CITY OF RIVERBANK

REGULAR CITY COUNCIL AND LOCAL REDEVELOPMENT AUTHORITY MEETING

(The City Council also serves as the LRA Board)
City Hall North Council Chambers
6707 Third Street • Riverbank • CA 95367

choose civility

AGENDA

TUESDAY, APRIL 22, 2014 – 6:00 P.M.

(THE AGENDA PACKET IS POSTED AT THE CITY CLERK'S OFFICE AND AT WWW.RIVERBANK.ORG)

CALL TO ORDER: Mayor/Chair Richard D. O'Brien

FLAG SALUTE: Mayor/Chair Richard D. O'Brien

INVOCATION: Riverbank Ministerial Association

ROLL CALL: Mayor/Chair Richard D. O'Brien
Vice Mayor/Chair Cal Campbell
Council/Authority Member Darlene Barber-Martinez
Council/Authority Member Leanne Jones Cruz
Council/Authority Member Jeanine Tucker

CONFLICT OF INTEREST
Any Council/Authority Member or Staff who has a direct Conflict of Interest on any scheduled agenda item to be considered is to declare their conflict.

1. PRESENTATIONS

Item 1.1: Proclamation for Bike to Work Week.

Item 1.2: Proclamation Declaring May 2014 as Older Americans Month.

Item 1.3: Proclamation Declaring "Take Our Kids to Work Day".

2. PUBLIC COMMENTS (No Action Can Be Taken)

At this time, members of the public may comment on any item not appearing on the agenda, and within the subject matter jurisdiction of the City Council/LRA Board. Individual comments will be limited to a **maximum of 5 minutes** per person and each person may speak once during this time; time cannot be yielded to another person. Under State Law, matters presented during the public comment period cannot be discussed or acted upon. For record purposes, state your name and City of residence. Please make your comments directly to the City Council/LRA Board.

3. CONSENT CALENDAR

All items listed on the Consent Calendar are to be acted upon by a single action of the City Council/LRA Board unless otherwise requested by an individual Council/Authority Member for special consideration. Otherwise, the recommendation of staff will be accepted and acted upon by roll call vote.

Item 3.A: Waive Readings. All Readings of ordinances and resolutions, except by title, are waived.

Item 3.B: Approval of the April 8, 2014, City Council / Local Redevelopment Authority Minutes.

Item 3.C: **Out of State Travel Request to Attend an ADC 2014 Defense Communities National Summit June 4-6, 2016 in Washington DC** – It is recommended that the Local Redevelopment Authority Board approve the out-of-state travel request for the Executive Director of the LRA to attend a Defense Communities ("ADC") National Summit in Washington, D.C.

Recommendation: It is recommended that City Council/LRA Board approve the Consent Calendar items by roll call vote.

4. UNFINISHED BUSINESS

There are no items to consider.

5. PUBLIC HEARINGS

There are no items to consider.

6. NEW BUSINESS

Item 6.1: **Adoption of a Resolution of the City Council of the City of Riverbank, California, Approving the Appointments of Joan Stewart, Patricia Hughes, John Degele, and Carlos Villapudua to the Planning Commission** – It is recommended that the City Council: 1) adopt a resolution to appoint current interim Planning Commissioners Stewart, Hughes, Degele, and Villapudua to fulfill and finalize the official terms of four (4) Planning Commissioner seats; and 2) have the City Clerk administer the Oath of Office.

Item 6.2: **Consider Approval of a Three (3) Year Contract Extension Exercising the Option Available in the Current Street Sweeping Agreement between Gilton Solid Waste Management and the City of Riverbank** – It is recommended to the City Council to consider approval of a three (3) year contract extension exercising the option available in the current Street Sweeping Agreement between Gilton Solid Waste Management and the City of Riverbank.

Item 6.3: **Facility Rental Fee Waiver Requests** – It is recommended that the City Council review the requests presented and provide direction.

Item 6.4: **Presentation Providing an Update on the Designated Local Authority, Successor Agency to the Riverbank Redevelopment Agency –** It is recommended that the City Council receive a presentation from Marisela Garcia, Director of Finance, regarding the Designated Local Authority, which is the Successor Agency to the Riverbank Redevelopment Agency.

Item 6.5: **Presentation Providing an Update on Upcoming Capital Projects, Including the Signal at Oakdale and Morrill Avenue** – It is recommended that the City Council receive a presentation from Kathleen Cleek, Sr. Management Analyst, with an update on upcoming capital projects, which will include information on the signal project at Oakdale and Morrill Avenue.

7. COMMENTS (Information only – No action)

Item 7.1: Staff Comments

Item 7.2: Council/Authority Member Comments

Item 7.3: Mayor/Chair Comments

8. CLOSED SESSION

Item 8.1: **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**
Pursuant to Government Code § 54956.9(a)
Name of Case: Barham Construction, Inc. v. City of Riverbank
Court of Appeals of California, Fifth District
Case No. F058692 and Case No. F059499

Item 8.2: **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**
Pursuant to Government Code § 54956.9(a)
Name of Case: Andria Allen and Frances Allen v. City of Riverbank
Stanislaus Court Case No. 670739

Item 8.3: **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**
Significant exposure to litigation pursuant to subdivision (b) of Government Code § 54956.9: 1 potential case

Recommendation: It is recommended that City Council provide direction to Staff on the Closed Session item(s).

9. REPORT FROM CLOSED SESSION

Item 9.1: Report from Closed Session Item 8.1 – **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

Item 9.2: Report from Closed Session Item 8.2 – **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

Item 9.3: Report from Closed Session Item 8.3 – **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

10. INFORMATIONAL ITEMS (Information Only – No Action)

Item 10.1: Warrant Register for 04/03/2014.

Item 10.2: Budget Advisory Committee Minutes of Wednesday, March 26, 2014.

ADJOURNMENT (The next regular City Council meeting –Tuesday, May 13 @ 6:00 p.m.)

UPCOMING EVENTS:

Open Until Filled	▪ **Budget Advisory Committee:** Applications are currently being accepted. Visit www.riverbank.org or Contact Marisela Garcia at 863-7110.
Ongoing	▪ **Spring/Summer Activity Guides are available at City Hall.**
Ongoing	▪ **City Hall Office Hours:** o Monday – Thursday; 7:30 a.m. to 5:30 p.m. o Alternating Friday – Closed o **Closed Friday, April 25** **For a calendar and time schedule visit www.riverbank.org**
Ongoing	▪ **Regular City Council Meetings: are now on the 2nd and 4th Tuesday of each month at 6:00 p.m.**
May 20 (Tuesday)	▪ **Planning Commission Meeting:** 6:00 p.m. at the City Hall Council Chambers.
April 26 (Saturday)	▪ **Riverbank RiverFest - Jacob Myers Park 10:am – 3:pm** ▪ **K-run starts at 9:00 a.m.**

Any documents that are not privileged or part of a Closed Session provided to a majority of the City Council/LRA Board after distribution of the agenda packet, regarding any item on this agenda, will be made available for public inspection at North City Hall, 6707 Third Street, Riverbank, CA, during normal business hours.

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury, under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board 72 hours prior to the meeting.

Dated this 17th day of April, 2014
Annabelle H. Aguilar, CMC, City Clerk / LRA Recorder

Notice Regarding Americans with Disabilities Act: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (209) 863-7122. Notification 48-hours before the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting [28 CFR 35.102-35.104 ADA Title II].

Notice Regarding Non-English Speakers: Pursuant to California Constitution Article III, Section IV, establishing English as the official language for the State of California, and in accordance with California Code of Civil Procedures Section 185, which requires proceedings before any State Court to be in English, notice is hereby given that all proceedings before the City of Riverbank City Council/LRA Board shall be in English and anyone wishing to address the Council is required to have a translator present who will take an oath to make an accurate translation from any language not English into the English language.

GENERAL INFORMATION

Meeting Schedule	The City Council Members also serve as the LRA Board Members. The Riverbank City Council/LRA Board meets in the City Hall North Council Chambers. Regular City Council meetings are held on the 2nd and 4th Tuesdays of each month at 6:00 p.m. The Local Redevelopment Authority Board meets on an "as needed" basis. Meetings are held as indicated, unless otherwise noticed.
City Council / LRA Agenda & Reports	The City Council/LRA Board agenda is posted pursuant to the California Brown Act, which only requires these agenda title pages to be posted near the entrance of the location where the meeting is to be held and, if available, on the City's website. Additional documents may be provided by the City in its efforts of transparency to keep the public well informed. **The agenda packet (agenda plus supporting documents) are posted for public review at the City Clerk's Office**, **6707 Third Street, Riverbank, CA and at www.riverbank.org upon distribution to a majority of the City Council/LRA Board.** A subscription to receive the agenda can be purchased for a nominal fee through the City Clerk's Office.
Public Hearings	In general, a public hearing is an open consideration within a regular meeting of the City Council or a meeting of the LRA, for which special notice has been given and may be required. During a specified portion of the hearing, any resident or concerned individual is invited to present protests or offer support for the subject under consideration.
Questions	Contact the City Clerk at (209) 863-7122 or aaguilar@riverbank.org

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RIVERBANK CITY COUNCIL AGENDA ITEM NO. 1.1

SECTION 1: PRESENTATIONS

Meeting Date:	April 22, 2014
Subject:	Proclamation for Bike to Work Week
From:	Jill Anderson, City Manager
Submitted by:	Luanne Bain, Administrative Assistant

RECOMMENDATION

It is recommended that the Mayor read the Proclamation for Bike to Work Week.

SUMMARY

Bike to Work Week is an annual celebration that occurs nationwide each May, culminating with Bike to Work Day on the third Friday of the month. Bicycling is an easy, healthy way to lose weight and build muscle and stamina. Riding a bike to either work or school helps in the fight against air pollution plus can save one the cost of fuel and vehicle maintenance.

There will be several "Bike to Work" events taking place throughout Stanislaus County in May; interested persons can look online at Commute Connection or the Stanislaus County Bicycle Club.

FINANCIAL IMPACT

There is no financial impact for this item.

ATTACHMENT

1. Proclamation

CITY OF RIVERBANK

PROCLAMATION
"NATIONAL BIKE MONTH"
"BIKE TO WORK WEEK"

WHEREAS, bicycling is a clean, energy efficient, economical and ecologically responsible means of transportation; and

WHEREAS, the bicycle offers a reliable, low cost, quiet form of transportation, and bicycles are non-polluting and do not contribute to smog, acid rain, or the greenhouse effect; and

WHEREAS, by encouraging bicycling, traffic congestion and parking can be eased and air quality improved; and

WHEREAS, bicycling is a fun and healthy pastime that the family can do together, and children riding their bikes to school are healthier and more athletic; and

WHEREAS, the week of May 12-16 is Bike to Work Week, and Bike to Work Day is celebrated annually on the third Friday in May, which is May 16th.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Riverbank does hereby proclaim the month of May as National Bike Month in the City of Riverbank, the week of May 12th is Bike to Work Week and May 16th is Bike to Work Day.

April 22, 2014

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Richard D. O'Brien, Mayor

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Cal Campbell, Vice Mayor

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Darlene Barber-Martinez, Councilmember

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Leanne Jones Cruz, Councilmember

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Jeanine Tucker, Councilmember

RIVERBANK CITY COUNCIL AGENDA ITEM NO. 1.2

SECTION 1: PRESENTATIONS

Meeting Date:	April 22, 2014
Subject/ Title:	Proclamation Declaring May 2014 as Older Americans Month
From:	Jill Anderson, City Manager
Submitted by:	Luanne Bain, Administrative Assistant

RECOMMENDATION:

Present Proclamation to Mickey Peabody from the Area Agencies on Aging (AAAs).

SUMMARY:

In April of 1963, President John F. Kennedy met with the national Council of Senior Citizens to learn more about the concerns and needs of older Americans. After that meeting, President Kennedy issued a Presidential Proclamation declaring the month of May as Senior Citizens Month, and encouraged the Nation to pay tribute to its senior citizens. In 1980, President Jimmy Carter changed the name to Older Americans Month.

When President Kennedy established Senior Citizens Month in 1963, there were 17-million Americans that were age 65 or older and about a third of those seniors lived in poverty and there were very few programs to meet their needs. Two-years later, in 1965, Congress passed the Older Americans Act to address the lack of community social services for the older people in the United States. The original legislation authorized the Federal Government to make grants to the States for community planning and social services, research and development projects, and personnel training in the field of aging. The Older Americans Act also established the US Administration on Aging (AoA) to administer the newly created grant programs and to serve as the primary federal agency on issues concerning older Americans.

Each year the AoA creates a new theme for Older Americans Month – one that highlights a different aspect of the lives of older Americans and their relationship to their communities. This year's theme is "Safe Today, Healthy Tomorrow".

Older Americans Month is celebrated across the Country at the State and local levels, through a variety of events and other activities. Perhaps the most important and effective way to celebrate Older Americans Month is to do something direct and personal with the seniors you know and care about.

FINANCIAL IMPACT:

None.

ATTACHMENTS:

1. Proclamation.

CITY OF RIVERBANK

PROCLAMATION
"OLDER AMERICANS MONTH"

WHEREAS, the City of Riverbank is committed to helping all individuals live longer, healthier lives; and

WHEREAS, the older adults in Riverbank have made countless contributions and sacrifices to ensure a better life for future generations; and

WHEREAS, we recognize the value of injury prevention and safety awareness in helping older adults remain healthy and active; and

WHEREAS, our community can provide opportunities to enrich the lives of individuals young and old by:

- Emphasizing the need to take action to safeguard themselves from unintentional injuries where they live, work and socialize; and
- Providing information on avoiding the leading causes of injury for older adults such as falls, motor vehicle-related incidents, suffocation, medication overdose, and fire/burns; and
- Helping older adults take control of their safety and wellbeing.

NOW, **THEREFORE, LET IT BE PROCLAIMED** by the City Council of the City of Riverbank that the month of May 2014, is to be Older Americans Month, and we urge every resident to take time this month to recognize older adults and the people who serve and support them, as powerful and vital individuals who greatly contribute to our community.

April 22, 2014

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Richard D. O'Brien, Mayor

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Cal Campbell, Vice Mayor

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Darlene Barber-Martinez, Councilmember

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Leanne Jones Cruz, Councilmember

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Jeanine Tucker, Councilmember

RIVERBANK CITY COUNCIL AGENDA ITEM NO. 1.3

SECTION 1: PRESENTATIONS

Meeting Date:	April 22, 2013
Subject/ Title:	Proclamation Declaring “Take Our Kids to Work Day”
From:	Jill Anderson, City Manager
Submitted by:	Luanne Bain, Administrative Assistant

RECOMMENDATION:

Read Proclamation declaring “Take Our Kids to Work Day”.

SUMMARY:

On the fourth Thursday of each April, more than 37-million employees at over 3.5-million US workplaces participate in “Take Our Daughters and Sons to Work Day”. April 24, 2014, marks the 22nd anniversary of the program, which was originally called “Take Our Daughters to Work” Program. Founded by Gloria Steinem and the Ms. Foundation for Women in 1993, it was created after research showed that many girls lacked confidence and were dropping out of school by the eighth grade. In 2003, the name was changed to “Take Our Daughters and Sons to Work” so that boys, who face the same challenges, could also participate.

The day is designed to encourage children to educate one another by sharing the results of their day away from school. Teachers typically ask students to write about their experience and share it with their classmates. The children get to see the real workplace, not what is shown on television programs or in the movies; and it allows them to see first-hand how adults not only work solo, but work as a team as well. It sets a memorable experience in their minds, and the pride developed for their parents as the parents are seen performing work which benefits others.

FINANCIAL IMPACT:

None.

ATTACHMENTS:

1. Proclamation.

CITY OF RIVERBANK

PROCLAMATION
"TAKE OUR DAUGHTERS AND SONS TO WORK DAY"

WHEREAS, since 1993, mothers have taken their daughters to work on the fourth Thursday of April as part of the "Take Our Daughters to Work Day"; and

WHEREAS, the Take Our Daughters to Work Program found that boys and young men need to be inspired just as the girls, and changed the name of the Program to "Take Our Daughters and Sons to Work Day"; and

WHEREAS, preparing young people for the future is a community responsibility, and "Take Our Daughters and Sons to Work Day" provides them with an opportunity to experience education beyond their classroom; and

WHEREAS, "Take Our Daughters and Sons to Work Day" allows students to experience the world of work for the first time and discover the variety of career options that awaits them.

NOW, **THEREFORE, LET IT BE PROCLAIMED** by the City Council of the City of Riverbank that Thursday, April 24, 2014, is "Take Our Daughters and Sons to Work Day" in the City of Riverbank and encourages everyone to welcome these young people into the workplaces across our City.

April 22, 2014

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Richard D. O'Brien, Mayor

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Cal Campbell, Vice Mayor

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Darlene Barber-Martinez, Councilmember

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Leanne Jones Cruz, Councilmember

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Jeanine Tucker, Councilmember

RIVERBANK CITY COUNCIL / LRA AGENDA ITEM NO. <u>3.A</u>

SECTION 3: CONSENT CALENDAR

Meeting Date:	April 22, 2014
Subject:	Waiver of Readings
From:	Jill Anderson, City Manager
Submitted by:	Annabelle Aguilar, CMC, City Clerk / LRA Recorder

RECOMMENDATION

It is recommended that the City Council/LRA Board approve the waiver of readings of Ordinances and Resolutions, except by title.

SUMMARY

The approval of the waiver of readings will allow Ordinances and Resolutions to be introduced by title only and acted upon without the need to read the entire text of the item into the public record. The documents related to proposed Ordinances and Resolutions are available for review by the public on the City's website and in the City Clerk's office at City Hall (North).

FINANCIAL IMPACT

There is no financial impact to this item.

ATTACHMENTS

There are no attachments to this report.

RIVERBANK CITY COUNCIL / LOCAL REDEVELOPMENT AUTHORITY AGENDA ITEM NO. 3.B

SECTION 3: CONSENT CALENDAR

Meeting Date:	April 22, 2014
Subject:	Approval of the April 8, 2014, Regular City Council / Local Redevelopment Authority Minutes
From:	Jill Anderson, City Manager
Submitted by:	Annabelle Aguilar, CMC, City Clerk

RECOMMENDATION

It is recommended that the City Council / Local Redevelopment Authority Board approve the City Council /LRA Meeting Minutes as presented.

SUMMARY

The Draft Minutes of the April 8, 2014, regular City Council / Local Redevelopment Authority Board meeting have been prepared for review and approval.

FINANCIAL IMPACT

There is no financial impact to this item.

ATTACHMENT:

1. April 8, 2014, Regular City Council/Local Redevelopment Authority Minutes

CITY OF RIVERBANK
REGULAR CITY COUNCIL AND
LOCAL REDEVELOPMENT AUTHORITY MEETING
(The City Council also serves as the LRA Board)

MINUTES

TUESDAY, APRIL 8, 2014

The following minutes reflect action minutes, with added clarification for the record. A copy of the verbatim recording may be obtained, for a fee, by contacting the Administration Department at (209) 863-7122.

CALL TO ORDER:

The City Council / Local Redevelopment Authority Board of the City of Riverbank met at 6:00 p.m., on this date, at the Riverbank City Council Chambers, 6707 Third Street, Riverbank, California, with Mayor/Chair Richard D. O'Brien presiding.

FLAG SALUTE: **Mayor/Chair Richard D. O'Brien**

ROLL CALL:
Present **Mayor/Chair Richard D. O'Brien; Vice Mayor/Chair Cal Campbell Council/Authority Members: Darlene Barber-Martinez, Leanne Jones Cruz, and Jeanine Tucker**

CONFLICT OF INTEREST
Any Council/Authority Member and Staff who would have a direct Conflict of Interest on any scheduled agenda item to be considered are to declare their conflict.

No one declared a conflict.

1. PRESENTATIONS

Item 1.1: Proclamation Promoting National Library Week, April 13-19, 2014.

Mayor O'Brien presented the proclamation to Vicky Holt Angulo, Riverbank Library Branch Manager, who thanked everyone for the recognition.

Item 1.2: Proclamation Acknowledging Riverbank Little League.

There was no one present to receive the proclamation.

Item 1.3: Commendation of Karynah Santana.

Police Chief Kiely introduced and commended 9 year-old Karyna Santana for her courageous and calm demeanor while providing information to the first responders who attended to her little sister, Kamila, after being struck by a vehicle, and for her compassion in consoling her little sister while she received medical attention.

Deputy Gary Vernon presented gift bags to Karyna, Kamila, and their little brother.

Mayor O'Brien presented Karyna with a proclamation in recognition of her bravery.

Item 1.4: Chamber of Commerce Presentation on the Farmer's Market.

No one was present at the time this item was announced.

Mr. Guy Berkey arrived and provided an update on the Chamber's progress and preparation of the upcoming Farmer's Market event.

Item 1.5: Presentation by Stanislaus County District Attorney Birgit Fladager.

Stanislaus County District Attorney Birgit Fladager presented a report on the cases, crimes, costs, partnerships, and special projects of the District Attorney's Office.

2. PUBLIC COMMENTS (No Action Can Be Taken)

At this time, members of the public may comment on any item not appearing on the agenda, and within the subject matter jurisdiction of the City Council/LRA Board. Individual comments will be limited to a **maximum of 5 minutes** per person and each person may speak once during this time; time cannot be yielded to another person. Under State Law, matters presented during the public comment period cannot be discussed or acted upon. For record purposes, state your name and City of residence. Please address the entire City Council/LRA Board.

Ben Talbert of the Royal Neighbors Organization requested the use of the Community Center for a fundraising event in June to raise funds for the annual Veteran's Luncheon they provide.

(Mayor O'Brien returned to Presentation Item 1.4)

3. CONSENT CALENDAR

All items listed on the Consent Calendar are to be acted upon by a single action of the City Council/LRA Board unless otherwise requested by an individual Council/Authority Member for special consideration. Otherwise, the recommendation of staff will be accepted and acted upon by roll call vote.

Item 3.A: Waive Readings. All Readings of ordinances and resolutions, except by title, are waived.

Item 3.B: Approval of the **March 24**, 2014, Regular City Council / Local Redevelopment Authority Minutes.

Item 3.B-1: Approval of the **March 3**, 2014, Special City Council ~~/ Local Redevelopment Authority~~ Minutes.

Item 3.C: Award Request for Proposal for Civil Engineering services to Giuliani & Kull, Inc. and Authorize City Manager to Enter into A Contract with Giuliani & Kull, Inc. to Perform General Municipal Engineering Services for the City of Riverbank.

Item 3.D: Award Bid for the Slurry Seal Project 2014 (Phase 2) and Authorize Execution of Future Change Orders.

Item 3.E: Confirming City Council's Approval of:

1) Resolution No. 2014-018 of the City Council of the City of Riverbank, California, Authorizing the Approval of the Agreement with the Riverbank Rotary Club for the Assumption of the Cheese & Wine Festival Rights, Including Limited Property, and the Appropriation of up to $15,000 from the General Fund Contingent on the Need to Cover Any of this Cost; and

2) Resolution No. 2014-019 of the City Council of the City of Riverbank, California, Authorizing the Approval of the Performance Agreement with Chris Ricci Presents Inc. and the City of Riverbank for the Planning, Organizing, and Implementation of the Cheese & Wine Festival and the Allocation of up to $15,000 from the General Fund Contingent on the Need to Cover Any of this Cost; and

3) Resolution No. 2014-020 of the City Council of the City of Riverbank, California, Authorizing the Allocation of $5,000 of Seed Money from the General Fund for the 2014 Cheese & Wine Festival.

Recommendation: It is recommended that City Council/LRA Board approve the Consent Calendar items by roll call vote.

Reference Item 3.B: ***Councilmember Jones Cruz requested a correction to a vote taken of 4-1 [referring to Item 6.1 in the Minutes]. Mayor O'Brien requested that the Minutes also reflect that there was no conflict of interest on the Item.***

ACTION: ***By motion moved/seconded (Tucker / Barber-Martinez / passed 5-0) to approve Consent Calendar Items 3.A through 3.C, Item 3.D awarding the bid to California Pavement Maintenance Co., Inc. and authorizing the City Manager to execute change orders within the total project budget,*** *and Item 3.E Resolutions as presented; motion carried by unanimous City Council roll call vote.*

AYES:	*Barber-Martinez, Jones Cruz, Tucker, Campbell, and Mayor O'Brien*
NAYS:	*None*
ABSENT:	*None*
ABSTAINED:	*None*

4. UNFINISHED BUSINESS

There were no items to consider.

5. PUBLIC HEARINGS

There were no items to consider.

6. NEW BUSINESS

Item 6.1: **A Resolution of the City Council of the City Of Riverbank, California, to Rescind City Council Resolution No. 2008-072, and Resolution No. 2008-079; and Terminate the Related Memorandum Of Understanding Between the City of Riverbank and the Stanislaus Consolidated Fire Protection District (SCFPD) and to Approve the City to Relinquish the Administration and Responsibility of the Fire Inspection Services to the SCFPD** – It is It is recommended that the City Council:

1. Rescind Resolution 2008-072 which Established Fees to Offset City's Costs to Provide Fire Prevention Plan Checking, Fire Alarm Testing Inspection, and Fire Sprinkler Inspections; and
2. Rescind Resolution 2008-079 which Authorized the Second Reading of the Establishment of Fees to Offset City's Costs to Provide Fire Prevention Plan Checking, Fire Alarm Testing Inspection, and Fire Sprinkler Inspections and Approved the Memorandum of Understanding (MOU) with Stanislaus Consolidated Fire Protection District, and
3. Provide authorization to terminate the related Memorandum of Understanding with SCFPD; and
4. Approve the City to relinquish the administration and responsibility of the Fire Inspection Services to the SCFPD.

Marisela Garcia, Director of Finance, presented the staff report; City Council and Staff discussed the item.

ACTION: *By motion moved/seconded (Jones Cruz / Tucker / passed 5-0) to adopt Resolution No. 2014-021 approving to:*

1. *Rescind Resolution 2008-072 which Established Fees to Offset City's Costs to Provide Fire Prevention Plan Checking, Fire Alarm Testing Inspection, and Fire Sprinkler Inspections; and*

2. *Rescind Resolution 2008-079 which Authorized the Second Reading of the Establishment of Fees to Offset City's Costs to Provide Fire Prevention Plan Checking, Fire Alarm Testing Inspection, and Fire Sprinkler Inspections and Approved the Memorandum of Understanding (MOU) with Stanislaus Consolidated Fire Protection District, and*
3. *Provide authorization to terminate the related Memorandum of Understanding with SCFPD; and*
4. *Approve the City to relinquish the administration and responsibility of the Fire Inspection Services to the SCFPD.*

Motion carried by unanimous City Council roll call vote.

AYES: *Barber-Martinez, Jones Cruz, Tucker, Campbell, and Mayor O'Brien*
NAYS: *None*
ABSENT: *None*
ABSTAINED: *None*

__Item 6.2:__ **A Resolution of the Local Redevelopment Authority of the City of Riverbank, California, Authorizing the City Manager to Enter Into a Lease Amendment with the Army to Extend Protection and Maintenance Payments for the Riverbank Army Ammunition Plant** – It is recommended that the Local Redevelopment Authority ("LRA") Board of Directors ("Board") authorize the City Manager to execute the Supplemental Agreement No. 6 to the Army Lease DACA05-1-10-525 and in doing so will provide Protection and Maintenance Payments for twelve months beginning April 1, 2014.

Debbie Olson, Executive Director of the LRA, presented the staff report and clarified that approval was for the execution of the final copy of the agreement; Authority Members and Staff discussed the item.

__ACTION:__ *By motion moved/seconded (Barber-Martinez / Campbell / passed 5-0) to adopt __Resolution No. 2014-003__ Authorizing the City Manager to Enter Into a Lease Amendment with the Army to Extend Protection and Maintenance Payments for the Riverbank Army Ammunition Plant by executing the final Supplemental Agreement No. 6 to the Army Lease DACA05-1-10-525 providing Payments for twelve months beginning April 1, 2014.*

Motion carried by unanimous Authority Board roll call vote.

AYES: *Barber-Martinez, Jones Cruz, Tucker, Campbell, and Chair O'Brien*
NAYS: *None*
ABSENT: *None*

ABSTAINED: *None*

Item 6.3: **Strategic Plan Objective Met (Care Homes)** – This staff report is for informational purposes only. No recommendation.

Police Chief Kiely presented the staff report; City Council and Staff discussed the item.

Public Comment: *Mr. Ben Talbert spoke in regards to problems encountered with Care Home tenants and homeless people.*

Item 6.4: **Community Center and Pool Locker Room Renovation** – It is recommended that the City Council provide feedback at this time for further discussion during the 2014-2015 Fiscal Year Budget requests.

Sue Fitzpatrick, Director of Parks and Recreation, presented the staff report; City Council and Staff discussed the item.

ACTION: *City Council directed staff to proceed with obtaining the conceptual designs for the renovation of the Community Center Building, the pool locker room, and City Hall North facade before the end of the fiscal year.*

7. COMMENTS (Information only – No action)

Item 7.1: Staff Comments

City Manager Anderson: 1) commented on the success of the LOVE Riverbank event; 2) announced the Budget Advisory Committee meeting that was scheduled for April 9th at 6:00 p.m.; 3) announced a door-to-door canvass of dog licensing that was being conducted by Animal Control Services; 4) reported on her attendance of the Economic Development and Marketing session; and 5) reported on her attendance of the Planning Commissioner's Academy.

Michael Riddell, Deputy Director of Public Works – Operations, provided an update on the drought issue and the City's efforts on water conservation.

Sue Fitzpatrick, Director of Parks and Recreation, announced the Riverfest event and the 5K run on April 26th at Jacob Myers Park.

Item 7.2: Council/Authority Member Comments

Council/Authority Member Jones Cruz: 1) commented on attending the KAT Country event, celebrating Riverbank; 2) commented on looking forward to attending the Riverfest and the Farmer's Market events, encouraged everyone to attend; 3) encouraged everyone to obtain and post in their homes the [informational] magnets on water use and Police Services; and 4) encouraged everyone to obtain the Park and Recreation Activity Guide.

Council/Authority Member Barber-Martinez: 1) thanked those who attended the LOVE Riverbank event on Saturday and Silvia Jimenez for leading the event, and also stated that local Public Service Agencies were surprised with cookies in appreciation for their service; 2) reported on her attendance of a Hydraulic Fracking conference; 3) reported on her attendance of the Branding/Marketing session; 4) thanked Mr. John Anderson, for his efforts in working with the owners of the water windmill station and thanked the owners for caring to make a difference.

Council/Authority Member Tucker commented on her participation in the LOVE Riverbank event and the many volunteers that helped clean up the Community Gardens; encouraged people to consider participating in future events and consider volunteering to assist the Community Gardens.

Vice Mayor Campbell agreed with Council/Authority Member Tucker's comments on the Love Riverbank event, especially pleased to see children participating, and everyone working together. He also encouraged everyone to pick up any litter encountered while enjoying the parks.

Item 7.3: Mayor/Chair Comments

Mayor O'Brien: 1) commented on the great efforts of the LOVE Riverbank event, encouraged more volunteerism in future events, suggested additional advance advertisement of the even,t and the need for a temporary volunteer to replace Ms. Silvia Jimenez; 2) commented on the California League of Cities efforts to maintain local control of several important issues such as the Medical Marijuana Imitative, as well as several other issues of which the City Council needs to communicate its responses to the State Legislature, with an opportunity to do so at the April 23rd Legislative Days Session; 3) inquired about the deadline to request election services from the County; City Clerk Annabelle Aguilar, responded that the first regular City Council meeting in June was the last date for Council's consideration to request services; City Manager Jill Anderson stated that an update on the District Elections from Special Counsel was *expected no later than May 13th; and 4) commented on how San Bernardino was handling homelessness and recouping funds.*

MAYOR/CHAIR O'BRIEN ANNOUNCED CLOSED SESSION ITEMS AND OPENED THE MEETING FOR PUBLIC COMMENT; NO ONE SPOKE. THE CITY COUNCIL/LRA ADJOURNED TO CLOSE SESSION AT 7:42 P.M.

8. CLOSED SESSION

Item 8.1: **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
Pursuant to Government Code Section 54957
Title: City Manager

Item 8.2: **CONFERENCE WITH REAL PROPERTY NEGOTIATORS (LRA)**
Government Code Section 54956.8
Property: APN #062-031-007; 062-031-006; 062-008-009
Agency Negotiator: Jill Anderson, City Manager
Property Negotiator: U.S. Army
Under Negotiation: Price, terms of payment, or both

Recommendation: It is recommended that City Council /LRA Board provide direction to Staff on the Closed Session item(s).

MAYOR/CHAIR O'BRIEN RECONVENED THE MEETING AT 8:15 P.M.

9. REPORT FROM CLOSED SESSION

Item 9.1: Report from Closed Session Item 8.1: **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**

Mayor O'Brien reported that no action was taken on this item.

Item 9.1: Report from Closed Session Item 8.2: **CONFERENCE WITH REAL PROPERTY NEGOTIATORS (LRA)**

Chair O'Brien reported that direction was provided to Staff.

10. INFORMATIONAL ITEMS (Information Only – No Action)

Item 10.1: Warrant Registers for 03/06/14, 03/13/14, 03/20/14, and 03/27/14 and Credit Card Statements for 01/22/14 and 02/24/14.

ADJOURNMENT

There being no further business, Mayor/Chair O'Brien adjourned the meeting at 8:16 p.m.

ATTEST:	APPROVED:
________________________	________________________
Annabelle H. Aguilar, CMC	**Richard D. O'Brien**
City Clerk / LRA Recorder	**Mayor / Chair**

RIVERBANK LOCAL REDEVELOPMENT AUTHORITY
AGENDA ITEM NO. 3.C

SECTION 3: CONSENT CALENDAR

Meeting Date:	April 22, 2014
Subject:	Out of State Travel Request to Attend an ADC 2014 Defense Communities National Summit June 4-6, 2016 in Washington DC
From:	Jill Anderson, City Manager
Submitted by:	Debbie Olson, Executive Director

RECOMMENDATION

It is recommended that the Local Redevelopment Authority Board approve the out-of-state travel request for the Executive Director of the LRA to attend a Defense Communities ("ADC") National Summit in Washington, D.C.

SUMMARY

The Executive Director is planning to attend the ADC Board meeting and will use the opportunity to meet with representatives of the Army and Congressional staff members.

STRATEGIC PLAN ALIGNMENT

This activity does not directly relate to strategic planning priorities. However, it does provide an opportunity to strengthen strategic alliances which are beneficial to the conveyance process.

FINANCIAL IMPACT

No impact on the General Fund. Travel expenses are covered 100% through grant funds and lease revenues; Association of Defense Communities covers the cost of lodging for the Executive Director while attending the board meeting and the conference.

ATTACHMENT

None

RIVERBANK CITY COUNCIL AGENDA ITEM NO. 6.1

SECTION 6: NEW BUSINESS

Meeting Date:	April 22, 2014
Subject:	Adoption of a Resolution of the City Council of the City of Riverbank, California, Approving the Appointments of Joan Stewart, Patricia Hughes, John Degele, and Carlos Villapudua to the Planning Commission
From:	Jill Anderson, City Manager
Submitted by:	Annabelle Aguilar, CMC, City Clerk

RECOMMENDATION

It is recommended that the City Council: 1) adopt a resolution to appoint current interim Planning Commissioners Stewart, Hughes, Degele, and Villapudua to fulfill and finalize the official terms of four (4) Planning Commissioner seats; and 2) have the City Clerk administer the Oath of Office.

SUMMARY

At the regular City Council meeting on March 10, 2014, City Council adopted Resolution No. 2014-015 to implement a new policy to reestablish the terms of office for Planning Commissioners and to establish procedures by which to fill vacancies. In order to implement this new policy and begin the new established terms of office, the City Council directed staff to proceed with filling and finalizing the appointments of four (4) Planning Commissioner seats held on an interim basis by Commissioners Joan Stewart, Patricia Hughes, John Degele, and Carlos Villapudua.

After consideration of options presented to fill the four seats, the City Council unanimously agreed to allow the interim Commissioners to continue serving on a regular basis and to officially appoint them to the seats. At the direction of City Council a Letter of Interest from each Commissioner was received by the City Clerk and a random drawing to determine each Commissioner's term was conducted at the April 15, 2014, Planning Commission meeting, which resulted as follows:

- Joan Stewart – Term expires December, 2015
- Patricia Hughes – Term expires December, 2015
- John Degele – Term expires December, 2015
- Carlos Villapudua – Term expires December, 2017

A resolution is attached to approve the appointments of Joan Stewart, Patricia Hughes, John Degele, and Carlos Villapudua to the Planning Commission and to establish their terms of office.

FINANCIAL IMPACT

Currently, compensation to serve as a Planning Commissioner is $100 for attendance of a scheduled meeting, which is a fixed amount set at the discretion of the City Council.

ATTACHMENT

1. Resolution

CITY OF RIVERBANK

RESOLUTION

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIVERBANK, CALIFORNIA, APPROVING THE APPOINTMENTS OF JOAN STEWART, PATRICIA HUGHES, JOHN DEGELE, AND CARLOS VILLAPUDUA TO THE PLANNING COMMISSION

WHEREAS, the City of Riverbank Planning Commission was established and is regulated pursuant to Municipal Code Title III; Chapter 32, Sections 32.25 through 32.40; and

WHEREAS, on March 10, 2014, City Council adopted Resolution No. 2014-015, to implement a new policy to reestablish the terms of office for Planning Commissioners and to establish procedures by which to fill vacancies; and

WHEREAS, in order to implement this new policy and begin the new established terms of office, on March 10, 2014, City Council directed staff to proceed with filling and finalizing the appointments of four (4) Planning Commissioner seats held on an interim basis by Commissioners Stewart, Hughes, Degele, and Villapudua; and

WHEREAS, on March 10, 2013, City Council unanimously agreed to allow the four (4) interim Commissioners to continue to serve on a regular basis; and

WHEREAS, at the direction of the City Council, the City Clerk received and accepted a Letter of Interest from each interim Commissioner; followed by a random drawing at the April 15, 2014, Planning Commission meeting to determine their terms of office, which resulted as follows:

Joan Stewart – Term expires December, 2015
Patricia Hughes – Term expires December, 2015
John Degele – Term expires December, 2015
Carlos Villapudua – Term expires December, 2017

WHEREAS, the fifth seat is currently held by Planning Commissioner Anthony McKinney for a four-year term expiring December 31, 2017 pursuant to City Council Resolution No. 2013-075.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Riverbank hereby approves the appointments of Joan Stewart, Patricia Hughes, John Degele, and Carlos Villapudua to the four (4) Planning Commissioner seats, to serve the aforementioned terms of office; commencing immediately upon taking the Oath of Office.

AND, BE IT FURTHER RESOLVED that the City Council of the City of Riverbank does hereby declare, determine, and order that future Plannng Commissioner four-year terms of office for vacant seats will be determined and set based upon the terms of office set forth in this Resolution and pursuant to City Council Resolution No. 2014-015.

PASSED AND ADOPTED by the City Council of the City of Riverbank, at a regular meeting held on the 22nd day of April, 2014; motioned by Councilmember ______, seconded by Councilmember ______, and upon roll call was carried by the following City Council vote of ___:

AYES:
NAYS:
ABSENT:
ABSTAIN:

ATTEST:	**APPROVED:**
___________________________	___________________________
Annabelle H. Aguilar, CMC	**Richard D. O'Brien**
City Clerk	**Mayor**

RIVERBANK CITY COUNCIL AGENDA ITEM NO. 6.2

SECTION 6: NEW BUSINESS

Meeting Date:	April 22, 2014
Subject/ Title:	Consider Approval of a Three (3) Year Contract Extension Exercising the Option Available in the Current Street Sweeping Agreement between Gilton Solid Waste Management and the City of Riverbank
From:	Jill Anderson, City Manager
Submitted by:	Marisela Garcia, Director of Finance Kathleen Cleek, Sr. Management Analyst

RECOMMENDATION:

It is recommended to the City Council to consider approval of a three (3) year contract extension exercising the option available in the current Street Sweeping Agreement between Gilton Solid Waste Management and the City of Riverbank.

BACKGROUND

Gilton Solid Waste Management (Gilton) has provided street sweeping services for the City of Riverbank for the past 14 years. The most recent Agreement the City had with Gilton Solid Waste Management was a forty (40) month contract, which ran from September 1, 2010 until December 31, 2013. The City received a letter from Gilton Solid Waste Management dated January 16, 2014, respectfully requesting to exercise the option to extend the contract for an additional three (3) years, which would extend the contract from January 1, 2014 through December 31, 2016. At the end of this extension period, the City can solicit formal bids for street sweeping services.

The service's Gilton Solid Waste Management provides consists of downtown area sweeping once a week, and residential street sweeping services twice a month. Gilton also provides, at no cost to the City, street sweeping services for four (4) special events. Gilton's sweepers are in total compliance with the Air Pollution Control Districts PM-10 requirements and are kept in good mechanical condition. The sweeping of the City's streets provides two primary benefits. The most obvious benefit is the removal and collection of visible debris such as dirt, paper, and leaves that accumulate in the gutters. This debris can block storm water facilities, which cause localized flooding during heavy rains. An equally important benefit is the removal of metal particles and other hazardous waste products left by passing vehicles. Although these particles are virtually invisible, the particles can be extremely harmful to fish and other wildlife if they reach our river.

Street sweeping provides an effective method of removing these pollutants that collect on the City's streets. Street sweeping also serves as one of the City's Best Management Practices (BMP) to control and improve water quality.

RECOMMENDATION

Tonight it is recommended to the City Council to consider approval of a three (3) year contract extension exercising the option available in the current Street Sweeping Agreement between Gilton Solid Waste Management and the City of Riverbank. The new contract will be effective from January 1, 2014 through December 31, 2016. At the end of the contract period, the City Council has the option to instruct City staff to solicit formal bids for street sweeping services.

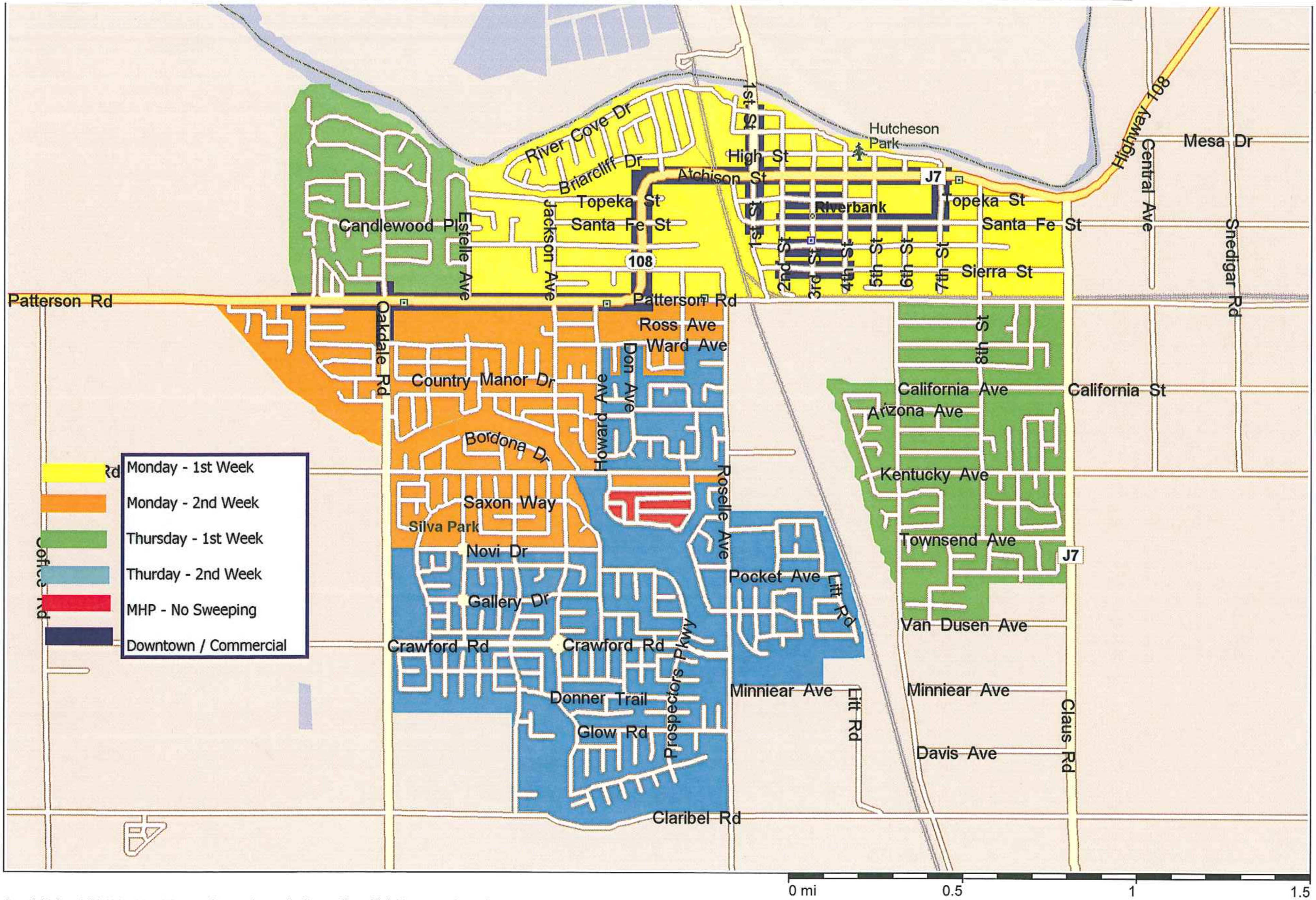
FISCAL IMPACT

Street sweeping services are paid from Gas Tax received to maintain the City's streets. Annual cost for street sweeping services is $84,500.

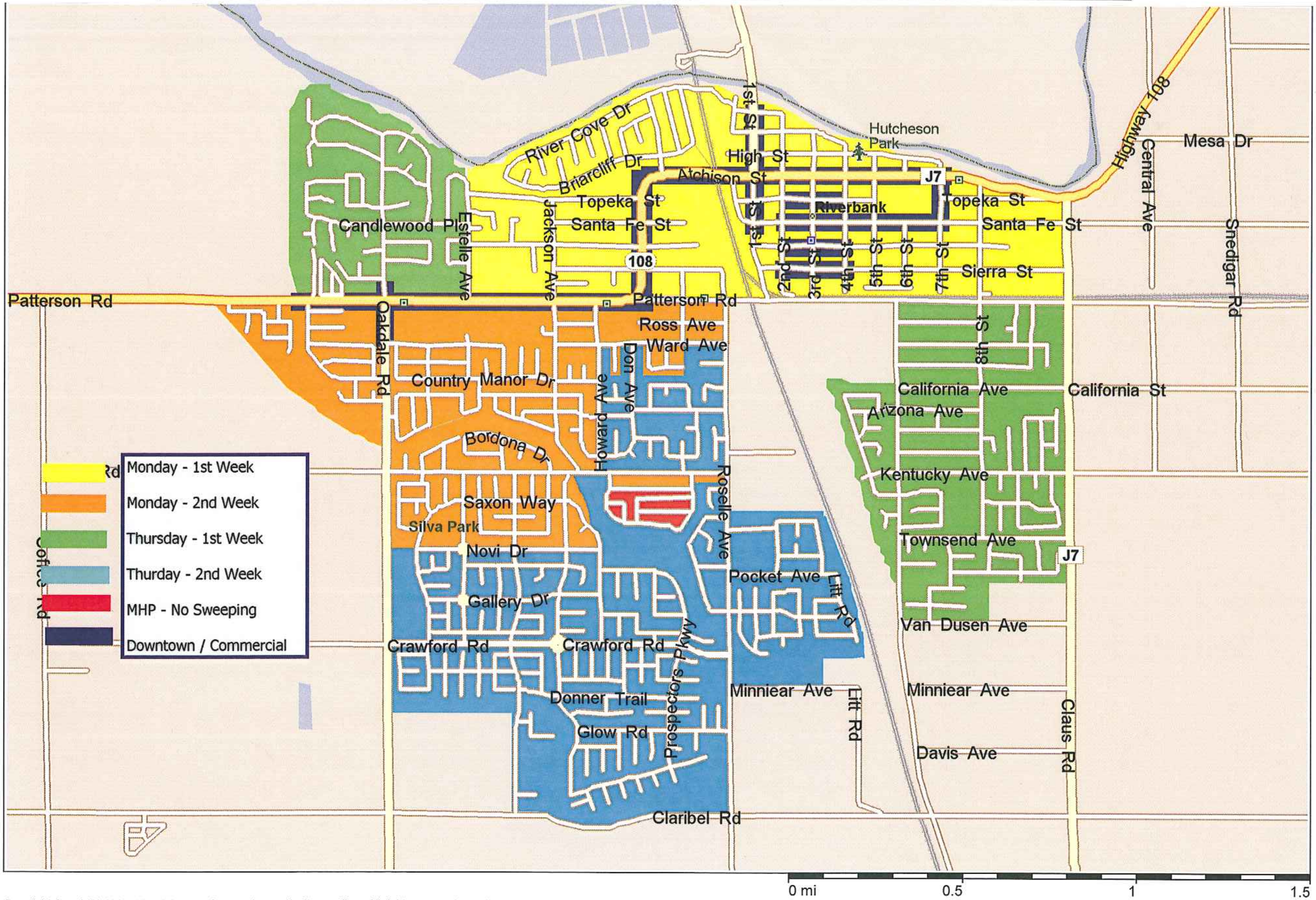
ATTACHMENTS:

1. Street Sweeping Map & List of Streets

Riverbank Street Sweeping



Riverbank Street Sweeping



Attachment B
Streets in Riverbank
2014

1ST	CANTER	DON CARLOS	HULL
2ND	CARNWOOD	DON COURT	HUNTLEY
3RD	CASTLEBERG	DON RAFAEL	HUTCHESON
4TH	CASTLEPARK	DON RAMON	INCLINE
5TH	CAVIANI	DONNOR TRAIL	IOWA
6TH	CEDARWOOD	DOUBLE EAGLE	JACKSON
7TH	CELESTINO	DOUBLOON	JAGUAR
8TH	CENTERPIECE	DRAKESHIRE	JANDEE
ALABAMA	CENTRAL	DUNBAR	JEBEDIAH
ALAROSE	CHANCELLOR	EAGLE RIDGE	KANSAS
ALLEGIENCE	CHANNEL	EISEHNOWER	KAREN ALANE
ALMONDWOOD	CHERRY TREE	ENGSTROM	KASPER
ALTON	CHIEF TUCKER	EQUINE	KENNETH CHARLES
AMBERWOOD	CHRONICLE	ESTELLE	KENTUCKY
ANTIQUE ROSE	CIPPONERI	ETHERINGTON	KHATRI
ARCADIA	CLAIMSTAKE	FALCON RIDGE	KIMBERLY
ARCARO	CLARIBEL	FEATHER	KINGS MILL
ARIZONA	CLAUS	FERN	KYLE
ARNERICH	CLAY RIDGE	FINNIGAN	LA COSTA
ARROWWOOD	CLEARWATER	FIRETHORN	LADY DAWN
ASHLAR	CLOCK TOWER	FLINT RIDGE	LANDON
ASPEN	CLYDESDALE	FORTUNE MAKER	LANE
ATCHISON	COAD	FRONT	LAREDO
AUSTIN	COLOMA	GABLE	LEMMONS
BADGER PASS	COLONY MANOR	GALLERY	LENAY
BARGER	COLONY PARK	GAMBLER HILL	LEO
BELGIAN	COLT	GARDEN OAK	LILY
BENJAMIN	COOLWATER	GLENEAGLES	LINDBROOK
BESSAC	COOPER	GLOW	LIPIZZAN
BLACK SAND	CORBETT	GOLD HILL	LITT
BLACKSAND CREEK	CORRAL	GOLD RIVER	LLOYD
BLAZER	COTTAGE COVE	GOLDSIEVE	LONE STAR
BLESSING	COTTAGE POINT	GOLDSTONE	LOUISIANA
BOARDWALK	COUNTRY MANOR	GREEN VALLEY	LYNCH
BORDONA	COURTNEY	GREENOAKS	MADERA
BRACCO	COURTYARD	HADLEY	MAN O WAR
BRADFORD	CREEK BEND	HANNAH	MARRS
BRIARCLIFF	CROSSING	HARNESS	MARSH CREEK
BRIDLE	CROSSROADS	HAWAII	MARTEL
BRIE	CRYSTAL FALLS	HAYSTACK	MATTHEW
BROWNS	CYPRESSWOOD	HEARTHSONG	MAYBERRY
BUCKSKIN	DAINTY	HEARTLAND	MC ALLISTER
BULLION	DAKOTA	HERITAGE MANOR	MC CAFFREY
BUNGALOW	DAMAR	HIGH	MC DEVITT
BURNEY	DARPINIAN	HIGH MESA	MC ARTHUR
BURNEYVILLE	DE LEON	HOLBROOK	MEADOWGATE
BURNING TREE	DEEP RIVER	HOLLY HOCK	MEDALLION
CALEB	DEER RIDGE	HOMEWOOD	MINESHAFT
CALIFORNIA	DITMAN	HORSE TAIL FALLS	MIWOK
CALLANDER	DOBBINS	HOT SPRINGS	MORRILL
CANDLEWOOD	DON AVENUE	HOWARD	NATURE

Attachment B
Streets in Riverbank
2014

NEVADA	ROSE HILL	VAN DUSEN
NEWBROOK	ROSELLE	VENHAUS
NICKELS	ROSS	VIRGINIA
NOVI	ROYAL LINKS	WAINWRIGHT
OAK WILLOW	RYANLEE	WALNUT
OAKDALE	SAINT ELMO	WARD
OLIVE GROVE	SAINT LAKES	WEBB
OLIVE TREE	SAN JUAN	WESTMINSTER
ORANGE	SANDY RIDGE	WILD CAT
PALMER	SANTA FE	WILLOW BEND
PANORAMA	SARUM	WILLOW CREEK
PARKVIEW	SAVAGE	WILLOW SONG
PARSLEY	SAWGRASS	WILLOW SPRING
PATTERSON	SAXON	WINDING RIVER
PERRIN	SECRETARIAT	WINNERS CIRCLE
PETERSON	SHAEFER	WISCONSIN
PIERCE	SIERRA	WOODARD
POCKET	SIERRA GOLD	WOODGATE
PORTICO	SIERRA VISTA	WOODHAVEN
PORTRAIT	SILVER BELL	YEARLING
POWERS	SILVER SMYTHE	ZELLMAN
PREAKNESS	SILVEROCK COURT	ZERILLO
PRESTWICK	SILVEROCK ROAD	
PRINCE ANDREW	SILVERVALE	
PRINCE EDWARD	SIRE	
PRINCE GEORGE	SKYLAR	
PRINCE NORMAN	SOARES	
PRINCE PHILIP	SOUTHGATE	
PROMENADE	SPANISH BAY	
PROSPECTORS COURT	SPAUDLING	
PROSPECTORS PARKWAY	SPUR	
RACEWAY	SQUIRE WELLS	
RAILROAD	STABLE	
RAINTREE	STANISLAUS	
REBECCA	STANLEY ALLEN	
RED ROCK	STORY BROOK	
REICH	STRETCH	
RIO GABRIEL	SULKY	
RIO VERDE	SUTTERMILL	
RIVER BED	SUTTON	
RIVER CLIFF	SWEEPSTAKES	
RIVER COVE	TAHOE TIMBER	
RIVER HEIGHTS	TALBOT	
RIVER MESA	TENNESSEE	
RIVER TERRACE	TERMINAL	
RIVERGATE	TEXAS	
RIVERSIDE	THOROUGHBRED	
ROBIRDS	TINA	
ROCK CREEK	TOPEKA	
ROCKY	TOWNSEND	
ROCKYPOINT	TURNBERRY	
ROSE BROOK	TURPIN	

RIVERBANK CITY COUNCIL AGENDA ITEM NO. 6.3

SECTION 6: NEW BUSINESS

Meeting Date:	April 22, 2014
Subject:	Facility Rental Fee Waiver Requests
From:	Jill Anderson, City Manager
Submitted by:	Sue Fitzpatrick Director of Parks and Recreation

RECOMMENDATION

It is recommended that the City Council review the requests presented and provide direction.

SUMMARY

The Parks and Recreation Director has received three (3) facility waiver requests for Council consideration. A report is being prepared for consideration by the City Council in May in order to address fee waivers and City sponsorships and the impact these waivers have on the overall budget. The requests that will be presented tonight needed more immediate attention for planning purposes, so these are being presented prior to the upcoming City Council report.

FEE WAIVER REQUESTS

#1 **The Bay Area Christian Church (BACC)** is requesting the City of Riverbank to be a host venue for E-Hoops, a basketball program for children of all physical and learning abilities. E-Hoops is a volunteer program that is dedicated to empowering children of all abilities to reach their full athletic and social potential. This program would occur from September 1, 2014 to November 31, 2014 and would be offered at no charge.

Specific request: To use the Riverbank Gymnasium for their program on Saturdays for three hours at no cost. They would provide their own insurance. The rental cost for the gym is $50 per day. The total waiver request would be $600 for the 12 days requested. The cost for a site monitor would be $360.

Recommendation: It is suggested that the fee be waived for the facility rental but the cost for the site monitor be required.

Financial Impact:
The City does pay for utilities and custodial supplies for the gymnasium. We would not collect fees to offset these costs by waiving the $50 per day rental. The wavier of $600 for the total program would eliminate the offset to the General Fund for this particular program.

The site monitor is generally paid by the rental fee. If this fee is waived, the $360 for this service would be charged to the general fund.

#2 **The Riverbank Golden Agers Dance Club** is experiencing financial limitations that make if difficult to hold their Sunday dances at our Community Center. The City has established a daily fee for the Golden Agers for Wednesdays that is $50 per day. The Sunday dances require the payment of the service club fee of $350 for the day.

Specific Request: The Senior Club is requesting that the Sunday dance daily fee be reduced to $50 per day. The seniors have their own insurance and would work with the City to be flexible on their scheduling of dances as to not limit the City in renting the hall for a full rental fee when that option is available.

Recommendation: It is suggested that this waiver be granted as the hall is not rented much on Sundays and if a rental is scheduled we would still have that option. This group does not require a site monitor.for their dances.

Financial Impact:
The City would collect $50 in fees in opposed to the $350 service club fee. The offset in utilities and custodial would be from the General Fund.

#3 **Cardozo 8th Grade Parent Committee** is planning on having a Promotion Dance for the Cardozo Class of 2014. This group would like to use the Riverbank Community Center on Thursday May 22, 2014 from 9pm until 12am. They are expecting 80-100 students and will provide a chaperone for each exit.

Specific Request: To waive the service club fee of $350 and the site monitor fee. The parent committee will provide the City with insurance and the $200 refundable deposit required for the event.

Recommendation: It is recommended that the service club fee be waived but the site monitor fee and custodial fee be required. The site monitor fee is $60 and the custodial fee is $60. The cost of the event would be $120 plus insurance and deposit.

Financial Impact: The City would collect $120 in fees in opposed to the $350 service club fee. The offset in utilities would be from the General Fund.

STRATEGIC PLAN

While this item is not contrary to the City's Strategic Plan the recommendation reflects the limited funds available to pursue items not directly related to the City's Strategic Plan that can be found at www.riverbank.org.

ATTACHMENT

1. Letters of request from each group are attached.

Julio Avila

March 19, 2014

City of Riverbank

Dear Mayor Richard O'brien,

On behalf of The Bay Area Christian Church (BACC), I am submitting this proposal to request the City of Riverbank to serve as host venue for **E-Hoops**, a basketball program for children of all physical and learning abilities.

E-Hoops is an all volunteer program that is dedicated to empowering children of all abilities to reach their full athletic and social potential. It offers opportunities for participants to learn from one another many important social skills, and team work, leadership and mentorship skills to successfully thrive and participate in the world. Furthermore, the participants will learn how to play the game of basketball to learn the these skills within a safe and non-competitive inclusive environment.

Each individual E-Hoops group consists of a Head Coach, Assistant Coach and a combination of personal or Jr. coaches as needed. The children are placed in an individual group according to age, ability and individual goals to support optimal group learning and individual participation.

We recruit all of our volunteer coaches and assistant coaches (who range from ages 13-18 years old) throughout the community from Middle Schools to High Schools. It takes a special volunteer to give their time for two hours every Saturday for these special children.

Currently, BACC has a similar program called E-Soccer that's been successful throughout the Bay Area since the year 2000. There is also one in Modesto growing strong in it's fifth season. I am currently the Head Program Coordinator for the Modesto E-Soccer. The participants from the Modesto E-Soccer program will be the initial core group for E-Hoops in Riverbank. There are approximately thirty participants enthusiastically

[redacted]

awaiting for E-Hoops to commence. This number will dramatically increase once the word gets out to the community of Riverbank.

The E-Hoops program is scheduled from September 1 - November 31, 2014 and will be offered at no charge. It is targeted to specifically reach low-income families and both typical children and children with special needs between the ages 5 and up within the cities of Riverbank, Modesto, and Oakdale.

Being a resident of Riverbank for over 10 years and myself having a child with special needs, I see a need for programs that can serve the low-income families and individuals with special needs in Riverbank. This program will give the targeted families the opportunity to have their children participate in a sport activity that otherwise could limit them because of their disability or don't have the budget to do so.

We are requesting the City of Riverbank to serve as the host venue for our E-Hoops Program by sponsoring a place at Cardozo Middle School for these children to play basketball where they can feel safe and comfortable rain or shine. This program can help these children achieve their greatest potential, self-confidence, gain acceptance and a sense of belonging. BACC has liability insurance for this program and can be obtain upon request.

E-Hoops maintains a very liberal view of competition. Our biggest competitors are forces that hinder the notion and implementation of fully inclusive sports training. We do not view other basketball programs as competition, but rather as partners in building the community.

We believe that a collaborative partnership with BACC and the City of Riverbank can build and strengthen our families and communities. Should you have any questions concerning this matter, I can be reached at (209) 863-9463. Thank you for your time and consideration.

Sincerely,

Julio Ayala

RIVERBANK GOLDEN AGERS DANCE CLUB
1117 EL TERINO AVE
MODESTO, CA. 95350
(209) 534-7663

****

Dear Honorable Mayor and City Council Members,

Our club is currently experiencing a financial situation which has been preventing us from holding our monthly Sunday dances. Due to the low attendance, 50 to 60 people, and the weekend rent being much higher than our regular weekday fee has caused our club to go in the red each month. We realize there are people who truly enjoy these dances and the opportunity to socialize and exercise. In order to make this work for everyone, I would like to ask you to please consider letting us use the building on that day for our weekday price of $50. This is providing you are not renting it for a special occasion. We would be willing to flex our schedule in order for the city to get full advantage of any special rentals.

Thank you for your consideration.

Sincerely,

Dorene Hall, President

8th Grade Parent Committee
Cardozo Middle School
Promotion Celebration

April 1, 2014

Dear Sue Fitzpatrick- Director of Parks and Recreation,

I write to you as Correspondence Chairperson of the 8th Grade Parents of Cardozo Middle School. We have formed a parent committee to plan an 8th grade Promotion Dance for our students who will be promoting on May of this year. We are planning to have the dance on Thursday, May 22nd from 9pm-12pm, following the 8th Grade Promotion Ceremony. We would like to put set up the food and the decoration between 3pm-6pm.

Cardozo parents of 8th grade students and community members formed the committee last month, and we have already met twice to plan and discuss this event. We have had a positive parent turn-out in each of the meetings. So, far we have about 12-15 parents that are willing to chaperon. As a committee we feel that our student's safety is our priority. We have taken into consideration that we want a chaperon for each one of the entrances/exits to the community center, in addition to appointing specific chaperons monitoring the food area, dance floor, check-in/out station, and roaming through. We are expecting between 80-100 students to attend.

As the 8th Grade Parent Committee, we (parents, guardians, and community members) are trying to positively reward our students. Our goal is to create a positive incentive for our students, and offer them a safe and healthy environment, where they will be able to celebrate and commemorate their Jr. High years.

We are reaching out to our City of Riverbank to help us make this event possible for our students. The 8th Grade Promotion Dance is an independently organized event put together by members of our community. We do not hold a budget, or funds that could possibly cover all the costs to cover the event. Therefore we are trying to partner up with other parents/community members, our City and our community businesses to work together to make this event possible for our students. It would be of great help to our committee, and most beneficial to our students if the City of Riverbank waived the rental fee of $350.00 to use the Riverbank Community Center. This would help us tremendously, and it would allow us to cover other costs such as food, drinks, raffle gifts, insurance for the event, and/or the deposit. We have already spoken to one of your city staff members (Jackie Hernandez, who has a sister going through the promotion as well) that would be willing to be there the entire time. This is a great opportunity for the City of Riverbank, the community members and community businesses to come together and model good teamwork, and community cooperation, for our future leaders of our city.

Thank you for reviewing our petition, and we hope that you take it into consideration.

Thank you in advance for your support,

Martha Martinez
Correspondence Chairperson
(209) 505-3096
mmartinez_dec@yahoo.com

Working Together, Our Pieces Fit!

RIVERBANK CITY COUNCIL AGENDA ITEM NO. 6.4

SECTION 6: NEW BUSINESS

Meeting Date:	April 22, 2014
Subject:	Presentation Providing an Update on the Designated Local Authority, Successor Agency to the Riverbank Redevelopment Agency
From:	Jill Anderson, City Manager
Submitted by:	Marisela H. Garcia, Director of Finance/City Treasurer

RECOMMENDATION

It is recommended that the City Council receive a presentation from Marisela Garcia, Director of Finance regarding the Designated Local Authority, which is the Successor Agency to the Riverbank Redevelopment Agency.

SUMMARY

A presentation is being made tonight to update the City Council, as well as the public, regarding the Designated Local Authority and the activity that has occurred since it became the successor agency to the City's former redevelopment Agency.

BACKGROUND

In June 2011, the Governor of the State of California signed ABX1 26 into law which abolished all redevelopment agencies throughout the state. This law, along with the subsequent AB 1484, established the procedures to aid cities in winding down all the activities of the former agencies. One such procedure allowed cities or counties to become the successor agency to the former redevelopment agencies. At that time, the City of Riverbank elected not become the successor agency and so a state-appointed three member board was selected to wind down the activities of the agency.

This three member board, known as the Designated Local Authority, has been continually working towards winding down the agency. Tonight's presentation will provide the City Council with an update regarding the activities of the Designated Local Authority.

FINANCIAL IMPACT

There is no fiscal impact associated with this presentation.

ATTACHMENT

There are no attachments to this report.

RIVERBANK CITY COUNCIL AGENDA ITEM NO. 6.5

SECTION 6: NEW BUSINESS

Meeting Date:	April 22, 2014
Subject:	Presentation Providing an Update on Upcoming Capital Projects, Including the Signal at Oakdale and Morrill Avenue
From:	Jill Anderson, City Manager
Submitted by:	Marisela H. Garcia, Director of Finance/City Treasurer Kathleen Cleek, Sr. Management Analyst

RECOMMENDATION

It is recommended that the City Council receive a presentation from Kathleen Cleek, Sr. Management Analyst, with an update on upcoming capital projects, which will include information on the signal project at Oakdale and Morrill Avenue.

SUMMARY

A presentation is being made tonight to update the City Council, as well as the public, regarding upcoming capital projects, which will include an update on the construction of the signal project at Oakdale and Morrill Avenue.

FINANCIAL IMPACT

There is no fiscal impact associated with this presentation.

ATTACHMENT

There are no attachments to this report.

RIVERBANK CITY COUNCIL AGENDA ITEM NO. 10.1

SECTION 10: INFORMATIONAL ITEM

Meeting Date:	April 22, 2014
Subject/ Title:	Warrant Register for 04/03/2014
From:	Jill Anderson, City Manager
Submitted by:	Marisela H. Garcia, Director of Finance/City Treasurer

RECOMMENDATION:

It is recommended that the City Council review as an informational item the warrant register for 04/03/2014.

SUMMARY:

The warrant register presented to the City Council is a listing of all expenditures paid. Major expenditures presented on the warrant register include the following:

04/03/2014 Warrant

Check No.	Vendor & Description	Funding Source	Amount
42124	Board of Equalization: Annual Sales & Use Tax Report	Various Funds	$4,212.00
42131	Department of Public Health: Annual Water System Fees	Water Fund 114	$4,019.20
42116	O'Brien's Market: Catering Services for Marketing & Branding Workshop	Local Govt Commission	$186.83

FINANCIAL IMPACT:

Reductions in various funds for payment of expenses.

ATTACHMENTS: (List attachments in order of placement)

1. Warrant Register: 04/03/2014

Check No.	GL number	Vendor Name	Description	Amount
42121	106-423-000-703-049	AMERICAN VALLEY WASTE OIL INC	CHEMICALS	$223.86
				$223.86
42117	101-405-000-706-037	ANDERSON/JOHN B.//	TRAVEL ALLOWANCE	$357.36
				$357.36
42122	106-423-000-704-022	AT & T MOBILITY	COMMUNICATIONS	$103.77
	101-406-000-704-022	AT & T MOBILITY	COMMUNICATIONS	$101.29
	114-433-000-704-022	AT & T MOBILITY	COMMUNICATIONS	$103.78
	119-442-000-704-022	AT & T MOBILITY	COMMUNICATIONS	$31.42
	117-411-000-704-022	AT & T MOBILITY	COMMUNICATIONS	$31.42
	106-424-000-704-022	AT & T MOBILITY	COMMUNICATIONS	$31.42
	101-414-000-704-022	AT & T MOBILITY	COMMUNICATIONS	$34.92
				$438.02
42123	102-418-000-702-032	BAY ALARM COMPANY	ALARM SERVICE	$215.00
	101-413-000-702-032	BAY ALARM COMPANY	ALARM SERVICE	$115.00
	114-433-000-702-032	BAY ALARM COMPANY	ALARM SERVICE	$1,328.20
				$1,658.20
42124	101-401-000-703-025	BOARD OF EQUALIZATION	2013 SALES & USE TAX	$14.00
	101-401-000-706-033	BOARD OF EQUALIZATION	2014 SALES & USE TAX	$27.00
	101-402-000-706-037	BOARD OF EQUALIZATION	2015 SALES & USE TAX	$10.00
	101-403-000-703-025	BOARD OF EQUALIZATION	2016 SALES & USE TAX	$128.00
	101-403-000-706-036	BOARD OF EQUALIZATION	2017 SALES & USE TAX	$5.00
	101-405-000-706-036	BOARD OF EQUALIZATION	2018 SALES & USE TAX	$7.00
	101-408-000-703-025	BOARD OF EQUALIZATION	2019 SALES & USE TAX	$50.00
	101-412-000-703-025	BOARD OF EQUALIZATION	2020 SALES & USE TAX	$3.00
	101-412-000-706-036	BOARD OF EQUALIZATION	2021 SALES & USE TAX	$9.00
	101-412-000-709-001	BOARD OF EQUALIZATION	2022 SALES & USE TAX	$159.00
	101-414-000-702-032	BOARD OF EQUALIZATION	2023 SALES & USE TAX	$9.00
	101-414-000-706-029	BOARD OF EQUALIZATION	2024 SALES & USE TAX	$37.00
	101-414-000-707-003	BOARD OF EQUALIZATION	2025 SALES & USE TAX	$6.00
	102-418-000-706-029	BOARD OF EQUALIZATION	2026 SALES & USE TAX	$26.00
	102-418-000-706-050	BOARD OF EQUALIZATION	2027 SALES & USE TAX	$8.00
	106-423-000-703-025	BOARD OF EQUALIZATION	2028 SALES & USE TAX	$28.00
	106-423-000-706-026	BOARD OF EQUALIZATION	2029 SALES & USE TAX	$4.00
	106-423-000-706-027	BOARD OF EQUALIZATION	2030 SALES & USE TAX	$10.00
	106-423-000-706-050	BOARD OF EQUALIZATION	2031 SALES & USE TAX	$8.00
	106-424-000-706-026	BOARD OF EQUALIZATION	2032 SALES & USE TAX	$4.00
	114-433-000-702-030	BOARD OF EQUALIZATION	2033 SALES & USE TAX	$4.00
	114-433-000-703-025	BOARD OF EQUALIZATION	2034 SALES & USE TAX	$28.00
	114-433-000-706-026	BOARD OF EQUALIZATION	2035 SALES & USE TAX	$7.00
	114-433-000-706-050	BOARD OF EQUALIZATION	2036 SALES & USE TAX	$33.00
	118-441-000-703-066	BOARD OF EQUALIZATION	2037 SALES & USE TAX	$49.00
	118-441-000-706-026	BOARD OF EQUALIZATION	2038 SALES & USE TAX	$21.00
	118-441-000-706-029	BOARD OF EQUALIZATION	2039 SALES & USE TAX	$45.00
	119-442-000-705-040	BOARD OF EQUALIZATION	2040 SALES & USE TAX	$30.00
	119-442-000-706-050	BOARD OF EQUALIZATION	2041 SALES & USE TAX	$8.00
	126-449-000-706-029	BOARD OF EQUALIZATION	2042 SALES & USE TAX	$261.00
	126-449-005-702-032	BOARD OF EQUALIZATION	2043 SALES & USE TAX	$67.00
	134-459-000-702-032	BOARD OF EQUALIZATION	2044 SALES & USE TAX	$7.00
	134-459-000-703-027	BOARD OF EQUALIZATION	2045 SALES & USE TAX	$15.00
	134-459-000-706-037	BOARD OF EQUALIZATION	2046 SALES & USE TAX	$3.00
	197-439-000-706-029	BOARD OF EQUALIZATION	2047 SALES & USE TAX	$2,592.00
	198-439-502-702-053	BOARD OF EQUALIZATION	2048 SALES & USE TAX	$41.00
	220-590-000-707-003	BOARD OF EQUALIZATION	2049 SALES & USE TAX	$449.00
				$4,212.00

Check No.	GL number	Vendor Name	Description	Amount
42125	118-000-000-200-150	BORGES/SARAH//	JMP REFUND	$50.00
				$50.00
42126	191-439-000-702-040	BOUNCIN BINS	CLIMBING WALL FOR RIVERFEST	$1,000.00
				$1,000.00
42127	114-433-000-706-038	CDPH-OCP	EDUCATION & TRAINING	$50.00
	102-418-000-706-038	CDPH-OCP	EDUCATION & TRAINING	$50.00
				$100.00
42128	119-442-000-705-040	CUMMINS PACIFIC	VEHICLE MAINTENANCE	$82.47
				$82.47
42129	101-401-000-702-031	DE LAGE LANDEN FINANCIAL	COPIER LEASE	$243.27
	101-402-000-702-031	DE LAGE LANDEN FINANCIAL	COPIER LEASE	$117.89
	101-403-000-702-031	DE LAGE LANDEN FINANCIAL	COPIER LEASE	$212.40
	101-405-000-702-031	DE LAGE LANDEN FINANCIAL	COPIER LEASE	$1.15
	101-406-000-703-025	DE LAGE LANDEN FINANCIAL	COPIER LEASE	$53.68
	101-408-000-702-031	DE LAGE LANDEN FINANCIAL	COPIER LEASE	$82.44
	101-412-000-702-031	DE LAGE LANDEN FINANCIAL	COPIER LEASE	$0.04
	101-403-000-703-025	DE LAGE LANDEN FINANCIAL	COPIER LEASE	$0.09
	134-459-000-702-031	DE LAGE LANDEN FINANCIAL	COPIER LEASE	$0.18
	197-439-000-702-053	DE LAGE LANDEN FINANCIAL	COPIER LEASE	$0.20
				$711.34
42130	118-441-000-706-026	DENAIR LUMBER COMPANY INC.	BUILDING MAINTENANCE	$6.46
				$6.46
42131	114-433-000-706-056	DEPT. OF PUBLIC HEALTH	WATER SYSTEM FEES	$4,019.20
				$4,019.20
42133	119-442-000-705-041	DONLEE PUMP COMPANY	VEHICLE FUEL	$150.00
				$150.00
42132	106-423-000-702-030	DON'S MOBILE GLASS	EQUIPMENT MAINTENANCE	$245.44
				$245.44
42134	199-439-000-702-053	E.R. VINE & SONS, INC.	DIESEL FUEL - LRA	$1,325.14
				$1,325.14
42135	196-439-000-707-003	ESPINOZA/RAYMOND//	UPHOLSTERY REPAIRS	$75.00
				$75.00
42136	114-433-000-702-032	FAR WEST	WATER SAMPLES	$1,015.00
				$1,015.00
42137	114-433-000-706-050	FASTENAL COMPANY	BUILDING MAINTENANCE	$676.34
				$676.34

Check No.	GL number	Vendor Name	Description	Amount
42138	101-000-000-200-160	GILTON SOLID WASTE MGMT. INC.	REFUSE SERVICES	$217,675.11
				$217,675.11
42139	151-477-000-707-101	GIULIANI & KULL, INC.	OAKDALE & MORRILL ROADS	$1,750.00
	151-477-000-707-123	GIULIANI & KULL, INC.	OAKDALE & MORRILL ROADS	$1,507.50
				$3,257.50
42140	101-407-000-706-029	HILLYARD-SACRAMENTO	JANITORIAL SUPPLIES	$601.13
				$601.13
42141	197-439-000-706-029	MELISSA HOLDAWAY	EXPENSE REIMBURSEMENT - LRA	$60.00
	198-439-000-706-029	MELISSA HOLDAWAY	EXPENSE REIMBURSEMENT - LRA	$676.50
				$736.50
42142	119-442-000-705-040	HOLT OF CALIFORNIA	VEHICLE MAINTENANCE	$158.37
				$158.37
42143	114-433-000-706-029	HOME DEPOT CREDIT SERVICES	BUILDING MAINTENANCE	$334.47
				$334.47
42144	114-433-000-702-030	HOWK SYSTEMS	EQUIPMENT MAINTENANCE	$803.99
	114-433-00-702-032			$1,472.50
				$2,276.49
42145	118-441-000-706-035	HUB INTERNATIONAL INSURANCE	RENTAL INSURANCE	$342.84
				$342.84
42146	195-405-000-702-032	J.B. ANDERSON	CONTRACT PLANNING SERVICES	$9,609.38
				$9,609.38
42147	101-407-000-702-032	JORGENSEN & COMPANY	ANNUAL MAINTENANCE	$442.00
				$442.00
42148	118-441-000-706-026	KEITH'S TROPHY SUPPLY, INC.	EVENT AWARDS	$134.25
				$134.25
42149	191-439-000-702-040	ROGER KNIGHT	RIVERFEST TRAIN RIDE	$400.00
				$400.00
42150	101-414-000-703-050	KNORR SYSTEMS, INC.	POOL EXPENSE	$4,056.40
				$4,056.40
42151	114-433-000-706-038	JOSE LOPEZ	TRAVEL ALLOWANCE	$150.00
				$150.00
42152	118-441-000-706-029	MITY-LITE INC	BUILDING MAINTENANCE	$288.62
				$288.62
42153	101-402-000-708-009	NATIONAL INDUSTRIAL	PENSION CONTRIBUTION	$211.68
	101-403-000-708-009	NATIONAL INDUSTRIAL	PENSION CONTRIBUTION	$937.44
	101-405-000-708-009	NATIONAL INDUSTRIAL	PENSION CONTRIBUTION	$211.68

Check No.	GL number	Vendor Name	Description	Amount
	101-406-000-708-009	NATIONAL INDUSTRIAL	PENSION CONTRIBUTION	$423.36
	101-407-000-708-009	NATIONAL INDUSTRIAL	PENSION CONTRIBUTION	$211.68
	101-408-000-708-009	NATIONAL INDUSTRIAL	PENSION CONTRIBUTION	$846.72
	101-412-000-708-009	NATIONAL INDUSTRIAL	PENSION CONTRIBUTION	$1,058.40
	101-414-000-708-009	NATIONAL INDUSTRIAL	PENSION CONTRIBUTION	$846.72
	102-418-000-708-009	NATIONAL INDUSTRIAL	PENSION CONTRIBUTION	$1,058.40
	106-423-000-708-009	NATIONAL INDUSTRIAL	PENSION CONTRIBUTION	$423.36
	106-424-000-708-009	NATIONAL INDUSTRIAL	PENSION CONTRIBUTION	$635.04
	114-433-000-708-009	NATIONAL INDUSTRIAL	PENSION CONTRIBUTION	$1,058.40
	117-411-000-708-009	NATIONAL INDUSTRIAL	PENSION CONTRIBUTION	$211.68
	119-442-000-708-009	NATIONAL INDUSTRIAL	PENSION CONTRIBUTION	$211.68
	134-459-000-708-009	NATIONAL INDUSTRIAL	PENSION CONTRIBUTION	$423.36
	198-439-000-708-009	NATIONAL INDUSTRIAL	PENSION CONTRIBUTION	$635.04
	213-438-000-708-009	NATIONAL INDUSTRIAL	PENSION CONTRIBUTION	$211.68
				$9,616.32
42119	101-401-000-706-037	RICHARD O'BRIEN	TRAVEL ALLOWANCE	$586.27
				$586.27
42116	101-405-000-709-001	O'BRIENS MARKET	CATERING- MKTG & BRANDING	$186.83
				$186.83
42154	102-418-000-704-021	PACIFIC GAS & ELECTRIC	UTILITIES	$2.61
	101-407-000-704-021	PACIFIC GAS & ELECTRIC	UTILITIES	$0.91
	118-441-000-704-021	PACIFIC GAS & ELECTRIC	UTILITIES	$1.65
	101-409-000-704-021	PACIFIC GAS & ELECTRIC	UTILITIES	$108.78
	119-442-000-704-021	PACIFIC GAS & ELECTRIC	UTILITIES	$85.61
	197-439-000-704-021	PACIFIC GAS & ELECTRIC	UTILITIES	$8.66
				$208.22
42155	114-433-000-706-038	OSCAR PADILLA	TRAVEL ALLOWANCE	$120.00
				$120.00
42156	197-439-000-706-037	PETTY CASH	PETTY CASH REIMBURSEMENT - LRA	$60.00
	198-439-503-702-053	PETTY CASH	PETTY CASH REIMBURSEMENT - LRA	$20.00
				$80.00
42157	101-401-000-706-036	RIVERBANK CHAMBER OF COMMERCE	MEMBERSHIP DUES	$125.00
				$125.00
42159	102-418-000-703-062	SAFE T LITE	SAFETY EQUIPMENT	$3,202.02
	102-418-000-706-050			$505.67
	114-433-000-706-029			$509.44
	101-414-000-706-029			$201.10
				$4,418.23
42160	197-439-000-702-063	SAN JOAQUIN ENGINEERING	MANAGEMENT FEE - LRA	$40,318.92
	198-439-503-702-053			$795.00
				$41,113.92
42161	118-000-000-200-150	ANA SILVA	REISSUE: DEPOSIT REFUND	$200.00
				$200.00

Check No.	GL number	Vendor Name	Description	Amount
42162	114-433-000-706-038	BILL SILVA	TRAVEL ALLOWANCE	$120.00
				$120.00
42118	101-401-000-706-037	JANET SMALLEN	PETTY CASH	$200.00
				$200.00
42163	114-433-000-706-027	CHRIS SMITH	BOOT ALLOWANCE	$150.00
				$150.00
42164	201-000-000-200-082	STANISLAUS FOUNDATION	DENTAL LIABILITY	$2,599.70
				$2,599.70
42165	114-433-000-706-050	STRAND ACE HARDWARE INC.	SAFETY EQUIPMENT	$64.78
				$64.78
42166	119-442-000-705-040	SUNRISE ENVIRONMENTAL	VEHICLE MAINTENANCE	$192.02
				$192.02
42167	201-000-000-200-086	THE LINCOLN NATIONAL LIFE	LIFE INSURANCE	$427.45
				$427.45
42168	118-441-000-703-030	DAISY E. TORRES	BALLET FOLKLORICO	$378.00
				$378.00
42169	106-424-000-706-029	TROMBETTA ELECTRICAL	BUILDING MAINTENANCE	$37.52
	106-424-000-702-030			$58.94
				$96.46
42170	118-000-000-672-005	GUISELDA TRUJILLO	RESERVATION FEE REFUND	$120.00
	118-000-000-200-150			$100.00
				$220.00
42120	101-403-000-703-024	UNITED STATES POST OFFICE	MARCH BILLING 2014	$209.55
	114-433-000-703-024			$209.54
	106-423-000-703-024			$209.55
				$628.64
42171	197-439-000-706-029	KEVIN VALPEY	BREAK ROOM - IMPROVEMENT - LRA	$1,243.00
				$1,243.00
42172	101-409-000-702-030	VANSON LEATHERS INC.	SHERIFF'S DEPT EQUIPMENT	$645.00
				$645.00
42173	119-442-000-705-040	WECO INDUSTRIES, LLC.	SNIPPER VAC UNIT#25	$303.95
				$303.95
42174	114-000-000-200-170	RON WELTMER	OVERPAYMENT REFUND	$10.82
				$10.82

Check No.	GL number	Vendor Name	Description	Amount
42175	101-401-000-703-025	WESTERN GRAPHIX	BUSINESS CARDS	$132.05
	153-479-000-702-053			$51.47
	101-405-000-706-036			$197.48
				$381.00
42176	134-459-000-706-023	WORKAMPER NEWS	RENEWAL FEES	$40.00
				$40.00
42177	101-401-000-703-025	ZOOM IMAGING SOLUTIONS, INC,	COPIER EXPENSE	$36.06
	101-402-000-703-025			$36.06
	101-408-000-703-025			$36.06
				$108.18
			Total Check Run:	**$321,272.68**

Approved: April 9, 2014

BUDGET ADVISORY COMMITTEE
RIVERBANK CITY HALL NORTH
COUNCIL CHAMBER
6707 THIRD STREET
RIVERBANK CA 95367-2305

MINUTES
WEDNESDAY, MARCH 26, 2014 – 6:00-7:30PM

CALL TO ORDER: ***COMMITTEE MEMBER SUZANNE DEAN CALLED THE MEETING TO ORDER AT 6:00 PM***

ROLL CALL: ***Present: Committee Members Zack Davidson, Suzanne Dean, Arlene Figueroa, Evelyn Halbert, Erick Winchester, and Council Member Leanne Jones Cruz***
Absent: Committee Member Anthony McKinney (excused)

There is currently one (1) Committee Vacancy

CONFLICT OF INTEREST

No Conflict of Interest was declared.

1. PUBLIC BUSINESS FROM THE FLOOR (No action can be taken.)

No Public Business was presented.

2. ACTION & DISCUSSION ITEMS
(These items will be individually discussed prior to Committee action)

Item 2.1: Nomination and Selection of 2014 Committee Chair & Vice Chair

Recommendation: Committee to Nominate and Select Chair & Vice Chair.

Motion to nominate Committee Member Suzanne Dean as Chair by Committee Member Winchester, 2nd by Committee Member Halbert.
Vote: 5 Ayes 0 Nays 0 Abstentions

Motion to nominate Committee Member Erick Winchester as Vice Chair by Committee Member Dean, 2nd by Committee Member Davidson.
Vote: 5 Ayes 0 Nays 0 Abstentions

Item 2.2: Budget Advisory Committee 2013 Recommendations to the City Council Update

Approved: April 9, 2014

Marisela Garcia, Director of Finance, provided the Committee Members with an update on the status of the 2013 recommendations.

Item 2.3: Fiscal Year 2014-15 General Fund Projection Overview

Marisela Garcia, Director of Finance, provided the Committee an initial projection of the General Fund status for the 2014-15 fiscal year.

Mrs. Garcia explained that expenditure projections include new Capital Expenditures and the Committee can question the inclusion of these items in the proposed budget.

Mrs. Garcia explained that several revenue sources (Sales Tax, Property Tax) have either only a tentative increase projected or no increase as further information has been requested.

Item 2.4: Fiscal Year 2014-15 Major Fund Revenue Review

Marisela Garcia, Director of Finance, provided the Committee an initial projection of the major Fund revenue projections for the 2014-15 fiscal.

Mrs. Garcia explained that several revenues sources have not yet been projected as staff awaits additional information. For example, sales tax revenue has not yet been projected as additional information is expected to be received. Mrs. Garcia explained that there have been recent articles speaking of Staples & Radio Shack closing. Staff has requested information on whether these closures could affect our city.

Mrs. Garcia also explained that new housing construction is on the rise. The development located on Oakdale Rd. and Novi as well as the development off of South Rose Brook Dr. has begun to see increased activity. A phasing plan has been requested that will allow staff to project future building permit fees to be collected.

Item 2.5: Fiscal Year 2014-15 Departmental Expenditure Review

(a) City Council Department

Marisela Garcia, Director of Finance presented City Council budget to the Committee. Mrs. Garcia explained that Personnel Salaries & Benefits reflect an increase due to the possibility of new Council Members being elected in the November 2014 Election.

A new appropriation request of $5,200 has been submitted for printing the City's newsletter in color. Vice Chair Winchester questioned what added benefit having the newsletter would provide and asked that we question that item during the department budget

discussions. Mrs. Garcia also explained that this was the final year of the Housing Authority delinquent assessment payment and this expense was not included in the next fiscal year.

(b) City Manager Department

Marisela Garcia, Director of Finance, presented the City Manager's Budget on behalf of City Manager Jill Anderson.

Mrs. Garcia explained that the increase in Personnel Regular reflects a merit increase to salaries.

Decreases in Health, Dental & Vision expenses will be seen throughout the budget as a change in Health Insurance providers in January 2014 saved the City approximately $65,000.

(c) Finance Department

Dawn Morrell, Accounting Manager for the Finance Department, presented the FY 2014-15 Finance Department Budget.

Ms. Morrell explained that decreases in office expenses was due to paper costs savings on time cards & time slips due to the implementation of our Executime program.

Mrs. Garcia explained that a decrease in Worker's Compensation rates will be reflected throughout all the city budgets.

Vice Chair Winchester inquired as to the recommendation regarding opting out of the National Retirement Program. Ms. Morrell & Mrs. Garcia explained that the city was currently in year three of a ten year program and would consider opting out after the 10th year.

(d) Legal Department

The City contracts with the firm of Churchwell White and has access to a legal team with different expertise.

Committee Member Halbert inquired as to the status of the skate park litigation. Mrs. Garcia explained that the budget for this item is included in the Risk Management budget and would be discussed at that time.

Mrs. Garcia explained that the City Attorneys have issued an RFP regarding district elections. Initial costs for the study are budgeted within the Legal Department any future costs for elections will be included in the City Clerk's budget.

(e) Administration Department

Marisela Garcia, Director of Finance presented the Administration Department budget.

Mrs. Garcia explained the increase in Personnel Regular was due to merit increases that employees would be eligible for.

Vice Chair Winchester inquired as to the significant increase in the Payroll Taxes account. Mrs. Garcia will research and provide feedback at the next committee meeting.

Vice Chair Winchester inquired as to the increase in Conferences & Meetings. Mrs. Garcia explained that this was due to a new request received to fund a Performance Management Program for Executive staff and Supervisors.

Vice Chair Winchester inquired as to the decrease in the Computer components budget. The decrease reflects the fact that this year there were funds budgeted for a comprehensive computer replacement program due to Windows no longer supporting the XP platform. Next fiscal year reflects a minimal budget for minor replacements.

Mrs. Garcia explained that $20,000 have been budgeted for the November 2013 elections. This figure may rise in the future if the need for district elections is determined.

Item 2.6: Fiscal Year 2014-15 Budget Preparation Calendar

Recommendation: Review of Proposed Calendar. Committee to Reach Consensus on Future Meetings.

Marisela Garcia, Director of Finance presented this item to the Committee to provide feedback on future meetings.

Mrs. Garcia requested moving the June 4, 2014 meeting to June 11, 2014. The Committee agreed with the request.

Chair Dean expressed having a tentative conflict on June 11th. Vice Chair Winchester expressed not being able to attend on April 23rd.

3. INFORMATIONAL ITEMS

None.

4. COMMENTS (Informational Only – No action to be taken)

Item 4.1: Staff Comments.

Marisela Garcia, Director of Finance announced that the next meeting would be held on April 9, 2014 at the City Council Chambers.

Item 4.2: Council Liaison Comments.

Council Member Jones-Cruz expressed her appreciation for being able to attend.

Item 4.3: Committee Member Comments.

No Comments from the Committee Members.

ADJOURNED BY CHAIR DEAN AT 7:01 PM