents and warrants to City that he has all licenses, permits, qualifications and approvals of whatsoever nature which are legally required for Consultant to practice his profession. Consultant represents and warrants to City that Consultant shall, at his sole cost and expense, keep in effect or obtain at all times during the term of this Agreement any licenses, permits, and approvals which are legally required for Consultant to practice his profession.

5. Time. Consultant shall devote such time to the performance of services pursuant to this Agreement as may be reasonably necessary for satisfactory performance of Consultant's obligations pursuant to this Agreement. Neither party shall be considered in default of this Agreement to the extent performance is prevented or delayed by any cause, present or future, which is beyond the reasonable control of the party.

6. Insurance.

(a) Public Liability. During the term of this Agreement, Consultant shall maintain in full force and effect a policy of public liability insurance with minimum coverages as follows: $1,000,000 for injury to one person in any one occurrence; $1,000,000 aggregate; and, $50,000.00 for property damage. Consultant shall cause the City, its officials and employees to be named on all liability policies described above as insured as respects: (1) activities performed for the City by or on behalf of the named insured, (2) products and completed operations of the Named Insured, and (3) premises owned, leased or used by the Named Insured.

(b) Worker's Compensation. During the term of this Agreement, Consultant shall fully comply with the terms of the law of California concerning worker's compensation. Said compliance shall include, but not be limited to, maintaining in full force and effect one or more policies of insurance insuring against any liability Consultant may have for worker's compensation.

7. Consultant Not Agent. Except as City may specify in writing, Consultant shall have no authority, express or implied to act on behalf of City in any capacity whatsoever as an agent. Consultant shall have no authority, express or implied, pursuant to this Agreement to bind City to any obligation whatsoever.

8. Assignment Prohibited. No party to this Agreement may assign any right or obligation pursuant to this agreement. Any attempt of purported assignment of any right or obligation pursuant to this Agreement shall be void and of no effect.

9. Personnel. Consultant shall assign only competent personnel to perform services pursuant to this Agreement. In the event that City, in its sole discretion, at any time during the term of this Agreement, desires the removal of any person or persons assigned by Consultant to perform services pursuant to this Agreement, Consultant shall remove any such person immediately upon receiving notice from City of the desire of City for the removal of such person or persons.

10. Standard of Performance. Consultant shall perform all services required pursuant to this Agreement in the manner and according to the standards observed by a competent practitioner of the profession in which Consultant is engaged in the geographical area in which Consultant practices his/her profession. All products of whatsoever nature which Consultant delivers to City pursuant to this Agreement shall be prepared in a substantial, first class and workmanlike manner and conform to the standards of quality normally observed by a person practicing in Consultant's profession.

11. Reports, Charts or Other Products. All reports, charts and other products resulting from the performance of this agreement are the property of the City.

12. City Representative. The City Manager or his/her designee is the representative of the City and will administer this Agreement for the City.

13. Termination. This Agreement may terminate on ten (10) days written notice by either party, or within such time as both parties may find necessary to conclude the work currently under way and to summarize Consultant's findings for City.

14. Indemnity and Hold Harmless. Consultant shall assume the defense of, and indemnify and save harmless, the City, its officers, employees, and agents, and each and every one of them, from and against all actions, damages, claims, losses or expenses of every type and description to which they may be subjected or put, by reason of, or resulting from, the performance of the work, provided that such action, damage, claims, loss, or expense is attributable to bodily injury, sickness, disease or death, or to injury to, or destruction of property, whether upon or off the work, including the loss of use thereof, and is caused in whole or in part by any negligent act or omission of the Consultant, and subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, whether or not it is caused in part by a party indemnified hereunder.

15. Waiver of Breach No waiver of the breach of any of the covenants, agreements, restrictions or conditions of this Agreement by any partner shall be construed to be a waiver of any succeeding breach of the same or other covenants, agreements, restrictions or conditions of this Agreement. No delay or omission of any partner in exercising any right, power or remedy herein provided in the event of default shall be construed as a waiver thereof, or acquiescence therein, nor shall the acceptance of any payments made in a manner or at a time other than as herein provided be construed as a waiver of or variation in any of the terms of this Agreement

16. Whole and Entire Agreement This instrument contains the whole and entire agreement of the parties hereto relating to their partnership and correctly sets forth the rights, duties and obligations of each to the others as of its date. Any prior agreements, promises, negotiations or representations not expressly set forth in this Agreement are of no force and effect.

17. Equal Employment Opportunity: During the performance of this Agreement, Consultant, for itself, its assignees and successors in interest, agrees as follows:

a. Compliance With Regulations: Consultant shall comply with the Executive Order 11246 entitled "Equal Employment Opportunity,: as labor regulations (41 C.F.R. Part 60), hereinafter referred to as the "Regulations."

b. Nondiscrimination: Consultant, with regard to the work performed by it after award and prior to completion of the work pursuant to this Agreement, shall not discriminate on the ground of race, color, religion, sex or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment.

c. Solicitation for Subcontractor, Including Procurements of Materials and Equipment: In all solicitations either by competitive bidding or negotiations made by Consultant for work to be performed under any subcontract, including procurements of materials or equipment, such potential subcontractor or supplier shall be notified by Consultant of Consultant's obligation under this Agreement and the Regulations relative to nondiscrimination on the ground of race, color, religion, sex or national origins.

d. Information and Reports: Consultant shall provide all information and reports required by the Regulations, or orders and instructions issued pursuant thereto, and will permit access to its books, records, accounts, other sources of information and its facilities as may be determined by the City to be pertinent to ascertain compliance with such Regulations, orders and instructions. Where any information required of Consultant is in the exclusive possession of another who fails or refuses to furnish this information, Consultant shall so certify to the City and shall set forth what efforts it has made to obtain the information.

e. Sanctions for Noncompliance: In the event of noncompliance by Consultant with the nondiscrimination provisions of this Agreement, the City shall impose such contract sanctions as it may determine to be appropriate, including, but not limited to:

(1) Withholding of payments to Consultant under the contract until Consultant complies;

(2) Cancellation, termination, or suspension of the Agreement, in whole or in part.

f. Incorporation of Provisions: Consultant shall include the provisions of paragraphs a through e in every subcontract, including Regulations, order, or instructions issued pursuant thereto. Consultant shall take such action with respect to any Regulations, order or instructions issued pursuant thereto. Consultant shall take such action with respect to any subcontract or procurement as the City may direct as a means of enforcing such provisions, including sanctions for noncompliance; provided, however, that in the event Consultant becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, Consultant may request City to enter such litigation to protect the interests of the City.

17. Notices. Any notice to be given from one party to the other pursuant to this Agreement shall be deposited with the United States Postal Service postage prepaid and addressed as follows:

To City:	City Administrator CITY OF RIVERBANK 6707 Third Street Riverbank, CA 95367
To Consultant:	MUNICIPAL RESOURCE CONSULTANTS 32107 W. Lindero Canyon Road Suite 233 Westlake Village, CA 91361

Nothing in this Paragraph shall be construed to prevent the giving of notice by personal service.

City of Riverbank

Resolution No. 98-53

A Resolution of the City Council of the City of Riverbank Approving Entering Into An Agreement between Municipal Resource Consultants (MRC) and the City of Riverbank for the Purpose of Performing a Sales Tax Allocation Audit and Analysis and Designating the City Manager to Execute the Consultant Agreement on Behalf of the City of Riverbank.

Whereas, Municipal Resource Consultants (MRC) has submitted a proposal for Sales Tax Information and Audit Services for the City of Riverbank; and

Whereas, The proposal provides for MRC to audit and verify that the City of Riverbank is receive all sales tax allocations to which it is entitled and to maximize future Sales Tax revenue.

Now, therefore, be it resolved that the City Council of the City of Riverbank does hereby approve an agreement between MRC and the City of Riverbank for the stated purpose, and that the City Manager be authorized to execute the agreement on behalf of the City of Riverbank.

Passed and adopted this 11th day of May, 1998, by the following vote:

Ayes:	Councilmembers White, Whorton, Lineberger, Shewmake, and Mayor Benitez.
Noes:	None.
Absent:	None.

Approved:

Sandra Benitez

Sandra Benitez
Mayor

Attest:

Elise A. Cunningham
City Clerk

CERTIFICATION
I hereby certify the foregoing is a true and correct copy of the original document on file in the office of the City Clerk of the City of Riverbank.

Luanne Baum
DEPUTY CITY CLERK

Dated: May 15, 1998

[Agenda 98 05 11] rev 1998/05/15 08:22:48

RIVERBANK CITY COUNCIL / LOCAL REDEVELOPMENT AUTHORITY

AGENDA ITEM NO. 9.7

SECTION 9: CONSENT CALENDAR

Meeting Date:	**June 27, 2023**
Subject:	**Resolution Awarding a Contract for Executive Recruitment Services to Mosaic Public Partners for the Recruitment of a Director of Parks and Recreation, Authorizing the City Manager to Finalize & Execute said Contract, and Allocate $25,000 from the General Fund Reserve.**
From:	**Marisela H. Garcia, City Manager**

RECOMMENDATION

It is recommended that the City Council consider adopting a resolution which authorizes the following:

1. Award a contract for executive recruitment services to Mosaic Public Partners for the recruitment of a Director of Parks and Recreation, and
2. Authorize the City Manager to finalize & execute said contract, and
3. Allocate $25,000 from the General Fund Reserves for this contract.

SUMMARY

On June 13, 2023 the City issued an informal Request for Proposals to Executive Search (Recruitment) Firms for assistance in the recruitment of a Director of Parks and Recreation after the announcement of the retirement of Sue Fitzpatrick in September 2023. Due to the short amount of time, an informal request for proposals was issued. Proposals were requested from three well-known recruitment firms, and we received two formal proposals. After reviewing the submitted proposals, it is recommended that an award of this contract be made to Mosaic Public Partners.

BACKGROUND

After providing 23 years of service to the City of Riverbank and its residents, the Director of Parks and Recreation, Sue Fitzpatrick, recently announced her retirement for the month of September 2023. This position serves an important role in the organization and requires a different level of recruitment than our typical city process.

To assist in recruitment for this position, City staff issued an informal Request for Proposals on June 13th for an Executive Search (Recruitment) firm to assist with this recruitment. An informal approach was taken to ensure the continuity of the major projects within the department. Recruitment firms are skilled in advertising for key positions, have access to a broader network of individuals who may be interested in applying for these positions, and can tailor their recruitment to fit the needs of the city. The basic scope of work will consist of:

- Meeting with the City Manager and Assistant City Manager as necessary to facilitate the development of an appropriate candidate profile and list of priorities for the City.
- Develop and execute an inclusive plan and timeline for each recruitment (print, web, social media, targeted calls, etc.).
- Identify specific strategies to encourage highly qualified applicants from diverse backgrounds to apply.
- Acknowledge receipt of candidates' application materials and maintain communication with all candidates throughout the recruitment process.
- Answer questions from candidates and collect application materials.
- Review the applications received, comparing them to the desired candidate profile.
- Advise the City Manager, and Assistant City Manager on the qualifications of the candidates, develop a list of recommended candidates for interviews, provide a written report summarizing the overall candidate pool and the qualifications of those selected to be interviewed.
- Perform initial screening interviews with the most qualified candidates.
- Advise the City on interview strategies, appropriate questions, and evaluation tools.
- Attend and facilitate the interview sessions for semi-finalist candidates.
- Assist City Staff in selection of finalists.
- Conduct complete background and reference checks on finalist candidates, including public records searches and credit checks.
- Prepare and present a confidential reference report on each finalist candidate.
- Facilitate the final interview process and be available to assist the City Manager as they make a selection.
- Maintain all correspondence and record-keeping throughout the process.
- Compile search documentation and prepare a final written summary of all work performed and outreach taken related to developing, conducting, and completing the search.

After a review of the proposals received it has been determined that the approach presented by Mosaic Public Partners would best suit the needs of the City. Based on the scope of work to be performed, the contract amount is proposed at $25,000 for this recruitment.

STRATEGIC PLAN

This item is directly related to the City Council's Mission "…to provide high quality, professional services and a safe family-oriented community for our diverse residents to thrive."

FINANCIAL IMPACT

An allocation of $25,000 from the General Fund Reserves to the City Manager's Professional Services account.

ATTACHMENTS

1. Resolution 2023-
2. Consultant Services Agreement – Draft

CITY OF RIVERBANK

RESOLUTION 2023-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIVERBANK, CALIFORNIA AWARDING A CONTRACT FOR EXECUTIVE RECRUITMENT SERVICES TO MOSAIC PUBLIC PARTNERS FOR THE RECRUITMENT OF A DIRECTOR OF PARKS AND RECREATION, AUTHORIZING THE CITY MANAGER TO FINALIZE & EXECUTE SAID CONTRACT, AND ALLOCATING $25,000 FROM THE GENERAL FUND RESERVES

THE CITY OF RIVERBANK CITY COUNCIL (HEREAFTER REFERRED TO AS THE "CITY COUNCIL") DOES HEREBY RESOLVE THAT:

WHEREAS, recruitment for key department head positions within the City require an additional level of outreach than the city's traditional methods in order to reach qualified candidates**;** and

WHEREAS, the current Director of Parks and Recreation has submitted her official retirement announcement for the month of September 2023**;** and

WHEREAS, in an effort to receive assistance for the recruitment of this position staffed issued a Request for Proposals from qualified firms for Executive Recruitment Services**;** and

WHEREAS, city staff evaluated the proposals received and has selected Mosaic Public Partners as the firm most qualified to assist the City in this key recruitment**;** and

WHEREAS, it is the City Council's desire to award a contract for $25,000 to Mosaic Public Partners.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Riverbank does hereby:

1) Award a contract to Mosaic Public Partners for Executive Recruitment Services,
2) Authorize the City Manager to finalize & execute a contract for these services, and
3) Allocate $25,000 from the General Fund Reserves for these services to the City Manager's Professional Services Account (101-402.000-702.032).

PASSED AND ADOPTED by the City Council of the City of Riverbank at a regular meeting held on the 27th day of June, 2023; motioned by Councilmember __________, seconded by Councilmember __________, and upon roll call was carried by the following City Council vote of ______:

AYES:

NAYS:

ABSENT:

ABSTAINED:

ATTEST:	**APPROVED:**
______________________________	______________________________
Gabriela Hernandez **City Clerk**	**Richard D. O'Brien** **Mayor**

Attachment: ***Consultant Services Agreement***

CONSULTANT SERVICES AGREEMENT

THIS CONSULTANT SERVICES AGREEMENT ("Agreement") is made and entered into this ____ day of ___________ 2023, (the "Effective Date") by and between the City of Riverbank, a California municipal corporation ("City"), and Mosaic Public Partners, ("Consultant"). City and Consultant may herein be referred to individually as a "Party" and collectively as the "Parties". There are no other parties to this Agreement.

RECITALS

A. City has issued a request for proposals ("RFP") for Professional Recruitment Services to provide assistance with the recruitment of a Director of Parks and Recreation (the "Project").

B. Consultant has submitted a proposal to City that includes a scope of proposed consultant services, attached hereto and described more fully in **Exhibit A** ("Services").

C. Consultant represents that it is qualified, willing and able to provide the Services to City, and that it will perform Services related to the Project according to the rate schedule attached hereto and described more fully in **Exhibit B** (the "Rates").

NOW, THEREFORE, in consideration of the promises and covenants set forth below, the Parties agree as follows:

AGREEMENT

1. Consulting Services. Consultant agrees, during the term of this Agreement, to perform the Services for City in connection with the Project. Any request for services in addition to the Services described in **Exhibit A** will be considered a request for additional consulting services and not compensated unless the Parties otherwise agree in writing. No subcontract shall be awarded or an outside consultant engaged by Consultant unless prior written approval is obtained from City.

2. Compensation. City shall pay Consultant according to the fee schedule set forth in the Rates, as full remuneration for the performance of the Services. Consultant agrees to maintain a log of time spent in connection with performing the Services. On a monthly basis, Consultant shall provide City, in reasonable and understandable detail, a description of the services rendered pursuant to the Services and in accordance with the Rates. If the work is satisfactorily completed, City shall pay such invoice within thirty (30) days of its receipt. If City disputes any portion of any invoice, City shall pay the undisputed portion within the time stated above, and at the same time advise Consultant in writing of the disputed portion.

3. Reimbursement. City shall pay Consultant for reimbursable expenses related to travel, lodging, conference calls, reproduction and other costs incurred related to Consultant's performance of the Services. Such reimbursable costs shall be invoiced and billed to the City on a monthly basis, provided that in no event shall reimbursable expenses exceed $25,000.00.

4. Confidential Information. Consultant understands and agrees that, in the performance of Services under this Agreement or in the contemplation thereof, Consultant may have access to private or confidential information that may be owned or controlled by City and that such information may contain proprietary or confidential details, the disclosure of which to third parties may be damaging to City ("Confidential Information").

Consultant shall not, either during or after the Term, disclose to any third party any Confidential Information without the prior written consent of City. If City gives Consultant written authorization to make any such disclosure, Consultant shall do so only within the limits and to the extent of that authorization. Such authorization does not guarantee that the City will grant any further disclosure of Confidential Information. Consultant may be directed or advised by the City Attorney on various matters relating to the performance of the Services on the Project or on other matters pertaining to the Project, and in such event, Consultant agrees that it will treat all communications between itself, its employees and its subcontractors as being communications which are within the attorney-client privilege.

5. Term. This Agreement shall become effective on the Effective Date and will continue in effect until the Services provided herein have been completed, unless terminated earlier as provided in Section 6 or 7 below (the "Term").

6. Termination. City may terminate this Agreement prior to the expiration of the Term ("Termination"), without cause or reason, by notifying Consultant in writing of City's desire to terminate this Agreement (the "Termination Notice"). Upon receipt of a Termination Notice, Consultant shall immediately cease performing the Services. Consultant will be entitled to compensation, as of the date Consultant receives the Termination Notice, only for Services actually performed.

7. Termination for Cause. Notwithstanding Section 6 above, this Agreement may be terminated by City for cause based on the loss or suspension of any licenses, permits or registrations required for the continued provision of the Services, or Consultant's malfeasance. Termination of the Agreement for cause as set forth in this Section shall relieve City from compensating Consultant.

8. Performance by Key Employee. Consultant has represented to City that Mr. Greg Nelson and Mr. Bryan Noblett will be the person(s) primarily responsible for the performance of the Services and all communications related to the Services. City has entered into this Agreement in reliance on that representation by Consultant.

9. Property of City. The following will be considered and will remain the property of City:

A. Documents. All reports, drawings, graphics, working papers and Confidential Information furnished by City in connection with the Services ("Documents").

Nothing herein shall be interpreted as prohibiting or limiting City's right to assign all or some of City's interests in the Documents.

B. Data. All data collected by Consultant and produced in connection with the Services including, but not limited to, drawings, plans, specifications, models, flow diagrams, visual aids, calculations, and other materials ("Data"). Nothing herein shall be interpreted as prohibiting or limiting City's right to assign all or some of City's interests in the Data.

C. Delivery of Documents and Data. Consultant agrees, at its expense and in a timely manner, to return to City all Documents and Data upon the conclusion of the Term or in the event of Termination.

10. Duties of City. In order to permit Consultant to render the services required hereunder, City shall, at its expense and in a timely manner:

A. Provide such information as Consultant may reasonably require to undertake or perform the Services;

B. Promptly review any and all documents and materials submitted to City by Consultant in order to avoid unreasonable delays in Consultant's performance of the Services; and

C. Promptly notify Consultant of any fault or defect in the performance of Consultant's services hereunder.

11. Representations of Consultant. City relies upon the following representations by Consultant in entering into this Agreement:

A. Qualifications. Consultant represents that it is qualified to perform the Services and that it possesses the necessary licenses, permits and registrations required to perform the Services or will obtain such licenses or permits prior to the time such licenses or permits are required. Consultant represents and warrants to City that Consultant shall, at Consultant's sole cost and expense, keep in effect or obtain at all times during the Term of this Agreement, any licenses, permits, and registrations that are legally required for Consultant to practice Consultant's profession at the time the Services are rendered.

B. Consultant Performance. Consultant represents and warrants that all Services under this Agreement shall be performed in a professional manner and shall conform to the customs and standards of practice observed on similar, successfully completed projects by specialists in the Services to be provided. Consultant shall adhere to accepted professional standards as set forth by relevant professional associations and shall perform all Services required under this Agreement in a manner consistent with generally accepted professional customs, procedures and standards for such Services. All work or products completed by Consultant shall be completed using the best practices available for the profession and shall be free from any defects. Consultant agrees that, if a Service is not so performed, in addition to all of its obligations under this Agreement and at law, Consultant shall re-perform or replace unsatisfactory Service at no additional expense to City.

12. Compliance with Laws and Standards. Consultant shall insure compliance with all applicable federal, state, and local laws, ordinances, regulations and permits, including but not limited to federal, state, and county safety and health regulations. Consultant shall perform all work according to generally accepted standards within the industry. Consultant shall comply with all ordinances, laws, orders, rules, and regulations, including the administrative policies and guidelines of Client pertaining to the work.

13. Independent Contractor; Subcontracting. Consultant will employ, at its own expense, all personnel reasonably necessary to perform the Services. All acts of Consultant, its agents, officers, employees and all others acting on behalf of Consultant relating to this Agreement will be performed as independent contractors. Consultant, its agents and employees will represent and conduct themselves as independent contractors and not as employees of City. Consultant has no authority to bind or incur any obligation on behalf of City. Except as City may specify in writing, Consultant shall have no authority, express or implied, to act on behalf of City in any capacity whatsoever as an agent. Consultant shall have no authority, express or implied, pursuant to this Agreement to bind City to any obligation whatsoever. Consultant is prohibited from subcontracting this Agreement or any part of it unless such subcontracting is expressly approved by City in writing.

14. Insurance. Consultant and all of Consultant's contractors and subcontractors shall obtain and maintain insurance of the types and in the amounts described in this paragraph and its subparagraphs with carriers reasonably satisfactory to City.

A. General Liability Insurance. Consultant shall maintain occurrence version commercial general liability insurance or an equivalent form with a limit of not less than Two Million Dollars ($2,000,000) per claim and Two Million Dollars ($2,000,000) for each occurrence.

B. Workers' Compensation Insurance. Consultant shall carry workers' compensation insurance as required by the State of California under the Labor Code. Consultant shall also carry employer's liability insurance in the amount of One Million Dollars ($1,000,000.00) per accident, with a One Million Dollar ($1,000,000.00) policy limit for bodily injury by disease, and a One Million Dollar ($1,000,000.00) limit for each employee's bodily injury by disease.

C. Errors and Omissions Liability. Consultant shall carry errors and omissions liability insurance in the amount of no less than One Million Dollars ($1,000,000.00) per occurrence or greater if appropriate for the Consultant's profession. Architects and engineers coverage is to be endorsed to include contractual liability. Any deductibles or self-insured retentions must be declared to and approved by the City. At the option of the City, either the insurer shall reduce or eliminate such deductibles or self-insured retentions with respect to the City, elected and appointed councils, commissions, directors, officers, employees, agents, and representatives ("City's Agents"); or the Consultant shall provide a financial guarantee satisfactory to the City guaranteeing payment of losses and related investigations, claims administration and defense expenses.

D. Other Insurance Requirements. Within five (5) days of the Effective Date, Consultant shall provide City with certificates of insurance for all of the policies required under this Agreement ("Certificates"), excluding the required worker's compensation insurance. Such Certificates shall be kept current for the Term of the Agreement and Consultant shall be responsible for providing updated copies and notifying City if a policy is cancelled, suspended, reduced, or voided. With the exception of the worker's compensation insurance, all of the insurance policies required in this Agreement shall: (a) provide that the policy will not be cancelled, allowed to expire, or materially reduced in coverage without at least thirty (30) days' prior written notice to City of such cancellation, expiration, or reduction and each policy shall be endorsed to state such; (b) name City, and City's Agents as additional insureds with respect to liability arising out of Services, work or operations performed by or on behalf of the Consultant; products and completed operations of the Consultant; premises owned, occupied, or used by the Consultant, or automobiles owned, leased, or hired or borrowed by the Consultant. The coverage shall contain no special limitations on the scope of protection afforded to the City; (c) be primary with respect to any insurance or self-insurance programs covering City or City's Agents and any insurance or self-insurance maintained by City or City's Agents shall be in excess of Consultant's insurance and shall not contribute to it; (d) contain standard separation of insured provisions; and (e) state that any failure to comply with reporting or other provisions of the policy including breaches of warranties shall not affect the coverage provided to the City.

15. Indemnification. Consultant hereby agrees to indemnify, defend, and hold harmless City, its agents, officers, employees and volunteers, against all liability, obligations, claims, loss, and expense (a) caused or created by Consultant, its subcontractors, or the agents or employees of either, whether negligent or not, pertaining to or related to acts or omissions of Consultant in connection with the Services, or (b) arising out of injuries suffered or allegedly suffered by employees of Consultant or its subcontractors (i) in the course of their employment, (ii) in the performance of work hereunder, or (iii) upon premises owned or controlled by City. Consultant's obligation to defend, indemnify and hold City and its agents, officers, employees and volunteers harmless is not terminated by any requirement in this Agreement for Consultant to procure and maintain a policy of insurance.

16. Consequential Damages. Notwithstanding any other provision of this Agreement, in no event shall City be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement or the Services performed in connection with this Agreement.

17. Litigation. In the event that either Party brings an action under this Agreement for the breach or enforcement hereof, or must incur any collection expenses for any amounts due hereunder the prevailing Party in such action shall be entitled to its costs including reasonable attorney's fees, whether or not such action is prosecuted to judgment.

18. Notices. Any notice or communication required hereunder between City or Consultant must be in writing, and may be given either personally, by registered or certified mail (return receipt requested), or by Federal Express, UPS or other similar couriers providing overnight delivery. If personally delivered, a notice shall be deemed to have been given when delivered to the Party to whom it is addressed. Notices given by registered or certified mail shall be deemed to have been given and received on the first to occur of (a) actual receipt by any of the addressees designated below as the party to whom notices are to be sent, (b) on the date delivered as shown on a receipt issued by the courier, or (c) five (5) days after a registered or certified letter containing such notice, properly addressed, with postage prepaid, is deposited in the United States mail. If given by Federal Express or similar courier, a notice or communication shall be deemed to have been given and received on the date delivered as shown on a receipt issued by the courier. Any Party hereto may at any time, by giving ten (10) days written notice to the other Party hereto, designate any other address in substitution of the address to which such notice or communication shall be given. Such notices or communications shall be given to the Parties at the addresses in this paragraph set forth below:

If to City:	City of Riverbank 6707 Third Street Riverbank, CA 95367 Attn: City Clerk
With courtesy copies to:	City of Riverbank 6707 Third Street Riverbank, CA 95367 Attn: City Manager
And to:	White Brenner LLP 1414 K Street, 3rd Floor Sacramento, California 95814 Attention: Douglas L. White, Esq.
If to Consultant:	Mosaic Public Partners 200 Gateway Dr. #1908 Lincoln, CA 95648 Attention: Mr. Bryan Noblett

19. General Provisions.

A. Modification. No alteration, modification, or termination of this Agreement shall be valid unless made in writing and executed by all Parties.

B. Waiver. The waiver by any Party of a breach of any provision hereof shall be in writing and shall not operate or be construed as a waiver of any other or subsequent breach hereof unless specifically stated in writing.

C. Assignment. No Party shall assign, transfer, or otherwise dispose of this Agreement in whole or in part to any individual, firm, or corporation without the prior written consent of the other Party. Subject to the forgoing provisions, this Agreement shall be binding upon, and inure to the benefit of, the respective successors and assigns of the Parties.

D. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the state of California.

E. Venue. Venue for all legal proceedings shall be in the Superior Court of California for the County of Stanislaus.

F. Partial Invalidity. If any provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions shall nevertheless continue in full force without being impaired or invalidated in any way.

G. Counterparts. This Agreement may be executed in two or more counterparts, each of which shall constitute an original and all of which shall be deemed a single agreement.

H. Severability. If any term, covenant, or condition of this Agreement is held by a court of competent jurisdiction to be invalid, the remainder of this Agreement shall remain in effect.

I. Audit. City shall have access at all reasonable times to all reports, contract records, contract documents, contract files, and personnel necessary to audit and verify Consultant's charges to City under this Agreement.

J. Entire Agreement. This Agreement sets forth the entire understanding between the Parties as to the subject matter of this Agreement and merges all prior discussions, negotiations, proposal letters or other promises, whether oral or in writing.

K. Headings Not Controlling. Headings used in this Agreement are for reference purposes only and shall not be considered in construing this Agreement.

L. Time is of the Essence. Time is of the essence in this Agreement for each covenant and term of a condition herein.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the last day and date below written.

CITY:

CITY OF RIVERBANK, a California municipal corporation

By: ______________________________
Marisela H. Garcia, City Manager

Date: ______________________________

Approved as to Form:

____
Tom Hallinan, City Attorney

CONSULTANT:

Mosaic Public Partners

By: ______________________________

Name: Bryan Noblett, Managing Partner

Date: ______________________________

EXHIBIT A

Services

www.mosaicpublic.com
(916) 550-4100

MOSAIC
PUBLIC PARTNERS

200 Gateway Drive, #1908
Lincoln, California 95648

June 12, 2023

Ms. Marisela Garcia, City Manager
City of Riverbank, CA
6707 Third Street
Riverbank, CA 95667

Re: Proposal to Provide Executive Search Services – Director of Parks and Recreation

Dear Ms. Garcia:

Mosaic Public Partners is pleased to have the opportunity to present our qualifications and approach to your search needs for the position of Director of Parks and Recreation. Mosaic Public Partners was founded on the principles of providing higher levels of innovation and client collaboration to complement the tried-and-true principles of executive search. By using private-sector technologies and search methodologies, we deliver a better client experience and results, while staying within the constraints of the public sector.

Members of our project team are seasoned public sector executives who have a true passion for the work of public agencies. We understand the challenges that public agencies face and their unique needs. Our consultants have conducted well over two hundred executive searches across the United States, bringing both experience and a national perspective on current trends and issues. If selected, both principals of the firm will lead this recruitment.

Having previously assisted the City of Riverbank in two executive recruitments last year, the project team offers not only a solid understanding of the character and issues for the City of Riverbank, but also strong working relationships across the City. In addition, we are currently conducting a Recreation and Arts Director search in a southern California city that we believe will bring a valuable perspective and candidate connection to the City of Riverbank.

After reviewing our proposal, please contact us at (916) 550-4100 if you have questions or need additional information. We look forward to hearing from you and hope to have the opportunity to work with you on this important recruitment.

Best Regards,

Gregory R. Nelson

Greg Nelson

Founder and Managing Partner
greg@mosaicpublic.com

Bryan Noblett
Founder and Managing Partner
bryan@mosaicpublic.com

Professional Qualifications

Mosaic Public Partners was founded to create a better partner for public agencies needing to fill critical positions. We bring higher levels of innovation and client collaboration to the tried-and-true principles of executive search. Using private sector technologies and search methodologies, squared within the constraints of the public sector, allows us to deliver an improved client experience and better results.

We are seasoned public sector executives who have profound respect for the work of public agencies. We are passionate about placing today's public leaders, which enables public agencies to deliver exemplary leadership to their constituents.

Mosaic Public Partners is a Limited Liability Company (LLC) registered in the state of California. Mr. Greg Nelson and Mr. Bryan Noblett are the founders and managing partners of Mosaic Public Partners with a 55% and 45% respective ownership. There are no known conflicts of interest related to this executive search and no subcontractors are utilized.

Mosaic Approach

Placing today's public leaders is our mission. Aligning the right candidates with the right opportunities helps our clients to build effective teams. We enjoy building relationships with the people involved in our searches, whether it is the candidates, hiring managers, team members or stakeholders. Establishing meaningful connections with those involved in our search processes is the basis from which we derive our success as a trusted partner and client-focused search firm.

Client Focused

Mosaic Public Partners provides a client-focused, customized approach to every search. We create an open, transparent, and interactive search process for both our clients and candidates. As a small firm we remain highly responsive to client needs and objectives, along with being personally available during the search process. Honest communication, collaboration and connecting with people are key components in a successful search. At Mosaic Public Partners, we pride ourselves on excellent customer service, agility, and responsiveness. We tailor our workload so that we can be readily available to assist with all elements of the search process for our clients and candidates alike.

The use of our innovative executive recruiting platform allows our clients unparalleled real-time access and visibility of the search process. Our commitment is that clients have a 360-degree view of all elements of their recruitment at any time. Our clients can see the candidate pool in real-time while the recruitment is progressing, rather than having to wait until the recruitment period closes to learn about the candidate pool. This type of transparency ensures our recruitment efforts are properly calibrated to our client's expectations. We are proud to bring this private sector software to our public sector searches to make the recruitment process as efficient and transparent as possible for our clients.

Trusted Partners

Our founding partners are two former public sector executives, each with exemplary service careers. We understand local government and the importance of accountability and responsiveness. Our combined career histories exemplify professionalism and a dedication to public service, along with a keen understanding of what it takes to be an effective leader in a public sector environment. Leveraging our public service careers, we became experienced executive search consultants, bringing with us a continued dedication to public service and an ethical, confidential, and discrete approach to assisting public agencies in the executive search process. Mosaic Public Partners is your trusted partner in placing today's public leaders.

Commitment to Diversity, Equity, and Inclusion

The Mosaic Team celebrates and prioritizes diversity, equity, and inclusion in its search practices and in its own organizational culture. We understand the dynamic nature of diverse teams and our clients' need to build organizations that are representative of the communities they serve. Simply stated, the need for public employers and public sector search firms to build recruitment processes anchored by a commitment to diversity, equity and inclusion is more important now than ever. It is no longer adequate for public employers or executive search firms to speak about increasing DEI efforts; rather, intentional efforts must be woven into our cultures and work practices. Mosaic Public Partners is committed to ensuring outreach to diverse candidate pools via inclusive and strategic advertising, targeted outreach, and other methods which are all intended to deliver a diverse, highly qualified candidate pool to our clients. Evidence of this commitment can certainly be seen in the placements our founding partners have made over the past several years.

Why Choose Mosaic Public Partners?

National Reach

While we have extensive experience conducting searches in California, our work across the nation brings a valuable perspective on issues and candidate markets to our clients. We invite you to view our consultants' body of executive search experience at: mosaicpublic.com/consultant-portfolio

Diversity

Today's public sector leadership teams thrive when they are diverse in race, ethnic and cultural identity, gender, background and thought. Mosaic Public Partners is here to assist, guide and lead in that endeavor.

Experience

Public service is the world in which we have lived. Our search team has over 80 years of public service experience. Having attained executive level positions in our public sector careers has given us valuable insight and an advantage in understanding and responding to the nuances and challenges of selecting public sector leaders.

Collaboration

Mosaic Public Partners believes that executive searches are more successful when the consultants and clients work closely together throughout the engagement. We treat each search as a true partnership with our clients.

Service

Our team will be your partner from start to finish. We are committed to providing excellent service to clients and candidates alike, as well as representing our clients at the highest level.

Innovation

Applying private sector technologies to the tried-and-true practices of public sector searches allows Mosaic Public Partners to deliver needed agility and improved communications to our clients.

Work Plan and Timeline

At the beginning of each search engagement, Mosaic Public Partners meets with clients to collaboratively craft a work plan and timeline that best aligns with our client's needs. Our consultants will suggest best practices and share examples from prior engagements to tailor a process that is thoughtful and well communicated. The following represents the key milestones of an executive search, including tasks and timelines.

The typical duration of a fixed search project is 12-17 weeks. Given the City of Riverbank's desire to fill this position quickly, we propose conducting this recruitment without a fixed closing date, with the goal of quickly bringing candidates to the City for review and interview.

Additionally, the selected candidate will customarily need to provide 30 days for notice and transition, if selected from outside of the organization. We are confident in our ability to deliver candidates to the City in keeping with the timing needs expressed.

EXHIBIT A

Kickoff	1	Project Management Pre-kickoff meeting: project schedule, stakeholder analysis, communication methods, collection of background material	1-2 weeks
	2	Candidate Profile Development Client input meetings, stakeholder input meetings Drafting and layout of candidate profile	
Outreach	3	Outreach and Recruiting Advertising strategy and campaign Candidate research and identification Seek nominations Recruit candidates	Dynamic
	4	Candidate Screening and Evaluation Candidate material screening Screening interviews News and internet research	1 week
Selection	5	Presentation of Candidates Client meeting to review candidates and select those to advance Candidate updates	1 week
	6	Selection Process Consult and design interview process Facilitation of on-site interview process, typically 4-7 candidates	1-2 weeks
	7	Background and Final Qualification Background investigation and thorough reference checks for finalist candidate	1 week
	8	Negotiation	Concurrent
	9	Closeout Communications	Concurrent

Project Team

If awarded the search, both Founders and Managing Partners of the firm would serve on the project team, supported by the firm's Business Support Manager, a graphic designer, and research associate.

Greg Nelson, Founder and Managing Partner

For the better part of a decade, Greg led a successful executive search practice for a national search firm. In his role, he has successfully recruited public sector executives on a national scale for a diverse array of field and positions. His work has included positions with intense community interest, high levels of stakeholder involvement, and those with political sensitivities.

In the first twenty years of his career, Mr. Nelson served leadership roles in municipal government where he was known for his progressive and principled leadership. Under his tenure, the City increased employee engagement, citizen satisfaction (amongst the highest in a national survey), and made drastic improvements in the labor-management climate. He created public-private partnerships that allowed for superior levels of service during budget shortfalls, while enhancing relationships with stakeholders in the community. Additionally, he has provided expert testimony for state and local legislative bodies. Mr. Nelson was a co-founder of a municipal Human Rights Committee, engaging businesses and citizens in workshops and community dialogue on diversity and social equity issues, in and out of the workplace.

Mr. Nelson holds a Master's degree in Public Administration from the University of Illinois-Springfield with a graduate certificate in Public Sector Labor Relations.

As a founder of Mosaic Public Partners, Greg leverages decades of experience in the public sector with many years of successful experience leading executive searches for a variety of client roles across the nation.

Bryan Noblett, Founder and Managing Partner

Bryan Noblett spent over 34 years working as a public safety leader in the Greater Sacramento Region. Most of his career was spent working in leadership and executive level roles. Bryan placed a strong focus on staff development and on ensuring his organization was responsive to community needs throughout his career. He possesses a strong commitment to customer service and worked diligently as a municipal government executive to ensure his organization was focused on partnering with the community it served. In addition, Bryan is well-versed in labor negotiations and working collaboratively with labor groups to achieve successful outcomes. Bryan's passion for leadership development, talent assessment and public service led him to accept a position with a nationally recognized public sector search firm shortly after his retirement. Bryan holds a Bachelor's degree in Criminal Justice, a Master's degree in Organizational Leadership and has attended several prestigious professional development courses.

As a long time contributor to city executive teams, Bryan possesses a thorough understanding of all areas of public sector leadership. He spent the last 3 years partnering with municipal clients and communities across the country by assisting them in recruiting talented leaders to serve as Police Chiefs, City Managers, Chief Financial Officers, and other executive-level leadership positions. Bryan deeply values his connections with people, which has led to several outstanding placements and ongoing relationships with clients and candidates alike.

As a founder of Mosaic Public Partners, Bryan is excited to focus on client needs and work with candidates to place today's public leaders.

Sheri Noblett, Business Support Manager

Sheri Noblett spent over 30 years working in the public sector in the Greater Sacramento Region. Over the course of her career, she had direct involvement in the design and implementation of numerous infrastructure and leisure service projects that improved the lives of many in the region. Sheri is a highly skilled project manager and utilized her keen organizational skills to deliver stellar projects on time and on budget.

Her extensive experience in the public sector and working in collaboration with multiple project stakeholders makes Sheri a valued partner with respect to integrating the input from others to deliver the best possible project outcomes. She possesses a strong customer service orientation and has a wealth of understanding of municipal service. Sheri holds a Bachelor's degree in Landscape Architecture, is licensed in California and possesses many certifications that bolstered her public service career.

EXHIBIT B

Rate Schedule

Cost of Services

Our flat fee to provide executive search services as outlined in this proposal for the position of Director of Parks and Recreation is $25,000. The flat fee includes both professional services and consultant expenses related to the aforementioned work plan. These expenses include graphic design, advertising, consultant travel, administrative support, printing, postage, technology, educational verification and background check on the selected candidate.

Invoicing will be in four installments:

1. Upon execution of the Professional Services Agreement: $7,500
2. After Presentation of Candidates: $7,500
3. After Initial Interviews: $7,500
4. After Accepted Offer of Employment: $2,500

The flat fee is based upon one consultant trip for the search team to facilitate candidate interviews. All other client meetings will be conducted via videoconference or teleconference. If additional consultant trips are requested, they will be invoiced at $1,500 per day, per consultant, plus actual travel expenses. Any additional expenses will be invoiced at the end of the project and are supplemental to the flat fee. Candidate travel expenses shall be the responsibility of the City.

Guarantee

Mosaic Public Partners offers the industry-standard one-year guarantee on our full search process. If, within a one-year period after appointment, the selected candidate voluntarily resigns or is dismissed for cause, Mosaic Public Partners will conduct another search effort without additional fees for professional services. The City would be expected to reimburse the firm for all expenses incurred, which are approximately 30% of the flat fee.

If a placement is not made in the first search attempt, Mosaic Public Partners will conduct a second search effort with no charge for professional services. The City would be expected to pay for all expenses incurred.

Mosaic Public Partners will never actively recruit our placement while they are employed with the City.

Insurance

Mosaic Public Partners maintains the following insurance coverage:

Errors and Omissions/Professional Liability	$2,000,000
General Liability/Commercial	$2,000,000

Automobile Liability (hired/non-owned)	$1,000,000
Workers Compensation	$1,000,000
Cyber/Data Breach Liability	$2,000,000

RIVERBANK CITY COUNCIL / LOCAL REDEVELOPMENT AUTHORITY

AGENDA ITEM NO. 10.1

SECTION 10: PUBLIC HEARINGS

Meeting Date:	**June 27, 2023**
Subject:	**Public Hearing for Proposed Solid Waste Rate Increase**
From:	**Marisela H. Garcia, City Manager**
Submitted By:	**Tammy Alcantor, Assistant City Manager/Director of Finance**

RECOMMENDATION

It is recommended that the City Council consider adopting a resolution approving a 4.2% Consumer Price Index (CPI) increase in rates for solid waste disposal services pursuant to the executed franchise agreement with Gilton Solid Waste, Inc.

SUMMARY

On April 12, 2022, the City Council adopted Resolution No. 2022-033 adopting revised rates for Solid Waste Disposal service after holding a Proposition 218 Protest Hearing and receiving a less than a majority protest. In addition, Resolution 2021-090 authorized the execution of a Franchise Agreement with Gilton Solid Waste, Inc. to provide said services. Per Section 9.1 *Rates* of the Franchise Agreement, the City will adjust the maximum charges made to Customers to reflect annual changes in the Consumer Price Index for All Urban Consumers ("CPI") published by the U.S. Department of Labor for the San Francisco-Oakland-Hayward, CA statistical area, not to exceed five percent (5%) per year. The proposed CPI adjustment is 4.2%.

BACKGROUND

Gilton Solid Waste Management (Gilton) has been providing waste management services to the residents and businesses of Riverbank for more than 40 years. The most recent Franchise Agreement negotiated with Gilton Solid Waste Management, Inc. began on April 22, 2022, and will expire in April 2028. Said Franchise Agreement was approved following the Proposition 218 hearing held on April 12, 2022, where less than a majority of protests were received with regard to increases in solid waste rates. The Franchise Agreement and rates include SB 1383 compliance language which was the major factor for the rate increases.

SB 1383 is intended to reduce methane emissions at landfills through a process of reducing the disposal of organic waste by 75% below 2014 levels. Organic waste is defined as green materials, wood waste, fiber materials, food scraps, food-soiled paper, and landscaping and pruning waste. In order to meet these mandates, changes will be needed to Riverbank's current waste disposal system.

Gilton proposed to its current client municipalities a high-diversion Material Recovery Facility (MRF) system. Having this system would negate the need for a third can as the waste streams would be sorted by the MRF system ensuring that organic and materials appropriate to be recycled were diverted from the overall waste stream that could otherwise end up in the landfill. Gilton provided a general explanation of this equipment and system at the March 9, 2021, City Council meeting. At the August 24, 2021 meeting, the City Council provided feedback to staff indicating its desire to move forward with the proposed MRF system. Prior to the hearing of this item, Gilton will provide an update on the current status of the MRF system.

The rates adopted by the City Council provide our residents with the following services:

- Basic Cart Service (30 & 90 Gallon)
- Organics Cart Service (90 Gallon)
- Curbside Bulky Item Program (2 times per calendar year)
- Curbside E-Waste Collection Program (4 times per calendar year)
- Christmas Tree Pick-up Program

Additional Services at a Fee:

  - Go Back and pick up
  - Extra Dump on Cart
  - Wash on the Cart

CONSUMER PRICE INDEX

Section 9.1 *Rates* of the Franchise Agreement stipulates that in years two three, four, and five of the Agreement Term, the City will adjust the maximum charges made to Customers under this Agreement to reflect annual changes in the Consumer Price Index for All Urban Consumers ("CPI") published by the U. S. Department of labor for the San Francisco-Oakland_San Jose, CA statistical area. Such adjustments shall not exceed five percent (5%) per year. The adjustment shall become effective on the anniversary of the Effective Date and be based on the previous twelve-month index analysis from May to April.

As reflected in Attachment 3, the Consumer Price Index for May 2022 to April 2023 is calculated at 4.2%. Therefore a 4.2% increase is being recommended.

Residential & Small Business (Non-Residential) Rates:

Residential Cart Rate Type	Current Monthly Rate		Proposed Monthly Rate 07/01/2023	
Residential - 90 Gallon MSW Cart* & 90 Gallon Organics Cart**	**$**	**35.25**	**$**	**36.73**
Updated Breakdown:				
90 Gallon MSW Cart	$	17.63	$	24.38
90 Gallon Organics Cart	$	17.63	$	12.35
Total Monthly Billing	$	35.25	$	36.73
Residential - 30 Gallon MSW Cart & 90 Gallon Organics Cart	**$**	**32.37**	**$**	**33.73**
Updated Breakdown:				
30 Gallon MSW Cart	$	16.19	$	21.38
90 Gallon Organics Cart	$	16.19	$	12.35
Total Monthly Billing	$	32.37	$	33.73
Residential - 90 Gallon MSW Cart & 90 Gallon Organics Cart - Low Income Senior / Disabled Rate	**$**	**29.40**	**$**	**30.64**
Updated Breakdown:				
90 Gallon MSW Cart	$	14.70	$	18.29
90 Gallon Organics Cart	$	14.70	$	12.35
Total Monthly Billing	$	29.40	$	30.64
Residential - 30 Gallon MSW Cart & 90 Gallon Organics Cart - Low Income Senior / Disabled Rate	**$**	**27.29**	**$**	**28.44**
Updated Breakdown:				
30 Gallon MSW Cart	$	12.59	$	16.09
90 Gallon Organics Cart	$	14.70	$	12.35
Total Monthly Billing	$	27.29	$	28.44
Residential - (2) 90 Gallon MSW Carts & (1) Organic Cart	**$**	**50.70**	**$**	**52.83**
Updated Breakdown:				
(2) 90 Gallon MSW Cart	$	33.07	$	40.48
(1) 90 Gallon Organics Cart	$	17.63	$	12.35
Total Monthly Billing	$	50.70	$	52.83
Residential - (3) 90 Gallon MSW Carts & (1) Organic Cart	**$**	**66.15**	**$**	**68.93**
Updated Breakdown:				
(3)90 Gallon MSW Cart	$	48.52	$	56.58
(1) 90 Gallon Organics Cart	$	17.63	$	12.35
Total Monthly Billing	$	66.15	$	68.93
Residential - (2) 90 Gallon MSW Carts & (1) Organic Cart - Low Income Senior / Disabled Rate	**$**	**42.82**	**$**	**44.62**
Updated Breakdown:				
(2) 90 Gallon MSW Cart	$	28.12	$	32.27
(1) 90 Gallon Organics Cart	$	14.70	$	12.35
Total Monthly Billing	$	42.82	$	44.62
Additional Services				
Go Back	$	15.00	$	15.63
Extra Dump on Cart	$	18.75	$	19.54
Wash Cart	$	21.00	$	21.88

Continued Residential & Small Business (Non-Residential) Rates:

Non-Residential Cart Rate Type	Current Monthly Rate	Proposed Monthly Rate
Non Residential & Small Business - 90 Gallon MSW Cart	**$ 23.40**	**$ 24.38**
Non Residential & Smaill Business - 30 Gallon MSW Cart	**$ 20.52**	**$ 21.38**
Non Residential & Small Business - (2) 90 Gallon MSW Cart & Organics Cart	**$ 50.70**	**$ 52.83**
Updated Breakdown:		
90 Gallon MSW Cart	$ 33.07	$ 40.48
90 Gallon Organics Cart	$ 17.63	$ 12.35
Total Monthly Billing	$ 50.70	$ 52.83
Non Residential & Small Business - (3) 90 Gallon MSW Cart & Organics Cart	**$ 66.15**	**$ 68.93**
Updated Breakdown:		
90 Gallon MSW Cart	$ 48.52	$ 56.58
90 Gallon Organics Cart	$ 17.63	$ 12.35
Total Monthly Billing	$ 66.15	$ 68.93
Non Residential & Small Business - (4) 90 Gallon MSW Cart & Organics Cart	**$ 81.60**	**$ 85.03**
Updated Breakdown:		
90 Gallon MSW Cart	$ 63.97	$ 72.68
90 Gallon Organics Cart	$ 17.63	$ 12.35
Total Monthly Billing	$ 81.60	$ 85.03

Commercial Rates:

Commerical Bin Rates	Current Monthly Rate	Proposed Monthly Rate 07/01/2023
Commercial - 1 yd Bin 1x per week pickup	$ 69.41	$ 72.33
Commercial - 2 yd Bin 1x per week pickup	$ 115.33	$ 120.17
Commercial - 2 yd Bin 2x per week pickup	$ 214.71	$ 223.73
Commercial - 2 yd Bin 3x per week pickup	$ 314.22	$ 327.42
Commercial - 3 yd Bin 1x per week pickup	$ 161.75	$ 168.54
Commercial - 3 yd Bin 2x per week pickup	$ 300.26	$ 312.87
Commercial - 3 yd Bin 3x per week pickup	$ 427.68	$ 445.64
Commercial - 3 yd Bin 4x per week pickup	$ 574.45	$ 598.58

Continued Commercial Rates:

Commercial - 4 yd Bin 1x per week pickup	$ 212.15	$ 221.06
Commercial - 4 yd Bin 2x per week pickup	$ 398.22	$ 414.95
Commercial - 4 yd Bin 3x per week pickup	$ 565.75	$ 589.51
Commercial - 4 yd Bin 4x per week pickup	$ 698.59	$ 727.93
Commercial - 4 yd Bin 5x per week pickup	$ 862.93	$ 899.17
Commercial - 4 yd Bin 6x per week pickup	$ 1,035.82	$ 1,079.32
Commercial - 6 yd Bin 1x per week pickup	$ 297.21	$ 309.69
Commercial - 6 yd Bin 2x per week pickup	$ 560.55	$ 584.09
Commercial - 6 yd Bin 3x per week pickup	$ 816.14	$ 850.42
Commercial - 6 yd Bin 4x per week pickup	$ 989.72	$ 1,031.29
Commercial - 6 yd Bin 5x per week pickup	$ 1,203.85	$ 1,254.41
Commercial - 6 yd Bin 6x per week pickup	$ 1,311.91	$ 1,367.01

Additional Services for Bin Services		
Go Back (per event)	$ 55.00	$ 57.31
Extra Dump on Cart (per event)	$ 45.00	$ 46.89
Lock Installation (Locking Bar - One time charge)	$ 60.00	$ 62.52
Lock Installation (Master Lock - One time charge)	$ 25.00	$ 26.05
Lock Installation (Disk Lock - One time charge)	$ 35.00	$ 36.47

The typical single-family residence will experience an annual increase of $17.76. Seniors eligible for the discounted rate will experience an annual increase of $14.88.

FINANCIAL IMPACT

Waste collection and disposal fees are paid by the customers that receive the service, therefore residents and commercial customers will note the increase in rates in the September 2023 billing (which bills for July 1, 2023, to August 31, 2023).

The City will collect additional franchise fees on the gross revenues generated which are placed in the General Fund.

STRATEGIC PLAN

This report has been prepared to accomplish the following Goal established during the August 10, 2021, Strategic Planning Session:

“Ensure Financial Stability”

ATTACHMENT

1. Draft City Council Resolution 2023-xx; Adopting a 4.2% Consumer Price Index Increase in Rates for Solid Waste Disposal Services Pursuant to the 2022 Executed Franchise Agreement with Gilton Solid Waste, Inc. including Exhibit A: July 1, 2023, to June 30, 2024, Monthly Solid Waste Disposal Rates
2. Consumer Price Index

CITY OF RIVERBANK

RESOLUTION 2023-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIVERBANK AUTHORIZING A 4.2% INFLATIONARY ADJUSTMENT INCREASE TO THE CITY OF RIVERBANK RATES FOR SOLID WASTE DISPOSAL SERVICES BASED ON THE CONSUMER PRICE INDEX FOR ALL URBAN CONSUMERS ADOPTING THE REVISED RATES FOR SOLID WASTE DISPOSAL SERVICES ("CPI") PUBLISHED BY U.S. DEPARTMENT OF LABOR FOR SAN FRANCISCO-OAKLAND-SAN JOSE, CA, TO BE EFFECTIVE JULY 1, 2023.

THE CITY OF RIVERBANK CITY COUNCIL (HEREAFTER REFERRED TO AS THE "CITY COUNCIL") DOES HEREBY RESOLVE THAT:

WHEREAS, on April 22, 2022, the City of Riverbank ("City") entered into a franchise agreement for the collection, transportation, and disposal of solid waste, organic waste, and recyclables ("Franchise Agreement") with Gilton Solid Waste Management, Inc. ("Gilton"); and,

WHEREAS, a Solid Waste Rate Study, dated December 8, 2021, prepared by Bartle Wells Associates ("Rate Study"), finds that the various rates proposed by Gilton, and adjusted pursuant to Section 9.1 Rates herby presented as Exhibit A, herein attached, are reasonably related to the cost of service; and,

WHEREAS, the City complied with Proposition 218 requirements in connection with the proposed rate increase and franchise agreement; and,

WHEREAS, pursuant to Section 9.1 *Rates* of the Franchise Agreement with Gilton Solid Waste Management, Inc. includes provisions for an annual increase based on Consumer Price Index for all Urban Consumers for the prior twelve (12) months each April not to exceed 5%; and,

WHEREAS, the April 2023 CPI for San Francisco-Oakland-San Jose, CA for the prior twelve(12) months is 4.2%; and,

WHEREAS, the City Council, as authorized by Ordinance No. 2014-007, may establish new solid waste disposal rates by Resolution.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Riverbank hereby adopts the revised rates as presented in **Exhibit A**, which will be made effective as of July 1, 2023, and which may be amended from time to time based on the franchise agreement, for Solid Waste Disposal Service.

PASSED AND ADOPTED by the City Council of the City of Riverbank at a regular meeting held on the 27th day of June 2023; motioned by Councilmember __________, seconded by Councilmember __________, and upon roll call was carried by the following City Council vote of _____:

AYES:
NAYS:
ABSENT:
ABSTAINED:

ATTEST:	**APPROVED:**
______________________________	________________________
Gabriela Hernandez **City Clerk**	**Richard D. O'Brien** **Mayor**

Attachments: Exhibit A

EXHIBIT A

RESIDENTIAL & NON-RESIDENTIAL CART SERVICE RATES

BASIC CART SERVICE	**Monthly Rate 07/01/2023**
30 Gallon MSW Cart Rate	$ 21.38
90 Gallon - MSW Cart Rate	$ 24.38
90 Gallon - Organics Cart Rate	$ 12.35
Additional 90 Gallon Cart - (Any Type)	$ 16.10
Senior Citizen/Disabled Low Income Service	
30 Gallon MSW Cart Rate	$ 16.09
90 Gallon - MSW Cart Rate	$ 18.29
90 Gallon - Organics Cart Rate	$ 12.35
Additional 90 Gallon Cart - (Any Type)	$ 13.98
Additional Services	
Go Back	$ 15.63
Extra Dump on Cart	$ 19.54
Wash Cart	$ 21.88

COMMERCIAL BIN RATES

Commerical Bin Rates	**Monthly Rate 07/01/2023**
Commercial - 1 yd Bin 1x per week pickup	$ 72.33
Commercial - 2 yd Bin 1x per week pickup	$ 120.17
Commercial - 2 yd Bin 2x per week pickup	$ 223.73
Commercial - 2 yd Bin 3x per week pickup	$ 327.42
Commercial - 3 yd Bin 1x per week pickup	$ 168.54
Commercial - 3 yd Bin 2x per week pickup	$ 312.87
Commercial - 3 yd Bin 3x per week pickup	$ 445.64
Commercial - 3 yd Bin 4x per week pickup	$ 598.58

CONTINUED COMMERCIAL BIN RATES

Commerical Bin Rates	**Monthly Rate 07/01/2023**
Commercial - 4 yd Bin 1x per week pickup	$ 221.06
Commercial - 4 yd Bin 2x per week pickup	$ 414.95
Commercial - 4 yd Bin 3x per week pickup	$ 589.51
Commercial - 4 yd Bin 4x per week pickup	$ 727.93
Commercial - 4 yd Bin 5x per week pickup	$ 899.17
Commercial - 4 yd Bin 6x per week pickup	$ 1,079.32
Commercial - 6 yd Bin 1x per week pickup	$ 309.69
Commercial - 6 yd Bin 2x per week pickup	$ 584.09
Commercial - 6 yd Bin 3x per week pickup	$ 850.42
Commercial - 6 yd Bin 4x per week pickup	$ 1,031.29
Commercial - 6 yd Bin 5x per week pickup	$ 1,254.41
Commercial - 6 yd Bin 6x per week pickup	$ 1,367.01

Additional Services for Bin Services	
Go Back (per event)	$ 57.31
Extra Dump on Cart (per event)	$ 46.89
Lock Installation (Locking Bar - One time charge)	$ 62.52
Lock Installation (Master Lock - One time charge)	$ 26.05
Lock Installation (Disk Lock - One time charge)	$ 36.47

CPI for All Urban Consumers (CPI-U)
12-Month Percent Change

Series Id: CUURS49BSA0
Not Seasonally Adjusted
Series Title: All items in San Francisco-Oakland-Hayward, CA, all
Area: San Francisco-Oakland-Hayward, CA
Item: All items
Base Period: 1982-84=100
Years: 2022 to 2023

Year	Apr
2022	5.0
2023	4.2

RIVERBANK CITY COUNCIL/ LOCAL REDEVELOPMENT AUTHORITY

AGENDA ITEM NO. 10.2

SECTION 10: PUBLIC HEARINGS

Meeting Date:	**June 27, 2023**
Subject:	**Fiscal Year 2023-2024 Annual Operating Budget**
From:	**Marisela H. Garcia, City Manager**
Submitted by:	**Tammy Alcantor, Assistant City Manager/Director of Finance**

RECOMMENDATION

It is recommended that the City Council consider adopting a Resolution approving the Fiscal Year 2023-2024 Annual Operating Budget.

SUMMARY

The City began its annual budgeting process in February 2023. Since that time the City's departments have been diligently working to prepare a budget that will allow the City to maintain and/or enhance its current level of service. State statute requires the adoption of a budget prior to June 30th to begin expending funds in the new fiscal year beginning July 1, 2023.

BACKGROUND

With the assistance of the City's departments, the Fiscal Year 2023-24 Annual Operating Budget was developed. Projections for revenue sources were prepared with a combination of information received from the State of California Dept. of Finance, consultants, and historical information on trends and experiences within the City. Department Heads and Managers were tasked with preparing base budget projections for on-going revenues and expenditures.

GENERAL FUND RESERVE PROJECTIONS

The General Fund is considered a discretionary fund wherein the City Council has the ability to appropriate funding towards any desired expenditure they feel will assist in continuing the City's operations and providing core municipal services to our residents. Revenues received from sources such as Sales Tax, Property Tax, and Property Tax in Lieu of VLF are not restricted by the State of California or by law to be dedicated towards a specific purpose, therefore they are considered General Fund Revenues which may be appropriated by the City Council.

The General Fund Reserve is of importance as it serves as the City's Emergency Fund for unforeseen expenditures. City Council has established a reserve balance which must range between 13%-15% of current year revenues.

The General Fund is anticipated to end the current 2022-23 Fiscal Year with a 40% Reserve. Projections for the 2023-24 Fiscal Year are as follows:

Beginning Reserve 07/1/2023	**$5,598,605**
Projected Revenues	$14,184,428
Projected Expenditures	$14,678,244
Anticipated Ending Reserve 06/30/2024	**$5,104,789**
Reserve Level	**36%**
One-Time Appropriations Requested	$179,200
On-Going Structural Operating Deficit	**($314,616)**

GENERAL FUND REVENUE PROJECTIONS

Overall, General Fund Revenues, when compared to FY 2022-23 budgeted revenues will experience an increase of 5%.

FY 2022-23 Budget	FY 2023-24 Budget	Difference	% Change
$13,511,614	$14,184,428	+$672,814	+5%

Property Tax

Revenue sources such as Property Tax, will continue to see increases as the market continues in an upswing, particularly as new properties are added to the cities tax roll. The Property Tax Department of the State Board of Equalization has notified the County Assessor's office that they may prepare their 2023 assessment roll with an inflationary factor of 2%. The FY 23-24 revenues are based on Assessed Values that are set by the County Assessor as of January 1, 2023 along with an increase for new home construction.

Several new housing developments are currently underway which will cause an increase in Assessed Valuations and result in increased revenues to the City. Currently underway is the Grasslands at Countryside (previously Countryside II), River Terrace (previously Ward Villas), Diamond Bar East, The Heritage, and Parkwoods Unit 1 is almost complete with the potential to start Unit 2.

Going hand in hand with new development are fees associated with construction. New housing construction and the continued issuance of solar permits have resulted in growing Building Permit Revenue over the past several years. Staff anticipates an increase of approximately 5% in this revenue stream.

Sales Tax

This revenue source has consistently grown over the past fiscal years. For the upcoming fiscal year, the City will experience a 5% growth in revenues. It has been the Finance

Department's past practice to be extremely conservative in its projections for Sales Tax. Typically, the City receives projections from our consultants, MuniServices/Avenu, which include Pessimistic, Optimistic, and Overly Optimistic projections. We have typically leaned towards budgeting for the Pessimistic projection so as to not over-encumber for resources we may not receive. Sales Tax is a volatile revenue source where impacts (both positive and negative) are typically felt immediately. Due to the experience over the past several fiscal years, the City is optimistic about its revenue projects thereby reflecting an increase of $245,000.

GENERAL FUND EXPENDITURE PROJECTIONS

Overall, for the upcoming fiscal year, expenditures are anticipated to increase by 11%.

FY 2022-23 Budget	FY 2023-24 Budget	Difference	% Change
$13,228,900	$14,478,244	$1,449,344	+11%

Salary & Benefit Projections

The City has an Agreement with the LIUNA Miscellaneous Bargaining Unit for a labor contract effective July 1, 2022, expiring on June 30, 2025. An Agreement was also reached with the Mid-Management Employee Unit for January 1, 2023, expiring on December 31, 2025. Based on the agreed-upon terms, the employees will receive a 3% Cost of Living Adjustment (COLA), with LIUNA Miscellaneous Unit to be effective July 1, 2023, and Mid-Management Unit to be effective January 1, 2024.

PERS Unfunded Accrued Liability Costs have decreased for the City in this fiscal year. In the upcoming fiscal year, we will experience a 5.6% decrease in costs, resulting in the City contributing approximately $604,000 this fiscal year, with 1/3 of that being paid directly by the General Fund. The decrease in the Unfunded Liability cost is due to a decrease in the discount rate from 7.00% to 6.80% based on CalPERS net return on investments for FY 202021 exceeding the 7.00% rate.

Health Insurance costs are anticipated to increase in the upcoming by approximately 8% based on past trends. Currently, employees contribute 15% towards their monthly premiums.

Personnel

In anticipation of the continued growth throughout the city, we are recommending funding for the following two positions in the Parks & Recreation Division:

1. Parks Maintenance Worker I
2. Recreation Coordinator

Police Services

Cost increases for the Law Enforcement Contract with the Stanislaus County Sheriff's Department include:

- Salary & Benefits: 2.5% Increase
- County Workforce Retention 16% increase
- Vehicle & Replacement Costs: 20% decrease
- SR 911 Dispatch: 3% decrease

Capital Expenditures

As the General Fund reserves continue to be at a healthy level, the staff is proposing one-time funding for the following projects:

Project	Amount
Storm Basin Outfall Ramp Repairs (cost split with water, district total cost $210,000)	$70,000
Remove and replace (7) pool doors and frames	$31,020
Server upgrade replacement	$25,000
Downtown Tree Maintenance	$18,920
7 – Laptops for Planning Commissioners	$10,253
Robotic Pool Cleaner	$7,400
Consultant cost for a City Record's Retention Schedule Policy	$6,380
Replacement Air Hockey Table for Teen Center	$5,200
Archery Equipment for a new program	$3,500
Pickleball Equipment for a new program	$1,500

GAS TAX

The state of California imposes per-gallon excise taxes on gasoline and diesel fuel, sales taxes on gasoline and diesel fuel and registration taxes on motor vehicles with allocations dedicated to transportation purposes. The local (city and county) portions of these allocations flow through the Highway Users Tax Account (HUTA), the familiar gasoline tax revenues that have been in place for decades, and the Road Maintenance and Rehabilitation Account (RMRA) which allocates much of the revenue from the Road Repair and Accountability Act of 2017 (SB1 Beall).

A discussion of the on-going operating structural deficit is provided below.

Beginning Reserve 07/1/2023	$352,834
Projected Revenues	$2,037,690
Projected Expenditures	$2,412,573
Anticipated Ending Reserve 06/30/2024	**($ 22,049)**

For the current fiscal year, the City will see an approximate increase of 21% in Gas Tax Revenues. These revenues fund streets and roads maintenance and operations and major projects (SB1).

	FY 2022-23 Budget	FY 2023-24 Budget	Difference	% Change
Revenues	$1,685,021	$2,037,690	$352,669	+21%
Expenditures	$2,267,198	$2,412,573	$145,375	+6%

Streets & Roads Projects

Each year the Development Services Administration Division presents the proposed projects that will be funded from SB1 Revenues. For the upcoming fiscal year, the following projects are proposed:

- Improvements at the Intersection of Palmer Road & Patterson, and Palmer Road & Sierra $300,000
- Improvements at the Intersection of Patterson Road and Ross Alley $160,000
- Equipment: Crack Seal Machine $100,000
- Bobcat Attachments for Planer, Drum & Sweeper Bucket $30,000

Personnel

Included is the reclassification of Maintenance Worker I (Split with Sewer) to Maintenance Worker II to enable the recruitment of individuals with experience and certifications.

Gas Tax Maintenance Budget Deficit

Over the past three years, the Gas Tax Fund has been experiencing deficit spending in the Maintenance budget. This has been a result of decreased Gas Tax revenues being received as significant increases in supplies and materials have been ongoing. For the current fiscal year, the staff is anticipating a shortfall of approximately $255,000, to be funded via the General Fund.

<u>SEWER OPERATING FUND</u>

The Sewer Fund receives 97% of its revenue from user fees charged to customers (residential, commercial, and industrial). Overall, the City will see a decrease of 20% in revenues, the large decrease is primarily based on the current year showing the revenues from the loan proceeds for the SiteLogiQ Energy Project of $1,201,148 this is also reflected in expenditures where there is an overall decrease of 9.4%.

Beginning Reserve 07/1/2023	$8,443,308
Projected Revenues	$5,197,561
Projected Expenditures	$5,679,327
Anticipated Ending Reserve 06/30/2024	**$7,961,542 (153%)**

Structural Deficit	**$481,766**

Expenditures will see an overall increase of 6.9%. The City has funded all of the Rate Study projects in the prior fiscal years and has reached a point where funds are being allocated towards capital reserves and capital equipment.

	FY 2022-23 Budget	FY 2023-24 Budget	Difference	% Change
Revenues	$6,506,278	$5,197,561	-$1,308,717	-20%
Expenditures	$6,270,670	$5,679,327	-$591,343	-9%

Capital Projects

The Sewer Fund will undergo a series of capital projects that will address delayed maintenance throughout the sewer system. This includes lift station upgrades as well as equipment upgrades. Included in the capital projects are:

- Lift Station Upgrades: Roselle & Candlewood
- Sewer Line Replacement: Alley between Sierra & Patterson, First Street to Eighth Street
- Sewer Line Replacement: Alley between Sierra Street & Stanislaus, First Street to Third Street
- Public Works Building funding for Furniture, Awnings, and Gate cost. (split with Water Fund)

Professional Services

In December 2022, after conducting a Proposition 218 hearing, the City Council adopted new five-year rates to provide funding for the future Regional Recycled Water Project. This project includes an expansion of our wastewater treatment plant along with the addition of infrastructure to treat our wastewater to a level that can be used for agricultural purposes and to replenish our aquifers. Via a separate discussion, the City Council will be allocating funds towards the project management, design, and engineering of this project.

Personnel Requests

Included is the reclassification of a Maintenance Worker I (Split with Streets) to Maintenance Worker II to enable the recruitment of individuals with experience and certifications

WATER OPERATING FUND

In March 2020 the City completed its Water Meter Upgrade project and began to bill customers based on consumption. This has allowed for the collection of fees in order to begin addressing the Water Rate Capital Improvement Projects that were adopted as part of the five-year rate increase. For the upcoming fiscal year, the city will experience a 1% increase in revenues as a result of consumption billing.

Beginning Reserve 07/1/2023	$1,673,350

Projected Revenues	$3,293,500
Projected Expenditures	$3,733,416
Anticipated Ending Reserve 06/30/2023	**$2,491,181 (37%)**
Structural Deficit	**$439,916**

Overall, expenditures are anticipated to decrease by -16% with the notable changes in Equipment/Projects.

	FY 2022-23 Budget	FY 2023-24 Budget	Difference	% Change
Revenues	$3,251,549	$3,293,500	+$41,951	+1%
Expenditures	$4,440,645	$3,733,416	-$707,229	-16%

Capital Projects

Now as the City is billing for the consumption rate we have begun programming in the budget the Rate Study Capital Improvements. For the upcoming fiscal year, the Water Fund budget will include funds for:

- Well Maintenance – Rehabilitation
- Well 4 – New transformer
- Well 8 New Cabinet and VFD
- New Handheld for meter reading.
- Public Works Building funding for Furniture, Awnings, and Gate cost. (split with Sewer Fund)

PUBLIC BENEFIT FUND

In June 2018, the City Council authorized the creation of the Public Benefit Fund. The intent of the fund was to ensure that all cannabis-related revenues were segregated and easily accounted for in a specific fund. In addition to establishing the fund, the City Council developed an expenditure policy that was focused on allocating the funds received for public safety (including police and code enforcement) and other projects that would provide a public benefit.

Currently, Perfect Union (previously Riverbank Cannabis Collective) is closed and may be in the process of selling. Until such time occurs, we have taken a conservative approach and have not budgeted any revenues from their site. In addition, Canna+Rise has requested to revisit their Development Agreement and the public benefit fee being assessed to them due to the rising excise taxes they are required to pay to the State of California and a significant drop in the value of cannabis.

Est. Beginning Reserve 07/1/2023	$1,265,400
Projected Revenues	$385,000
Projected Expenditures	$571,500
Anticipated Ending Reserve 06/30/2024	**$1,078,900 (280%)**
Structural Deficit	$186,500

Overview

	FY 2022-23 Budget	FY 2023-24 Budget	Difference	% Change
Revenues	$377,000	$385,000	+$8,000	+2%
Expenditures	$529,870	$571,500	+$41,630	+8%

The upcoming fiscal year includes only those on-going expenses of the fund, including offsets for the Sheriff's Law Enforcement Contract, Neighborhood Improvement, and annual lease payments for the City's Camera System.

CITY-WIDE OPERATING BUDGET

The proposed adoption of the Annual Operating Budget also includes the appropriation of funds for a variety of Special Revenue, System Development Fees, Housing, Sewer, and Water Enterprise Funds. These funds are legally restricted to be spent in a specific manner and are therefore eligible to be classified as a separate fund from the General Fund. As a result, the adoption of these budgets is also necessary in order to continue operations and provide funding for projects. The following table reflects a breakdown of appropriations by fund type:

Fund Type	Beginning Reserve	Revenues	Expenditures	Ending Reserve
General Fund	$5,598,605	$14,184,428	$14,678,244	$5,104,789
Special Revenue	$8,171,403	$6,686,085	$12,545,915	$2,311,573
Sys. Dev. Fees	$6,792,181	$1,298,300	$3,254,282	$4,836,232
Housing	$3,834,843	$76,750	$2,536,343	$1,375,250
Sewer Enterprise	$9,153,525	$5,956,153	$6,804,719	$8,304,959
Water Enterprise	$6,345,560	$3,632,650	$5,198,416	$4,779,794
Total Annual Budget	**$39,896,117**	**$31,834,366**	**$45,017,919**	**$26,712,597**

STRATEGIC PLAN

On August 10, 2021, the City Council established a Strategic Plan Goal to "Ensure the City's Continued Financial Stability". This report addresses this matter.

FINANCIAL IMPACT

The adoption of the FY 2023-24 Annual Operating Budget will result in an appropriation of $45,017,919 in new revenue and reserves towards operations and projects in the City of Riverbank.

ATTACHMENTS

1. Draft City Council Resolution 2023-
2. FY 2023-24 Annual Operating Budget

CITY OF RIVERBANK

RESOLUTION 2023-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIVERBANK ADOPTING THE FISCAL YEAR 2023-2024 ANNUAL OPERATING BUDGET

THE CITY OF RIVERBANK CITY COUNCIL (HEREAFTER REFERRED TO AS THE "CITY COUNCIL") DOES HEREBY RESOLVE THAT:

WHEREAS, The Riverbank City Council has reviewed the submittals from staff for the Fiscal Year 2023-2024 operational budget; and

WHEREAS, The City is required by State statute to adopt a budget by June 30, 2023 in order to begin expending funds on July 1, 2023; and

WHEREAS, Article XIII (B) of the California Constitution provides that the Appropriations limit for the 2023-2024 fiscal year is calculated by adjusting the Appropriations limit for the 2022-2023 fiscal year by the changes in both the California Per Capita Cost of Living and the Population for the City of Riverbank; and

WHEREAS, The State of California Department of Finance has established a 4.44% increase in Per Capita Personal Income and a 0.10% increase in the City of Riverbank's population; and

WHEREAS, the Appropriations limit for Fiscal Year 2023-24 has been calculated by the Finance Department to be $27,769,910; and

WHEREAS, the City of Riverbank has complied with all the provisions of Article XIII (B) in determining the Appropriations Limit for Fiscal Year 2023-24; and

WHEREAS, the annual operating budget is presented for approval by the City Council which reflects the anticipated revenues and expenditures for the 2023-2024 Fiscal Year.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Riverbank hereby approves the preliminary operating budget as presented and furthermore encourages prudent expenditures by staff in implementing the Fiscal Year 2023-2024 budget.

PASSED AND ADOPTED by the City Council of the City of Riverbank at a regular meeting held on the 27th day of June, 2023; motioned by Councilmember , seconded by Councilmember , and upon roll call was carried by the following City Council vote of :

AYES:

NAYS:

ABSENT:

ABSTAIN:

Attest:	**Approved:**
______________________________	______________________________
Gabriela Hernandez **City Clerk**	**Richard D. O'Brien** **Mayor**

Attachment: Fiscal Year 2023-2024 Annual Operating Budget

ATTACHMENT 2

CITY OF RIVERBANK
FUND SUMMARIES
2023-2024 ANNUAL OPERATING BUDGET

FUND NO.	FUND NAME	ESTIMATED REVENUES	TRANSFERS IN	ESTIMATED TOTAL REVENUES	TRANSFERS OUT	SALARIES AND BENEFITS	OPERATIONS AND MAINTENANCE	CAPITAL OUTLAY	DEBT SERVICE	ESTIMATED TOTAL EXPENDITURES	STRUCTURAL SURPLUS (DEFICIT)	FUND BALANCE 7/1/2023	FUND BALANCE 6/30/2024	RESERVE %
101	**GENERAL FUND**	**11,657,200**	**2,527,228**	**14,184,428**	**1,476,020**	**4,918,109**	**8,164,615**	**119,500**	**0**	**14,678,244**	**(493,816)**	**5,598,605**	**5,104,789**	36%
	SPECIAL REVENUE FUNDS													
102	**Gas Tax Fund**	1,326,741	710,949	2,037,690	43,523	932,900	483,650	952,500	0	2,412,573	(374,883)	352,834	(22,049)	-1%
109	**Off-Street Parking Fund**	200	0	200	0	0	0	0	0	0	200	55,850	56,050	28025%
117	**Code Enforcement Fund**	56,000	220,650	276,650	0	249,650	27,000	0	0	276,650	0	0	0	0%
118	**Community Center Fund**	185,000	28,850	213,850	0	28,500	140,350	0	0	168,850	45,000	31,420	76,420	36%
119	**Equipment Pool Fund**	361,550	31,700	393,250	0	106,000	287,250	0	0	393,250	0	0	0	0%
125	**Special Projects Fund**	100	0	100	0	0	0	0	0	0	100	67,293	67,393	67393%
126	**Vehicle Tow Fund/Grants**	6,500	0	6,500	0	0	6,500	0	0	6,500	0	32,392	32,392	498%
132	**Weed Abatement Fund**	2,025	0	2,025	0	0	8,000	0	0	8,000	(5,975)	8,000	2,025	100%
134	**Recreation & Park Develop.**	97,500	671,720	769,220	0	732,330	36,890	0	0	769,220	0	0	0	0%
136	**ARPA Fund**	0	0	0	0	0	0	2,618,602	0	2,618,602	(2,618,602)	3,099,500	480,898	0%
137	**Worker's Comp Liability**	385,000	0	385,000	0	0	385,000	0	0	385,000	0	448,200	448,200	116%
138	**General Liability**	517,500	0	517,500	0	0	517,500	0	0	517,500	0	127,250	127,250	25%
151	**Public Works Grant Fund**	400	0	400	0	0	0	0	0	0	400	(39,700)	(39,300)	-9825%
152	**ESG Funding**	167,200	0	167,200	0	0	167,200	0	0	167,200	0	0	0	0%
156	**Assessment District Fund**	0	0	0	0	0	0	0	0	0	0	272,350	272,350	0%
162	**Quimby Fees**	0	0	0	0	0	0	0	0	0	0	241,000	241,000	0%
163	**Cheese and Wine**	33,500	10,000	43,500	0	0	36,600	0	0	36,600	6,900	950	7,850	18%
176	**P.S. Augmentation Fund**	160,000	0	160,000	160,000	0	0	0	0	160,000	0	0	0	0%
180	**Facility Improvement Fund**	7,500	0	7,500	0	0	2,000	0	0	2,000	5,500	15,650	21,150	282%
181	**CFD 2016-1**	150,000	0	150,000	40,000	0	49,600	0	0	89,600	60,400	300,092	360,492	240%
196	**Teen Center Fund**	500	0	500	0	0	0	0	0	0	500	1,140	1,640	328%
229	**Measure L**	1,170,000	0	1,170,000	0	0	0	3,962,870	0	3,962,870	(2,792,870)	1,891,782	(901,088)	-77%
230	**Public Benefit Fund**	385,000	0	385,000	420,000	0	151,500	0	0	571,500	(186,500)	1,265,400	1,078,900	280%
	GRAND TOTAL	**5,012,216**	**1,673,869**	**6,686,085**	**663,523**	**2,049,380**	**2,299,040**	**7,533,972**	**0**	**12,545,915**	**(5,859,830)**	**8,171,403**	**2,311,573**	
	SYSTEM DEVELOPMENT FUNDS													
140	**Sys Dev. Fees - Bridges/Roads**	150	0	150	0	0	0	0	0	0	150	36,200	36,350	24233%
145	**Sys Dev. Fees - Overpasses**	750	0	750	0	0	0	0	0	0	750	192,050	192,800	25707%
146	**Sys Dev. Fees - RR Crossing**	0	315,000	315,000	0	0	0	0	0	0	315,000	185,400	500,400	159%
205	**Sys Dev. Fees-Streets/PW**	365,000	73,200	438,200	23,447	0	0	3,125,000	0	3,148,447	(2,710,247)	1,980,217	(730,030)	-167%

CITY OF RIVERBANK
FUND SUMMARIES
2023-2024 ANNUAL OPERATING BUDGET

FUND NO.	FUND NAME	ESTIMATED REVENUES	TRANSFERS IN	ESTIMATED TOTAL REVENUES	TRANSFERS OUT	SALARIES AND BENEFITS	OPERATIONS AND MAINTENANCE	CAPITAL OUTLAY	DEBT SERVICE	ESTIMATED TOTAL EXPENDITURES	STRUCTURAL SURPLUS (DEFICIT)	FUND BALANCE 7/1/2023	FUND BALANCE 6/30/2024	RESERVE %
208	**Sys Dev. Storm Drainage**	151,000	0	151,000	0	0	0	0	0	0	151,000	1,815,900	1,966,900	1303%
209	**Sys Dev. Parks & Recreation**	150,200	0	150,200	0	0	0	0	0	0	150,200	781,800	932,000	621%
210	**Sys Dev. Police/General Gov.**	125,000	0	125,000	0	0	0	0	0	0	125,000	646,200	771,200	617%
211	**System Admin. Fees**	100,000	0	100,000	91,802	0	14,000	0	0	105,802	(5,802)	201,398	195,596	196%
212	**Sys Dev. Imaging Fee**	8,000	0	8,000	0	0	0	0	0	0	8,000	26,800	34,800	435%
222	**Crossroads Undergrounding**	10,000	0	10,000	0	0	0	0	0	0	10,000	926,216	936,216	9362%
	GRAND TOTAL	**910,100**	**388,200**	**1,298,300**	**115,249**	**0**	**14,000**	**3,125,000**	**0**	**3,254,249**	**(1,955,949)**	**6,792,181**	**4,836,232**	
HOUSING FUNDS														
139	**HCD Old Program Income**	200	0	200	0	0	115,303	0	0	115,303	(115,103)	115,103	0	0%
153	**HCD CDBG Fund**	62,000	0	62,000	0	25,000	1,090,900	0	0	1,115,900	(1,053,900)	1,052,900	-1,000	-2%
154	**HCD HOME Fund**	14,000	0	14,000	0	40,000	755,040	0	0	795,040	(781,040)	781,040	0	0%
155	**HCD CAL-HOME Fund**	300	0	300	0	20,000	376,100	0	0	396,100	(395,800)	396,000	200	67%
168	**LMI Housing Asset Fund**	250	0	250	0	0	0	0	0	0	250	14,200	14,450	5780%
203	**Transitional Housing Fund**	0	0	0	0	0	0	0	0	0	0	2,000,000	2,000,000	0%
213	**Federal & State Grant Fund**	0	0	0	0	114,000	0	0	0	114,000	(114,000)	(524,400)	(638,400)	0%
	GRAND TOTAL	**76,750**	**0**	**76,750**	**0**	**199,000**	**2,337,343**	**0**	**0**	**2,536,343**	(2,459,593)	3,834,843	1,375,250	
SEWER ENTERPRISE FUNDS														
106	**Sewer Fund**	5,093,000	104,561	5,197,561	1,940,652	802,000	1,987,675	875,000	74,000	5,679,327	(481,766)	8,443,308	7,961,542	153%
107	**Sewer Debt Service**	4,000	579,992	583,992	0	0	17,000	0	475,392	492,392	91,600	679,276	787,876	135%
108	**Sewer Capital Imp. Fund**	500	52,600	53,100	0	0	0	50,000	0	50,000	3,100	435,541	438,641	826%
158	**Sewer Connection Fund**	46,000	0	46,000	0	0	0	0	0	0	46,000	(350,600)	(304,600)	-662%
160	**Sewer Master Plan Preparation**	0	0	0	0	0	0	0	0	0	0	4,150	4,150	0%
207	**System Development-WW**	75,500	0	75,500	0	0	0	600,000	0	600,000	(524,500)	(58,150)	(582,650)	-772%
	GRAND TOTAL	**5,219,000**	**737,153**	**5,956,153**	**1,940,652**	**802,000**	**2,004,675**	**1,525,000**	**549,392**	**6,821,719**	**(865,566)**	**9,153,525**	**8,304,959**	
WATER ENTERPRISE FUNDS														
114	**Water Fund**	3,293,500	0	3,293,500	1,118,741	784,700	1,203,975	216,000	410,000	3,733,416	(439,916)	1,673,350	1,233,434	37%
116	**Water Capital Imp. Fund**	750	160,600	161,350	0	0	0	1,065,000	0	1,065,000	(903,650)	2,858,740	1,955,090	1212%
157	**Water Connection Fund**	51,500	0	51,500	0	0	0	0	0	0	51,500	1,018,470	1,069,970	2078%
161	**Water Master Plan Preparation**	550	0	550	0	0	0	0	0	0	550	36,200	36,750	6682%

CITY OF RIVERBANK
FUND SUMMARIES
2023-2024 ANNUAL OPERATING BUDGET

FUND NO.	FUND NAME	ESTIMATED REVENUES	TRANSFERS IN	ESTIMATED TOTAL REVENUES	TRANSFERS OUT	SALARIES AND BENEFITS	OPERATIONS AND MAINTENANCE	CAPITAL OUTLAY	DEBT SERVICE	ESTIMATED TOTAL EXPENDITURES	STRUCTURAL SURPLUS (DEFICIT)	FUND BALANCE 7/1/2023	FUND BALANCE 6/30/2024	RESERVE %
206	**Sys. Development-Water**	125,750	0	125,750	0	0	0	400,000	0	400,000	(274,250)	758,800	484,550	385%
	GRAND TOTAL	**3,472,050**	**160,600**	**3,632,650**	**1,118,741**	**784,700**	**1,203,975**	**1,681,000**	**410,000**	**5,198,416**	**-1,565,766**	**6,345,560**	**4,779,794**	
GRAND TOTAL ALL FUNDS		**26,347,316**	**5,487,050**	**31,834,366**	**5,314,185**	**8,753,189**	**16,023,648**	**13,984,472**	**959,392**	**45,034,886**	**(13,200,520)**	**39,896,117**	**26,712,596**	**84%**

Account Number	Account Title	2019-20 Prior year 3 Actual	2020-21 Prior year 2 Actual	2021-22 Prior year Actual	2022-23 Current year Budget	2022-23 Current year Actual	2023-24 Proposed Budget
GENERAL FUND							
GENERAL FUND							
101-000.000-400.010	PROP TAX CURRENT SECURED	1,263,289.19	1,295,619.58	1,335,418.97	1,506,100.00	1,671,469.08	**1,675,000.00**
101-000.000-400.020	PROP TAX CURRENT UNSECURE	74,826.94	67,320.62	70,573.98	75,000.00	71,678.99	**75,000.00**
101-000.000-400.030	PROP TAX PRIOR SECURED	2,276.89	2,722.43	.00	2,000.00	.00	**2,000.00**
101-000.000-400.040	PROP TAX PRIOR UNSECURED	3,519.19	2,479.86	1,841.80	500.00	2,337.14	**2,000.00**
101-000.000-400.050	SALES TAX	3,304,670.79	4,440,844.11	4,496,722.02	4,900,000.00	3,892,798.75	**5,145,000.00**
101-000.000-400.060	PROP TRANSFER TAX	62,087.95	82,134.40	65,934.46	82,000.00	69,274.54	**75,000.00**
101-000.000-400.070	UNITARY TAXES	28,894.41	32,499.51	30,403.69	30,000.00	30,284.01	**32,000.00**
101-000.000-400.080	PAYMENT IN LIEU OF TAXES PILO	34,137.24	34,404.46	45,028.40	40,000.00	.00	**30,000.00**
101-000.000-400.090	MOTOR VEHICLE IN LIEU TAX	20,038.04	18,357.97	29,099.81	29,000.00	25,429.69	**27,000.00**
101-000.000-400.100	HOMEOWNERS PROP TAX RELIE	19,252.49	10,847.72	24,710.03	10,000.00	22,634.52	**25,000.00**
101-000.000-400.130	SB 813 SUPPL. TAXES	27,083.85	31,515.99	24,538.95	17,000.00	21,671.76	**20,000.00**
101-000.000-400.131	STATE APPORTIONMENTS	.00	.00	.00	.00	.00	**.00**
101-000.000-400.190	VLF SWAP - PROPERTY TAX	2,056,917.00	2,131,438.00	2,244,457.00	2,425,000.00	2,434,335.00	**2,510,000.00**
101-000.000-450.000	BUSINESS LICENSE	66,038.80	68,659.60	72,188.50	62,000.00	74,182.55	**74,000.00**
101-000.000-450.010	ANIMAL CONTROL LICENSE FEES	8,296.00	1,390.00	6,365.00	7,000.00	5,515.00	**7,000.00**
101-000.000-450.020	MISC LIC-BIKE/DANCE/YARD SAL	265.00	147.00	260.00	300.00	225.00	**300.00**
101-000.000-450.030	BUILDING PERMIT FEES	127,183.95	242,417.01	361,299.54	325,000.00	287,235.25	**340,000.00**
101-000.000-501.000	COPS/SLESA	187,738.65	109,637.82	159,467.05	150,000.00	81,076.15	**150,000.00**
101-000.000-600.000	FRANCHISE FEES - GARBAGE	323,982.88	319,481.08	333,246.87	350,000.00	467,748.21	**380,000.00**
101-000.000-600.010	POLICE SERVICES	473.00	958.10	1,130.00	800.00	1,341.75	**1,200.00**
101-000.000-600.030	POLICE/TRAFFIC REPORTS	480.00	457.75	902.00	700.00	775.50	**700.00**
101-000.000-600.040	SB1186 REVENUES	2,666.52	3,446.42	11,376.63-	200.00	166.20	**200.00**
101-000.000-600.050	BOOKING FEES	1,101.49	1,062.89	13.90	.00	.00	**.00**
101-000.000-600.090	PLAN CHECK FEES	25,410.75	46,302.12	147,604.31	95,000.00	98,299.32	**95,000.00**
101-000.000-600.100	PLANNING & ZONING FEES	16,998.51	10,497.65	41,299.49	23,100.00	18,650.69	**20,000.00**
101-000.000-600.101	ENGINEERING FEES	.00	.00	.00	.00	.00	**.00**
101-000.000-600.120	PEG FEES	20,385.15	20,859.25	20,864.18	21,000.00	14,868.89	**20,000.00**
101-000.000-600.130	FRANCHISE FEES - UTILITIES	295,023.96	309,578.75	322,044.90	300,000.00	318,991.26	**320,000.00**
101-000.000-600.160	MISC CURRENT SERVICES	274.00	288.60	175.75	3,000.00	2,891.12	**3,000.00**
101-000.000-600.170	VEHICLE CODE FINES	47,201.23	38,412.54	47,048.98	40,000.00	42,935.84	**42,000.00**
101-000.000-600.200	MEASURE L SALARY REIMBURSE	12,819.53	11,680.43	10,374.87	7,500.00	15,352.81	**12,000.00**
101-000.000-655.000	FINES, FORFEITURES,PENALTIES	27,675.42	107.16-	36,914.15	42,000.00	37,116.14	**40,000.00**
101-000.000-660.040	VEHICLE RELEASES	14,450.00	15,100.00	10,600.00	12,000.00	14,600.00	**14,000.00**
101-000.000-664.000	INTEREST INCOME	82,090.76	52,574.81	51,893.15	19,000.00	86,214.63	**40,000.00**
101-000.000-665.000	RENTS	13,200.00	14,520.00	15,840.00	15,800.00	11,880.00	**15,500.00**
101-000.000-665.020	ELECTRONIC SIGN RENTAL REVE	.00	15,031.95	16,800.00	10,600.00	10,625.00	**14,000.00**
101-000.000-671.000	SALE OF SURPLUS EQUIPMENT	.00	.00	.00	.00	28,216.00	**.00**
101-000.000-675.030	STRONG MOTION FEES	62.04	179.89	145.61	200.00	991.85-	**200.00**
101-000.000-675.050	AB939 REIMBURSEMENT	.00	65.00	703.00	100.00	.00	**100.00**
101-000.000-675.090	MISCELLANEOUS REVENUES	15,780.94	18,728.49	58,110.03	20,000.00	12,716.66	**20,000.00**
101-000.000-675.190	RAILROAD CROSSING FEES	.00	.00	.00	315,000.00	.00	**315,000.00**
101-000.000-675.340	PUBLIC WORKS FEES	41,559.70	48,472.90	53,279.92	40,000.00	37,982.65	**40,000.00**
101-000.000-675.550	UNCLAIMED MONEY REVENUE	.00	13.00	.00	.00	976.64	**.00**
101-000.000-675.600	CASH OVER-CASH UNDER	212.04	5.92-	26.81	.00	38.93-	**.00**
101-000.000-680.025	MISC PROGRAM INCOME	24,402.63	35,099.00	32,120.08	30,000.00	18,933.25	**30,000.00**
101-000.000-680.034	REALIZED GAIN/LOSS ON INVEST	.00	.00	21.06-	.00	.00	**.00**
101-000.000-699.000	TRANSFERS IN	1,577,768.32	2,383,953.54	2,184,350.19	2,504,714.00	.00	**2,572,228.00**
Total GENERAL FUND:		9,830,535.25	11,919,087.16	12,342,399.70	13,511,614.00	9,930,399.21	**14,184,428.00**
CITY COUNCIL							
101-401.000-701.001	PERSONNEL REGULAR	21,600.00	21,775.00	21,600.00	22,000.00	19,175.00	**21,600.00**
101-401.000-702.031	RENTS & LEASES	11,000.00	11,000.00	12,800.00	12,000.00	6,817.30	**15,500.00**

Account Number	Account Title	2019-20 Prior year 3 Actual	2020-21 Prior year 2 Actual	2021-22 Prior year Actual	2022-23 Current year Budget	2022-23 Current year Actual	2023-24 Proposed Budget
101-401.000-702.032	PROFESSIONAL/SPECIAL SERV	10,503.85	6,530.56	15,525.57	22,300.00	12,400.12	**33,000.00**
101-401.000-703.024	POSTAGE	19.73	1.02	.00	.00	.57	**.00**
101-401.000-703.025	OFFICE EXPENSE	2,582.64	2,103.64	1,115.12	3,800.00	1,156.53	**2,500.00**
101-401.000-704.022	COMMUNICATIONS	2,773.86	3,088.62	3,415.90	4,200.00	3,241.99	**4,200.00**
101-401.000-706.026	MISCELLANEOUS EXPENSE	.00	.00	.00	.00	188.29	**.00**
101-401.000-706.033	PROMOTIONAL EXPENSE	2,860.04	3,078.94	5,386.27	3,000.00	3,621.41	**5,000.00**
101-401.000-706.034	CENTENNIAL CELEBRATION	.00	.00	33,365.47	39,000.00	38,643.72	**.00**
101-401.000-706.036	MEMBERSHIPS,DUES,BOOKS,ET	13,580.00	14,644.00	14,981.00	15,600.00	14,179.83	**15,400.00**
101-401.000-706.037	CONFERENCES & MEETINGS	12,255.35	3,800.00	6,941.16	14,000.00	16,394.80	**15,500.00**
101-401.000-706.046	SISTER CITY	.00	.00	.00	.00	.00	**1,000.00**
101-401.000-706.056	STATE/COUNTY FEES	24,646.06	25,384.88	26,145.96	34,000.00	32,050.55	**35,000.00**
101-401.000-707.002	CAPITAL EXPENDITURES	.00	.00	2,570.19	2,000.00	1,570.14	**2,000.00**
101-401.000-708.005	MEDICARE	304.92	307.46	304.92	300.00	270.28	**300.00**
101-401.000-708.006	PERS RETIREMENT	632.76	694.08	682.20	700.00	633.03	**700.00**
101-401.000-708.007	PAYROLL TAXES	520.80	531.65	520.80	700.00	477.40	**700.00**
101-401.000-999.000	TRANSFERS OUT	.00	95,000.00	.00	315,000.00	.00	**315,000.00**
Total CITY COUNCIL:		103,280.01	187,939.85	145,354.56	488,600.00	150,820.96	**467,400.00**
CITY MANAGER							
101-402.000-701.001	PERSONNEL REGULAR	136,953.10	146,763.40	158,696.94	204,100.00	162,257.70	**211,900.00**
101-402.000-702.030	MAINT. OPERATION EQUIP	.00	.00	.00	.00	.00	**.00**
101-402.000-702.031	RENTS & LEASES	4,000.00	4,000.00	4,422.59	5,000.00	.72	**7,500.00**
101-402.000-702.032	PROFESSIONAL/SPECIAL SERV	738.84	2,019.63	3,420.20	53,000.00	52,211.91	**28,000.00**
101-402.000-702.040	SPECIAL EVENT	.00	.00	.00	.00	39.40-	**.00**
101-402.000-703.024	POSTAGE	4.09	.00	.00	.00	4.56	**.00**
101-402.000-703.025	OFFICE EXPENSE	1,504.52	224.12	241.29	1,000.00	8.13	**1,000.00**
101-402.000-704.022	COMMUNICATIONS	590.80	674.63	399.48	800.00	224.15	**900.00**
101-402.000-706.015	EMPLOYEE FUNCTIONS	2,125.62	3,715.78	6,861.07	8,500.00	8,310.26	**8,500.00**
101-402.000-706.035	INSURANCE & SURETY BONDS	625.00	625.00	.00	700.00	625.00	**700.00**
101-402.000-706.036	MEMBERSHIPS,DUES,BOOKS,ET	1,694.00	2,430.00	3,559.00	4,500.00	599.00	**4,500.00**
101-402.000-706.037	CONFERENCES & MEETINGS	4,374.29	1,074.00	352.62	6,000.00	5,392.24	**7,000.00**
101-402.000-706.038	STAFF DEVELOPMENT	.00	.00	.00	1,500.00	.00	**1,500.00**
101-402.000-708.004	MIS EMPLOYEE BENEFITS	5,118.49	2,554.85	2,333.76	.00	34,631.76-	**.00**
101-402.000-708.005	MEDICARE	2,246.14	2,012.96	2,179.41	3,000.00	2,102.50	**3,100.00**
101-402.000-708.006	PERS RETIREMENT	24,241.30	28,436.45	25,902.51	47,600.00	36,969.28	**45,800.00**
101-402.000-708.007	PAYROLL TAXES	679.42	290.63	244.71	300.00	181.66	**300.00**
101-402.000-708.008	HEALTH DENTAL VISION INSURAN	4,719.47	14,399.24	8,851.44	7,100.00	5,930.22	**7,500.00**
101-402.000-708.009	NATIONAL RETIREMENT	4,660.12	4,721.14	2,971.90	4,700.00	4,321.12	**4,700.00**
101-402.000-708.010	SELF INS. PREMIUM	20,544.76	20,387.13	17,949.67	30,700.00	23,101.16	**28,600.00**
101-402.000-708.012	DEFERRED COMPENSATION	5,016.34	5,475.02	4,746.38	7,500.00	5,379.82	**7,500.00**
Total CITY MANAGER:		219,836.30	239,803.98	243,132.97	386,000.00	272,948.27	**369,000.00**
FINANCE DEPARTMENT							
101-403.000-701.001	PERSONNEL REGULAR	458,120.68	476,671.43	487,329.79	578,200.00	372,263.85	**557,100.00**
101-403.000-701.002	PERSONNEL PART TIME	22,764.32	12,362.98	.00	.00	.00	**.00**
101-403.000-701.003	PERSONNEL OVERTIME	209.51	721.59	7.50	1,000.00	521.84	**2,000.00**
101-403.000-701.080	SALARY REQUEST	.00	.00	.00	.00	.00	**.00**
101-403.000-702.030	MAINT. OPERATION EQUIP	17,581.73	19,235.32	12,881.32	17,350.00	16,218.00	**44,400.00**
101-403.000-702.031	RENTS & LEASES	21,000.00	23,000.00	27,539.07	26,800.00	6,368.29	**21,600.00**
101-403.000-702.032	PROFESSIONAL/SPECIAL SERV	51,993.42	52,643.82	65,537.57	58,400.00	53,497.68	**58,400.00**
101-403.000-702.034	OTHER CONTRACT SERVICES	17,514.98	27,964.42	32,288.45	32,000.00	22,536.83	**32,000.00**
101-403.000-703.024	POSTAGE	5,363.69	6,537.26	12,567.29	14,000.00	10,257.23	**14,000.00**
101-403.000-703.025	OFFICE EXPENSE	8,605.93	6,256.77	5,889.43	9,900.00	5,559.34	**9,900.00**
101-403.000-704.022	COMMUNICATIONS	1,091.18	1,947.07	1,199.28	1,900.00	1,305.82	**1,500.00**

Account Number	Account Title	2019-20 Prior year 3 Actual	2020-21 Prior year 2 Actual	2021-22 Prior year Actual	2022-23 Current year Budget	2022-23 Current year Actual	2023-24 Proposed Budget
101-403.000-706.023	ADVERTISING	506.57	2,383.20	1,516.60	1,200.00	2,420.75	**2,000.00**
101-403.000-706.035	INSURANCE & SURETY BONDS	625.00	625.00	625.00	700.00	625.00	**700.00**
101-403.000-706.036	MEMBERSHIPS,DUES,BOOKS,ET	655.00	579.89	630.00	1,250.00	325.00	**1,250.00**
101-403.000-706.037	CONFERENCES & MEETINGS	7,063.99	6,316.76	5,086.17	15,100.00	5,533.59	**15,100.00**
101-403.000-706.999	BAD DEBTS	12,091.04	3,770.24	22,868.00	50,000.00	48,692.93	**15,000.00**
101-403.000-707.002	CAPITAL EXPENDITURES	.00	.00	1,028.97	30,000.00	12,000.00	**12,000.00**
101-403.000-708.004	MIS EMPLOYEE BENEFITS	8,514.12	2,714.99-	28,690.84-	.00	18,549.04-	**.00**
101-403.000-708.005	MEDICARE	6,401.34	6,313.66	6,150.14	8,400.00	4,651.68	**8,100.00**
101-403.000-708.006	PERS RETIREMENT	84,639.15	90,828.16	97,811.36	127,300.00	78,192.48	**109,900.00**
101-403.000-708.007	PAYROLL TAXES	2,960.14	2,352.01	2,149.01	1,800.00	1,050.03	**1,800.00**
101-403.000-708.008	HEALTH DENTAL VISION INSURAN	43,311.84	41,406.31	43,190.45	61,800.00	38,056.29	**83,700.00**
101-403.000-708.009	NATIONAL RETIREMENT	27,960.72	28,507.64	28,525.72	33,000.00	22,792.10	**33,000.00**
101-403.000-708.010	SELF INS. PREMIUM	65,333.98	63,644.78	73,446.23	87,100.00	55,684.26	**74,000.00**
101-403.000-708.012	DEFERRED COMPENSATION	9,024.76	9,662.26	10,172.09	16,700.00	12,665.63	**19,000.00**
101-403.000-999.000	TRANSFERS OUT	.00	.00	.00	.00	.00	**.00**
	Total FINANCE DEPARTMENT:	873,333.09	881,015.58	909,748.60	1,173,900.00	752,669.58	**1,116,450.00**
LEGAL DEPARTMENT							
101-404.000-702.032	PROFESSIONAL/SPECIAL SERV	.00	.00	132.99	.00	.00	**.00**
101-404.000-702.033	SPECIAL COUNSEL	149,068.04	204,090.41	200,007.18	400,000.00	282,519.86	**516,000.00**
101-404.000-706.009	LEGAL SETTLEMENT	133,042.41	124,873.18	.00	.00	.00	**.00**
	Total LEGAL DEPARTMENT:	282,110.45	328,963.59	200,140.17	400,000.00	282,519.86	**516,000.00**
PLANNING DEPARTMENT							
101-405.000-701.001	PERSONNEL REGULAR	259,624.98	267,894.68	266,701.13	338,600.00	225,813.83	**352,000.00**
101-405.000-701.002	PERSONNEL PART TIME	.00	.00	10,564.00	.00	5,016.00	**.00**
101-405.000-701.003	PERSONNEL OVERTIME	.00	.00	.00	150.00	48.13	**150.00**
101-405.000-701.005	PLANNING COMMISSIONERS CO	4,163.80	4,200.00	3,350.00	6,600.00	2,000.00	**7,200.00**
101-405.000-701.080	SALARY REQUEST	.00	.00	.00	.00	.00	**.00**
101-405.000-702.030	MAINT. OPERATION EQUIP	.00	.00	.00	500.00	.00	**500.00**
101-405.000-702.031	RENTS & LEASES	4,000.00	6,000.00	7,275.94	7,000.00	1,769.79	**10,000.00**
101-405.000-702.032	PROFESSIONAL/SPECIAL SERV	7,554.32	7,734.53	13,423.41	20,000.00	94.63-	**20,000.00**
101-405.000-702.034	OTHER CONTRACT SERVICES	435.00	.00	.00	.00	32,052.75	**30,000.00**
101-405.000-703.024	POSTAGE	1,791.15	2,781.40	2,229.51	3,000.00	2,344.47	**3,000.00**
101-405.000-703.025	OFFICE EXPENSE	3,861.17	2,711.10	4,296.81	4,600.00	2,251.44	**14,853.25**
101-405.000-704.022	COMMUNICATIONS	2,178.28	2,261.61	2,189.04	2,500.00	1,570.04	**3,280.00**
101-405.000-706.016	COMMISSIONERS TRAINING	4,462.21	.00	3,531.48	5,000.00	401.00	**6,000.00**
101-405.000-706.023	ADVERTISING	3,560.00	4,855.16	5,814.02	7,000.00	4,082.00	**7,000.00**
101-405.000-706.036	MEMBERSHIPS,DUES,BOOKS,ET	727.00	977.00	872.40	3,500.00	10.40	**3,500.00**
101-405.000-706.037	CONFERENCES & MEETINGS	2,089.74	1,533.34	3,052.00	5,000.00	2,058.14	**2,500.00**
101-405.000-707.002	CAPITAL EXPENDITURES	.00	1,585.47	.00	2,000.00	.00	**2,000.00**
101-405.000-707.003	EQUIPMENT/PROJECTS	.00	.00	.00	2,500.00	.00	**2,500.00**
101-405.000-708.004	MIS EMPLOYEE BENEFITS	8,808.93	12,470.78	2,749.68	1,200.00	24,715.87-	**1,200.00**
101-405.000-708.005	MEDICARE	3,298.08	3,395.81	3,627.73	4,900.00	2,918.86	**5,100.00**
101-405.000-708.006	PERS RETIREMENT	45,954.06	51,702.78	55,203.78	75,000.00	47,619.78	**70,000.00**
101-405.000-708.007	PAYROLL TAXES	1,450.96	1,007.98	1,687.67	1,000.00	944.29	**1,000.00**
101-405.000-708.008	HEALTH DENTAL VISION INSURAN	33,042.92	32,516.72	31,686.92	66,800.00	31,330.13	**45,300.00**
101-405.000-708.009	NATIONAL RETIREMENT	13,980.36	14,163.42	12,233.38	18,900.00	11,236.72	**18,900.00**
101-405.000-708.010	SELF INS. PREMIUM	37,838.98	37,557.59	40,338.24	51,700.00	29,753.23	**47,300.00**
101-405.000-708.012	DEFERRED COMPENSATION	4,196.40	4,196.40	4,269.03	5,000.00	4,381.67	**8,100.00**
	Total PLANNING DEPARTMENT:	443,018.34	459,545.77	475,096.17	632,450.00	382,792.17	**661,383.25**

Account Number	Account Title	2019-20 Prior year 3 Actual	2020-21 Prior year 2 Actual	2021-22 Prior year Actual	2022-23 Current year Budget	2022-23 Current year Actual	2023-24 Proposed Budget
BUILDING DEPARTMENT							
101-406.000-701.001	PERSONNEL REGULAR	169,846.46	181,586.59	210,633.45	278,500.00	258,084.33	**375,800.00**
101-406.000-701.003	PERSONNEL OVERTIME	1,425.22	.00	1,819.12	2,000.00	3,603.26	**3,000.00**
101-406.000-701.080	SALARY REQUEST	.00	.00	.00	40,000.00	.00	**.00**
101-406.000-702.030	MAINT. OPERATION EQUIP	.00	1,026.33	.00	.00	.00	**.00**
101-406.000-702.031	RENTS & LEASES	10,000.00	12,000.00	14,000.00	13,000.00	4,347.11	**25,700.00**
101-406.000-702.032	PROFESSIONAL/SPECIAL SERV	18,140.00	22,587.50	18,780.00	45,000.00	45,102.55	**30,000.00**
101-406.000-703.024	POSTAGE	9.65	46.89	42.18	100.00	48.63	**100.00**
101-406.000-703.025	OFFICE EXPENSE	2,050.01	1,977.00	2,000.34	4,000.00	2,103.44	**5,000.00**
101-406.000-704.022	COMMUNICATIONS	3,177.44	2,835.97	2,650.55	3,200.00	3,617.25	**4,000.00**
101-406.000-706.027	BOOT & JACKET ALLOWANCE	274.09	200.00	381.20	500.00	177.72	**500.00**
101-406.000-706.028	SMALL TOOLS	105.53	165.09	69.53	300.00	490.82	**300.00**
101-406.000-706.036	MEMBERSHIPS,DUES,BOOKS,ET	1,357.75	184.00	145.00	2,500.00	2,144.53	**2,500.00**
101-406.000-706.037	CONFERENCES & MEETINGS	457.26	.00	.00	1,000.00	870.00	**6,000.00**
101-406.000-706.038	STAFF DEVELOPMENT	2,599.78	.00	950.00	4,000.00	90.00	**4,000.00**
101-406.000-706.073	UNIFORMS & RAGS	338.50	460.43	470.39	1,000.00	654.94	**1,200.00**
101-406.000-707.002	CAPITAL EXPENDITURES	57,958.14	.00	.00	.00	.00	**.00**
101-406.000-708.004	MIS EMPLOYEE BENEFITS	5,446.57	5,035.95	19,042.37	.00	47,075.82-	**.00**
101-406.000-708.005	MEDICARE	2,173.19	2,307.68	2,717.79	4,000.00	3,319.44	**5,400.00**
101-406.000-708.006	PERS RETIREMENT	32,682.23	37,430.25	47,057.63	64,000.00	57,642.82	**82,800.00**
101-406.000-708.007	PAYROLL TAXES	798.00	672.00	517.99	900.00	630.01	**1,000.00**
101-406.000-708.008	HEALTH DENTAL VISION INSURAN	49,674.10	51,364.80	56,005.51	58,200.00	60,110.95	**90,600.00**
101-406.000-708.009	NATIONAL RETIREMENT	9,320.24	9,442.28	9,401.60	14,200.00	12,963.36	**18,900.00**
101-406.000-708.010	SELF INS. PREMIUM	24,306.74	24,325.03	30,784.50	42,100.00	37,792.26	**50,500.00**
101-406.000-708.012	DEFERRED COMPENSATION	1,462.50	1,950.00	1,983.75	3,900.00	3,853.75	**9,100.00**
Total BUILDING DEPARTMENT:		393,603.40	355,597.79	419,452.90	582,400.00	450,571.35	**716,400.00**
BUILDING MAINTENANCE							
101-407.000-701.001	PERSONNEL REGULAR	56,816.47	59,431.75	60,711.11	64,600.00	60,396.99	**66,600.00**
101-407.000-701.002	PERSONNEL PART TIME	2,989.75	2,453.50	3,633.68	12,900.00	10,626.36	**14,600.00**
101-407.000-702.030	MAINT. OPERATION EQUIP	4,155.68	1,524.17	4,533.15	3,100.00	3,050.07	**3,100.00**
101-407.000-702.031	RENTS & LEASES	5,000.00	7,000.00	8,500.00	8,000.00	.00	**12,700.00**
101-407.000-702.032	PROFESSIONAL/SPECIAL SERV	26,740.19	29,073.81	32,836.96	35,000.00	35,523.00	**38,550.00**
101-407.000-703.028	SMALL TOOLS	.00	.00	.00	200.00	144.55	**200.00**
101-407.000-704.021	UTILITIES	30,750.96	30,355.09	29,890.31	31,000.00	35,378.67	**34,000.00**
101-407.000-704.022	COMMUNICATIONS	29,344.48	28,270.82	34,901.38	29,500.00	31,281.19	**35,000.00**
101-407.000-706.027	BOOT & JACKET ALLOWANCE	184.22	200.00	200.00	250.00	232.69	**250.00**
101-407.000-706.029	MAIN OF BLDG/STRUCTURES/GR	12,702.55	14,090.54	13,008.65	16,000.00	12,455.10	**17,000.00**
101-407.000-706.056	STATE/COUNTY FEES	2,415.52	2,489.12	2,563.66	3,300.00	3,294.80	**3,300.00**
101-407.000-706.073	UNIFORMS & RAGS	1,547.52	1,788.37	1,708.05	1,800.00	2,111.00	**2,500.00**
101-407.000-707.002	CAPITAL EXPENDITURES	.00	4,309.61	2,276.48	18,300.00	18,218.00	**.00**
101-407.000-707.003	EQUIPMENT/PROJECTS	102,025.02	.00	46,857.00	24,100.00	38,360.00	**31,200.00**
101-407.000-708.004	MIS EMPLOYEE BENEFITS	2,121.31	252.13-	1,171.79	.00	6,327.83-	**.00**
101-407.000-708.005	MEDICARE	850.45	816.84	829.03	900.00	887.24	**1,000.00**
101-407.000-708.006	PERS RETIREMENT	11,175.63	12,333.62	13,833.37	18,400.00	13,727.32	**14,700.00**
101-407.000-708.007	PAYROLL TAXES	1,277.59	786.48	540.34	300.00	1,049.83	**300.00**
101-407.000-708.008	HEALTH DENTAL VISION INSURAN	32,091.44	33,748.38	31,859.91	32,700.00	25,548.51	**29,300.00**
101-407.000-708.009	NATIONAL RETIREMENT	4,660.12	4,721.14	4,318.86	4,700.00	4,321.12	**4,700.00**
101-407.000-708.010	SELF INS. PREMIUM	8,126.49	8,029.40	9,032.74	9,900.00	8,844.15	**8,900.00**
101-407.000-708.012	DEFERRED COMPENSATION	.00	.00	.00	3,300.00	.00	**2,000.00**
Total BUILDING MAINTENANCE:		334,975.39	241,170.51	303,206.47	318,250.00	299,122.76	**319,900.00**
ADMIN SERVICES							
101-408.000-701.001	PERSONNEL REGULAR	300,441.56	323,524.70	321,510.10	358,834.52	311,864.11	**381,200.00**

Account Number	Account Title	2019-20 Prior year 3 Actual	2020-21 Prior year 2 Actual	2021-22 Prior year Actual	2022-23 Current year Budget	2022-23 Current year Actual	2023-24 Proposed Budget
101-408.000-701.002	PERSONNEL PART TIME	.00	3,000.00	38,673.50	24,800.00	18,684.00	**24,800.00**
101-408.000-701.003	PERSONNEL OVERTIME	.00	248.30	2,250.69	1,000.00	262.50	**1,000.00**
101-408.000-702.030	MAINT. OPERATION EQUIP	3,535.32	2,430.36	4,681.73	5,800.00	.00	**7,500.00**
101-408.000-702.031	RENTS & LEASES	8,000.00	10,000.00	13,330.32	12,000.00	6,308.14	**14,600.00**
101-408.000-702.032	PROFESSIONAL/SPECIAL SERV	92,632.38	79,021.55	93,706.24	100,300.00	98,530.86	**116,380.00**
101-408.000-702.034	OTHER CONTRACT SERVICES	4,331.00	2,955.00	3,590.00	4,200.00	1,724.48	**2,700.00**
101-408.000-702.039	SPECIAL COMMUNITY SERVICES	13,006.35	1,039.16	42.96	167,626.14	59,256.19	**10,000.00**
101-408.000-703.023	ADVERTISING	241.00	1,758.11	6,020.60	5,000.00	1,637.85	**5,000.00**
101-408.000-703.024	POSTAGE	373.03	368.37	276.28	1,000.00	336.94	**1,000.00**
101-408.000-703.025	OFFICE EXPENSE	3,743.62	5,268.68	5,075.60	4,500.00	5,934.90	**5,500.00**
101-408.000-704.022	COMMUNICATIONS	6,766.75	7,219.09	8,507.95	9,100.00	9,312.54	**9,100.00**
101-408.000-706.014	MISC PERSONNEL EXPENSE	1,546.86	1,858.11	1,221.45	4,000.00	3,947.04	**3,000.00**
101-408.000-706.026	MISCELLANEOUS EXPENSE	.00	.00	95.98-	.00	.00	**.00**
101-408.000-706.035	INSURANCE & SURETY BONDS	318.00	318.00	493.00	400.00	14.00	**400.00**
101-408.000-706.036	MEMBERSHIPS,DUES,BOOKS,ET	870.96	971.27	1,023.02	1,400.00	324.28	**1,400.00**
101-408.000-706.037	CONFERENCES & MEETINGS	3,508.16	1,399.00	2,863.22	7,500.00	9,818.87	**7,000.00**
101-408.000-706.042	SAFETY	114.28	63.77	.00	1,000.00	.00	**1,000.00**
101-408.000-706.047	WEB SITE	10,692.17	10,391.02	10,706.87	11,000.00	11,354.18	**11,700.00**
101-408.000-706.066	ELECTIONS	56.84	4,729.52	64.35	10,000.00	7,622.75	**1,000.00**
101-408.000-707.002	CAPITAL EXPENDITURES	20,055.67	.00	.00	2,400.00	.00	**2,400.00**
101-408.000-707.003	EQUIPMENT/PROJECTS	1,518.56	.00	3,037.67	.00	.00	**25,000.00**
101-408.000-707.004	SOFTWARE UPGRADE GENERAL	430.18	.00	.00	1,000.00	.00	**1,000.00**
101-408.000-707.017	COMPUTER COMPONENTS	6,024.07	8,313.20	13,280.02	15,000.00	3,441.86	**15,000.00**
101-408.000-708.004	MIS EMPLOYEE BENEFITS	7,191.82	8,349.90	15,036.11-	.00	33,043.78-	**.00**
101-408.000-708.005	MEDICARE	3,569.01	3,895.97	4,131.92	5,171.55	3,948.16	**5,500.00**
101-408.000-708.006	PERS RETIREMENT	56,244.15	65,479.75	66,171.82	83,799.74	72,224.03	**86,000.00**
101-408.000-708.007	PAYROLL TAXES	1,981.03	1,517.77	3,383.63	2,200.00	853.19	**4,600.00**
101-408.000-708.008	HEALTH DENTAL VISION INSURAN	63,818.20	65,592.01	65,351.66	86,500.00	67,512.05	**77,800.00**
101-408.000-708.009	NATIONAL RETIREMENT	18,117.29	18,884.56	15,727.34	18,900.00	16,097.98	**18,900.00**
101-408.000-708.010	SELF INS. PREMIUM	41,993.75	43,728.08	44,880.93	53,899.82	45,435.99	**51,200.00**
101-408.000-708.012	DEFERRED COMPENSATION	5,850.00	5,850.00	5,351.25	10,400.00	7,761.25	**10,400.00**
Total ADMIN SERVICES:		676,972.01	678,175.25	720,222.03	1,008,731.77	731,164.36	**902,080.00**
POLICE DEPARTMENT							
101-409.000-702.030	MAINT. OPERATION EQUIP	478.98	1,707.96	1,840.43	2,000.00	2,952.61	**2,500.00**
101-409.000-702.031	RENTS & LEASES	20,000.00	22,000.00	28,247.82	24,000.00	15,425.90	**38,700.00**
101-409.000-702.032	PROFESSIONAL/SPECIAL SERV	90.06	96.29	5.67	500.00	.00	**500.00**
101-409.000-702.034	OTHER CONTRACT SERVICES	155,691.60	147,356.97	163,924.20	334,677.00	212,230.80	**267,000.00**
101-409.000-702.039	SPECIAL COMMUNITY SERVICES	.00	15,000.00	8,663.79	15,000.00	2,317.80	**15,000.00**
101-409.000-702.060	CONTRACT SHERIFF SERVICES	3,865,466.68	4,018,511.58	3,670,258.73	5,011,887.00	3,994,294.36	**5,381,000.00**
101-409.000-703.024	POSTAGE	764.90	671.26	1,390.12	1,200.00	749.15	**1,200.00**
101-409.000-703.025	OFFICE EXPENSE	2,761.53	1,521.33	1,760.53	3,000.00	4,931.72	**4,500.00**
101-409.000-704.021	UTILITIES	41,148.74	44,916.38	40,977.59	47,250.00	45,644.56	**47,250.00**
101-409.000-704.022	COMMUNICATIONS	929.27	938.72	823.41	2,500.00	2,623.77	**3,200.00**
101-409.000-706.026	MISCELLANEOUS EXPENSE	151.21	.00	.00	.00	.00	**.00**
101-409.000-706.072	SDEA CONTRIBUTION	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	**15,000.00**
101-409.000-707.003	EQUIPMENT/PROJECTS	.00	24,428.10	34,776.22	.00	.00	**.00**
101-409.000-708.006	PERS RETIREMENT	51,549.72	63,791.00	75,371.00	87,800.00	84,853.00	**82,309.00**
Total POLICE DEPARTMENT:		4,154,032.69	4,355,939.59	4,043,039.51	5,544,814.00	4,381,023.67	**5,858,159.00**
ANIMAL & CODE CONTROL							
101-411.000-702.034	OTHER CONTRACT SERVICES	192,358.72	229,282.29	226,356.36	273,546.00	209,444.36	**270,000.00**
101-411.000-999.000	TRANSFERS OUT	102,931.96	97,900.00	103,800.00	112,750.00	22,138.00	**125,450.00**

Account Number	Account Title	2019-20 Prior year 3 Actual	2020-21 Prior year 2 Actual	2021-22 Prior year Actual	2022-23 Current year Budget	2022-23 Current year Actual	2023-24 Proposed Budget
Total ANIMAL & CODE CONTROL:		295,290.68	327,182.29	330,156.36	386,296.00	231,582.36	**395,450.00**
DEVELOPMENT SERVICES ADMIN							
101-412.000-701.001	PERSONNEL REGULAR	416,956.30	420,035.36	418,816.48	533,000.00	476,372.29	**565,600.00**
101-412.000-701.002	PERSONNEL PART TIME	.00	6,258.00	13,432.00	.00	.00	**.00**
101-412.000-701.003	PERSONNEL OVERTIME	.00	2,080.84	318.53	.00	.00	**2,000.00**
101-412.000-702.031	RENTS & LEASES	8,000.00	10,000.00	12,060.99	11,000.00	5,244.29	**36,400.00**
101-412.000-702.032	PROFESSIONAL/SPECIAL SERV	5,391.91	12,721.13	8,531.34	22,500.00	10,027.91	**18,000.00**
101-412.000-702.035	ENGINEERING	28,150.00	28,531.00	31,777.50	38,000.00	23,630.00	**30,000.00**
101-412.000-703.023	ADVERTISING	677.00	999.00	1,966.70	2,000.00	1,332.00	**2,000.00**
101-412.000-703.024	POSTAGE	351.15	562.67	263.20	800.00	398.28	**700.00**
101-412.000-703.025	OFFICE EXPENSE	1,043.47	2,258.79	4,701.44	2,500.00	2,838.30	**3,000.00**
101-412.000-704.022	COMMUNICATIONS	1,570.57	2,128.30	1,977.88	4,500.00	3,761.73	**4,500.00**
101-412.000-706.026	MISCELLANEOUS EXPENSE	462.22	152.49	646.60	1,000.00	2,249.55	**1,000.00**
101-412.000-706.027	BOOT & JACKET ALLOWANCE	.00	136.54	.00	1,000.00	.00	**1,000.00**
101-412.000-706.028	SMALL TOOLS	669.93	31.72	420.83	2,100.00	1,248.13	**1,000.00**
101-412.000-706.036	MEMBERSHIPS,DUES,BOOKS,ET	575.98	747.48	725.79	2,400.00	581.07	**2,000.00**
101-412.000-706.038	STAFF DEVELOPMENT	207.28-	832.19	797.74	3,600.00	4,742.40	**8,400.00**
101-412.000-706.050	SAFETY EQUIPMENT	.00	77.39	77.98	200.00	.00	**200.00**
101-412.000-706.073	UNIFORMS & RAGS	339.02	546.75	551.41	1,200.00	1,415.80	**1,500.00**
101-412.000-707.003	EQUIPMENT/PROJECTS	.00	.00	.00	2,000.00	.00	**.00**
101-412.000-708.004	MIS EMPLOYEE BENEFITS	114.03-	7,988.83	7,062.92	.00	37,843.18-	**.00**
101-412.000-708.005	MEDICARE	5,338.11	5,645.65	5,870.20	7,700.00	6,200.56	**8,200.00**
101-412.000-708.006	PERS RETIREMENT	78,478.99	86,637.95	95,081.83	124,600.00	101,260.44	**119,700.00**
101-412.000-708.007	PAYROLL TAXES	1,923.17	2,307.88	2,271.92	2,200.00	1,623.61	**1,700.00**
101-412.000-708.008	HEALTH DENTAL VISION INSURAN	84,833.18	77,393.35	83,916.22	94,600.00	87,734.50	**100,700.00**
101-412.000-708.009	NATIONAL RETIREMENT	18,013.53	18,884.56	18,843.88	28,000.00	21,955.90	**28,000.00**
101-412.000-708.010	SELF INS. PREMIUM	58,876.23	57,651.25	61,242.28	81,200.00	61,680.25	**76,000.00**
101-412.000-708.012	DEFERRED COMPENSATION	4,082.00	3,866.00	4,214.00	11,000.00	9,533.36	**13,500.00**
101-412.000-999.000	TRANSFERS OUT	.00	12,150.00	.00	.00	.00	**.00**
Total DEVELOPMENT SERVICES ADMIN:		715,411.45	760,625.12	775,569.66	977,100.00	785,987.19	**1,025,100.00**
STORM WATER ADMIN.							
101-413.000-702.030	MAINT. OPERATION EQUIP	31,954.69	12,827.95	18,365.95	20,000.00	10,036.54	**24,750.00**
101-413.000-702.031	RENTS & LEASES	19,000.00	10,000.00	16,731.65	25,000.00	25,633.97	**29,250.00**
101-413.000-702.032	PROFESSIONAL/SPECIAL SERV	13,699.26	15,457.25	14,752.24	28,044.00	20,484.90	**21,800.00**
101-413.000-704.021	UTILITIES	10,641.91	13,751.25	10,345.55	12,000.00	3,788.94	**12,000.00**
101-413.000-706.029	MAIN OF BLDG/STRUCTURES/GR	528.54	1,502.07	1,202.50	2,250.00	1,963.24	**2,250.00**
101-413.000-706.056	STATE/COUNTY FEES	19,611.66	20,157.06	20,865.34	22,000.00	21,980.76	**22,202.00**
101-413.000-707.003	EQUIPMENT/PROJECTS	.00	.00	.00	33,700.00	33,707.00	**.00**
101-413.000-999.000	TRANSFERS OUT	54,265.82	132,220.16	117,229.69	219,800.00	.00	**325,000.00**
Total STORM WATER ADMIN.:		149,701.88	205,915.74	199,492.92	362,794.00	117,595.35	**437,252.00**
PARKS							
101-414.000-701.001	PERSONNEL REGULAR	223,825.21	245,056.83	259,336.15	320,700.00	274,860.78	**332,400.00**
101-414.000-701.002	PERSONNEL PART TIME	33,258.81	43,735.67	58,236.07	57,380.00	47,857.93	**51,350.00**
101-414.000-701.003	PERSONNEL OVERTIME	2,841.40	491.91	2,937.92	4,500.00	4,850.81	**4,500.00**
101-414.000-701.004	STANDBY PAY	1,902.60	1,215.10	2,532.79	5,000.00	3,840.50	**5,000.00**
101-414.000-701.080	SALARY REQUEST	.00	.00	.00	.00	.00	**82,000.00**
101-414.000-702.030	MAINT. OPERATION EQUIP	1,028.03	150.07	771.19	1,000.00	312.41	**1,000.00**
101-414.000-702.031	RENTS & LEASES	53,200.00	55,200.00	59,300.72	59,200.00	37,648.36	**137,350.00**
101-414.000-702.032	PROFESSIONAL/SPECIAL SERV	87,231.98	114,516.50	94,356.04	143,000.00	134,803.58	**149,650.00**
101-414.000-703.025	OFFICE EXPENSE	571.20	988.60	680.14	600.00	765.75	**600.00**

Account Number	Account Title	2019-20 Prior year 3 Actual	2020-21 Prior year 2 Actual	2021-22 Prior year Actual	2022-23 Current year Budget	2022-23 Current year Actual	2023-24 Proposed Budget
101-414.000-703.028	SMALL TOOLS	79.54	123.79	367.26	1,000.00	1,559.67	**1,000.00**
101-414.000-703.049	CHEMICALS	1,705.21	2,392.58	1,326.51	2,500.00	2,399.14	**2,500.00**
101-414.000-703.050	POOL EXPENSES & CHEMICALS	24,228.50	25,340.02	29,987.46	36,000.00	33,445.38	**36,000.00**
101-414.000-703.051	BARK/FIBER	191.28	5,151.33	3,562.57	6,000.00	.00	**6,000.00**
101-414.000-704.021	UTILITIES	38,736.08	32,832.22	35,633.14	36,000.00	36,674.00	**40,000.00**
101-414.000-704.022	COMMUNICATIONS	2,058.22	2,169.98	3,207.82	2,300.00	3,334.11	**3,500.00**
101-414.000-706.027	BOOT & JACKET ALLOWANCE	686.57	769.54	558.18	.00	560.40	**1,250.00**
101-414.000-706.029	MAIN OF BLDG/STRUCTURES/GR	28,807.75	35,230.67	27,867.76	32,000.00	23,964.87	**32,000.00**
101-414.000-706.038	STAFF DEVELOPMENT	3,016.51	1,346.47	2,304.07	5,000.00	2,811.56	**5,000.00**
101-414.000-706.050	SAFETY EQUIPMENT	404.76	527.48	555.02	400.00	648.23	**600.00**
101-414.000-706.056	STATE/COUNTY FEES	3,717.98	3,796.18	1,326.90	4,500.00	2,963.78	**4,500.00**
101-414.000-706.073	UNIFORMS & RAGS	2,532.50	3,085.19	4,175.90	4,400.00	4,153.51	**4,500.00**
101-414.000-706.081	DOWNTOWN & WATER FALL MAIN	3,084.71	1,915.31	2,441.06	4,000.00	4,428.06	**4,000.00**
101-414.000-707.002	CAPITAL EXPENDITURES	48,236.32	8,537.45	10,186.41	171,000.00	5,950.00	**19,000.00**
101-414.000-707.003	EQUIPMENT/PROJECTS	24,963.67	67,970.17	8,337.59	16,500.00	12,869.17	**7,400.00**
101-414.000-708.004	MIS EMPLOYEE BENEFITS	3,753.66	3,141.35	3,094.98-	.00	28,129.33-	**.00**
101-414.000-708.005	MEDICARE	3,134.68	3,659.26	4,290.06	4,700.00	4,692.94	**4,800.00**
101-414.000-708.006	PERS RETIREMENT	41,330.37	47,599.79	53,572.95	72,800.00	58,962.50	**67,900.00**
101-414.000-708.007	PAYROLL TAXES	2,428.49	5,020.76	6,770.31	7,200.00	6,490.45	**8,100.00**
101-414.000-708.008	HEALTH DENTAL VISION INSURAN	62,847.47	70,261.14	74,388.13	91,700.00	54,229.10	**67,900.00**
101-414.000-708.009	NATIONAL RETIREMENT	18,640.48	18,884.56	17,677.72	23,600.00	19,413.40	**23,600.00**
101-414.000-708.010	SELF INS. PREMIUM	32,025.70	32,816.59	37,386.49	48,400.00	40,495.07	**44,300.00**
101-414.000-708.012	DEFERRED COMPENSATION	787.50	1,950.00	1,983.75	3,900.00	5,653.75	**10,400.00**
Total PARKS:		751,257.18	835,876.51	802,963.10	1,165,280.00	802,509.88	**1,158,100.00**
ECONOMIC DEVELOPMENT							
101-439.000-702.034	OTHER CONTRACT SERVICES	10,000.00	10,000.00	25,000.00	25,000.00	25,000.00	**25,000.00**
Total ECONOMIC DEVELOPMENT:		10,000.00	10,000.00	25,000.00	25,000.00	25,000.00	**25,000.00**
RECREATION							
101-459.000-999.000	TRANSFERS OUT	465,020.16	421,200.00	510,323.18	593,600.00	.00	**710,570.00**
Total RECREATION:		465,020.16	421,200.00	510,323.18	593,600.00	.00	**710,570.00**
GENERAL FUND Revenue Total:		9,830,535.25	11,919,087.16	12,342,399.70	13,511,614.00	9,930,399.21	**14,184,428.00**
GENERAL FUND Expenditure Total:		9,867,843.03	10,288,951.57	10,102,898.60	14,045,215.77	9,666,307.76	**14,678,244.25**
Net Total GENERAL FUND:		37,307.78-	1,630,135.59	2,239,501.10	533,601.77-	264,091.45	**493,816.25-**

Account Number	Account Title	2019-20 Prior year 3 Actual	2020-21 Prior year 2 Actual	2021-22 Prior year Actual	2022-23 Current year Budget	2022-23 Current year Actual	2023-24 Proposed Budget
GAS TAX FUND							
GAS TAX FUND							
102-000.000-400.140	STATE GAS TAX 2106	77,975.55	77,529.89	85,988.05	90,761.00	91,663.61	**98,430.00**
102-000.000-400.150	STATE GAS TAX 2107	163,075.55	172,555.12	166,842.07	179,325.00	175,462.98	**195,540.00**
102-000.000-400.160	STATE GAS TAX 2107.5	6,000.00	6,000.00	6,000.00	6,000.00	5,000.00	**6,000.00**
102-000.000-400.170	STATE GAS TAX 2105	129,149.27	127,519.25	139,571.68	149,695.00	116,872.32	**162,796.00**
102-000.000-400.175	STATE GAS TAX 2103	174,576.95	166,993.39	198,914.32	212,954.00	184,286.35	**245,741.00**
102-000.000-600.020	STREET SWEEPING	4,159.00	4,159.00	4,159.00	4,200.00	4,159.00	**4,200.00**
102-000.000-600.050	SB1-RMRA REVENUE	454,161.75	446,424.03	503,600.99	538,064.00	492,707.52	**613,284.00**
102-000.000-600.200	MEASURE L SALARY REIMBURSE	189.75	.00	781.14	.00	.00	**.00**
102-000.000-664.000	INTEREST INCOME	3,934.06	1,096.09	756.74	750.00	3,010.13	**750.00**
102-000.000-675.090	MISCELLANEOUS REVENUES	33,842.99	528.29	18,859.80	.00	.00	**.00**
102-000.000-699.000	TRANSFERS IN	259,870.61	330,242.06	371,339.26	503,272.00	.00	**710,949.00**
Total GAS TAX FUND:		1,306,935.48	1,333,047.12	1,496,813.05	1,685,021.00	1,073,161.91	**2,037,690.00**
GAS TAX							
102-418.000-701.001	PERSONNEL REGULAR	270,093.01	291,428.04	277,548.94	317,500.00	274,831.27	**511,900.00**
102-418.000-701.002	PERSONNEL PART TIME	.00	.00	.00	.00	.00	**.00**
102-418.000-701.003	PERSONNEL OVERTIME	2,470.70	7,357.54	2,364.74	14,000.00	14,588.52	**15,000.00**
102-418.000-701.004	STANDBY PAY	8,926.92	10,828.93	12,750.66	22,000.00	24,622.43	**25,000.00**
102-418.000-701.080	SALARY REQUEST	.00	.00	.00	87,200.00	.00	**.00**
102-418.000-702.030	MAINT. OPERATION EQUIP	26,650.79	37,933.17	38,979.84	35,000.00	48,345.79	**65,000.00**
102-418.000-702.031	RENTS & LEASES	10,000.00	19,000.00	37,851.42	37,000.00	38,730.32	**75,100.00**
102-418.000-702.032	PROFESSIONAL/SPECIAL SERV	23,590.82	33,967.18	16,013.50	35,000.00	11,316.49	**35,000.00**
102-418.000-702.034	OTHER CONTRACT SERVICES	1,500.00	.00	.00	4,000.00	.00	**4,000.00**
102-418.000-702.035	ENGINEERING	.00	.00	.00	.00	4,675.00	**5,000.00**
102-418.000-702.036	STREET SWEEPING CONTRACT	94,008.84	95,415.00	90,866.93	95,500.00	89,722.30	**95,500.00**
102-418.000-702.037	STREET LIGHT REPAIR	.00	2,145.00	1,773.59	4,000.00	6,990.37	**5,000.00**
102-418.000-703.028	SMALL TOOLS	383.17	1,286.56	516.21	1,000.00	1,250.16	**2,000.00**
102-418.000-703.062	STREET SIGNS/STRIPING	62,633.38	47,898.62	65,916.12	62,000.00	24,268.56	**55,000.00**
102-418.000-704.021	UTILITIES	103,003.04	103,612.49	96,734.15	110,000.00	105,936.73	**110,000.00**
102-418.000-704.022	COMMUNICATIONS	105.00-	1,340.00	1,620.00	1,500.00	1,557.34	**1,500.00**
102-418.000-706.026	MISCELLANEOUS EXPENSE	1,611.80	2,934.77	436.31	3,000.00	1,046.60	**3,000.00**
102-418.000-706.027	BOOT & JACKET ALLOWANCE	546.38	977.54	868.34	1,625.00	498.11	**2,000.00**
102-418.000-706.029	MAIN OF BLDG/STRUCTURES/GR	18,073.38	7,730.04	9,231.86	21,000.00	12,626.96	**15,000.00**
102-418.000-706.036	MEMBERSHIPS,DUES,BOOKS,ET	188.00	192.00	1,884.00	2,000.00	495.32	**2,500.00**
102-418.000-706.037	CONFERENCES & MEETINGS	.00	.00	.00	1,000.00	1,057.00	**1,000.00**
102-418.000-706.038	STAFF DEVELOPMENT	262.50	.00	796.85	1,800.00	.00	**1,800.00**
102-418.000-706.050	SAFETY EQUIPMENT	1,541.08	1,510.92	794.54	1,600.00	2,257.56	**2,000.00**
102-418.000-706.073	UNIFORMS & RAGS	1,899.02	2,164.18	1,656.82	2,000.00	2,280.26	**3,250.00**
102-418.000-707.003	EQUIPMENT/PROJECTS	.00	.00	.00	.00	.00	**138,500.00**
102-418.000-707.060	SB1-RMRA EXPENSES	.00	.00	.00	574,000.00	.00	**.00**
102-418.000-707.066	SB1-PAVEMENT RESTORATION 20	253,310.52	.00	.00	.00	.00	**.00**
102-418.000-707.067	SB1-PAVEMENT RESTORATION 20	10,962.50	236,297.90	.00	.00	.00	**.00**
102-418.000-707.068	PAVEMENT RESTORATION SPRIN	.00	.00	61,228.64	.00	3,222.56	**.00**
102-418.000-707.070	SB1-SANTA FE STREET IMPROVE	19,500.00	116,561.75	.00	.00	.00	**.00**
102-418.000-707.071	SB1-TOPEKA ST OVERLAY 3RD-5T	.00	31,200.00	704,401.92	.00	.00	**.00**
102-418.000-707.072	TOPEKA ST OVERLAY CALLENDA	.00	.00	.00	390,850.00	36,902.50	**354,000.00**
102-418.000-707.073	PALMER,SIERRA,ROSS RD & STR	.00	.00	.00	.00	.00	**460,000.00**
102-418.000-707.080	VALLEY GUTTER CHIEF TUCKER	.00	2,175.00	12,825.00	.00	.00	**.00**
102-418.000-707.081	VALLEY GUTTER STANISLAUS &J	.00	2,175.00	17,825.00	.00	.00	**.00**
102-418.000-707.082	VALLEY GUTTER CYPRESSWOOD	.00	2,150.00	92,750.24	.00	7,465.81	**.00**
102-418.000-707.083	VALLEY GUTTER & ADA -2ND & RI	.00	.00	3,675.00	65,192.00	67,378.50	**.00**
102-418.000-707.084	VALLEY GUTTER & ADA 7TH & ST	.00	.00	.00	96,820.00	7,782.50	**.00**

Account Number	Account Title	2019-20 Prior year 3 Actual	2020-21 Prior year 2 Actual	2021-22 Prior year Actual	2022-23 Current year Budget	2022-23 Current year Actual	2023-24 Proposed Budget
102-418.000-708.004	MIS EMPLOYEE BENEFITS	8,389.57	2,010.63	440.16-	.00	19,691.75-	**.00**
102-418.000-708.005	MEDICARE	3,565.57	3,919.09	3,673.60	4,600.00	4,053.11	**7,400.00**
102-418.000-708.006	PERS RETIREMENT	47,328.10	55,032.55	57,555.94	70,400.00	57,989.07	**102,000.00**
102-418.000-708.007	PAYROLL TAXES	1,994.97	1,680.01	1,295.01	1,300.00	840.00	**2,100.00**
102-418.000-708.008	HEALTH DENTAL VISION INSURAN	71,438.42	71,653.83	73,130.78	79,600.00	70,285.34	**146,600.00**
102-418.000-708.009	NATIONAL RETIREMENT	23,300.60	23,605.70	17,334.20	23,600.00	20,037.16	**37,800.00**
102-418.000-708.010	SELF INS. PREMIUM	38,335.18	39,437.25	41,603.25	48,800.00	40,852.47	**68,800.00**
102-418.000-708.012	DEFERRED COMPENSATION	1,950.00	1,950.00	1,983.75	9,300.00	7,678.75	**16,300.00**
102-418.000-999.000	TRANSFERS OUT	35,649.66	34,344.98	91,665.73	43,011.00	.00	**43,523.00**
	Total GAS TAX:	1,143,002.92	1,291,915.67	1,839,112.72	2,267,198.00	971,893.11	**2,412,573.00**
	GAS TAX FUND Revenue Total:	1,306,935.48	1,333,047.12	1,496,813.05	1,685,021.00	1,073,161.91	**2,037,690.00**
	GAS TAX FUND Expenditure Total:	1,143,002.92	1,291,915.67	1,839,112.72	2,267,198.00	971,893.11	**2,412,573.00**
	Net Total GAS TAX FUND:	163,932.56	41,131.45	342,299.67-	582,177.00-	101,268.80	**374,883.00-**

Account Number	Account Title	2019-20 Prior year 3 Actual	2020-21 Prior year 2 Actual	2021-22 Prior year Actual	2022-23 Current year Budget	2022-23 Current year Actual	2023-24 Proposed Budget
SEWER FUND							
SEWER FUND							
106-000.000-501.001	GRANTS	.00	.00	105,553.30	132,469.00	132,469.00	**.00**
106-000.000-600.160	BAD DEBT UTILITY COLLECTIONS	.00	.00	.00	.00	205.69	**.00**
106-000.000-600.180	SEWER SERVICE CHARGE	4,580,273.15	4,700,337.09	4,734,861.09	4,797,740.00	4,196,200.56	**4,950,000.00**
106-000.000-600.200	MEASURE L SALARY REIMBURSE	.00	.00	690.93	.00	.00	**.00**
106-000.000-600.225	INSPECTION FEES	1,756.44	750.54	.00	7,500.00	.00	**.00**
106-000.000-655.000	FINES, FORFEITURES,PENALTIES	57,740.70	9.90-	79,861.45	81,000.00	52,314.13	**50,000.00**
106-000.000-664.000	INTEREST INCOME	16,620.26	14,418.44	14,345.01	10,000.00	11,907.41	**8,000.00**
106-000.000-675.090	MISCELLANEOUS REVENUES	2,720.20	1,950.00	.00	.00	6,084.00	**.00**
106-000.000-675.160	INDUSTRIAL PERMITS REVENUE	77,109.70	18,282.25	82,684.77	70,000.00	75,897.29	**85,000.00**
106-000.000-675.550	UNCLAIMED MONEY REVENUE	.00	6.40	.00	.00	.00	**.00**
106-000.000-680.035	UNREALIZED GAIN/LOSS ON INVE	35,905.80	9,995.34-	33,057.75-	.00	5,349.23	**.00**
106-000.000-699.000	TRANSFERS IN	268,194.94	276,253.52	120,715.52	1,407,569.00	1,201,147.63	**104,561.00**
Total SEWER FUND:		5,040,321.19	5,001,993.00	5,105,654.32	6,506,278.00	5,681,574.94	**5,197,561.00**
SEWER COLLECTION							
106-423.000-701.001	PERSONNEL REGULAR	92,478.16	101,586.99	103,449.54	109,500.00	103,339.38	**109,600.00**
106-423.000-701.003	PERSONNEL OVERTIME	88.92	562.95	265.44	1,700.00	1,140.55	**1,700.00**
106-423.000-701.004	STANDBY PAY	11,112.79	11,268.47	12,965.18	17,000.00	16,932.92	**17,000.00**
106-423.000-701.080	SALARY REQUEST	.00	.00	.00	87,200.00	.00	**.00**
106-423.000-702.030	MAINT. OPERATION EQUIP	15,152.45	13,625.10	23,257.18	15,000.00	15,008.26	**35,850.00**
106-423.000-702.031	RENTS & LEASES	39,000.00	39,000.00	42,653.67	40,000.00	6,703.45	**91,050.00**
106-423.000-702.032	PROFESSIONAL/SPECIAL SERV	29,654.44	31,597.63	27,218.02	48,700.00	48,413.85	**45,000.00**
106-423.000-702.034	OTHER CONTRACT SERVICES	32,403.61	35,606.82	33,108.22	41,000.00	47,522.36	**41,000.00**
106-423.000-703.023	ADVERTISING	149.00	87.00	.00	300.00	147.00	**300.00**
106-423.000-703.024	POSTAGE	7,159.22	6,794.52	5,161.13	7,200.00	4,872.84	**7,200.00**
106-423.000-703.025	OFFICE EXPENSE	1,573.44	1,601.43	1,637.05	2,000.00	2,371.41	**2,500.00**
106-423.000-703.049	CHEMICALS	1,243.80	.00	.00	1,500.00	.00	**1,500.00**
106-423.000-703.068	URAP	.00	7,312.00	.00	7,500.00	.00	**7,500.00**
106-423.000-704.021	UTILITIES	35,434.91	31,738.63	33,140.69	32,000.00	44,687.37	**60,000.00**
106-423.000-704.022	COMMUNICATIONS	2,890.27	2,648.72	4,765.08	4,000.00	4,576.72	**4,000.00**
106-423.000-706.010	DEPRECIATION EXPENSE	266,944.70	263,588.29	.00	.00	.00	**.00**
106-423.000-706.026	MISCELLANEOUS EXPENSE	1,312.00	1,788.45	81.82	2,500.00	665.15	**2,500.00**
106-423.000-706.027	BOOT & JACKET ALLOWANCE	383.37	367.19	400.00	1,875.00	250.00	**2,500.00**
106-423.000-706.028	SMALL TOOLS	433.22	821.53	38.82	1,000.00	64.62	**2,000.00**
106-423.000-706.029	MAIN OF BLDG/STRUCTURES/GR	15,804.80	6,721.25	1,315.27	21,400.00	6,587.58	**15,000.00**
106-423.000-706.036	MEMBERSHIPS,DUES,BOOKS,ET	795.34	563.00	367.00	500.00	1,354.00	**1,500.00**
106-423.000-706.037	CONFERENCES & MEETINGS	.00	.00	.00	1,000.00	.00	**1,000.00**
106-423.000-706.038	STAFF DEVELOPMENT	1,404.92	977.00	1,221.00	2,000.00	472.70	**2,000.00**
106-423.000-706.050	SAFETY EQUIPMENT	989.18	1,251.00	1,263.21	2,000.00	786.93	**2,500.00**
106-423.000-706.056	STATE/COUNTY FEES	67.18	3,853.78	3,468.49	4,000.00	3,599.72	**4,000.00**
106-423.000-706.060	DEBT SERVICE	1,820.25	1,462.83	1,103.62	74,000.00	.00	**74,000.00**
106-423.000-706.073	UNIFORMS & RAGS	662.46	705.37	1,455.94	2,300.00	2,242.03	**3,550.00**
106-423.000-706.999	BAD DEBTS	19,788.24	6,948.72	44,840.35	50,000.00	64,207.17	**10,000.00**
106-423.000-707.003	EQUIPMENT/PROJECTS	182,037.42	.00	297,625.09	375,000.00	224,825.29	**356,500.00**
106-423.000-707.114	COLLECTION SYSTEM	.00	.00	.00	.00	.00	**875,000.00**
106-423.000-708.004	MIS EMPLOYEE BENEFITS	2,697.99	3,332.31	7,780.15-	.00	10,106.69-	**.00**
106-423.000-708.005	MEDICARE	1,224.28	1,345.44	1,409.18	1,600.00	1,665.34	**1,600.00**
106-423.000-708.006	PERS RETIREMENT	15,942.18	18,741.24	21,184.98	24,200.00	20,945.37	**21,700.00**
106-423.000-708.007	PAYROLL TAXES	798.01	671.96	777.02	500.00	602.52	**500.00**
106-423.000-708.008	HEALTH DENTAL VISION INSURAN	27,238.87	28,276.25	30,711.10	45,300.00	33,493.78	**37,900.00**
106-423.000-708.009	NATIONAL RETIREMENT	9,320.24	9,442.28	10,206.16	9,400.00	13,566.78	**9,400.00**
106-423.000-708.010	SELF INS. PREMIUM	13,032.36	13,338.18	15,517.73	16,700.00	15,007.94	**14,700.00**

Account Number	Account Title	2019-20 Prior year 3 Actual	2020-21 Prior year 2 Actual	2021-22 Prior year Actual	2022-23 Current year Budget	2022-23 Current year Actual	2023-24 Proposed Budget
106-423.000-708.012	DEFERRED COMPENSATION	.00	.00	.00	2,100.00	1,800.00	**3,900.00**
106-423.000-708.020	PENSION EXPENSE	19,310.30	27,836.68	.00	.00	.00	**.00**
106-423.000-999.000	TRANSFERS OUT	1,305,806.75	1,328,527.45	1,556,137.02	1,721,097.00	525,314.80	**1,940,652.00**
	Total SEWER COLLECTION:	2,156,155.07	2,003,990.46	2,268,964.85	2,773,072.00	1,203,061.14	**3,806,602.00**
SEWER TREATMENT (WWTP)							
106-424.000-701.001	PERSONNEL REGULAR	199,730.62	203,657.56	219,991.41	240,600.00	224,736.88	**316,600.00**
106-424.000-701.003	PERSONNEL OVERTIME	34,019.46	35,560.54	31,360.20	36,000.00	39,059.71	**36,000.00**
106-424.000-701.004	STANDBY PAY	.00	.00	1,737.79	7,000.00	10,426.40	**7,000.00**
106-424.000-701.080	SALARY REQUEST	.00	.00	.00	90,900.00	.00	**.00**
106-424.000-702.030	MAINT. OPERATION EQUIP	64,745.57	48,859.45	67,788.33	65,000.00	61,484.10	**112,000.00**
106-424.000-702.031	RENTS & LEASES	25,000.00	34,000.00	41,408.67	46,200.00	38,198.35	**79,775.00**
106-424.000-702.032	PROFESSIONAL/SPECIAL SERV	164,752.82	144,057.78	120,788.98	175,000.00	130,958.58	**175,000.00**
106-424.000-702.034	OTHER CONTRACT SERVICES	.00	.00	77,856.08	621,000.00	502,625.82	**621,000.00**
106-424.000-702.056	PIRTS & APPRAISALS,TAXES	2,035.60	2,040.96	2,059.36	2,500.00	2,224.60	**2,500.00**
106-424.000-703.025	OFFICE EXPENSE	2,838.82	1,922.93	2,024.56	5,000.00	2,439.69	**5,000.00**
106-424.000-703.049	CHEMICALS	2,523.65	3,599.51	3,869.80	5,700.00	2,582.85	**5,700.00**
106-424.000-704.021	UTILITIES	235,057.41	192,886.49	171,918.64	220,000.00	150,972.16	**220,000.00**
106-424.000-704.022	COMMUNICATIONS	1,554.70	1,685.23	3,191.51	3,400.00	3,001.28	**3,800.00**
106-424.000-706.010	DEPRECIATION EXPENSE	158,460.15	140,635.69	.00	.00	.00	**.00**
106-424.000-706.026	MISCELLANEOUS EXPENSE	.00	96.81	564.02	2,800.00	417.88	**2,800.00**
106-424.000-706.027	BOOT & JACKET ALLOWANCE	579.47	591.48	395.06	1,250.00	200.00	**1,250.00**
106-424.000-706.028	SMALL TOOLS	2,651.95	2,301.34	1,616.84	3,000.00	2,811.29	**3,500.00**
106-424.000-706.029	MAIN OF BLDG/STRUCTURES/GR	12,072.55	15,150.41	22,953.92	35,000.00	12,527.70	**30,000.00**
106-424.000-706.036	MEMBERSHIPS,DUES,BOOKS,ET	1,362.33	1,436.50	1,163.00	3,500.00	1,106.00	**4,000.00**
106-424.000-706.038	STAFF DEVELOPMENT	2,185.63	1,232.95	2,231.70	4,500.00	1,638.00	**4,500.00**
106-424.000-706.050	SAFETY EQUIPMENT	2,928.28	1,131.69	2,249.03	3,300.00	1,075.82	**3,300.00**
106-424.000-706.053	LEVEE REPAIR AND A.C.	8,634.66	8,849.22	5,464.55	10,000.00	4,257.47	**10,000.00**
106-424.000-706.073	UNIFORMS & RAGS	2,037.51	2,344.80	2,510.57	3,500.00	3,847.06	**4,000.00**
106-424.000-706.076	BOND INTEREST EXPENSE	3,840.41	2,220.85	558.79	600.00	.00	**600.00**
106-424.000-707.002	CAPITAL EXPENDITURES	.00	.00	65,947.70	.00	.00	**.00**
106-424.000-707.003	EQUIPMENT/PROJECTS	.00	.00	.00	550,000.00	660,114.57	**.00**
106-424.000-707.100	ENERGY PROJECT - SITELOGIQ	.00	.00	.00	1,201,148.00	1,201,147.63	**.00**
106-424.000-708.004	MIS EMPLOYEE BENEFITS	2,311.65	2,027.46	1,030.06-	.00	17,495.25-	**.00**
106-424.000-708.005	MEDICARE	3,113.63	3,152.27	3,269.89	3,500.00	3,611.42	**4,600.00**
106-424.000-708.006	PERS RETIREMENT	36,268.31	40,216.57	46,721.85	55,800.00	49,862.95	**64,700.00**
106-424.000-708.007	PAYROLL TAXES	1,197.01	1,008.01	776.99	800.00	630.02	**1,000.00**
106-424.000-708.008	HEALTH DENTAL VISION INSURAN	35,593.30	36,555.95	45,137.60	44,700.00	54,136.82	**83,200.00**
106-424.000-708.009	NATIONAL RETIREMENT	13,980.36	14,163.42	12,956.58	14,200.00	12,963.36	**18,900.00**
106-424.000-708.010	SELF INS. PREMIUM	27,187.34	26,897.78	31,555.02	36,700.00	32,674.72	**42,100.00**
106-424.000-708.012	DEFERRED COMPENSATION	3,449.94	3,449.94	3,509.65	5,000.00	7,041.19	**9,900.00**
106-424.000-709.001	PRIOR YEAR ENCUMBRANCES	.00	.00	.00	.00	.00	**.00**
106-424.000-999.000	TRANSFERS OUT	192,500.00	.00	.00	.00	.00	**.00**
	Total SEWER TREATMENT (WWTP):	1,242,613.13	971,733.59	992,548.03	3,497,598.00	3,201,279.07	**1,872,725.00**
	SEWER FUND Revenue Total:	5,040,321.19	5,001,993.00	5,105,654.32	6,506,278.00	5,681,574.94	**5,197,561.00**
	SEWER FUND Expenditure Total:	3,398,768.20	2,975,724.05	3,261,512.88	6,270,670.00	4,404,340.21	**5,679,327.00**
	Net Total SEWER FUND:	1,641,552.99	2,026,268.95	1,844,141.44	235,608.00	1,277,234.73	**481,766.00-**

Account Number	Account Title	2019-20 Prior year 3 Actual	2020-21 Prior year 2 Actual	2021-22 Prior year Actual	2022-23 Current year Budget	2022-23 Current year Actual	2023-24 Proposed Budget
SEWER DEBT SERVICE FUND							
SEWER DEBT SERVICE FUND							
107-000.000-664.000	INTEREST INCOME	4,236.30	1,172.56	2,097.50	3,900.00	9,729.08	**4,000.00**
107-000.000-675.090	MISCELLANEOUS REVENUES	.00	.00	.00	.00	400.00	**.00**
107-000.000-699.000	TRANSFERS IN	709,556.00	517,427.20	560,550.40	539,225.00	481,664.00	**579,992.00**
	Total SEWER DEBT SERVICE FUND:	713,792.30	518,599.76	562,647.90	543,125.00	491,793.08	**583,992.00**
SEWER DEBT SERVICE							
107-426.000-706.054	DEBT SERVICES	.00	.00	.00	253,500.00	.00	**253,500.00**
107-426.000-706.071	ADMIN EXPENSES	.00	.00	8.70	.00	13.05	**.00**
107-426.000-706.076	BOND INTEREST EXPENSE	112,577.72	100,536.93	91,800.32	205,582.58	189,612.94	**221,892.00**
107-426.000-706.078	BOND AMORTIZATION EXPENSE	11,950.02	11,950.02	12,308.28	17,000.00	.00	**17,000.00**
107-426.000-999.000	TRANSFERS OUT	.00	65,563.11	65,563.19	1,201,148.00	1,201,147.63	**.00**
	Total SEWER DEBT SERVICE:	124,527.74	178,050.06	169,680.49	1,677,230.58	1,390,773.62	**492,392.00**
	SEWER DEBT SERVICE FUND Revenue Total:	713,792.30	518,599.76	562,647.90	543,125.00	491,793.08	**583,992.00**
	SEWER DEBT SERVICE FUND Expenditure Total:	124,527.74	178,050.06	169,680.49	1,677,230.58	1,390,773.62	**492,392.00**
	Net Total SEWER DEBT SERVICE FUND:	589,264.56	340,549.70	392,967.41	1,134,105.58-	898,980.54-	**91,600.00**

Account Number	Account Title	2019-20 Prior year 3 Actual	2020-21 Prior year 2 Actual	2021-22 Prior year Actual	2022-23 Current year Budget	2022-23 Current year Actual	2023-24 Proposed Budget
SEWER CAPITAL IMPROVEMENT FUND							
SEWER CAPITAL IMPROVEMENT FUND							
108-000.000-664.000	INTEREST INCOME	4,249.08	1,684.09	400.96	200.00	1,538.41	**500.00**
108-000.000-680.035	UNREALIZED GAIN/LOSS ON INVE	552.05	485.91-	7,830.42-	.00	8,240.99	**.00**
108-000.000-699.000	TRANSFERS IN	46,858.20	46,891.84	50,799.88	48,900.00	43,650.80	**52,600.00**
	Total SEWER CAPITAL IMPROVEMENT FUND:	51,659.33	48,090.02	43,370.42	49,100.00	53,430.20	**53,100.00**
SEWER CAPITAL IMPROVEMENT							
108-427.000-707.002	CAPITAL EXPENDITURES	.00	25,180.97	13,486.47	51,700.00	24,399.00	**50,000.00**
	Total SEWER CAPITAL IMPROVEMENT:	.00	25,180.97	13,486.47	51,700.00	24,399.00	**50,000.00**
	SEWER CAPITAL IMPROVEMENT FUND Revenue Total:	51,659.33	48,090.02	43,370.42	49,100.00	53,430.20	**53,100.00**
	SEWER CAPITAL IMPROVEMENT FUND Expenditure Total:	.00	25,180.97	13,486.47	51,700.00	24,399.00	**50,000.00**
	Net Total SEWER CAPITAL IMPROVEMENT FUND:	51,659.33	22,909.05	29,883.95	2,600.00-	29,031.20	**3,100.00**

Account Number	Account Title	2019-20 Prior year 3 Actual	2020-21 Prior year 2 Actual	2021-22 Prior year Actual	2022-23 Current year Budget	2022-23 Current year Actual	2023-24 Proposed Budget
OFF-STREET PARKING FUND							
OFF-STREET PARKING FUND							
109-000.000-664.000	INTEREST INCOME	934.12	258.55	177.96	150.00	716.57	**200.00**
Total OFF-STREET PARKING FUND:		934.12	258.55	177.96	150.00	716.57	**200.00**
OFF-STREET PARKING FUND Revenue Total:		934.12	258.55	177.96	150.00	716.57	**200.00**
OFF-STREET PARKING FUND Expenditure Total:		.00	.00	.00	.00	.00	**.00**
Net Total OFF-STREET PARKING FUND:		934.12	258.55	177.96	150.00	716.57	**200.00**

Account Number	Account Title	2019-20 Prior year 3 Actual	2020-21 Prior year 2 Actual	2021-22 Prior year Actual	2022-23 Current year Budget	2022-23 Current year Actual	2023-24 Proposed Budget
WATER FUND							
WATER FUND							
114-000.000-501.001	GRANTS	.00	.00	80,620.33	.00	.00	**.00**
114-000.000-600.140	WATER REVENUES	2,632,919.60	3,126,689.72	3,022,497.24	3,165,499.00	2,506,541.01	**3,200,000.00**
114-000.000-600.160	BAD DEBT-UTILITY COLLECTIONS	5,035.90	4,585.58	3,850.61	3,000.00	1,062.99	**3,000.00**
114-000.000-600.225	INSPECTION FEES	.00	750.00	375.00-	550.00	150.00	**500.00**
114-000.000-600.226	BACKFLOW INSPECTIONS	12,975.00	16,254.00	5,731.96	19,000.00	29,288.44	**25,000.00**
114-000.000-655.000	FINES, FORFEITURES,PENALTIES	39,402.31	5.41-	52,427.14	54,000.00	54,991.05	**55,000.00**
114-000.000-660.000	WATER VIOLATIONS	.01-	.00	44.04	.00	.00	**.00**
114-000.000-664.000	INTEREST INCOME	27,631.09	12,551.27	13,497.51	8,000.00	15,199.40	**8,000.00**
114-000.000-675.090	MISCELLANEOUS REVENUES	1,120.00	6,780.76	1,925.04	1,500.00	8,463.13	**2,000.00**
114-000.000-675.550	UNCLAIMED MONEY REVENUE	.00	89.83	.00	.00	.00	**.00**
114-000.000-680.035	UNREALIZED GAIN/LOSS ON INVE	18,882.98	8,508.02-	31,133.92-	.00	21,029.27	**.00**
114-000.000-699.000	TRANSFERS IN	207,835.19	1,012.09	.00	.00	.00	**.00**
	Total WATER FUND:	2,945,802.06	3,160,199.82	3,149,084.95	3,251,549.00	2,636,725.29	**3,293,500.00**
WATER COLLECTION							
114-433.000-701.001	PERSONNEL REGULAR	331,359.11	335,974.79	321,325.28	357,500.00	349,974.38	**392,600.00**
114-433.000-701.003	PERSONNEL OVERTIME	27,407.15	32,051.77	24,688.76	35,000.00	22,321.83	**35,000.00**
114-433.000-701.004	STANDBY PAY	28,412.33	27,301.51	32,651.22	48,000.00	67,449.57	**48,000.00**
114-433.000-701.080	SALARY REQUEST	.00	.00	.00	.00	.00	**.00**
114-433.000-702.030	MAINT. OPERATION EQUIP	58,340.76	53,742.15	65,621.59	68,000.00	99,226.68	**85,700.00**
114-433.000-702.031	RENTS & LEASES	31,000.00	31,000.00	36,971.46	38,000.00	24,520.69	**101,025.00**
114-433.000-702.032	PROFESSIONAL/SPECIAL SERV	93,616.73	138,344.91	212,360.25	306,400.00	255,811.66	**306,400.00**
114-433.000-702.034	OTHER CONTRACT SERVICES	39,899.03	40,570.72	50,788.28	55,000.00	66,626.92	**195,000.00**
114-433.000-703.023	ADVERTISING	.00	.00	.00	300.00	3,046.46	**500.00**
114-433.000-703.024	POSTAGE	8,438.61	7,798.95	5,755.39	7,600.00	5,938.40	**7,600.00**
114-433.000-703.025	OFFICE EXPENSE	2,659.37	3,286.48	2,619.46	3,000.00	2,029.51	**3,500.00**
114-433.000-703.064	BACKFLOW INSPECTION EXPENS	1,686.10	6,057.18	6,880.95	6,000.00	9,599.33	**6,000.00**
114-433.000-703.067	WATER CONSERVATION PROGRA	.00	.00	5,385.09	25,000.00	17,745.65	**25,000.00**
114-433.000-703.068	URAP	.00	10,054.00	.00	15,000.00	.00	**15,000.00**
114-433.000-704.021	UTILITIES	343,180.08	378,943.87	354,201.16	400,000.00	409,502.69	**400,000.00**
114-433.000-704.022	COMMUNICATIONS	5,476.69	7,167.06	9,938.49	7,300.00	6,536.10	**7,300.00**
114-433.000-706.010	DEPRECIATION EXPENSE	337,230.57	324,455.88	.00	.00	.00	**.00**
114-433.000-706.026	MISCELLANEOUS EXPENSE	733.58	2,001.48	2,046.83	2,200.00	.00	**2,200.00**
114-433.000-706.027	BOOT & JACKET ALLOWANCE	794.43	955.29	794.18	3,375.00	1,116.40	**3,000.00**
114-433.000-706.028	SMALL TOOLS	1,041.03	3,855.86	5,601.81	1,800.00	5,272.36	**2,500.00**
114-433.000-706.029	MAIN OF BLDG/STRUCTURES/GR	6,630.71	11,880.02	19,587.13	25,000.00	6,624.18	**25,000.00**
114-433.000-706.036	MEMBERSHIPS,DUES,BOOKS,ET	2,034.33	2,422.34	2,554.00	2,800.00	1,330.50	**3,800.00**
114-433.000-706.037	CONFERENCES & MEETINGS	.00	.00	200.00	3,500.00	.00	**3,500.00**
114-433.000-706.038	STAFF DEVELOPMENT	4,558.64	5,136.91	2,327.85	4,500.00	7,890.51	**5,000.00**
114-433.000-706.050	SAFETY EQUIPMENT	1,316.68	3,338.74	841.96	2,800.00	1,193.33	**3,500.00**
114-433.000-706.054	DEBT SERVICES	64,622.33	57,463.49	50,076.52	388,000.00	58,492.87	**410,000.00**
114-433.000-706.056	STATE/COUNTY FEES	27,868.94	28,086.34	33,855.76	39,000.00	38,996.62	**39,000.00**
114-433.000-706.073	UNIFORMS & RAGS	2,027.10	2,380.66	2,339.64	3,500.00	3,361.23	**4,750.00**
114-433.000-706.999	BAD DEBTS	12,614.56	4,342.92	33,894.18	50,000.00	57,063.28	**10,000.00**
114-433.000-707.002	CAPITAL EXPENDITURES	.00	.00	117,865.10	260,000.00	319,239.80	**85,000.00**
114-433.000-707.003	EQUIPMENT/PROJECTS	.00	.00	.00	825,000.00	408,416.78	**36,000.00**
114-433.000-707.010	WATER METERS	.00	.00	.00	.00	.00	**15,000.00**
114-433.000-707.100	ENERGY PROJECT - SITELOGIQ	.00	.00	.00	.00	208,911.30	**.00**
114-433.000-707.117	STORAGE TANKS SCADA & VFDS	.00	.00	.00	.00	.00	**80,000.00**
114-433.000-708.004	MIS EMPLOYEE BENEFITS	978.72	117.21	7,749.01-	.00	33,660.09-	**.00**
114-433.000-708.005	MEDICARE	3,666.73	3,808.54	3,748.79	4,400.00	5,295.93	**5,700.00**
114-433.000-708.006	PERS RETIREMENT	60,633.00	65,699.26	73,996.62	77,300.00	71,982.44	**82,600.00**

Account Number	Account Title	2019-20 Prior year 3 Actual	2020-21 Prior year 2 Actual	2021-22 Prior year Actual	2022-23 Current year Budget	2022-23 Current year Actual	2023-24 Proposed Budget
114-433.000-708.007	PAYROLL TAXES	1,999.36	1,679.97	1,295.01	5,300.00	1,469.99	**1,600.00**
114-433.000-708.008	HEALTH DENTAL VISION INSURAN	85,677.21	81,219.12	88,471.75	68,700.00	70,226.02	**74,400.00**
114-433.000-708.009	NATIONAL RETIREMENT	27,836.65	27,774.61	23,983.12	24,880.00	22,109.58	**28,300.00**
114-433.000-708.010	SELF INS. PREMIUM	44,535.03	43,149.37	48,933.89	49,900.00	48,290.17	**52,800.00**
114-433.000-708.012	DEFERRED COMPENSATION	1,950.00	1,950.00	1,983.75	8,900.00	10,003.75	**12,400.00**
114-433.000-708.020	PENSION EXPENSE	73,443.00	31,020.13	.00	.00	.00	**.00**
114-433.000-999.000	TRANSFERS OUT	806,124.18	774,387.97	895,785.32	1,217,690.00	46,415.20	**1,118,741.00**
	Total WATER COLLECTION:	2,539,792.74	2,549,419.50	2,531,621.58	4,440,645.00	2,700,372.02	**3,733,416.00**
WATER CONNECTION							
114-437.000-706.078	BOND AMORTIZATION EXPENSE	.00	.00	54.03	.00	.00	**.00**
	Total WATER CONNECTION:	.00	.00	54.03	.00	.00	**.00**
	WATER FUND Revenue Total:	2,945,802.06	3,160,199.82	3,149,084.95	3,251,549.00	2,636,725.29	**3,293,500.00**
	WATER FUND Expenditure Total:	2,539,792.74	2,549,419.50	2,531,675.61	4,440,645.00	2,700,372.02	**3,733,416.00**
	Net Total WATER FUND:	406,009.32	610,780.32	617,409.34	1,189,096.00-	63,646.73-	**439,916.00-**

Account Number	Account Title	2019-20 Prior year 3 Actual	2020-21 Prior year 2 Actual	2021-22 Prior year Actual	2022-23 Current year Budget	2022-23 Current year Actual	2023-24 Proposed Budget
WATER CAPITAL IMPROVEMENT FUND							
WATER CAPITAL IMPROVEMENT FUND							
116-000.000-664.000	INTEREST INCOME	6,764.45	2,370.72	870.50	400.00	3,478.21	**750.00**
116-000.000-675.090	MISCELLANEOUS REVENUES	.00	2,449,481.08	.00	.00	.00	**.00**
116-000.000-680.035	UNREALIZED GAIN/LOSS ON INVE	552.05	485.92-	7,830.42-	.00	8,241.00	**.00**
116-000.000-699.000	TRANSFERS IN	54,733.90	54,852.20	56,797.00	56,600.00	46,415.20	**160,600.00**
	Total WATER CAPITAL IMPROVEMENT FUND:	62,050.40	2,506,218.08	49,837.08	57,000.00	58,134.41	**161,350.00**
WATER CAPITAL IMPROVEMENTS							
116-436.000-707.002	CAPITAL EXPENDITURES	48,638.69	26,394.16	15,427.50	80,000.00	30,003.65	**465,000.00**
116-436.000-707.100	WATER LINE REPLACEMENT	.00	.00	.00	.00	.00	**600,000.00**
	Total WATER CAPITAL IMPROVEMENTS:	48,638.69	26,394.16	15,427.50	80,000.00	30,003.65	**1,065,000.00**
	WATER CAPITAL IMPROVEMENT FUND Revenue Total:	62,050.40	2,506,218.08	49,837.08	57,000.00	58,134.41	**161,350.00**
	WATER CAPITAL IMPROVEMENT FUND Expenditure Total:	48,638.69	26,394.16	15,427.50	80,000.00	30,003.65	**1,065,000.00**
	Net Total WATER CAPITAL IMPROVEMENT FUND:	13,411.71	2,479,823.92	34,409.58	23,000.00-	28,130.76	**903,650.00-**

Account Number	Account Title	2019-20 Prior year 3 Actual	2020-21 Prior year 2 Actual	2021-22 Prior year Actual	2022-23 Current year Budget	2022-23 Current year Actual	2023-24 Proposed Budget
NEIGHBORHOOD IMPROVEMENT							
NEIGHBORHOOD IMPROVEMENT							
117-000.000-655.000	FINES, FORFEITURES,PENALTIES	13,628.00	16,707.00	35,602.95	32,000.00	50,045.94	**33,000.00**
117-000.000-660.010	ABANDONED VEHICLE	30,813.64	22,292.62	17,263.53	20,000.00	28,293.75	**23,000.00**
117-000.000-675.090	MISCELLANEOUS REVENUES	275.00	125.00	175.00	500.00	25.00	**.00**
117-000.000-675.550	UNCLAIMED MONEY REVENUE	.00	15.00	.00	.00	.00	**.00**
117-000.000-699.000	TRANSFERS IN	102,931.96	60,932.15	121,200.00	197,700.00	.00	**220,650.00**
	Total NEIGHBORHOOD IMPROVEMENT:	147,648.60	100,071.77	174,241.48	250,200.00	78,364.69	**276,650.00**
ANIMAL & CODE CONTROL							
117-411.000-701.001	PERSONNEL REGULAR	67,394.18	67,691.95	95,087.61	139,500.00	120,854.55	**146,300.00**
117-411.000-701.002	PERSONNEL PART TIME	21,672.76	11,035.02	.00	.00	.00	**.00**
117-411.000-701.003	PERSONNEL OVERTIME	.00	.00	.00	750.00	517.52	**750.00**
117-411.000-701.080	SALARY REQUEST	.00	.00	.00	.00	.00	**6,000.00**
117-411.000-702.031	RENTS & LEASES	.00	.00	.00	4,500.00	4,345.19	**9,300.00**
117-411.000-702.034	OTHER CONTRACT SERVICES	.00	.00	32.00	900.00	.00	**5,000.00**
117-411.000-702.042	RELEASE OF LIENS	.00	.00	.00	.00	.00	**250.00**
117-411.000-703.025	OFFICE EXPENSE	1,114.90	2,579.52	2,785.08	3,100.00	1,794.84	**3,100.00**
117-411.000-704.022	COMMUNICATIONS	1,789.52	1,588.53	1,360.58	1,500.00	1,138.74	**1,750.00**
117-411.000-706.025	WEED & RUBBISH REMOVAL	.00	.00	.00	.00	.00	**.00**
117-411.000-706.027	BOOT & JACKET ALLOWANCE	194.16	145.64	.00	500.00	469.25	**500.00**
117-411.000-706.028	SMALL TOOLS	166.24	107.82	310.96	300.00	53.03	**350.00**
117-411.000-706.036	MEMBERSHIPS,DUES,BOOKS,ET	620.00	95.00	190.00	1,000.00	855.78	**1,250.00**
117-411.000-706.037	CONFERENCES & MEETINGS	4,825.60	483.40-	3,736.73	5,000.00	3,082.84	**5,000.00**
117-411.000-706.073	UNIFORMS & RAGS	200.00	141.00	904.42	400.00	193.41	**500.00**
117-411.000-708.004	MIS EMPLOYEE BENEFITS	1,529.57	335.09-	1,078.37	.00	2,960.92-	**.00**
117-411.000-708.005	MEDICARE	1,144.40	1,024.18	1,197.98	2,000.00	1,522.52	**2,100.00**
117-411.000-708.006	PERS RETIREMENT	12,343.20	13,621.13	20,169.37	30,600.00	25,847.70	**29,800.00**
117-411.000-708.007	PAYROLL TAXES	2,141.78	1,014.32	775.71	500.00	419.99	**500.00**
117-411.000-708.008	HEALTH DENTAL VISION INSURAN	1,855.16	1,846.14	18,603.16	28,800.00	27,544.41	**30,900.00**
117-411.000-708.009	NATIONAL RETIREMENT	4,660.12	4,721.14	6,521.91	9,400.00	8,642.24	**9,400.00**
117-411.000-708.010	SELF INS. PREMIUM	8,975.42	8,884.81	13,940.61	20,800.00	17,633.07	**19,300.00**
117-411.000-708.012	DEFERRED COMPENSATION	.00	.00	71.25	4,600.00	3,853.75	**4,600.00**
	Total ANIMAL & CODE CONTROL:	130,627.01	113,677.71	166,765.74	254,150.00	215,807.91	**276,650.00**
	NEIGHBORHOOD IMPROVEMENT Revenue Total:	147,648.60	100,071.77	174,241.48	250,200.00	78,364.69	**276,650.00**
	NEIGHBORHOOD IMPROVEMENT Expenditure Total:	130,627.01	113,677.71	166,765.74	254,150.00	215,807.91	**276,650.00**
	Net Total NEIGHBORHOOD IMPROVEMENT:	17,021.59	13,605.94-	7,475.74	3,950.00-	137,443.22-	**.00**

Account Number	Account Title	2019-20 Prior year 3 Actual	2020-21 Prior year 2 Actual	2021-22 Prior year Actual	2022-23 Current year Budget	2022-23 Current year Actual	2023-24 Proposed Budget
COMMUNITY CENTER FUND							
COMMUNITY CENTER FUND							
118-000.000-672.003	DONATIONS	40.00	.00	1,182.76	.00	.00	**.00**
118-000.000-675.090	MISCELLANEOUS REVENUES	4,938.80	4,749.08	12,870.30	8,000.00	11,108.49	**8,000.00**
118-000.000-675.220	COMMUNITY CENTER FEES	23,370.00	1,028.00-	37,015.00	25,000.00	39,994.00	**35,000.00**
118-000.000-675.550	UNCLAIMED MONEY REVENUE	.00	15.00	.00	.00	.00	**.00**
118-000.000-680.002	CONTRACT PROGRAMS	8,701.87	1,213.00	15,695.00	18,500.00	30,649.18	**22,000.00**
118-000.000-699.000	TRANSFERS IN	54,185.98	15,747.94	22,600.00	26,850.00	.00	**28,850.00**
Total COMMUNITY CENTER FUND:		91,236.65	20,697.02	89,363.06	78,350.00	81,751.67	**93,850.00**
COMMUNITY CENTER							
118-441.000-701.001	PERSONNEL REGULAR	191.06	.00	.00	.00	.00	**.00**
118-441.000-701.002	PERSONNEL PART TIME-RENTALS	11,541.27	4,354.70	17,837.46	15,000.00	31,997.42	**25,000.00**
118-441.000-702.032	PROFESSIONAL/SPECIAL SERV	3,240.71	1,209.33	3,105.26	3,200.00	7,243.06	**6,000.00**
118-441.000-703.025	OFFICE EXPENSE	.00	.00	.00	.00	.00	**.00**
118-441.000-703.030	CONTRACT PROGRAMS	6,862.01	175.00	7,330.41	6,000.00	9,066.15	**9,000.00**
118-441.000-704.021	UTILITIES	31,541.12	25,743.25	33,079.97	32,000.00	43,365.67	**39,000.00**
118-441.000-706.010	DEPRECIATION EXPENSE	1,745.73	2,109.76	.00	.00	.00	**.00**
118-441.000-706.026	MISCELLANEOUS EXPENSE	7,819.50	2,050.90	8,946.32	7,000.00	5,890.13	**8,000.00**
118-441.000-706.029	MAIN OF BLDG/STRUCTURES/GR	2,948.66	590.00	1,598.63	2,000.00	1,546.99	**2,000.00**
118-441.000-706.035	INSURANCE & SURETY BONDS	659.88	.00	.00	700.00	.00	**700.00**
118-441.000-706.056	STATE/COUNTY FEES	555.02	571.66	588.80	650.00	606.46	**650.00**
118-441.000-708.005	MEDICARE	525.12	147.14	314.96	.00	442.90	**500.00**
118-441.000-708.006	PERS RETIREMENT	.00	.00	.00	.00	6.60	**.00**
118-441.000-708.007	PAYROLL TAXES	4,012.21	1,011.91	1,957.92	1,800.00	2,690.15	**3,000.00**
118-441.001-708.007	PAYROLL TAXES	.00	.00	.00	.00	.00	**.00**
118-441.002-708.005	PART TIME PROGRAMS - MEDICA	.00	.00	.00	.00	.00	**.00**
118-441.002-708.007	PART TIME PROG - PAYROLL TAX	.00	.00	.00	.00	.00	**.00**
118-441.004-680.025	HALLOWEEN - MISC PROG INCO	5,841.05	.00	.00	.00	.00	**.00**
118-441.006-706.026	DAY CAMPS - MISC EXPENSE	.00	.00	.00	.00	.00	**.00**
118-441.008-672.005	JACOB MYER PARK PARKING FEE	63,261.76	74,183.76	107,139.70	65,000.00	107,852.61	**120,000.00**
118-441.008-703.066	JMP PARKING EXPENSES	61,705.41	69,032.40	87,531.69	108,000.00	91,867.39	**75,000.00**
Total COMMUNITY CENTER:		202,450.51	181,179.81	269,431.12	241,350.00	302,575.53	**288,850.00**
COMMUNITY CENTER FUND Revenue Total:		160,339.46	94,880.78	196,502.76	143,350.00	189,604.28	**213,850.00**
COMMUNITY CENTER FUND Expenditure Total:		133,347.70	106,996.05	162,291.42	176,350.00	194,722.92	**168,850.00**
Net Total COMMUNITY CENTER FUND:		26,991.76	12,115.27-	34,211.34	33,000.00-	5,118.64-	**45,000.00**

Account Number	Account Title	2019-20 Prior year 3 Actual	2020-21 Prior year 2 Actual	2021-22 Prior year Actual	2022-23 Current year Budget	2022-23 Current year Actual	2023-24 Proposed Budget
FLEET							
FLEET							
119-000.000-675.110	SALE OF VEHICLE FUEL	10,096.17	7,644.30	6,350.85	8,000.00	.00	**.00**
119-000.000-675.120	VEHICLE & EQUIPMENT RENTAL	126,408.70	.00	.00	10,000.00	.00	**.00**
119-000.000-675.130	MAINTENANCE CHARGES - LABO	113,608.83	108,065.57	64,262.81	107,500.00	.00	**106,200.00**
119-000.000-675.140	MAINTENANCE CHARGES - PART	.00	143,038.74	232,436.76	100,000.00	.00	**255,350.00**
119-000.000-699.000	TRANSFERS IN	53,380.71	62,850.54	64,200.00	114,700.00	.00	**31,700.00**
Total FLEET:		303,494.41	321,599.15	367,250.42	340,200.00	.00	**393,250.00**
EQUIPMENT POOL							
119-442.000-701.001	PERSONNEL REGULAR	66,571.78	76,925.46	59,452.89	70,800.00	62,693.96	**73,800.00**
119-442.000-702.030	MAINT. OPERATION EQUIP	3,821.38	6,411.19	5,799.02	6,000.00	5,922.36	**8,000.00**
119-442.000-702.032	PROFESSIONAL/SPECIAL SERVIC	2,097.51	3,168.54	3,417.25	5,000.00	5,609.47	**8,000.00**
119-442.000-702.038	TELEPHONE SYS. MAINT. CONTR	6,225.00	5,897.16	5,221.56	6,000.00	3,900.00	**6,000.00**
119-442.000-702.044	CNG MAINTENANCE	12,142.31	25,659.69	7,791.76	40,000.00	6,813.07	**40,000.00**
119-442.000-703.025	OFFICE EXPENSE	219.49	1,244.89	1,058.49	1,500.00	1,935.20	**2,000.00**
119-442.000-704.021	UTILITIES	29,884.53	32,731.63	29,772.59	30,000.00	29,059.17	**30,000.00**
119-442.000-704.022	COMMUNICATIONS	1,806.64	1,843.99	1,614.81	1,500.00	1,883.75	**2,000.00**
119-442.000-705.040	VEHICLE MAINT EXPENSE	72,543.70	63,108.19	96,221.18	100,000.00	73,574.73	**80,200.00**
119-442.000-705.041	VEHICLE FUEL	62,264.57	53,193.29	89,703.24	90,000.00	91,065.47	**95,000.00**
119-442.000-706.026	MISCELLANEOUS EXPENSE	57.77	467.17	575.28	1,000.00	1,361.53	**2,000.00**
119-442.000-706.027	BOOT & JACKET ALLOWANCE	187.60	200.00	200.00	250.00	205.19	**250.00**
119-442.000-706.028	SMALL TOOLS	746.72	2,390.48	5,305.20	3,000.00	3,176.04	**3,000.00**
119-442.000-706.029	MAIN OF BLDG/STRUCTURES/GR	72.22	8.64	.00	.00	.00	**.00**
119-442.000-706.036	MEMBERSHIPS,DUES,BOOKS,ET	.00	.00	.00	500.00	.00	**500.00**
119-442.000-706.037	CONFERENCES & MEETINGS	.00	79.98	184.00	500.00	272.07	**500.00**
119-442.000-706.040	PERMITS & LICENSES	1,745.00	.00	185.00	3,000.00	2,318.50	**3,000.00**
119-442.000-706.050	SAFETY EQUIPMENT	844.81	641.27	918.99	1,000.00	375.25	**1,500.00**
119-442.000-706.056	STATE/COUNTY FEES	1,069.74	3,039.34	3,251.74	2,000.00	1,480.66	**3,500.00**
119-442.000-706.073	UNIFORMS & RAGS	870.00	1,452.40	1,431.54	1,500.00	1,975.24	**1,800.00**
119-442.000-707.002	CAPITAL EXPENDITURES	.00	.00	.00	30,000.00	.00	**.00**
119-442.000-708.004	MIS EMPLOYEE BENEFITS	2,125.19-	3,945.90-	683.30	.00	1,755.55-	**.00**
119-442.000-708.005	MEDICARE	836.98	1,023.75	782.86	1,000.00	823.54	**1,100.00**
119-442.000-708.006	PERS RETIREMENT	12,844.52	13,315.48	11,943.89	14,700.00	12,419.69	**14,100.00**
119-442.000-708.007	PAYROLL TAXES	399.01	734.99	259.02	300.00	210.00	**300.00**
119-442.000-708.008	HEALTH DENTAL VISION INSURAN	21,112.09	8,693.35	6,220.88	8,600.00	10,880.59	**100.00**
119-442.000-708.009	NATIONAL RETIREMENT	4,660.12	5,365.24	4,318.86	4,700.00	4,321.12	**4,700.00**
119-442.000-708.010	SELF INS. PREMIUM	9,380.58	9,413.00	9,196.57	10,800.00	9,742.60	**9,900.00**
119-442.000-708.012	DEFERRED COMPENSATION	.00	.00	.00	2,000.00	1,425.00	**2,000.00**
Total EQUIPMENT POOL:		310,278.88	313,063.22	345,509.92	435,650.00	331,688.65	**393,250.00**
FLEET Revenue Total:		303,494.41	321,599.15	367,250.42	340,200.00	.00	**393,250.00**
FLEET Expenditure Total:		310,278.88	313,063.22	345,509.92	435,650.00	331,688.65	**393,250.00**
Net Total FLEET:		6,784.47-	8,535.93	21,740.50	95,450.00-	331,688.65-	**.00**

Account Number	Account Title	2019-20 Prior year 3 Actual	2020-21 Prior year 2 Actual	2021-22 Prior year Actual	2022-23 Current year Budget	2022-23 Current year Actual	2023-24 Proposed Budget
SPECIAL PROJECTS FUND							
SPECIAL PROJECTS FUND							
125-000.000-664.000	INTEREST INCOME	447.28	123.80	85.18	.00	343.11	**100.00**
125-000.000-665.010	SYSTEM ADMIN. FEES	5,503.28	.00	.00	.00	.00	**.00**
	Total SPECIAL PROJECTS FUND:	5,950.56	123.80	85.18	.00	343.11	**100.00**
	SPECIAL PROJECTS FUND Revenue Total:	5,950.56	123.80	85.18	.00	343.11	**100.00**
	SPECIAL PROJECTS FUND Expenditure Total:	.00	.00	.00	.00	.00	**.00**
	Net Total SPECIAL PROJECTS FUND:	5,950.56	123.80	85.18	.00	343.11	**100.00**

Account Number	Account Title	2019-20 Prior year 3 Actual	2020-21 Prior year 2 Actual	2021-22 Prior year Actual	2022-23 Current year Budget	2022-23 Current year Actual	2023-24 Proposed Budget
ASSET SEIZURE FUND							
ASSET SEIZURE FUND							
126-000.000-660.040	VEHICLE RELEASES	7,150.00	7,600.00	5,350.00	5,000.00	7,345.00	**6,500.00**
	Total ASSET SEIZURE FUND:	7,150.00	7,600.00	5,350.00	5,000.00	7,345.00	**6,500.00**
ASSET/SEIZURE FORFEITURE							
126-449.000-706.029	MAIN OF BLDG/STRUCTURES/GR	2,469.82	.00	.00	5,000.00	.00	**6,500.00**
126-449.000-707.003	EQUIPMENT/PROJECTS	36,105.37	.00	.00	.00	.00	**.00**
	Total ASSET/SEIZURE FORFEITURE:	38,575.19	.00	.00	5,000.00	.00	**6,500.00**
	ASSET SEIZURE FUND Revenue Total:	7,150.00	7,600.00	5,350.00	5,000.00	7,345.00	**6,500.00**
	ASSET SEIZURE FUND Expenditure Total:	38,575.19	.00	.00	5,000.00	.00	**6,500.00**
	Net Total ASSET SEIZURE FUND:	31,425.19-	7,600.00	5,350.00	.00	7,345.00	**.00**

Account Number	Account Title	2019-20 Prior year 3 Actual	2020-21 Prior year 2 Actual	2021-22 Prior year Actual	2022-23 Current year Budget	2022-23 Current year Actual	2023-24 Proposed Budget
WEED ABATEMENT FUND							
WEED ABATEMENT FUND							
132-000.000-664.000	INTEREST INCOME	1,005.21	278.22	191.49	75.00	771.09	**25.00**
132-000.000-675.420	WEED & LOT CLEANING	575.00	1,000.00	1,476.00	2,000.00	.00	**2,000.00**
	Total WEED ABATEMENT FUND:	1,580.21	1,278.22	1,667.49	2,075.00	771.09	**2,025.00**
CONTRACT ENGINEERING							
132-457.000-702.032	PROFESSIONAL/SPECIAL SERV	6,937.12	3,296.72	3,966.28	37,550.00	41,330.22	**8,000.00**
132-457.000-706.025	WEED & RUBBISH REMOVAL	.00	400.00	.00	.00	.00	**.00**
	Total CONTRACT ENGINEERING:	6,937.12	3,696.72	3,966.28	37,550.00	41,330.22	**8,000.00**
	WEED ABATEMENT FUND Revenue Total:	1,580.21	1,278.22	1,667.49	2,075.00	771.09	**2,025.00**
	WEED ABATEMENT FUND Expenditure Total:	6,937.12	3,696.72	3,966.28	37,550.00	41,330.22	**8,000.00**
	Net Total WEED ABATEMENT FUND:	5,356.91-	2,418.50-	2,298.79-	35,475.00-	40,559.13-	**5,975.00-**

Account Number	Account Title	2019-20 Prior year 3 Actual	2020-21 Prior year 2 Actual	2021-22 Prior year Actual	2022-23 Current year Budget	2022-23 Current year Actual	2023-24 Proposed Budget
RECREATION & PARK DEVELOPMENT							
RECREATION & PARK DEVELOPMENT							
134-000.000-672.000	POOL REVENUE	22,228.53	55,155.00	61,092.50	40,000.00	38,965.85	**54,000.00**
134-000.000-672.001	POOL CONCESSIONS	.00	215.07	680.34	1,500.00	1,444.10	**1,000.00**
134-000.000-672.003	DONATIONS	575.00	290.00	275.00	500.00	825.00	**500.00**
134-000.000-675.090	MISCELLANEOUS REVENUES	.00	.00	182.95	.00	.00	**.00**
134-000.000-680.001	PROGRAM REVENUE	30,214.88	20,561.50	52,547.00	42,000.00	43,884.38	**42,000.00**
134-000.000-680.010	SUMMER LUNCH PROGRAM	.00	.00	200.00	.00	75.00	**.00**
134-000.000-699.000	TRANSFERS IN	357,453.47	336,651.22	464,423.18	566,750.00	.00	**671,720.00**
Total RECREATION & PARK DEVELOPMENT:		410,471.88	412,872.79	579,400.97	650,750.00	85,194.33	**769,220.00**
RECREATION							
134-459.000-701.001	PERSONNEL REGULAR	227,026.51	214,906.92	214,240.78	216,900.00	206,090.31	**274,300.00**
134-459.000-701.002	PERSONNEL PART TIME	75,970.22	60,089.58	113,647.22	139,000.00	79,366.64	**126,570.00**
134-459.000-701.003	PERSONNEL OVERTIME	.00	.00	.00	100.00	.00	**100.00**
134-459.000-701.080	SALARY REQUEST	.00	.00	.00	29,800.00	.00	**88,700.00**
134-459.000-702.030	MAINT. OPERATION EQUIP	749.25	.00	.00	500.00	215.74	**500.00**
134-459.000-702.031	RENTS & LEASES	128.36	173.61	34.46	4,300.00	4,089.33	**8,000.00**
134-459.000-702.032	PROFESSIONAL/SPECIAL SERV	7,105.45	8,224.54	42,147.32	58,750.00	41,789.12	**9,500.00**
134-459.000-703.024	POSTAGE	151.65	65.51	175.97	300.00	173.71	**250.00**
134-459.000-703.025	OFFICE EXPENSE	1,274.41	1,439.11	1,438.76	1,400.00	1,962.20	**2,000.00**
134-459.000-703.027	RECREATION PROGRAM SUPPLIE	6,980.72	7,570.15	8,284.42	8,500.00	8,614.22	**9,500.00**
134-459.000-704.021	UTILITIES	.00	.00	822.33	.00	838.64	**.00**
134-459.000-704.022	COMMUNICATIONS	3,330.33	3,302.95	3,388.08	4,100.00	3,596.50	**4,100.00**
134-459.000-706.023	ADVERTISING	1,816.00	2,907.10	1,922.90	3,000.00	3,843.25	**3,000.00**
134-459.000-706.026	MISCELLANEOUS EXPENSE	30.90	.00	2.64-	.00	8.66	**.00**
134-459.000-706.027	BOOT & JACKET ALLOWANCE	534.55	1,023.52	470.13	1,000.00	835.00	**1,000.00**
134-459.000-706.037	CONFERENCES & MEETINGS	4,154.42	2,208.59	4,788.78	3,500.00	4,767.75	**3,500.00**
134-459.000-706.052	GYM EXPENSES	16,436.05	17,978.61	14,774.05	21,500.00	20,365.04	**23,000.00**
134-459.000-706.065	PRINTING EXPENSE	2,939.12	4,138.40	3,499.11	6,000.00	4,674.24	**6,500.00**
134-459.000-707.002	CAPITAL EXPENDITURES	.00	.00	7,173.18	.00	.00	**.00**
134-459.000-707.003	EQUIPMENT/PROJECTS	.00	.00	7,012.65	10,500.00	11,127.36	**10,200.00**
134-459.000-708.004	MIS EMPLOYEE BENEFITS	1,431.47-	154.31	1,747.43	.00	7,375.52-	**.00**
134-459.000-708.005	MEDICARE	3,892.06	3,649.96	4,561.98	3,100.00	3,864.33	**4,000.00**
134-459.000-708.006	PERS RETIREMENT	42,257.88	42,002.12	46,786.28	48,100.00	45,305.37	**56,000.00**
134-459.000-708.007	PAYROLL TAXES	9,053.13	7,984.87	12,253.94	13,400.00	7,485.10	**13,800.00**
134-459.000-708.008	HEALTH DENTAL VISION INSURAN	46,971.34	45,692.77	38,676.39	33,400.00	32,475.85	**66,400.00**
134-459.000-708.009	NATIONAL RETIREMENT	12,907.90	11,465.05	9,305.39	9,400.00	8,642.24	**14,200.00**
134-459.000-708.010	SELF INS. PREMIUM	32,835.58	28,440.84	31,939.85	33,400.00	30,306.36	**36,900.00**
134-459.000-708.012	DEFERRED COMPENSATION	3,250.00	1,975.00	3,306.25	3,300.00	3,256.25	**7,200.00**
134-459.000-999.000	TRANSFERS OUT	.00	49,660.23-	.00	.00	.00	**.00**
Total RECREATION:		498,364.36	415,733.28	572,395.01	653,250.00	516,317.69	**769,220.00**
RECREATION & PARK DEVELOPMENT Revenue Total:		410,471.88	412,872.79	579,400.97	650,750.00	85,194.33	**769,220.00**
RECREATION & PARK DEVELOPMENT Expenditure Total:		498,364.36	415,733.28	572,395.01	653,250.00	516,317.69	**769,220.00**
Net Total RECREATION & PARK DEVELOPMENT:		87,892.48-	2,860.49-	7,005.96	2,500.00-	431,123.36-	**.00**

Account Number	Account Title	2019-20 Prior year 3 Actual	2020-21 Prior year 2 Actual	2021-22 Prior year Actual	2022-23 Current year Budget	2022-23 Current year Actual	2023-24 Proposed Budget
ARPA FUND							
ARPA FUND							
136-000.000-501.001	GRANTS	.00	.00	906,211.89	2,976,032.00	122,063.00	**.00**
Total ARPA FUND:		.00	.00	906,211.89	2,976,032.00	122,063.00	**.00**
Department: 402							
136-402.000-703.070	NON-PROFIT SUPPORT PROGRA	.00	.00	.00	.00	95,000.00	**.00**
Total Department: 402:		.00	.00	.00	.00	95,000.00	**.00**
Department: 409							
136-409.000-707.030	POLICE FENCING PROJECT	.00	.00	.00	250,000.00	1,175.00	**248,825.00**
Total Department: 409:		.00	.00	.00	250,000.00	1,175.00	**248,825.00**
Department: 413							
136-413.000-707.030	SEVENTH STREET OUTFALL PRO	.00	.00	.00	400,000.00	25,330.00	**374,670.00**
Total Department: 413:		.00	.00	.00	400,000.00	25,330.00	**374,670.00**
Department: 414							
136-414.000-707.030	PLAZA DEL RIOS AUDIO PROJECT	.00	.00	.00	18,000.00	17,556.00	**.00**
136-414.000-707.031	JMP LOWER PARKING LOT	.00	.00	.00	.00	26,700.00	**187,300.00**
Total Department: 414:		.00	.00	.00	18,000.00	44,256.00	**187,300.00**
Department: 430							
136-430.000-707.030	SQUIRE WELLS ROUNDABOUT R	.00	.00	.00	.00	.00	**.00**
Total Department: 430:		.00	.00	.00	.00	.00	**.00**
ARPA FUND							
136-598.000-701.001	PERSONNEL REGULAR	.00	.00	.00	202,500.00	356,500.00	**.00**
136-598.000-701.002	PERSONNEL PART-TIME	.00	.00	2,254.25	.00	.00	**.00**
136-598.000-702.032	PROFESSIONAL/SPECIAL SERV	.00	.00	20,009.97	.00	3,875.66	**.00**
136-598.000-703.025	OFFICE EXPENSE	.00	.00	88.87	.00	.00	**.00**
136-598.000-704.021	UTILITIES	.00	.00	348.18	.00	.00	**.00**
136-598.000-704.022	COMMUNICATIONS	.00	.00	.00	.00	45.30	**.00**
136-598.000-707.003	EQUIP/PROJECTS	.00	.00	13,929.60	10,000.00	344,013.37	**.00**
136-598.000-707.077	PROPERTY ACQUISITION	.00	3,575.00	869,377.94	.00	352,781.41	**.00**
136-598.000-707.080	THIRD STREET PARKING	.00	.00	.00	425,000.00	43,193.00	**381,807.00**
136-598.000-707.100	ENERGY PROJECT - SITELOGIQ	.00	.00	.00	2,000,000.00	573,866.23	**1,426,000.00**
Total ARPA FUND:		.00	3,575.00	906,008.81	2,637,500.00	1,674,274.97	**1,807,807.00**
ARPA FUND Revenue Total:		.00	.00	906,211.89	2,976,032.00	122,063.00	**.00**
ARPA FUND Expenditure Total:		.00	3,575.00	906,008.81	3,305,500.00	1,840,035.97	**2,618,602.00**
Net Total ARPA FUND:		.00	3,575.00-	203.08	329,468.00-	1,717,972.97-	**2,618,602.00-**

Account Number	Account Title	2019-20 Prior year 3 Actual	2020-21 Prior year 2 Actual	2021-22 Prior year Actual	2022-23 Current year Budget	2022-23 Current year Actual	2023-24 Proposed Budget
WORKERS COMP LIABILITY RESERVE							
WORKERS COMP LIABILITY RESERVE							
137-000.000-664.000	INTEREST INCOME	2,386.31	662.18	456.31	.00	1,828.74	**.00**
137-000.000-675.445	PREMIUM REBATE	81,348.00	75,277.00	61,447.00	97,194.00	97,177.00	**.00**
137-000.000-675.450	WORKERS COMP PREM ASSMT	279,946.04	277,632.65	249,997.23	270,000.00	.00	**385,000.00**
	Total WORKERS COMP LIABILITY RESERVE:	363,680.35	353,571.83	311,900.54	367,194.00	99,005.74	**385,000.00**
WORKERS COMP LIABILITY							
137-460.000-702.032	PROFESSIONAL/SPECIAL SERV	.00	.00	1,681.77	2,000.00	.00	**.00**
137-460.000-706.035	INSURANCE & SURETY BONDS	290,811.00	286,707.00	306,369.00	333,924.00	308,223.00	**385,000.00**
	Total WORKERS COMP LIABILITY:	290,811.00	286,707.00	308,050.77	335,924.00	308,223.00	**385,000.00**
	WORKERS COMP LIABILITY RESERVE Revenue Total:	363,680.35	353,571.83	311,900.54	367,194.00	99,005.74	**385,000.00**
	WORKERS COMP LIABILITY RESERVE Expenditure Total:	290,811.00	286,707.00	308,050.77	335,924.00	308,223.00	**385,000.00**
	Net Total WORKERS COMP LIABILITY RESERVE:	72,869.35	66,864.83	3,849.77	31,270.00	209,217.26-	**.00**

Account Number	Account Title	2019-20 Prior year 3 Actual	2020-21 Prior year 2 Actual	2021-22 Prior year Actual	2022-23 Current year Budget	2022-23 Current year Actual	2023-24 Proposed Budget
GENERAL LIABILITY RESERVE							
GENERAL LIABILITY RESERVE							
138-000.000-675.090	MISCELLANEOUS REVENUES	.00	1,000.00	.00	.00	.00	**.00**
138-000.000-675.445	PREMIUM REBATE	30,012.00	22,653.00	38,161.00	9,315.00	5,853.00	**.00**
138-000.000-675.450	WORKERS COMP PREM ASSMT	205,229.08	203,533.12	277,269.55	395,000.00	.00	**517,500.00**
138-000.000-699.000	TRANSFERS IN	.00	59,104.72	.00	.00	.00	**.00**
	Total GENERAL LIABILITY RESERVE:	235,241.08	286,290.84	315,430.55	404,315.00	5,853.00	**517,500.00**
GENERAL LIABILITY							
138-461.000-702.032	PROFESSIONAL/SPECIAL SERV	.00	20,366.02	.00	.00	.00	**.00**
138-461.000-706.035	INSURANCE & SURETY BONDS	208,421.00	237,280.00	338,882.00	394,046.00	410,855.00	**517,500.00**
138-461.000-707.003	EQUIPMENT/PROJECTS	84,806.20	38,931.94	9,128.93	10,000.00	.00	**.00**
	Total GENERAL LIABILITY:	293,227.20	296,577.96	348,010.93	404,046.00	410,855.00	**517,500.00**
	GENERAL LIABILITY RESERVE Revenue Total:	235,241.08	286,290.84	315,430.55	404,315.00	5,853.00	**517,500.00**
	GENERAL LIABILITY RESERVE Expenditure Total:	293,227.20	296,577.96	348,010.93	404,046.00	410,855.00	**517,500.00**
	Net Total GENERAL LIABILITY RESERVE:	57,986.12-	10,287.12-	32,580.38-	269.00	405,002.00-	**.00**

Account Number	Account Title	2019-20 Prior year 3 Actual	2020-21 Prior year 2 Actual	2021-22 Prior year Actual	2022-23 Current year Budget	2022-23 Current year Actual	2023-24 Proposed Budget
OLD PROGRAM INCOME							
OLD PROGRAM INCOME							
139-000.000-664.000	INTEREST INCOME	589.42	163.14	112.28	40.00	452.14	**200.00**
139-000.000-675.090	MISCELLANEOUS REVENUES	.00	.00	.00	.00	21,500.00	**.00**
	Total OLD PROGRAM INCOME:	589.42	163.14	112.28	40.00	21,952.14	**200.00**
HCD 86-STGB-185							
139-462.000-702.034	OTHER CONTRACT SERVICES	.00	.00	2,007.31	.00	27,757.00	**110,203.00**
139-462.000-702.053	GENERAL ADMINISTRATION	8,925.54	3,092.38	5,536.93	5,000.00	5,134.36	**5,000.00**
139-462.000-703.024	POSTAGE	44.45	.00	.00	100.00	.00	**100.00**
	Total HCD 86-STGB-185:	8,969.99	3,092.38	7,544.24	5,100.00	32,891.36	**115,303.00**
	OLD PROGRAM INCOME Revenue Total:	589.42	163.14	112.28	40.00	21,952.14	**200.00**
	OLD PROGRAM INCOME Expenditure Total:	8,969.99	3,092.38	7,544.24	5,100.00	32,891.36	**115,303.00**
	Net Total OLD PROGRAM INCOME:	8,380.57-	2,929.24-	7,431.96-	5,060.00-	10,939.22-	**115,103.00-**

Account Number	Account Title	2019-20 Prior year 3 Actual	2020-21 Prior year 2 Actual	2021-22 Prior year Actual	2022-23 Current year Budget	2022-23 Current year Actual	2023-24 Proposed Budget
SYS DEV - BRIDGES/ROADS FUND							
SYS DEV - BRIDGES/ROADS FUND							
140-000.000-664.000	INTEREST INCOME	582.90	161.34	111.05	50.00	447.13	**150.00**
	Total SYS DEV - BRIDGES/ROADS FUND:	582.90	161.34	111.05	50.00	447.13	**150.00**
SYS DEV - BRIDGES/ROADS							
140-463.000-702.032	PROFESSIONAL/SPECIAL SERV	.00	.00	.00	.00	.00	**.00**
140-463.000-707.003	EQUIPMENT/PROJECTS	.00	.00	.00	.00	.00	**.00**
140-463.000-707.028	ROSELLE AVE PROJECT	.00	.00	.00	.00	.00	**.00**
140-463.000-707.045	SIDEWALK INFILL PROJECT	.00	.00	.00	.00	.00	**.00**
140-463.000-707.101	OAKDALE & MORRILL SIGNAL	.00	.00	.00	.00	.00	**.00**
140-463.000-709.001	PRIOR YEAR ENCUMBRANCES	.00	.00	.00	.00	.00	**.00**
140-463.000-999.000	TRANSFERS OUT	.00	.00	.00	.00	.00	**.00**
	Total SYS DEV - BRIDGES/ROADS:	.00	.00	.00	.00	.00	**.00**
	SYS DEV - BRIDGES/ROADS FUND Revenue Total:	582.90	161.34	111.05	50.00	447.13	**150.00**
	SYS DEV - BRIDGES/ROADS FUND Expenditure Total:	.00	.00	.00	.00	.00	**.00**
	Net Total SYS DEV - BRIDGES/ROADS FUND:	582.90	161.34	111.05	50.00	447.13	**150.00**

Account Number	Account Title	2019-20 Prior year 3 Actual	2020-21 Prior year 2 Actual	2021-22 Prior year Actual	2022-23 Current year Budget	2022-23 Current year Actual	2023-24 Proposed Budget
SYS DEV - OVERPASSES FUND							
SYS DEV - OVERPASSES FUND							
145-000.000-664.000	INTEREST INCOME	3,829.55	1,059.96	729.55	350.00	2,937.65	**750.00**
145-000.000-675.090	MISCELLANEOUS REVENUES	.00	.00	.00	.00	.00	**.00**
145-000.000-675.330	DEVELOPER FEES	.00	.00	.00	.00	.00	**.00**
145-000.000-699.000	TRANSFERS IN	.00	.00	.00	.00	.00	**.00**
	Total SYS DEV - OVERPASSES FUND:	3,829.55	1,059.96	729.55	350.00	2,937.65	**750.00**
SYS DEV - OVERPASSES							
145-468.000-702.032	PROFESSIONAL/SPECIAL SERV	.00	.00	.00	.00	.00	**.00**
145-468.000-709.001	PRIOR YEAR ENCUMBRANCES	.00	.00	.00	.00	.00	**.00**
145-468.000-999.000	TRANSFERS OUT	.00	.00	.00	.00	.00	**.00**
	Total SYS DEV - OVERPASSES:	.00	.00	.00	.00	.00	**.00**
	SYS DEV - OVERPASSES FUND Revenue Total:	3,829.55	1,059.96	729.55	350.00	2,937.65	**750.00**
	SYS DEV - OVERPASSES FUND Expenditure Total:	.00	.00	.00	.00	.00	**.00**
	Net Total SYS DEV - OVERPASSES FUND:	3,829.55	1,059.96	729.55	350.00	2,937.65	**750.00**

Account Number	Account Title	2019-20 Prior year 3 Actual	2020-21 Prior year 2 Actual	2021-22 Prior year Actual	2022-23 Current year Budget	2022-23 Current year Actual	2023-24 Proposed Budget
RAILROAD CROSSING							
RAILROAD CROSSING							
146-000.000-600.160	MISC CURRENT SERVICES	.00	.00	.00	.00	.00	**.00**
146-000.000-664.000	INTEREST INCOME	.00	.00	.00	.00	.00	**.00**
146-000.000-675.090	MISCELLANEOUS REVENUES	.00	.00	.00	.00	.00	**.00**
146-000.000-699.000	TRANSFERS IN	.00	95,000.00	.00	315,000.00	.00	**315,000.00**
Total RAILROAD CROSSING:		.00	95,000.00	.00	315,000.00	.00	**315,000.00**
R/R CROSSING							
146-470.000-707.002	CAPITAL EXPENDITURES	.00	.00	.00	400.00	.00	**.00**
146-470.000-707.019	TERMINAL/TOWNSEND RR XING	.00	.00	.00	.00	.00	**.00**
146-470.000-709.001	PRIOR YEAR ENCUMBRANCES	.00	.00	.00	.00	.00	**.00**
146-470.000-999.000	TRANSFERS OUT	.00	.00	.00	.00	.00	**.00**
Total R/R CROSSING:		.00	.00	.00	400.00	.00	**.00**
RAILROAD CROSSING Revenue Total:		.00	95,000.00	.00	315,000.00	.00	**315,000.00**
RAILROAD CROSSING Expenditure Total:		.00	.00	.00	400.00	.00	**.00**
Net Total RAILROAD CROSSING:		.00	95,000.00	.00	314,600.00	.00	**315,000.00**

Account Number	Account Title	2019-20 Prior year 3 Actual	2020-21 Prior year 2 Actual	2021-22 Prior year Actual	2022-23 Current year Budget	2022-23 Current year Actual	2023-24 Proposed Budget
PUBLIC WORKS GRANTS FUND							
PUBLIC WORKS GRANTS FUND							
151-000.000-501.001	GRANTS	183,940.40	10,029.60	536,857.98	.00	259,695.26	**.00**
151-000.000-664.000	INTEREST INCOME	1,758.96	486.86	335.09	150.00	1,349.30	**400.00**
	Total PUBLIC WORKS GRANTS FUND:	185,699.36	10,516.46	537,193.07	150.00	261,044.56	**400.00**
SYS DEV - PUBLIC WORKS							
151-477.000-707.114	SANTA FE STREET OVERLAY	.00	.00	.00	.00	271,276.00	**.00**
151-477.000-707.128	SIGNAL AT ROSELLE & PATTERSO	.00	.00	2,325.00-	.00	7,821.24	**.00**
151-477.000-707.132	ROSELLE AVE SIDEWALK PROJE	.00	16,637.50	3,600.00	.00	58,811.66	**.00**
151-477.000-707.133	ROSELLE & MORRILL INT IMPRV	2,250.00	2,950.00	2,250.00	.00	.00	**.00**
151-477.000-707.134	EIGHTH STREET OVERLAY	399,341.28	23,211.24	.00	.00	.00	**.00**
151-477.000-707.135	NS-PATTERSON RD BICYCLE/PED	12,500.00	.00	.00	.00	.00	**.00**
151-477.000-707.136	1ST/PATTERSON INTERSECTION	25,630.00	9,945.00	77,138.70	.00	.00	**.00**
	Total SYS DEV - PUBLIC WORKS:	439,721.28	52,743.74	80,663.70	.00	337,908.90	**.00**
	PUBLIC WORKS GRANTS FUND Revenue Total:	185,699.36	10,516.46	537,193.07	150.00	261,044.56	**400.00**
	PUBLIC WORKS GRANTS FUND Expenditure Total:	439,721.28	52,743.74	80,663.70	.00	337,908.90	**.00**
	Net Total PUBLIC WORKS GRANTS FUND:	254,021.92-	42,227.28-	456,529.37	150.00	76,864.34-	**400.00**

Account Number	Account Title	2019-20 Prior year 3 Actual	2020-21 Prior year 2 Actual	2021-22 Prior year Actual	2022-23 Current year Budget	2022-23 Current year Actual	2023-24 Proposed Budget
ESG FUNDING							
ESG FUNDING							
152-000.000-501.001	GRANTS	.00	.00	.00	.00	73,771.45	**167,200.00**
	Total ESG FUNDING:	.00	.00	.00	.00	73,771.45	**167,200.00**
ESG FUNDING							
152-478.000-702.032	PROF/SPECIAL SERVICES	.00	.00	3,554.79	8,000.00	1,645.26	**8,000.00**
152-478.000-702.034	OTHER CONTRACT SERVICES	.00	.00	36,046.70	152,000.00	4,400.00	**152,000.00**
152-478.000-704.021	UTILITIES	.00	.00	575.49	3,000.00	819.91	**5,000.00**
152-478.000-706.056	STATE/COUNTY FEES	.00	.00	2,135.00	.00	2,008.12	**2,200.00**
152-478.000-707.002	CAPITAL EXPENDITURES	.00	.00	63,825.93	.00	253,068.43	**.00**
	Total ESG FUNDING:	.00	.00	106,137.91	163,000.00	261,941.72	**167,200.00**
	ESG FUNDING Revenue Total:	.00	.00	.00	.00	73,771.45	**167,200.00**
	ESG FUNDING Expenditure Total:	.00	.00	106,137.91	163,000.00	261,941.72	**167,200.00**
	Net Total ESG FUNDING:	.00	.00	106,137.91-	163,000.00-	188,170.27-	**.00**

Account Number	Account Title	2019-20 Prior year 3 Actual	2020-21 Prior year 2 Actual	2021-22 Prior year Actual	2022-23 Current year Budget	2022-23 Current year Actual	2023-24 Proposed Budget
CDBG PROGRAM INCOME FUND							
CDBG PROGRAM INCOME FUND							
153-000.000-664.000	INTEREST INCOME	14,057.49	12,962.37	20,256.02	22,000.00	18,151.08	**17,000.00**
153-000.000-675.240	PROGRAM INCOME - REUSE PLA	.00	.00	.00	45,000.00	.00	**45,000.00**
	Total CDBG PROGRAM INCOME FUND:	14,057.49	12,962.37	20,256.02	67,000.00	18,151.08	**62,000.00**
HCD 96-STBG-1025							
153-479.000-701.007	SALARY ALLOCATION	.00	.00	.00	25,000.00	.00	**25,000.00**
153-479.000-702.053	GENERAL ADMINISTRATION	893.17	625.66	608.40	1,000.00	507.00	**1,000.00**
153-479.000-702.054	REHABILITATION LOANS	.00	.00	.00	829,000.00	.00	**1,089,900.00**
153-479.000-706.999	BAD DEBTS	100,000.00-	.00	.00	.00	.00	**.00**
153-479.000-999.000	TRANSFERS OUT	25,630.00	.00	.00	.00	.00	**.00**
	Total HCD 96-STBG-1025:	73,476.83-	625.66	608.40	855,000.00	507.00	**1,115,900.00**
	CDBG PROGRAM INCOME FUND Revenue Total:	14,057.49	12,962.37	20,256.02	67,000.00	18,151.08	**62,000.00**
	CDBG PROGRAM INCOME FUND Expenditure Total:	73,476.83-	625.66	608.40	855,000.00	507.00	**1,115,900.00**
	Net Total CDBG PROGRAM INCOME FUND:	87,534.32	12,336.71	19,647.62	788,000.00-	17,644.08	**1,053,900.00-**

Account Number	Account Title	2019-20 Prior year 3 Actual	2020-21 Prior year 2 Actual	2021-22 Prior year Actual	2022-23 Current year Budget	2022-23 Current year Actual	2023-24 Proposed Budget
HOME PROGRAM INCOME FUND							
HOME PROGRAM INCOME FUND							
154-000.000-664.000	INTEREST INCOME	33,666.62	11,416.37	59,357.23	15,000.00	45,461.27	**12,000.00**
154-000.000-675.240	PROGRAM INCOME - REUSE PLA	.00	.00	.00	2,000.00	.00	**2,000.00**
	Total HOME PROGRAM INCOME FUND:	33,666.62	11,416.37	59,357.23	17,000.00	45,461.27	**14,000.00**
LIABILITY CLEARING							
154-480.000-701.007	SALARY ALLOCATION	.00	.00	.00	40,000.00	.00	**40,000.00**
154-480.000-702.054	REHABILITATION LOANS	.00	.00	.00	665,000.00	.00	**755,040.00**
	Total LIABILITY CLEARING:	.00	.00	.00	705,000.00	.00	**795,040.00**
	HOME PROGRAM INCOME FUND Revenue Total:	33,666.62	11,416.37	59,357.23	17,000.00	45,461.27	**14,000.00**
	HOME PROGRAM INCOME FUND Expenditure Total:	.00	.00	.00	705,000.00	.00	**795,040.00**
	Net Total HOME PROGRAM INCOME FUND:	33,666.62	11,416.37	59,357.23	688,000.00-	45,461.27	**781,040.00-**

Account Number	Account Title	2019-20 Prior year 3 Actual	2020-21 Prior year 2 Actual	2021-22 Prior year Actual	2022-23 Current year Budget	2022-23 Current year Actual	2023-24 Proposed Budget
CALHOME PROGRAM INCOME FUND							
CALHOME PROGRAM INCOME FUND							
155-000.000-664.000	INTEREST INCOME	763.74	211.39	145.50	100.00	585.86	**300.00**
Total CALHOME PROGRAM INCOME FUND:		763.74	211.39	145.50	100.00	585.86	**300.00**
LIABILITY CLEARING							
155-480.000-701.007	SALARY ALLOCATION	.00	.00	.00	20,000.00	.00	**20,000.00**
155-480.000-702.054	REHABILITATION LOANS	.00	.00	.00	115,000.00	.00	**376,100.00**
Total LIABILITY CLEARING:		.00	.00	.00	135,000.00	.00	**396,100.00**
CALHOME PROGRAM INCOME FUND Revenue Total:		763.74	211.39	145.50	100.00	585.86	**300.00**
CALHOME PROGRAM INCOME FUND Expenditure Total:		.00	.00	.00	135,000.00	.00	**396,100.00**
Net Total CALHOME PROGRAM INCOME FUND:		763.74	211.39	145.50	134,900.00-	585.86	**395,800.00-**

Account Number	Account Title	2019-20 Prior year 3 Actual	2020-21 Prior year 2 Actual	2021-22 Prior year Actual	2022-23 Current year Budget	2022-23 Current year Actual	2023-24 Proposed Budget
ASSESS DIST #1991-1 FUND (PVE)							
ASSESS DIST #1991-1 FUND (PVE)							
156-000.000-664.000	INTEREST INCOME	2,290.74	111.67	56.27	.00	226.59	**.00**
	Total ASSESS DIST #1991-1 FUND (PVE):	2,290.74	111.67	56.27	.00	226.59	**.00**
ASSESSMENT DIST #1991-1							
156-555.000-706.062	MFS ADMINISTRATION	1,301.00	.00	.00	.00	.00	**.00**
156-555.000-707.003	EQUIP/PROJECTS	.00	.00	.00	45,700.00	1,352.69	**.00**
	Total ASSESSMENT DIST #1991-1:	1,301.00	.00	.00	45,700.00	1,352.69	**.00**
	ASSESS DIST #1991-1 FUND (PVE) Revenue Total:	2,290.74	111.67	56.27	.00	226.59	**.00**
	ASSESS DIST #1991-1 FUND (PVE) Expenditure Total:	1,301.00	.00	.00	45,700.00	1,352.69	**.00**
	Net Total ASSESS DIST #1991-1 FUND (PVE):	989.74	111.67	56.27	45,700.00-	1,126.10-	**.00**

Account Number	Account Title	2019-20 Prior year 3 Actual	2020-21 Prior year 2 Actual	2021-22 Prior year Actual	2022-23 Current year Budget	2022-23 Current year Actual	2023-24 Proposed Budget
WATER CONNECTION FEE FUND							
WATER CONNECTION FEE FUND							
157-000.000-600.150	WATER CONNECTION FEES	8,075.00	18,850.00	47,700.00	57,900.00	34,189.00	**50,000.00**
157-000.000-664.000	INTEREST INCOME	11,372.01	3,181.18	2,200.25	1,100.00	8,687.76	**1,500.00**
157-000.000-699.000	TRANSFERS IN	49,935.85	.00	.00	.00	.00	**.00**
	Total WATER CONNECTION FEE FUND:	69,382.86	22,031.18	49,900.25	59,000.00	42,876.76	**51,500.00**
WATER CONNECTION							
157-437.000-706.010	DEPRECIATION EXPENSE	.00	.01	.00	.00	.00	**.00**
157-437.000-707.119	WTR METER READING SYS	2,430.00	.00	.00	.00	.00	**.00**
157-437.000-999.000	TRANSFERS OUT	207,835.19	.00	.00	.00	.00	**.00**
	Total WATER CONNECTION:	210,265.19	.01	.00	.00	.00	**.00**
	WATER CONNECTION FEE FUND Revenue Total:	69,382.86	22,031.18	49,900.25	59,000.00	42,876.76	**51,500.00**
	WATER CONNECTION FEE FUND Expenditure Total:	210,265.19	.01	.00	.00	.00	**.00**
	Net Total WATER CONNECTION FEE FUND:	140,882.33-	22,031.17	49,900.25	59,000.00	42,876.76	**51,500.00**

Account Number	Account Title	2019-20 Prior year 3 Actual	2020-21 Prior year 2 Actual	2021-22 Prior year Actual	2022-23 Current year Budget	2022-23 Current year Actual	2023-24 Proposed Budget
SEWER CONNECTION FEE FUND							
SEWER CONNECTION FEE FUND							
158-000.000-660.050	SEWER CONNECTION FEES	7,310.00	16,510.00	42,310.00	52,000.00	31,280.00	**45,000.00**
158-000.000-664.000	INTEREST INCOME	6,262.54	60.63	1,828.12	.00	1,954.42	**1,000.00**
158-000.000-675.090	MISCELLANEOUS REVENUES	.00	.00	254,979.60	.00	.00	**.00**
158-000.000-680.035	UNREALIZED GAIN/LOSS ON INVE	95.94-	.00	15,801.98-	.00	15,801.98	**.00**
	Total SEWER CONNECTION FEE FUND:	13,476.60	16,570.63	283,315.74	52,000.00	49,036.40	**46,000.00**
SEWER CONNECTION							
158-421.000-707.003	EQUIPMENT/PROJECTS	.00	.00	505,555.58	274,000.00	273,686.62	**.00**
158-421.000-999.000	TRANSFERS OUT	.00	18,600.00	.00	.00	.00	**.00**
	Total SEWER CONNECTION:	.00	18,600.00	505,555.58	274,000.00	273,686.62	**.00**
	SEWER CONNECTION FEE FUND Revenue Total:	13,476.60	16,570.63	283,315.74	52,000.00	49,036.40	**46,000.00**
	SEWER CONNECTION FEE FUND Expenditure Total:	.00	18,600.00	505,555.58	274,000.00	273,686.62	**.00**
	Net Total SEWER CONNECTION FEE FUND:	13,476.60	2,029.37-	222,239.84-	222,000.00-	224,650.22-	**46,000.00**

Account Number	Account Title	2019-20 Prior year 3 Actual	2020-21 Prior year 2 Actual	2021-22 Prior year Actual	2022-23 Current year Budget	2022-23 Current year Actual	2023-24 Proposed Budget
SEWER MASTER PLAN REIMBURSE.							
SEWER MASTER PLAN REIMBURSE.							
160-000.000-600.080	DEVELOPER REIMBURSEMENT	75.75	.00	.00	.00	75.75	**.00**
160-000.000-664.000	INTEREST INCOME	.00	.00	.00	7,000.00-	.00	**.00**
	Total SEWER MASTER PLAN REIMBURSE.:	75.75	.00	.00	7,000.00-	75.75	**.00**
	SEWER MASTER PLAN REIMBURSE. Revenue Total:	75.75	.00	.00	7,000.00-	75.75	**.00**
	SEWER MASTER PLAN REIMBURSE. Expenditure Total:	.00	.00	.00	.00	.00	**.00**
	Net Total SEWER MASTER PLAN REIMBURSE.:	75.75	.00	.00	7,000.00-	75.75	**.00**

Account Number	Account Title	2019-20 Prior year 3 Actual	2020-21 Prior year 2 Actual	2021-22 Prior year Actual	2022-23 Current year Budget	2022-23 Current year Actual	2023-24 Proposed Budget
PLAN PREPARATION - WATER							
PLAN PREPARATION - WATER							
161-000.000-664.000	INTEREST INCOME	152.37	43.59	30.47	100.00	115.36	**50.00**
161-000.000-675.281	PLAN PREPARATION	161.50	351.50	864.50	400.00	804.55	**500.00**
	Total PLAN PREPARATION - WATER:	313.87	395.09	894.97	500.00	919.91	**550.00**
	PLAN PREPARATION - WATER Revenue Total:	313.87	395.09	894.97	500.00	919.91	**550.00**
	PLAN PREPARATION - WATER Expenditure Total:	.00	.00	.00	.00	.00	**.00**
	Net Total PLAN PREPARATION - WATER:	313.87	395.09	894.97	500.00	919.91	**550.00**

Account Number	Account Title	2019-20 Prior year 3 Actual	2020-21 Prior year 2 Actual	2021-22 Prior year Actual	2022-23 Current year Budget	2022-23 Current year Actual	2023-24 Proposed Budget
QUIMBY FEES							
QUIMBY FEES							
162-000.000-664.000	INTEREST INCOME	10.86	10.83	9.94	.00	.00	**.00**
162-000.000-675.010	PARK IN LIEU FEES	.00	.00	57,200.00	56,000.00	24,813.00	**.00**
	Total QUIMBY FEES:	10.86	10.83	57,209.94	56,000.00	24,813.00	**.00**
	QUIMBY FEES Revenue Total:	10.86	10.83	57,209.94	56,000.00	24,813.00	**.00**
	QUIMBY FEES Expenditure Total:	.00	.00	.00	.00	.00	**.00**
	Net Total QUIMBY FEES:	10.86	10.83	57,209.94	56,000.00	24,813.00	**.00**

Account Number	Account Title	2019-20 Prior year 3 Actual	2020-21 Prior year 2 Actual	2021-22 Prior year Actual	2022-23 Current year Budget	2022-23 Current year Actual	2023-24 Proposed Budget
CHEESE AND WINE							
CHEESE AND WINE							
163-000.000-675.400	STREET FARE REVENUES	18,255.00	550.00	16,265.75	18,000.00	11,825.85	**18,000.00**
163-000.000-675.402	WINE TASTING REVENUES	41,140.80	.00	4,882.09	7,500.00	778.00	**5,500.00**
163-000.000-675.403	RETAIL SALES REVENUES	.00	.00	220.00	.00	.00	**.00**
163-000.000-675.404	SPONSORSHIP REVENUES	7,000.00	2,000.00	9,300.00	10,000.00	4,250.00	**10,000.00**
163-000.000-699.000	TRANSFERS IN	.00	.00	.00	.00	22,138.00	**10,000.00**
Total CHEESE AND WINE:		66,395.80	2,550.00	30,667.84	35,500.00	38,991.85	**43,500.00**
RECREATION							
163-459.000-702.031	RENTS & LEASES	23,236.98	.00	8,470.45	7,500.00	.00	**7,500.00**
163-459.000-702.032	PROFESSIONAL/SPECIAL SERV	19,360.00	163.05	.00	.00	191.88	**200.00**
163-459.000-702.034	OTHER CONTRACT SERVICES	15,500.00	.00	17,500.00	22,000.00	31,246.85	**22,000.00**
163-459.000-706.005	CHEESE & WINE	434.15	359.82	761.26	1,000.00	19.76-	**1,000.00**
163-459.000-706.007	WINE TASTING EXPENSE	12,629.05	.00	4,208.10	4,500.00	.00	**4,500.00**
163-459.000-706.026	MISCELLANEOUS EXPENSE	25,738.09	.00	374.20	.00	1,400.00	**1,400.00**
163-459.000-706.040	PERMITS & LICENSES	252.30	.00	.00	.00	.00	**.00**
Total RECREATION:		97,150.57	522.87	31,314.01	35,000.00	32,818.97	**36,600.00**
CHEESE AND WINE Revenue Total:		66,395.80	2,550.00	30,667.84	35,500.00	38,991.85	**43,500.00**
CHEESE AND WINE Expenditure Total:		97,150.57	522.87	31,314.01	35,000.00	32,818.97	**36,600.00**
Net Total CHEESE AND WINE:		30,754.77-	2,027.13	646.17-	500.00	6,172.88	**6,900.00**

Account Number	Account Title	2019-20 Prior year 3 Actual	2020-21 Prior year 2 Actual	2021-22 Prior year Actual	2022-23 Current year Budget	2022-23 Current year Actual	2023-24 Proposed Budget
LMI HOUSING ASSET FUND							
LMI HOUSING ASSET FUND							
168-000.000-400.080	PAYMENT IN LIEU OF TAXES PILO	2,166.00	.00	2,037.00	.00	9,579.00	**.00**
168-000.000-664.000	INTEREST INCOME	1,294.42	291.57	426.69	25.00	1,872.07	**250.00**
Total LMI HOUSING ASSET FUND:		3,460.42	291.57	2,463.69	25.00	11,451.07	**250.00**
HOUSING							
168-438.000-707.003	EQUIP/PROJECTS	.00	.00	100,894.69	.00	.00	**.00**
Total HOUSING:		.00	.00	100,894.69	.00	.00	**.00**
LMI HOUSING ASSET FUND Revenue Total:		3,460.42	291.57	2,463.69	25.00	11,451.07	**250.00**
LMI HOUSING ASSET FUND Expenditure Total:		.00	.00	100,894.69	.00	.00	**.00**
Net Total LMI HOUSING ASSET FUND:		3,460.42	291.57	98,431.00-	25.00	11,451.07	**250.00**

Account Number	Account Title	2019-20 Prior year 3 Actual	2020-21 Prior year 2 Actual	2021-22 Prior year Actual	2022-23 Current year Budget	2022-23 Current year Actual	2023-24 Proposed Budget
PUBLIC SAFETY AUGMENTATION							
PUBLIC SAFETY AUGMENTATION							
176-000.000-675.500	P. S. AUGMENTATION FUND	115,535.96	123,181.92	164,114.25	160,000.00	170,679.37	**160,000.00**
	Total PUBLIC SAFETY AUGMENTATION:	115,535.96	123,181.92	164,114.25	160,000.00	170,679.37	**160,000.00**
PUBLIC SAFETY							
176-591.000-999.000	TRANSFERS OUT	135,299.54	108,961.48	175,873.58	160,000.00	.00	**160,000.00**
	Total PUBLIC SAFETY:	135,299.54	108,961.48	175,873.58	160,000.00	.00	**160,000.00**
	PUBLIC SAFETY AUGMENTATION Revenue Total:	115,535.96	123,181.92	164,114.25	160,000.00	170,679.37	**160,000.00**
	PUBLIC SAFETY AUGMENTATION Expenditure Total:	135,299.54	108,961.48	175,873.58	160,000.00	.00	**160,000.00**
	Net Total PUBLIC SAFETY AUGMENTATION:	19,763.58-	14,220.44	11,759.33-	.00	170,679.37	**.00**

Account Number	Account Title	2019-20 Prior year 3 Actual	2020-21 Prior year 2 Actual	2021-22 Prior year Actual	2022-23 Current year Budget	2022-23 Current year Actual	2023-24 Proposed Budget
FACILITY IMPROVEMENT FUND							
FACILITY IMPROVEMENT FUND							
180-000.000-675.220	COMMUNITY CENTER FEES	4,150.00	300.00-	9,954.00	5,000.00	9,250.00	**7,500.00**
	Total FACILITY IMPROVEMENT FUND:	4,150.00	300.00-	9,954.00	5,000.00	9,250.00	**7,500.00**
RECREATION							
180-441.000-706.029	MAIN OF BLDG/STRUCTURES/GR	.00	.00	2,313.00	.00	1,817.97	**2,000.00**
180-441.000-999.000	TRANSFERS OUT	2,371.07	.00	.00	.00	.00	**.00**
	Total RECREATION:	2,371.07	.00	2,313.00	.00	1,817.97	**2,000.00**
	FACILITY IMPROVEMENT FUND Revenue Total:	4,150.00	300.00-	9,954.00	5,000.00	9,250.00	**7,500.00**
	FACILITY IMPROVEMENT FUND Expenditure Total:	2,371.07	.00	2,313.00	.00	1,817.97	**2,000.00**
	Net Total FACILITY IMPROVEMENT FUND:	1,778.93	300.00-	7,641.00	5,000.00	7,432.03	**5,500.00**

Account Number	Account Title	2019-20 Prior year 3 Actual	2020-21 Prior year 2 Actual	2021-22 Prior year Actual	2022-23 Current year Budget	2022-23 Current year Actual	2023-24 Proposed Budget
CFD 2016-1							
CFD 2016-1							
181-000.000-675.350	ASSESSMENTS	56,917.43	70,999.57	92,652.11	60,000.00	127,164.45	**150,000.00**
Total CFD 2016-1:		56,917.43	70,999.57	92,652.11	60,000.00	127,164.45	**150,000.00**
MAINTENANCE DISTRICT							
181-590.000-702.032	PROF/SPECIAL SERVICES	.00	.00	7,250.00	20,000.00	.00	**20,000.00**
181-590.000-702.037	STREET LIGHT REPAIRS	.00	.00	.00	400.00	.00	**1,000.00**
181-590.000-704.021	UTILITIES	.00	.00	.00	1,100.00	.00	**1,100.00**
181-590.000-706.029	MAINT. OF BLDG/STRC/GRNDS	.00	3,219.87	14,964.61	3,800.00	14,441.72	**22,000.00**
181-590.000-706.062	MFS ADMINISTRATION	3,915.35	5,204.00	5,236.00	5,500.00	5,378.00	**5,500.00**
181-590.000-707.003	EQUIPMENT/PROJECTS	.00	.00	.00	33,350.00	38,539.79	**.00**
181-590.000-999.000	TRANSFERS OUT	.00	.00	.00	20,000.00	.00	**40,000.00**
Total MAINTENANCE DISTRICT:		3,915.35	8,423.87	27,450.61	84,150.00	58,359.51	**89,600.00**
CFD 2016-1 Revenue Total:		56,917.43	70,999.57	92,652.11	60,000.00	127,164.45	**150,000.00**
CFD 2016-1 Expenditure Total:		3,915.35	8,423.87	27,450.61	84,150.00	58,359.51	**89,600.00**
Net Total CFD 2016-1:		53,002.08	62,575.70	65,201.50	24,150.00-	68,804.94	**60,400.00**

Account Number	Account Title	2019-20 Prior year 3 Actual	2020-21 Prior year 2 Actual	2021-22 Prior year Actual	2022-23 Current year Budget	2022-23 Current year Actual	2023-24 Proposed Budget
RIVERBANK DONATIONS FUND							
RIVERBANK DONATIONS FUND							
196-000.000-672.003	DONATIONS	958.79	322.90	1,492.43	300.00	1,947.30	**500.00**
Total RIVERBANK DONATIONS FUND:		958.79	322.90	1,492.43	300.00	1,947.30	**500.00**
RIVERBANK POOL							
196-496.000-707.003	EQUIPMENT/PROJECTS	.00	432.44	.00	6,300.00	706.62	**.00**
Total RIVERBANK POOL:		.00	432.44	.00	6,300.00	706.62	**.00**
RIVERBANK DONATIONS FUND Revenue Total:		958.79	322.90	1,492.43	300.00	1,947.30	**500.00**
RIVERBANK DONATIONS FUND Expenditure Total:		.00	432.44	.00	6,300.00	706.62	**.00**
Net Total RIVERBANK DONATIONS FUND:		958.79	109.54-	1,492.43	6,000.00-	1,240.68	**500.00**

Account Number	Account Title	2019-20 Prior year 3 Actual	2020-21 Prior year 2 Actual	2021-22 Prior year Actual	2022-23 Current year Budget	2022-23 Current year Actual	2023-24 Proposed Budget
TRANSITIONAL HOUSING FUND							
TRANSITIONAL HOUSING FUND							
203-000.000-501.001	STATE GRANT	.00	.00	2,000,000.00	.00	.00	**.00**
	Total TRANSITIONAL HOUSING FUND:	.00	.00	2,000,000.00	.00	.00	**.00**
	TRANSITIONAL HOUSING FUND Revenue Total:	.00	.00	2,000,000.00	.00	.00	**.00**
	TRANSITIONAL HOUSING FUND Expenditure Total:	.00	.00	.00	.00	.00	**.00**
	Net Total TRANSITIONAL HOUSING FUND:	.00	.00	2,000,000.00	.00	.00	**.00**

Account Number	Account Title	2019-20 Prior year 3 Actual	2020-21 Prior year 2 Actual	2021-22 Prior year Actual	2022-23 Current year Budget	2022-23 Current year Actual	2023-24 Proposed Budget
SYS DEV STREETS/PUB WRKS							
SYS DEV STREETS/PUB WRKS							
205-000.000-400.131	STATE APPORTIONMENTS	.00	.00	.00	.00	.00	**.00**
205-000.000-501.001	GRANTS	.00	.00	.00	.00	.00	**.00**
205-000.000-664.000	INTEREST INCOME	49,192.42	30,080.29	24,631.04	13,000.00	25,008.59	**15,000.00**
205-000.000-675.090	MISCELLANEOUS REVENUES	.00	.00	.00	.00	.00	**.00**
205-000.000-675.330	DEVELOPER FEES	35,810.53	97,137.88	320,825.53	705,000.00	50,093.96	**350,000.00**
205-000.000-680.034	REALIZED GAIN/LOSS ON INVEST	.00	.00	.00	.00	.00	**.00**
205-000.000-680.035	UNREALIZED GAIN/LOSS ON INVE	42,668.61	17,199.23-	61,475.89-	.00	38,737.31	**.00**
205-000.000-690.000	PRIOR YEAR ADJUSTMENTS	.00	.00	.00	.00	.00	**.00**
205-000.000-699.000	TRANSFERS IN	.00	.00	.00	73,200.00	.00	**73,200.00**
	Total SYS DEV STREETS/PUB WRKS:	127,671.56	110,018.94	283,980.68	791,200.00	113,839.86	**438,200.00**
SYS DEV STREETS/PW							
205-473.000-702.032	PROFESSIONAL/SPECIAL SERV	.00	5.65	.00	.00	.00	**.00**
205-473.000-707.002	CAPITAL EXPENDITURES	.00	.00	.00	225,000.00	.00	**225,000.00**
205-473.000-707.030	WELL #8	.00	.00	.00	.00	.00	**.00**
205-473.000-707.062	MORRILL BRIDGE RECONSTRUCT	.00	.00	.00	.00	.00	**.00**
205-473.000-707.068	SYS.DEV. - SIGNALS	30,022.00	14,725.00	.00	600,000.00	.00	**600,000.00**
205-473.000-707.084	OAKDALE RD PROJECT	.00	.00	.00	1,904,914.00	6,324.00	**1,900,000.00**
205-473.000-707.108	OAKDALE RD-MORRILL TO WEST	.00	32,500.00	81,540.00	420,000.00	25,235.00	**400,000.00**
205-473.000-999.000	TRANSFERS OUT	29,227.92	23,527.72	24,399.66	37,125.00	.00	**23,447.00**
	Total SYS DEV STREETS/PW:	59,249.92	70,758.37	105,939.66	3,187,039.00	31,559.00	**3,148,447.00**
	SYS DEV STREETS/PUB WRKS Revenue Total:	127,671.56	110,018.94	283,980.68	791,200.00	113,839.86	**438,200.00**
	SYS DEV STREETS/PUB WRKS Expenditure Total:	59,249.92	70,758.37	105,939.66	3,187,039.00	31,559.00	**3,148,447.00**
	Net Total SYS DEV STREETS/PUB WRKS:	68,421.64	39,260.57	178,041.02	2,395,839.00-	82,280.86	**2,710,247.00-**

Account Number	Account Title	2019-20 Prior year 3 Actual	2020-21 Prior year 2 Actual	2021-22 Prior year Actual	2022-23 Current year Budget	2022-23 Current year Actual	2023-24 Proposed Budget
SYS DEV WATER							
SYS DEV WATER							
206-000.000-664.000	INTEREST INCOME	4,460.29	1,241.96	857.18	400.00	3,413.60	**750.00**
206-000.000-675.330	DEVELOPER FEES	69,676.84	163,227.99	549,659.45	785,250.00	98,149.78	**125,000.00**
Total SYS DEV WATER:		74,137.13	164,469.95	550,516.63	785,650.00	101,563.38	**125,750.00**
SYS DEV WATER IMPRV							
206-474.000-707.085	SYS. DEV.- WATER PROJECTS	.00	.00	.00	465,000.00	.00	**400,000.00**
206-474.000-707.103	WELL #12	479,218.00	29,007.32	.00	.00	.00	**.00**
Total SYS DEV WATER IMPRV:		479,218.00	29,007.32	.00	465,000.00	.00	**400,000.00**
SYS DEV WATER Revenue Total:		74,137.13	164,469.95	550,516.63	785,650.00	101,563.38	**125,750.00**
SYS DEV WATER Expenditure Total:		479,218.00	29,007.32	.00	465,000.00	.00	**400,000.00**
Net Total SYS DEV WATER:		405,080.87-	135,462.63	550,516.63	320,650.00	101,563.38	**274,250.00-**

Account Number	Account Title	2019-20 Prior year 3 Actual	2020-21 Prior year 2 Actual	2021-22 Prior year Actual	2022-23 Current year Budget	2022-23 Current year Actual	2023-24 Proposed Budget
SYS DEV WASTE WATER							
SYS DEV WASTE WATER							
207-000.000-664.000	INTEREST INCOME	3,763.84	1,041.78	717.03	400.00	2,887.23	**500.00**
207-000.000-675.330	DEVELOPER FEES	31,392.79	85,559.01	66,912.39	344,500.00	18,762.04	**75,000.00**
	Total SYS DEV WASTE WATER:	35,156.63	86,600.79	67,629.42	344,900.00	21,649.27	**75,500.00**
SYS DEV - PARK							
207-467.000-707.002	CAPITAL EXPENDITURES	.00	.00	937.50	.00	.00	**.00**
207-467.000-707.087	SYS DEV - WASTE WATER PROJE	.00	.00	141,321.03	.00	1,190.00	**.00**
207-467.000-999.000	TRANSFERS OUT	200,621.00	173,613.19	.00	.00	.00	**.00**
	Total SYS DEV - PARK:	200,621.00	173,613.19	142,258.53	.00	1,190.00	**.00**
SYS. DEV. - WWTP							
207-472.000-707.002	CAPITAL EXPENDITURES	.00	.00	.00	600,000.00	.00	**600,000.00**
	Total SYS. DEV. - WWTP:	.00	.00	.00	600,000.00	.00	**600,000.00**
	SYS DEV WASTE WATER Revenue Total:	35,156.63	86,600.79	67,629.42	344,900.00	21,649.27	**75,500.00**
	SYS DEV WASTE WATER Expenditure Total:	200,621.00	173,613.19	142,258.53	600,000.00	1,190.00	**600,000.00**
	Net Total SYS DEV WASTE WATER:	165,464.37-	87,012.40-	74,629.11-	255,100.00-	20,459.27	**524,500.00-**

Account Number	Account Title	2019-20 Prior year 3 Actual	2020-21 Prior year 2 Actual	2021-22 Prior year Actual	2022-23 Current year Budget	2022-23 Current year Actual	2023-24 Proposed Budget
SYS DEV STORM DRAINAGE							
SYS DEV STORM DRAINAGE							
208-000.000-664.000	INTEREST INCOME	5,431.36	1,503.76	1,035.13	500.00	4,165.93	**1,000.00**
208-000.000-675.090	MISCELLANEOUS REVENUES	.00	.00	.00	.00	.00	**.00**
208-000.000-675.330	DEVELOPER FEES	129,578.89	183,745.44	563,050.28	1,398,500.00	76,546.44	**150,000.00**
208-000.000-675.550	UNCLAIMED MONEY REVENUE	.00	.00	.00	.00	.00	**.00**
208-000.000-699.000	TRANSFERS IN	.00	.00	.00	.00	.00	**.00**
	Total SYS DEV STORM DRAINAGE:	135,010.25	185,249.20	564,085.41	1,399,000.00	80,712.37	**151,000.00**
SYS DEV - PARK							
208-467.000-702.030	MAINT. OPERATION EQUIP	.00	.00	.00	.00	.00	**.00**
208-467.000-702.032	PROFESSIONAL/SPECIAL SERV	.00	.00	.00	.00	.00	**.00**
208-467.000-707.034	S/W STORM DRAIN	.00	.00	.00	.00	.00	**.00**
208-467.000-707.086	SYS DEV - STORM DRAIN PROJE	.00	.00	.00	.00	.00	**.00**
208-467.000-709.001	PRIOR YEAR ENCUMBRANCES	.00	.00	.00	.00	.00	**.00**
208-467.000-999.000	TRANSFERS OUT	.00	.00	.00	.00	.00	**.00**
	Total SYS DEV - PARK:	.00	.00	.00	.00	.00	**.00**
	SYS DEV STORM DRAINAGE Revenue Total:	135,010.25	185,249.20	564,085.41	1,399,000.00	80,712.37	**151,000.00**
	SYS DEV STORM DRAINAGE Expenditure Total:	.00	.00	.00	.00	.00	**.00**
	Net Total SYS DEV STORM DRAINAGE:	135,010.25	185,249.20	564,085.41	1,399,000.00	80,712.37	**151,000.00**

Account Number	Account Title	2019-20 Prior year 3 Actual	2020-21 Prior year 2 Actual	2021-22 Prior year Actual	2022-23 Current year Budget	2022-23 Current year Actual	2023-24 Proposed Budget
SYS DEV PARKS & REC							
SYS DEV PARKS & REC							
209-000.000-501.001	GRANTS	.00	.00	.00	.00	.00	**.00**
209-000.000-664.000	INTEREST INCOME	1,067.24	317.73	225.83	120.00	794.96	**200.00**
209-000.000-675.090	MISCELLANEOUS REVENUES	.00	.00	.00	.00	.00	**.00**
209-000.000-675.330	DEVELOPER FEES	81,419.96	84,816.48	303,675.78	848,500.00	57,644.66	**150,000.00**
209-000.000-699.000	TRANSFERS IN	.00	.00	.00	.00	.00	**.00**
Total SYS DEV PARKS & REC:		82,487.20	85,134.21	303,901.61	848,620.00	58,439.62	**150,200.00**
SYS DEV - PARK							
209-467.000-702.032	PROFESSIONAL/SPECIAL SERV	86,671.26	21,378.74	.00	.00	.00	**.00**
209-467.000-706.009	LEGAL SETTLEMENT	.00	.00	.00	.00	.00	**.00**
209-467.000-707.002	CAPITAL EXPENDITURES	.00	.00	.00	.00	.00	**.00**
209-467.000-707.003	EQUIPMENT/PROJECTS	16,459.00	.00	443,187.04	.00	.00	**.00**
209-467.000-709.001	PRIOR YEAR ENCUMBRANCES	.00	.00	.00	.00	.00	**.00**
209-467.000-999.000	TRANSFERS OUT	.00	.00	.00	.00	.00	**.00**
209-467.000-999.100	PRIOR YEAR ADJUSTMENTS	.00	.00	.00	.00	.00	**.00**
Total SYS DEV - PARK:		103,130.26	21,378.74	443,187.04	.00	.00	**.00**
SYS DEV PARKS & REC Revenue Total:		82,487.20	85,134.21	303,901.61	848,620.00	58,439.62	**150,200.00**
SYS DEV PARKS & REC Expenditure Total:		103,130.26	21,378.74	443,187.04	.00	.00	**.00**
Net Total SYS DEV PARKS & REC:		20,643.06-	63,755.47	139,285.43-	848,620.00	58,439.62	**150,200.00**

Account Number	Account Title	2019-20 Prior year 3 Actual	2020-21 Prior year 2 Actual	2021-22 Prior year Actual	2022-23 Current year Budget	2022-23 Current year Actual	2023-24 Proposed Budget
SYS DEV POLICE & GEN GOV							
SYS DEV POLICE & GEN GOV							
210-000.000-664.000	INTEREST INCOME	13.05	13.01	11.98	.00	.00	**.00**
210-000.000-675.090	MISCELLANEOUS REVENUES	.00	.00	.00	.00	.00	**.00**
210-000.000-675.330	DEVELOPER FEES	31,123.18	34,114.01	166,709.36	310,500.00	89,147.81	**125,000.00**
210-000.000-699.000	TRANSFERS IN	.00	.00	.00	.00	.00	**.00**
	Total SYS DEV POLICE & GEN GOV:	31,136.23	34,127.02	166,721.34	310,500.00	89,147.81	**125,000.00**
SYS DEV - PARK							
210-467.000-702.032	PROFESSIONAL/SPECIAL SERV	92,755.02	.00	.00	15,000.00	.00	**.00**
210-467.000-707.002	CAPITAL EXPENDITURES	19,294.79	8,333.35	.00	.00	.00	**.00**
210-467.000-707.017	COMPUTER COMPONENTS	.00	.00	.00	.00	.00	**.00**
210-467.000-707.077	PROPERTY ACQUISITION	.00	.00	.00	.00	.00	**.00**
210-467.000-707.108	WWTP FENCE	.00	.00	.00	.00	.00	**.00**
210-467.000-709.001	PRIOR YEAR ENCUMBRANCES	.00	.00	.00	.00	.00	**.00**
210-467.000-999.000	TRANSFERS OUT	.00	.00	.00	.00	.00	**.00**
	Total SYS DEV - PARK:	112,049.81	8,333.35	.00	15,000.00	.00	**.00**
	SYS DEV POLICE & GEN GOV Revenue Total:	31,136.23	34,127.02	166,721.34	310,500.00	89,147.81	**125,000.00**
	SYS DEV POLICE & GEN GOV Expenditure Total:	112,049.81	8,333.35	.00	15,000.00	.00	**.00**
	Net Total SYS DEV POLICE & GEN GOV:	80,913.58-	25,793.67	166,721.34	295,500.00	89,147.81	**125,000.00**

Account Number	Account Title	2019-20 Prior year 3 Actual	2020-21 Prior year 2 Actual	2021-22 Prior year Actual	2022-23 Current year Budget	2022-23 Current year Actual	2023-24 Proposed Budget
SYSTEM ADMIN. FEES							
SYSTEM ADMIN. FEES							
211-000.000-390.000	FUND BALANCES	43,003.60	49,261.74	94,062.87	.00	220,131.28	**.00**
211-000.000-664.000	INTEREST INCOME	.00	.00	.00	.00	.00	**.00**
211-000.000-665.010	SYSTEM ADMIN. FEES	17,792.64	52,022.63	132,900.21	276,000.00	83,166.73	**100,000.00**
211-000.000-675.090	MISCELLANEOUS REVENUES	.00	.00	.00	.00	.00	**.00**
211-000.000-699.000	TRANSFERS IN	.00	.00	.00	.00	.00	**.00**
Total SYSTEM ADMIN. FEES:		60,796.24	101,284.37	226,963.08	276,000.00	303,298.01	**100,000.00**
SYS DEV - PARK							
211-467.000-701.001	PERSONNEL REGULAR	.00	.00	.00	.00	.00	**.00**
211-467.000-702.032	PROFESSIONAL/SPECIAL SERV	11,534.50	7,221.50	4,389.20	17,000.00	3,920.00	**14,000.00**
211-467.000-702.053	GENERAL ADMINISTRATION	.00	.00	965.60	.00	.00	**.00**
211-467.000-708.004	MIS EMPLOYEE BENEFITS	.00	.00	.00	.00	.00	**.00**
211-467.000-708.005	MEDICARE	.00	.00	.00	.00	.00	**.00**
211-467.000-708.006	PERS RETIREMENT	.00	.00	.00	.00	.00	**.00**
211-467.000-708.007	PAYROLL TAXES	.00	.00	.00	.00	.00	**.00**
211-467.000-708.008	HEALTH DENTAL VISION INSURAN	.00	.00	.00	.00	.00	**.00**
211-467.000-708.009	NATIONAL RETIREMENT	.00	.00	.00	.00	.00	**.00**
211-467.000-708.010	SELF INS. PREMIUM	.00	.00	.00	.00	.00	**.00**
211-467.000-708.012	DEFERRED COMPENSATION	.00	.00	.00	.00	.00	**.00**
211-467.000-709.001	PRIOR YEAR ENCUMBRANCES	.00	.00	.00	.00	.00	**.00**
211-467.000-999.000	TRANSFERS OUT	.00	.00	.00	91,802.00	.00	**91,802.00**
Total SYS DEV - PARK:		11,534.50	7,221.50	5,354.80	108,802.00	3,920.00	**105,802.00**
SYSTEM ADMIN. FEES Revenue Total:		17,792.64	52,022.63	132,900.21	276,000.00	83,166.73	**100,000.00**
SYSTEM ADMIN. FEES Expenditure Total:		11,534.50	7,221.50	5,354.80	108,802.00	3,920.00	**105,802.00**
Net Total SYSTEM ADMIN. FEES:		6,258.14	44,801.13	127,545.41	167,198.00	79,246.73	**5,802.00-**

Account Number	Account Title	2019-20 Prior year 3 Actual	2020-21 Prior year 2 Actual	2021-22 Prior year Actual	2022-23 Current year Budget	2022-23 Current year Actual	2023-24 Proposed Budget
SYSTEM DEVELOPMENT IMAGING FEE							
SYSTEM DEVELOPMENT IMAGING FEE							
212-000.000-600.200	IMAGING FEES - BUILDING DEPT	2,381.50	3,142.50	3,398.50	25,000.00	3,380.81	**2,500.00**
212-000.000-600.205	IMAGING FEES - PLANNING DEPT	817.50	872.00	1,308.00	6,000.00	981.00	**1,000.00**
212-000.000-600.210	IMAGING FEES - CITY COUNCIL	141.45	150.88	226.32	1,500.00	169.78	**500.00**
212-000.000-600.215	ZONING,GP,BASE MAP UPDATES	2,628.40	4,599.70	9,942.60	8,000.00	3,971.30	**4,000.00**
212-000.000-664.000	INTEREST INCOME	.00	.00	.00	.00	.00	**.00**
212-000.000-675.090	MISCELLANEOUS REVENUES	.00	.00	.00	.00	.00	**.00**
212-000.000-675.330	DEVELOPER FEES	.00	.00	.00	.00	.00	**.00**
212-000.000-699.000	TRANSFERS IN	.00	.00	.00	.00	.00	**.00**
Total SYSTEM DEVELOPMENT IMAGING FEE:		5,968.85	8,765.08	14,875.42	40,500.00	8,502.89	**8,000.00**
98-STGB-1264							
212-597.000-701.001	PERSONNEL REGULAR	.00	.00	.00	.00	.00	**.00**
212-597.000-701.002	PERSONNEL PART TIME	.00	.00	.00	.00	.00	**.00**
212-597.000-702.053	GENERAL ADMINISTRATION	195.00	.00	.00	.00	.00	**.00**
212-597.000-702.054	REHABILITATION LOANS	.00	.00	.00	.00	.00	**.00**
212-597.000-702.055	ACTIVITY DELIVERY	.00	.00	.00	.00	.00	**.00**
212-597.000-708.004	MIS EMPLOYEE BENEFITS	.00	.00	.00	.00	.00	**.00**
212-597.000-708.005	MEDICARE	.00	.00	.00	.00	.00	**.00**
212-597.000-708.006	PERS RETIREMENT	.00	.00	.00	.00	.00	**.00**
212-597.000-708.007	PAYROLL TAXES	.00	.00	.00	.00	.00	**.00**
212-597.000-708.008	HEALTH DENTAL VISION INSURAN	.00	.00	.00	.00	.00	**.00**
212-597.000-708.009	NATIONAL RETIREMENT	.00	.00	.00	.00	.00	**.00**
212-597.000-708.010	SELF INS. PREMIUM	.00	.00	.00	.00	.00	**.00**
212-597.000-708.012	DEFERRED COMPENSATION	.00	.00	.00	.00	.00	**.00**
212-597.000-709.001	PRIOR YEAR ENCUMBRANCES	.00	.00	.00	.00	.00	**.00**
212-597.000-999.000	TRANSFERS OUT	.00	.00	.00	.00	.00	**.00**
Total 98-STGB-1264:		195.00	.00	.00	.00	.00	**.00**
SYSTEM DEVELOPMENT IMAGING FEE Revenue Total:		5,968.85	8,765.08	14,875.42	40,500.00	8,502.89	**8,000.00**
SYSTEM DEVELOPMENT IMAGING FEE Expenditure Total:		195.00	.00	.00	.00	.00	**.00**
Net Total SYSTEM DEVELOPMENT IMAGING FEE:		5,773.85	8,765.08	14,875.42	40,500.00	8,502.89	**8,000.00**

Account Number	Account Title	2019-20 Prior year 3 Actual	2020-21 Prior year 2 Actual	2021-22 Prior year Actual	2022-23 Current year Budget	2022-23 Current year Actual	2023-24 Proposed Budget
FEDERAL & STATE GRANTS							
HOUSING							
213-438.000-701.001	PERSONNEL REGULAR	43,575.67	51,445.35	58,853.56	71,100.00	60,745.32	**69,800.00**
213-438.000-703.024	POSTAGE	154.60	.00	190.38	.00	146.77	**.00**
213-438.000-708.004	MIS EMPLOYEE BENEFITS	1,733.59	211.37	55.75	.00	2,000.71-	**.00**
213-438.000-708.005	MEDICARE	565.22	656.68	753.41	1,000.00	784.39	**1,000.00**
213-438.000-708.006	PERS RETIREMENT	7,358.63	9,873.76	12,011.27	14,800.00	12,540.98	**13,400.00**
213-438.000-708.007	PAYROLL TAXES	783.98	336.00	259.02	300.00	210.01	**300.00**
213-438.000-708.008	HEALTH DENTAL VISION INSURAN	8,472.93	10,385.03	11,353.82	12,500.00	12,030.86	**13,400.00**
213-438.000-708.009	NATIONAL RETIREMENT	4,237.50	4,544.14	4,318.86	4,700.00	4,321.12	**4,700.00**
213-438.000-708.010	SELF INS. PREMIUM	6,431.51	7,484.37	9,242.60	10,800.00	9,362.45	**9,400.00**
213-438.000-708.012	DEFERRED COMPENSATION	.00	.00	.00	.00	.00	**2,000.00**
Total HOUSING:		73,313.63	84,936.70	97,038.67	115,200.00	98,141.19	**114,000.00**
98-STGB-1264							
213-597.044-702.053	GENERAL ADMINISTRATION	.00	.00	.00	.00	97.29	**.00**
Total 98-STGB-1264:		.00	.00	.00	.00	97.29	**.00**
FEDERAL & STATE GRANTS Revenue Total:		.00	.00	.00	.00	.00	**.00**
FEDERAL & STATE GRANTS Expenditure Total:		73,313.63	84,936.70	97,038.67	115,200.00	98,238.48	**114,000.00**
Net Total FEDERAL & STATE GRANTS:		73,313.63-	84,936.70-	97,038.67-	115,200.00-	98,238.48-	**114,000.00-**

Account Number	Account Title	2019-20 Prior year 3 Actual	2020-21 Prior year 2 Actual	2021-22 Prior year Actual	2022-23 Current year Budget	2022-23 Current year Actual	2023-24 Proposed Budget
CROSSROADS UNDERGROUNDING							
CROSSROADS UNDERGROUNDING							
222-000.000-664.000	INTEREST INCOME	18,795.28	11,672.51	10,801.27	5,000.00	17,553.50	**10,000.00**
222-000.000-680.035	UNREALIZED GAIN/LOSS ON INVE	22,020.02	9,796.27-	50,715.48-	.00	40,082.87	**.00**
	Total CROSSROADS UNDERGROUNDING:	40,815.30	1,876.24	39,914.21-	5,000.00	57,636.37	**10,000.00**
PLANNING DEPARTMENT							
222-405.000-702.032	PROFESSIONAL/SPECIAL SERV	.00	.00	5.65	.00	.00	**.00**
222-405.000-707.002	CAPITAL EXPENDITURES	.00	66,648.14-	.00	.00	.00	**.00**
	Total PLANNING DEPARTMENT:	.00	66,648.14-	5.65	.00	.00	**.00**
	CROSSROADS UNDERGROUNDING Revenue Total:	40,815.30	1,876.24	39,914.21-	5,000.00	57,636.37	**10,000.00**
	CROSSROADS UNDERGROUNDING Expenditure Total:	.00	66,648.14-	5.65	.00	.00	**.00**
	Net Total CROSSROADS UNDERGROUNDING:	40,815.30	68,524.38	39,919.86-	5,000.00	57,636.37	**10,000.00**

Account Number	Account Title	2019-20 Prior year 3 Actual	2020-21 Prior year 2 Actual	2021-22 Prior year Actual	2022-23 Current year Budget	2022-23 Current year Actual	2023-24 Proposed Budget
MEASURE L							
MEASURE L							
229-000.000-600.100	MEASURE L-LOCAL STREETS & R	846,420.71	956,412.07	951,160.56	950,000.00	698,110.72	**900,000.00**
229-000.000-600.101	MEASURE L-TRAFFIC MANAGEME	169,284.14	191,282.42	197,992.26	190,000.00	147,382.30	**185,000.00**
229-000.000-600.102	MEASURE L-BIKE & PED	84,642.06	95,641.21	87,355.90	95,000.00	62,050.92	**85,000.00**
229-000.000-674.020	STREET GRANTS OTHER AGENC	.00	.00	.00	.00	1,019.70	**.00**
Total MEASURE L:		1,100,346.91	1,243,335.70	1,236,508.72	1,235,000.00	908,563.64	**1,170,000.00**
Department: 400							
229-400.000-707.010	CRACK-SLURRY-CAPE SEAL-2018	.00	.00	.00	.00	.00	**.00**
229-400.000-707.011	CALLENDAR AVE STREET PROJE	55,537.52	110,179.78	7,607.87	.00	.00	**.00**
229-400.100-707.100	MEASURE L-LOCAL STREETS & R	.00	.00	.00	891,582.00	.00	**.00**
229-400.100-707.101	STREETS/ROADS SALARY EXPEN	12,085.62	11,680.43	11,846.94	.00	10,528.37	**.00**
229-400.100-707.106	CLAUS RD OVERLAY PROJECT	309,221.36	.00	.00	.00	.00	**.00**
229-400.100-707.107	PAVEMENT RESTORATION PROJ	440,422.78	.00	.00	.00	.00	**.00**
229-400.100-707.108	PAVEMENT RESTORATION PROJ	10,962.50	230,851.86	.00	.00	.00	**.00**
229-400.100-707.109	EIGHTH STREET OVERLAY	50,000.00	.00	.00	.00	.00	**.00**
229-400.100-707.111	PATTERSON @ FIRST ST INT IMP	.00	.00	48,710.64	888,926.00	.00	**.00**
229-400.100-707.112	PAVEMENT RESTORATION SPRIN	.00	.00	360,157.58	.00	20,532.84	**.00**
229-400.100-707.113	ROSELLE AVE SIDEWALK PROJE	.00	.00	.00	100,000.00	.00	**.00**
229-400.100-707.114	SANTA FE STREET OVERLAY	.00	.00	27,500.00	1,160,454.00	544,171.97	**.00**
229-400.100-707.115	PATTERSON ROAD OVERLAY	.00	.00	37,019.01	888,926.00	609,192.19	**839,566.00**
229-400.100-707.116	BRIDGE DECK OVERLAY	.00	.00	.00	50,000.00	3,975.00	**45,000.00**
229-400.100-707.117	CLARIBEL ROAD OVERLAY	.00	.00	.00	404,220.00	32,200.00	**500,000.00**
229-400.100-707.118	PAVEMENT RESTORATION 2023	.00	.00	1,875.00	55,000.00	6,983.00	**740,000.00**
229-400.100-707.119	PAVEMENT MANAGEMENT PROG	.00	.00	35,717.17	.00	.00	**.00**
229-400.100-707.120	RIVERSIDE DRIVE BTWN 3RD - 4T	.00	.00	.00	.00	.00	**35,000.00**
229-400.100-707.121	OAKDALE ROAD OVERLAY PAT - S	.00	.00	.00	.00	.00	**550,000.00**
229-400.100-707.122	HOWARD AVE WIDENING & OVER	.00	.00	.00	.00	.00	**45,000.00**
229-400.100-707.123	SIGNAL AT PATTERSON & SNEDIG	.00	.00	.00	.00	.00	**60,000.00**
229-400.100-707.128	SIGNAL PATTERSON & ROSELLE	.00	.00	.00	.00	9,285.00	**60,000.00**
229-400.200-707.202	FLASHING LIGHT SQUIRE WELLS	.00	.00	.00	40,000.00	26,662.97	**.00**
229-400.200-707.203	ROSELLE & S ROSEBROOK INTE	.00	.00	.00	.00	11,360.00	**385,000.00**
229-400.300-707.301	BIKE/PED-SALARY EXPENSE	923.66	.00	.00	.00	4,824.44	**.00**
229-400.300-707.305	CALLENDAR AVE STREET PROJE	.00	.00	.00	430,217.00	.00	**430,217.00**
229-400.300-707.306	JACOB MYERS PARK TRAIL/PARKI	184,152.25	.00	.00	.00	.00	**.00**
229-400.300-707.307	RAPID FLASHING BEACONS	20,151.61	.00	.00	40,000.00	.00	**.00**
229-400.300-707.308	ADA IMPRVMNTS-JACKSON @ TO	.00	53,851.70	2,834.30	.00	.00	**.00**
229-400.300-707.309	PEDESTRIAN CROSSWALK SAFE	.00	.00	.00	30,000.00	32,801.55	**.00**
229-400.300-707.310	CLAUS ROAD SIDEWLK PROJECT	.00	.00	600.00	130,778.00	34,030.97	**180,587.00**
229-400.300-707.311	ROSELLE AVE SIDEWALK	.00	.00	.00	50,000.00	8,250.00	**35,000.00**
229-400.300-707.312	PATTERSON RD SDWLKS 108-RO	.00	.00	.00	40,000.00	42,500.00	**42,500.00**
229-400.300-707.313	SQUIREWELLS & HOMEWOOD ST	.00	.00	.00	.00	.00	**15,000.00**
Total Department: 400:		1,083,457.30	406,563.77	533,868.51	5,200,103.00	1,397,298.30	**3,962,870.00**
MEASURE L Revenue Total:		1,100,346.91	1,243,335.70	1,236,508.72	1,235,000.00	908,563.64	**1,170,000.00**
MEASURE L Expenditure Total:		1,083,457.30	406,563.77	533,868.51	5,200,103.00	1,397,298.30	**3,962,870.00**
Net Total MEASURE L:		16,889.61	836,771.93	702,640.21	3,965,103.00-	488,734.66-	**2,792,870.00-**

Account Number	Account Title	2019-20 Prior year 3 Actual	2020-21 Prior year 2 Actual	2021-22 Prior year Actual	2022-23 Current year Budget	2022-23 Current year Actual	2023-24 Proposed Budget
PUBLIC BENEFIT FUND							
PUBLIC BENEFIT FUND							
230-000.000-390.000	FUND BALANCE	575,431.24	1,198,647.42	1,657,556.25	.00	1,452,903.47	**.00**
230-000.000-600.100	FLAVORS-PUBLIC BENEFIT PAYM	612,451.09	1,008,483.78	219,548.73	360,000.00	330,000.00	**360,000.00**
230-000.000-600.150	RIVERBANK CANNABIS COLLECTI	84,000.00	117,000.00	29,252.66	.00	.00	**.00**
230-000.000-600.200	CANNA+RISE PUBLIC BENEFIT PY	54,479.85	90,712.80	83,573.61	17,000.00	18,200.19	**25,000.00**
230-000.000-702.032	PROFESSIONAL/SPECIAL SERV	.00	.00	.00	.00	.00	**.00**
	Total PUBLIC BENEFIT FUND:	1,326,362.18	2,414,844.00	1,989,931.25	377,000.00	1,801,103.66	**385,000.00**
Department: 411							
230-411.000-702.031	RENTS & LEASES	69,821.20	123,034.21	106,652.12	140,970.00	113,968.40	**143,000.00**
230-411.000-702.034	OTHER CONTRACT SERVICES	5,402.85	69,499.19	.00	.00	.00	**8,500.00**
230-411.000-702.060	CONTRACT SHERIFF'S SERVICES	49,990.71	.00	.00	.00	.00	**.00**
230-411.000-707.003	EQUIPMENT/PROJECTS	2,500.00	38,542.35	54,725.58	.00	.00	**.00**
230-411.000-999.000	TRANSFERS OUT	.00	300,000.00	358,300.00	388,900.00	.00	**420,000.00**
	Total Department: 411:	127,714.76	531,075.75	519,677.70	529,870.00	113,968.40	**571,500.00**
Department: 441							
230-441.000-707.004	COMMUNITY CENTER KITCHEN R	.00	226,212.00	16,615.00	.00	.00	**.00**
	Total Department: 441:	.00	226,212.00	16,615.00	.00	.00	**.00**
	PUBLIC BENEFIT FUND Revenue Total:	750,930.94	1,216,196.58	332,375.00	377,000.00	348,200.19	**385,000.00**
	PUBLIC BENEFIT FUND Expenditure Total:	127,714.76	757,287.75	536,292.70	529,870.00	113,968.40	**571,500.00**
	Net Total PUBLIC BENEFIT FUND:	623,216.18	458,908.83	203,917.70-	152,870.00-	234,231.79	**186,500.00-**
	Net Grand Totals:	3,278,890.20	10,307,626.66	10,634,757.77	9,152,405.35-	734,515.95-	**13,200,520.25-**

RIVERBANK CITY COUNCIL/ LOCAL REDEVELOPMENT AUTHORITY

AGENDA ITEM NO. 10.3

SECTION 10: PUBLIC HEARINGS

Meeting Date:	**June 27, 2023**
Subject:	**Review and Adoption of Proposed Fiscal Year 2023-24 Local Redevelopment Authority (LRA) Budget**
From:	**Marisela H. Garcia, City Manager**
Submitted by:	**Melissa Holdaway, Administrative Analyst II**

RECOMMENDATION

It is recommended that the Local Redevelopment Authority (LRA) Board of Directors (Board) review and approve the Proposed Fiscal Year 2023-2024 LRA Budget.

SUMMARY

Attached you will find the Proposed Fiscal Year LRA budget for 2023-2024 for LRA Board consideration and adoption. The budget statement provides a look at the LRA's fiscal accountability and compliance with restrictions on the use of certain financial resources. This report includes all funds as a whole to assess the LRA's financial condition in the coming year.

BACKGROUND:

The LRA was formed in April 2006 with Federal approval as the agency responsible for decisions related to conveyance and reuse of the former Riverbank Army Ammunition Plant, now known as the Riverbank Industrial Complex. In April 2010, the LRA moved onto the property to perform protection and maintenance duties on behalf of the Army and to oversee economic development activities in the form of leasing available space to private tenants, as outlined in the community-led and supported Reuse Plan.

Currently, the site holds leases 32 businesses and generates revenues from a variety of services including utilities, propane, public scales, storage and miscellaneous business services. These revenues have shifted to the Master Developer and will no longer be included in any LRA budget category.

The LRA has been funded by the Office of Local Defense Community Cooperation to provide financial assistance in support of the agency with salaries, administration and professional services. We have provided a new grant application for this fiscal year that has not been approved at the time this agenda was submitted.

The LRA is currently administering a second remediation project on behalf of the Army that began in FY 2015-16 with a grant in excess of $43 million. This project has an additional modification being negotiated that will push completion out to 2024.

Site Revenue Projections

The only revenue expected in the coming fiscal year is from payments due from the Master Developer as negotiated in the Lease Disposition and Development Agreement.

Site Expenditure Projections

Site expenditures are administrative costs and match required by the Office of Local Defense Community Cooperation (OLDCC). We also have a substation project that is earmarked for replacement as funding is available.

Grant Revenue

The OLDCC grant provides funding for salaries and LRA operations. The grant will be expiring on June 30, 2023 and the LRA has submitted a new grant application for the new fiscal year.

Grant Expenditure Projections

OEA grant expenditures consist of administrative and professional expenses and will reimburse expenses at 90% with match coming from leasehold revenue (Fund 197).

ESCA #2 Revenue

Grant revenue from the ESCA #2 is captured in a separate fund (Fund 199). The remaining funds are reimbursables to the contractor for remedial work and final reports.

ESCA #2 Expenditure Projections

ESCA 2 grant expenditures will cover the remaining expenses for our subcontractor contracted for remedial activities and final reports.

Additional Budget Items of Note

The Master Developer Agreement was executed in January 2022, they have assumed all revenue/expenditures related to the site (Fund 197).

FINANCIAL IMPACT

No financial impacts to the City as funds come from the Master Developer Agreement and grants.

STRATEGIC PLANNING ALIGNMENT

The presentation of the LRA's FY 2023-24 budget supports the City's mission and reinforces the City's core values of transparency and fiscal responsibility.

ATTACHMENT

1. LRA Resolution 2023-
2. FY 2023-24 Proposed Budget worksheet
3. FY 2023-24 Budget Breakdown by Fund

CITY OF RIVERBANK
LOCAL REDEVELOPMENT AUTHORITY

RESOLUTION 2023-

A RESOLUTION OF THE LOCAL REDEVELOPMENT AUTHORITY BOARD OF THE CITY OF RIVERBANK APPROVING THE BUDGET FOR FISCAL YEAR 2023-24

THE CITY OF RIVERBANK LOCAL REDEVELOPMENT AUTHORITY (HEREAFTER REFERRED TO AS "LRA") **DOES HEREBY RESOLVE THAT:**

WHEREAS, the Riverbank Local Redevelopment Authority ("LRA") acts in accordance with the Defense Base Closure and Realignment Act of 1990; and,

WHEREAS, the LRA is responsible for a lease to operate and manage the 175-acre premises and tenants, and,

WHEREAS, the LRA has executed an agreement with Aemetis as the Master Developer to manage leases with said tenants and incurred obligations to expend funds in maintaining and improving the site in accordance to the Army lease; and,

WHEREAS the LRA is projecting financing the authority in accordance with the attached budget.

NOW, THEREFORE, BE IT RESOLVED that the Local Redevelopment Authority Board of the City of Riverbank hereby approves the budget for Fiscal Year 2023-24 as follows:

1. Revenues are estimated to be approximately $1,023,800
2. Expenditures are estimated to be approximately $1,405,910
3. Ending balance structural deficit is estimated to be approximately $-382,110

PASSED AND ADOPTED by the Local Redevelopment Authority Board of the City of Riverbank at a meeting held on the 27th day of June, 2023; motioned by Authority Member ______, seconded by Authority Member ______, and upon roll call was carried by the following vote of ___:

AYES:
NAYS:
ABSENT:
ABSTAIN:

ATTEST: **APPROVED:**

___________________________ ___________________________

Gabriela Hernandez **Richard D. O'Brien**
LRA Secretary **Chair**

ATTACHMENT 2

FY 2023/24 Annual Proposed Budget

	FY 2023-24 Proposed
Revenue	
OEA Grants	252,281
ESCA #2	626,519
MDA annual payment	145,000
Total Revenue	1,023,800
Expenditures	
Salaries/Benefits	217,111
Administrative Expenses	
Travel	0
Equipment	1,500
Office Supplies/Legal Ads	4,920
Phones	2,880
Copier	1,260
Postage	100
Janitorial	1,620
Substation replacement project (phase 1 projected cost)	425,000
Professional Services	
Legal - General Municipal	75,000
Legal - Conveyance	50,000
Weston Contract ESCA #2	293,491
SJES Contract ESCA #2	303,954
ESCA Admin	29,074
Total Expenditures	1,405,910
Net Revenues Less Expenditures**	-382,110

ATTACHMENT 3

FY 2023/24 BUDGET BREAKDOWN BY FUND

	FY 2023-24 Proposed
Revenue 197	
MDA annual payment	145,000
Total Revenue	**145,000**
Expenditures	
Salaries/Benefits	19,442
Administrative Expenses	
Travel	0
Equipment	1,500
Office Supplies/Legal Ads	492
Phones	288
Copier	126
Postage	100
Janitorial	162
Substation replacement project (phase 1 projected cost)	425,000
Professional Services	
Legal - General Municipal	75,000
Legal - Conveyance	5,000
Total Expenditures	527,110
Net Revenues Less Expenditures*	-382,110

	FY 2023-24 Proposed
Revenue 198	
OEA Grants	252,281
Total Revenue	**252,281**
Expenditures	
Salaries/Benefits	197,669
Administrative Expenses	
Travel	0
Equipment	0
Office Supplies/Legal Ads	4,428
Phones	2,592
Copier	1,134
Postage	0
Janitorial	1,458
Professional Services	
Legal - Conveyance	45,000
Total Expenditures	252,281
Net Revenues Less Expenditures*	0

	FY 2023-24 Proposed
Revenue 199	
ESCA #2	626,519
Total Revenue	**626,519**
Expenditures	
Weston Contract ESCA #2	293,491
SJES Contract ESCA #2	303,954
ESCA Admin	29,074
Total Expenditures	626,519
Net Revenues Less Expenditures*	0

RIVERBANK CITY COUNCIL / LOCAL REDEVELOPMENT AUTHORITY

AGENDA ITEM NO. 11.1

SECTION 11: NEW BUSINESS

Meeting Date:	**June 27, 2023**
Subject:	**Resolution to Reduce (Credit) and Waive the Summerfaire Commerce Center, LLC System Development Fees for The Concierge RV, Boat, and Self-Storage Facility**
From:	**Marisela H. Garcia, City Manager**
Submitted by:	**Donna M. Kenney, Planning and Building Manager**

RECOMMENDATION

It is recommended that the City Council consider and approve the Resolution crediting and/or waiving the Summerfaire Commerce Center, LLC ("Summerfaire") System Development Fees assessed on the construction of The Concierge RV, Boat, and Self-storage facility ("The Concierge").

SUMMARY

This item has been brought forward to the City Council for consideration because Summerfaire has requested to have system development fees ("SDF") reduced (credited) and/or waived for some of the infrastructure they have constructed. These credits and waivers affect the amount of fees on the building permit for the storage facility. There is currently no administrative process to consider this request at staff level and therefore, the request has been brought forward to the City Council for consideration.

BACKGROUND

The City currently collects System Development Fees at Building Permit issuance to defray the impact of new development as authorized by Government Code §66000-66025. The City's System Development Fee program is codified in §150.30 titled "System Development Fees" which establishes the authority for imposing and charging the fees. System Development fees are collected in order:

1) To provide an adequate and constant method for the financing of the unfunded portion of need systems development costs throughout the city, reasonably related to projected community growth.
2) To promote the orderly and efficient expansion of public improvements to adequately meet the domestic and economic needs of the community and to minimize adverse fiscal and environmental impacts of new development.
3) To ensure the continuation of necessary services including, but not limited to, police and general administrative services.
4) To establish equitable methods for minimizing public facility and service costs to the city associated with new development.

As defined within Riverbank's municipal code, System Development Fees are ***charged to new construction, including the expansion of and/or the addition to an existing, nonresidential structure, to mitigate the unfunded portion of the determined impact of the development***.

ANALYSIS

On March 31, 2023, the City received a request letter from Steve Mothersell/Summerfaire (Attachment 2) to reduce or waive the System Development Fees at Building Permit issuance for The Concierge. This project is being assessed the May 1, 2022 adopted fees because they are grading and installing their infrastructure and submitted their request before the May 1, 2023 fees went into effect. The request letter failed to use the Mixed Use categories for this project so their request is different than the charts staff has provided in this report. The 1A, 2A, and 3A charts below show the assessed SDF for the Mixed Use Residential, Office, and Community Commercial uses within this project.

Summerfaire met several times with staff and proposes credits (offsets) and waivers in charts 1B, 2B, and 3B below based on those discussions. Credits, waivers, and reimbursements only apply to Riverbank's System Development Fees. It does not include any fees imposed by any other agencies such as the fire district, school districts, or Stanislaus County. Please review and compare the A and B charts below. The proposed new fees are in yellow and blue:

1A. ASSESSMENT - Mixed Use Residential for one (1) dwelling unit:

System Development Fee Type - RMU	May 1, 2022 Amount - Dwelling Unit
Water	$5,738.00
Waste Water	$1,116.00
Storm Drain	$2,395.00
Parks and Recreation	$2,862.00
Police/General Government	$1,036.00
Traffic	$4,167.00
5% Administrative Fee	$866.00
Total System Development Fees	$18,181.00

1B. PROPOSAL - Mixed Use Residential for one (1) dwelling unit:

System Development Fee Type - LDR	May 1, 2022 Amount - Dwelling Unit
Water	$5,738.00
Waste Water	$1,116.00
Storm Drain	$0
Parks and Recreation	$2,862.00
Police/General Government	$1,036.00
Traffic	$4,167.00
5% Administrative Fee	$866.00
Total System Development Fees	$15,785.00

2A. ASSESSMENT - Mixed Use Office for one (1) 2,000/sf office:

System Development Fee Type – OMU	May 1, 2022 Amount - Office
Water	$2.38/sf
Waste Water	$1.52/sf
Storm Drain	$4.79/sf
Parks and Recreation	N/A
Police/General Government	$0.60/sf
Traffic	$4.12/sf
5% Administrative Fee	$0.67/sf
Total System Development Fees	$14.07/sf

2B. PROPOSAL - Mixed Use Office for one (1) 2,000/sf office:

System Development Fee Type - Office	May 1, 2022 Amount - Office
Water	$2.38/sf
Waste Water	$1.52/sf
Storm Drain	$0
Parks and Recreation	N/A
Police/General Government	$0.60/sf
Traffic	$4.12/sf
5% Administrative Fee	$0.67/sf
Total System Development Fees	$9.29/sf

3A. ASSESSMENT - Mixed Use Commercial for +/- 270,000/sf storage use:

System Development Fee Type – CCMU	May 1, 2022 Amount – Storage Units
Water	$2.44/sf
Waste Water	$1.95/sf
Storm Drain	$4.96/sf
Parks and Recreation	N/A
Police/General Government	$0.43/sf
Traffic	$6.79/sf
5% Administrative Fee	$0.83/sf
Total System Development Fees	$17.40/sf

3B. PROPOSAL - Mixed Use Commercial for +/- 270,000/sf storage use:

System Development Fee Type - CC	May 1, 2022 Amount – Storage Units
Water	$0
Waste Water	$0
Storm Drain	$0
Parks and Recreation	N/A
Police/General Government	$0.43/sf
Traffic	$0.80/sf
5% Administrative Fee	$0.06/sf
Total System Development Fees	$1.29/sf

The request to waive the storm drain fee for all three uses is justified through a reimbursement to the adjacent Heritage subdivision, which has fully paid for Storm Drain impacts with the installation of the required public drainage collection and disposal system to which both projects are connected. Both projects have the same owner/applicant. In terms of water consumption and waste water generation, the storage use (most of the site's square footage) will have zero impact on water and waste water facilities. It will also have a lower traffic impact than a normal commercial non-residential use according to the Institute of Traffic Engineers Manual Code #150.

The City Engineer, Development Services Administration Manager, and Planning and Building Manager analyzed the request received from Summerfaire. An evaluation of the potential impacts of this project was considered and the following determinations were made:

- The storage units do not utilize water or create waste water. The RV dump station will pay for its limited water and waste water use.
- Storm drain impacts have been fully paid for by the construction of the required public drainage collection and disposal system to which both projects are connected.
- The travel demand for mini-warehouse land uses is actually lower than a normal commercial non-residential land use.

Based on the analysis performed, staff recommends that the City Council consider the reduction and waiver of System Development Fees to encourage construction and thereby, job growth.

FINANCIAL IMPACT

The System Development Fee program is designed as a mechanism to collect impact fees to build infrastructure necessary to support new growth City-wide. Careful evaluation of each proposed project is necessary to understand potential funding shortfalls which might be created as a result of granting fee reduction or waiver requests. In the case presented above, Water, Storm Water, and Traffic fees should be reduced and waived.

STRATEGIC PLAN

This item is indirectly related to the City's Strategic Plan through the System Development Fee program update.

ATTACHMENTS

1. City Council Resolution No. 2023-XXX
2. Summerfaire Commercial Center, LLC Fee and Reimbursement Request

CITY OF RIVERBANK

RESOLUTION 2023-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIVERBANK REDUCING AND WAIVING SYSTEM DEVELOPMENT FEES FOR SUMMERFAIRE COMMERCIAL CENTER, LLC FOR THE CONCIERGE

THE CITY OF RIVERBANK CITY COUNCIL (HEREAFTER REFERRED TO AS THE "CITY COUNCIL") DOES HEREBY RESOLVE THAT:

WHEREAS, it is necessary as established in the Riverbank Municipal Code for the proper and effective operation of City Government to establish, amend, or authorize fees for services in order to provide for the financial support of City Government; and

WHEREAS, from time to time, the City Council reviews the fees to ensure that they are adequately supporting the operation of City Government; and

WHEREAS, Summerfaire Commercial Center, LLC has requested the City Council reduce and/or waive the System Development Fees assessed on the construction of The Concierge at Building Permit issuance.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Riverbank hereby approves the System Development Fees below:

1. Mixed Use Residential for one (1) dwelling unit:

System Development Fee Type - LDR	May 1, 2022 Amount - Dwelling Unit
Water	$5,738.00
Waste Water	$1,116.00
Storm Drain	$0
Parks and Recreation	$2,862.00
Police/General Government	$1,036.00
Traffic	$4,167.00
5% Administrative Fee	$866.00
Total System Development Fees	$15,785.00

2. Mixed Use Office for one (1) 2,000/sf office:

System Development Fee Type - Office	May 1, 2022 Amount - Office
Water	$2.38/sf
Waste Water	$1.52/sf
Storm Drain	$0
Parks and Recreation	N/A
Police/General Government	$0.60/sf
Traffic	$4.12/sf
5% Administrative Fee	$0.67/sf
Total System Development Fees	$9.29/sf

3. Mixed Use Commercial for +/- 270,000/sf storage use:

System Development Fee Type - CC	May 1, 2022 Amount – Storage Units
Water	$0
Waste Water	$0
Storm Drain	$0
Parks and Recreation	N/A
Police/General Government	$0.43/sf
Traffic	$0.80/sf
5% Administrative Fee	$0.06/sf
Total System Development Fees	$1.29/sf

PASSED AND ADOPTED by the City Council of the City of Riverbank at a regular meeting held on the 27th day of June, 2023; motioned by Councilmember ____________________, seconded by Councilmember _____________________, and upon roll call was carried by the following vote of ___:

AYES:
NAYS:
ABSENT:
ABSTAIN:

ATTEST:

____

Gabriela Hernandez
City Clerk

APPROVED:

____

Richard D. O'Brien
Mayor

ATTACHMENT 2

MEMORANDUM

THE CONCIERGE RV, BOAT, AND SELF-STORAGE PROJECT

TO: Donna Kenny, City Planning Director
Kathleen Cheek, Development Coordinator
Bill Kull, City Engineer

FROM: Steve Mothersell, Sr., Summerfaire Commerce Center, LLC
Applicant

CC: Ryan Carrel, Associated Engineering Group

DATE: March 31, 2023

RE: System Development Fees

Staff,

I have been working closely with our engineer, Ryan Carrel of Associated Engineering Group, in analyzing the impacts to City facilities for sewer, water, storm drainage, and traffic by this project in comparison to the assumptions used in the adopted Nexus Fee Study by Applied Development Economics, Inc., dated January 29, 2015, and the current System Development Fees update, effective May 1, 2022 (Resolution #2022-034).

We would respectfully request that City staff consider a project-specific approach to determining the applicable System Development Fee using both the Community Commercial (CC) and Lower Density (LDR) land use designations. Additionally, we would ask that City staff exclude the Storm Drainage fee category and modify the Traffic fee category, as described below.

WATER AND SEWER

As you are well aware, a storage facility is a unique land use with extremely low impacts to City facilities in comparison to other more typical commercial land uses. In terms of water consumption and sewer generation, most of the project's building square footage will have zero impact to water and sewer facilities. However, the Concierge project will include a 2,000 square foot manager's residence with one kitchen and 1.5 bathrooms with no more impact to City water and sewer facilities than a standard low-density single family dwelling unit. Additionally, the project will include a 2,000 square foot office facility with a small kitchenette and half-bathroom facilities for customers.

Given these factors, we propose the project pay fees for the residential space at the adopted SDF's for LDR residential land use, or $8,244 for water and $3,595 for sewer. We also propose the project pay fees for the office space at the adopted SDF's for CC non-residential land use, or $2.43/SF for water and $1.94/SF for sewer.

STORM DRAINAGE
Although we expect to pay each fee category for the appropriate land use designations, we are requesting to exclude the Storm Drainage fee from the SDF determination. Our justification for not applying the Storm Drainage fee is due to the fact that this project, through a reimbursement to The Heritage residential subdivision project, has fully paid for its Storm Drainage impacts through the installation of the required public drainage collection and disposal system. All improvements to the new regional retention basin in the Diamond Bar Estates East subdivision have been completed. When the Bruinville Master Plan was adopted, it contemplated the stormwater/park basins were to be detention basins, with future outfall facilities. Now, they have been designed and constructed to be retention basins and serviced with public monies collected through the CFD.

TRAFFIC
Currently, the Concierge project has a General Plan designation of Community Commercial (CC). The Nexus Fee Study anticipated a travel demand for CC non-residential land use of 6,041 VMT (per 1,000 square feet of building). We feel that a more appropriate travel demand for the Concierge project would be based on the ITE Manual Code #150 which is specific to mini-warehouse land uses. The published ITE rate is 740 VMT/1,000 square feet.

We understand that the City decided to use the General Plan designations for travel demand versus the actual ITE designations for specific commercial land uses. We also understand that the City inserted language in the adopted fee ordinance to allow for the City Council to approve fee reductions based on actual uses. Chapter 150.34 allows the City Council to reduce the stated impact fees based on actual use demands and evidence to support. The language in the code reads:

> *(F) System Development Fees are intended to represent new impacts on City facilities. The City Council has the ability to allow for fee credits of certain fee categories to match actual project related impacts on facilities. Reductions should always be supported by written evidence which illustrates the project demands on City infrastructure for a given project. This might include using actual vehicle trip data to suggest a lower transportation impact fee or actual flow data to lower water, sewer or storm drainage fees. The Owner and/or developer shall present evidence to the City demonstrating the new project demand estimates which in turn will be reviewed by the City Engineer and City Manager. The City Manager will make a recommendation to the City Council on the requested fee reduction which will be reflected by a City Council vote on the proposal which will be recorded by minute action.*

We request that City staff apply this provision in order to base the Traffic fee on the actual ITE land use designation (mini-warehouse) instead of the broader General Plan designation (community commercial). The VMT demand would be reduced from 6,041 to 740, which represents an 87.78% reduction in anticipated VMT (and fee). The corresponding Traffic fee would be reduced from $6.53 to $0.80 per square foot for the storage components of the Concierge project.

OTHER FEES
It is expected that the residence, office and storage components of the Concierge project would pay the appropriate Parks/Rec., General Govt., Traffic and 5% Admin fee categories for both the LDR and CC land use designations. The Storm Drainage fee would be excluded, as previously described.

In summary, our request to the City Council for fees we believe to be applicable for this project for which we request Staff's support is as follows:

Residence component (total impact fee per LDR land use): $22,673.70
- Water: $8,244
- Sewer: $3,595
- Storm Drainage: Excluded
- Parks/Rec.: $4,592
- General Govt.: $1,662
- Traffic: $3,501
- 5% Admin: $1,079.70

Office component (total impact fee per CC land use): $11.90/SF or $23,800.00
- Water: $2.43
- Sewer: $1.94
- Storm Drainage: Excluded
- Parks/Rec.: N/A
- General Govt.: $0.43
- Traffic: $6.53
- 5% Admin: $0.57

Storage components (total impact fees per CC land use, per square foot): $1.29/SF
- Water: $0.00
- Sewer: $0.00
- Storm Drainage: Excluded
- Parks/Rec.: N/A
- General Govt.: $0.43
- Traffic: $0.80
- 5% Admin: $0.06

We feel that this fee proposal more accurately addresses the impacts to City facilities by this unique project and more closely aligns with similar projects in other jurisdictions. We hereby request Staff's support of this appeal to the Council for relief in these areas. We look forward to comments at your earliest opportunity.

Respectfully,

SUMMERFAIRE COMMERCE CENTER, LLC

Steve C. Mothersell, Sr.

SCM/cs

RIVERBANK CITY COUNCIL / LOCAL REDEVELOPMENT AUTHORITY

AGENDA ITEM NO. 11.2

SECTION 11: NEW BUSINESS

Meeting Date:	**June 27, 2023**
Subject:	**A Resolution to Award a Contract for 30% Design for the Regional Recycled Water Project – Phase I to Brown and Caldwell, and Authorize a Budget Appropriation in the amount of $1,400,247.00 from the Sewer Fund 106**
From:	**Marisela H. Garcia, City Manager**
Submitted by:	**Cody Bridgewater, Public Works Director**

RECOMMENDATION

It is recommended that the City Council award the contract for preparation of the 30% design for the Riverbank Regional Recycled Water Project – Phase I to Brown and Caldwell, authorize the City Manager to execute a contract with said firm in the amount of $1,272,952.00, authorize a contingency amount of $127,295.00 (approximately 10%), and authorize a budget appropriation of $1,400,247.00 from Sewer Fund 106 for said contract.

SUMMARY

In 2022 the City proceeded with completing 15% design documents and making application to the State Water Resources Control Board and Federal Emergency Management Agency for financial assistance for the Riverbank Regional Recycled Water Project – Phase I. Advancing the design from the 15% to the 30% design level of detail will allow the project to proceed as financial assistance is garnered and to reaffirm the scope and cost of the project. Following an open Request for Qualifications (RFQ) process for preparation of these 30% design documents and a review committee's review of the one Statement of Qualifications Received, from Brown and Caldwell, based on qualifications and experience, tonight's request is to proceed with awarding the contract to Brown and Caldwell. for preparation of the 30% design documents. To allow for adjustments in the design scope based on encountered site conditions and/or to facilitate responding to potential funding agencies as applications are reviewed, it is further recommended that the City Council authorize a 10% budget contingency to allow the City Manager to negotiate additional design scope or documents to support such additional funding applications.

BACKGROUND

The City has completed 15% preliminary design for expanding the Wastewater Treatment Plant (WWTP) to produce recycled water as well as provide for capacity to meet expected wastewater treatment needs of the City for the next 30 years. Based on input and direction from the City Council, a Phase I program of implementation of the alternatives evaluated in the feasibility study was prepared to the 15% preliminary design level in support of preparation of financial assistance applications to multiple funding sources and to support preparation of environmental documentation, both approved by the Council in December 2022. The Phase I program would produce recycled water for use in south-eastern San Joaquin County, adjacent to the City's WWTP. Wastewater generated within the City is the proposed source of recycled water in this proposed project and has the potential to capture and reuse wastewater to supplement fresh water sources, including in-lieu recharge of groundwater. The proposed project includes improvements to the City of Riverbank WWTP, and recycled water distribution facilities within the vicinity of the WWTP. It is envisioned that this water will be used to offset water used for agricultural needs.

The proposed 30% design effort will advance the details of design, including evaluating potential addition of grit removal and cost-efficient management of wastewater solids, and will support advancing the projects towards implementation. This 30% design is expected to take approximately eight months to complete and therefore would advance the project design through approximately March 2024. During this advancement of design, under a separate but complementary scope, the project permitting with the Regional Water Quality Control Board would be initiated and encroachment permitting with the BNSF railroad and San Joaquin County Public Works Department initiated.

In order to solicit statements of qualifications for design, an RFQ was prepared and published on the City's website November 4, 2022. Several design consultants known to City staff to have experience with this type and scale of project were also directly contacted to provide notice of availability of the RFQ. City staff meet with two potentially interested design firms in November. The RFQ requested that statements of qualifications be submitted to the City by no later than 3:00 pm on December 7, 2022. One statement of qualifications was received before the date and time from:

1. Brown and Caldwell

A committee of City staff reviewed the statement of qualifications for the proposing firm's understanding of the project, experience with related work, firm's project manager experience and qualifications, overall team's experience and qualifications, and proposed schedule and ability to complete the project within the timeframe requested. Based on the committee's review of the consultant qualifications, Brown and Caldwell was selected for initial negotiation of the scope and fee. City staff concluded negotiation of the scope and fee, including conducting an independent development of an opinion of the fee for the scope of services, and therefore recommends selection of Brown and Caldwell for preparing the 30% design pursuant to the attached scope of services.

STRATEGIC PLAN

The RRRWP and this action addresses the following August 10, 2021 Strategic Plan Goals:

Goal 1.3 Continue to seek local, regional and federal grant opportunities to support City projects, programs and initiatives.

Goal 6, Promoting Sustainable Development, by providing for facilities that sustainably support the City's thoughtful and careful planning.

FINANCIAL IMPACT

Cost of this element of the project is $1,272,952.00, with the potential to add an additional $127,295.00 supporting additional design detail or to address required changes in the preliminary design as a result of site investigations, to be appropriated from the City's Wastewater Enterprise Fund.

ATTACHMENT

1) Resolution 2023-
2) Brown and Caldwell Consultant Agreement – DRAFT
3) Brown and Caldwell Scope of Services

CITY OF RIVERBANK

RESOLUTION 2023-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIVERBANK, CALIFORNIA, TO AWARD A CONTRACT FOR THE 30% DESIGN FOR THE REGIONAL RECYCLED WATER PROJECT – PHASE I TO BROWN AND CALDWELL, AUTHORIZE THE CITY MANAGER TO EXECUTE A CONTRACT WITH SAID FIRM, AND AUTHORIZE A BUDGET APPROPRIATION OF $1,400,247.00 FROM SEWER FUND 106

THE CITY OF RIVERBANK CITY COUNCIL (HEREAFTER REFERRED TO AS THE "CITY COUNCIL") DOES HEREBY RESOLVE THAT:

WHEREAS, the City has submitted an application to the State Water Resources Control Board for financial assistance in implementing the Regional Recycled Water Project – Phase I; and

WHEREAS, advancing the design of the Project to the 30% level of detail will support project permitting with the Regional Water Quality Control Board; and

WHEREAS, advancing the design to the 30% level of detail will support the City's position and competitive situation in obtaining other financial assistance; and

WHEREAS, proceeding with the Design will advance the overall project schedule towards completion projected in December 2026; and

WHEREAS, after issuance of a Request for Qualifications and negotiation of a scope of services and fee, it is the City Council's desire to award the contract for preparation of the 30% design documents to Brown and Caldwell at an approximate cost of $1,272,952.00, with a 10% budget contingency amount of $127,295.00 for potential additional services to be administered by the City Manager, for a total of $1,400,247.00 to be allocated from the Wastewater Enterprise Fund.

WHEREAS, City Council hereby approves this agreement, subject to any minor revisions approved by the City Attorney.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Riverbank hereby awards the 30% Design for the Regional Recycled Water Project – Phase I contract to Brown and Caldwell, authorizes the City Manager to execute this contract, and appropriates $1,400,247.00 from the Wastewater Enterprise Fund.

PASSED AND ADOPTED by the City Council of the City of Riverbank at a regular meeting held on the 27th day of June, 2023; motioned by Councilmember ________, seconded by Councilmember _________, and upon roll call was carried by the following City Council vote of __:

AYES:
NAYS:
ABSENT:
ABSTAIN:

ATTEST:	**APPROVED:**
______________________	______________________
Gabriela Hernandez	**Richard D. O'Brien**
City Clerk	**Mayor**

Attachment: Brown and Caldwell Consultant Agreement

CONSULTANT SERVICES AGREEMENT
Related to Regional Recycled Water Project

THIS CONSULTANT SERVICES AGREEMENT ("Agreement") is made and entered by and between the City of Riverbank, a California municipality ("City"), and Brown and Caldwell, a California corporation ("Consultant"). City and Consultant may be referred to herein individually as a "Party" and collectively as the "Parties". There are no other parties to this Agreement.

RECITALS

A. City desires consultant services for design and engineering of a regional recycled water project (the "Project").

B. Consultant has submitted a proposal to City that includes a scope of proposed services, attached hereto and described more fully in **Exhibit A** ("Services").

C. Consultant represents that it is qualified, willing and able to provide the Services.

D. Consultant will perform Services related to the Project according to the rates described in **Exhibit A** (the "Rates").

NOW, THEREFORE, in consideration of the promises and covenants set forth below, the Parties agree as follows:

AGREEMENT

1. Consulting Services. Consultant agrees, during the term of this Agreement, to perform the Services for City in connection with the Project. Any request for services in addition to the Services described in **Exhibit A** will be considered a request for additional services and not compensated unless the Parties otherwise agree in writing. No subcontract shall be awarded or an outside consultant engaged by Consultant unless prior written approval is obtained from City.

2. Compensation. City shall pay Consultant according to the fee schedule set forth in **Exhibit A**, as full remuneration for performance of the Services. Consultant agrees to maintain a log of time spent in connection with performing the Services. On a monthly basis, Consultant shall provide City, in reasonable and understandable detail, a description of the Services rendered and in accordance with the Rates. If the work is satisfactorily completed, City shall pay such invoice within thirty (30) days of receipt. If City disputes any portion of any invoice, City shall pay the undisputed portion within the time stated above, and at the same time advise Consultant in writing of the disputed portion.

3. Confidential Information. Consultant understands and agrees that, in the performance of Services under this Agreement or in the contemplation thereof, Consultant may have access to private or confidential information that may be owned or controlled by City and identified to Consultant by City as confidential, and that such information may contain proprietary or confidential details, the disclosure of which to third parties may be damaging to City ("Confidential Information").

Consultant shall not, either during or after the Term, disclose to any third party any Confidential Information without the prior written consent of City. If City gives Consultant written authorization to make any such disclosure, Consultant shall do so only within the limits and to the extent of that authorization. Such authorization does not guarantee that City will grant any further disclosure of Confidential Information. Consultant may be directed or advised by the City Attorney on various matters relating to the performance of the Services on the Project or on other matters pertaining to the Project, and in such event, Consultant agrees that it will treat all communications between itself, its employees and its subcontractors as being communications which are within the attorney-client privilege.

4. Term. This Agreement shall become effective on the Effective Date and will continue in effect until the Services provided herein have been completed, unless terminated earlier as provided in Section 5 or 6 below (the "Term").

5. Termination. City may terminate this Agreement prior to the expiration of the Term ("Termination"), without cause or reason, by notifying Consultant in writing of City's desire to terminate this Agreement (the "Termination Notice"). Upon receipt of a Termination Notice, Consultant shall immediately cease performing the Services. Consultant will be entitled to compensation, as of the date Consultant receives the Termination Notice, only for Services actually performed.

6. Termination for Cause. Notwithstanding Section 5 above, this Agreement may be terminated by City for cause based on the loss or suspension of any licenses, permits or registrations required for the continued provision of the Services, or Consultant's malfeasance. Termination of the Agreement for cause as set forth in this Section shall relieve City from compensating Consultant.

7. Performance by Key Employee. Consultant represents to City that Michael Harrison will be the person primarily responsible for performance of the Services and all communications related to the Services. City has entered into this Agreement in reliance on that representation by Consultant.

8. Property of City. Upon payment to Consultant of undisputed amounts due, the following will be considered and will remain the property of City:

A. Documents. All reports, drawings, graphics, working papers, and other materials furnished by City or produced by Consultant in connection with the Services ("Documents"). Nothing herein shall be interpreted as prohibiting or limiting City's right to assign all or some of City's interests in the Documents. Any reuse of Documents for any project or purpose other than the Services is at City's sole risk and without liability to Consultant.

B. Data. All data collected by Consultant and produced in connection with the Services including, but not limited to, plans, specifications, models, flow diagrams, visual aids, calculations, and other materials ("Data"). Nothing herein shall be interpreted as prohibiting or limiting City's right to assign all or some of City's interests in the Data. Any reuse of Data for any project or purpose other than the Services pursuant to this Agreement is at City's sole risk and without liability to Consultant.

C. Delivery of Documents and Data. Upon City's written request, Consultant agrees, at its expense and in a timely manner, to return to City all Documents and Data upon the conclusion of the Term or in the event of Termination. Consultant shall be entitled to retain a copy of the Documents and Data relied upon to perform the Services in accordance with its corporate recordkeeping policies, and any electronic copies created as a result of its automated back-up systems. Any such Documents and Data shall remain subject to the obligations of this Agreement.

9. Duties of City. In order to permit Consultant to render the Services required hereunder, City shall, at its expense and in a timely manner:

A. Provide such information as Consultant may reasonably require to undertake or perform the Services;

B. Promptly review any and all documents and materials submitted to City by Consultant in order to avoid unreasonable delays in Consultant's performance of the Services; and

C. Promptly notify Consultant of any fault or defect in the performance of Consultant's services hereunder.

10. Representations of Consultant. City relies upon the following representations by Consultant in entering into this Agreement:

A. Qualifications. Consultant represents that it is qualified to perform the Services and that it possesses the necessary licenses, permits and registrations required to perform the Services or will obtain such licenses or permits prior to the time such licenses or permits are required. Consultant represents to City that Consultant shall, at Consultant's sole cost and expense, keep in effect or obtain at all times during the Term of this Agreement, any licenses, permits, and registrations that are legally required for Consultant to practice Consultant's profession at the time the Services are rendered.

B. Consultant Performance. Consultant represents and agrees that all Services under this Agreement shall be performed in a professional manner and shall conform to the principles and standards of practice observed on similar, successfully completed projects by specialists in the Services to be provided. Consultant shall adhere to accepted professional standards as set forth by relevant professional associations and shall perform all Services required under this Agreement in a manner consistent with generally accepted professional practices and principles and standards for such Services. All work or products completed by Consultant shall be completed in a manner consistent with the level of care and skill ordinarily exercised by members of the profession and using the practices available for the profession and shall conform to industry standards. Consultant agrees that, if a Service is not so performed, in addition to all of its obligations under this Agreement and at law, Consultant shall re-perform or correct unsatisfactory Service at no additional expense to City.

11. Compliance with Laws and Standards. Consultant shall comply with all applicable federal, state, and local laws, ordinances, regulations and permits, including but not limited to federal, state, and county safety and health regulations. Consultant shall comply with all ordinances, laws, orders, rules, and regulations, including the administrative policies and guidelines of City pertaining to the work.

12. Independent Contractor; Subcontracting. Consultant will employ, at its own expense, all personnel reasonably necessary to perform the Services. All acts of Consultant, its agents, officers, employees and all others acting on behalf of Consultant relating to this Agreement will be performed as independent contractors. Consultant, its agents and employees will represent and conduct themselves as independent contractors and not as employees of City. Consultant has no authority to bind or incur any obligation on behalf of City. Except as City may specify in writing, Consultant shall have no authority, express or implied, to act on behalf of City in any capacity whatsoever as an agent. Consultant is prohibited from subcontracting the Services or any part thereof unless such subcontracting is expressly approved by City in writing.

13. Insurance. Consultant and all of Consultant's contractors and subcontractors shall obtain and maintain insurance of the types and in the amounts described in this paragraph and its subparagraphs with carriers reasonably satisfactory to City.

A. General Liability Insurance. Consultant shall maintain occurrence version commercial general liability insurance (or an equivalent form) with a limit of not less than Two Million Dollars ($2,000,000) for each occurrence.

B. Workers' Compensation Insurance. Consultant shall carry workers' compensation insurance as required by the State of California under the Labor Code. Consultant shall also carry employer's liability insurance in the amount of One Million Dollars ($1,000,000.00) per accident, with a One Million Dollar ($1,000,000.00) policy limit for bodily injury by disease, and a One Million Dollar ($1,000,000.00) limit for each employee's bodily injury by disease.

C. Errors and Omissions Liability. Consultant shall carry errors and omissions liability insurance in the amount of no less than One Million Dollars ($1,000,000.00) per claim and in the aggregate or greater if appropriate for the Consultant's profession. Any deductibles or self-insured retentions must be declared to and approved by City. At the option of City, either the insurer shall reduce or eliminate such deductibles or self-insured retentions with respect to City, elected and appointed councils, commissions, directors, officers, and employees ("City's Agents"); or the Consultant shall provide a financial guarantee satisfactory to City guaranteeing payment of losses and related investigations, claims administration and defense expenses.

D. Other Insurance Requirements. Within five (5) days of the Effective Date, Consultant shall provide City with certificates of insurance for all of the policies required under this Agreement ("Certificates"), excluding the required worker's compensation insurance. Such Certificates shall be kept current for the Term of the Agreement and Consultant shall be responsible for providing updated copies and notifying City if a policy is cancelled, suspended, reduced, or voided. With the exception of the worker's compensation insurance and Errors and Omissions Liability, all of the insurance policies required in this Agreement shall: (a) provide that the policy will not be cancelled in coverage without at least thirty (30) days' prior written notice to City of such cancellation and each policy shall be endorsed to state such; (b) name City and City's Agents as additional insureds with respect to liability arising out of Services, work or operations performed by or on behalf of the Consultant; products and completed operations of the Consultant; premises owned, occupied, or used by the Consultant, or automobiles owned, leased, or hired or borrowed by the Consultant. The coverage shall contain no special limitations on the scope of protection afforded to City; (c) be primary with respect to any insurance or self-insurance programs covering City or City's Agents and any insurance or self-insurance maintained by City or City's Agents shall be in excess of Consultant's insurance and shall not contribute to it; and (d) contain standard separation of insured provisions.

14. Indemnification. Consultant hereby agrees to indemnify and hold harmless City and City's Agents against all liability, obligations, claims, loss, and expense (a) to the extent arising out of, pertaining to, or related to the negligence, recklessness, or willful misconduct of Consultant, its subcontractors, or the agents or employees of either in connection with the Services, or (b) arising out of injuries suffered or allegedly suffered by employees of Consultant or its subcontractors (i) in the course of their employment, (ii) in the performance of work hereunder, or (iii) upon premises owned or controlled by City. Consultant's obligation to defend, indemnify and hold harmless City and City's Agents is not affected by any requirement in this Agreement for Consultant to procure and maintain a policy of insurance.

15. Consequential Damages. Notwithstanding any other provision of this Agreement, in no event shall either party be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement or the Services performed in connection with this Agreement.

16. Notices. Any notice or communication required hereunder between City or Consultant must be in writing, and may be given either personally, by registered or certified mail (return receipt requested), or by Federal Express, UPS or other similar couriers providing overnight delivery, or by email. If personally delivered, a notice shall be deemed to have been given when delivered to the Party to whom it is addressed. Notices given by registered or certified mail shall be deemed to have been given and received on the first to occur of (a) actual receipt by any of the addressees designated below as the party to whom notices are to be sent, (b) on the date delivered as shown on a receipt issued by the courier, or (c) five (5) days after a registered or certified letter containing such notice, properly addressed, with postage prepaid, is deposited in the United States mail. If given by Federal Express or similar courier, a notice or communication shall be deemed to have been given and received on the date delivered as shown on a receipt issued by the courier. If given by email, the notice or communication shall be deemed given and received as of the date shown on the sent email. Any Party hereto may at any time, by giving ten (10) days written notice to the other Party hereto, designate any other address in substitution of the address to which such notice or communication shall be given. Such notices or communications shall be given to the Parties at the addresses in this paragraph set forth below:

If to City:	City of Riverbank 6707 Third Street Riverbank, CA 95367 Attn: City Clerk Email: ghernandez@riverbank.org
with copy to:	City of Riverbank 6707 Third Street Riverbank, CA 95367 Attn: Director of Public Works Email: cbridgewater@riverbank.org
If to Consultant:	Brown & Caldwell, Inc. Attn: Michael Harrison, P.E. 11020 White Rock Road, Ste. 200 Rancho Cordova, CA 95670 Email: mharrison@brwncald.com

17. General Provisions.

A. Modification. No alteration, modification, or termination of this Agreement shall be valid unless made in writing and executed by all Parties.

B. Waiver. The waiver by any Party of a breach of any provision hereof shall be in writing and shall not operate or be construed as a waiver of any other or subsequent breach hereof unless specifically stated in writing.

C. Assignment. No Party shall assign, transfer, or otherwise dispose of this Agreement in whole or in part to any individual, firm, or corporation without the prior written consent of the other Party.

D. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the state of California.

E. Venue. Venue for all legal proceedings shall be in the Superior Court of California for the County of Stanislaus.

F. Partial Invalidity. If any provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions shall nevertheless continue in full force without being impaired or invalidated in any way.

G. Counterparts. This Agreement may be executed in two or more counterparts, each of which shall constitute an original and all of which shall be deemed a single agreement.

H. Audit. City shall have access at all reasonable times to all reports, contract records, contract documents, contract files, and personnel necessary to audit and verify Consultant's charges to City under this Agreement.

I. Entire Agreement. This Agreement sets forth the entire understanding between the Parties as to the subject matter of this Agreement and merges all prior discussions, negotiations, proposal letters or other promises, whether oral or in writing.

J. Time is of the Essence. Time is of the essence in this Agreement for each covenant, term and condition contained herein.

K. Attorney Fees. If any action at law or in equity is necessary to enforce or interpret the terms of this Agreement, the prevailing Party shall be entitled to reasonable attorneys' fees in addition to any other relief to which such Party may be entitled.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the last date written below ("Effective Date").

CITY:

CITY OF RIVERBANK,
a California municipality

By: ________________________________
Marisela Garcia, City Manager

Date: ________________________________

CONSULTANT:

BROWN AND CALDWELL,
a California corporation

By: ________________________________

Name: ________________________________

Title: ________________________________

Date: ________________________________

ATTEST:

____
Gaby Hernandez, City Clerk

APPROVED AS TO FORM:

____
Tom Hallinan, City Attorney

<u>EXHIBIT A</u>

Services & Rates

City of Riverbank,
Regional Recycled Water Project
Basis of Design Development
Scope of Services

Overview

The scope of services described herein is to be performed at the City of Riverbank's existing wastewater treatment plant for the Regional Recycled Water Project (Project). Brown and Caldwell (BC) will complete the following tasks as described below:

- Task 1 – Project Management, Quality Assurance/Quality Control, and Meetings
- Task 2 – Site Investigations
- Task 3 – Technical Evaluations
- Task 4 – Basis of Design Report and 30% Design Plans
- Task 5 – Coordination with CEQA/NEPA/Permitting

Assumptions regarding the tasks are included for each task.

In general, BC and our sub-consultants will provide civil, architectural, structural, process mechanical, electrical, and instrumentation and controls engineering services for the Project. Our services under this scope will include preparation of the Basis of Design Report (BODR) and 30% design plans. This effort will form the basis of the design for the new facilities. A future scope of services will be prepared by BC and our sub-consultants for the Final Design of these facilities.

Phase 1 – Project Management, Quality Assurance/Quality Control, and Meetings

Project Management: BC will supervise and provide direction to design team members and provide administration, project controls, quality assurance, and oversight of the Project. BC will also prepare and maintain a decision log that will record comments and decisions made by RIVERBANK throughout the Project and manage the quality assurance/quality control (QA/QC) review of the work products.

BC will complete the following tasks:

- Prepare a Project Management Plan
- Oversee daily management of scope, deliverables, schedule, and budget
- Prepare monthly progress reports and invoices
- Facilitate Quality Assurance and Quality Control Reviews
- Prepare a Field Work Safety Plan

Meetings and Workshops: BC will conduct a Kickoff Meeting. BC will prepare an agenda and meeting materials in advance of the Kickoff Meeting and prepare meeting minutes following the Kickoff Meeting. The Kickoff Meeting is assumed to be 3 hours in duration, conducted in person.

BC will organize and facilitate teleconferences every two weeks through the end of the design phase to discuss the Project's progress and any other issues, as needed. Biweekly teleconferences will be held virtually via Microsoft (MS) Teams between the BC project manager (PM) and RIVERBANK PM. These meetings will be held unless otherwise determined not to be needed by RIVERBANK PM. Topics discussed at the biweekly meetings will be determined as conditions develop and in collaboration with RIVERBANK.

As part of this task, and included in the associated task budget, BC will also conduct internal team coordination meetings throughout the Basis of design development process.

Phase 1 Deliverables:

- Monthly invoices and progress reports
- Action items and decision log
- Agenda, presentation materials and minutes for Kickoff Workshop

Phase 1 Assumptions:

- Kickoff Workshop will be held in-person with BC sub consultant key staff (up to 4 BC staff, Bennett Engineering and MWA).
- Bi-Weekly Coordination calls will be held virtually via MS Teams, and attended by BC PM for a duration of 1 hour
- Project duration will be 7 months
- Notice to proceed expected around mid-June, 2023

Phase 2 – Site Investigations

This task includes surveying, geotechnical investigation and sludge characterization of existing ponds.

Task 2.1 Topographic, Boundary and Structure Survey

Mark Thomas, as subconsultant to BC, will complete the topographic survey for the facility. The detailed site survey will be performed with reference to published survey control and development of a project-specific survey control. Topographic survey will be performed with reference to the North American Vertical Datum of 1988 (NAVD88) and North American Datum of 1983 (NAD83). Mark Thomas will conduct record research to locate maps of record such as parcel maps, record of surveys and subdivision maps to plot the existing boundary of the Wastewater Treatment Plant (WWTP) property. A sample of monuments will be collected in the field during topographic survey efforts to rectify the boundary This scope of work does not include a complete boundary survey, and boundary lines provided are solely based on record information. Elements of scope to include:

a. Ground topographic survey of WWTP site (approximately 25 acres), ponds, and boundaries.
b. Alignment to serve Beard. Area extents include 1000' x 250' swath along Henry Rd and adjacent Park connecting the WWTP site to S Santa Fe Road, under the RR crossing and structures.
c. Alignment to serve Barton (retain as option) same as above. Approximately 4,600 LF along the easterly and northerly WWTP property boundary.

Detailed ground survey will be conducted for the process areas, pipeline alignments while the remaining plant site will be surveyed via aerial or drone (approximately 150 acres). Mark Thomas will set flight control or use point identifiable (PID) topographic features for this effort.

Task 2.1 Assumptions:

- Record of Survey is not included in original scope of services and will be considered after completion of boundary research.
- Aerial Survey will be conducted in the non process areas in the ponds, ground survey will be completed for the process areas, temporary access road and for the pipeline alignments.
- It is assumed access to the site will be provided to complete survey work.
- No potholing or subsurface engineering is included in this scope of work but is anticipated for the next phase of Design.

Task 2.1 Deliverables:

- Electronic (CAD Civil 3D) basemap including conventional and aerial topographic information with surface features, WWTP record boundary and aerial imagery.
- Project Control values and statement of datum.

Task 2.2 Geotechnical Investigations

Crawford and Associates, as subconsultant to BC, will complete geotechnical investigations to include California Building Code Parameters (expected to be based on the 2022 California Building Code), suitability and recommendations for borrow material from ponds, investigations of groundwater and recommendations for dewatering, structure excavation, foundation, and backfill requirements, soil corrosivity investigations, and pipe bedding and backfill recommendations. Field Exploration activities include:

- Fourteen (14) test pits will be completed in Ponds P-5 through P-9 to determine the borrow material availability from these ponds.
- Seven (7) soil borings will be completed within the surrounding embankments of Ponds T-2 and T-3.
- Seven (7) soil borings will be completed along the recycled water pipeline alignments, and existing headworks area.
- Four (4) dynamic cone penetration (DCP) tests will be completed in Pond T-3.

In ponds T-2 and T-3, BC will conduct sampling for sludge characterization and will provide underlying soil samples for subsequent testing to determine extent of soil to be removed from pond T-3 to allow for construction of new facilities.

Task 2.2 Assumptions:

- Geotechnical drilling based on site layouts provided in the preliminary design report dated December 2022.
- Ponds P-5 through P-9 can be taken out of service one at a time with a drying period prior to conducting geotechnical investigation.
- Evaluation limited in Pond T-2 to sludge evaluation only.
- No geotechnical investigation will be completed for temporary access road

Task 2.2 Deliverables:

- Draft and Final Geotechnical Report (PDF)

Task 2.3 Sludge Characterization

BC will complete a sludge characterization in Ponds T-2 and T-3 to characterize the volume and chemical content of biosolids (sludge) to determine suitability for land application including an estimate of dry tons to be removed from Ponds T-2 and T-3. BC will conduct a site visit and develop a sampling and testing plan for both Ponds to identify sampling locations and the analytical testing methods used. BC will bring equipment and floating work platform to conduct field sampling at both ponds and deliver samples to the analytical laboratory. BC will prepare a report that summarizes the results of the testing and the calculated sludge volume to be removed for project development. The report will also contain recommendations for sludge dewatering and disposal.

Task 2.3 Assumptions:

- Ponds are to remain in service during field sampling.
- Lump Sum of $10,000 is included for laboratory testing
- RIVERBANK staff to isolate aeration legs in pond T-2 for field sampling.
- Sludge characterization for Pond T-1 will be completed as part of engineering services during construction.

Task 2.3 Deliverables:

- Draft and Final Sludge Characterization Report (PDF)

Phase 3.0 Technical Evaluations

The City of Riverbank Regional Recycled Water Project Preliminary Design Report dated December 2022 has been prepared by KSN that will be used as the basis for the project, but further evaluations will be completed by BC to support the basis of design report. These specific evaluations are listed below.

- Grit Removal: BC will conduct an evaluation comparing aerated grit and pista grit removal systems.
- Mechanical Aeration Equipment: BC will evaluate the mechanical aeration and mixing equipment used in the Oxidation Ditches. Specific manufacturers will be identified as part of this initial evaluation.
- Solids Dewatering and Storage: BC will compare Rotary Screw Press and Belt Press dewatering to select type of dewatering equipment. A second evaluation will compare two solids storage options: 1. the use of solids storage options prior to dewatering and 2. Dewatered cake storage.
- Biosolids Disposal Assessment: BC will look at long-term biosolids disposal requirements and identify options for biosolids cake disposal for the City of Riverbank.
- Tertiary Filter Evaluation: BC will compare cloth media filtration with granular media filtration (continuous backwash and deep bed).
- BC will provide drainage analysis and provide a Drainage Report for inclusion in the Basis of Design Report
    - Review City and County drainage design standards

- Analyze on-site topo from Task 2
- Review grading plan from PDR
- Develop existing conditions hydrology
- Develop proposed conditions hydrology
- Compare existing runoff hydrographs with proposed conditions to determine detention requirements
- Evaluate proposed, on-site drainage conveyance facilities for capacity
- Evaluate proposed detention facilities incorporating effluent discharges
- Prepare Drainage Report
- Finalize Drainage Report

BC will gather input from RIVERBANK staff and KSN in a workshop conducted for each above project elements. Findings and agreed upon direction will be incorporated into the Basis of Design Report in Task 4.0

Phase 3 Meetings:

- Technical Evaluations workshops (3)

Phase 3 Deliverables:

- Grit Removal and Mechanical Aeration Workshop Agenda Minutes and Presentation Materials
- Solids Dewatering Workshop and Storage and Biosolids Disposal Workshop Agenda Minutes and Presentation Materials
- Site Drainage and Tertiary Filtration Workshop Agenda, Minutes and Presentation Materials
- Draft and Final Drainage Report

Phase 3 Assumptions:

- Three (3) on-site workshops will be held to review the results of the evaluations attended by up to four BC (4) staff for approximately 3 hours each.
- Evaluation criteria used for the evaluations will include: initial construction cost, annual energy cost, ease of maintenance, size of footprint and equipment servicing responsiveness (vicinity of nearest servicing center).
- Reference WWTP site visits are not included under this task.
- All deliverables are electronic (PDF).
- RIVERBANK will provide a single consolidated list of review comments for the Drainage report and other deliverables included under this phase (electronic format).
- It is assumed that a No-Rise evaluation (FEMA) for the Stanislaus River is required. Much of the site is in the 500-year floodplain and not in the 100-year floodplain so fill within the floodplain is acceptable.

Phase 4 – Basis of Design Report and 30% Design Plans

BC will prepare a Basis of Design Report (BODR) that will include the results of the site investigations and technical evaluations completed under Tasks 2 and 3. For all remaining project elements, BC will complete an extensive review of The City of Riverbank Regional Recycled Water Project Preliminary Design Report dated December 2022 prepared by KSN and will document any changes needed for these project elements. An initial BODR Kickoff meeting will be held to clearly identify what elements will be retained from the PDR and what elements will be revised and documented in the BODR.

A draft BODR with 30% Design Plans will be submitted and presented to Riverbank for review and discussion at a workshop that will be organized and facilitated by BC. BC will incorporate the comments from Riverbank prior to submitting the final BODR.

The BODR will include the following:

- List of modifications to the original PDR including revisions to the Civil, Architectural, Mechanical and Electrical Design Criteria (e.g. Headworks Modifications).
- BioWin model results using flows and loading from PDR showing any potential adjustments to aeration requirements and oxidation ditch sizing.
- State Point Analysis showing any potential adjustments to the secondary clarifier sizing using dynamic modeling based on hourly flows.

- Hydraulic Profile – Identify hydraulic modifications at the headworks to remove hydraulic bottlenecks. Revise hydraulic profile from preliminary design report with the inclusion of grit removal and other modifications identified as part of the BODR.
- SCADA System Investigation – Identify Hardware and Software requirements to implement Inductive Automation Ignition SCADA system for new facility.
- Electrical Service Requirements and Standby Generator – Determine if new electrical service is needed and sizing of emergency standby generator.
- Architectural Programming and design criteria, including code review, for approx. 10,000 sf electrical, operations, and maintenance building.
- Site Drainage Concepts and Stormwater Basin Sizing.
- Construction sequencing and plant tie ins and shutdowns (Narrative).
- Identification of future permitting activities including Railroad Encroachment Permits, County Encroachment Permits and Air permit for diesel generator.

BC will prepare a Class 4 Opinion of Probable Construction Cost (OPCC) in accordance with standards developed by Association for the Advancement of Cost Estimating (AACE) international. The Class 4 OPCC will be included as part of the Draft BODR. A preliminary construction schedule and drawing and specification list will be included with the Basis of Design Report. The schedule detail will match the cost estimate's level of detail.

BODR will include up to 73 drawings listed in table below

Dwg	Title	Discipline
1	PROJECT TITLE LOCATION AND VICINITY MAP	general
2	INDEX OF DRAWINGS	general
3	SYMBOLS AND LEGENDS	general
4	NOTES AND ABBREVIATIONS	general
5	DESIGN CRITERIA	general
6	HYDRAULIC PROFILE	general
7	PROCESS FLOW SCHEMATIC	general
8	DRAINAGE PLAN	general
9	SITE PLAN	civil
10	SITE ACCESS ROAD SHEET 1	civil
11	SITE ACCESS ROAD SHEET 2	civil
12	SITE ACCESS ROAD SHEET 3	civil
13	SITE ACCESS ROAD SHEET 4	civil
14	SITE ACCESS ROAD SHEET 5	civil
15	SITE ACCESS ROAD SHEET 6	civil
16	STORMWATER RETENTION POND 1 PLAN AND SECTION	civil
17	STORMWATER RETENTION POND 2 PLAN AND SECTION	civil
18	PAVING AND GRADING PLAN	civil
19	SEASONAL STORAGE POND PLAN AND SECTION	civil
20	SOLIDS STORAGE POND PLAN AND SECTION	civil
21	YARD PIPING PLAN 1	civil
22	YARD PIPING PLAN 2	civil
23	YARD PIPING PLAN 3	civil
24	YARD PIPING PLAN 4	civil
25	SITE DEMOLITION PLAN	demolition
26	HEADWORKS DEMOLITION PLAN	demolition

27	ELECTRICAL OPERATIONS AND MAINTENANCE BUILDING LAYOUT	architectural
28	BUILDING ELEVATIONS	architectural
29	HEADWORKS AND SCREENING PLAN	Mechanical
30	VACTOR RECEIVING STATION PLAN	Mechanical
31	ANOXIC BASINS PLAN	Mechanical
32	OXIDATION DITCH PLAN	Mechanical
33	OXIDATION DITCH SECTION	Mechanical
34	SECONDARY CLARIFIERS PLAN	Mechanical
35	RAS/WAS PUMPING STATION PLAN	Mechanical
36	FILTER FEED PUMPING STATION PLAN	Mechanical
37	SOLIDS TREATMENT FACILITY PLAN I	Mechanical
38	SOLIDS TREATMENT FACILITY PLAN II	Mechanical
39	SEASONAL STORAGE RETURN PUMP STATION PLAN AND SECTIONS	Mechanical
40	TERTIARY FILTERS PLAN	Mechanical
41	TERTIARY FILTERS SECTION	Mechanical
42	UV DISINFECTION PLAN AND SECTIONS	Mechanical
43	RW STORAGE AND PUMPING STATION I	Mechanical
44	RW STORAGE AND PUMPING STATION I	Mechanical
45	RW PIPELINE ALIGNMENT PLAN	Mechanical
46	RW PIPELINE ALIGNMENT PLAN	Mechanical
47	RW PIPELINE ALIGNMENT PLAN	Mechanical
48	RW PIPELINE ALIGNMENT PLAN	Mechanical
49	RW PIPELINE ALIGNMENT PLAN	Mechanical
50	RW PIPELINE ALIGNMENT PLAN	Mechanical
51	RW DELIVERY CONNECTION PLAN AND SECTION	Mechanical
52	ELECTRICAL GENERAL NOTES	electrical
53	MAIN PLANT SINGLE LINE DRAWING	electrical
54	INSTRUMENTATION GENERAL NOTES AND SYMBOLS	Instrumentation
55	NETWORK BLOCK DIAGRAM	Instrumentation
56	HEADWORKS AND OXIDATION DITCH SPLITTER P&ID	Instrumentation
57	EMERGENCY STORAGE AND OVERFLOW P&ID	Instrumentation
58	ANOXIC BASIN AND OXIDATION DITCH P&ID	Instrumentation
59	SECONDARY CLARIFIER P&ID	Instrumentation
60	RAS/WAS PUMPING STATION P&ID	Instrumentation
61	WAS STORAGE P&ID	Instrumentation
62	SLUDGE FEED PUMPING STATION P&ID	Instrumentation
63	SOLIDS DEWATERING P&ID	Instrumentation
64	SOLIDS POLYMER FEED P&ID	Instrumentation
65	SECONDARY SCUM AND SECONDARY EFFLUENT RETURN P&ID	Instrumentation
66	FILTER FEED PUMPING STATION P&ID	Instrumentation
67	RAPID MIX, FLOCCULATION AND FILTER SYSTEM P&ID	Instrumentation
68	FILTER COAGULANT FEED P&ID	Instrumentation
69	UV DISINFECTION SYSTEM P&ID	Instrumentation

70	PLANT WATER AND RECYCLED WATER PUMPING STATION P&ID	Instrumentation
71	HYPOCHLORITE FEED SYSTEM P&ID	Instrumentation
72	PLANT DRAIN PUMPING STATION P&ID	Instrumentation
73	STORM DRAIN PUMPING STATION P&ID	Instrumentation

Drawings will be prepared by BC team including subs Cecil and Cecil, Bennett Engineering and MWA

BC will revise the draft BODR and any other deliverables in response to Riverbank's review comments and finalize BODR, including the OPCC.

Phase 4 Meetings:

- BODR Kickoff Workshop
- Architectural Programming Workshop
- BODR Review Workshop

Phase 4 Deliverables:

- BODR with 30% Plans (Draft and Final, electronic format)
- Workshop agenda, presentation materials and meeting summary (electronic PDF)
- Written responses to RIVERBANK's Draft PDR review comments (provided in RIVERBANK's standard comment/response log format)

Phase 4 Assumptions:

- Native AutoCAD files of the preliminary design drawings by KSN will be provided for BCs use.
- Grit Removal System will be evaluated but will not be included with the 30% design plans
- RIVERBANK will provide a single consolidated list of review comments for the Basis of Design report (electronic format)
- Three (3) on-site workshops attended by up to four BC (4) staff and sub consultants for approximately 3 hours each

Phase 5 – Coordination with CEQA/NEPA/Permitting/Grant Funding

As part of this task, BC shall support City and KSN on environmental permitting by supplying technical information to support the environmental permitting process and to support grant funding opportunities.

Phase 5 Assumptions:

- Approximately 48 hours of labor is assumed for this Task
- Support activities would occur between 7/2023 and 2/2024

Time of Completion

Preliminary Design Work is expected to commence by July 2023. Completion of BODR will be completed within 7 months of issuance of notice to proceed or end of February 2024.

Schedule Assumptions:

- Schedule assumes that RIVERBANK completes deliverable reviews within 10 working days
- Attachment A contains a detailed Basis of Design Development schedule.

Fee Estimate

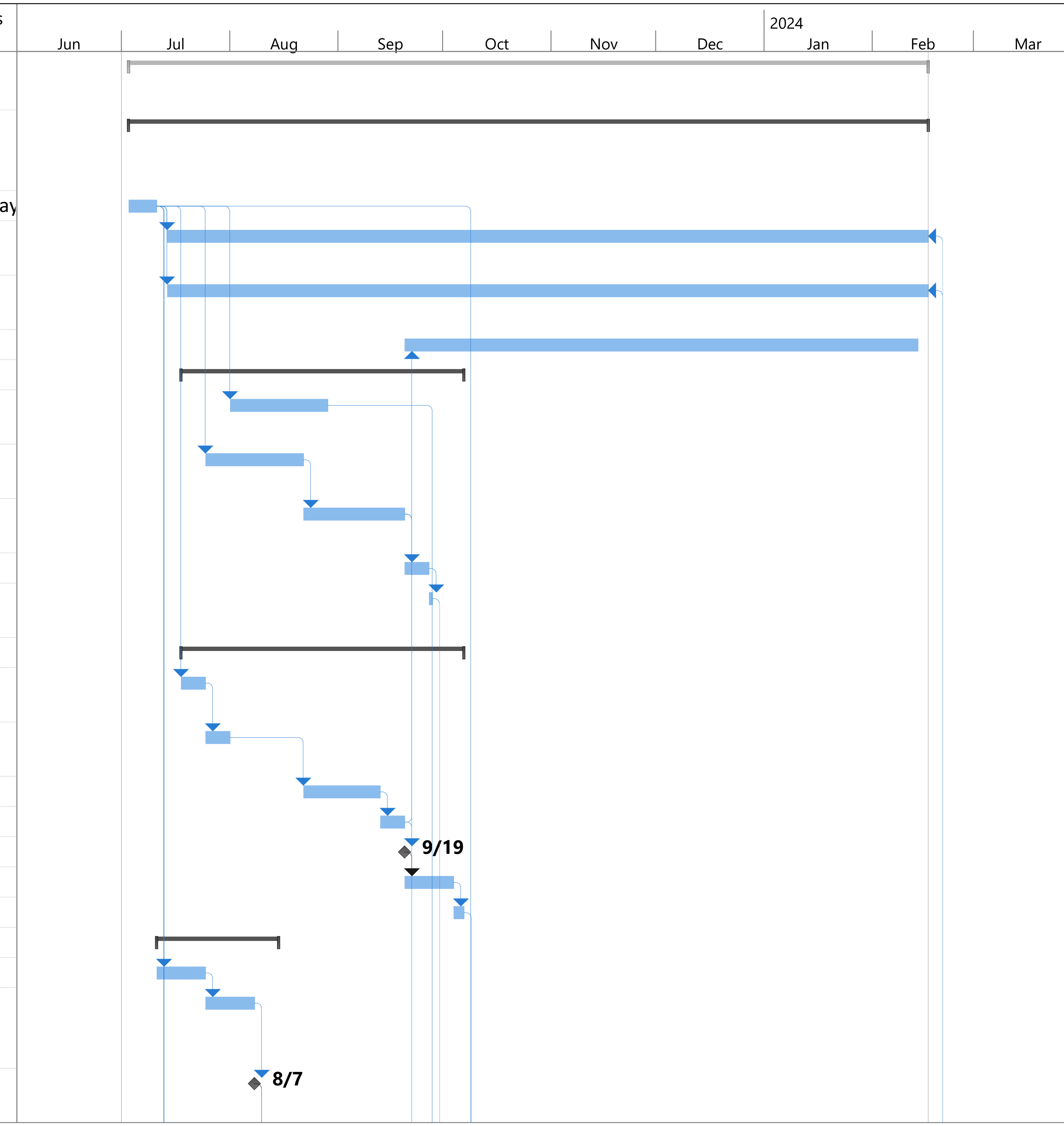
The detailed fee estimate for the forgoing services is included in Attachment B.

Fee Assumptions:

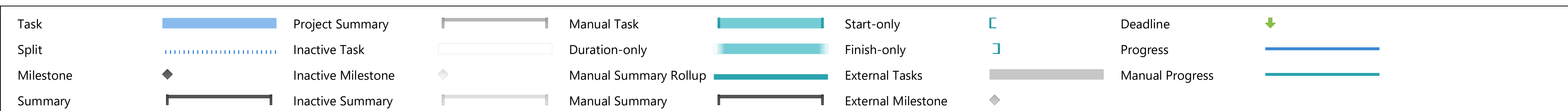
- Labor Rates are based on a labor multiplier of 3.1
- APC of $8/hour included on hourly rates for incidental costs (computers, printing)
- Subconsultant Markup is 10%
- ODCs include mileage and other travel costs and includes 10% markup
- A 5% increase in labor multiplier will start on January 1, 2024 and will continue annually.

ATTACHMENT A - City of Riverbank Regional Recycled Water Project - Basis of Design Preparation Schedule

ID	Task Mode	Outline Level	Task Name	Duration	Start	Finish	Predecessors	Successors
0		**0**	**Basis of Design Report Preparation**	**158 days?**	**Mon 7/3/23**	**Fri 2/16/24**		
1		**1**	**Project Management, Quality Assurance/Quality Control and Meetings**	**158 days**	**Mon 7/3/23**	**Fri 2/16/24**		
2		2	Prepare PMP and FWSP	5 days	Mon 7/3/23	Mon 7/10/23		7FS+15 day
3		2	Monthly Invoicing and management oversight	150 days	Fri 7/14/23	Fri 2/16/24	2,49FF	
4		2	Team Coordination and Communications	150 days	Fri 7/14/23	Fri 2/16/24	2,49FF	
5		2	QA/QC	100 days	Wed 9/20/23	Tue 2/13/24	16	
6		**1**	**Site Investigations**	**58 days?**	**Tue 7/18/23**	**Fri 10/6/23**		
7		2	Topographic, boundary and structure survey	20 days	Tue 8/1/23	Mon 8/28/23	2FS+15 days	36
8		2	Geotechnical Investigations	20 days	Tue 7/25/23	Mon 8/21/23	2FS+10 days	9
9		2	Prepare Draft Geotechnical Report	20 days	Tue 8/22/23	Tue 9/19/23	8	37,10
10		2	Internal review	5 days	Wed 9/20/23	Tue 9/26/23	9	11
11		2	Prepare Final Geotechnical Report	1 day?	Wed 9/27/23	Wed 9/27/23	10	36
12		**2**	**Sludge Characterization**	**58 days**	**Tue 7/18/23**	**Fri 10/6/23**		
13		3	Prepare Sampling Plan	5 days	Tue 7/18/23	Mon 7/24/23	2FS+5 days	14
14		3	Conduct Field Sampling	5 days	Tue 7/25/23	Mon 7/31/23	13	15FS+15 days
15		3	Prepare Draft Report	15 days	Tue 8/22/23	Tue 9/12/23	14FS+15 days	16
16		3	Internal QC review	5 days	Wed 9/13/23	Tue 9/19/23	15	17,5
17		3	Submit Draft Report	0 days	Tue 9/19/23	Tue 9/19/23	16	18
18		3	Riverbank Review	10 days	Wed 9/20/23	Tue 10/3/23	17	19
19		3	Prepare Final Report	3 days	Wed 10/4/23	Fri 10/6/23	18	30
20		**1**	**Technical Evaluations**	**25 days**	**Tue 7/11/23**	**Mon 8/14/23**		
21		2	Grit Removal Evaluation	10 days	Tue 7/11/23	Mon 7/24/23	2	22
22		2	Mechanical Aeration and Mixing Equipment Evaluation	10 days	Tue 7/25/23	Mon 8/7/23	21	23
23		2	Grit and Aeration Workshop	0 days	Mon 8/7/23	Mon 8/7/23	22	31



Project: Basis of Design Report
Date: Thu 4/6/23



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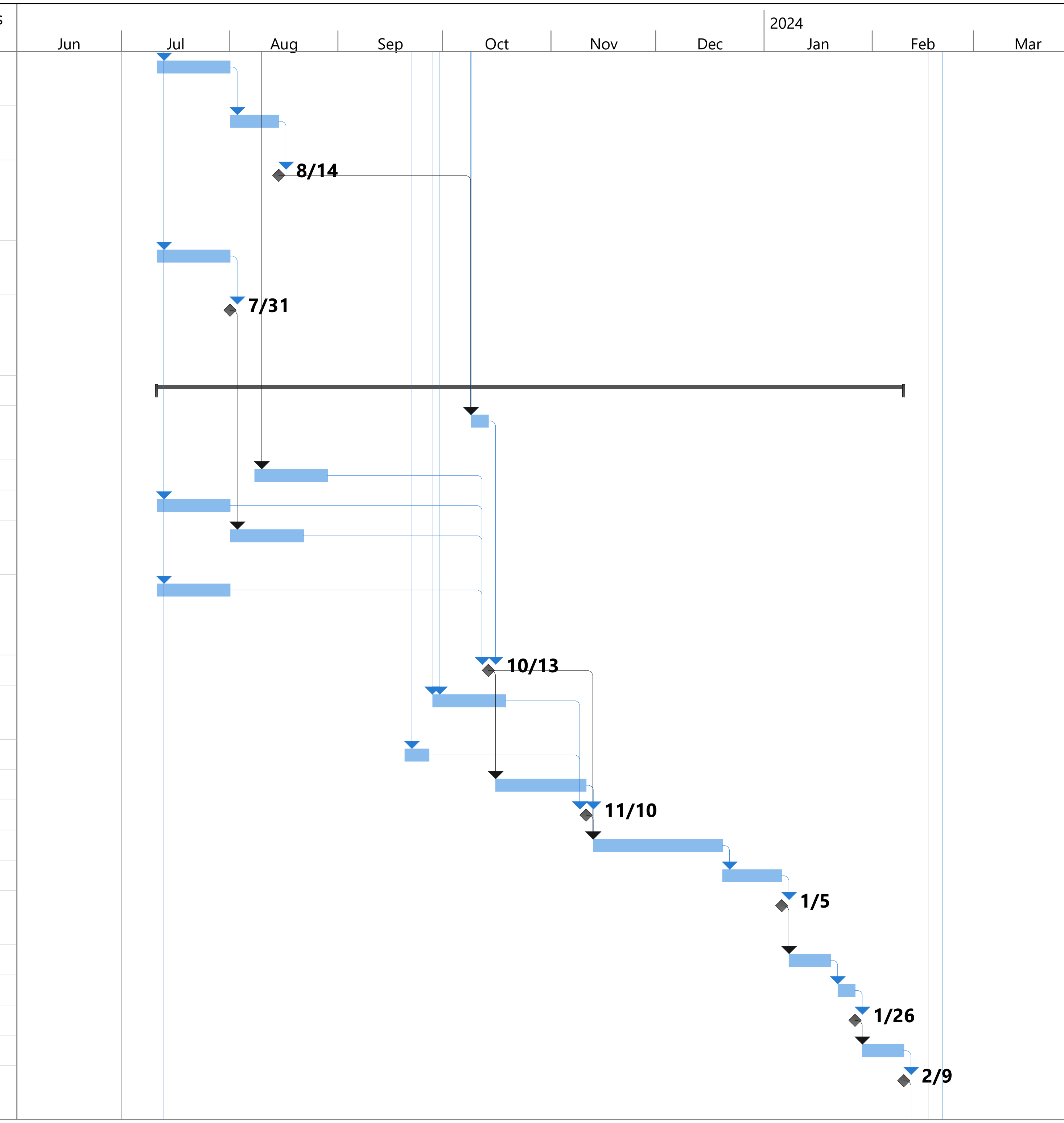
26			2	Solids Dewatering and Biosolids Disposal Workshop	0 days	Mon 8/14/23	Mon 8/14/23	25	30
27			2	Cloth and Granular Media Evaluation	15 days	Tue 7/11/23	Mon 7/31/23	2	28
28			2	Cloth and Granular Media Evaluation Workshop	0 days	Mon 7/31/23	Mon 7/31/23	27	33
29			**1**	**Basis of Design Report**	**148 days**	**Tue 7/11/23**	**Fri 2/9/24**		
30			2	Review PDR and recommend changes	5 days	Mon 10/9/23	Fri 10/13/23	2,26,19	35
31			2	Hydraulic Evaluation	15 days	Tue 8/8/23	Mon 8/28/23	23	35
32			2	SCADA Evaluation	15 days	Tue 7/11/23	Mon 7/31/23	2	35
33			2	Electrical Service and Standby Power	15 days	Tue 8/1/23	Mon 8/21/23	28	35
34			2	Building Materials and Architectural Programming	15 days	Tue 7/11/23	Mon 7/31/23	2	35
35			2	BODR Workshop 1	0 days	Fri 10/13/23	Fri 10/13/23	30,31,32,33,3	40,38
36			2	Site Drainage and Stormwater Basin Sizing	15 days	Thu 9/28/23	Wed 10/18/23	7,11	39
37			2	Future Permitting	5 days	Wed 9/20/23	Tue 9/26/23	9	39
38			2	Drawing Preparation	20 days	Mon 10/16/2	Fri 11/10/23	35	40,39
39			2	BODR Workshop 2	0 days	Fri 11/10/23	Fri 11/10/23	36,37,38	40
40			2	Prepare Draft BODR	25 days	Mon 11/13/2	Tue 12/19/23	39,35,38	41
41			2	Internal QC Review	10 days	Wed 12/20/2	Fri 1/5/24	40	42
42			2	Submit BODR to Riverbank	0 days	Fri 1/5/24	Fri 1/5/24	41	43
43			2	Riverbank Review	10 days	Mon 1/8/24	Fri 1/19/24	42	44
44			2	Address Comments	5 days	Mon 1/22/24	Fri 1/26/24	43	45
45			2	BODR Review Workshop	0 days	Fri 1/26/24	Fri 1/26/24	44	46
46			2	Prepare Final BODR	10 days	Mon 1/29/24	Fri 2/9/24	45	47
47			2	Submit Final BODR to Riverbank	0 days	Fri 2/9/24	Fri 2/9/24	46	49



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Task		Project Summary		Manual Task		Start-only		Deadline	
Split		Inactive Task		Duration-only		Finish-only		Progress	
Milestone		Inactive Milestone		Manual Summary Rollup		External Tasks		Manual Progress	
Summary		Inactive Summary		Manual Summary		External Milestone			

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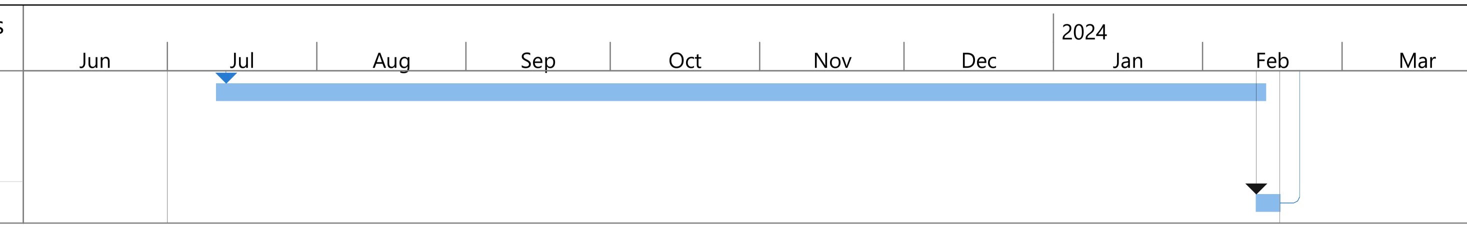
49			1	Project Closeout	5 days	Mon 2/12/24	Fri 2/16/24	47	3FF,4FF



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Task
Split
Milestone
Summary
Project Summary
Inactive Task
Inactive Milestone
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Manual Task
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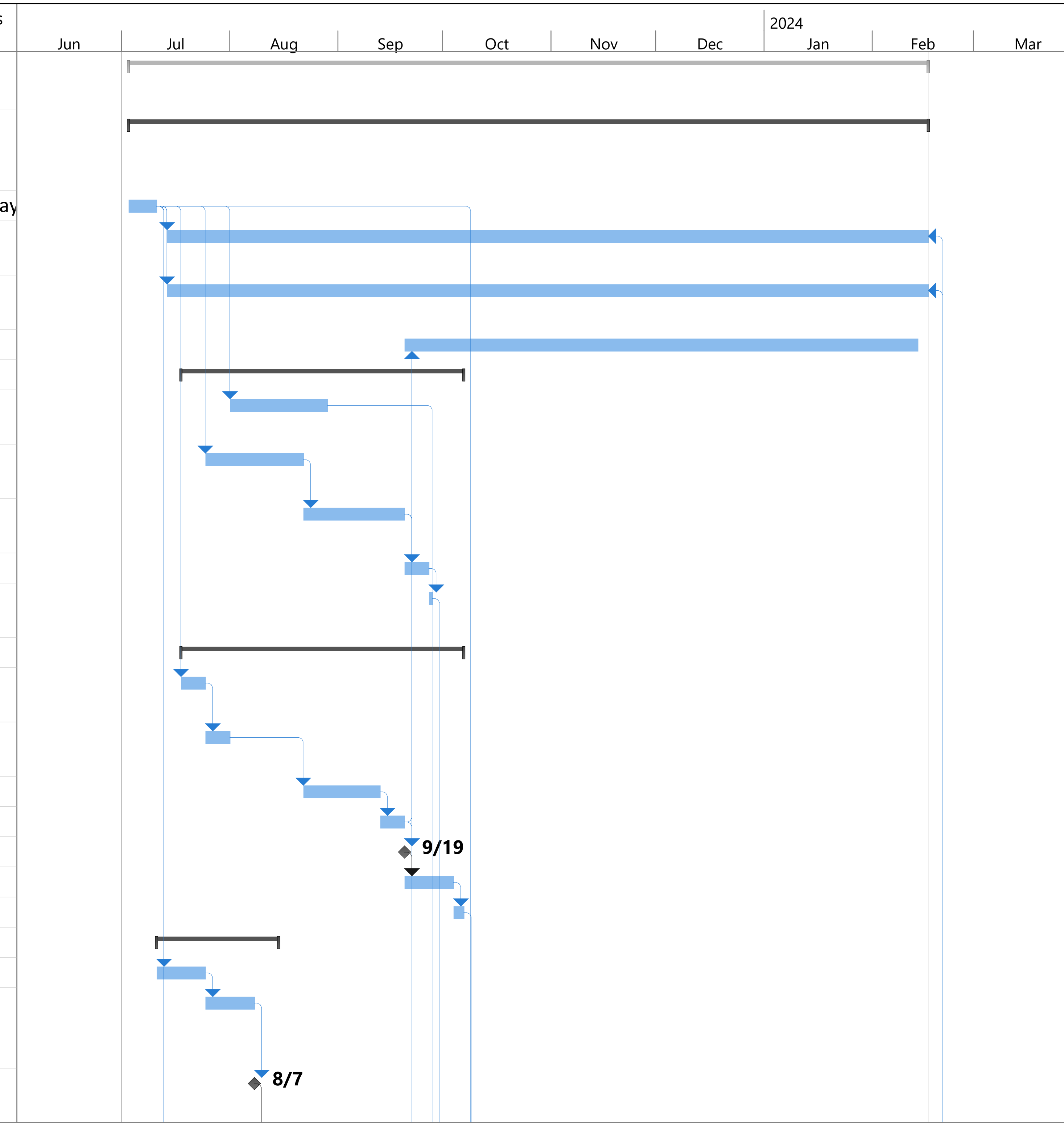

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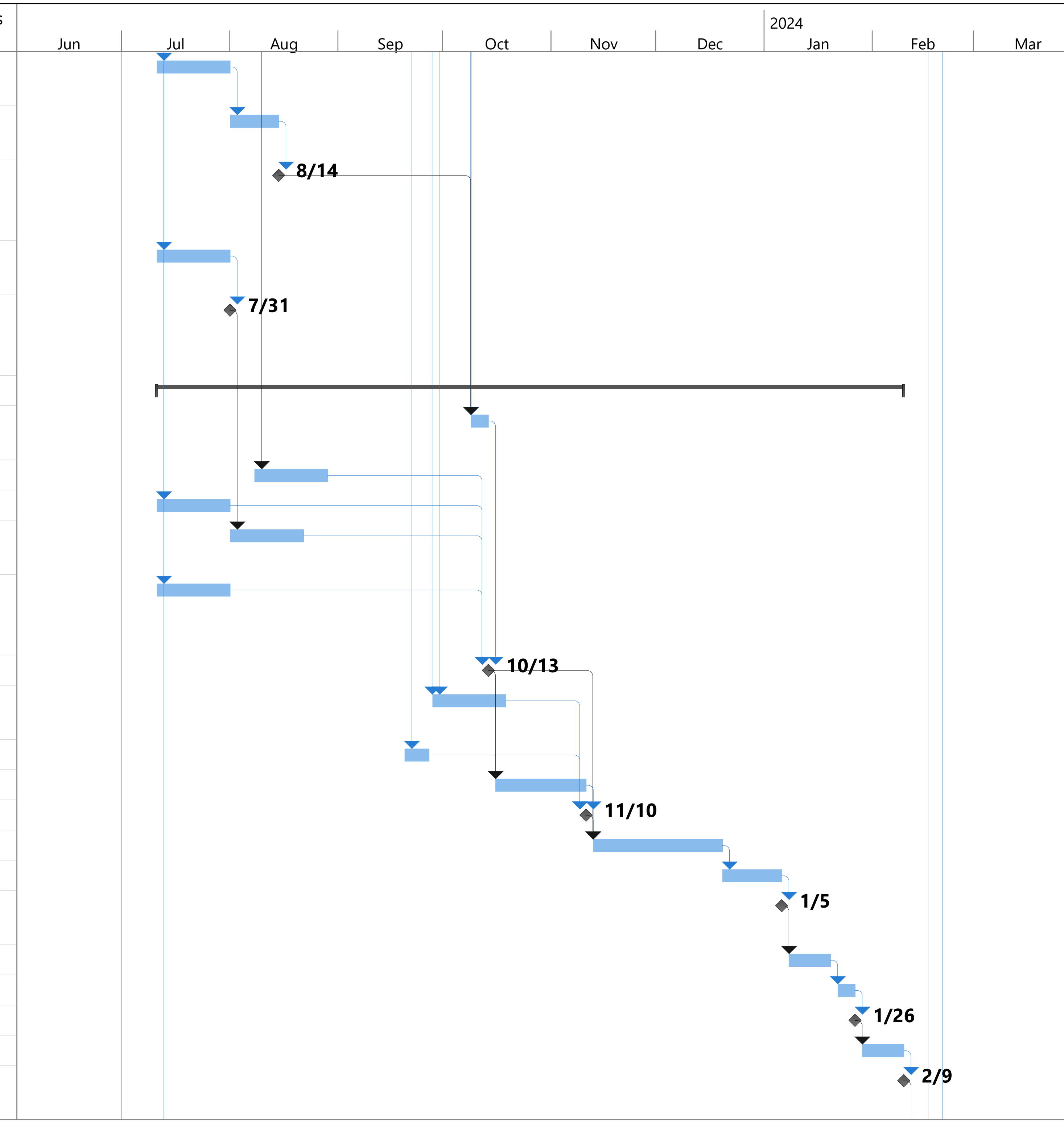

Project: Basis of Design Report
Date: Thu 4/6/23

Task | Split | Milestone | Summary | Project Summary | Inactive Task | Inactive Milestone | Inactive Summary | Manual Task | Duration-only | Manual Summary Rollup | Manual Summary | Start-only | Finish-only | External Tasks | External Milestone | Deadline | Progress | Manual Progress

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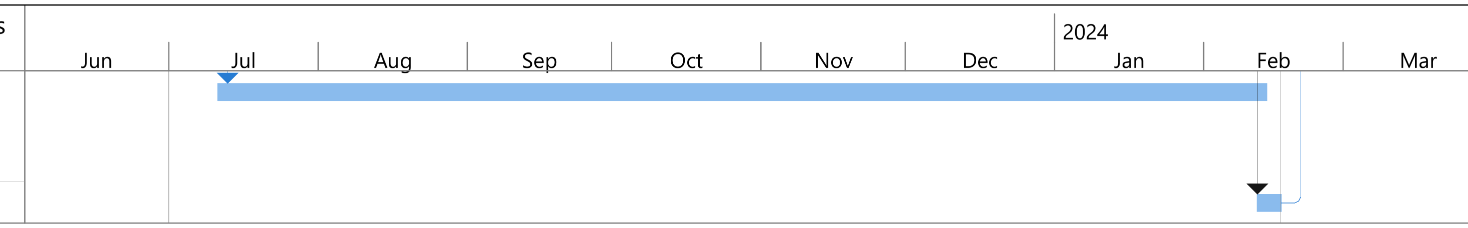

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Split	Inactive Task	Duration-only	Finish-only	Progress
Milestone	Inactive Milestone	Manual Summary Rollup	External Tasks	Manual Progress
Summary	Inactive Summary	Manual Summary	External Milestone	

Riverbank, City of (CA) -- Regional Recycled Water Program

Phase	Phase Description	Harrison, Michael J PM	Okamura, Esther Elaine L Admin /Billing	Ross, Adam D Area Lead	Abrew, John Deputy PM	Billing, Brandon M Hydraulics - SME/QC	Border, Jennifer Permitting - Air	Riley, Lauren N PE - Secondary	Calciano, Anthony QC	Carboni, Davina R Civil QC	Casey, Colin M Mechanical Lead	Crites, Ronald W Permitting	Beil, Ryan PE - Tertiary	Gagne, Daniel Structural Lead	Goodburn, Daniel L Cost Estimator	Henneman, Seppi M Process Design Lead	Hoff, Kenneth Safety
		$328.82	$125.67	$331.98	$303.27	$186.65	$203.08	$135.35	$313.69	$259.32	$223.57	$309.63	$154.78	$256.65	$253.36	$246.79	$214.61
001	**Project Maangement**	52	45	10	88	16	0	0	24	8	0	0	0	0	0	0	6
101	Prepare PMP and FWSP	24	0	10	24	0	0	0	0	0	0	0	0	0	0	0	6
102	Mo. Invoicing & Mngmnt Oversight	24	45	0	40	0	0	0	0	0	0	0	0	0	0	0	0
103	Team Coord. and Communications	4	0	0	24	0	0	0	0	0	0	0	0	0	0	0	0
104	QC	0	0	0	0	16	0	0	24	8	0	0	0	0	0	0	0
002	**Site Investigations**	0	0	0	32	0	0	0	0	0	0	0	0	4	0	0	0
201	Topogr./Bndry.& Struct. Survey	0	0	0	8	0	0	0	0	0	0	0	0	0	0	0	0
202	Geotechnical Investigation	0	0	0	8	0	0	0	0	0	0	0	0	4	0	0	0
203	Sludge Characterization	0	0	0	8	0	0	0	0	0	0	0	0	0	0	0	0
231	FWSP-Prep.Smplng & Testing Plan	0	0	0	4	0	0	0	0	0	0	0	0	0	0	0	0
232	Prep.Eqpmnt - Conduct Field Smplng	0	0	0	4	0	0	0	0	0	0	0	0	0	0	0	0
233	Prep.Draft Sludge Charact. Report	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
234	Prep Final Sludge Charact. Report	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
003	**Technical Evaluations**	40	0	0	32	0	0	48	0	0	72	0	48	0	0	0	0
301	Grit Removal																
311	Grit Removal Evaluation	4	0	0	0	0	0	0	0	0	16	0	0	0	0	0	0
312	Grit Removal Workshop	4	0	0	8	0	0	0	0	0	8	0	0	0	0	0	0
302	Aeration																
321	Mech. Aeration&Mixing Equip.Eval.	4	0	0	0	0	0	40	0	0	16	0	0	0	0	0	0
322	Mech. A&M Equip. Eval. Wrkshp	4	0	0	8	0	0	8	0	0	8	0	0	0	0	0	0
303	Dewatering																
331	Sludge Dewatering&Storage Eval.	4	0	0	0	0	0	0	0	0	16	0	0	0	0	0	0
332	Sludge D&S Evaluation Wrkshp	4	0	0	8	0	0	0	0	0	8	0	0	0	0	0	0
304	Biosolids																
341	Biosolids Disposal Assessment	4	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
342	Biosol.Dspsl Assessment Wrkshp	4	0	0	8	0	0	0	0	0	0	0	0	0	0	0	0
305	Tertiary Filtration																
351	Cloth and Granular Media Evaluation	4	0	0	0	0	0	0	0	0	0	0	40	0	0	0	0
352	C&G Media Evaluation Workshop	4	0	0	0	0	0	0	0	0	0	0	8	0	0	0	0
004	**Basis of Design Report**	84	0	0	54	28	4	140	0	72	98	4	220	16	36	132	0
401	Rev. of PDR & Recom. Modifications	4	0	0	0	8	0	0	0	0	8	0	0	4	0	120	0
402	Hydraulic Evaluation	4	0	0	0	20	0	0	0	0	0	0	0	0	0	0	0
403	SCADA System Investigation	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
404	Electrical Serv.&Standby Power Eval	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
405	Bldng Materials&Archit. Programming	0	0	0	8	0	0	0	0	0	0	0	0	0	0	0	0
406	Site Drainage&StrmWtr Basin Sizing	2	0	0	4	0	0	0	0	8	0	0	0	0	0	0	0
407	Constr.Sequencing-Tie ins/shtdwns	4	0	0	4	0	4	8	0	0	0	4	0	0	0	0	0
408	Identification of Future Permitting	0	0	0	4	0	0	0	0	16	0	0	0	0	0	0	0
409	BODR Drawings	28	0	0	4	0	0	96	0	44	80	0	184	0	0	0	0
410	Prepare Draft BODR	4	0	0	4	0	0	24	0	4	8	0	24	12	36	4	0
411	Conduct BODR workshops (3)	32	0	0	24	0	0	8	0	0	0	0	8	0	0	8	0
412	Prepare Final BODR	2	0	0	2	0	0	4	0	0	2	0	4	0	0	0	0
005	**Coord.CEQA-NEPA-Prmit.-GrntFndng**	2	0	0	24	0	4	0	0	0	0	16	0	0	0	0	0
****	Default Task	2	0	0	24	0	4	0	0	0	0	16	0	0	0	0	0
	GRAND TOTAL	178	45	10	230	44	8	188	24	80	170	20	268	20	36	132	6

Phase	Phase Description	Knapp, Leslie A Operations Lead	Mackey, Erin D SME-Tertiary	McDonald, Rhys Sludge Characterization Lead	Muller, Christopher D Solids Treatment SME	Patel, Vishal J Tertiary - SME	Puthuveedu Palam, Sundara Rajan Electrical Lead	Salerno, Lance P Operations SME/QC	Sant, Uday A Civil Pumping Station SME	Sawyer, Linda K QC	Sierra, Natalie V QC	Paculba, Wynn J Project Engineer	Terrazas, Richard W AA Tor	Sharma, Divij Project Engineer	Moses, Logan Sludge Disposal Lead	Ortiz-Donato, Steven PE- Grit and Solids	Fronberg, Diane C IC Lead and Electrical PE	Schock, Dawn M Word Processing	Bongiovanni-Lewis, Nicole M Biller	Burke, Fred CADD	Engineer/Operations Tec
		$228.94	$312.98	$279.65	$293.29	$312.98	$309.38	$320.82	$265.89	$298.07	$326.83	$173.63	$342.12	$131.19	$143.53	$120.25	$161.98	$137.36	$97.00	$217.19	$97.59
001	**Project Maangement**	0	0	0	8	16	0	0	0	24	24	0	4	0	0	0	0	0	14	0	0
101	Prepare PMP and FWSP	0	0	0	0	0	0	0	0	0	0	0	4	0	0	0	0	0	0	0	0
102	Mo. Invoicing & Mngmnt Oversight	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	14	0	0
103	Team Coord. and Communications	0	0	0	8	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
104	QC	0	0	0	0	16	0	0	0	24	24	0	0	0	0	0	0	0	0	0	0
002	**Site Investigations**	0	0	142	0	0	0	0	0	0	0	68	0	90	10	0	0	0	0	0	0
201	Topogr./Bndry.& Struct. Survey	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
202	Geotechnical Investigation	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
203	Sludge Characterization	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
231	FWSP-Prep.Smplng & Testing Plan	0	0	24	0	0	0	0	0	0	0	8	0	0	0	0	0	0	0	0	0
232	Prep.Eqpmnt - Conduct Field Smplng	0	0	50	0	0	0	0	0	0	0	60	0	50	0	0	0	0	0	0	0
233	Prep.Draft Sludge Charact. Report	0	0	60	0	0	0	0	0	0	0	0	0	40	8	0	0	0	0	0	0
234	Prep Final Sludge Charact. Report	0	0	8	0	0	0	0	0	0	0	0	0	0	2	0	0	0	0	0	0
003	**Technical Evaluations**	0	0	0	20	4	0	0	0	0	0	0	0	0	40	88	0	0	0	0	0
301	Grit Removal																				
311	Grit Removal Evaluation	0	0	0	0	0	0	0	0	0	0	0	0	0	0	40	0	0	0	0	0
312	Grit Removal Workshop	0	0	0	0	0	0	0	0	0	0	0	0	0	0	8	0	0	0	0	0
302	Aeration																				
321	Mech. Aeration&Mixing Equip.Eval.	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
322	Mech. A&M Equip. Eval. Wrkshp	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
303	Dewatering																				
331	Sludge Dewatering&Storage Eval.	0	0	0	8	0	0	0	0	0	0	0	0	0	0	32	0	0	0	0	0
332	Sludge D&S Evaluation Wrkshp	0	0	0	0	0	0	0	0	0	0	0	0	0	0	8	0	0	0	0	0
304	Biosolids																				
341	Biosolids Disposal Assessment	0	0	0	8	0	0	0	0	0	0	0	0	0	32	0	0	0	0	0	0
342	Biosol.Dspsl Assessment Wrkshp	0	0	0	4	0	0	0	0	0	0	0	0	0	8	0	0	0	0	0	0
305	Tertiary Filtration																				
351	Cloth and Granular Media Evaluation	0	0	0	0	4	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
352	C&G Media Evaluation Workshop	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
004	**Basis of Design Report**	28	4	0	0	0	104	28	104	24	0	0	0	144	0	188	96	12	0	216	4
401	Rev. of PDR & Recom. Modifications	0	4	0	0	0	4	0	0	24	0	0	0	0	0	0	0	0	0	0	0
402	Hydraulic Evaluation	0	0	0	0	0	0	0	0	0	0	0	0	120	0	0	0	0	0	0	0
403	SCADA System Investigation	0	0	0	0	0	8	0	0	0	0	0	0	0	0	0	48	0	0	0	0
404	Electrical Serv.&Standby Power Eval	0	0	0	0	0	40	0	0	0	0	0	0	0	0	0	8	0	0	0	0
405	Bldng Materials&Archit. Programming	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
406	Site Drainage&StrmWtr Basin Sizing	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
407	Constr.Sequencing-Tie ins/shtdwns	12	0	0	0	0	0	24	0	0	0	0	0	0	0	0	0	0	0	0	0
408	Identification of Future Permitting	0	0	0	0	0	0	0	16	0	0	0	0	0	0	0	0	0	0	0	0
409	BODR Drawings	0	0	0	0	0	40	0	72	0	0	0	0	24	0	152	16	0	0	216	0
410	Prepare Draft BODR	4	0	0	0	0	0	4	4	0	0	0	0	0	0	24	12	8	0	0	4
411	Conduct BODR workshops (3)	8	0	0	0	0	8	0	8	0	0	0	0	0	0	8	8	0	0	0	0
412	Prepare Final BODR	4	0	0	0	0	4	0	4	0	0	0	0	0	0	4	4	4	0	0	0
005	**Coord.CEQA-NEPA-Prmit.-GrntFndng**	0	0	0	0	0	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0
****	Default Task	0	0	0	0	0	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0
	GRAND TOTAL	28	4	142	28	20	104	28	106	48	24	68	4	234	50	276	96	12	14	216	4

Phase	Phase Description	Total Labor Hours	Total Labor Effort	APC	LAB	Lodging and Food	Other Travel	Total ODCs	Equipment	Total Unit Pricing Effort	Mark Thomas	Crawford	MWA Architects	Bennett Engineers	Cecil and Cecil	Total Sub Cost	Total Expense Cost	Total Expense Effort	Total Effort
001	**Project Maangement**	339	96,128	2,708	0	0	0	0	0	0	0	0	0	0	0	0	0	2,708	98,836
101	Prepare PMP and FWSP	68	22,029	540	0	0	0	0	0	0	0	0	0	0	0	0	0	540	22,569
102	Mo. Invoicing & Mngmnt Oversight	123	28,388	984	0	0	0	0	0	0	0	0	0	0	0	0	0	984	29,372
103	Team Coord. and Communications	36	11,487	288	0	0	0	0	0	0	0	0	0	0	0	0	0	288	11,775
104	QC	112	34,224	896	0	0	0	0	0	0	0	0	0	0	0	0	0	896	35,120
002	**Site Investigations**	346	75,491	2,768	10,000	0	2,500	12,500	1,200	1,200	93,066	203,008	0	0	0	296,074	308,574	343,399	418,891
201	Topogr./Bndry.& Struct. Survey	8	2,426	64	0	0	0	0	0	0	93,066	0	0	0	0	93,066	93,066	102,437	104,863
202	Geotechnical Investigation	12	3,453	96	0	0	0	0	0	0	0	203,008	0	0	0	203,008	203,008	223,405	226,858
203	Sludge Characterization	8	2,426	64	0	0	0	0	0	0	0	0	0	0	0	0	0	64	2,490
231	FWSP-Prep.Smplng & Testing Plan	36	9,314	288	0	0	0	0	0	0	0	0	0	0	0	0	0	288	9,602
232	Prep.Eqpmnt - Conduct Field Smplng	164	32,173	1312	10,000	0	2,500	12,500	1,200	1,200	0	0	0	0	0	0	12,500	16,262	48,435
233	Prep.Draft Sludge Charact. Report	108	23,175	864	0	0	0	0	0	0	0	0	0	0	0	0	0	864	24,039
234	Prep Final Sludge Charact. Report	10	2,524	80	0	0	0	0	0	0	0	0	0	0	0	0	0	80	2,604
003	**Technical Evaluations**	392	76,322	3,136	0	2,500	0	2,500	0	0	0	0	0	0	0	0	2,500	5,886	82,208
301	Grit Removal	0	0	0				0		0						0	0	0	0
311	Grit Removal Evaluation	60	9,702	480	0	0	0	0	0	0	0	0	0	0	0	0	0	480	10,182
312	Grit Removal Workshop	28	6,492	224	0	500	0	500	0	0	0	0	0	0	0	0	500	774	7,266
302	Aeration	0	0	0				0		0						0	0	0	0
321	Mech. Aeration&Mixing Equip.Eval.	60	10,306	480	0	0	0	0	0	0	0	0	0	0	0	0	0	480	10,786
322	Mech. A&M Equip. Eval. Wrkshp	28	6,613	224	0	500	0	500	0	0	0	0	0	0	0	0	500	774	7,387
303	Dewatering	0	0	0				0		0						0	0	0	0
331	Sludge Dewatering&Storage Eval.	60	11,087	480	0	0	0	0	0	0	0	0	0	0	0	0	0	480	11,567
332	Sludge D&S Evaluation Wrkshp	28	6,492	224	0	500	0	500	0	0	0	0	0	0	0	0	500	774	7,266
304	Biosolids	0	0	0				0		0						0	0	0	0
341	Biosolids Disposal Assessment	44	8,255	352	0	0	0	0	0	0	0	0	0	0	0	0	0	352	8,607
342	Biosol.Dspsl Assessment Wrkshp	24	6,063	192	0	500	0	500	0	0	0	0	0	0	0	0	500	742	6,805
305	Tertiary Filtration	0	0	0				0		0						0	0	0	0
351	Cloth and Granular Media Evaluation	48	8,758	384	0	0	0	0	0	0	0	0	0	0	0	0	0	384	9,142
352	C&G Media Evaluation Workshop	12	2,554	96	0	500	0	500	0	0	0	0	0	0	0	0	500	646	3,200
004	**Basis of Design Report**	1,840	382,213	14,720	0	2,000	0	2,000	0	0	0	0	90,200	75,880	68,970	235,050	237,050	275,475	657,688
401	Rev. of PDR & Recom. Modifications	176	44,882	1408	0	0	0	0	0	0	0	0	0	0	0	0	0	1,408	46,290
402	Hydraulic Evaluation	144	20,791	1152	0	0	0	0	0	0	0	0	0	0	0	0	0	1,152	21,943
403	SCADA System Investigation	58	10,907	464	0	0	0	0	0	0	0	0	0	0	0	0	0	464	11,371
404	Electrical Serv.&Standby Power Eval	50	14,329	400	0	0	0	0	0	0	0	0	0	0	0	0	0	400	14,729
405	Bldng Materials&Archit. Programming	8	2,426	64	0	0	0	0	0	0	0	0	90,200	0	0	90,200	90,200	99,284	101,710
406	Site Drainage&StrmWtr Basin Sizing	14	3,945	112	0	0	0	0	0	0	0	0	0	0	0	0	0	112	4,057
407	Constr.Sequencing-Tie ins/shtdwns	60	16,109	480	0	0	0	0	0	0	0	0	0	0	0	0	0	480	16,589
408	Identification of Future Permitting	36	9,616	288	0	0	0	0	0	0	0	0	0	0	0	0	0	288	9,904
409	BODR Drawings	956	183,638	7648	0	0	0	0	0	0	0	0	0	75,880	68,970	144,850	144,850	166,983	350,621
410	Prepare Draft BODR	180	35,087	1440	0	0	0	0	0	0	0	0	0	0	0	0	0	1,440	36,527
411	Conduct BODR workshops (3)	120	32,327	960	0	2,000	0	2,000	0	0	0	0	0	0	0	0	2,000	3,160	35,487
412	Prepare Final BODR	38	8,155	304	0	0	0	0	0	0	0	0	0	0	0	0	0	304	8,459
005	**Coord.CEQA-NEPA-Prmit.-GrntFndng**	48	14,946	384	0	0	0	0	0	0	0	0	0	0	0	0	0	384	15,330
****	Default Task	48	14,946	384	0	0	0	0	0	0	0	0	0	0	0	0	0	384	15,330
	GRAND TOTAL	2,965	645,100	23,716	10,000	4,500	2,500	17,000	1,200	1,200	93,066	203,008	90,200	75,880	68,970	531,124	548,124	627,852	1,272,952

Hours and Dollars are rounded to nearest whole number. To display decimals, change the format of the cells.

RIVERBANK CITY COUNCIL / LOCAL REDEVELOPMENT AUTHORITY

AGENDA ITEM NO. 11.3

SECTION 11: NEW BUSINESS

Meeting Date:	**June 27, 2023**
Subject:	**A Resolution to Award a Contract for the 30% Design Phase Program Management and Project Permitting Support for the Regional Recycled Water Project – Phase I to Kjeldsen, Sinnock & Neudeck, Inc., and Authorize a Budget Appropriation in the amount of $219,122.00.00 from the Sewer Fund 106 for FY 2023/2024**
From:	**Marisela H. Garcia, City Manager**
Submitted by:	**Cody Bridgewater, Public Works Director**

RECOMMENDATION

It is recommended that the City Council award the contract for ongoing program management for the 30% design phase and permitting support for the Riverbank Regional Recycled Water Project – Phase I to Kjeldsen, Sinnock & Neudeck, Inc. (KSN), authorize the City Manager to execute a contract with said firm in the amount of $199,202.00, authorize a contingency amount of $19,920.00 (approximately 10%), and authorize a budget appropriation of $219,122.00 from the Wastewater Enterprise Fund (Fund 106) for FY 2023/2024.

SUMMARY

Upon completion of the City of Riverbank Recycled Water Production Study and Recycled Water Use Study reports and completion of the 15% preliminary design, as directed by the City Council, applications for financial assistance for proceeding with the Phase I Regional Recycled Water Project (RRRWP) have been prepared and submitted to the State Water Resources Control Board under the Clean Water State Revolving Fund (CWSRF). An additional application has been submitted to the Federal Emergency Management Agency (FEMA) for funding under the Building Resilient Infrastructure and Communities (BRIC) Hazard Mitigation Assistance program. Based on submittal of these documents, completion of the California Environmental Quality Act (CEQA) documents, and establishing sewer rates to support the Project, advancing the design and permitting through the 30% level of detail is consistent with the overall project schedule, with projected completion by the end of 2026.

As an ongoing project and program management support to the City, including providing peer review technical support and preparing and coordinating certain project permit applications and technical documents, Program Management services have been solicited from KSN. These services are consistent with the City's selection of KSN following the Request for Qualifications (RFQ) process for on-call civil engineering services and KSN's 2021 selection as the firm most qualified to provide the City's on-call water, stormwater, and wastewater engineering, as well as KSN's successful completion of the Recycled Water Study reports and preliminary design. Based on the proposed 30% design, staff has negotiated a fair and reasonable scope of services and budget with KSN for ongoing program management, permitting, and peer review assistance through the 30% design phase. Tonight's request is to proceed with awarding the contract to KSN for providing ongoing program management for this phase according to the enclosed scope of services. Because applications for additional funding sources are currently being pursued and potential funding agency follow-up may be necessary, it is further recommended that the City Council authorize a 10% budget contingency to allow the City Manager to negotiate additional engineering and project funding assistance from KSN.

BACKGROUND

The City has completed 15% preliminary design for expanding the Wastewater Treatment Plant (WWTP) to produce recycled water as well as provide for capacity to meet expected wastewater treatment needs of the City for the next 30 years. Based on input and direction from the City Council, a Phase I program of implementation of the alternatives evaluated in the feasibility study was prepared to the 15% preliminary design level in support of preparation of financial assistance applications to multiple funding sources and to support preparation of environmental documentation, both approved by the Council in December 2022. The Phase I program would produce recycled water for use in south-eastern San Joaquin County, adjacent to the City's WWTP. Wastewater generated within the City is the proposed source of recycled water in this proposed project and has the potential to capture and reuse wastewater to supplement fresh water sources, including in-lieu recharge of groundwater. The proposed project includes improvements to the City of Riverbank WWTP, and recycled water distribution facilities within the vicinity of the WWTP. It is envisioned that this water will be used to offset water used for agricultural needs.

The proposed 30% design effort will advance the details of design, including evaluating potential addition of grit removal and cost-efficient management of wastewater solids, and will support advancing the projects towards implementation. This 30% design is expected to take approximately eight months to complete and therefore would advance the project design through approximately March 2024. During this advancement of design, the project permitting with the Regional Water Quality Control Board would be initiated and encroachment permitting with the BNSF railroad and San Joaquin County Public Works Department initiated.

The scope of services contained as Exhibit A to the attached draft Consultant Agreement has been developed to address these requirements as well as provide Program and Project Management and support in providing additional input to finding applications.

Based on City staff's review of KSN's continued performance as Program Manager and selection as on-call civil engineering related to the City's water, wastewater, and stormwater utilities, and the firm's project manager experience and qualifications, contracting with KSN for this phase of Program Management is recommended according to the attached draft Consultant Agreement.

STRATEGIC PLAN

The RRRWP and this action addresses the following August 10, 2021 Strategic Plan Goals:

Goal 1.3 Continue to seek local, regional and federal grant opportunities to support City projects, programs and initiatives.

Goal 6, Promoting Sustainable Development, by providing for facilities that sustainably support the City's thoughtful and careful planning.

FINANCIAL IMPACT

Cost of this element of the project is $199,202.00, with the potential to add an additional $19,920.00 supporting pursuit of additional funding sources, to be appropriated from the City's Wastewater Enterprise Fund.

ATTACHMENT

1) Resolution 2023-
2) Kjeldsen, Sinnock & Neudeck, Inc. Consultant Agreement - DRAFT
3) Scope of Services

CITY OF RIVERBANK

RESOLUTION 2023-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIVERBANK, CALIFORNIA, TO AWARD A CONTRACT FOR THE 30% DESIGN PHASE PROGRAM MANAGEMENT AND PROJECT PERMITTING SUPPORT FOR THE REGIONAL RECYCLED WATER PROJECT – PHASE I TO KJELDSEN, SINNOCK & NEUDECK, INC., AUTHORIZE THE CITY MANAGER TO EXECUTE A CONTRACT WITH SAID FIRM, AND AUTHORIZE A BUDGET APPROPRIATION OF $219,122.00 FROM THE WASTEWATER ENTERPRISE FUND 106 FOR SAID CONTRACT

THE CITY OF RIVERBANK CITY COUNCIL (HEREAFTER REFERRED TO AS THE “CITY COUNCIL”) DOES HEREBY RESOLVE THAT:

WHEREAS, the City has submitted an application to the State Water Resources Control Board for financial assistance in implementing the Regional Recycled Water Project – Phase I; and

WHEREAS, advancing the design of the Project to the 30% level of detail will support project permitting with the Regional Water Quality Control Board; and

WHEREAS, advancing the design to the 30% level of detail will support the City’s position and competitive situation in obtaining other financial assistance; and

WHEREAS, proceeding with the Design will advance the overall project schedule towards completion projected in December 2026; and

WHEREAS, the scope of services for program management, preliminary design and preparation of permit application documents will support advancing the project to the 30% design level; and

WHEREAS, after consideration of statements of qualifications submitted in response to a Request for Qualifications for on-call civil engineering services, it is the City Council’s desire to award the contract for continued program management, permit application document preparation, and supplemental project financing application support to Kjeldsen, Sinnock & Neudeck, Inc. at a cost of $199,202.00, with an approximate 10% budget contingency amount of $19,920.00 for potential additional services to be administered by the City Manager, for a total of $219,122.00 to be allocated from the Wastewater Enterprise Fund 106.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Riverbank hereby awards the 30% Design Phase Program Management and Project Permitting Support for the Regional Recycled Water Project – Phase I contract to Kjeldsen, Sinnock & Neudeck, Inc, authorizes the City Manager to execute this contract, and appropriates $219,122.00 from the Wastewater Enterprise Fund 106.

PASSED AND ADOPTED by the City Council of the City of Riverbank at a regular meeting held on the 27th day of June, 2023; motioned by Councilmember ________, seconded by Councilmember _________, and upon roll call was carried by the following City Council vote of____ :

AYES:
NAYS:
ABSENT:
ABSTAINED:

ATTEST:	**APPROVED:**
______________________	______________________
Gabriela Hernandez	**Richard D. O'Brien**
City Clerk	**Mayor**

Attachment: Kjeldsen, Sinnock & Neudeck, Inc. Consultant Agreement

CONSULTANT SERVICES AGREEMENT

THIS CONSULTANT SERVICES AGREEMENT ("Agreement") is made and entered into this ____ day of June 2023, (the "Effective Date") by and between the City of Riverbank, a California municipal corporation ("City"), and Kjeldsen, Sinnock & Neudeck, Inc., a California corporation ("Consultant"). City and Consultant may herein be referred to individually as a "Party" and collectively as the "Parties". There are no other parties to this Agreement.

RECITALS

A. City has issued a request for qualifications ("RFQ") for on-call civil engineering services and determined that consultant services are required for the preparation of technical documents and program management services in connection with the Regional Recycled Water Project – Phase I (the "Project").

B. Consultant has submitted a statement of qualifications and a proposed scope of services to City for proposed consultant services, attached hereto and described more fully in **Exhibit A** ("Services").

C. Consultant represents that it is qualified, willing and able to provide the Services to City, and that it will perform Services related to the Project according to the rate schedule attached hereto and described more fully in **Exhibit B** (the "Rates").

NOW, THEREFORE, in consideration of the promises and covenants set forth below, the Parties agree as follows:

AGREEMENT

1. Consulting Services. Consultant agrees, during the term of this Agreement, to perform the Services for City in connection with the Project. Any request for services in addition to the Services described in **Exhibit A** will be considered a request for additional consulting services and not compensated unless the Parties otherwise agree in writing. No subcontract shall be awarded or an outside consultant engaged by Consultant unless prior written approval is obtained from City.

2. Compensation. City shall pay Consultant according to the fee schedule set forth in the Rates, as full remuneration for the performance of the Services, with a **total cost not to exceed $199,202.00** for the Services described in Exhibit A. Consultant agrees to maintain a log of time spent in connection with performing the Services. On a monthly basis, Consultant shall provide City, in reasonable and understandable detail, a description of the services rendered pursuant to the Services and in accordance with the Rates. If the work is satisfactorily completed, City shall pay such invoice within thirty (30) days of its receipt. If City disputes any portion of any invoice, City shall pay the undisputed portion within the time stated above, and at the same time advise Consultant in writing of the disputed portion.

3. Reimbursement. Reimbursable expenses related to travel, lodging, conference calls, reproduction and other costs incurred related to Consultant's performance of the Services in accordance with the Rates with the total fee not to exceed that stipulated in Paragraph 2.

4. Confidential Information. Consultant understands and agrees that, in the performance of Services under this Agreement or in the contemplation thereof, Consultant may have access to private or confidential information that may be owned or controlled by City and that such information may contain proprietary or confidential details, the disclosure of which to third parties may be damaging to City ("Confidential Information").

Consultant shall not, either during or after the Term, disclose to any third party any Confidential Information without the prior written consent of City. If City gives Consultant written authorization to make any such disclosure, Consultant shall do so only within the limits and to the extent of that authorization. Such authorization does not guarantee that the City will grant any further disclosure of Confidential Information. Consultant may be directed or advised by the City Attorney on various matters relating to the performance of the Services on the Project or on other matters pertaining to the Project, and in such event, Consultant agrees that it will treat all communications between itself, its employees and its subcontractors as being communications which are within the attorney-client privilege.

5. Term. This Agreement shall become effective on the Effective Date and will continue in effect until the Services provided herein have been completed, unless terminated earlier as provided in Section 6 or 7 below (the "Term").

6. Termination. City may terminate this Agreement prior to the expiration of the Term ("Termination"), without cause or reason, by notifying Consultant in writing of City's desire to terminate this Agreement (the "Termination Notice"). Upon receipt of a Termination Notice, Consultant shall immediately cease performing the Services. Consultant will be entitled to compensation, as of the date Consultant receives the Termination Notice, only for Services actually performed.

7. Termination for Cause. Notwithstanding Section 6 above, this Agreement may be terminated by City for cause based on the loss or suspension of any licenses, permits or registrations required for the continued provision of the Services, or Consultant's malfeasance. Termination of the Agreement for cause as set forth in this Section shall relieve City from compensating Consultant.

8. Performance by Key Employee. Consultant has represented to City that **Neal Colwell** will be the person primarily responsible for the performance of the Services and all communications related to the Services. City has entered into this Agreement in reliance on that representation by Consultant.

9. **Property of City.** The following will be considered and will remain the property of City:

A. **Documents.** All reports, drawings, graphics, working papers and Confidential Information furnished by City in connection with the Services ("Documents"). Nothing herein shall be interpreted as prohibiting or limiting City's right to assign all or some of City's interests in the Documents.

B. **Data.** All data collected by Consultant and produced in connection with the Services including, but not limited to, drawings, plans, specifications, models, flow diagrams, visual aids, calculations, and other materials ("Data"). Nothing herein shall be interpreted as prohibiting or limiting City's right to assign all or some of City's interests in the Data.

C. **Delivery of Documents and Data.** Consultant agrees, at its expense and in a timely manner, to return to City all Documents and Data upon the conclusion of the Term or in the event of Termination.

10. **Duties of City.** In order to permit Consultant to render the services required hereunder, City shall, at its expense and in a timely manner:

A. Provide such information as Consultant may reasonably require to undertake or perform the Services;

B. Promptly review any and all documents and materials submitted to City by Consultant in order to avoid unreasonable delays in Consultant's performance of the Services; and

C. Promptly notify Consultant of any fault or defect in the performance of Consultant's services hereunder.

11. **Representations of Consultant.** City relies upon the following representations by Consultant in entering into this Agreement:

A. **Qualifications.** Consultant represents that it is qualified to perform the Services and that it possesses the necessary licenses, permits and registrations required to perform the Services or will obtain such licenses or permits prior to the time such licenses or permits are required. Consultant represents and warrants to City that Consultant shall, at Consultant's sole cost and expense, keep in effect or obtain at all times during the Term of this Agreement, any licenses, permits, and registrations that are legally required for Consultant to practice Consultant's profession at the time the Services are rendered.

B. **Consultant Performance.** Consultant represents and warrants that all Services under this Agreement shall be performed in a professional manner and shall conform to the customs and standards of practice observed on similar, successfully completed projects by specialists in the Services to be provided. Consultant shall adhere to accepted professional standards as set forth by relevant professional associations and shall perform all Services required under this Agreement in a manner consistent with generally accepted professional customs, procedures and standards for such Services. All work or products completed by Consultant shall be completed using the best practices available for the profession and shall be free from any defects. Consultant agrees that, if a Service is not so performed, in addition to all of its obligations under this Agreement and at law, Consultant shall re-perform or replace unsatisfactory Service at no additional expense to City.

12. Compliance with Laws and Standards. Consultant shall insure compliance with all applicable federal, state, and local laws, ordinances, regulations and permits, including but not limited to federal, state, and county safety and health regulations. Consultant shall perform all work according to generally accepted standards within the industry. Consultant shall comply with all ordinances, laws, orders, rules, and regulations, including the administrative policies and guidelines of Client pertaining to the work.

13. Independent Contractor; Subcontracting. Consultant will employ, at its own expense, all personnel reasonably necessary to perform the Services. All acts of Consultant, its agents, officers, employees and all others acting on behalf of Consultant relating to this Agreement will be performed as independent contractors. Consultant, its agents and employees will represent and conduct themselves as independent contractors and not as employees of City. Consultant has no authority to bind or incur any obligation on behalf of City. Except as City may specify in writing, Consultant shall have no authority, express or implied, to act on behalf of City in any capacity whatsoever as an agent. Consultant shall have no authority, express or implied, pursuant to this Agreement to bind City to any obligation whatsoever. Consultant is prohibited from subcontracting this Agreement or any part of it unless such subcontracting is expressly approved by City in writing.

14. Insurance. Consultant and all of Consultant's contractors and subcontractors shall obtain and maintain insurance of the types and in the amounts described in this paragraph and its subparagraphs with carriers reasonably satisfactory to City.

A. General Liability Insurance. Consultant shall maintain occurrence version commercial general liability insurance or an equivalent form with a limit of not less than Two Million Dollars ($2,000,000) per claim and Two Million Dollars ($2,000,000) for each occurrence.

B. Workers' Compensation Insurance. Consultant shall carry workers' compensation insurance as required by the State of California under the Labor Code. Consultant shall also carry employer's liability insurance in the amount of One Million Dollars ($1,000,000.00) per accident, with a One Million Dollar ($1,000,000.00) policy limit for bodily injury by disease, and a One Million Dollar ($1,000,000.00) limit for each employee's bodily injury by disease.

C. Errors and Omissions Liability. Consultant shall carry errors and omissions liability insurance in the amount of no less than One Million Dollars ($1,000,000.00) per occurrence or greater if appropriate for the Consultant's profession. Architects and engineers coverage is to be endorsed to include contractual liability. Any deductibles or self-insured retentions must be declared to and approved by the City. At the option of the City, either the insurer shall reduce or eliminate such deductibles or self-insured retentions with respect to the City, elected and appointed councils, commissions, directors, officers, employees, agents, and representatives ("City's Agents"); or the Consultant shall provide a financial guarantee satisfactory to the City guaranteeing payment of losses and related investigations, claims administration and defense expenses.

D. Other Insurance Requirements. Within five (5) days of the Effective Date, Consultant shall provide City with certificates of insurance for all of the policies required under this Agreement ("Certificates"), excluding the required worker's compensation insurance. Such Certificates shall be kept current for the Term of the Agreement and Consultant shall be responsible for providing updated copies and notifying City if a policy is cancelled, suspended, reduced, or voided. With the exception of the worker's compensation insurance, all of the insurance policies required in this Agreement shall: (a) provide that the policy will not be cancelled, allowed to expire, or materially reduced in coverage without at least thirty (30) days' prior written notice to City of such cancellation, expiration, or reduction and each policy shall be endorsed to state such; (b) name City, and City's Agents as additional insureds with respect to liability arising out of Services, work or operations performed by or on behalf of the Consultant; products and completed operations of the Consultant; premises owned, occupied, or used by the Consultant, or automobiles owned, leased, or hired or borrowed by the Consultant. The coverage shall contain no special limitations on the scope of protection afforded to the City; (c) be primary with respect to any insurance or self-insurance programs covering City or City's Agents and any insurance or self-insurance maintained by City or City's Agents shall be in excess of Consultant's insurance and shall not contribute to it; (d) contain standard separation of insured provisions; and (e) state that any failure to comply with reporting or other provisions of the policy including breaches of warranties shall not affect the coverage provided to the City.

15. Indemnification. Consultant hereby agrees to indemnify and hold harmless City, its agents, officers, employees and volunteers, against all liability, obligations, claims, loss, and expense (a) caused or created by Consultant, its subcontractors, or the agents or employees of either, whether negligent or not, pertaining to or related to acts or omissions of Consultant in connection with the Services, or (b) arising out of injuries suffered or allegedly suffered by employees of Consultant or its subcontractors (i) in the course of their employment, (ii) in the performance of work hereunder, or (iii) upon premises owned or controlled by City. Consultant's obligation to defend, indemnify and hold City and its agents, officers, employees and volunteers harmless is not terminated by any requirement in this Agreement for Consultant to procure and maintain a policy of insurance.

16. Consequential Damages. Notwithstanding any other provision of this Agreement, in no event shall City be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement or the Services performed in connection with this Agreement.

17. Litigation. In the event that either Party brings an action under this Agreement for the breach or enforcement hereof, or must incur any collection expenses for any amounts due hereunder the prevailing Party in such action shall be entitled to its costs including reasonable attorney's fees, whether or not such action is prosecuted to judgment.

18. Notices. Any notice or communication required hereunder between City or Consultant must be in writing, and may be given either personally, by registered or certified mail (return receipt requested), or by Federal Express, UPS or other similar couriers providing overnight delivery. If personally delivered, a notice shall be deemed to have been given when delivered to the Party to whom it is addressed. Notices given by registered or certified mail shall be deemed to have been given and received on the first to occur of (a) actual receipt by any of the addressees designated below as the party to whom notices are to be sent, (b) on the date delivered as shown on a receipt issued by the courier, or (c) five (5) days after a registered or certified letter containing such notice, properly addressed, with postage prepaid, is deposited in the United States mail. If given by Federal Express or similar courier, a notice or communication shall be deemed to have been given and received on the date delivered as shown on a receipt issued by the courier. Any Party hereto may at any time, by giving ten (10) days written notice to the other Party hereto, designate any other address in substitution of the address to which such notice or communication shall be given. Such notices or communications shall be given to the Parties at the addresses in this paragraph set forth below:

If to City:	City of Riverbank 6707 Third Street Riverbank, CA 95367 Attn: City Clerk
With courtesy copies to:	City of Riverbank 6707 Third Street Riverbank, CA 95367 Attn: City Manager
And to:	Churchwell White LLP 1414 K Street, 3rd Floor Sacramento, California 95814 Attention: Douglas L. White, Esq.
If to Consultant:	Kjeldsen, Sinnock & Neudeck, Inc. 711 North Pershing Ave. Stockton, CA 95203 Attention: Neal Colwell

19. General Provisions.

A. Modification. No alteration, modification, or termination of this Agreement shall be valid unless made in writing and executed by all Parties.

B. Waiver. The waiver by any Party of a breach of any provision hereof shall be in writing and shall not operate or be construed as a waiver of any other or subsequent breach hereof unless specifically stated in writing.

C. Assignment. No Party shall assign, transfer, or otherwise dispose of this Agreement in whole or in part to any individual, firm, or corporation without the prior written consent of the other Party. Subject to the forgoing provisions, this Agreement shall be binding upon, and inure to the benefit of, the respective successors and assigns of the Parties.

D. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the state of California.

E. Venue. Venue for all legal proceedings shall be in the Superior Court of California for the County of Stanislaus.

F. Partial Invalidity. If any provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions shall nevertheless continue in full force without being impaired or invalidated in any way.

G. Counterparts. This Agreement may be executed in two or more counterparts, each of which shall constitute an original and all of which shall be deemed a single agreement.

H. Severability. If any term, covenant, or condition of this Agreement is held by a court of competent jurisdiction to be invalid, the remainder of this Agreement shall remain in effect.

I. Audit. City shall have access at all reasonable times to all reports, contract records, contract documents, contract files, and personnel necessary to audit and verify Consultant's charges to City under this Agreement.

J. Entire Agreement. This Agreement sets forth the entire understanding between the Parties as to the subject matter of this Agreement and merges all prior discussions, negotiations, proposal letters or other promises, whether oral or in writing.

K. Headings Not Controlling. Headings used in this Agreement are for reference purposes only and shall not be considered in construing this Agreement.

L. Time is of the Essence. Time is of the essence in this Agreement for each covenant and term of a condition herein.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the last day and date below written.

CITY:	**CONSULTANT:**
CITY OF RIVERBANK, a California municipal corporation	Kjeldsen, Sinnock & Neudeck, Inc., a California corporation
By: ______________________________ Marisela H. Garcia, City Manager	By: ______________________________ Name: ______________________________
Date: ______________________________	Date: ______________________________

Approved as to Form:

____
Tom Hallinan, City Attorney

EXHIBIT A

Services

EXHIBIT B

Rate Schedule

Scope of Services

City of Riverbank

Regional Recycled Water Program

30% Design Phase Program Management and Project Permitting Support

April 17, 2023

Project Background and Understanding

The City of Riverbank has successfully completed preparation of 15% design documents, environmental documents, and adopted revised rates to support proceeding with the Regional Recycled Water Program. To support this applications for financial assistance have been submitted to FEMA and the State Water Resources Control Board. Also, the City is currently negotiating the 30% design scope with the firm selected for preparing detailed design. This proposed scope of services has been prepared to support the City with ongoing Program Management through the 30% design phase as well as to prepare certain permit documents and support further financial assistance applications and application follow-up.

As a continuation of the Program Management KSN has provided the City during the preliminary design phase, we are proposing continue technical support to the City in the following areas, as described in more detail below:

1. Program management and project coordination to include coordination with the City's selected design consultant (Design Consultant), peer review of the design consultant's design documents, and coordination with recycled water users in development of user agreements.
2. Permit document preparation and support including preparing a Report of Waste Discharge for the facilities modifications, a Notice of Intent for coverage under the Water Reclamation General Order, a Title 22 Engineering Report for the production and use of recycled water,
3. Financial security package to include details regarding the level of financial support requested, City financial information and commitment (including sewer rate study) to pay for debt service at the scale of project the City can accommodate and associated attachments F1 through F12 as applicable.

We are proposing to provide these services under our City of Riverbank City Utility Engineering Agreement dated January 12, 2022.

Scope of Services

To support this effort and objective of having a complete application by December 31, 2022, this scope of services proposed to provide Program Management, management of environmental and financial consultants, and to provide preliminary design engineering services to refine the project scope and budget concurrent with environmental and financial report preparation. The specific scope of services proposed is as follows.

TASK 1 – PROGRAM MANAGEMENT AND PROJECT COORDINATION

This task is proposed to provide the City with overall program management during 2022 to include coordination with the City, selected consultants, communication with funding agencies, and preparation of progress reports and updated as detailed in the below sub-tasks.

Task 1.01 – Project Coordination and Meetings

KSN will provide project coordination and coordinate and attend meetings as necessary to manage progress. Under this task, KSN proposes to serve as the City's point of contact with the Design Consultant for coordinating design progress and coordinating input from the City on design deliverables. This task is expected to have an overall duration of no more than 12 months. This task includes:

1. Coordinate with Design Consultant and City on kickoff and progress meetings, to include:
    - Kickoff meeting (expected to be a 3-hour meeting at City offices)
    - Teleconference meeting scheduled every two months
    - Review and comment on Design Consultants' agendas and meeting minutes
    - Attend meetings to support City input to design process
    - Three technical evaluation workshops
    - Three Basis of Design Report and 30% Plan review workshops
2. Design Consultant coordination is expected to include:
    - Regular communication and coordination with the Design Consultant and coordination with City staff as needed
    - Review of Design Consultant's Project Management Plan
    - Preliminary review of Design Consultant's monthly progress invoicing
    - Review of Design Consultant's progress under proposed schedule
    - Review and comment on monthly action item and decision logs
    - Review of Design Consultant's requests for additional services
    - Reporting to City staff on project progress, status, challenges, and potential additional services requests
3. KSN's internal team management and coordination and monthly reporting to the City on progress of other Program Management activities.

Task 1.02 – Technical Evaluation and Design Peer Review

On behalf of the City, the KSN design team will provide peer review of the Design Consultants technical evaluation studies and design documents. This peer review will consist of review of Design Consultant deliverables utilizing a Bluebeam Revu format. The KSN team will prepare and manage the Bluebeam Revu platform for input from the Design Consultant and for coordination of City design review comments. Review sessions and documents are expected to include the following:

1. Electronic base mapping produced from topographic, boundary, and structure survey
2. Draft geotechnical report
3. Draft sludge characterization report
4. Draft drainage report
5. Technical input during workshops to review grit removal, mechanical aeration, solids, site drainage, and tertiary filtration
6. Architectural program
7. Draft BODR and 30% Design Plans
8. 30% Opinion of Probable Construction Cost

Bluebeam Revu will be used to track and close out review comments.

Task 1.03 – Recycled Water User Coordination and Agreement Development

During the planning and preliminary design phases two growers were identified and expressed interest in receiving recycled water from the proposed project. We understand that the City is interested in developing design and tentative agreements with each of these growers for potential use of recycled water in the future. As an element of KSN's Program Management, we propose to continue to assist the City in coordinating with these two growers to develop their involvement in the project's design and ultimate use. This support will include development of draft recycled water use agreements (in concert with the City's legal counsel) and communicating design details through the 30% design with the potential recycled water users. Our proposed effort includes reviewing draft design documents and right-of-way needs with the two landowner representatives to garner concept approval and tentative agreement on recycled water use terms.

TASK 2 – PERMIT DOCUMENT PREPARATION AND SUPPORT

KSN proposes to support the City in preparing and coordinating certain project permits, which will be necessary for final project approval. Permit document preparation, as described in more detail below, is proposed to include the Report of Waste Discharge for the wastewater treatment facilities improvements, a Notice of Intent for coverage under Order WQ 2016-0068-DDW and the associated recycled water administrative program document, the Title 22 Engineering report for production and use of recycled water, and support in making application for certain encroachment permits.

Task 2.01 – Report of Waste Discharge

The proposed changes to the Riverbank WWTP treatment process require renewal of the Waste Discharge Requirements (WDRs) and submittal of a Report of Waste Discharge (RoWD). As part of KSN's Program Management services, we are proposing to prepare the RoWD and manage the WDR renewal process with the Regional Water Quality Control Board. Technical documents will be prepared in coordination with the advancement of the project design to the 30% level of detail and will incorporate technical analysis completed during the project study and preliminary design phases. This sub-task will include the following activities:

- Preparation of Form 200 for City execution.
- Preparation of the RoWD technical support document consistent with the *Technical Information for a Report of Waste Discharge to Land in WDR Program* guidance document issued by the Regional Board.
- Technical information to support the CV Salts Central Valley-Wide Salt and Nitrate Control Program including:
    - Document Salt Control Program compliance via the P&O Study Alternative pathway
    - Documentation to support an Individual Permitting Approach (Path A) for Nitrate Control, utilizing existing groundwater monitoring data (including support from Stantec on date evaluation and presentation) and based on achieving a Category 1 discharge basis as a result of proposed treatment facilities improvements and nitrogen control
- Preparation of the technical support document in draft form for City review and preparation of the final technical support document for submittal to the Regional Water Quality Control Board.
- Submittal of RoWD-required documents to the Regional Board including:
    - Completed Form 200
    - Final Technical Support Document, and Salt and Nitrate technical information

- Approved CEQA documents
- Compiled additional available background data

- Review of RoWD with Regional Board printing staff and preparation of up to three supplemental information submittals to clarify or address additional information requests of Regional Board staff
- Review of draft and tentative Waste Discharge Requirements and Monitoring and Reporting Program with compilation of City comments
- Attendance at WDR hearing if needed and requested by the City

Task Deliverables:

1. **Form 200**
2. **Draft and final technical support documents in PDF format**

Task 2.02 – Notice of Intent for Coverage under Order WQ 2016-0068-DDW

The recycled water delivery and use operations are expected to be covered under the statewide Water Reclamation Requirements for Recycled Water Use Order WQ 2016-0068-DDW and therefore preparation and submittal of a Notice of Intent (NOI) for coverage under this Order is required. Under this task, KSN will prepare the NOI per the Order requirements to include:

- Form 200 or other Regional Board NOI forms
- Water Recycling Program Technical Report, per Attachment A of the Order (with additional documents or information prepared under Tasks 1.03, 2.01, 2.03, and 2.04)
- Submittal of NOI-required documents to the Regional Board including:
    - Completed Form 200 or other NOI form
    - Final Water Recycling Program Technical Report
    - Approved CEQA documents
    - Compiled additional available background data
- Review of NOI with Regional Board printing staff and preparation of up to two supplemental information submittals to clarify or address additional information requests of Regional Board staff.
- Review of draft and Notice of Applicability with compilation of City comments

Task Deliverable:

1. **Form 200 or other Regional Board NOI form**
2. **Draft and final Water Recycling Program Technical Report in PDF format**

Task 2.03 – Draft Recycled Water Administration Program

To support the NOI for coverage under the Recycled Water Order, KSN will prepare a draft Recycled Water Administration Program. The administration program will address the administrator requirements of the Recycled Water Order and will include:

- Riverbank Recycled Water Program Rules and Regulations
- Recycled water program implementation plan
- Recycled water use areas and use area expansion provisions
- Integration of requirements of the Recycled Water General Order, including prohibitions, specifications, and general provisions
- Recycled water user fees and charges (based on fees adopted by the City)
- Template user agreement

- Instructions and guidelines for recycled water application, use, monitoring and reporting, and emergency response

The Recycled Water Administration Program will be included with the NOI submittal.

Task Deliverable:

1. **Draft and final Recycled Water Administration Program in PDF format**

Task 2.04 – Title 22 Engineering Report

Permitting of the recycled water program is subject to approval of an Engineering Report prepared pursuant to Section 60323 of Title 22 of the California Code of Regulations (Title 22 Engineering Report). To support development of the City's project and permitting under the NOI, KSN will prepare a Title 22 Engineering Report consistent with the requirements of Title 22 and coordinated with the basis of design of the City's Design Consultant. The Title 22 Engineering Report will also be prepared to support preparation of the NOI and Recycled Water Administration Program. This task includes coordinating with the Division of Drinking Water on report review and approval and includes:

- Preparation of the Title 22 Engineering Report (including one draft for City review) to include:
    - Recycled water production means of compliance with applicable provisions of Title 22
    - Recycled water delivery and use means of compliance with Title 22
    - Contingency plan
    - Operational requirements for conformance with Title 22
- The draft Title 22 Engineering Report, with other relevant background information developed under other tasks, for submittal to the Division of Drinking Water of the State Water Resources Control Board (DDW)
- Preparation of up to two Title 22 Engineering Report revisions to address questions and comments from DDW

Task Deliverable:

1. **Draft and final Title 22 Engineering Report**

Task 2.05 – Encroachment Permitting Support

Elements of the recycled water program facilities are expected to be subject to encroachment permitting with regional and local entities. As part of KSN's Program Management services we propose to initiate the encroachment permitting process for the following entities:

- San Joaquin County Public Works Department for recycled water pipelines in the Santa Fe Road and right-of-way for the Santa Fe Road bridge over the Stanislaus River.
- Union Pacific Railroad (with support from RailPros as a subconsultant to KSN) for pipeline crossing under the trestle or near the trestle abutment crossing the Stanislaus River.

Encroachment permitting will utilize design information prepared by the City's Design Consultant with communication and coordination provided by KSN. Encroachment permitting will consist of preparing and submitting preliminary encroachment permit applications and providing follow-up communication and coordination with the permitting entities.

Task Deliverable:

1. **Preliminary San Joaquin County encroachment permit application submittal.**

2. **Preliminary Union Pacific Railroad encroachment permit application submittal.**

TASK 3 – FINANCIAL ASSISTANCE SUPPORT

During the preliminary design phase applications were submitted to the State Water Resources Control Board (SWRCB) and FEMA for financial assistance on the City's project. Effort previously identified for making applications for financial assistance from the EPA and US Bureau of Reclamation was directed at submitting the FEMA application. Under this task, KSN proposes to provide follow-up financial assistance application support to the City for submitted applications and for new applications as described below.

Task 3.01 – As Needed FEMA and SWRCB Application Follow-up

On an as-needed basis, KSN proposes a budget to provide follow-up on the applications to FEMA and the SWRCB as the City's applications are considered and/or provisionally approved for funding. This support is expected to include:

- Communication with SWRCB and CalOES/FEMA representatives on information needs and application status
- Follow-up technical information
- Schedule updates
- Management of grant funding documents and reports

This follow-up is proposed at an initial 40 hour budget.

Task 3.02 – Prepare EPA WIFIA Application Documents

KSN will prepare application documents to obtain additional financial support through the United States Environmental Protection Agency Water Infrastructure Finance and Innovation Act (WIFIA) program.

This task includes preparing the following supplemental documents to support application for financial assistance under WIFIA:

1. Preparation of the WIFIA Letter of Interest Form (with relevant information provided by the City)
2. Review of the 2022 or 2023 WIFIA Letter of Interest Checklist and coordination of documents with environmental and rate and financial consultants
3. WIFIA Letter of Interest attachments as prepared from existing information

This task does not include providing supplemental WIFIA application documents beyond WIFIA eligibility determinations as a result of submittal of the above documents.

Task Deliverables: WIFIA Letter of Interest Form and technical attachments

Task 3.03 – Prepare USBR Title XVI Documents (Provisional Task)

As a provisional task, if the City is not successful in garnering federal assistance under the FEMA BRIC program, a feasibility study report will be prepared to support application to the United States Bureau of Reclamation Title XVI program for water recycling.

This task includes preparing the following supplemental documents to support application for financial assistance under Title XVI:

1. Preparation of current Recycled Water Production and Use studies and Preliminary Design Report into a single report to follow the USBR Title XVI Feasibility Study Report guidelines.
2. Submittal of Feasibility Study Report to USBR for review and determination of eligibility of project for funding.

This task does not include providing supplemental Title XVI application documents beyond Title XVI eligibility determinations as a result of submittal of the above documents.

Task Deliverables: Updated Feasibility Study Report (prepared in electronic format)

Additional Scope Understandings and Assumptions

Our proposed scope of services and budget are based on the following additional limitations, assumptions, and understandings:

1. Services beyond those described above are excluded.
2. Application and permit fees will be paid directly by the City.
3. Documents and historical analysis will be utilized to prepare the documents under this scope to the extent practicable.
4. KSN's preparation of technical documents will be coordinated with, but also dependent on, the results of the City's Design Consultant's work product.
5. If permit renewal or negotiations become protracted, KSN may request additional budget authorization.
6. Financial assistance applications and follow-up will be consistent with work product from prior engineering studies and are assumed to not require re-imagination or re-scoping of the City's project.

City of Riverbank

Recycled Water Program 30% Design Phase Program Management and Project Permitting Support

TASK HOURS BREAKDOWN & FEE ESTIMATE - April 16, 2023

TASKS AND DESCRIPTIONS		KJELDSEN, SINNOCK & NEUDECK, INC. STAFF HOURS							Total Labor Hours	Total Labor Budget	OTHER DIRECT COSTS			Other Direct Costs Budget	Total Budget (Rounded)
		Principal Engineer	Senior Engineer	Engineer II	Junior Engineer	Grant Manager	Tech/GIS/ CAD II	Admin II			Direct Expense	Mileage Expense	Sub Consultant		
	Rates	**$281**	**$222**	**$202**	**$156**	**$165**	**$138**	**$101**			**110%**	**0.655**	**110%**		
1.0	**Program Management and Project Coordination**	**88**	**8**	**80**	**8**		**4**	**18**	**206**	**$ 46,282**	**$ 83**	**$ 1,258**	**$ 11,000**	**$ 12,340**	**$ 58,622**
1.01	Project Coordination and Meetings (12 months)	56		56				16	128	$28,664		$838		$838	$29,502
1.02	Technical Evaluations and Design Peer Review	16	8	16	8		4		52	$11,304			$11,000	$11,000	$22,304
1.03	Recycled Water User Coordination and Agreement Development	16		8				2	26	$6,314	$83	$419		$502	$6,816
2.0	**Permit Document Preparation and Support**	**68**	**8**	**120**	**200**		**92**	**18**	**506**	**$ 90,838**	**$ -**	**$ -**	**$ 16,500**	**$ 16,500**	**$ 107,338**
2.01	Report of Waste Discharge	24		40	64		28	6	162	$29,278			$5,500	$5,500	$34,778
2.02	Notice of Intent for Coverage under Order WQ 2016-0068-DDW	8		24	40		8	2	82	$14,642					$14,642
2.03	Draft Recycled Water Administration Program	16		24	40		32	4	116	$20,404					$20,404
2.04	Title 22 Engineering Report	16		24	40		16	4	100	$18,196					$18,196
2.05	Encroachment Permitting Support	4	8	8	16		8	2	46	$8,318			$11,000	$11,000	$19,318
3.0	**Financial Assistance Support**	**32**		**48**	**32**	**40**	**20**	**2**	**174**	**$ 33,242**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 33,242**
3.01	As Needed FEMA and SWRCB Application Follow-up	8		16		16			40	$8,120					$8,120
3.02	Prepare EPA WIFIA Application Documents	8		8	16	16	4		52	$9,552					$9,552
3.03	Prepare USBR Title XVI Documents	16		24	16	8	16	2	82	$15,570					$15,570
	PROJECT TOTALS	**188**	**16**	**248**	**240**	**40**	**116**	**38**	**886**	**$ 170,362**	**$ 83**	**$ 1,258**	**$ 27,500**	**$ 28,840**	**$ 199,202**

General Note: This costs allocation represents our best estimate at this time and may change subject to future developments during the project. It is possible that some of the estimated manpower requirements for specific task items may increase while others may not require the entire anticipated effort. Charges to this project will be made for actual time spent on the project and will be charged as per the attached Fee Schedule.