



CITY OF RIVERBANK
REGULAR CITY COUNCIL MEETING
City Hall Council Chambers
6707 Third Street • Riverbank • CA 95367



AGENDA

MONDAY, MARCH 11, 2013 – 6:00 P.M.

CALL TO ORDER: Mayor Richard D. O'Brien

FLAG SALUTE: Mayor Richard D. O'Brien

ROLL CALL: Mayor Richard D. O'Brien
Vice Mayor Jeanine Tucker
Councilmember Darlene Barber-Martinez
Councilmember Dotty Nygard
Councilmember (vacant)

THE REGULAR CITY COUNCIL MEETING WILL RECESS AT 7:00 P.M. TO OPEN THE SPECIAL CITY COUNCIL, TOWN HALL, MEETING; UPON ITS ADJOURNMENT, THE REGULAR MEETING WILL BE RECONVENED.

CONFLICT OF INTEREST
Council Members and Staff who would have a direct Conflict of Interest on any scheduled agenda item to be considered are to declare their conflict.

1. PRESENTATIONS

Item 1.1: Proclamation – Announcing Read Across Riverbank.

2. PUBLIC COMMENTS (No Action Can Be Taken)

At this time, members of the public may comment on any item not appearing on the agenda, and within the subject matter jurisdiction of the City Council. Individual comments will be limited to a **maximum of 5 minutes** per person and each person may speak once during this time; time cannot be yielded to another person. Under State Law, matters presented at this time, under this item, cannot be discussed or acted upon by the City Council. For record purposes, please step up to the podium, speak into the microphone, and state your name and City of residence. When speaking, please address the entire City Council and refrain from directing your comments to a single Member of the Council or the audience.

3. CONSENT CALENDAR

All items listed on the Consent Calendar are to be acted upon by a single action of the City Council unless otherwise requested by an individual Councilmember for special consideration. Otherwise, the recommendation of staff will be accepted and acted upon by roll call vote.

Item 3.A: Waive Readings. All Readings of ordinances and resolutions, except by title, are waived.

Item 3.B: Approval of the February 11, 2013, Special City Council Minutes.

Item 3.B-1: Approval of the February 11, 2013, Regular City Council Minutes.

Item 3.B-2: Notice to Move Approval of the Minutes for the February 20, 2013, Special City Council Meeting, February 25, 2013, Special Joint City Council/Planning Commission Meeting, February 25, 2013, Regular City Council Meeting, and February 27, 2013, Special City Council Meeting, to the March 25, 2013 regular City Council Meeting.

Item 3.C: Warrant Registers for 02/14/2013 and 02/28/2013.

Recommendation: It is recommended that City Council approve the Consent Calendar items by roll call vote.

4. UNFINISHED BUSINESS There are no items to consider.

5. PUBLIC HEARINGS

Item 5.1: **Consideration of a Contract with Schneider Electric to Proceed with the Implementation of Energy Conservation Measures** – It is recommended that the City Council: open the public hearing; receive and consider public comment; close the public hearing; and authorize the City Manager to execute an Investment Grade Audit Agreement with Schneider Electric, substantively consistent with the version submitted with this report, in order to proceed with the implementation of Energy Conservation Measures.

Item 5.2: **Continuation of the Public Hearing for Approval of the Certification of the Final Environmental Impact Report SCH #2010102004 Downtown Specific Plan** – It is recommended that the City Council continue this item for consideration to the 6:00 p.m., March 25, 2013, regular City Council meeting. (All Brown Act requirements have been met for the noticing of the public hearing and will be met again for the continuance of this item.)

6. NEW BUSINESS

- Item 6.1:** **Adoption of a Resolution Authorizing the Submittal of an Owner-Occupied Rehabilitation Program Application to the California Department of Housing and Community Development for CalHome Program Grant Funds** – It is recommended that the City Council adopt a Resolution authorizing the City Manager, or her designee, to submit an application to the State of California Department of Housing and Community Development (HCD) for up to \$500,000 in funding under the CalHome Owner-Occupied Rehabilitation Program.
- Item 6.2:** **Resolution Appointing a Member to the City of Riverbank Budget Advisory Committee** – It is recommended that the City Council consider approval of the resolution appointing Erick Winchester as a member to the City of Riverbank Budget Advisory Committee.
- Item 6.3:** **Strategic Plan Update** – It is recommended that the City Council consider the presentation on the City's Strategic Plan and provide comment as it deems appropriate.

7. COMMENTS

- Item 7.1:** Staff Comments: (Information Only – No Action)
- Item 7.2:** Council Comments: (Information Only – No Action)
- Item 7.3:** Mayor's Comments: (Information Only – No Action)

8. CLOSED SESSION

- Item 8.1:** **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**
Significant exposure to litigation pursuant to subdivision (b) of Government Code § 54956.9: Two (2) potential cases

Recommendation: Council to provide direction to Staff.

9. REPORT FROM CLOSED SESSION

- Item 9.1:** Report from Closed Session Item 8.1: **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

ADJOURNMENT (Next regular City Council meeting – March 25, 2013, at 6:00 p.m.)

UPCOMING EVENTS:

Open until filled (1 vacancies)	§ Budget Advisory Committee Vacancy: Interested in serving on the Committee, obtain an application at City Hall South, at www.riverbank.org , or contact Marisela Hernandez, Finance Director, at 863-7110.
Continuous (Mondays)	§ Ballet Folklorico – classes at the Community Center at 5:30 pm (Contact Parks & Recreation at 863-7150)
March 12	§ LRA Community Advisory Committee meeting at the LRA offices at 6:00 pm

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury, under the laws of the State of California, that the foregoing agenda was posted on the City Hall bulletin board 72 hours prior to the meeting.

Dated this 7th day of March, 2013
Annabelle Aguilar, CMC, City Clerk

Notice Regarding Americans with Disabilities Act: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (209) 863-7122. Notification 48-hours before the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting [28 CFR 35.102-35.104 ADA Title II].

Notice Regarding Non-English Speakers: Pursuant to California Constitution Article III, Section IV, establishing English as the official language for the State of California, and in accordance with California Code of Civil Procedures Section 185, which requires proceedings before any State Court to be in English, notice is hereby given that all proceedings before the City of Riverbank City Council shall be in English and anyone wishing to address the Council is required to have a translator present who will take an oath to make an accurate translation from any language not English into the English language.

General Information: The Riverbank City Council meets in the Council Chambers on the second and fourth Mondays of each month at 6:00 p.m., and at 12:00 Noon for every first meeting of the month of each quarter (January, April, July, and October); unless otherwise noticed.

Council Agendas: The City Council agenda is posted pursuant to the California Brown Act, which only requires these agenda title pages to be posted. Additional documents may be provided by the City in its efforts of transparency and to keep the public well informed, however, it is not required by the Brown Act. The agenda is posted for public review at the City's website at www.riverbank.org, at the City Clerk's Office and on the exterior of the North City Hall building's bulletin board at 6707 Third Street, Riverbank, California. Copies and/or subscriptions can be purchased for a nominal fee through the City Clerk's Office.

Public Hearings: In general, a public hearing is an open consideration within a regular meeting of the City Council, for which special notice has been given and may be required. During a specified portion of the hearing, any resident or concerned individual is invited to present protests or offer support for the subject under consideration.

Questions: Contact the City Clerk at (209) 863-7122 or aguilar@riverbank.org

RIVERBANK CITY COUNCIL AGENDA ITEM NO. 1.1

SECTION 1: PRESENTATIONS

Meeting Date:	February 25, 2013
Subject:	Proclamation – Announcing Read Across Riverbank
From:	Jill Anderson, City Manager
Submitted by:	Luanne Bain, Administrative Assistant

RECOMMENDATION

Present Proclamation to the teachers and students of Riverbank Unified School District (RUSD).

SUMMARY

The month of March is reading month across the nation and in the City of Riverbank. Our teachers and students like to participate in a variety of events throughout the month and tonight several teachers and students are here to share with us about the events which will take place during this year's Read Across Riverbank Event.

FINANCIAL IMPACT

There is no financial impact to the City.

ATTACHMENTS

1. Proclamation.

City of Riverbank

Proclamation

WHEREAS, the City Council of the City of Riverbank stand firmly committed to promoting reading as the catalyst for our students' future academic success, their preparation for America's jobs of the future, and their ability to compete in a global economy; and

WHEREAS, the City of Riverbank and the Riverbank Unified School District has provided significant leadership in the area of community involvement in the education of our youth, grounded in the principle that educational investment is key to the community's well being and long-term quality of life; and

WHEREAS, the "National Education Association's Read Across America," a national celebration of Dr. Seuss's 109th birthday on March 1, 2013, and Riverbank's own "**Read Across Riverbank**" event, promote reading and adult involvement in the education of our community's students.

THEREFORE BE IT RESOLVED that the Riverbank City Council calls on the citizens of the City of Riverbank to assure that every child is in a safe place reading together with a caring adult on March 1, 2013; and

BE IT FURTHER RESOLVED that this Council enthusiastically endorses "**Read Across Riverbank**" and recommits our community to engage in programs and activities to make Riverbank's children some of the best readers in the world.

February 25, 2013

Richard D. O'Brien
Mayor

Jeanine Tucker
Vice Mayor

Dotty Nygard
Councilmember

Darlene Barber-Martinez
Councilmember

RIVERBANK CITY COUNCIL AGENDA ITEM NO. 3.A

SECTION 3: CONSENT CALENDAR

Meeting Date:	March 11, 2013
Subject:	Waiver of Readings
From:	Jill Anderson, City Manager
Submitted by:	Annabelle Aguilar, CMC, City Clerk

RECOMMENDATION

It is recommended that the City Council approve the waiver of readings of Ordinances and Resolutions, except by title.

SUMMARY

The approval of the waiver of readings will allow Ordinances and Resolutions to be introduced by title only and acted upon without the need to read the entire text of the item into the public record. The documents related to proposed Ordinances and Resolutions are available for review by the public on the City's website and in the City Clerk's office at City Hall (North).

FINANCIAL IMPACT

There is no financial impact to this item.

ATTACHMENTS

There are no attachments to this report.

RIVERBANK CITY COUNCIL AGENDA ITEM NO. 3.B

SECTION 3: CONSENT CALENDAR

Meeting Date:	March 11, 2013
Subject:	Approval of the February 11, 2013, Special City Council Minutes
From:	Jill Anderson, City Manager
Submitted by:	Annabelle Aguilar, CMC, City Clerk

RECOMMENDATION

It is recommended that the City Council approve the Regular City Council Meeting Minutes as presented.

SUMMARY

The draft minutes of the February 11, 2013, Special City Council meeting have been prepared for the City Council's review and approval.

FINANCIAL IMPACT

There is no financial impact to this item.

ATTACHMENT:

1. February 11, 2013, Special City Council Minutes



**CITY OF RIVERBANK
SPECIAL CITY COUNCIL MEETING
MINUTES
MONDAY, FEBRUARY 11, 2013**



CALL TO ORDER:

The City Council of the City of Riverbank met this date for a Study Session at 5:30 p.m. at the Riverbank City Council Chamber, 6707 Third Street, Riverbank, California with Mayor Richard D. O'Brien presiding.

ROLL CALL:

Present: Mayor Richard D. O'Brien
Vice Mayor Jeanine Tucker
Councilmember Darlene Barber-Martinez
Councilmember Dotty Nygard
Councilmember (vacant)

CONFLICT OF INTEREST

Council Members and Staff who would have a direct Conflict of Interest on any scheduled agenda item to be considered are to declare their conflict.

No one spoke.

1. PUBLIC BUSINESS FROM THE FLOOR (No Action Can Be Taken)

Pursuant to Government Code 54954.3, in reference to a special meeting, the public has the opportunity to address the City Council only on items appearing on this special meeting notice. Individual comments are limited to a **maximum of 5 minutes** per person and each person may speak once during this time. Time cannot be yielded to another person.

No one spoke.

2. PRESENTATION

Item 2.1: Study Session on Schneider Electric Preliminary Energy Assessment and Contract for Services Procedures – It is recommended that the City Council receive the presentation from Schneider Electric that will explain

in detail the energy audit suggestions and the IGA (Investment Grade Audit Agreement).

No City Council action will be taken at this time.

Sue Fitzpatrick, Director of Parks and Recreation, provided an update of the City's actions taken to-date; Mr. Mark Kindleberger, Schneider Electric Representative, presented the energy assessment.

City Council, Staff, and Mr. Kindleberger discussed the item.

ADJOURNMENT

There being no further business, Mayor O'Brien adjourned the meeting at 6:00 p.m.

ATTEST:

APPROVED:

Annabelle Aguilar, CMC
City Clerk

Richard D. O'Brien
Mayor

RIVERBANK CITY COUNCIL AGENDA ITEM NO. 3.B-1

SECTION 3: CONSENT CALENDAR

Meeting Date:	March 11, 2013
Subject:	Approval of the February 11, 2013, Regular City Council Minutes
From:	Jill Anderson, City Manager
Submitted by:	Annabelle Aguilar, CMC, City Clerk

RECOMMENDATION

It is recommended that the City Council approve the Regular City Council Meeting Minutes as presented.

SUMMARY

The draft minutes of the February 11, 2013, regular City Council meeting have been prepared for the City Council's review and approval.

FINANCIAL IMPACT

There is no financial impact to this item.

ATTACHMENT:

1. February 11, 2013, regular City Council Minutes



**CITY OF RIVERBANK
REGULAR CITY COUNCIL
MINUTES**



MONDAY, FEBRUARY 11, 2013

CALL TO ORDER:

The City Council of the City of Riverbank met this date in a regular session at 6:03 p.m. at the Riverbank City Council Chamber, 6707 Third Street, Riverbank, California with Mayor Richard D. O'Brien presiding.

FLAG SALUTE:

Mayor Richard D. O'Brien

ROLL CALL:

Present:

Mayor Richard D. O'Brien
Vice Mayor Jeanine Tucker
Councilmember Darlene Barber-Martinez
Councilmember Dotty Nygard
Councilmember (vacant)

CONFLICT OF INTEREST

Council Members and Staff who would have a direct Conflict of Interest on any scheduled agenda item to be considered are to declare their conflict.

Mayor O'Brien announced a conflict with warrant #39054.

1. PRESENTATIONS

There were no presentations scheduled.

2. PUBLIC COMMENTS (No Action Can Be Taken)

At this time, members of the public may comment on any item not appearing on the agenda, and within the subject matter jurisdiction of the City Council. Individual comments will be limited to a **maximum of 5 minutes** per person and each person may speak once during this time. Time cannot be yielded to another person. Under State Law, matters presented under this item cannot be discussed or acted upon by the City Council at this time. For record purposes, you must step up to the podium, state your name, and speak into the microphone when addressing the City Council.

Angel Rincon, Riverbank, spoke in favor of having an election, in support of the 14th Amendment, and in support of diversity.

Scott McRitchie, Riverbank, disagreed with the previous speaker in regards to not giving the Latino Community an opportunity of City Council representation.

Leanne Jones Cruz, Riverbank, spoke in support of the new task force that is looking into a possible dog park in Riverbank and encouraged the community to get involved.

3. CONSENT CALENDAR

All items listed on the Consent Calendar are to be acted upon by a single action of the City Council unless otherwise requested by an individual Councilmember for special consideration. Otherwise, the recommendation of staff will be accepted and acted upon by roll call vote.

Item 3.A: Waive Readings. All Readings of ordinances and resolutions, except by title, are waived.

Item 3.B: Approval of the January 28, 2013, Regular City Council Meeting Minutes.

Item 3.C: Approval of Warrant Registers for 01/24/2013 and 01/31/2013, and Credit Card Statements for 12/24/2012.

Item 3.D: **Resolution No. 2013-004** Calling and Giving Notice of the Holding of a June 4, 2013 Special Municipal Election to Fill One Councilmember Vacancy and Request that the Board of Supervisors of the County of Stanislaus Render Specified Election Services to the City – It is recommended that the City Council adopt the resolution to: 1) Call and give Notice of the holding of a Special Municipal Election to be held on Tuesday, June 4, 2013; 2) request that the Stanislaus County Board of Supervisors permit the County Elections Division to render specified election services to the City; and 3) appropriate the estimated cost of \$57,000.00 for payment of services rendered.

Item 3.E: **Resolution No. 2013-005** Approving the Transportation Development Act Local Transportation Fund (LTF) Non-Transit Claim for Fiscal Year 2012/2013 and Amending the Budget for the City of Riverbank to Conform to Said Claim – Council to approve Resolution authorizing staff to submit Transportation Development Act Local Transportation Fund Non-Transit Claim for Fiscal Year 2012/2013 in the amount of \$222,643 to the Stanislaus Council of Governments (StanCOG) and amend budget to conform to said claim.

Item 3.F: **Consider an Investment Grade Audit Agreement with Schneider Electric Following the Guidelines of Government Code 4217.12** – It is recommended that the City Council direct staff to proceed in the process of an agreement with Schneider Electric under Government Code 4217.12.

Recommendation: It is recommended that City Council approve the Consent Calendar items by roll call vote.

Mayor O'Brien stated that he would abstain from Warrant #39054.

Reference Item 3.F: Councilmember Nygard requested clarification.

ACTION: *By motion (Tucker / Nygard / passed 4-0) to approve Consent Calendar Items 3.A through 3.E (except 3.C Warrant #39054); (Tucker / Nygard / passed 3-0) to approve 3.C Warrant #39054 ; motion carried by unanimous roll call vote.*
Abstained: Mayor O'Brien (3.C Warrant #39054)

ACTION: *By motion (Tucker / Barber-Martinez / passed 4-0) to approve Consent Calendar Items 3.F; motion carried by unanimous roll call vote.*

4. UNFINISHED BUSINESS There were no items to consider.

5. PUBLIC HEARINGS

Item 5.1: **Resolution No. 2013-006 to Approve the Fiscal Year 2012-13 Mid-Year Budget Amendments** – It is recommended that City Council 1) Approve the Fiscal Year 2012-13 Mid-Year Budget Amendments, and 2) Provide Guidance on Expenditures that will impact the City Budget.

Marisela Hernandez, Director of Finance/Treasurer, presented the staff report and powerpoint presentation (powerpoint added for the record).

City Council and Staff discussed the item.

Mayor O'Brien opened the Public Hearing at 6:48:51 p.m.

· *No one spoke for or against the item.*

Mayor O'Brien closed the Public Hearing at 6:48:58 p.m.

ACTION: *By motion (O'Brien /Nygard / passed 4-0) to approve the Budget Advisory Committees recommendations: 1) to accept credit cards at Jacob Myers Park for payment of the parking fee, 2) to run the waterfall only for 4 hours during the morning and 4 hours during the evening rush hours; until it is further researched, and 3) to evaluate adoption of an ordinance regarding homeowners responsibility of sewer laterals; motion carried by unanimous roll call vote.*

ACTION: *By motion (Tucker / Barber-Martinez / passed 4-0) to approve Resolution No. 2013-006 the Mid-Year Budget Amendments as presented; motion carried by unanimous roll call vote.*

6. NEW BUSINESS

Item 6.1: **Request Partial Funding to Conduct a Animal Shelter Needs Assessment** – It is recommended that the City Council consider approving the resolution authorizing the expenditure of up to \$2,200 to reimburse the City of Oakdale for expenses associated with an assessment of animal control shelter needs for the Cities of Oakdale and Riverbank.

Sue Fitzpatrick, Director of Parks and Recreation, presented the staff report.

City Council and Staff discussed the item; Ms. Jaydeen Vicente, a Director of ASTRO (Animal Shelter to Riverbank/Oakdale) was present to respond to questions.

Public Comment: *Mr. Ramon Bermudez expressed his concerns with the City's animal services contract with the City of Oakdale.*

Councilmember Nygard requested Animal Control Services give an overview of the service provided.

ACTION: *By motion (Nygard / Tucker / passed 3-1) to adopt Resolution No. 2013-007 approving the expenditure of \$2,200.00 for one-half of the payment to conduct a needs assessment for an animal control shelter for the cities of Oakdale and Riverbank as presented; motion carried by roll call vote.*
Nay: Mayor O'Brien

Item 6.2: **Job Re-Classifications/Status Changes** – It is recommended that the City Council approve the Re-Classification/Status Changes of the following positions and related adjustments to the FY 2012-2013 Budget.

Re-Classifications of the following positions:

Facilities Maintenance Worker II to Senior Facilities Maintenance Worker
Construction Inspector I to Construction Inspector II
Accountant to Account Manager
Account Clerks I to Account Clerks II
Economic Dev. Specialist to Administrative Analyst II

Status changes for the following position:

Human Services Specialist/Administrative Analyst II to Confidential /Mid-Management

Exempt Status for the following positions:

Deputy Dev.Services Director of Operations
Finance Accountant (Account Manager)
Senior Administrative Analyst /Dev.Services
Senior Administrative Analyst /City Clerk
Human Services Specialist/Administrative Analyst II
Human Resources Analyst
Administrative Analyst LRA
Recreation Supervisor

Jill Anderson, City Manager, presented the staff report and clarified that the [financial] numbers of the mid-year budget previously presented and the numbers presented in this item were slightly different due to the addition of two positions and the preparation of this report after the mid-year budget report, which has resulted in a budget impact of four months savings rather than five months of savings as indicated in the mid-year budget.

ACTION: *By motion (O'Brien / Tucker / passed 4-0) to approve the Job Reclassifications and Exemption Status changes consistent with FLSA, the City's Personnel Rules and Regulations, and the City's Labor Agreements as presented; motion carried by unanimous roll call vote.*

MAYOR O'BRIEN RECESSED TO THE LOCAL REDEVELOPMENT AUTHORITY MEETING AND REQUESTED A BRIEF RECESS PRIOR TO OPENING THE MEETING. THE LOCAL REDEVELOPMENT AUTHORITY MEETING WAS OPENED AT 7:32 P.M.

MAYOR O'BRIEN RECONVENED THE CITY COUNCIL MEETING AT 8:12 P.M.

7. COMMENTS

Item 7.1: Staff Comments: (Information Only – No Action)

Annabelle Aguilar, City Clerk, announced the opening of the nomination period for the June 4, 2013, Special Municipal Election.

Sue Fitzpatrick, Director of Parks and Recreation, reported on the first Dog Park Task Force meeting and the Teen outing to Dodge Ridge.

J.D. Hightower, Director of Development Services, reported on addressing Mr. Bermudez's request for street lighting at various locations.

Jill Anderson, City Manager, announced: 1) Congressman Denham's new representative office hour at City Hall, 2) a Joint Planning Commission and City Council special meeting scheduled on February 25, 2013, to receive StanCOG's presentation on the Valley Vision, previously known as the Sustainable Communities Initiative, and 3) staff's continued efforts in attempting to upgrade and fix the chamber rooms media/audio equipment.

Item 7.2: Council Comments: (Information Only – No Action)

Councilmember Barber-Martinez thanked Ms. Fitzpatrick for her initiation of a dog park; encouraged community involvement, and thanked Ms. Anderson and Staff for a tour of the city's Waste Water Treatment Plant and Public Works Corporation Yard.

Vice Mayor Tucker thanked staff for their work and high professional level, and was pleased to know citizens concerns were being addressed.

Item 7.3: Mayor's Comments: (Information Only – No Action)

Mayor O'Brien spoke in regards to: 1) the good productive comments made and agreed with embracing diversity, and 2) his [no] vote to item 6.1, which was due to not clearly understanding the City of Riverbank's and the City of Oakdale's relationship with ASTRO, the City's lack of funds to expend on this, and ASTRO not having it's 501(c) nonprofit designation.

ADJOURNMENT

There being no further business, Mayor O'Brien adjourned the meeting at 8:58 p.m.

ATTEST:

APPROVED:

Annabelle Aguilar, CMC
City Clerk

Richard D. O'Brien
Mayor

FY 2012-13 MID-YEAR BUDGET REVIEW

February 11,
2013

PRESENTATION OVERVIEW

- **Where We Were: Final Budget Adoption**
 - General Fund Reserve Projections
 - Unresolved Matters
- **Where We Are: Mid-Year Budget Review**
 - Beginning General Fund Reserve Increase
 - Closure of Unresolved Matters
 - Major Revenue & Expenditure Projection Changes
 - Personnel Reclassifications/Status Changes
 - New Appropriations
- **Where We are Going: Preparing for the Future**
 - Budget Advisory Committee Recommendations
 - Future General Fund Reserve Projections

WHERE WE WERE: FINAL BUDGET ADOPTION

GENERAL FUND RESERVE ESTIMATE

Est. Beginning Reserve 07/01/12	\$665,868
Add: Estimated Revenues	\$7,849,458
Less: Estimated Expenditures	\$7,831,075
Est. Ending Reserve 06/30/13	\$684,251
% of Revenues	8.72%
10% Required Reserve	\$784,946
Reserve Deficit	-\$100,695
Structural Surplus	\$18,383

WHERE WE WERE: FINAL BUDGET ADOPTION

■ Unresolved Matters

1. Riverbank Housing Authority Fire District Delinquent Assessments
2. Downtown Beautification Economic Development Bank Loan
3. Pending Settlement of the Cooperstown Quarry Legal Matter

TUOLUMNE SUPERVISORS APPROVE COOPERSTOWN QUARRY

In an expected move on Tuesday April 5, the Tuolumne County Board of Supervisors approved a 135-acre mine located in southwest Tuolumne County, adjacent to Stanislaus County, off Cooperstown Road.



Jack and Tricia Gardella and The Resource Exploration and Drilling Company proposed the project that will mine over 55 million tons of crushed rock over a 75-year period. The mined rock would be used for road construction, railroad track ballast and other industrial uses.

Over the last couple of months the project has drawn criticism from Oakdale and Riverbank officials who are concerned their towns will suffer the brunt of the endeavor while Tuolumne County receives the benefits.

The county added conditions to the project that included meeting with the stakeholders of Riverbank and Oakdale and limiting the train hours of operation and car length.

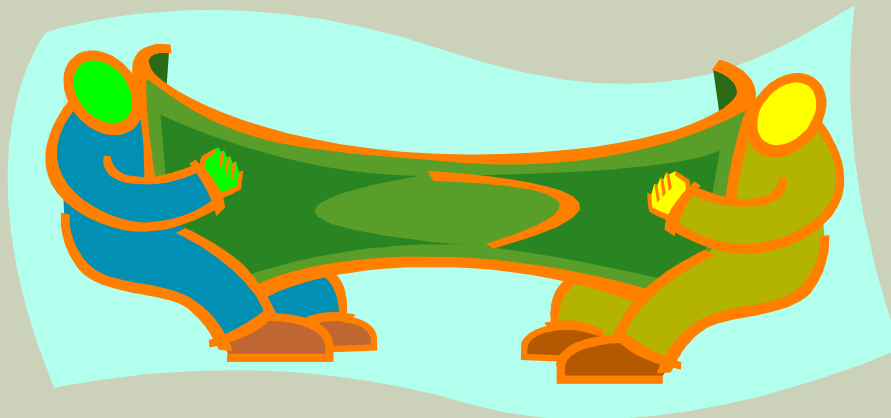
Look for more information regarding this story in the April 13, 2011 edition of The Leader.



WHERE WE ARE: MID-YEAR BUDGET REVIEW

■ Mid-Year Budget Review

- Provides an opportunity to revisit projections made for the Final Budget Adoption in June 2012.
- Make adjustments based on new information received and/or revenue & expenditure trends.
- Provides departments with an opportunity to request new appropriations for emergency projects that require immediate attention.



WHERE WE ARE: MID-YEAR BUDGET REVIEW

GENERAL FUND BEGINNING RESERVE INCREASE

Original Reserve Estimate for 07/01/12	\$665,868
Actual Reserve for 07/01/12	\$1,045,299
Difference	+\$379,431

Important Factors Leading to the Increase in Reserve:

- Sheriff's Contract Savings from Vacant Positions
- PERS Retirement Savings due to Negotiated concessions
- Health Benefit Savings from transitioning to new insurance plan.

WHERE WE ARE: MID YEAR BUDGET REVIEW

■ Closure of Unresolved Matters

1. November 26, 2012: Council approves agreements by and between the City and Stanislaus Consolidated Fire Protection District & the City and the Riverbank Housing Authority.
 1. Budget Amendment of \$49,131.50 approved via Resolution.
 2. Budget Amendment Requested for +\$10,843 for amounts due from the Riverbank Housing Authority for ½ of penalties owed.
2. Loan Modification for the Downtown Beautification ED Bank Loan approved by the Stanislaus County Board of Supervisors.
 1. Original loan payment due August 2012: \$100,000
 2. Modified Loan payments due August 2012: \$35,000 & January 2013: \$44,000 for a total (including interest) of \$79,000.
 3. Budget Amendment Requested of +\$44,000 for the January Payment.

WHERE WE ARE: MID YEAR BUDGET REVIEW

■ Closure of Unresolved Matters

3. Cooperstown Quarry Legal Matter

1. Settlement Approved by Council in August 2012.
2. City to receive \$185,000 in reimbursement for legal expenses incurred this fiscal year.
 1. Budget Amendment is requested for the reimbursed legal fees.



WHERE WE ARE: MID YEAR BUDGET REVIEW

■ Major General Fund Revenue Adjustments

Revenue Type	Adjustment	Reasoning
Prop. Tax Current Secured	-\$128,087	Decrease in Property Values by Assessor's office of 4.15%.
Property Tax Prior Secured	-\$33,000	Decrease in Delinquent Payments
VLF Swap – Property Tax	-\$56,017	Amount based on Property Values.
Legal Fee Reimbursement	+\$185,000	Cooperstown Quarry Settlement

Original Projection	Amended Projection	Difference
\$7,849,458	\$7,807,155.32	-\$42,302.68

WHERE WE ARE: MID YEAR BUDGET REVIEW

■ Major General Fund Expenditure Adjustments

Expense Account	Adjustment	Reasoning
City Council-State/County Fee	-\$20,029.38	Over appropriated amount due for Housing Authority Assess.
Finance Dept-Equipment	+\$15,000	New Finance Server
Legal Dept – Legal Fees for outside legal counsel	+\$65,000	Continuing Litigation & Labor Negotiations
Admin Services Dept – Elections Acct.	+\$47,000	Special Election for Vacant Council Seat
PERS Retirement Savings	-\$15,437	Savings due to Negotiated Employee Reimbursements
Admin Services Dept – Computer Components	+\$17,950	New Network Server to replace failing server

WHERE WE ARE: MID YEAR BUDGET REVIEW

■ Major General Fund Expenditure Adjustments

Expense Account	Adjustment	Reasoning
Police Services – Contract Account	-\$17,341	Savings from Vacant Position
Police Services – SDEA Account	+\$11,335	Increase in SDEA Contribution

Original Projection	Amended Projection	Difference
\$7,880,206.38	\$8,002,429.62	+122,223.24

WHERE WE ARE: MID YEAR BUDGET REVIEW

GENERAL FUND	
Beginning Reserve 07/01/12	\$1,045,299
Add: Estimated Revenues	\$7,807,155
Less: Estimated Expenditures	\$8,002,430
Est. Ending Reserve 06/30/13	\$850,024
% of Revenues	11%
10% Required Reserve	\$780,716
Reserve Surplus	+\$69,308
Structural Deficit	-\$195,275

WHERE WE ARE: MID YEAR BUDGET

■ Other Fund Adjustments

Gas Tax Fund		
Standby Overtime	+\$2,000	Increase in OT due to Storm Activity

Sewer Fund		
Sewer Collection - Standby Overtime	+\$5,000	Increase in OT due to Lift Station Monitoring
PERS Retirement Savings	-\$2,050	Savings due to Negotiated Employee Reimbursements

WHERE WE ARE: MID YEAR BUDGET

■ Other Fund Adjustments

Water Fund		
Transfers In	+\$16,400	Transfer In of Capital Asset
Loss on Fixed Asset	+\$7,713	Loss Incurred on Surplus of Fixed Asset
PERS Retirement Savings	-\$1,148	Savings due to Negotiated Employee Reimbursements

WHERE WE ARE: MID YEAR BUDGET

■ Personnel Reclassifications & Status Changes

- Rapid contraction of positions have made it necessary to review and recognize updating of classifications, needed organizational changes, and reviews of compensation changes.
- **Re-classifications** are necessary to ensure that job classifications accurately reflect the level of responsibilities /duties each position is accountable.
- Needed **organizational changes**, such as the change to confidential status, is to ensure the appropriate internal alignment of confidential responsibilities in the Administrative Department.
- **Exempt status** changes will bring the City into compliance with Federal Labor laws.

WHERE WE ARE: MID YEAR BUDGET

■ Personnel Reclassifications

1. Account Clerk I (3 Employees) ➡ Account Clerk II
2. Accountant ➡ Accounting Manager
3. Construction Inspector I ➡ Construction Inspector II
4. Economic Dev. Specialist ➡ Administrative Analyst
5. Facilities Maint. Worker II ➡ Sr. Facilities Maint. Worker

■ Personnel Status Change

1. Human Services Coordinator/Admin Analyst II from Miscellaneous to Confidential/Mid-Management Unit.

WHERE WE ARE: MID YEAR BUDGET

■ Exempt Status

1. City Clerk/Senior Management Analyst
2. Deputy Development Services Director
3. Senior Management Analyst for Dev. Services
4. Accounting Manager
5. Human Resource Analyst
6. Human Services Specialist/Administrative Analyst II
7. Administrative Analyst – LRA
8. Recreation Supervisor

WHERE WE ARE: MID YEAR BUDGET

■ New Appropriations Request

■ Parks Department - \$6,000 Equipment & Projects Account

- Upgrades to the Community Center Pool Locker Room to prepare for Summer 2013 Season.
- A complete rehabilitation is necessary but can cost upwards of \$100,000.



WHERE WE ARE GOING: PREPARING FOR THE FUTURE

- Guidance on Budget Advisory Committee Recommendations on Revenue Generating & Cost Reduction Measures:
 1. Evaluation of Potential to accept credit cards at Jacob Myer Park for the summer parking fee.
 2. Decrease Utility and Chemical/Maintenance expenses associated with the Highway 108 Waterfall feature.
 1. Evaluate potential for installation of solar panels to reduce utility expenses.
 2. Run waterfall only on certain days (i.e. weekends, holidays, Wine & Cheese, etc.). May not be feasible as pump needs to run at least 4 hrs per day to remain in good condition.
 3. Remove pumps to maximize utility savings. Set aside a portion of those savings for future re-installation when City has more funds available.
 3. Evaluate Adoption of an Ordinance regarding homeowners responsibility of sewer laterals.

WHERE WE ARE GOING: PREPARING FOR THE FUTURE

General Fund Reserve Projections

Fiscal Year	Beginning Reserve	Est. Revenues	Est. Expenditures	Ending Reserve	Structural Reserve/(Deficit)	Required Reserve (10%)	Overage/(Shortfall) to Reserve	% Reserve
FY 2012-13	1,045,299	7,807,155	8,002,430	850,024	-195,275	780,716	69,309	10.9%
FY 2013-14	850,024	7,765,756	8,067,272	548,508	-301,516	776,576	-228,068	7.1%
FY 2014-15	548,508	7,872,072	8,195,362	225,219	-323,289	787,207	-561,989	2.9%
FY 2015-16	225,219	8,069,259	8,329,208	-34,730	-259,949	806,926	-841,656	-0.4%

RECOMMENDATION

- It is recommended that the City Council take the following actions:
 1. Approve the Mid-Year Budget Amendments as Presented
 2. Approve the Personnel Reclassifications/Status Change Budget Amendments, and
 3. Provide Direction on New Budget Appropriations and the Budget Advisory Committee Recommendations.

RIVERBANK CITY COUNCIL AGENDA ITEM NO. 3.B-2

SECTION 3: CONSENT CALENDAR

Meeting Date: March 11, 2013

Subject: Notice to Move Approval of the Minutes for the February 20, 2013, Special City Council Meeting, February 25, 2013, Special Joint City Council/Planning Commission Meeting, February 25, 2013, Regular City Council Meeting, and February 27, 2013, Special City Council Meeting, to the March 25, 2013, regular City Council Meeting.

From: Jill Anderson, City Manager

Submitted by: Annabelle Aguilar, CMC, City Clerk

RECOMMENDATION

It is recommended that the City Council receive notice that the draft minutes for the subject stated meetings indicated will be provided as part of the March 25, 2013, regular City Council meeting agenda for approval.

SUMMARY

Due to other pressing work assignments, the draft minutes for the February 20, 2013, Special City Council Meeting, February 25, 2013, Special Joint City Council/Planning Commission Meeting, February 25, 2013, Regular City Council Meeting, and February 27, 2013, Special City Council Meeting will be provided to the City Council as part of the March 25, 2013, regular City Council meeting agenda for review and approval.

FINANCIAL IMPACT

There is no financial impact.

ATTACHMENT

There are no attachments.

RIVERBANK CITY COUNCIL AGENDA ITEM NO. 3.C

SECTION 3: CONSENT CALENDAR

Meeting Date:	March 11, 2013
Subject:	Warrant Registers for 02/14/2013 and 02/28/2013
From:	Jill Anderson, City Manager
Submitted by:	Marisela Hernandez, Director of Finance/City Treasurer

RECOMMENDATION

It is recommended that the City Council review as an informational item the warrant registers for 02/14/2013 and 02/28/2013.

SUMMARY

The warrant register presented to the City Council is a listing of all expenditures paid.

Major expenditures presented on the warrant registers include the following:

02/14/2013 Warrant

Check No.	Vendor	Funding Source	Amount
39129	American Systems Control: Emergency Repairs at LRA.	LRA Tenant Leases	\$13,920.36
39165	Stanislaus County: ED Bank Loan Payment for Downtown Beautification	General Fund	\$44,000
39170	Union Bank: Assessment District (Mello-Roos Districts) Bond Debt Service	Homeowner Assessments	\$25,164.33

02/28/2013 Warrant

Check No.	Vendor	Funding Source	Amount
39187	Bravado Outdoor Products: Table Tennis equipment for Silva Park.	Crossroads L&L	\$3,550.00

39192	City of Modesto: Stanislaus Drug Enforcement Agency Annual Contribution	General Fund	\$18,167.30
39196	Costanzo & Associates: Skate Park Litigation	Risk Management	\$791.31
39199	DL White Law Group: LRA Legal Services	LRA Tenant Leases	\$275.00
39224	Liebert Cassidy Whitmore: Personnel Legal Services (Labor Negotiations)	General Fund	\$4,530.00
39235	Petty Cash: Reimbursement of Petty Cash. Includes \$1.51 reimbursement for purchase at O'Brien's Market	General Fund & LRA Tenant Leases	\$110.17
39240	San Joaquin Engineering: Facilities Management at LRA	LRA Tenant Leases	\$35,903.34
39251	The Planning Center: LRA Specific Plan & EIR	ED Bank Loan	\$5,036.25

FINANCIAL IMPACT

There are reductions in various funds for payment of expenses.

ATTACHMENTS

1. Warrant Registers: 02/14/2013 & 02/28/2013
Please Note: No warrants were processed for the week of 02/21/2013.

VENDOR APPROVAL SUMMARY REPORT

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<u>CHECK #</u>	<u>GL NUMBER</u>	<u>VENDOR #</u>	<u>VENDOR NAME</u>	<u>DESCRIPTION</u>	Time:	<u>AMOUNT</u>
39129	197-439.000-706.029	104510	AMERICAN SYSTEM CONTRO	BUILDING MAINTENANCE		13,920.36
						<u>13,920.36</u>
39130	101-408.000-702.034	102990	CHARTER COMMUNICATION	COMMUNICATIONS - NORTH		20.12
						<u>20.12</u>
39131	101-411.000-702.034	36200	CITY OF OAKDALE	ANIMAL CONTROL SERVICE		12,810.42
39131	101-411.000-702.034	36200	CITY OF OAKDALE	ANIMAL CONTROL SERVICE		13,062.88
						<u>25,873.30</u>
39132	101-408.000-706.014	103500	COLLECTION PLUS	CLINIC SERVICES		130.00
						<u>130.00</u>
39133	119-442.000-705.041	104158	COMMERCIAL ENERGY	VEHICLE FUEL		764.52
						<u>764.52</u>
39134	124-450.000-707.002	104341	CONCO WEST INC	VACTOR DUMP STATION		31,848.75
						<u>31,848.75</u>
39135	114-000.000-200.170	103964	CURRY/SHERRIE//	OVERPAYMENT REFUND		60.00
						<u>60.00</u>
39136	101-401.000-702.031	95220	DE LAGE LANDEN FINANCIA	COPIER LEASE		242.71
39136	101-402.000-702.031	95220	DE LAGE LANDEN FINANCIA	COPIER LEASE		79.14
39136	101-403.000-702.031	95220	DE LAGE LANDEN FINANCIA	COPIER LEASE		227.38
39136	101-405.000-702.031	95220	DE LAGE LANDEN FINANCIA	COPIER LEASE		15.62
39136	101-406.000-703.025	95220	DE LAGE LANDEN FINANCIA	COPIER LEASE		24.84
39136	101-408.000-702.031	95220	DE LAGE LANDEN FINANCIA	COPIER LEASE		121.56
39136	134-459.000-702.031	95220	DE LAGE LANDEN FINANCIA	COPIER LEASE		0.04
39136	197-439.000-702.053	95220	DE LAGE LANDEN FINANCIA	COPIER LEASE		0.05
						<u>711.34</u>
39137	119-442.000-705.041	104435	E.R. VINE & SONS, INC.	VEHICLE FUEL		3,008.66
						<u>3,008.66</u>
39138	126-449.004-702.032	10230	FOREMOST PROMOTIONS	POLICE SERVICES SUPPLIES		808.30
						<u>808.30</u>
39139	197-439.000-702.063	104543	GEIL ENTERPRISES, INC.	SECURITY SERVICES		13,033.44
						<u>13,033.44</u>

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<u>CHECK #</u>	<u>GL NUMBER</u>	<u>VENDOR #</u>	<u>VENDOR NAME</u>	<u>DESCRIPTION</u>	<u>Time:</u>	<u>AMOUNT</u>
39140	106-424.000-706.029	104676	GHX INDUSTRIAL, LLC	BUILDING MAINTENANCE		37.05
39140	106-424.000-706.029	104676	GHX INDUSTRIAL, LLC	BUILDING MAINTENANCE		61.68
						98.73
39141	101-401.000-706.026	95266	GOLDEN VALLEY AWARDS	NAME PLATE		13.79
						13.79
39142	101-412.000-709.001	100164	GRAINGER	EQUIPMENT MAINTENANCE		251.02
39142	106-424.000-706.028	100164	GRAINGER	SMALL TOOLS		336.93
39142	106-424.000-706.050	100164	GRAINGER	SAFETY EQUIPMENT		-299.23
39142	106-424.000-706.029	100164	GRAINGER	BUILDING MAINTENANCE		60.69
39142	106-424.000-706.028	100164	GRAINGER	SMALL TOOLS		918.88
39142	101-414.000-706.029	100164	GRAINGER	BUILDING MAINTENANCE		338.25
						1,606.54
39143	134-000.000-680.001	105138	GREAT VALLEY ACADEMY	REFUND		50.00
						50.00
39144	177-590.000-706.029	99588	GROVER LANDSCAPE SERV	LANDSCAPE MAINTENANCE		121.35
39144	132-457.000-702.032	99588	GROVER LANDSCAPE SERV	LANDSCAPE MAINTENANCE		125.00
39144	220-590.000-706.029	99588	GROVER LANDSCAPE SERV	LANDSCAPE MAINTENANCE		234.11
						480.46
39145	101-407.000-706.029	100459	HILLYARD-SACRAMENTO	JANITORIAL SUPPLIES		46.94
						46.94
39146	138-461.000-707.003	105139	HMS, INC.	INSPECTIONS		1,175.00
						1,175.00
39147	106-424.000-702.032	81036	J L ANALYTICAL SERVICES, I	WATER SAMPLES		262.00
						262.00
39148	220-590.000-704.021	32627	MID	UTILITIES		177.98
39148	106-424.000-704.021	32627	MID	UTILITIES		29,096.24
						29,274.22
39149	101-407.000-706.073	104633	MISSION UNIFORM SERVICE	CLEANING SERVICE		100.00
						100.00
39150	101-409.000-702.031	32615	MO - CAL	COPY COUNT		533.09

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<u>CHECK #</u>	<u>GL NUMBER</u>	<u>VENDOR #</u>	<u>VENDOR NAME</u>	<u>DESCRIPTION</u>	<u>Time:</u>	<u>AMOUNT</u>
39150	106-423.000-702.031	32615	MO - CAL	COPY COUNT - HIGH (OVERA		228.75
39150	114-433.000-702.031	32615	MO - CAL	COPY COUNT - HIGH (OVERA		228.75
39150	106-423.000-702.031	32615	MO - CAL	COPY COPY - HIGH		271.74
39150	114-433.000-702.031	32615	MO - CAL	COPY COPY - HIGH		271.73
39150	101-412.000-702.031	32615	MO - CAL	COPY COUNT - PW		80.84
39150	106-424.000-702.031	32615	MO - CAL	COPY COUNT - PW		80.84
39150	114-433.000-702.031	32615	MO - CAL	COPY COUNT - PW		80.83
						1,776.57
39151	101-403.000-702.032	103000	MUNISERVICES, LLC	SALES TAX REPORTING SYS		500.00
						500.00
39152	126-449.004-702.032	10231	NATIONAL ASSOC OF TOWN W	POLICE SERVICES SUPPLIES		1,218.00
						1,218.00
39153	101-402.000-708.009	95260	NATIONAL INDUSTRIAL	PENSION CONTRIBUTIONS		209.76
39153	101-403.000-708.009	95260	NATIONAL INDUSTRIAL	PENSION CONTRIBUTIONS		1,048.80
39153	101-405.000-708.009	95260	NATIONAL INDUSTRIAL	PENSION CONTRIBUTIONS		419.52
39153	101-407.000-708.009	95260	NATIONAL INDUSTRIAL	PENSION CONTRIBUTIONS		209.76
39153	101-408.000-708.009	95260	NATIONAL INDUSTRIAL	PENSION CONTRIBUTIONS		839.04
39153	101-412.000-708.009	95260	NATIONAL INDUSTRIAL	PENSION CONTRIBUTIONS		1,048.80
39153	101-413.000-708.009	95260	NATIONAL INDUSTRIAL	PENSION CONTRIBUTIONS		209.76
39153	101-414.000-708.009	95260	NATIONAL INDUSTRIAL	PENSION CONTRIBUTIONS		839.04
39153	102-418.000-708.009	95260	NATIONAL INDUSTRIAL	PENSION CONTRIBUTIONS		629.28
39153	106-423.000-708.009	95260	NATIONAL INDUSTRIAL	PENSION CONTRIBUTIONS		419.52
39153	106-424.000-708.009	95260	NATIONAL INDUSTRIAL	PENSION CONTRIBUTIONS		629.28
39153	114-433.000-708.009	95260	NATIONAL INDUSTRIAL	PENSION CONTRIBUTIONS		1,048.80
39153	117-411.000-708.009	95260	NATIONAL INDUSTRIAL	PENSION CONTRIBUTIONS		209.76
39153	119-442.000-708.009	95260	NATIONAL INDUSTRIAL	PENSION CONTRIBUTIONS		209.76
39153	134-459.000-708.009	95260	NATIONAL INDUSTRIAL	PENSION CONTRIBUTIONS		419.52
39153	198-439.000-708.009	95260	NATIONAL INDUSTRIAL	PENSION CONTRIBUTIONS		629.28
39153	101-406.000-708.009	95260	NATIONAL INDUSTRIAL	PENSION CONTRIBUTIONS		419.52
39153	213-438.000-708.009	95260	NATIONAL INDUSTRIAL	PENSION CONTRIBUTIONS		209.76
						9,648.96

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<u>CHECK #</u>	<u>GL NUMBER</u>	<u>VENDOR #</u>	<u>VENDOR NAME</u>	<u>DESCRIPTION</u>	Time:	<u>AMOUNT</u>
39154	198-439.502-706.037	103187	OLSON/DEBBIE//	TRAVEL ALLOWANCE		1,038.07
						1,038.07
39155	126-449.004-702.032	01078	ORIENTAL TRADING COMPAN	RECREATIONAL SUPPLIES		950.00
						950.00
39156	114-433.000-704.021	39021	PACIFIC GAS & ELECTRIC	UTILITIES		6,666.51
39156	175-590.000-704.021	39021	PACIFIC GAS & ELECTRIC	UTILITIES		253.88
39156	101-414.000-704.021	39021	PACIFIC GAS & ELECTRIC	UTILITIES		1,201.70
39156	101-409.000-704.021	39021	PACIFIC GAS & ELECTRIC	UTILITIES		2,348.13
39156	106-423.000-704.021	39021	PACIFIC GAS & ELECTRIC	UTILITIES		1,908.89
39156	106-424.000-704.021	39021	PACIFIC GAS & ELECTRIC	UTILITIES		211.11
39156	102-418.000-704.021	39021	PACIFIC GAS & ELECTRIC	UTILITIES		16,411.25
39156	101-407.000-704.021	39021	PACIFIC GAS & ELECTRIC	UTILITIES		1,885.28
39156	118-441.000-704.021	39021	PACIFIC GAS & ELECTRIC	UTILITIES		1,279.86
39156	118-441.000-704.021	39021	PACIFIC GAS & ELECTRIC	UTILITIES		533.88
						32,700.49
39157	101-000.000-600.090	40725	PACIFIC PLAN REVIEW	PLAN REVIEW FEE		261.62
39157	101-000.000-600.090	40725	PACIFIC PLAN REVIEW	PLAN REVIEW FEES		300.00
39157	101-000.000-600.090	40725	PACIFIC PLAN REVIEW	PLAN CHECK FEES		562.50
39157	101-000.000-600.090	40725	PACIFIC PLAN REVIEW	PLAN CHECK FEE		262.50
						1,386.62
39158	101-403.000-703.025	102955	PACIFIC STORAGE COMPAN	SHREDDING & STORAGE		49.73
39158	101-405.000-703.025	102955	PACIFIC STORAGE COMPAN	SHREDDING & STORAGE		27.73
39158	101-408.000-703.025	102955	PACIFIC STORAGE COMPAN	SHREDDING & STORAGE		27.73
39158	101-412.000-703.025	102955	PACIFIC STORAGE COMPAN	SHREDDING & STORAGE		27.72
						132.91
39159	101-402.000-706.037	45073	PETTY CASH	FINANCE		8.00
39159	119-442.000-705.040	45073	PETTY CASH	FINANCE		38.00
39159	101-401.000-706.037	45073	PETTY CASH	FINANCE		15.90
39159	101-402.000-706.037	45073	PETTY CASH	FINANCE		14.98
						76.88
39160	106-423.000-706.029	48850	RESOURCE BUILDING MATER	BUILDING MAINTENANCE		132.38

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39160	106-424.000-706.053	48850	RESOURCE BUILDING MATER	BUILDING MAINTENANCE		163.05
39160	101-414.000-706.029	48850	RESOURCE BUILDING MATER	BUILDING MAINTENANCE		123.56
39160	101-414.000-706.029	48850	RESOURCE BUILDING MATER	BUILDING MAINTENANCE		145.73
						564.72
39161	114-000.000-200.150	105140	ROSS/KENNETH//	DEPOSIT REFUND		60.00
						60.00
39162	106-424.000-706.027	90039	SMALLEN/DARIN//	BOOT ALLOWANCE		150.00
						150.00
39163	101-000.000-200.186	99298	STANISLAUS CO. PUBLIC WO	RECONCILIATION OF TICKET		184.00
						184.00
39164	101-409.000-702.060	102745	STANISLAUS CO. SHERIFF'S D	LAW ENFORCEMENT - FEB 2		285,729.08
39164	126-449.000-706.029	102745	STANISLAUS CO. SHERIFF'S D	MOTORCYCLE LEASE - FEB 2		725.95
						286,455.03
39165	101-000.000-200.195	99170	STANISLAUS COUNTY	REPAYMENT		40,000.00
39165	101-439.000-702.032	99170	STANISLAUS COUNTY	REPAYMENT		4,000.00
						44,000.00
39166	201-000.000-200.082	1000039	STANISLAUS FOUNDATION	ADMINISTRATIVE FEE		345.10
39166	201-000.000-200.082	1000039	STANISLAUS FOUNDATION	DENTAL LIABILITY		1,154.53
						1,499.63
39167	196-496.000-707.003	103655	STORER COACHWAYS	SKI TRIP		100.00
						100.00
39168	101-405.000-706.023	101087	THE MODESTO BEE	ADVERTISEMENT		379.16
						379.16
39169	118-441.000-703.030	103393	TORRES/DAISY E.//	BALLET FOLKLORICO INSTR		493.50
						493.50
39170	156-000.000-010.008	100490	UNION BANK, N.A.	REFUNDING REVENUE BOND		21,421.22
39170	170-000.000-010.008	100490	UNION BANK, N.A.	REFUNDING REVENUE BOND		3,743.11
						25,164.33
39171	106-424.000-706.053	103033	WEST COAST SAND & GRAVE	BUILDING MAINTENANCE		1,085.01

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<u>CHECK #</u>	<u>GL NUMBER</u>	<u>VENDOR #</u>	<u>VENDOR NAME</u>	<u>DESCRIPTION</u>	Time:	<u>AMOUNT</u>
						1,085.01
39172	101-405.000-706.036	105141	YOSEMITE CHAPTER OF THE	MEMBERSHIP DUES		320.00
						320.00
				CHECK RUN TOTAL		533,170.35

VENDOR APPROVAL SUMMARY REPORT

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<u>CHECK #</u>	<u>GL NUMBER</u>	<u>VENDOR #</u>	<u>VENDOR NAME</u>	<u>DESCRIPTION</u>	Time:	<u>AMOUNT</u>
39173	198-439.502-702.053	105142	CENTRAL PRINTING EQUIPM	GBC LAMINATOR		4,843.13
						4,843.13
39174	101-412.000-706.037	99238	GRAYBILL/LAURA//	TRAVEL ALLOWANCE		66.00
						66.00
39176	197-439.000-704.021	88025	A & A PORTABLES INC.	PORTABLE RESTROOM		49.76
						49.76
39177	210-467.000-702.032	104272	AECOM INC.	GP UPDATE IMPLEMENTATIO		7,620.63
39177	210-467.000-702.032	104272	AECOM INC.	GP UPDATE IMPLEMENTATIO		6,356.00
						13,976.63
39178	101-000.000-680.025	104927	AJAX ELITE 95G	CANCELLATION		75.00
						75.00
39179	101-406.000-706.027	100936	ALANIZ/MIGUEL//	BOOT ALLOWANCE		150.00
						150.00
39180	101-401.000-703.025	01115	ALPHA NUMERIC	COPY COUNT		15.84
39180	101-402.000-703.025	01115	ALPHA NUMERIC	COPY COUNT		5.16
39180	101-403.000-703.025	01115	ALPHA NUMERIC	COPY COUNT		24.57
39180	101-405.000-703.025	01115	ALPHA NUMERIC	COPY COUNT		1.70
39180	101-406.000-703.025	01115	ALPHA NUMERIC	COPY COUNT		2.70
39180	101-408.000-703.025	01115	ALPHA NUMERIC	COPY COUNT		7.94
39180	101-403.000-703.025	01115	ALPHA NUMERIC	COPY COUNT		0.09
						58.00
39181	197-439.000-706.029	104510	AMERICAN SYSTEM CONTRO	BUILDING MAINTENANCE		2,110.00
39181	197-439.000-706.029	104510	AMERICAN SYSTEM CONTRO	BUILDING MAINTENANCE		3,118.30
39181	197-439.000-706.029	104510	AMERICAN SYSTEM CONTRO	BUILDING MAINTENANCE		1,240.45
						6,468.75
39182	101-403.000-702.030	100796	AP TECHNOLOGY	EZSIGNER RENEWAL		193.73
						193.73
39183	197-439.000-704.021	99450	ARROWHEAD	BOTTLED WATER		114.59
39183	101-412.000-706.026	99450	ARROWHEAD	BOTTLED WATER		0.92
						115.51

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39184	114-433.000-704.022	01897	AT & T MOBILITY	COMMUNICATIONS		68.12
39184	106-423.000-704.022	01897	AT & T MOBILITY	COMMUNICATIONS		68.13
39184	101-406.000-704.022	01897	AT & T MOBILITY	COMMUNICATIONS		22.94
39184	114-433.000-704.022	01897	AT & T MOBILITY	COMMUNICATIONS		22.94
39184	101-406.000-704.022	01897	AT & T MOBILITY	COMMUNICATIONS		22.94
39184	101-414.000-704.022	01897	AT & T MOBILITY	COMMUNICATIONS		22.94
39184	106-423.000-704.022	01897	AT & T MOBILITY	COMMUNICATIONS		22.95
39184	106-424.000-704.022	01897	AT & T MOBILITY	COMMUNICATIONS		31.07
39184	117-411.000-704.022	01897	AT & T MOBILITY	COMMUNICATIONS		31.07
39184	119-442.000-704.022	01897	AT & T MOBILITY	COMMUNICATIONS		31.07
39184	101-406.000-704.022	01897	AT & T MOBILITY	COMMUNICATIONS		31.07
						375.24
39185	101-405.000-704.022	99815	AT&T-CALNET 2	COMMUNICATIONS		89.85
39185	101-406.000-704.022	99815	AT&T-CALNET 2	COMMUNICATIONS		29.95
39185	101-407.000-704.022	99815	AT&T-CALNET 2	COMMUNICATIONS		239.61
39185	101-409.000-704.022	99815	AT&T-CALNET 2	COMMUNICATIONS		209.66
39185	101-412.000-704.022	99815	AT&T-CALNET 2	COMMUNICATIONS		59.90
39185	101-414.000-704.022	99815	AT&T-CALNET 2	COMMUNICATIONS		29.95
39185	134-459.000-704.022	99815	AT&T-CALNET 2	COMMUNICATIONS		59.90
39185	106-423.000-704.022	99815	AT&T-CALNET 2	COMMUNICATIONS		59.90
39185	119-442.000-704.022	99815	AT&T-CALNET 2	COMMUNICATIONS		29.96
39185	101-409.000-704.022	99815	AT&T-CALNET 2	COMMUNICATIONS		21.07
39185	101-407.000-704.022	99815	AT&T-CALNET 2	COMMUNICATIONS		76.60
39185	198-439.502-702.053	99815	AT&T-CALNET 2	COMMUNICATIONS		433.68
						1,340.03
39186	101-414.000-706.029	104761	BLAYLOCK ELECTRIC	BUILDING MAINTENANCE		354.77
						354.77
39187	220-590.000-707.003	10232	BRAVADO OUTDOOR PRODU	TENNIS TABLES		3,550.00
						3,550.00
39188	118-441.000-703.030	105127	CALBREATH/VIC//	TAI CHI INSTRUCTOR		105.00
						105.00

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39189	101-414.000-706.038	91025	CALIFORNIA PARK & REC. S	ANNUAL RENEWAL		100.00
						100.00
39190	197-439.000-706.029	104896	CASTLE PEST MANAGEMEN	RETAINER FOR PEST CONTRO		5,000.00
						5,000.00
39191	101-409.000-706.026	102990	CHARTER COMMUNICATION	COMMUNICATION - POLICE		6.13
						6.13
39192	101-409.000-706.072	100317	CITY OF MODESTO	SDEA CONTRIBUTION		18,167.30
						18,167.30
39193	101-403.000-702.032	95279	CLENDENIN BIRD & COMPAN	AUDIT SERVICES		10,841.00
						10,841.00
39194	106-424.000-702.030	102446	CNH CAPITAL	EQUIPMENT MAINTENANCE		409.70
39194	101-413.000-706.029	102446	CNH CAPITAL	EQUIPMENT MAINTENANCE		171.05
39194	119-442.000-705.040	102446	CNH CAPITAL	EQUIPMENT MAINTENANCE		140.85
						721.60
39195	119-442.000-705.041	104158	COMMERCIAL ENERGY	VEHICLE FUEL		929.15
						929.15
39196	138-461.000-706.034	1000082	COSTANZO & ASSOCIATES	LEGAL SERVICES		791.31
						791.31
39197	101-405.000-701.005	103782	DEGELE/JOHN//	PLANNING COMMISSION ME		100.00
						100.00
39198	118-441.000-702.032	22045	DEPARTMENT OF JUSTICE	FINGERPRINT APPS		32.00
						32.00
39199	197-439.000-702.032	104609	DL WHITE LAW GROUP	LEGAL SERVICES		275.00
						275.00
39200	101-414.000-706.029	95097	DON'S MOBILE GLASS	BUILDING MAINTENANCE		378.95
						378.95
39201	119-442.000-705.041	100750	DONLEE PUMP COMPANY	VEHICLE FUEL		150.00
						150.00
39202	101-408.000-703.025	105143	DURST CONTRACT INTERIO	OFFICE EXPENSE		162.38

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						162.38
39203	119-442.000-705.041	104435	E.R. VINE & SONS, INC.	VEHICLE FUEL		1,964.21
						1,964.21
39204	114-433.000-702.032	104765	EQUARIUS WATERWORKS	EQUIPMENT MAINTENANCE		1,012.00
39204	114-433.000-702.030	104765	EQUARIUS WATERWORKS	EQUIPMENT MAINTENANCE		250.00
						1,262.00
39205	114-433.000-702.032	13010	FAR WEST	WATER SAMPLES		700.00
39205	114-433.000-702.032	13010	FAR WEST	WATER SAMPLES		995.00
39205	197-439.000-706.029	13010	FAR WEST	WATER SAMPLES		90.00
						1,785.00
39206	114-433.000-702.030	95070	FARMERS BLACKSMITH & W	EQUIPMENT MAINTENANCE		1.75
						1.75
39207	114-433.000-702.030	103284	FASTENAL COMPANY	EQUIPMENT MAINTENANCE		47.67
39207	106-424.000-706.028	103284	FASTENAL COMPANY	SMALL TOOLS		250.86
39207	102-418.000-703.028	103284	FASTENAL COMPANY	SMALL TOOLS		194.87
						493.40
39208	134-459.000-706.037	11084	FITZPATRICK/SUE//	TRAVEL ALLOWANCE		245.36
						245.36
39209	126-449.004-702.032	10230	FOREMOST PROMOTIONS	POLICE SERVICES SUPPLIES		26.00
						26.00
39210	118-441.000-703.030	105144	GABRIEL/EDWARD//	TAE KWON DO INSTRUCTOR		546.00
						546.00
39211	117-411.000-706.037	102587	GARCIA/MICHELE//	TRAVEL ALLOWANCE		543.51
						543.51
39212	101-413.000-706.029	101020	GEORGE REED, INC.	BUILDING MAINTENANCE		480.87
						480.87
39213	106-424.000-706.028	100164	GRAINGER	SMALL TOOLS		810.05
39213	106-424.000-706.028	100164	GRAINGER	SMALL TOOLS		17.67
39213	106-424.000-706.028	100164	GRAINGER	SMALL TOOLS		156.92
39213	106-424.000-702.030	100164	GRAINGER	EQUIPMENT MAINTENANCE		51.77

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39213	106-424.000-706.028	100164	GRAINGER	SMALL TOOLS		160.84
						1,197.25
39214	114-433.000-702.030	17950	GROENIGER #1423	EQUIPMENT MAINTENANCE		70.09
39214	114-433.000-702.030	17950	GROENIGER #1423	EQUIPMENT MAINTENANCE		181.19
						251.28
39215	220-590.000-706.029	99588	GROVER LANDSCAPE SERV	LANDSCAPE MAINTENANCE		125.00
39215	101-413.000-706.029	99588	GROVER LANDSCAPE SERV	LANDSCAPE MAINTENANCE		125.00
39215	132-457.000-702.032	99588	GROVER LANDSCAPE SERV	LANDSCAPE MAINTENANCE		1,493.00
39215	175-590.000-706.029	99588	GROVER LANDSCAPE SERV	LANDSCAPE MAINTENANCE		670.00
39215	220-590.000-706.029	99588	GROVER LANDSCAPE SERV	LANDSCAPE MAINTENANCE		172.23
39215	220-590.000-706.029	99588	GROVER LANDSCAPE SERV	LANDSCAPE MAINTENANCE		300.00
						2,885.23
39216	126-449.004-702.032	99553	HELMETS R US	HELMETS		491.90
						491.90
39217	197-439.000-704.021	104288	HETCH HETCHY WATER & P	UTILITIES		27,687.62
						27,687.62
39218	101-407.000-706.029	100459	HILLYARD-SACRAMENTO	BUILDING MAINTENANCE		353.18
						353.18
39219	106-423.000-706.029	100312	HOME DEPOT CREDIT SERVI	BUILDING MAINTENANCE		120.43
39219	101-413.000-703.055	100312	HOME DEPOT CREDIT SERVI	BUILDING MAINTENANCE		62.76
39219	106-424.000-706.029	100312	HOME DEPOT CREDIT SERVI	BUILDING MAINTENANCE		34.77
39219	106-424.000-706.028	100312	HOME DEPOT CREDIT SERVI	BUILDING MAINTENANCE		102.09
39219	106-423.000-706.029	100312	HOME DEPOT CREDIT SERVI	BUILDING MAINTENANCE		90.91
39219	102-418.000-706.029	100312	HOME DEPOT CREDIT SERVI	BUILDING MAINTENANCE		30.94
39219	114-433.000-703.064	100312	HOME DEPOT CREDIT SERVI	BUILDING MAINTENANCE		331.69
39219	114-433.000-702.030	100312	HOME DEPOT CREDIT SERVI	BUILDING MAINTENANCE		515.63
39219	114-433.000-702.032	100312	HOME DEPOT CREDIT SERVI	BUILDING MAINTENANCE		102.65
						1,391.87
39220	119-442.000-705.040	101181	HOTSY PACIFIC	EQUIPMENT MAINTENANCE		527.90
39220	101-414.000-706.029	101181	HOTSY PACIFIC	BUILDING MAINTENANCE		44.09

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39220	114-433.000-702.030	101181	HOTSY PACIFIC	BUILDING MAINTENANCE		44.08
39220	102-418.000-702.032	101181	HOTSY PACIFIC	BUILDING MAINTENANCE		44.08
39220	119-442.000-705.040	101181	HOTSY PACIFIC	BUILDING MAINTENANCE		44.09
						704.24
39221	197-439.000-706.029	105145	HOUSTON CONTROLS	BUILDING MAINTENANCE		320.00
						320.00
39222	101-405.000-701.005	100354	HUGHES/PATRICIA//	PLANNING COMMISSION ME		100.00
						100.00
39223	106-424.000-702.032	81036	J L ANALYTICAL SERVICES, I	WATER SAMPLES		77.00
						77.00
39224	101-404.000-702.033	99440	LIEBERT CASSIDY WHITMOR	LEGAL SERVICES		4,410.00
39224	101-404.000-702.033	99440	LIEBERT CASSIDY WHITMOR	LEGAL SERVICES		120.00
						4,530.00
39225	101-000.000-200.155	105148	LOERA/MATTHEW//	REFUND		12.29
						12.29
39226	173-590.000-704.021	32627	MID	UTILITIES		105.17
39226	220-590.000-704.021	32627	MID	UTILITIES		31.76
39226	220-590.000-704.021	32627	MID	UTILITIES		29.82
39226	173-590.000-704.021	32627	MID	UTILITIES		24.27
39226	114-433.000-704.021	32627	MID	UTILITIES		1,895.74
39226	220-590.000-704.021	32627	MID	UTILITIES		159.31
39226	101-413.000-704.021	32627	MID	UTILITIES		579.35
39226	173-590.000-704.021	32627	MID	UTILITIES		11.29
39226	101-414.000-704.021	32627	MID	UTILITIES		1,192.40
39226	173-590.000-704.021	32627	MID	UTILITIES		80.90
						4,110.01
39227	101-409.000-702.031	32615	MO - CAL	COPY COUNT - POLICE		205.08
						205.08
39228	102-418.000-706.029	95160	MODESTO STEEL	BUILDING MAINTENANCE		371.05
						371.05

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39229	118-000.000-200.150	102882	NA OHANA O KE AWAWA	DEPOSIT REFUND		700.00
						700.00
39230	101-407.000-702.032	88042	NORQUIST	HEATING & AIR MAINTENANC		506.50
39230	101-407.000-702.032	88042	NORQUIST	HEATING & AIR MAINTENANC		85.00
						591.50
39231	101-408.000-706.014	38880	OAK VALLEY DIST. HOSPITA	CLINIC SERVICES		75.00
						75.00
39232	102-418.000-706.050	12031	PACIFIC CANVAS CO.	SAFETY EQUIPMENT		159.99
						159.99
39234	197-439.000-704.021	39021	PACIFIC GAS & ELECTRIC	UTILITIES		8.12
39234	197-439.000-704.021	39021	PACIFIC GAS & ELECTRIC	UTILITIES		4,215.56
39234	102-418.000-704.021	39021	PACIFIC GAS & ELECTRIC	UTILITIES		48.99
39234	106-424.000-704.021	39021	PACIFIC GAS & ELECTRIC	UTILITIES		280.99
39234	101-414.000-704.021	39021	PACIFIC GAS & ELECTRIC	UTILITIES		272.00
39234	119-442.000-704.021	39021	PACIFIC GAS & ELECTRIC	UTILITIES		336.48
39234	102-418.000-704.021	39021	PACIFIC GAS & ELECTRIC	UTILITIES		9.86
39234	102-418.000-704.021	39021	PACIFIC GAS & ELECTRIC	UTILITIES		9.86
39234	102-418.000-704.021	39021	PACIFIC GAS & ELECTRIC	UTILITIES		13.11
39234	102-418.000-704.021	39021	PACIFIC GAS & ELECTRIC	UTILITIES		325.52
39234	118-441.000-704.021	39021	PACIFIC GAS & ELECTRIC	UTILITIES		365.65
39234	114-433.000-704.021	39021	PACIFIC GAS & ELECTRIC	UTILITIES		4,975.64
						10,861.78
39235	101-409.000-703.024	45073	PETTY CASH	POLICE SERVICES		28.31
39235	197-439.000-706.037	45073	PETTY CASH	LRA		38.16
39235	197-439.000-702.053	45073	PETTY CASH	LRA		13.18
39235	197-439.000-702.053	45073	PETTY CASH	LRA		30.52
						110.17
39236	106-424.000-706.029	95093	R & S ERECTION TRI COUNTY	BUILDING MAINTENANCE		156.25
39236	106-424.000-706.029	95093	R & S ERECTION TRI COUNTY	BUILDING MAINTENANCE		125.00
						281.25

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39237	101-414.000-706.029	95005	R & T POWER EQUIPMENT	BUILDING MAINTENANCE		43.86
						43.86
39238	101-000.000-200.155	105147	RIVAS/IGNACIO//	REFUND		350.00
						350.00
39239	101-401.000-706.033	05915	RIVERBANK CHAMBER OF CO	ADVERTISEMENT		150.00
						150.00
39240	197-439.000-706.029	104535	SAN JOAQUIN ENGINEERING	BUILDING MAINTENANCE		19,320.00
39240	197-439.000-706.029	104535	SAN JOAQUIN ENGINEERING	BUILDING MAINTENANCE		2,900.00
39240	197-439.000-706.029	104535	SAN JOAQUIN ENGINEERING	BUILDING MAINTENANCE		13,683.34
						35,903.34
39241	201-000.000-200.080	105083	SEECCHANGE HEALTH INSUR	HEALTH INSURANCE - MARC		31,193.00
						31,193.00
39242	119-442.000-705.040	47275	SETLIFF BROS. SERVICE	VEHICLE MAINTENANCE		50.00
						50.00
39243	101-401.000-706.033	99261	SHERIFF'S EXPLORER SCOUT	FLAG POSTING		50.00
						50.00
39244	114-433.000-702.032	102932	SJVAPCD	PERMITS TO OPERATE		117.00
						117.00
39245	101-408.000-706.066	80007	STANISLAUS CO. AUDITORS O	CANDIDATE STATEMENT EL		1,619.52
						1,619.52
39246	101-408.000-703.025	103349	STAPLES ADVANTAGE	OFFICE SUPPLIES		-64.41
39246	101-408.000-703.025	103349	STAPLES ADVANTAGE	OFFICE SUPPLIES		179.66
39246	138-461.000-707.003	103349	STAPLES ADVANTAGE	OFFICE SUPPLIES		626.36
39246	102-418.000-706.050	103349	STAPLES ADVANTAGE	OFFICE SUPPLIES		19.60
39246	106-423.000-706.050	103349	STAPLES ADVANTAGE	OFFICE SUPPLIES		19.61
39246	106-424.000-706.050	103349	STAPLES ADVANTAGE	OFFICE SUPPLIES		19.61
39246	114-433.000-706.050	103349	STAPLES ADVANTAGE	OFFICE SUPPLIES		19.61
39246	119-442.000-706.050	103349	STAPLES ADVANTAGE	OFFICE SUPPLIES		19.61
39246	102-418.000-706.050	103349	STAPLES ADVANTAGE	OFFICE SUPPLIES		2.00
39246	106-423.000-706.050	103349	STAPLES ADVANTAGE	OFFICE SUPPLIES		2.00

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39246	106-424.000-706.050	103349	STAPLES ADVANTAGE	OFFICE SUPPLIES		2.00
39246	114-433.000-706.050	103349	STAPLES ADVANTAGE	OFFICE SUPPLIES		2.00
39246	119-442.000-706.050	103349	STAPLES ADVANTAGE	OFFICE SUPPLIES		2.00
39246	102-418.000-706.050	103349	STAPLES ADVANTAGE	OFFICE SUPPLIES		9.34
39246	106-423.000-706.050	103349	STAPLES ADVANTAGE	OFFICE SUPPLIES		9.35
39246	106-424.000-706.050	103349	STAPLES ADVANTAGE	OFFICE SUPPLIES		9.35
39246	114-433.000-706.050	103349	STAPLES ADVANTAGE	OFFICE SUPPLIES		9.35
39246	119-442.000-706.050	103349	STAPLES ADVANTAGE	OFFICE SUPPLIES		9.35
39246	101-412.000-703.025	103349	STAPLES ADVANTAGE	OFFICE SUPPLIES		82.76
39246	117-411.000-703.025	103349	STAPLES ADVANTAGE	OFFICE SUPPLIES		29.02
39246	101-408.000-703.025	103349	STAPLES ADVANTAGE	OFFICE SUPPLIES		313.18
39246	101-408.000-703.025	103349	STAPLES ADVANTAGE	OFFICE SUPPLIES		313.18
						1,634.53
39247	106-424.000-703.025	12015	STAPLES CREDIT PLAN	OFFICE SUPPLIES		128.10
39247	134-459.000-703.025	12015	STAPLES CREDIT PLAN	OFFICE SUPPLIES		77.94
39247	114-433.000-703.025	12015	STAPLES CREDIT PLAN	OFFICE SUPPLIES		13.21
39247	213-597.040-702.053	12015	STAPLES CREDIT PLAN	OFFICE SUPPLIES		30.13
39247	213-597.041-702.053	12015	STAPLES CREDIT PLAN	OFFICE SUPPLIES		30.12
39247	213-597.042-702.053	12015	STAPLES CREDIT PLAN	OFFICE SUPPLIES		30.13
39247	213-597.042-702.053	12015	STAPLES CREDIT PLAN	OFFICE SUPPLIES		49.12
39247	101-407.000-706.029	12015	STAPLES CREDIT PLAN	OFFICE SUPPLIES		16.13
39247	101-407.000-706.029	12015	STAPLES CREDIT PLAN	OFFICE SUPPLIES		10.76
39247	198-439.502-702.053	12015	STAPLES CREDIT PLAN	OFFICE SUPPLIES		150.71
39247	198-439.502-702.053	12015	STAPLES CREDIT PLAN	OFFICE SUPPLIES		34.42
39247	198-439.502-702.053	12015	STAPLES CREDIT PLAN	OFFICE SUPPLIES		65.41
39247	198-439.502-702.053	12015	STAPLES CREDIT PLAN	OFFICE SUPPLIES		14.30
39247	198-439.502-702.053	12015	STAPLES CREDIT PLAN	OFFICE SUPPLIES		91.46
39247	198-439.502-702.053	12015	STAPLES CREDIT PLAN	OFFICE SUPPLIES		18.06
39247	197-439.000-702.053	12015	STAPLES CREDIT PLAN	OFFICE SUPPLIES		116.19
39247	106-424.000-703.025	12015	STAPLES CREDIT PLAN	OFFICE SUPPLIES		0.55
39247	134-459.000-703.025	12015	STAPLES CREDIT PLAN	OFFICE SUPPLIES		0.55

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39247	114-433.000-703.025	12015	STAPLES CREDIT PLAN	OFFICE SUPPLIES		0.55
39247	213-597.040-702.053	12015	STAPLES CREDIT PLAN	OFFICE SUPPLIES		0.56
39247	213-597.041-702.053	12015	STAPLES CREDIT PLAN	OFFICE SUPPLIES		0.56
39247	213-597.042-702.053	12015	STAPLES CREDIT PLAN	OFFICE SUPPLIES		0.56
39247	101-407.000-706.029	12015	STAPLES CREDIT PLAN	OFFICE SUPPLIES		0.56
39247	198-439.502-702.053	12015	STAPLES CREDIT PLAN	OFFICE SUPPLIES		0.56
39247	197-439.000-702.053	12015	STAPLES CREDIT PLAN	OFFICE SUPPLIES		0.56
						881.20
39248	101-405.000-701.005	99163	STEWART/JOAN//	PLANNING COMMISSION ME		100.00
						100.00
39249	114-433.000-702.030	95028	SUNRISE ENVIRONMENTAL	EQUIPMENT MAINTENANCE		305.96
						305.96
39250	197-439.000-706.029	11068	SWRCB ACCOUNTING OFFI	ANNUAL STORM WATER PE		1,359.00
						1,359.00
39251	101-439.000-702.043	103004	THE PLANNING CENTER - DC	SPECIFIC PLAN & EIR		5,036.25
						5,036.25
39252	101-413.000-702.030	105146	THE YARD	WALL REPAIR		3,264.00
						3,264.00
39253	114-433.000-703.024	53335	UNITED STATES POST OFFIC	FIRST CLASS PRESORT		66.67
39253	101-403.000-703.024	53335	UNITED STATES POST OFFIC	FIRST CLASS PRESORT		66.67
39253	106-423.000-703.024	53335	UNITED STATES POST OFFIC	FIRST CLASS PRESORT		66.66
						200.00
39254	114-433.000-702.030	99833	USA BLUE BOOK	EQUIPMENT MAINTENANCE		1,377.50
39254	114-433.000-702.030	99833	USA BLUE BOOK	EQUIPMENT MAINTENANCE		-318.61
39254	114-433.000-702.030	99833	USA BLUE BOOK	EQUIPMENT MAINTENANCE		581.52
						1,640.41
39255	101-405.000-701.005	103783	VILLAPUDUA/CARLOS//	PLANNING COMMISSION ME		100.00
						100.00
39256	201-000.000-200.084	56390	VISION SERVICE PLAN	VISION PREMIUM		793.44
						793.44

VENDOR APPROVAL SUMMARY REPORT

Date: 2/28/2013
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Page: 11

<u>CHECK #</u>	<u>GL NUMBER</u>	<u>VENDOR #</u>	<u>VENDOR NAME</u>	<u>DESCRIPTION</u>	<u>Time:</u>	<u>AMOUNT</u>
39257	119-442.000-705.040	104763	VOLVO RENTS	VEHICLE MAINTENANCE		70.32
						70.32
39258	134-459.000-706.037	99428	WEBB/KERRIE//	TRAVEL ALLOWANCE		102.00
						102.00
39259	106-424.000-702.030	10167	WESTURF NURSERY	EQUIPMENT MAINTENANCE		69.78
						69.78
39260	101-408.000-706.042	99195	ZEE MEDICAL SERVICE CO.	SAFETY SUPPLIES		50.48
						50.48
				CHECK RUN TOTAL		219,276.25

RIVERBANK CITY COUNCIL AGENDA ITEM NO. 5.1

SECTION 5: PUBLIC HEARING

Meeting Date:	March 11, 2013
Subject:	Consideration of a Contract with Schneider Electric to Proceed with the Implementation of Energy Conservation Measures
From:	Jill Anderson, City Manager
Submitted by:	Sue Fitzpatrick, Director of Parks and Recreation

RECOMMENDATION

It is recommended that the City Council: open the public hearing; receive and consider public comment; close the public hearing; and authorize the City Manager to execute an Investment Grade Audit Agreement with Schneider Electric, substantively consistent with the version submitted with this report, in order to proceed with the implementation of Energy Conservation Measures.

BACKGROUND

In a Study Session on February 11, 2013, the City Council reviewed the projects that the City has completed in order to achieve energy savings as well as those that are still needed, as determined by a recent energy audit completed by Schneider Electric. The February 11th Study Session was scheduled to provide additional time to consider the results of the energy audit, originally presented to the City Council on January 20, 2013.

In a separate action at its regularly scheduled meeting on February 11, 2013, the City Council authorized the scheduling of this public hearing to consider proceeding with the implementation of energy conservation measures using a sole source contract consistent with Government Code 4217.12 9 (a), which states:

Notwithstanding any other provision of law, a public agency may enter into an energy service contract and any necessarily related facility ground lease on terms that its governing body determines are in the best interests of the public agency if the determination is made at a regularly scheduled public hearing, public notice of which is given at least two weeks in advance.

This hearing will provide an opportunity for the City Council and the public to consider the merits of proceeding with the energy improvement projects by entering into an agreement with Schneider Electric to perform an Investment Grade Audit based on their experience and expertise in the field of energy conservation. The options to proceeding with Schneider Electric include, issuing a Request for Proposals to determine if another firm could provide the same level of service and financing options available through Schneider. Based on comments from the City Council at the January 20 and February 11 Meetings, staff is recommending that the City move forward with Schneider Electric to expedite the project consistent with the Government Code 4217.12.

FINDINGS OF THE PRELIMINARY ENERGY AUDIT

The preliminary energy audit performed by Schneider Electric included the evaluation of eight facilities within the City which included the Sheriff's Department, City Hall North, City Hall South, Community Center, Scout Hall, Waste Water Treatment Plant, Castleberg Park and Jacob Myers Park.

Based on site investigation, Schneider Electric has recommended energy conservation measures that are estimated to reduce the Cities energy costs by \$210,000 per year or 46% of current expenditures. These measures were reviewed with City staff in a Preliminary Energy Analysis Report and are summarized below:

Buildings:

- Police, City Halls N & S, Community Center and Scout Hall
- Retrofit existing T-8 with lower wattage lamps
- Install web-based EMS control system in City's main buildings
- HVAC and Lighting
- Replace only those HVAC systems at end of useful life
- Replace pool boiler

Wastewater Treatment Plant:

- Existing static mixers (the 17, 75 hp turbine pumps) represent large energy cost to City.
- Consider changing process to Biolac with addition of new SCADA (Supervisory Control And Data Acquisition)
- Increase oxygen flow in process, reduce energy costs.

Schneider Electric shared with City staff the recommended Energy Conservation Measures to meet the goals of the City. The complete and final scope, cost and savings amount will be determined as part of an Investment Grade Audit (IGA). The IGA is the next step in the performance contracting process after the City selects an Energy Service Company to contract with.

FINANCIAL IMPACT

The energy conservation measures would be funded through energy savings or several financing options, so there are no upfront cost to the City.. The projected annual cost savings are estimated to be \$210,000 with most of that amount related to improvements at the Waste Water Treatment Plant.

Schneider Electric develops projects with their customers that meet their current financial, environmental, facility and operational goals. The project is then delivered fully operational (turnkey) to the City along with a guarantee of annual energy savings that will materialize from the project. If the project does not perform as identified in the tracking of utility bills post project, Schneider Electric will be contractually responsible to reimburse the City for the savings not realized.

If it is determined during the first step of the project, which is the Investment Grade Audit (IGA) that the project is not feasible, the City is only responsible for the engineering work performed up to that point. This amount would not exceed \$7,500.

There is a \$35,000 cost for the initial development with onsite wastewater engineers analyzing the WWTP toward the Biolac process proposed. This is only payable if the City does not proceed to the second step, which is the project design.

Therefore, the total cost for the initial and secondary project design is \$135,000. The \$35,000 is rolled into the overall construction costs and is financed. The second step of \$100,000 is only payable if the City does not proceed with a project with Schneider Electric. If we proceed with a project the \$100,000 is rolled into construction costs and financed by energy savings.

ATTACHMENTS

The Proposed Investment Grade Audit Agreement is attached to this report.



Investment Grade Audit Agreement

This Investment Grade Audit Agreement ("Agreement") is by and between Schneider Electric Buildings Americas, Inc. ("ESCO") and The City of Riverbank ("Customer") for the performance of an Investment Grade Audit to determine the scope of work, guaranteed savings amount, energy conservation measures ("ECMs"), and project price for a comprehensive improvement program.

NOW, THEREFORE, in consideration of the mutual covenants and conditions hereinafter set forth, ESCO and Customer agree with the following terms and conditions.

Section A, General Terms and Conditions
Section B, Conceptual Development Audit
Section C, Design Development
Section D, Preliminary Schedule

IN WITNESS WHEREOF, the individual signing this Agreement on behalf of its respective party represents that s/he has the authority to execute this Agreement as a duly authorized representative of such party as set forth below.

The City of Riverbank

**Schneider Electric Buildings
Americas, Inc.**

By	_____	By	_____
	(Signature)		(Signature)
Print Name	Jill Anderson	Print Name	_____
Title	City Manager	Title	_____
Date	_____	Date	_____

SECTION A: GENERAL TERMS AND CONDITIONS

1. Entire Agreement

This Agreement, and any documents incorporated by reference, constitute the entire understanding between ESCO and Customer and supersedes all prior oral or written understandings relating to the subject matter herein. This Agreement may not be altered or modified except by written instrument signed by a duly authorized representative of each party.

2. Additional Services

Customer may request the addition of services, whereby, ESCO's compensation and scope of services shall be adjusted accordingly. Such changes in the Agreement shall be negotiated in good faith and authorized by written amendment to this Agreement signed by Customer and ESCO. The amendment to the Agreement must be fully executed by Customer and ESCO prior to any actual changes being implemented. Such additional services will become part of this Agreement and subject to the terms and conditions contained herein.

3. Confidentiality

Neither party shall disclose to others any Confidential Information. "Confidential Information" shall mean all information or material, whether revealed orally, visually, or in tangible or electronic form, that is competitively sensitive material not generally known to the public that relates to the business of a party to this Agreement, or any of their respective interest holders, unless such information: (i) was already rightfully known and in possession of the receiving party at the time of disclosure by the disclosing party; or (ii) is in or has or will be entered into the public domain through no breach of this Agreement or other wrongful act of the receiving party; or (iii) has been rightfully received by the receiving party from a third party who is not known by the receiving party to be under obligation of confidentiality to disclosing party and without breach of this Agreement; or (iv) is independently developed by receiving party without reference to the Confidential Information; or (v) is approved for release by written authorization from the disclosing party. This confidentiality obligation shall terminate two (2) years from the date of this Agreement.

4. Insurance

ESCO and Customer shall each maintain insurance coverage, including without limitation, workers' compensation and employer's liability at statutory limits and commercial general liability insurance covering public liability and property damage with limits generally required for its respective industry with not less than \$1,000,000 each occurrence, \$2,000,000 general aggregate. Such insurance shall be with reputable and financially responsible carriers authorized to transact business in the state in which the Facility is located and the services are being performed with an A.M. Best's rating of at least A- VII.

5. Limitation of Liability

NEITHER PARTY SHALL BE LIABLE TO THE OTHER IN CONTRACT, IN TORT (INCLUDING NEGLIGENCE OR STRICT LIABILITY) OR OTHERWISE FOR ANY SPECIAL, INDIRECT, INCIDENTAL OR CONSEQUENTIAL DAMAGES WHATSOEVER. The remedies of Customer set forth herein are exclusive where so stated and the total cumulative liability of ESCO with respect to this Agreement or anything done in connection therewith, such as the use of any deliverable furnished hereunder, whether in contract, in tort (including negligence or strict liability) or otherwise, shall not exceed the price paid for the specific deliverable or service work performed that gives rise to the claim on which such liability is based.

6. Governing Law

This Agreement will be governed, interpreted and construed by, under and in accordance with the laws, statutes and decisions of the state in which the Facility is located, without regard to its choice of law provisions.

SECTION B: CONCEPTUAL DEVELOPMENT AUDIT

~~By reference, the conceptual Development audit is phase one of this two phase agreement. cost of the Conceptual Development audit is \$35,000.~~

~~Should Schneider Electric discover the expected environment at the waste water treatment plant is not as described, Schneider Electric will immediately contact City Staff for a decision to proceed. if the decision is to cease this audit, then the City will only be responsible for those proportionate costs accrued.~~

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Comment [JL1]: This is noted in financial commitment section and should not be in tow places. Thus I removed.

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Comment [JL2]: Moved to financial commitment section.

1. RESPONSIBILITIES

Customer Will:

- A. Provide ESCO a minimum of twenty-six (26) months of utility invoices for each facility serving each facility, etc. Utilities include natural gas, electric, water, fuel oil, propane, wood, coal, or any other fuel source used on the premises.
- B. Provide ESCO complete access to facilities for the purpose of performing the energy efficiency analysis, measuring actual energy use, taking equipment inventory, determining operating schedules, identifying known operational deficiencies, etc.
- C. Provide ESCO access to key personnel to discuss operating requirements.
- D. Provide ESCO equipment lists and copies, or the loan of facility plans, for the purpose of facilitating understanding of the characteristics and the current sequences of operation.
- E. Meet with ESCO during the Conceptual Development Audit to establish project criteria and make project decisions necessary for ESCO to complete in a timely manner.
- F. Inform ESCO at the point in which Customer becomes aware of any portions of scope that will not be included or funding that will not be available for final project implementation.
- G. Meet with ESCO for a presentation of the Conceptual Development Audit and decide the next steps moving forward in the process, including scope to be developed in the Section C: Design Development phase.

ESCO Will:

- A. Conduct a project programming meeting, facility walk-through(s) and personnel interview(s) to gain an understanding of facility operations, concerns, needs, and desired performance criteria.
- B. Work with Customer to refine performance requirements, financial criteria, and project scope of work.
- C. Provide Customer a preliminary list of ECMs with an opinion of probable construction costs.
- D. Provide Customer a preliminary energy, revenue, and cost savings analysis demonstrating the effect of the ECMs.
- E. Provide Customer a preliminary financial analysis cash flow.
- F. Provide Customer a preliminary Performance Assurance Support Services (PASS) plan for the facilities, including measurement and verification.

~~G. Provide Customer a preliminary completion schedule for the Section C: Design Development and a guaranteed Energy Savings Contract template.~~

~~G.H.~~

2. FACILITIES INCLUDED

The Conceptual Development Audit will be performed in Customer's following facilities. Any additional facilities to be added in the future must be by mutual agreement between Customer and ESCO:

Facilities
Wastewater Treatment Plant
Police, City Hall North and South; Community Center; Scout Hall; Castleberg and Jacob Meyer Park, <u>Community Pool and other facilities at the City's direction.</u>
City owned facilities potentially suitable for solar project installation

Comment [JL3]: Cannot leave open ended

3. FINANCIAL COMMITMENT

- A. If ESCO fulfills responsibilities of the Conceptual Development Audit and Customer DOES NOT execute the Design Development section of the Agreement with ESCO within thirty (30) days of receiving the Conceptual Development Audit deliverables, then Customer agrees to pay ESCO \$35,000.
- B. If ESCO fulfills responsibilities of this Agreement [Conceptual Development Audit] and Customer DOES move forward with the Design Development section of the Agreement with ESCO within thirty (30) days of receiving the Conceptual Development Audit deliverables, then Customer is under no payment obligation for the Conceptual Development Audit. Furthermore, all costs incurred during the Conceptual Development Audit service will be included in the guaranteed Energy Savings Contract.
- C. Payments are due and payable thirty (30) days from invoice date. Amounts unpaid thirty (30) days after the invoice date shall bear an interest rate of 1.5% per month (18% per annum).
- D. Should ESCO discover the expected environment at the waste water treatment plant is not as expected and not suitable for necessary improvements, ESCO will immediately contact Customer for a decision to proceed. If the Customer notifies ESCO to cease this audit, then the City will only be responsible for costs accrued to date of such notification, not to exceed \$7500.-
- E.D. Customer agrees that until a guaranteed Energy Savings Contract has been executed with ESCO or Customer has paid the Conceptual Development Audit fee, the documents, engineering, data, and recommendations developed by ESCO are the intellectual property of ESCO and may not be shared with any third parties (except to the extent as required by law) without the written permission of ESCO.

4. OWNERSHIP OF WORK PRODUCTS

- ~~A. All drawings, specifications and other documents and electronic data furnished by ESCO to Customer under this agreement ("Work Products") are deemed to be instruments of service and ESCO shall retain the ownership and property interest therein, including the copyrights thereto. Drawings, specifications, and other documents and materials and electronic data are furnished for use solely with respect to the guaranteed Energy Savings Contract with ESCO.~~
- ~~B.A. _____ Work Products may not be shared with any third parties, except to the extent as required by law, without the written permission of ESCO.~~

Section C: DESIGN DEVELOPMENT

1. RESPONSIBILITIES

CUSTOMER WILL:

- ~~A.Ensure legal review of any contract documents and provide comments to ESCO for negotiation of final guaranteed Energy Savings Contract thirty (30) days prior to projected completion date of Design Development.~~
- ~~B.Provide ESCO complete access to the facilities for the purpose of performing the energy efficiency analysis, measuring actual energy use, taking equipment inventory, determining operating schedules, identifying known operational deficiencies, etc.~~
- ~~C. Provide ESCO access to key personnel to discuss operating requirements.~~
- ~~D.Provide ESCO equipment lists and copies, or the loan of facility plans, for the purpose of facilitating understanding of the characteristics and the current sequences of operation.~~
- ~~E.Meet with ESCO during the Design Development to establish project criteria and make project decisions necessary for ESCO to complete development in a timely manner.~~
- ~~F.Inform ESCO at the point in which Customer becomes aware of any portions of scope that will not be included or funding that will not be available for final project implementation.~~

ESCO WILL:

- ~~A.Work with Customer to establish design, equipment, and operation standards with final approval by Customer.~~
- ~~B.Provide Customer a guaranteed Energy Savings Contract, including pricing for a turnkey installation of the proposed project scope that shall be firm for sixty (60) days, detailed scope of work, and a guaranteed energy savings amount.~~
- ~~C. Provide Customer a financial analysis of the effect on annual cash flow by the ECMs.~~
- ~~D.Provide Customer a Performance Assurance Support Services ("PASS") plan for the facilities, including a detailed measurement and verification and support services plan.~~

2. FINANCIAL COMMITMENT

- A. If ESCO fulfills responsibilities of this Agreement and Customer DOES NOT execute a guaranteed Energy Savings Contract with ESCO within thirty (30) days of receiving the contract, then Customer agrees to pay ESCO \$135,000 (which includes Conceptual Development Audit fee) based on developed scope of work not to exceed \$4,000,000. Any additional ECMs or scope of work added during the Design Development will include consideration of a modified audit fee by mutual written agreement between Customer and ESCO.
- B. If ESCO fulfills responsibilities of this Agreement and Customer DOES execute a guaranteed Energy Savings Contract with ESCO within thirty (30) days of receiving contract, then Customer is under no payment obligation for the Agreement. Furthermore, all costs incurred during the Investment Grade Audit service will be included in the guaranteed Energy Savings Contract.
- C. Payments are due and payable thirty (30) days from invoice date. Amounts unpaid thirty (30) days after the invoice date shall bear an interest rate of 1.5% per month (18% per annum).

3. OWNERSHIP OF WORK PRODUCTS

- ~~C. All drawings, specifications and other documents and electronic data furnished by ESCO to Customer under this agreement ("Work Products") are deemed to be instruments of service and ESCO shall retain the ownership and property interest therein, including the copyrights thereto. Drawings, specifications, and other documents and materials and electronic data are furnished for use solely with respect to the guaranteed Energy Savings Contract with ESCO.~~

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D.B. _____ ~~Work Products may not be shared with any third parties, except to the extent as required by law, without the written permission of ESCO.~~

SECTION D – PRELIMINARY SCHEDULE

Following is the proposed schedule for the Investment Grade Audit process:

Item	Target Schedule
ESCO meets with the City Staff to consult on Investment Grade Audit process	February 11, 2013
ESCO supplies Agreement for Investment Grade Audit	February 4, 2013 January 30, 2013
Customer approves Agreement under 4217 and posts agreement for two-week period	February 11, 2013
Customer approves and signs Agreement for Conceptual Development Audit section, authorizing ESCO to proceed	February 25, 2013 March 11, 2013
Customer provides complete utility information, building plans, etc.	March 13, 2013
ESCO and Customer conduct a Project Programming and Audit Kick-Off Meeting	March 20, 2013
Conceptual Development Audit completed and presented to Customer	May 23, 2013
Customer approves moving forward to Design Development section of Agreement, authorizing ESCO to develop final project	June 10, 2013
Customer's attorney begins review/markup of Energy Services Contract template	June 10, 2013
Design Development Audit completed and reviewed with Staff and Council	TBD
Design Development Audit presented to the Staff and Council	TBD
Energy Services Contract reviewed and approved by the Staff and Council	TBD
Customer approves and signs Energy Services Contract, authorizing ESCO to begin implementation	TBD
Possible: Customer approves and signs financing resolution, authorizing Customer to enter into financing agreement	TBD

RIVERBANK CITY COUNCIL AGENDA ITEM NO. 6.1

SECTION 6: NEW BUSINESS

Meeting Date:	March 11, 2013
Subject:	Adoption of a Resolution Authorizing the Submittal of an Owner-Occupied Rehabilitation Program Application to the California Department of Housing and Community Development for CalHome Program Grant Funds
From:	Jill Anderson, City Manager
Submitted by:	Marisela Hernandez, Director of Finance/Housing Rosa Casas, Housing Specialist

RECOMMENDATION

It is recommended that the City Council adopt a Resolution authorizing the City Manager, or her designee, to submit an application to the State of California Department of Housing and Community Development (HCD) for up to \$500,000 in funding under the CalHome Owner-Occupied Rehabilitation Program.

SUMMARY

The City of Riverbank Housing Division is preparing a CalHome Program application for \$500,000 in response to the January 22, 2013 Notice of Funding Availability (NOFA). The grant requires the adoption of a Resolution authorizing the City Manager, or her designee, to perform the following:

1. Submit an Application on behalf of the City of Riverbank,
2. Execute a Standard Agreement if selected for such funding,
3. Execute any documents necessary to participate in the CalHome Program.

Applications must be submitted to the Department of Housing & Community Development no later than March 20, 2013.

BACKGROUND

The California Department of Housing and Community Development (HCD) has issued a Notice of Funding Availability (NOFA) under the CalHome Program with funds provided under Proposition 1C, the Housing and Emergency Shelter Trust Fund Act of 2006 to fund public agencies or nonprofit corporations for the following:

- Mortgage Assistance for Low or Very Low Income First-Time Homebuyers, and
- Owner-Occupied Rehabilitation for Low or Very Low Income Homeowners.

HCD is making \$49 million in CalHome Program funds available to local communities for affordable housing activities. The intent of the CalHome Program is to "...increase homeownership, encourage neighborhood revitalization and sustainable development, and maximize use of existing homes." 30% of this funding is allocated to Northern California communities, of which Riverbank is one.

The City of Riverbank was previously awarded a \$500,000 grant in 2005 for Owner-Occupied Housing Rehabilitations. The Housing Division was able to award four (4) loans to homeowners for health & safety code improvements to their homes, two (2) of which included total home reconstructions.

Currently, the City's Home Rehabilitation Program has been dormant due to lack of funding. The Housing Division has been placing interested owners on a waiting list, which is currently at 37. Residents have requested assistance for a variety of reasons, including:

- Roof Repairs
- Mold remediation/mold damage repair
- ADA Accessibility for Seniors & Disabled residents
- Reconstruction
- HVAC Upgrades

The majority of the homes on the waiting list are older homes that have begun to fall into disrepair. The Housing Rehabilitation program currently has only \$111,000 available to begin assisting all of the residents on the waiting list. The City will also be submitting a Community Development Block Grant (CDBG) Application to the State of California Department of Housing and Community Development for additional funding.

In order to make an application for CalHome funding, the City Council must adopt a resolution authorizing the City Manager, or her designee, to submit the application for funding. The maximum amount of funding being requested in this application is of \$500,000.

If the City does not pursue this funding opportunity, the Housing Rehabilitation Program will proceed with using the small amount of funds currently on hand to assist low-income residents with the repairs necessary to remain in their homes. When funds are exhausted the City's program will once again remain dormant.

Therefore, it is recommended that the City Council adopt a Resolution authorizing the submittal of an application for the CalHome Program; the execution of a standard agreement if selected for funding; and any related documents necessary to participate in the program.

FINANCIAL IMPACT

There is no financial impact associated with the approval of a Resolution for the submittal of a grant application and the execution of any necessary documents. Should the City's application be successful, \$500,000 in program funds will be available to residents.

ATTACHMENT

1. Resolution

CITY OF RIVERBANK

RESOLUTION

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIVERBANK
AUTHORIZING THE SUBMITTAL OF AN APPLICATION TO THE CALIFORNIA
DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT FOR FUNDING
UNDER THE CALHOME PROGRAM; THE EXECUTION OF A STANDARD
AGREEMENT IF SELECTED FOR SUCH FUNDING AND ANY AMENDMENTS
THERETO; AND ANY RELATED DOCUMENTS NECESSARY TO PARTICIPATE IN
THE CALHOME PROGRAM.**

WHEREAS, The City of Riverbank wishes to apply for and receive an allocation of funds through the CalHome Program; and,

WHEREAS, The California Department of Housing and Community Development (hereinafter referred to as "HCD") has issued a Notice of Funding Availability ("NOFA") for the CalHome Program established by Chapter 84, Statutes of 2000 (SB 1656 Alarcon), and codified in Chapter 6 (commencing with Section 50650) of part 2 of Division 31 of the Health and Safety Code (the "statute"); and,

WHEREAS, Pursuant to the Statute, HCD is authorized to approve funding allocations utilizing monies made available by the State Legislature to the CalHome Program, subject to the terms and conditions of the statute and the CalHome Program Regulations adopted by HCD in April 2004; and,

WHEREAS, The City of Riverbank wishes to submit an application to obtain from HCD an allocation of CalHome funds in the amount of \$500,000.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Riverbank hereby:

1. Shall submit to HCD an application to participate in the CalHome Program in response to the NOFA issued on January 22, 2013 in which they will request a funding allocation for the following activity: Owner-Occupied Rehabilitation for Low or Very Low Income Homeowners Program located within the Riverbank city limits; and
2. If the application for funding is approved, the City of Riverbank hereby agrees to use the CalHome funds for eligible activities in the manner presented in the application as approved by HCD in accordance with program regulations cited above, and may also execute any and all other instruments necessary or required by HCD for participation in the CalHome Program; and

3. The City of Riverbank authorizes the City Manager, or her designee, to execute in the name of the City of Riverbank, the application, the Standard Agreement, and all other documents required by HCD for participation in the CalHome Program, and any amendments thereto.

PASSED AND ADOPTED by the City Council of the City of Riverbank at a regular meeting held on the 11th day of March, 2013; motioned by Councilmember _____, seconded by Councilmember _____, and upon roll call was carried by the following vote of ____:

AYES:

NAYS:

ABSENT:

ABSTAIN:

ATTEST:

Annabelle Aguilar, CMC
City Clerk

APPROVED:

Richard D. O'Brien
Mayor

RIVERBANK CITY COUNCIL AGENDA ITEM NO. 6.2

SECTION 3: CONSENT CALENDAR

Meeting Date:	March 11, 2013
Subject:	Resolution Appointing a Member to the City of Riverbank Budget Advisory Committee
From:	Jill Anderson, City Manager
Submitted by:	Marisela Hernandez, Director of Finance

RECOMMENDATION

It is recommended that the City Council consider approval of the resolution appointing Erick Winchester as a member to the City of Riverbank Budget Advisory Committee.

SUMMARY

At the June 28, 2010 City Council Meeting, Council authorized staff to form a Budget Advisory Committee. This committee will serve to make recommendations, in an advisory role, to City Council on projects, programs and policies related to the City's operating budget and annual audits. The committee is comprised of seven (7) voting members, one (1) non-voting Councilmember, and one (1) non-voting Councilmember alternate. Four seats were established to serve a two year term which expired on July 26, 2012. Three applications were received and all three applicants were appointed to the Committee, leaving one vacant seat still unfilled. One of the seats was filled with then candidate for City Council, Mrs. Darlene Barber-Martinez. Her election to the City Council then left the Committee with two vacant seats for which we have been continuously recruiting for.

An application was received on February 26, 2013 from Mr. Erick S. Winchester. His interest in becoming a member of the Committee as well as his expertise and background in the real estate market as a mortgage broker, make him an excellent candidate to fill one of the two vacant seats.

Therefore it is recommended that the City Council appoint Mr. Erick Winchester to fill Chair 3 of the Budget Advisory Committee.

FINANCIAL IMPACT

There is no financial impact associated with the appointment of this member to the Budget Advisory Committee.

ATTACHMENTS

1. Resolution
2. Application for Appointment: Budget Advisory Committee

CITY OF RIVERBANK

RESOLUTION

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIVERBANK
APPOINTING ERICK S. WINCHESTER TO THE BUDGET ADVISORY COMMITTEE**

WHEREAS, On June 28, 2010, the City Council formed the Budget Advisory Committee to provide recommendations, in an advisory role, to City Council on projects, programs and policies related to the City's operating budget and annual audits; and,

WHEREAS, There has been continuous recruitment for two voting members from the residents of the City of Riverbank; and,

WHEREAS, Mr. Erick S. Winchester, resident of the City of Riverbank has expressed interest in becoming a member of the Budget Advisory Committee.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Riverbank hereby appoints the following resident to the City of Riverbank Budget Advisory Committee:

- **Chair 3: Erick S. Winchester. Term to expire 07/26/2014.**

PASSED AND ADOPTED by the City Council of the City of Riverbank at a regular meeting held on the 11th day of March, 2013; motioned by Councilmember _____, seconded by Councilmember _____, and upon roll call was carried by the following vote of ____:

AYES:

NAYS:

ABSENT:

ABSTAIN:

ATTEST:

APPROVED:

Annabelle Aguilar, CMC
City Clerk

Richard D. O'Brien
Mayor

Attachments: Application for Appointment: Budget Advisory Committee



**APPLICATION FOR APPOINTMENT
BUDGET ADVISORY COMMITTEE**

Name: Erick S. Winchester

Date: 02/26/2013

Home Address: _____
(Number/Street) (City/Zip) (Telephone)

Business Address: _____
(Number/Street) (City/Zip) (Telephone)

Email Address: _____ Cell: _____

Eligible applicants must reside within the Riverbank city limits and should possess a basic knowledge of accounting procedures and protocols.

Are you a legal citizen of the United States? Yes
How long have you been a resident of Riverbank? 2 Years

Please describe your education, employment and civic activities:

High School Education, 18 years local Mortgage Broker/Banker with continuing education in finance. Local Church.

What qualifies you best to advise the Riverbank City Council on budgetary issues?

18 years of being a local Mortgage Broker/Banker I have seen the positive and negatives of growth within our community due to real estate ups and downs. Advising investors and future and current homeowners of their financial needs and desires are a daily recurrence for me. I am raising my family in this community, I would very much like to see Riverbank succeed today and future generations to come. I pride myself in being fiscally conservative and would like to see my community do the same.

I hereby certify that this form is true and accurate to the best of my knowledge. I understand that I may be contacted for more information if needed. I am available for monthly/bi-monthly/quarterly evening meetings and can commit to serving until July 26, 2014 on the Committee should I be appointed.

(Signature)

2/26/13
(Date)

Please return: In person to the Finance Department - 6617 Third Street or via e-mail at mhernandez@riverbank.org. Application period open until vacancies are filled.

RIVERBANK CITY COUNCIL AGENDA ITEM NO. 6.3

SECTION 6: NEW BUSINESS

Meeting Date:	March 11, 2013
Subject:	Strategic Plan Update
From:	Jill Anderson, City Manager

RECOMMENDATION

It is recommended that the City Council consider the presentation on the City's Strategic Plan and provide comment as it deems appropriate.

SUMMARY

On February 27, 2013, the City Council met with the management team to develop a strategic plan in order to focus resources toward the accomplishment of the City's key goals. The session included a SWOT analysis, which included a discussion of the City's strengths, weaknesses, opportunities, and threats. This information was used to craft a mission statement and establish strategic goals, which are set forth below.

Mission Statement

The City of Riverbank is committed to providing exceptional municipal services in a fiscally sound and professionally responsible manner for our community.

Three-Year Goals ***(Not in priority order)***

- Enhance Public Safety
- Improve and maintain infrastructure and facilities
- Enhance professionalism and customer service
- Achieve and maintain financial stability and sustainability
- Retain and attract businesses

For each goal, specific, measurable objectives have been established for the six-month planning period. Reports on the progress being made toward accomplishing those goals will be provided to the City Council on a regular basis. These reports will provide the City Council and staff an opportunity to monitor progress, as well as revise objectives and timelines as conditions warrant.

FINANCIAL IMPACT

There is no financial impact associated with the presentation of the Strategic Plan.

ATTACHMENTS

There are no attachments to this report.