NOTICE: ***THIS MEETING WILL BE HELD IN ACCORDANCE WITH THE GOVERNOR'S NEW EXECUTIVE ORDER N-29-20, ISSUED ON MARCH 17, 2020, REGARDING THE OPEN MEETING REQUIREMENTS OF THE RALPH M. BROWN ACT (CALIFORNIA GOVERNMENT CODE SECTION 54950, ET SEQ.), AND THE FEDERAL AMERICANS WITH DISABILITIES ACT IN AN EFFORT TO HELP AVOID THE SPREAD OF COVID-19, TO MAXIMIZE TRANSPARENCY, AND PROVIDE PUBLIC ACCESS TO CITY COUNCIL MEETINGS.***

THE CITY OF RIVERBANK REGULAR CITY COUNCIL AND LOCAL REDEVELOPMENT AUTHORITY BOARD MEETINGS

(City Council also serves as the LRA Board)

TUESDAY, JANUARY 12, 2021 – 6:00 P.M.

VIA TELECONFERENCE OR VIRTUAL PLATFORM ONLY – NO OPEN PUBLIC LOCATION

(CITY HALL IS LOCATED AT 6707 THIRD STREET, RIVERBANK. CA 95367)

A G E N D A

(THE AGENDA PACKET IS AT HTTP://WWW.RIVERBANK.ORG/AGENDACENTER)

CALL TO ORDER: Mayor/Chair Richard D. O'Brien

FLAG SALUTE: Mayor/Chair Richard D. O'Brien

INVOCATION: Riverbank Ministerial Association

ROLL CALL: Mayor/Chair Richard D. O'Brien
Vice Mayor/Chair Luis Uribe (CM-D1)
Council/Authority Member District 2 Rachel Hernandez
Council/Authority Member District 3 Cal Campbell
Council/Authority Member District 4 Darlene Barber-Martinez

CHANGES TO THE AGENDA: Mayor/Chair Richard D. O'Brien

CONFLICT OF INTEREST
Any Council/Authority Member or Staff who has a direct Conflict of Interest on any scheduled agenda item to be considered is to declare their conflict at this time.

1. PRESENTATIONS

Item 1.1: Introduction of New Community Resource Deputy Za Xiong.

2. PUBLIC COMMENTS (No Action Can Be Taken)

At this time, members of the public may comment on any item not appearing on the agenda, and within the subject matter jurisdiction of the City Council/LRA Board. Individual comments will be limited to a **maximum of 3 minutes or as stated by the presiding Officer.** Under State Law, matters presented during the public comment period cannot be discussed or acted upon.

Refer to the last page of this agenda for the Public Comment Procedures.

3. CONSENT CALENDAR

All items listed on the Consent Calendar are to be acted upon by a single action of the City Council/LRA Board unless requested by an individual Council/Authority Member or member of the public for special consideration. Otherwise, the recommendation of staff will be accepted and acted upon by motion of the City Council/LRA Board.

Item 3.A: Waive Readings. All Readings of ordinances and resolutions, except by title, are waived.

Item 3.B: Approval of the December 8, 2020 City Council and Local Redevelopment Authority Board Minutes.

Item 3.C: Acceptance of the Santa Fe Street Rehabilitation Project Completed by Tom Mayo Construction, Inc. and Authorization to File a Notice of Completion**.**

Recommendation: Approval of the Consent Calendar items by roll call vote.

4. UNFINISHED BUSINESS

There are no items to consider.

5. PUBLIC HEARINGS

There are no items to consider.

6. NEW BUSINESS

Item 6.1: **Conduct Public Interviews and Select an Applicant to serve as the Riverbank Representative on the Stanislaus Consolidated Fire Protection District, Board of Directors; and Adopt a Resolution to Approve the Appointment of (Applicant - TBD) to the Stanislaus Consolidated Fire Protection District Board of Directors as the City of Riverbank Representative** – It is recommended that the City Council conduct the public interviews and by a majority roll call vote select an applicant as the City of Riverbank’s Representative to the SCFPD Board of Directors, and further confirm the appointment by adoption of a Resolution.

Item 6.2: **Temporary Transitional Shelter/Housing Concept** – Council to provide direction on the temporary transitional shelter concept and give feedback on other desired options as applicable.

Item 6.3: **Annual Consideration of City Council Appointments to Intergovernmental Boards and Committees and Appointments to Internal City Committees for the Year 2021** – It is recommended that the City Council:

1) Review the appointment lists; and
2) Volunteer or nominate a member of the Council to serve as the representative; and
3) By roll call vote, ratify the appointments for the year 2021.

7. COMMENTS/REPORTS

A brief report on notable attendance of a meeting or conference or other notable topics of City business shall be made. The Brown Act does not allow for discussion or action of items by the City Council/LRA Board during this time.

Item 7.1: Staff

Item 7.2: Council/Authority Member

Item 7.3: Mayor/Chair

8. CLOSED SESSION

The public will have a limit of 3 minutes to comment on Closed Session item(s) as set forth on the agenda prior to the City Council/LRA Board adjourning to Closed Session.

Item 8.1: **CONFERENCE WITH REAL PROPERTY NEGOTIATORS**

Pursuant to Government Code Section 54956.8
Property: APN: 062-031-005, 062-031-006, 062-031-007
Agency Negotiator: Sean Scully, City Manager
Property Negotiator: Aemetis, Inc.
Under Negotiation: Price, terms of payment, or both

ADJOURNMENT OF THE PUBLIC PORTION OF THE MEETING

(The next regular meeting is on Tuesday, Jan-21 @ 6:00 p.m.)

9. REPORT FROM CLOSED SESSION

The Mayor's report on the Closed Session Items will be made to the City Clerk, and the report will be reflected in the Minutes of this meeting. Anyone interested in obtaining the report from Closed Session may contact the City Clerk at cityclerk@riverbank.org or call (209) 863-7198.

ADJOURNMENT OF THE REGULAR MEETING

Any documents that are not privileged or part of a Closed Session provided to a majority of the City Council/LRA Board after distribution of the agenda packet, regarding any item on this agenda, will be made available for public inspection on the City website at www.riverbank.org.

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury, under the laws of the State of California that the foregoing agenda was posted on an accessible public location, and the City's website 72 hours prior to the meeting in accordance to the California Ralph M. Brown Act.
Posted this 7th day of January, 2021.
/s/*Annabelle H. Aguilar, CMC, City Clerk, City of Riverbank*

ADA COMPLIANCE STATEMENT

In compliance with the Americans with Disabilities Act, and the Governor's Executive Order N-29-20, the City will make every effort to make reasonable modifications or accommodations from individuals with disabilities. Contact the Administration Dept. at (209) 863-7122 or the City Clerk at aaguilar@riverbank.org at least (48) hours prior to the meeting to enable the City to make reasonable arrangements for accessibility.

NOTICE REGARDING NON-ENGLISH SPEAKERS

Pursuant to California Constitution Article III, Section IV, establishing English as the official language for the State of California, and in accordance with California Code of Civil Procedures Section 185, which requires proceedings before any State Court to be in English, notice is hereby given that all proceedings before the City of Riverbank City Council/LRA Board shall be in English and anyone wishing to address the Council is required to have a translator present who will take an oath to make an accurate translation from any language not English into the English language.

PUBLIC PARTICIPATION PROCEDURES FOR THE CITY COUNCIL/LRA MEETINGS HELD IN A TELECONFERENCE OR VIRUAL PLATFORM IN CONFORMANCE WITH THE GOVERNOR'S EXECUTIVE ORDER N-29-20

CHANGES TO THIS NOTICE OF PROCEDURES

In accordance with the Governor's Executive Order, should the meeting procedures change, the City may use the most rapid means of communication available at the time including, but not limited to, posting the notice of changes on the City's website.

PUBLIC "LIVE" VIEWING

- Charter Government Channel – 2
- AT&T U-VERSE Government Channel – 99
- YouTube Live https://www.youtube.com/channel/UCq2x8QChEcknBq7uuJLcZow
- Via ZOOM Platform (See instructions below)

SUBMITTING PUBLIC COMMENTS

- ***Via Mail Service:*** Mail comments to City of Riverbank, Attn. City Clerk, 6707 Third Street, Suite A, Riverbank, CA 95367. (Must be received **by 4:00 p.m.** on the day of the meeting.)

Via Email to cityclerk@riverbank.org:

- Written comments via Email *received before* the meeting: (Will be distributed to the City Council)
  - **Submit No later than 4:00 p.m.** on the day of the meeting; and
  - Indicate Agenda Item # in the ***subject line***.

Join via ZOOM Platform:

- Visit https://zoom.us/j/94943925973?status=success for a free account or to download the app.
- Join by this link: https://us02web.zoom.us/j/85489556172
- Join by accessing website: https://zoom.us/join
  - Webinar ID: **854 8955 6172**
- Join by telephone: **1 669 900 9128 or +1 253 215 8782 plus Webinar ID**

- *HOW DO I COMMENT?* The Mayor will announce when public comment may be made for the agenda item, at which time you will:
  - Using a computer – click on the "raise hand" feature in the webinar controls. This will let us know you wish to speak.
    - Once you confirm that you want to be unmuted, your 3 minutes will begin for you to make your comments.
  - Using a Phone – Dial ***9**, which will notify us that you have a "raised hand"
    - Once you are told "you may make your comments" you will have 3 minutes to make your comments.

Learn about using ZOOM - **Visit https://support.zoom.us/hc/en-us/categories/201146643**

RIVERBANK CITY COUNCIL AGENDA ITEM NO. 1.1

SECTION 1: PRESENTATION

Meeting Date:	January 12, 2021
Subject:	Introduction of New Community Resource Deputy Za Xiong
From:	Sean Scully, City Manager

RECOMMENDATION

It is recommended that Council receive the introduction of the new Community Resource Deputy recently hired at Riverbank Police Services.

SUMMARY:

As part of the 20/21 budget process Council approved allocation of a new position for Riverbank Police Services. The position was formally staffed and hired in November. Based on Chief Ridenour's recommendation the position was classified as a Community Resource Deputy which is a new classification to Riverbank's police force. The position is a community oriented sworn position focusing on address quality of life and community related issues. Chief Ridenour will introduce Deputy Za Xiong and will discuss the goals and vision for this new position.

ATTACHMENTS

None

RIVERBANK CITY COUNCIL / LRA AGENDA ITEM NO. 3.A

SECTION 3: CONSENT CALENDAR

Meeting Date:	January 12, 2021
Subject:	Waiver of Readings
From:	Sean Scully, City Manager
Submitted by:	Annabelle Aguilar, CMC, City Clerk / LRA Recorder

RECOMMENDATION

It is recommended that the City Council / LRA Board approve the waiver of readings of any proposed ordinances and resolutions for consideration, except by title.

SUMMARY

In lieu of reading the entire text of a proposed ordinance or resolution that is introduced for consideration for adoption and approval, by majority vote, the City Council/LRA Board may waive the reading of the text and introduce the ordinance or resolution by title only for the record.

The full text of the proposed ordinances and resolutions, and any related documents that are part of the agenda packet, are available for review by the public on the City's website and in the City Clerk's office at City Hall (North) upon distribution to a majority of the City Council/LRA Board; typically 72 hours prior to the scheduled date and time of the meeting.

FINANCIAL IMPACT

There is no financial impact to this item.

ATTACHMENTS

There are no attachments to this report.

RIVERBANK CITY COUNCIL / LOCAL REDEVELOPMENT AUTHORITY
AGENDA ITEM NO. 3.B

SECTION 3: CONSENT CALENDAR

Meeting Date:	January 12, 2021
Subject:	Approval of the December 8, 2020, City Council and Local Redevelopment Authority Minutes
From:	Sean Scully, City Manager
Submitted by:	Annabelle Aguilar, CMC, City Clerk / LRA Recorder

RECOMMENDATION

It is recommended that the City Council / Local Redevelopment Authority Board approve the City Council /LRA Meeting Minutes as presented.

SUMMARY

The Draft Minutes of the December 8, 2020, regular City Council and the Local Redevelopment Authority Board meetings have been prepared for review and approval.

FINANCIAL IMPACT

There is no financial impact to this item.

ATTACHMENT

1. December 8, 2020, City Council and LRA Minutes

choose civility

(BY VIRTUAL PLATFORM ONLY)
City of Riverbank
REGULAR CITY COUNCIL AND
LOCAL REDEVELOPMENT AUTHORITY BOARD MEETINGS
(The City Council also serves as the LRA Board)
Conducted from various local virtual locations

Verbatim proceedings of the meetings may be viewed on-line or a copy may be provided for a fee.

MINUTES OF
TUESDAY, DECEMBER 08, 2020

<u>Notice:</u> This meeting was held in accordance with the Governor's Executive Order N-29-20, issued on March 12, 2020, in regards to the open meeting requirements of the Ralph M. Brown Act (California Government Code Section 54950, et seq.), and the Federal Americans With Disabilities Act.

<u>CALL TO ORDER</u>

The City Council and Local Redevelopment Authority Board of the City of Riverbank met at 6:00 p.m. on this date by virtual platform with Mayor/Chair Richard D. O'Brien presiding.

City Clerk Annabelle Aguilar announced the Governor's Executive Order.

<u>FLAG SALUTE</u> Mayor/Chair Richard D. O'Brien

<u>INVOCATION</u> There was no invocation.

<u>ROLL CALL</u>
Present via Virtual platform:
Mayor/Chair Richard D. O'Brien
Vice Mayor/Chair (CM-D1) Luis Uribe
Council/Authority Member District 2 Cindy Fosi
Council/Authority Member District 3 Cal Campbell
Council/Authority Member District 4 Darlene Barber-Martinez

Staff Present: City Manager Sean Scully, City Clerk Annabelle Aguilar, City Attorney Tom Hallinan, Police Chief Ed Ridenour, Planning and Building Manager Donna Kenney, Development Services Adm. Manager Kathleen Cleek, Parks and Recreation Director Sue Fitzpatrick, Public Works/LRA Director Michael Riddell, Accounting Manager Anna Nicholas, Administrative Analyst II Norma Torres-Manriquez, Human Resources Analyst Cheryl Stefanie, and Administrative Assistant Gaby Hernandez.

<u>AGENDA CHANGES:</u> Mayor/Chair Richard D. O'Brien – ***No changes were made.***

CONFLICT OF INTEREST
Any Council/Authority Member or Staff who has a direct Conflict of Interest on any scheduled agenda item to be considered is to declare their conflict at this time.

No one declared a conflict.

1. PRESENTATIONS

There were no presentations.

2. PUBLIC COMMENTS (No Action Can Be Taken)

At this time, members of the public may comment on any item not appearing on the agenda, and within the subject matter jurisdiction of the City Council/LRA Board. Individual comments will be limited to a **maximum of 3 minutes or as stated by the presiding Officer.** Under State Law, matters presented during the public comment period cannot be discussed or acted upon.

Refer to the last page of this agenda for the Public Comment Procedures.

There were no comments.

3. CONSENT CALENDAR

All items listed on the Consent Calendar are to be acted upon by a single action of the City Council/LRA Board unless otherwise requested by an individual Council/Authority Member for special consideration. Otherwise, the recommendation of staff will be accepted and acted upon by roll call vote.

Item 3.A: Waive Readings. All Readings of ordinances and resolutions, except by title, are waived.

Item 3.B: Approval of the September 8, 2020 City Council and Local Redevelopment Authority Board Minutes.

Item 3.B-1: Approval of the September 22, 2020 City Council and Local Redevelopment Authority Board Minutes.

Item 3.B-2: Approval of the October 13, 2020 City Council and Local Redevelopment Authority Board Minutes.

Item 3.B-3: Approval of the October 27, 2020 City Council and Local Redevelopment Authority Board Minutes.

Item 3.B-4: Approval of the November 10, 2020 City Council and Local Redevelopment Authority Board Minutes.

ACTION: ***By motion moved and seconded (Uribe / Campbell / passed 5-0) to approve Consent Calendar Items 3.A, 3.B-1, 3.B-2, 3.B-3, 3.B-4 as presented. Motion carried by unanimous City Council and LRA Board roll call vote.***
AYES: Barber-Martinez, Campbell, Fosi, Uribe, and Mayor/Chair O'Brien
NAYS: None / ABSENT: None / ABSTAINED: None

And also passed 4-0-1 to approve Consent Calendar Item 3.B as presented. Motion carried by City Council vote.
AYES: Campbell, Fosi, Uribe, and Mayor O'Brien
NAYS: None / ABSENT: None / ABSTAINED: Barber-Martinez

4. UNFINISHED BUSINESS

There were no Items to consider.

5. PUBLIC HEARINGS

There were no public hearings.

6. NEW BUSINESS

Item 6.1: **Consider a Resolution [No. 2020-084] to Approve a Waiver, Reduction, and/or Deferral of System Development Fees for the Monschein Industries Inc. Showroom Addition Project Located at 6344 Roselle Avenue –** It is recommended that the City Council listen to the presentation and consider the petition from Monschein Industries to waive, reduce, and/or defer payment of their System Development Fees which will be assessed on the installation of a single-story 12,000 square foot steel showroom addition.

Planning and Building Manager Donna Kenney presented the staff report.
City Council made their comments.
Public Comment: Ms. Karen Monschein spoke in favor of her request and responded to questions.

ACTION: ***By motion moved and seconded (Uribe / Fosi / passed 5-0) to adopt Resolution No. 2020-084 to approve the following:***

System Development Fee Type	Amount	Deferred/Waived
Streets/Public Works	$55,912.25	Defer (80%) $44,700.00
Water	$19,982.06	Waive $19,982.06
Waste Water	$13,602.81	Waive $13,602.81
Storm Drain	$40,433.19	Reduce Amount and Defer - $8,000.00

The total of $52,700 is deferred, to be paid over a 10-year period, and payment will be secured by an agreement containing language for the ability of the City to place a lien on the property for nonpayment; the agreement to be developed by the City Attorney. Motion carried by unanimous City Council roll call vote.
AYES: Barber-Martinez, Campbell, Fosi, Uribe, and Mayor O'Brien
NAYS: None / ABSENT: None / ABSTAINED: None

Item 6.2: **Consideration of a Resolution [No. 2020-085] Authorizing Up To $600,000 In Budgetary Authority from the Waste Water System Development Fee Fund to Provide Gap Funding for the Sewer Collection Capacity Upgrade Project (Crossroads West) on Roselle and Crawford** – It is recommended that the City Council consider approving the proposed resolution authorizing budgetary authority in an amount not to exceed $600,000 in Waste Water System Development Fees for the anticipated construction gap funding to complete the Roselle/Crawford sewer collection upgrade project.

City Manager Sean Scully presented the staff report.
Comments were made by Mayor O'Brien and Councilmember Fosi.

ACTION: ***By motion moved and seconded (Barber-Martinez / Campbell / passed 5-0) to adopt Resolution No. 2020-085 Authorizing Up To $600,000 in Budgetary Authority from the Waste Water System Development Fee Fund to Provide Gap Funding for the Sewer Collection Capacity Upgrade Project (Crossroads West) on Roselle and Crawford as presented.***
Motion carried by unanimous City Council roll call vote.
AYES: Barber-Martinez, Campbell, Fosi, Uribe, and Mayor O'Brien
NAYS: None / ABSENT: None / ABSTAINED: None

Item 6.3 **Consideration of a Resolution [No. 2020-086] Authorizing Up To $231,000 in Funding for the Completion of the Riverbank Community Center Kitchen Renovation Project** – It is recommended that Council consider the proposed resolution authorizing use of the Public Benefit Fund to finance the Community Center Kitchen Remodel project. Alternatively, Council may direct staff on using General Fund Reserves to fund the project.

City Manager Sean Scully presented the staff report.
City Council spoke in favor of funding the project.

ACTION: ***By motion moved and seconded (Campbell / Fosi / passed 5-0) to adopt Resolution No. 2020-086 Authorizing Up To $231,000 in Funding for the Completion of the Riverbank Community Center Kitchen Renovation Project as presented.***
Motion carried by unanimous City Council roll call vote.
AYES: Barber-Martinez, Campbell, Fosi, Uribe, and Mayor O'Brien
NAYS: None / ABSENT: None / ABSTAINED: None

Item 6.4: **Award Bid for the Community Center Kitchen Remodel Project to Menghetti Construction, Inc. and Authorize Execution of Future Change Orders** – If the City Council approved the prior business item for funding of the Community Center Kitchen Remodel Project, it is recommended that City Council approve two (2) actions by a roll call vote:

1. Award bid to the lowest responsible bidder, Menghetti Construction, Inc.; and
2. Authorize the City Manager to execute Change Orders within total project budget.

If funding was not approved, the matter may be considered at a future meeting.

City Manager Sean Scully presented the staff report.

<u>ACTION:</u> ***By motion moved and seconded (Barber-Martinez / Uribe / passed 5-0) to approve Awarding the Bid for the Community Center Kitchen Remodel Project to Menghetti Construction, Inc. and Authorize the City Manager to Execute of Future Change Orders as presented.***
Motion carried by unanimous City Council roll call vote.
AYES: Barber-Martinez, Campbell, Fosi, Uribe, and Mayor O'Brien
NAYS: None / ABSENT: None / ABSTAINED: None

<u>LRA Item 6.5:</u> **Consideration of Resolution No. 2020-002 of the Local Redevelopment Authority Board of the City of Riverbank Declaring Certain Parcels at the Riverbank Industrial Complex as Surplus Land Under the Surplus Land Act (APN's – 062-031-005, 062-031-007, 062-031-011, 062-031-010)** – It is recommended that the Local Redevelopment Authority Board consider approving the proposed resolution declaring certain parcels at the Riverbank Industrial Complex (formerly known as the Army Ammunition Plant) as surplus land under the Surplus Land Act.

City Manager Sean Scully presented the staff report.
LRA Authority Board and Staff discussed the item.

<u>ACTION:</u> ***By motion moved and seconded (Uribe / Barber-Martinez / passed 5-0) to adopt <u>LRA Resolution No. 2020-002</u> Declaring Certain Parcels at the Riverbank Industrial Complex as Surplus Land Under the Surplus Land Act (APN's – 062-031-005, 062-031-007, 062-031-011, 062-031-010) as presented.***
Motion carried by unanimous LRA Board roll call vote.
AYES: Barber-Martinez, Campbell, Fosi, Uribe, and Chair O'Brien
NAYS: None / ABSENT: None / ABSTAINED: None

7. SPECIAL BUSINESS

Item 7.1: **Adoption of Resolution No. 2020-083 Reciting the Fact of the Consolidated Riverbank General Municipal Election Held on November 3, 2020, and Declaring the Results and Such Other Matters as Provided by Law** – It is recommended that the City Council adopt the resolution for the purpose of:

1) Declaring the appointment of Incumbent Richard D. O'Brien to the Office of Mayor, as if elected and
2) Declaring the appointment of Incumbent Darlene Barber-Martinez to the Office of Councilmember District 4, as if elected; and
3) Declaring elected Rachel Hernandez as the person for whom the highest number of votes were cast for the office of Councilmember District 2

City Clerk/Elections Official Annabelle Aguilar presented the City's Election results.

ACTION: ***By motion moved and seconded (Uribe / Campbell / passed 5-0) to adopt Resolution No. 2020-083 Reciting the Fact of the Consolidated Riverbank General Municipal Election Held on November 3, 2020, and Declaring the Results and Such Other Matters as Provided by Law; specifically declaring the appointment of Incumbent Richard D. O'Brien to the Office of Mayor, as if elected and declaring the appointment of Incumbent Darlene Barber-Martinez to the Office of Councilmember District 4, as if elected; and declaring elected Rachel Hernandez as the person for whom the highest number of votes were cast for the office of Councilmember District 2 as presented.***
Motion carried by unanimous City Council roll call vote.
AYES: Barber-Martinez, Campbell, Fosi, Uribe, and Mayor O'Brien
NAYS: None / ABSENT: None / ABSTAINED: None

Item 7.2: **Recognition of Councilmember Cindy Fosi** – It is recommended that the Riverbank City Council recognize Councilmember Fosi for her dedication and public service to the City of Riverbank.

City Manager Sean Scully presented her many accomplishments during her four years of service. Each Member of Council shared their commendations of Councilmember Fosi. Councilmember Fosi commented on her years of service, and thanked everyone for the support during her term, and for the recognition.

Item 7.3: **Administration of the Oath of Office to each Elected Officer** – It is recommended that the City's Elections Official administer the Oath of Office to Mayor Richard D. O'Brien, who will thereafter do the honors of administering the Oath of Office to Councilmember District 2 Rachel Hernandez, and Councilmember District 4 Darlene Barber-Martinez.

City Clerk/Elections Official Annabelle Aguilar administered the Oath of Office to Mayor Elect Richard D. O'Brian, who briefly commented on looking forward to the next four years.

Mayor O'Brien administered the Oath to Councilmember District 2 Elect Rachel Hernandez, and Councilmember District 4 Elect Darlene Barber-Martinez; each briefly commenting on their Election to serve for the next four years, and thanking everyone who supported them.

ROLL CALL OF NEW RIVERBANK CITY COUNCIL

Mayor/Chair Richard D. O'Brien
Vice Mayor/Chair (CM-D1) Luis Uribe
Council/Authority Member District 2 Rachel Hernandez
Council/Authority Member District 3 Cal Campbell
Council/Authority Member District 4 Darlene Barber-Martinez

Roll call was conducted by the City Clerk; all Members were present.

8. BUSINESS

Item 8.1: **Nomination and Appointment of the Vice Mayor to Serve for the Year 2021** – It is recommended that the Mayor nominate a Councilmember to serve as Vice Mayor for the year 2021, and City Council approve the appointment for a one-year term by roll call vote.

City Manager Sean Scully introduced the Item.
Mayor O'Brien announced that he has been practicing the appointment of the Vice Mayor to serve two consecutive years; therefore, he nominated Vice Mayor Uribe to continue to serve for the year 2021. Vice Mayor Uribe accepted the nomination.

ACTION: ***By motion moved and seconded (Barber-Martinez / Campbell / passed 5-0) to approve the appointment of Vice Mayor Luis Uribe to serve again for the year 2021. Motion carried by unanimous City Council roll call vote.***
AYES: Barber-Martinez, Campbell, Hernandez, Uribe, and Mayor O'Brien
NAYS: None / ABSENT: None / ABSTAINED: None

9. COMMENTS/REPORTS

A brief report on notable attendance of a meeting or conference or other notable topics of City business shall be made. The Brown Act does not allow for discussion or action of items by the City Council/LRA Board during this time.

Item 9.1: Staff

- ***City Manager Sean Scully reported on the current COVID-19 lockdown; announced the recruitment of the Stanislaus Consolidated Fire Protection District, Board of Directors – Riverbank Representative; announced the Monday and Wednesday mask give-away to the public; and the nonprofit funding program administered by staff members Norma Torres-Manriquez and Marisela Garcia.***

Item 9.2: Council/Authority Member

- ***Vice Mayor/Chair Uribe announced: 1)the last meeting of the Stanislaus Homeless Alliance; 2) Project Riverbank will be giving away 15 backpacks with essential items; 3) and speaking with Representatives of Congressman Josh Hard to get a COVID testing site in Riverbank.***
- ***Council/Authority Member Barber-Martinez announced the Toys for Tots event and the need for toys for boys and girls ages 10-12; welcomed Councilmember Hernandez; and announced that the Stanislaus County Health Services Agency' data shows that approximately 80% of the positive COVID cases have recovered.***

Item 9.3: Mayor/Chair

Mayor/Chair O'Brien encouraged everyone to donate toys, announced the modified event of "Shop with a Cop".

10. CLOSED SESSION

The public will have a limit of 3 minutes to comment on Closed Session item(s) as set forth on the agenda prior to the City Council/LRA Board adjourning to Closed Session.

Item 10.1: **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**
Pursuant to Government Code § 54956.9(a)
Name of Case: Nevada Policy Institute dba Transparent California v. Annabelle Aguilar in her official capacity as City Clerk, City of Riverbank; City of Riverbank; and DOES 1-5
Stanislaus County Superior Court Case No. CV-20-005182

Item 10.2: **THREAT TO PUBLIC SERVICES OR FACILITIES**
Pursuant to Government Code § 54957
Consultation with: City of Riverbank Director of Emergency Services

Item 10.3: **CONFERENCE WITH REAL PROPERTY NEGOTIATORS**
Pursuant to Government Code Section 54956.8
Property: APN: 062-031-005, 062-031-006, 062-031-007
Agency Negotiator: Sean Scully, City Manager
Property Negotiator: Aemetis, Inc.
Under Negotiation: Price, terms of payment, or both

Mayor/Chair O'Brien announced the Closed Session Item(s) and opened the Item(s) for public comment; no one spoke.

ADJOURNMENT OF THE PUBLIC PORTION OF THE MEETING

- **The next regular meeting on December 22nd is canceled;** ***Happy Holidays!***
- **The next open meeting will be on Tuesday, January 12, 2021 @ 6:00 p.m.**

There being no further open public business, Mayor/Chair O'Brien adjourned the open public portion of the meeting at 7:52 p.m. and announced that the reports from Closed Session would be made to the City Clerk, and would be reflected in the Minutes of the meetings. Anyone interested in obtaining the report from Closed Session could contact the City Clerk at cityclerk@riverbank.org or call (209) 863-7198. City Council and LRA Board went into Closed Session.

11. REPORT FROM CLOSED SESSION

Mayor O'Brien reported that direction was provided to staff on Items 10.1 and 10.2.

Mayor/Chair O'Brien reported that direction was provided to staff on Item 10.3.

ADJOURNMENT

There being no further business, Mayor/Chair O'Brien adjourned the Closed Session meeting at 8:45 p.m.

ATTEST: (*Adopted 1/12/2021*) **APPROVED:**

________________________________ ________________________________

Annabelle H. Aguilar, CMC
City Clerk / LRA Recorder

Richard D. O'Brien
Mayor / Chair

RIVERBANK CITY COUNCIL AGENDA ITEM NO. 3.C

SECTION 3: CONSENT CALENDAR

Meeting Date:	January 12, 2021
Subject:	Acceptance of the Santa Fe Street Rehabilitation Project Completed by Tom Mayo Construction, Inc. and Authorization to File a Notice of Completion
From:	Sean Scully, City Manager
Submitted by:	Kathleen Cleek, Development Services Administration Manager Laura Graybill, Project Coordinator

RECOMMENDATION:

It is recommended that the City Council accept the completion of the Santa Fe Street Rehabilitation Project and authorize staff to file a Notice of Completion.

SUMMARY:

Tom Mayo Construction, Inc. completed the construction of the Santa Fe Street Rehabilitation Project. William Kull, City Engineer and City staff have completed a final inspection and determined that construction has been completed per the plans and specifications.

The contract was awarded on September 22, 2020 to Tom Mayo Construction, Inc. in the amount of $104,253.00. One balancing contract change orders was issued for this project in the amount of $1,989.65 for a total construction cost of $106,242.65. Staff originally budgeted $119,160.00 in SB1 Funds, this project was completed within budget.

It is recommended that the Council accept the Santa Fe Street Rehabilitation Project as complete and authorize the Project Coordinator to record the Notice of Completion.

FISCAL IMPACT:

Funding has been programmed for this project with SB1 Funds. The total cost of construction is $106,242.65.

ATTACHMENTS:

1. Notice of Completion
2. Site Map
3. Photos

RECORDING REQUESTED BY

AND WHEN RECORDED MAIL TO

NAME CITY OF RIVERBANK
ATTN: DEVELOPMENT SERVICES
STREET ADDRESS 6707 THIRD STREET
CITY & STATE RIVERBANK, CA 95367

SPACE ABOVE THIS LINE FOR RECORDER'S USE

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN THAT:

1. The undersigned is the owner of the interest or estate stated below in the property hereinafter described.
2. The full name of the undersigned is City of Riverbank
(Print Full Name)
3. The complete address of the undersigned is 6707 Third Street, Riverbank, CA 95367
(Address, City, State, Zip)
4. The nature of the title of the undersigned is:
   - [X] Owner in Fee, **or**
   - [ ] Vendee (Buyer) under Contract of Purchase, **or**
   - [ ] Lessee, **or**
   - [ ] Other

   If "Other," briefly list or describe appropriate designation or title
5. The full names and complete addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:

   Co-owner's Name(s) Co-owner's Complete Address (Number and Street, City, State, Zip)

   N/A
6. The names of the predecessors in interest of the undersigned, if the property was transferred subsequent to the commencement of the work of improvement herein referred to, include, but are not limited to the following individual(s) (if no transfer was made, insert the word "none"):

   Co-owner's Name(s) Co-owner's Complete Address (Number and Street, City, State, Zip)

   N/A
7. A work of improvement on the property described below was completed on January 12, 2021.
(Date of Completion)

8. The name of the original contractor, if any, for the work of improvement was (if no contractor for the work of improvement as a whole, insert the word "none") Tom Mayo Construction, Inc.

If notice covers completion of contract for only part of the work of improvement, check box and complete:

☐ The kind of work done or finished was removal and replacement of asphalt and base rock,
(Give General Description of Work Completed, e.g., Furnishing of Concrete for Sidewalks, etc.)
grading of roadway and shoulder, removal and installation of dry well, installation of new striping and traffic control.

9. The property on which the work of improvement was completed is in the City of Riverbank, County of Stanislaus, State of California, and is described as follows:
Santa Fe Street Rehabilitation Project
(Set Forth Description of Jobsite Sufficient for Identification, Using Legal Description if Possible)

10. The street address of the said property is Santa Fe Street between Claus Road and
(Address, City, State, Zip, or if No Official Street Address, Insert the Word "None")
Cervi Road in Riverbank, CA 95367

Dated this 12th (Day) day of January (Month), 2021 (Year)

(Owner's Signature)

City of Riverbank
Laura Graybill, Project Coordinator
(Owner's Typed or Printed Name)

VERIFICATION

I the undersigned, say:

I am the person who signed the foregoing notice. I have read and understand the above notice and know its contents, and the facts stated therein are true and correct to the best of my knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed in City of Riverbank, County of Stanislaus, State of California on this 12th (Day) day of January (Month), 2021 (Year)

(Signature of Person Signing Notice of Completion)
City of Riverbank
Laura Graybill, Project Coordinator

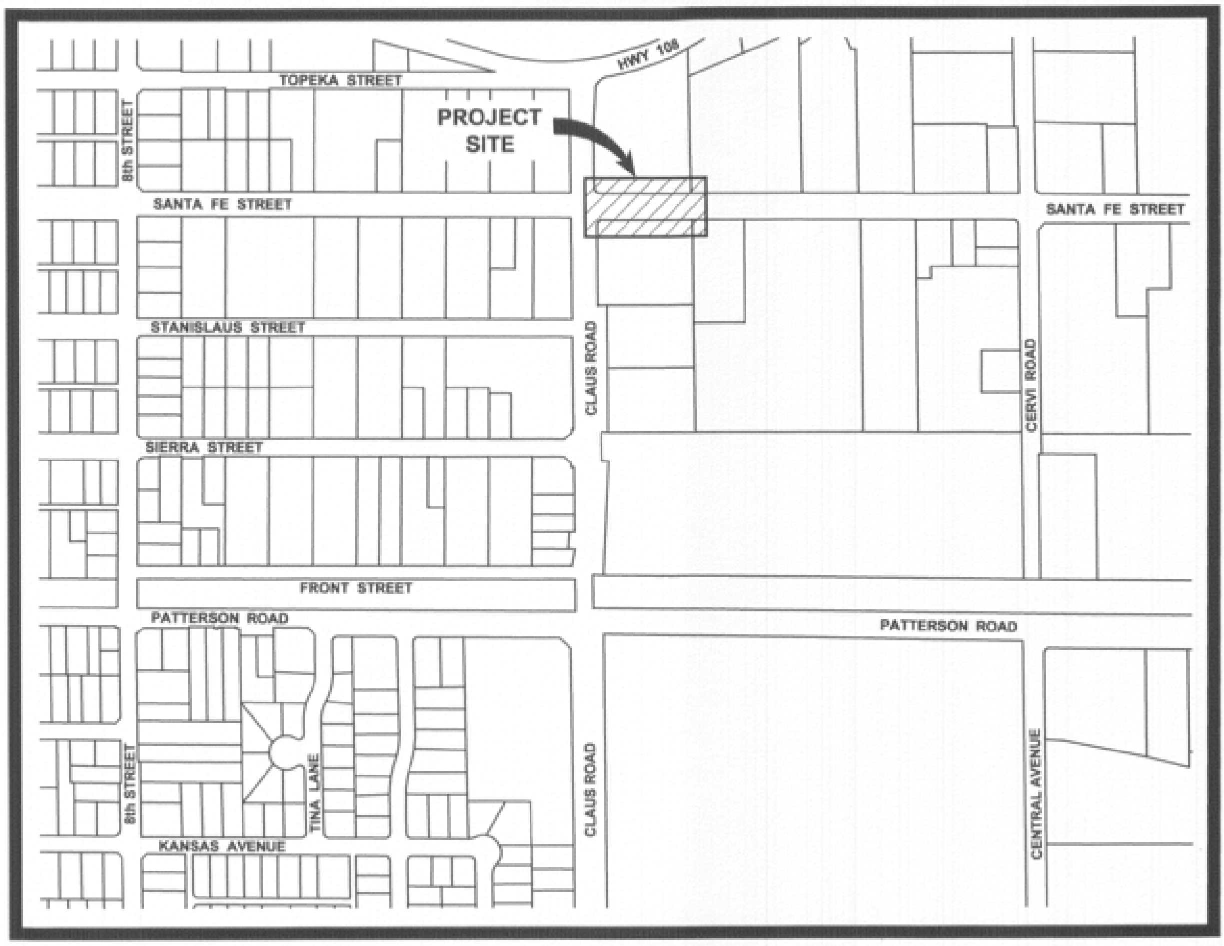
This form is the notice of completion that a property owner may record to limit the time in which mechanics' liens may be recorded against a construction project (see CA Civil Code § 3093). For this purpose an "owner" is the person who causes a building, improvement, or structure to be constructed, altered, or repaired, whether the interest or estate is in fee, as a vendee (buyer) under contract or purchase, as lessee, or other interest or estate less that fee. If the interest is held by two or more persons as joint tenants or tenants in common, any one or more of the co-tenants may be deemed to be the owner. (CA Civil Code §§ 3092(g), 3093). **This form is for use with a private work of improvement only, and is not intended for public sector applications.**

If the owner records the notice within the applicable time period, the original contractor has sixty (60) days from the day the notice is recorded to record a claim of lien against the project (CA Civil Code § 3115); and all other persons who furnished labor, services, equipment, or materials must record their liens within thirty (30) days after the notice of completion is recorded (CA Civil Code § 3116). Otherwise, all persons who furnished labor, services, equipment, or materials have ninety (90) days after completion of the work of improvement in which to record their liens (CA Civil Code §§ 3115, 3116).

The owner must record the notice in the office of the county recorder of the county where the site is located within ten (10) days after the work of improvement is completed (CA Civil Code § 3093(e)). This applies equally to the project which is completed in phases. A notice of completion must be filed within ten (10) days after the completion of each phase of the project to shield owner property (CA Civil Code § 3117).

SANTA FE STREET REHABILITATION

IN THE CITY OF RIVERBANK, STANISLAUS COUNTY



VICINITY MAP

NOT TO SCALE

Santa Fe Street Rehabilitation Project

Before

After

During Construction

RIVERBANK CITY COUNCIL AGENDA ITEM NO. 6.1

SECTION 6: NEW BUSINESS

Meeting Date:	January 12, 2021
Subject:	Conduct Public Interviews and Select an Applicant to serve as the Riverbank Representative on the Stanislaus Consolidated Fire Protection District, Board of Directors; and Adopt a **Resolution** to Approve the Appointment of (Applicant - TBD) to the Stanislaus Consolidated Fire Protection District Board of Directors as the City of Riverbank Representative
From:	Sean Scully, City Manager
Submitted by:	Annabelle H. Aguilar, CMC, City Clerk

RECOMMENDATION

It is recommended that the City Council conduct the public interviews and by a majority roll call vote select an applicant as the City of Riverbank's Representative to the SCFPD Board of Directors, and further confirm the appointment by adoption of a Resolution.

SUMMARY

On December 10, 2019, the City Council adopted Resolution No. 2019-105 appointing Chad Homme as Riverbank's Representative to the SCFPD Board of Directors to serve a four-year term, expiring December 2023. After serving nearly a year, at the end of October, 2020, Mr. Homme submitted his resignation leaving an unexpired term.

A notice of vacancy was posted December 10, 2020, in addition to other advertisements, opening a recruitment to receive applications from interested Riverbank residents. The recruitment closed at the end of the business day on January 5, 2021, which resulted in receiving four (4) applications for City Council's consideration.

Applicants for consideration are: Cindy Fosi, John Dinan, Charles Neal, and Daniel Friedman.

BACKGROUND

The SCFPD Board of Directors is a five-member board that serves as a unit of authority within the District. The SCFPD Board of Directors are charged with strategic leadership, policy and direction, and fiscal oversight. Established March 3, 1995, the “District” is the consolidation that includes unincorporated sections of East Modesto, the cities of Riverbank and Waterford and the communities of Empire, La Grange and Hickman. Board Members serve a four-year term, with a two-term limit.

The Board’s regular meetings are held on the second Thursday of each month at 6:00 p.m., with Special meetings conducted as needed. Riverbank’s Representative will provide an update of the Board’s business and actions to the City Council on a quarterly basis.

STRATEGIC PLAN

The mission of the City of Riverbank is to provide high quality, professional services and a safe family-oriented community for our diverse residents to thrive. The Fire District provides essential fire and medical services, safeguarding the residents of the City of Riverbank. Appointing a Riverbank Representative to serve on the SCFPD Board of Directors provides the opportunity for the City to collaborate with District leadership and other District territory Board representatives to assist in the development, operation, and maintenance of a strong, responsible Fire District; all of which is consistent with the City’s mission.

FINANCIAL IMPACT

The SCFPD provides a stipend of $100 per day and/or evening for attendance of a meeting.

ATTACHMENT

1. Application Copies
2. Proposed Resolution

CITY OF RIVERBANK

RESOLUTION

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIVERBANK, CALIFORNIA, TO APPROVE THE APPOINTMENT OF (_____TBD_______) TO THE STANISLAUS CONSOLIDATED FIRE PROTECTION DISTRICT BOARD OF DIRECTORS AS THE CITY OF RIVERBANK REPRESENTATIVE

WHEREAS, the Stanislaus Consolidated Fire Protection District (SCFPD) Board of Directors was established March 3, 1995, under the legal authority of the Health and Safety Code Section 13800, known as the Fire Protection District Law of 1987, which complied with the California Government Code Section 56001, Cortese-Knox Reorganization Act; and

WHEREAS, a five (5) member Board of Directors was created, with one (1) Director being a resident of the City of Riverbank, who is appointed to the Board by the City Council; and

WHEREAS, members appointed to the Board serve a four-year term, with a limit of two terms; and

WHEREAS, all members who serve on the Board of Directors shall meet the Fair Political Practices Commission, conflict of interest filing requirements.

NOW, THEREFORE BE IT RESOLVED, that the City Council of the City of Riverbank hereby finds, determines, and resolves as follows:

1. Former SCFPD Board of Directors Riverbank Representative, Chad Homme, officially resigned from this position on October 17, 2020, leaving an unexpired four-year term ending December 2023.

2. A notice of vacancy was posted December 10, 2020, opening a recruitment to receive applications through January 5, 2021 for consideration to fill the expired Riverbank seat on the SCFPD Board of Directors.

3. Public interviews were conducted on January 12, 2021, to consider Riverbank applicants Cindy Fosi, John Dinan, Charles Neil and Daniel Friedman to serve as Riverbank's representative.

4. After consideration, the City Council approves the appointment of _______________ to the Riverbank representative seat on the SCFPD Board of Directors to serve the remaining unexpired four-year term expiring December 31, 2023.

5. On a quarterly basis, Riverbank representative, ____________, shall provide an update of the Board's business and actions to the City Council during a regularly scheduled meeting.

PASSED AND ADOPTED by the City Council of the City of Riverbank at a regular meeting held on the 12th day of January, 2021; motioned by _____________, seconded by _______________, and upon roll call was carried by the following City Council vote of ___:

AYES:
NAYS:
ABSENT:
ABSTAINED:

ATTEST:	**APPROVED:**
____________________________	____________________________
Annabelle H. Aguilar **City Clerk**	**Richard D. O'Brien** **Mayor**

Attachment: Application of _____________

To fill out form - download to make it interactive

CITY OF RIVERBANK CITY OF ACTION EST. 1922	**APPLICATION** Riverbank Representative to the Stanislaus County Consolidated Fire Protection District Board of Directors	Received (Date Stamp) RECEIVED DEC 15 2020 BY:

TO QUALIFY: APPLICANTS MUST AT LEAST 18 YEARS OF AGE AND BE A RESIDENT OF THE CITY OF RIVERBANK.

Please type or print

(Home address and contact information will not be made public.)

Name ☐ Mr. ☑ Ms. Cindy (First) ____ (M.I.) Fosi (Last)

Home Address ____ (Address) Riverbank (City) 95367 (Zip)

Mailing Address (if different) Same #of Years as Riverbank Resident 14 years

Contact Phone # ____ *E-mail ____

(*The first method of communication will be via email.)

WRITTEN COMMUNICATION IS EVALUATED – DO NOT ONLY INDICATE "SEE RESUME"

CURRENT OR LAST EMPLOYER HISTORY INFORMATION

Employer City of Modesto Address 1221 Sutter Ave, Modesto CA 95351

Position Admin Analyst Employment Dates 12/11 - Present List Responsibilities below:

Prepare budget and CIP Projects for 20 cost centers with the Wastewater and Storm Drain. Prepare Agenda Reports to Council, perform monthly analysis of expenditures and revenues, grant labor charges, prepare end of year forecasts, prepare and research budget discrepancies and proformas, training personnel in various programs, manage special project for Reclamation District for levee work from the Water Resources Control Board at $7M, prepare and evaluate purchasing documents.

QUESTIONNAIRE (IF NEEDED, ADD PAGES; INCLUDE YOUR NAME)

List community organizations or boards to which you currently belong or previously belonged to:

2017 - 2020 City of Riverbank City Councilmember
2015 - 2020 City of Riverbank Budget Advisory Committee
2018 - Present Friends of Jacob Myers Park
2019 - Present Enochs Eagles Foundation for Enochs High School

List your level of education, training, and/or any special certifications.

2002 BS in Business Management, University of Phoenix
2007 California State University, Stanislaus - Human Resources Certificate and Supervision Certificate Programs
1981 Associates Degree in Executive Secretary, Bowling Green State University

What qualifications, skills, experience, or philosophies do you have that would make you the best Riverbank representative to serve on the SCFPD Board of Directors.

The past four years I represented District #2 as their City of Riverbank Councilmember. As a Councilmember I understand the importance of understanding the budget and procedures of the City of Riverbank and will do the same for the Stanislaus Consolidated Fire District. I understand the need for a positive relationship between the City and Fire District.
Over the past 30 years I worked in the public and private sector in an administrative and manager capacity. I have worked on budgets, capital improvement projects and special projects such as a $7M project for the Reclamation District Levee Project.
I also have strong verbal and written communication skills.

Do you have any financial interest, or have any relative employed by the District or serving in an official capacity? Yes ☐ No ☑ If yes, please explain:

Please list (3) references that are not relatives:

Name: Sean Scully Contact #: Relationship: Friend
Name: Ben Koehler Contact #: Relationship: Resident/Frier
Name: Lana Clayton Contact #: Relationship: Resident/Frier

ATTACHING A RESUME MAY BE BENEFICIAL, HOWEVER, IS NOT REQUIRED.

By signing below, I declare under penalty of disqualification and termination, that all statements in this application and any attached responses are true and complete to the best of my knowledge. I accept the responsibilities of serving as the Riverbank Representative on the SCFPD Board of Directors and I am able and willing to:

- Attend the required meetings and notify the Board Secretary in advance of any excused absence, if it occurs;
- Devote the time to study the materials provided in order to make sound decisions;
- Timely complete the required Form 700, Statement of Economic Interests; and
- On a quarterly basis, attend a City Council meeting to report on Board activities.

I am aware that, other than personal contact and address information, this application is a public document.

SIGNATURE (required): DATE: 12-14-20

Print and sign Form

Completed and signed applications may be mailed to:
City of Riverbank, c/o City Clerk, 6707 Third Street, Suite A
Riverbank, CA 95367
Or, emailed to cityclerk@riverbank.org
or placed in a sealed enveloped, addressed to City Clerk and dropped in the City's utility payment box

To email, scan and send PDF

CINDY FOSI

Riverbank CA 95367

PROFILE

Over 30 years of increasing responsibility and experience in the fields of Public and Private administration, Supervision, and Project Administration. Possess strong verbal/written communication and extensive computer skills. I am a self-motivated and team oriented individual with a proven track record of creative problem solving and ability to plan, organize and direct complex administrative functions.

EXPERIENCE

December, 2004 – Current

City of Modesto, Utilities Department, Wastewater Division, Modesto CA Administrative Analyst II

- Perform a variety of accounting and budget duties for the Wastewater Division management team including assisting with the preparation of new fiscal operating budgets and Capital Improvement Project budgets; as well as services credits for up to 20 costs centers within Utilities and Finance Department timelines.
- Prepare agenda reports for the Committee and City Council with Resolutions and appropriate attachments.
- Prepare budget manuals for the management team to include individual budgets with all of the forms from the budget program, as well as, budget information. Enter budgets into new Advantage System.
- Evaluate payroll, utility charges and internal service fund charges for the Wastewater and Stormwater Fund.
- Perform a monthly analysis of monthly budget reports, grant labor charges, Sewer and Storm Drain Proformas, prepare end of year forecasts and projects and research and explain any variances and to ensure transactions are charged to correct accounts. Prepared budget profile for new enterprise fund using anticipated revenues to determine fund distribution.
- Conduct training to personnel as needed. Some of the training topics have been COSMO Timesheet entry, Discoverer, and New Supervisor Training.
- Project Manager for the State Levee Critical Repairs for Reclamation District 2091 with state funds in the amount of $7M. As Project Manager, I complete the quarterly reports, complete any paperwork needed to include the Real Estate Plan, ensure work is being completed by the consultant.
- Assure compliance with established finance budget policies by the Wastewater Division. Advise management team on the accepted accounting principles for the Wastewater and Storm Drain enterprise funds.
- Prepare Request for Proposals and Request for Bids for Purchasing. Evaluate requests when received and prepare Council Agenda Report for award of agreement. Prepare agenda items to the City Council/Council Committees including Staff Reports and Resolutions for both Purchasing and Wastewater Divisions. Ensure funding is available and coordinate items with Finance Dept.
- Negotiate, prepare, process and coordinate agreements and contracts with awarded vendors and consultants ensuring compliance with Purchasing, City Attorney and Risk Management Departments.
- Investigate, analyze, develop and prepare special studies or projects as requested by the management team examples of which are Emergency Declaration reporting, Compost Building Expenses, co-generation, and coordination of department vacancies and recruitment.
- Conducted a confidential internal investigation within department and prepared a staff report for Council Research complex special issues, problems and procedures and prepare various reports regarding such.
- Serve as liaison for the department staff with City Attorney, Risk Management and Purchasing. Provide public information to citizens, media, outside agencies, and City staff.
- Coordinate department vacancies and recruitments.
- Research government code and regulations and present findings to management.
- Maintain detailed logs for contracts and agreements for the Wastewater Division.

October, 1999 – December, 2004

County of Santa Clara, General Services Agency – Building Operations Project Control Specialist

- Negotiated, coordinated and administrated various County of Santa Clara Service Contracts.
- Prepared contracts for General Service Agency (GSA), Building Operations to include preparation, initiation, evaluation and award of bids to outside contractors for several specialized projects.

- Worked in conjunction with County Counsel on a first ever "Design/Build" Contract using California Code Rule 4217 for future energy conservation projects through the County of Santa Clara. Also, served as Project Control Specialist for the awarded contract of $800,000 for energy projects throughout the County of Santa Clara with Chevron.
- Represented GSA Building Operations Division on the Emergency Energy Task Force (EETF). Prepared analytical reports indicating energy usage in various County facilities and subsequent reduction in energy usage. Assisted in preparing reports to the Board of Supervisors defining problem areas, determining and/or recommending appropriate policy changes to achieve a 20% goal in energy conservation.
- Prepared Scope of Work, Job Specifications, Finance and Government Operations Committee reports, as well as assist with Board of Supervisors Transmittals.
- Served as member of the team that created the County of Santa Clara Integrated Pest Management (IPM) Ordinance and was appointed IPM Coordinator for General Services Agency.
- Researched, evaluated and facilitated various customer issues by recommending possible solutions to problems regarding HVAC systems, energy usage, security systems, etc.
- Researched and analyzed federal and state legislature, as well as electrical distributor's policies for grants, incentives and programs associated with cogeneration.
- Created Microsoft Access databases, many of which are used by several departments within the County of Santa Clara as all information is now housed in one location.

May, 1998 – August, 1999
Pitney Bowes, Oakland, California District Field Manager

Supervised and directed a team of 12 field service technicians. Managed all personnel issues, including recruiting, hiring, training and coaching, disciplinary actions and terminations. Evaluated all employee performance and conducted annual reviews. Successfully rebuilt a team from a previous 54% turnover ratio. Provided leadership and direction to meet district, regional and home office goals. Implemented a program to ensure that service technicians perform service on copiers and facsimile machines per corporate policies resulting in a higher level of service standard of quality and performance. Created and developed an inventory control system that ensured availability of parts and technical information for all customer service technicians. Maintained cost center within budget guidelines.

July, 1993 – May, 1998
Pitney Bowes, San Jose CA San Jose Regional Distribution Center Manager

Managed all personnel issues, including recruiting, hiring, training and coaching, disciplinary actions and terminations of up to six permanent and two temporary employees. Evaluated all employee performance and conducted four annual reviews. Oversaw the setup, installation and delivery of copiers for 10 districts within the Pacific Northwest. Managed inventory of over 3,000 copiers and peripheral pieces along with a 5,500-sq. ft. warehouse of copier supplies. Oversaw the startup of new supply shipping center and ensured process of all supply orders at 100% daily. Performed and reconciled annual physical inventories. Maintained cost center within budget guidelines. Developed Sales Management Training Manual that was distributed to all new Sales Managers giving them an introduction to the Distribution Center and how to ensure their orders were processed productively and efficiently.

EDUCATION

California State University, Stanislaus - Supervision Certificate Program – April 2007 California State University, Stanislaus - Human Resources Certificate Program – January 2007
University of Phoenix, CA Bachelor of Science Degree in Business Management – Honors Graduate 2002
San Jose State University, San Jose, CA - Management Certificate Program Courses Taken: Conflict Management; Diversity in the Workplace.
Columbus State Community College - Columbus OH 1987 – 1990 - Courses Taken: Electronic Engineering Courses towards an Associate in Applied Science Degree in Electronic Engineering.
Bowling Green State University - Bowling Green OH – 1981 - Associate in Applied Sciences - Executive Secretary.

OUTSIDE ACTIVITIES

Councilmember – City of Riverbank, CA Term January, 2017 to December, 2020
Enochs High School Eagles Foundation – Treasurer since 2019
Member of Friends of Jacob Meyers Park since 2018

COMPUTER AND TECHNICAL EXPERIENCE

MS Windows 3.1, 95, NT, XP Pro, Windows 8
MS Office Suite 2010 (Excel, Access, Project, PowerPoint, Project Management Software, Publisher & Outlook)
ORACLE (COSMO Program for City of Modesto)
Quickbooks

To fill out form - download to make it interactive

CITY OF RIVERBANK · CITY OF ACTION · EST. 1922	**APPLICATION** **Riverbank Representative to the Stanislaus County Consolidated Fire Protection District Board of Directors**	**Received (Date Stamp)** RECEIVED DEC 1 8 2020 BY: ....

TO QUALIFY: APPLICANTS MUST AT LEAST 18 YEARS OF AGE AND BE A RESIDENT OF THE CITY OF RIVERBANK.

Please type or print

(Home address and contact information will not be made public.)

Name [✔] Mr. [ ] Ms. John R Dinan
First *M.I.* *Last*

Home Address Riverbank 95367
Address *City* *Zip*

Mailing Address (if different) ________ #of Years as Riverbank Resident ________

Contact Phone # ________

(*The first method of communication will be via email.)

WRITTEN COMMUNICATION IS EVALUATED – DO NOT ONLY INDICATE "SEE RESUME"

CURRENT OR LAST EMPLOYER HISTORY INFORMATION

Employer Retired Address ________

Position ________ Employment Dates ________ List Responsibilities below:

QUESTIONNAIRE (IF NEEDED, ADD PAGES; INCLUDE YOUR NAME)

List community organizations or boards to which you currently belong or previously belonged to:

City of Riverbank Planning Commission, Citizen's Advisory Committee of STANCOG, Sheriff's Department Volunteer 2005-2018, President Sunshine Club (Senior Social Group), Friends of the Riverbank Library.

List your level of education, training, and/or any special certifications.

AA in Telecommunications, BA Public Service Management.

What qualifications, skills, experience, or philosophies do you have that would make you the best Riverbank representative to serve on the SCFPD Board of Directors.

My experience serving on many Boards and Commissions during my lifetime I believe I am uniquely qualified to represent Riverbank on the SCFPD Board. My late wife and I have made use of many of the services provided by SCFPD.

Do you have any financial interest, or have any relative employed by the District or serving in an official capacity? Yes ☐ No ☑ If yes, please explain:

Please list (3) references that are not relatives:

Name: Msry Alpers	Contact #	Relationship: Friend
Name: Donna Kenney	Contact #	Relationship: Associate
Name: Gabriel Salazar	Contact #	Relationship: Associate

ATTACHING A RESUME MAY BE BENEFICIAL, HOWEVER, IS NOT REQUIRED.

By signing below, I declare under penalty of disqualification and termination, that all statements in this application and any attached responses are true and complete to the best of my knowledge. I accept the responsibilities of serving as the Riverbank Representative on the SCFPD Board of Directors and I am able and willing to:

- **Attend the required meetings and notify the Board Secretary in advance of any excused absence, if it occurs;**
- **Devote the time to study the materials provided in order to make sound decisions;**
- **Timely complete the required Form 700, Statement of Economic Interests; and**
- **On a quarterly basis, attend a City Council meeting to report on Board activities.**

I am aware that, other than personal contact and address information, this application is a public document.

SIGNATURE (required): [signature] **DATE:** 12/16/2020

Print and sign Form

Completed and signed applications may be mailed to:
City of Riverbank, c/o City Clerk, 6707 Third Street, Suite A
Riverbank, CA 95367
Or, emailed to cityclerk@riverbank.org
or placed in a sealed enveloped, addressed to City Clerk and dropped in the City's utility payment box

To email, scan and send PDF

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TO QUALIFY: APPLICANTS MUST AT LEAST 18 YEARS OF AGE AND BE A RESIDENT OF THE CITY OF RIVERBANK.

Please type or print

(Home address and contact information will not be made public.)

Name ☑ Mr. ☐ Ms. Charles (*First*) E. (*M.I.*) Neal (*Last*)

Home Address ______ (*Address*) Riverbank (*City*) 95367 (*Zip*)

Mailing Address (if different) ______ #of Years as Riverbank Resident 56

Contact Phone # ______ *E-mail ______

(*The first method of communication will be via email.)

WRITTEN COMMUNICATION IS EVALUATED – DO NOT ONLY INDICATE "SEE RESUME"

CURRENT OR LAST EMPLOYER HISTORY INFORMATION

Employer Teichert Construction Co. Address Stockton, California

Position Construction Foreman Employment Dates 1991 -2002 Retired List Responsibilities below:

Foreman in charge of construction jobs in this Valley, building Roads, streets, Subdivisions. State of California Highways. City streets for Cities in this valley. Working on the California Aqueduct.

QUESTIONNAIRE (IF NEEDED, ADD PAGES; INCLUDE YOUR NAME)

List community organizations or boards to which you currently belong or previously belonged to:

Chairman of the Board Riverbank Assembly of God Church. (See atached list)

List your level of education, training, and/or any special certifications.

BA Global Bible College, Theological Ministry Ordained Minister, AA Modesto Junior College, Business Administration. Various College correspondence course's in Engineering, Heavy Highway construction, Biblical Ministry. Active License State of California General Engineering Contractor 1996- present.

What qualifications, skills, experience, or philosophies do you have that would make you the best Riverbank representative to serve on the SCFPD Board of Directors.

I have lived in this area for 56+ years, Served on many boards, elected to office in Riverbank. See attached sheet of various areas I've serviced. I've worked with this Fire district in various ways from helping to pass the very first $20.00 assessment. Attending fire Board meetings to express many opinion's on various items, like the budget, assessments, contracts, agreements, non collection of various assessments. Fire department personnel.

Serviced in the U. S. Navy for Six years, Merchant Marines 2 1/2 years. Operating Engineer's 40 years.

Do you have any financial interest, or have any relative employed by the District or serving in an official capacity? Yes ☐ No ☑ If yes, please explain:

Please list (3) references that are not relatives:

Name: Herb Henery Contact #: ____ Relationship: Friend

Name: Allen Trawick Contact #: ____ Relationship: Friend

Name: Dave White Contact #: ____ Relationship: Friend

ATTACHING A RESUME MAY BE BENEFICIAL, HOWEVER, IS NOT REQUIRED.

By signing below, I declare under penalty of disqualification and termination, that all statements in this application and any attached responses are true and complete to the best of my knowledge. I accept the responsibilities of serving as the Riverbank Representative on the SCFPD Board of Directors and I am able and willing to:

- Attend the required meetings and notify the Board Secretary in advance of any excused absence, if it occurs;
- Devote the time to study the materials provided in order to make sound decisions;
- Timely complete the required Form 700, Statement of Economic Interests; and
- On a quarterly basis, attend a City Council meeting to report on Board activities.

I am aware that, other than personal contact and address information, this application is a public document.

SIGNATURE (required): [signature] DATE: 12/17/2020

Print and sign Form

Completed and signed applications may be mailed to:
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Riverbank, CA 95367
Or, emailed to cityclerk@riverbank.org
or placed in a sealed enveloped, addressed to City Clerk and
dropped in the City's utility payment box

To email, scan and send PDF

REVEREND CHARLES E. NEAL

John 8:32" then you will know the truth, and the truth will set you free"

December 17, 2020

Mayor Richard O'Brien
6707 Third Street
Riverbank, California 95367

RECEIVED
DEC 18 2020
BY: ....

Honorable Mayor Richard O'Brien,

Enclosed is my application for the unfilled seat on the Stanislaus Consolidated Fire Protection District Board. As I stated on my application I've lived in this area for 56+ years and have served on many boards and committees.

Over the last several years I've watched this board struggle with many decisions. Fire Chief and Leadership problems. Budget problems, problems when it comes to agreements, attorney problems. Many of these problems can be worked out when wiser heads prevail. When you have a four member board I've found that that fifth voice will bring things about.

In the next couple years this District will find itself making very important decision about growth. Riverbank is looking at about 630 acres that it wants to develop in Homes and a new Commercial district. Oakdale wants to develop about 700+ acres, Homes and Commercial property also. We can have a bright future if we plan ahead for these things and not wait until they get here. I have made a difference, and I have the time and energy once again. I would respectfully ask for your vote to appoint me to this board.

Respectfully,

Charles E. Neal

RIVERBANK, CALIFORNIA 95367

Charles E. Neal

INVOLVEMENT

CITY OF RIVERBANK

Council Member	1980 to ~~present~~ 1992
Mayor	1982-1988
Vice Mayor	2 years
Planning Commissioner	Chairperson (2 Years)
Chamber of Commerce	Member (12 Years)
Riverbank's Man of the Year	1981
United Way	Chairperson (2 Years)
Riverbank Quarterback Club	Charter Member (12)
High School Curriculum Committee	Member (4 Years)

STANISLAUS COUNTY

Stanislaus Area Association of Governments	Chairperson 1988-89
Stanislaus Area Association of Governments	Executive Board 9 Yrs.
LAFCO Chairperson	1989-90
LAFCO City Selection Committee Member	Member (6 Years)
LAFCO Alternate City Member	Member (1 Year)
LAFCO City Member	Member 1986 ~~to present~~
Advisory Board on Alcohol Problems	Member (6 Years)
Economic Development Action Committee	Member (4 Years)
Center Valley Opportunity Center	Member of the Board

LEAGUE OF CALIFORNIA CITIES

Central Valley Div. Director to the Board	1986 to ~~present~~ 1992.
Central Valley Div. President	1985-1986
Central Valley Div. Vice President	1984-1985
Policy Board	Member (3 Years)
Administrative Services Committee	Member (2 Years)
Administrative Services Committee	Member (2 Years)

OTHER

Riverbank Assembly of God Church	Member 1981 to present
State Democratic Committee	Member (5 Years)
Democratic State Convention	Member (2 Years)
Democratic Central Committee	Delegate (2 Years)
County Democratic Central Committee	Member (4 Years)
Oakdale Masonic Lodge No. 275	Member
Riverbank Cheese and Wine Committee	Member (7 Years)
Miss Riverbank Pageant	Volunteer (10 Years)
Miss Stanislaus Pageant	Volunteer Board

To fill out form - download to make it interactive

	APPLICATION **Riverbank Representative to the Stanislaus County Consolidated Fire Protection District Board of Directors**	**Received (Date Stamp)** RECEIVED DEC 17 2020 BY: [signature]

TO QUALIFY: APPLICANTS MUST AT LEAST 18 YEARS OF AGE AND BE A RESIDENT OF THE CITY OF RIVERBANK.

Please type or print

(Home address and contact information will not be made public.)

Name ☒ Mr. ☐ Ms. DANIEL J. FRIEDMAN
First *M.I.* *Last*

Home Address RIVERBANK 95367
Address *City* *Zip*

Mailing Address (if different) ____ #of Years as Riverbank Resident 20

Contact Phone # ____ *E-mail ____

(*The first method of communication will be via email.)

WRITTEN COMMUNICATION IS EVALUATED – DO NOT ONLY INDICATE "SEE RESUME"

CURRENT OR LAST EMPLOYER HISTORY INFORMATION

Employer SELF (SOULPATCH TATTOOS) Address 3324 SANTA FE ST SUITE A 95367

Position OWNER / OPERATOR Employment Dates 2005 - 2020 List Responsibilities below:

ARTIST - SCHEDULE APPOINTMENTS, ORDER SUPPLIES STAY WITHIN COUNTY REGULATIONS AND HEALTH CODES. MAKING BEAUTIFUL, MEANINGFUL TIMELESS ART.

QUESTIONNAIRE (IF NEEDED, ADD PAGES; INCLUDE YOUR NAME)

List community organizations or boards to which you currently belong or previously belonged to:

RIVERBANK YOUTH BASEBALL SOFTBALL ASSOCIATION
FRIENDS OF JACOB MEYERS
VALLEY ARTS OF RIVERBANK
RIVERBANK DOWNTOWN BUSINESS COALITION - (VICE PRESIDENT)
PROJECT RIVERBANK

List your level of education, training, and/or any special certifications.

HIGHSCHOOL GRADUATE
VARIOUS COLLEGE ART CLASSES

What qualifications, skills, experience, or philosophies do you have that would make you the best Riverbank representative to serve on the SCFPD Board of Directors.

I AM FAMILIAR WITH SMALL TOWN POLITICS - I BELIEVE I AM A FAIR PERSON AND MY ONLY INTEREST IN DOING THIS IS TO MAKE THE GREAT CITY OF RIVERBANK THE BEST IT CAN BE.

Do you have any financial interest, or have any relative employed by the District or serving in an official capacity? Yes ___ No X If yes, please explain:

Please list (3) references that are not relatives:

Name: LUIS URIBE Contact #_ Relationship: FRIEND
Name: LISA LANTZ Contact #_ Relationship: FRIEND
Name: JEFF MOORE Contact #_ Relationship: FRIEND

ATTACHING A RESUME MAY BE BENEFICIAL, HOWEVER, IS NOT REQUIRED.

By signing below, I declare under penalty of disqualification and termination, that all statements in this application and any attached responses are true and complete to the best of my knowledge. I accept the responsibilities of serving as the Riverbank Representative on the SCFPD Board of Directors and I am able and willing to:

- **Attend the required meetings and notify the Board Secretary in advance of any excused absence, if it occurs;**
- **Devote the time to study the materials provided in order to make sound decisions;**
- **Timely complete the required Form 700, Statement of Economic Interests; and**
- **On a quarterly basis, attend a City Council meeting to report on Board activities.**

I am aware that, other than personal contact and address information, this application is a public document.

SIGNATURE (required): ________ **DATE:** 12-14-20

Print and sign Form

Completed and signed applications may be mailed to:
City of Riverbank, c/o City Clerk, 6707 Third Street, Suite A
Riverbank, CA 95367
Or, emailed to cityclerk@riverbank.org

To email, scan and send PDF

or placed in a sealed enveloped, addressed to City Clerk and dropped in the City's utility payment box

RIVERBANK CITY COUNCIL AGENDA ITEM NO. 6.2

SECTION 6: NEW BUSINESS

Meeting Date:	January 12, 2021
Subject:	Temporary Transitional Shelter/Housing Concept
From:	Sean Scully, City Manager

RECOMMENDATION

Council to provide direction on the temporary transitional shelter concept and give feedback on other desired options as applicable.

BACKGROUND

For a number of years, the City Council has discussed the need for transitional housing or other similar type of project which would provide services and possible shelter to the homeless. Over the past three years the City of Riverbank has been an active participant in the Community System of Care (CSOC) as well as the Stanislaus Homeless Alliance (SHA). Both boards are regional groups dedicated to finding solutions and services for the homeless populations within Stanislaus County. As part of this ongoing involvement the City of Riverbank has frequently sought seed and operational funding in order to move forward with a transitional housing or shelter-type project in Riverbank. To date, funding for a new project has not been obtained through the normal grant channels available.

More recently, a regional discussion has taken place about the concept of a number of satellite transitional housing / shelter projects to serve the communities who do not have dedicated homeless projects already within their communities (like Riverbank). While Riverbank's homeless population is slightly smaller than other communities within the County of similar size there is a need for shelter and services for the population that currently exists. The nearest direct services and shelter is located within the City of Modesto.

Stanislaus County has recently been made aware of a number of different funding streams available to the County (some of which are tied to COVID funding) that can be used to address homelessness. As with all funding streams there are a number of requirements and restrictions related to the use of these funds. Staff is still in the process of researching and analyzing those requirements. Preliminarily it appears that grant funding may be available (through a competitive process) to fund a temporary shelter/transitional housing project. This could include simple shelter or a more comprehensive transitional housing concept that includes supportive services to assist the occupants with exiting homelessness permanently.

CONCEPTUAL PLAN

(Note: the following concept has been developed in the relatively short period of time since it was announced that funding could be available and is developed with a general understanding of the restrictions related to the possible grant funding. Additional engineering, building, financial, and planning related work is required in order to fully evaluate the feasibility. The intent of this Council agenda item is to obtain general feedback as to the concept in advance of investing significant staff time and resources in pursing this opportunity).

Staff has participated in a number of brainstorming sessions evaluating what options may be available for a potential transitional housing shelter project. One general consideration is that the funding is not intended to fund a permanent shelter or housing project. Staff's understanding is that because the funds are related to mitigating the impacts of COVID-19 they are intended for temporary type projects. The concept discussed below would not be intended (nor funded) for any period of time beyond what is allowed within the grant funding (more detail on this allowed timeline will be presented at the time of the meeting).

In order to create a temporary shelter or temporary transitional housing project the first and most pressing consideration is available property. The City of Riverbank owns two vacant parcels within City limits that are not already significantly tied to other critical municipal needs. The first parcel is located on the corner of 2nd and Sierra St (APN - 132-017-005). The property was received by the City from PG&E many years ago and is currently used as a storage location for Public Works materials (road base, barricades etc.). Staff believes that there may be a residential use restriction on the property due to previous contamination, this is still being researched and more information will be provided at the time of the meeting. The second property is the City-owned parking lot at the corner of 3rd and Stanislaus St (APN – 132-012-024). The property is a paved parking lot, and the actual use of the property for parking is minimal with some City staff using it for work parking and it is occasionally used by visitors and residents of the downtown area. It is rarely fully used to capacity. The parking lot has no known restrictions and couple potentially serve as a site for a project. It does appear that the funding opportunity available could be used for property acquisition should Council desire another location.

Staff have been in contact with Brad Hawn who is an Architect and a member of the Stanislaus Homeless Alliance and has long been involved in strategically developing solutions for homeless projects in the region (most recently HOST housing in Patterson). Mr. Hawn has offered his time to assist in creating some conceptual designs of a potential project for Council to have as reference. The plot drawings and site layout are attached. These are very rough conceptual plans and would be designed in more detail should Council direct the project to move further along into the planning and design phase.

The attached documents include a floor layout of a temporary transitional facility. The facility is proposed to have space for approximately 5 bedrooms (with potentially two people to a room), an administrative/site monitor office, kitchen, living room, bathrooms, and a laundry room. The concept envisioned would allow for temporary shelter for the homeless that includes the ability to create a program to provide services to the residents of the shelter. The structure would be proposed to be designed as temporary (intentionally pursuant to the funding requirements). Staff have had preliminary discussions with a number of non-profits who may be interested in staffing and providing services at the facility with the intent of creating a program whose focus would be to move the residents on to permanent or permanent supportive housing. It is anticipated that Mr. Hawn and Dr. Boyer from Cambridge Academies will be present at the Council meeting to discuss options related to this conceptual idea.

If funded, designed, and approved this temporary shelter could serve as one of many smaller satellite facilities throughout the County which provide shelter and services to those communities who do not currently have services/shelter for the homeless.

ZONING ANALYSIS:

The City's parking lot property at the corner of 3rd and Stanislaus St. (APN 132-012-024) is within the Downtown Specific Plan (DTSP) area. It is 9,375 square feet in size (75' x 125'), and is zoned Downtown Core (DC). While the specific use is not listed within the zoning criteria for this zone the DTSP allows for analysis of unlisted uses and their similarities to uses that are listed within the DTSP. The Planning Manager has reviewed this concept, based on her review one category in the DC zoning district is "Civic and Cultural" which has "Quasi-public uses <u>including and similar to</u> conference centers, teen centers, senior centers, etc." It is the opinion of staff that a homeless center transitional project could be similar to these uses. In addition, there is another section in the Civic and Cultural category called "Lodging" which includes ground floor sleeping uses like bed and breakfasts, inns, motels, and hotels. A temporary homeless center which includes ground-level emergency or transitional housing could also fit under this zoning. Another benefit of this location is that it is paved. Temporary shelters would remain dry and clean inside during a rainy season.

Alternatively, the following zoning districts in the Municipal Code would support this type of housing by right:

1. R-1 District (low density) permits employee housing, farmworker housing, transitional housing, and supportive housing.
2. R-2 District (medium density) permits Transitional and supportive housing.
3. R-3 District (higher density) permits Emergency, transitional, and supportive housing.

Commercial zones (C-1, C-2, C-M) in the Municipal Code require a Conditional Use Permit (CUP) to allow emergency, transitional, and supportive housing. There is also the CX-1 zone which requires a CUP for "transient occupancy uses, including hotels, bed and breakfasts, timeshare units, and similar overnight occupancy uses." Taking all of these zones into consideration, the Council has many options to weigh.

FINANCIAL IMPACT

As the project is in a conceptual phase details with regards to the financing of the project will need to be fully forecasted and evaluated if Council is interested in proceeding to the next phase of planning. It is estimated that if grant funding is requested financing for construction and operations would be necessary as the City of Riverbank has no other specific funding for this type of activity internally. Roughly it is anticipated that an award ranging from $2,000,000 - $3,000,000 would be needed for the shelter and temporary operational needs for a two to three year period. This budget would be amended based on the grant allowances if funding was approved. After the grant funds expire the City of Riverbank would need to plan for either dissolution of the project or funding of the project from another source (internal or external).

As this is an evolving project and there are still many unknowns as it relates to grant requirements, staff will have more detailed information for Council consideration at the time of the meeting.

ATTACHMENTS

1, Marked Up Parcel Maps
2. Conceptual Floor Layout

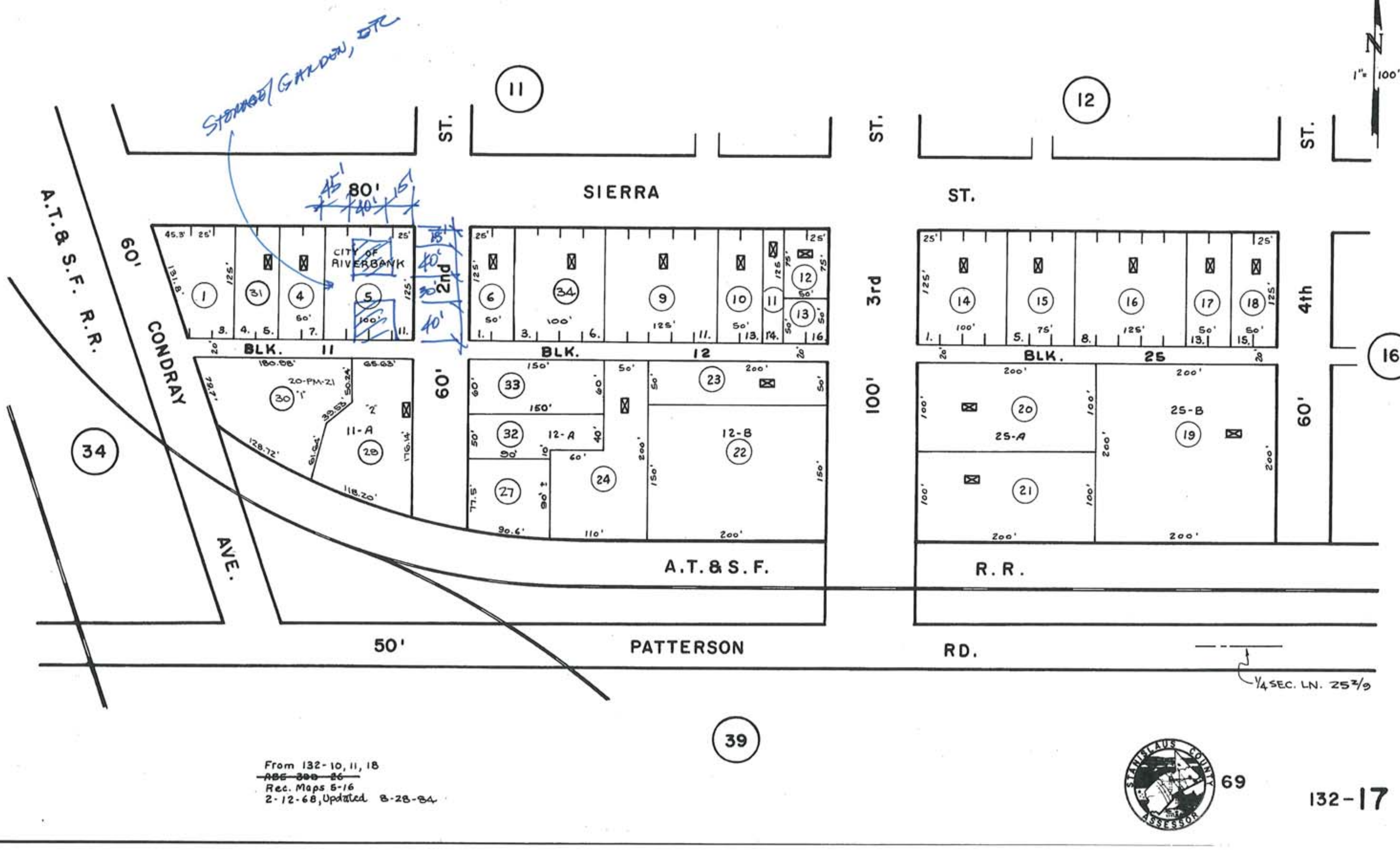
POR. NW 1/4 SECTION 25 T.2S.R.9E. M.D.B.& M.

CITY OF RIVERBANK - BLKS. 11, 12, 25

006 001

132-17

THIS MAP FOR ASSESSMENT PURPOSES ONLY



From 132-10, 11, 18
~~ABS 300 26~~
Rec. Maps 5-16
2-12-68, Updated 8-28-84

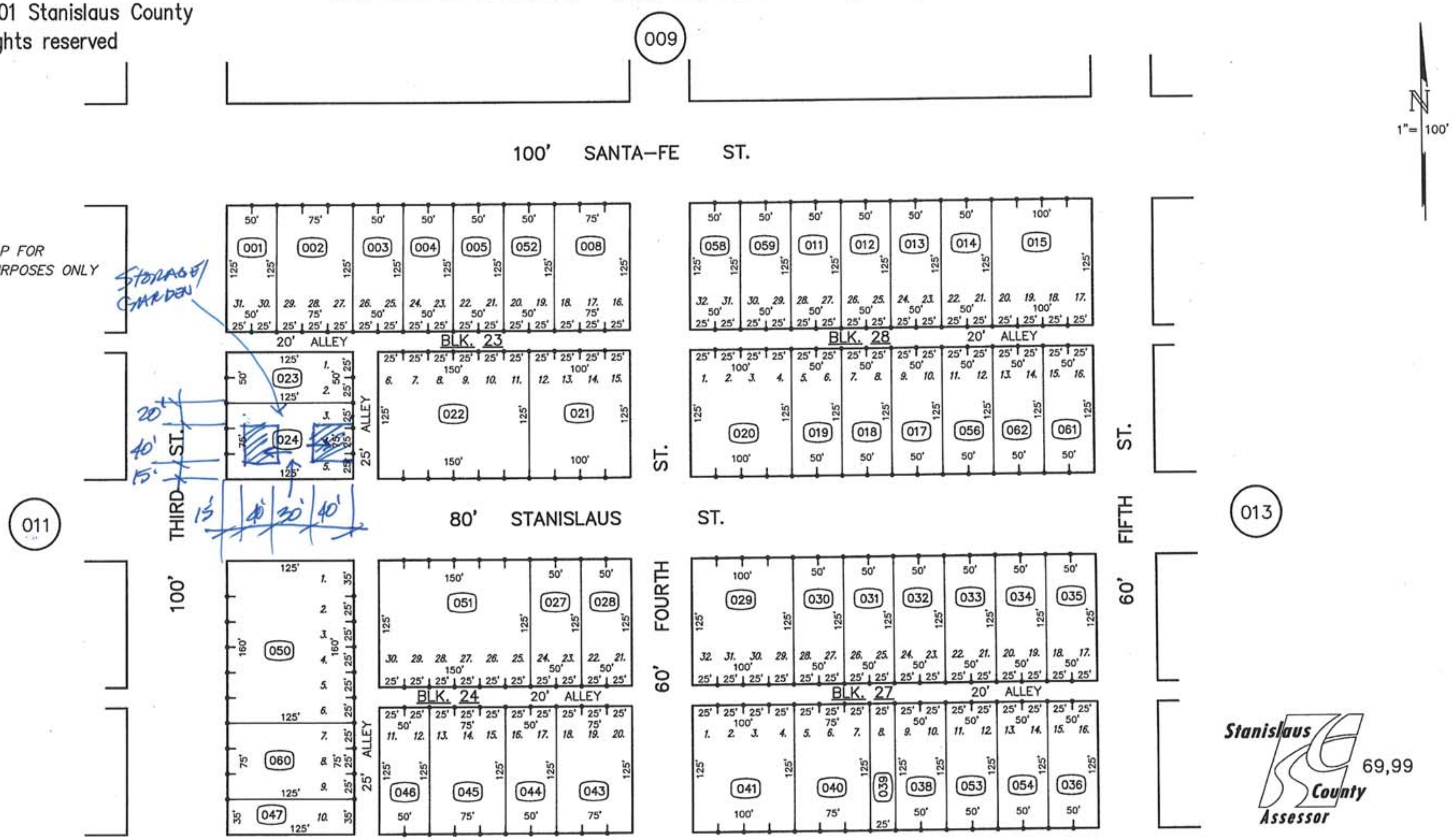
69

132-17

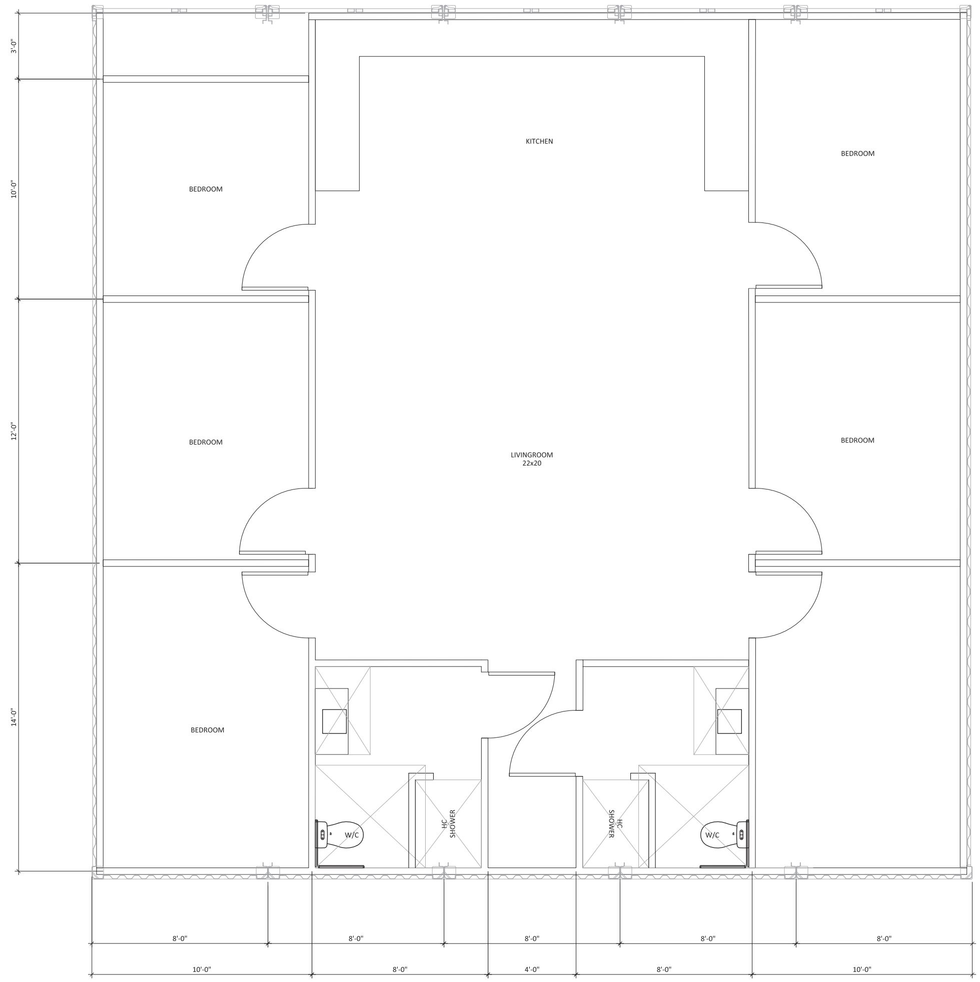
POR. NW 1/4 SEC. 25 T.2S. R.9E. M.D.B.& M.
POR. TOWN OF RIVERBANK – BLKS. 23, 24, 27 & 28 (05M16)

006 090 132 – 012

THIS MAP FOR ASSESSMENT PURPOSES ONLY



FROM 132–17, 18, 19, 20
DRAWN 2–13–68
REVISED 7–15–85, 8–6–98, 6–30–09 (V)DH



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CONSULTANT

SEAL

REGISTERED PROFESSIONAL ENGINEER
NO. 2788
EXP. 06.30.20
STRUCTURAL
STATE OF CALIFORNIA

chg PROJECT NO.
19008

PROJECT TITLE

WOMEN'S SHELTER - NAOMI'S HOUSE

PATTERSON, CA 95363

REVISIONS

BUILDING PERMIT
-

AGENCY APPROVAL

SHEET TITLE

OVERALL FLOOR PLAN

SHEET NO.
A2

File: \\chgserver\storage\Jobs\19008 Women's Shelter Naiomi's House\A2.dwg Date: 7/29/2013

RIVERBANK CITY COUNCIL AGENDA ITEM NO. 6.3

SECTION 6: NEW BUSINESS

Meeting Date:	January 12, 2021
Subject:	Annual Consideration of City Council Appointments to Intergovernmental Boards and Committees and Appointments to Internal City Committees for the Year 2021
From:	Sean Scully, City Manager
Submitted by:	Annabelle Aguilar, CMC, City Clerk

RECOMMENDATION

It is recommended that the City Council:

1) Review the appointment lists; and
2) Volunteer or nominate a member of the Council to serve as the representative; and
3) By roll call vote, ratify the appointments for the year 2021.

SUMMARY

One of the first orders of business of each year is for the City Council to review the prior year's Board and Committee appointment lists as adopted, nominate someone or volunteer for an appointment, and ratify the changes agreed upon by roll call vote.

The City's participation in various intergovernmental boards and committees provides a valuable opportunity for the City's legislative body to actively engage in the discussion and decisions that affect the residents of Riverbank, and ensure the City's best interests are taken into consideration.

In addition, Members of the City Council function in a liaison role to internal City committees which provides the opportunity for Members to share their perspectives and recommendations on matters to be addressed while, simultaneously, foster open communication and collaboration with a diverse committee of various community interests and expertise.

Changes to the List

Stanislaus County Workforce Development Board. This Board has been on the list for several years due to the understanding that a designated Government seat on the Board was an opportunity for a Council Member to sit on the Board. After further inquiry of this seat, it was determined that this seat is typically held by a County Representative, and is filled by the predecessor. To stay informed of the Agency and Board's activities and decisions, other cities have appointed a Council Member to a separate "Interest Group". The Interest Group members receive notifications of the Board's meetings, the agenda, materials provided to the Board, and participates as an attendee of the meeting.

Stanislaus Homeless Alliance Board. According to the bylaws, the East County Cities of Oakdale, Hughson, Riverbank, and Waterford are to decide among themselves which two (2) cities will represent the region. Riverbank has been one of the representatives since 2019. At the writing of this report, it had not been decided which two cities would be the representatives, and it may be that Riverbank will no longer continue to be the representative.

The 2020 ratified list of external intergovernmental boards and internal boards is provided for review and ratification of any changes made for the year of 2021.

STRATEGIC PLAN

City Council and Staff serve as city representatives fostering relationships with external agencies and community members, and at times may involve collaborating efforts on accomplishing various aspects of the strategic plan.

ATTACHMENTS

1. Prior year 2020 adopted Boards and Committees lists.

RIVERBANK CITY COUNCIL
INTERGOVERNMENTAL BOARDS & COMMITTEES

(Last revised and ratified on 01/14/2020)

BOARD / COMMITTEE	COUNCIL REPRESENTATIVE (2020 - Appointments)
<u>LEAGUE OF CALIFORNIA CITIES CENTRAL VALLEY DIVISION EXECUTIVE COMMITTEE</u> **<u>Meets:</u>** Quarterly, TBD when scheduled **<u>Location:</u>** It rotates among the Northern and Southern central valley cities, TBD. (Annual breakfast meeting of the year takes place at the League's Annual Conference in September) The Central Valley Division (CVD) is led by an executive committee made up of local government officials who provide overall guidance and direction for CVD activities. These activities provide a variety of avenues for individuals to take the opportunity to exchange ideas and information and share the advantages of cooperative advocacy.	Councilmember Cal Campbell (Primary) Vice Mayor Luis Uribe (Alternate)
<u>NORTH COUNTY CORRIDOR TRANSPORTATION EXPRESSWAY AUTHORITY BOARD</u> **<u>Meets:</u>** 3rd Wed. of every alternate month; 4:30-6:pm **<u>Location:</u>** Tenth Street Place, Board Chambers, 1010 10th Street (basement), Modesto The North County Corridor Transportation Expressway Authority (Authority) is the lead implementing agency for the North County Corridor State Route 108 East Route Adoption. The Authority leads the overall effort. These meetings pertain to locating the best route for the northern expressway from Hwy 99 to the eastern side of Oakdale.	Mayor Richard D. O'Brien (Primary) Councilmember Darlene Barber-Martinez (Alternate)
<u>San Joaquin Valley Air Pollution Control District Special City Selection Committee</u> **<u>Meets:</u>** At least once annually and as needed **<u>Location:</u>** Northern Region Office, 4800 Enterprise Way, Modesto This Committee's purpose is to appoint (5) Council Members to the San Joaquin Valley Air Pollution Control District's Governing Board.	Councilmember Darlene Barber-Martinez (Primary) Vice Mayor Luis Uribe (Alternate)

RIVERBANK CITY COUNCIL
INTERGOVERNMENTAL BOARDS & COMMITTEES

(Last revised and ratified on 01/14/2020)

BOARD / COMMITTEE	COUNCIL COUNCIL REPRESENTATIVE (2020 - Appointments)
STANCOG – POLICY BOARD **Meets:** The 3rd Wednesday of each month; 6:pm **Location:** 1111 I Street, Suite 308, Modesto To work together with local cities to enhance communication, cooperation and comprehensive planning in dealing with regional issues.	Mayor Richard D. O'Brien (Primary) Councilmember Cal Campbell (Alternate)
STANISLAUS HOMELESS ALLIANCE BOARD **(RESOLUTION NO. 2019-032)** **Meets:** 1st Wednesday of Each Month at 5:30 pm **Location:** Tenth Street Place, Board Chambers, 1010 10th Street (Basement), Modesto The Alliance Is A Collaborative Board Formed to Align Homeless Service, Planning, And Funding Among Stakeholders in Stanislaus County. The Board Consists of Several Community Leaders of Governmental and Nongovernmental Entities. A Primary Voting Member Is Appointed by The City Council Annually. **Update:** Per the bylaws, East County Cities of Oakdale, Hughson, Riverbank, and Waterford are to decide among themselves which (2) cities will represent this region. This seat may eventually be represented by another city in 2021.	Vice Mayor Luis Uribe *(primary) City Manager (per bylaws serves as the alternate)
STANISLAUS OFFICE OF EMERGENCY SERVICES **DISASTER COUNCIL** **Meets:** Once a year or as necessary (tentative April 13th) **Location** Harvest Hall Cornucopia Way, Modesto To make recommendations to local governing agencies on matters pertinent to development of mitigation, disaster preparedness, response & recovery plans, and programs for any potential local emergency.	Councilmember Darlene Barber-Martinez (Primary) Vice Mayor Luis Uribe (Alternate) (Note: The appointed Councilmember serves a 2-year term; ending 12/2022.)

RIVERBANK CITY COUNCIL
INTERGOVERNMENTAL BOARDS & COMMITTEES
(Last revised and ratified on 01/14/2020)

BOARD / COMMITTEE	COUNCIL COUNCIL REPRESENTATIVE (2020 - Appointments)
(NEW) "INTEREST GROUP MEMBER" OF THE STANISLAUS COUNTY WORKFORCE DEVELOPMENT BOARD (formerly the Stanislaus Business Alliance Board that ended 6/2016) **Meets:** The 1st Monday of the 1st month of every quarter. **Location:** Kirk Lindsey Center, 1020 10th St. Ste.102, Modesto The WDB is a business led public body whose members are appointed by the Board of Supervisors to oversee activities funded by the Workforce Innovation and Opportunity Act. The WBD is responsible for shaping and strengthening local and regional workforce development efforts to support small, medium and large business job growth by providing services such as job search assistance, resume development, career counseling, and job placement assistance. **Update:** The designated Government Seat of the Board is typically held by a County Representative and when vacant appointed by the predecessor. The City Council has the option to appoint a Council Member to the "Interest Group" who will be notified of the meetings and provided with agenda materials to participate as an attendee of the meeting; in turn may report back to the City Council. This is how other cities have participated to keep abreast of the Agency and Board's activities and decisions.	Waiting for a vacancy on 06/30/20 to fill the position. There is no alternate designation to this Board. *(Note: The Stanislaus County Workforce Development Agency is a County Agency; not to be confused with Opportunity Stanislaus Agency, which is a nonprofit organization.)*
Lower Stanislaus River Trail Improvement Plan Committee **(Resolution No. 2013-069)** **Meets:** TBD **Location:** TBD Representatives of the Cities of Riverbank, Oakdale, and Ripon and the Local Government Commission and the National Park Service will be working together to enhance public use and stewardship of the lower Stanislaus River.	No representative would be assigned until further notice. Councilmember Cal Campbell was the last representative appointed

CITY OF RIVERBANK CITY COUNCIL
INTERNAL CITY COMMITTEES

(Last revised and ratified on 01/14/2020)

CITY/LRA COMMITTEES	COUNCIL/LRA LIAISON **(2020 – Appointments)**
BUDGET ADVISORY COMMITTEE (BAC) **Meets:** As needed **Location:** City Hall Council Chambers or City Hall South Conference Room This (7) resident member advisory committee, including (1) non-voting Council representative and a Council alternate, reviews and discusses the City's operating budget and makes recommendations on projects, programs, and policies to the City Council.	Councilmember Cindy Fosi (Primary) Vice Mayor Luis Uribe (Alternate)
FRIENDS OF JACOB MYERS PARK (JMP) (A non-profit organization) **Meets:** On a monthly basis **Location:** City Hall Council Chambers Works on projects, park planning, and fundraising events.	Councilmember Cal Campbell (Primary) Councilmember Cindy Fosi (Co-Primary) Councilmember Darlene Barber-Martinez (Alternate)