NOTICE AND CALL OF A
CITY OF RIVERBANK
SPECIAL CITY COUNCIL MEETING
(BUDGET WORKSHOP)
City Hall Council Chambers
6707 Third Street • Riverbank • CA 95367

choose civility

***REVISED**

AGENDA

MONDAY, JUNE 4, 2012 – 5:30 P.M.

CALL TO ORDER: Mayor Virginia Madueño

ROLL CALL: Mayor Virginia Madueño
Vice Mayor Dotty Nygard
Councilmember Richard O'Brien
Councilmember Jeanine Tucker
Councilmember Jesse James White

CONFLICT OF INTEREST
Declaration by Council Members and Staff who would have a direct Conflict of Interest on any scheduled agenda item to be considered.

1. PRESENTATIONS

Item 1.1: Budget Advisory Committee Recommendations.

2. PUBLIC BUSINESS FROM THE FLOOR (No Action Can Be Taken)

At this time, members of the public may comment on any item not appearing on the agenda, and within the subject matter jurisdiction of the City Council. Individual comments will be limited to a **maximum of 5 minutes** per person and each person may speak once during this time. Time cannot be yielded to another person. Under State Law, matters presented under this item cannot be discussed or acted upon at this time by the City Council. The public will be invited to make comments on agenda items when the item comes up for Council consideration.

3. NEW BUSINESS

Item 3.1: **FY 2012-2013 Budget Workshop** – Recommendation is for City Council to provide direction as needed regarding the presentation of the Draft FY 2012-13 Budget.

Any documents produced by the City and distributed to a majority of the City Council regarding any item on this agenda will be made available at the City Clerk's counter at City Hall located at 6707 Third Street, Riverbank, CA

*4. COMMENTS

Item 4.1: Staff Comments: (Information Only – No Action)

Item 4.2: Council Comments: (Information Only – No Action)

Item 4.3: Mayor's Comments: (Information Only – No Action)

ADJOURNMENT

AFFIDAVIT OF POSTING
I hereby certify under penalty of perjury, under the laws of the State of California, that the foregoing agenda was posted on the City Hall bulletin board 24 hours prior to the meeting. Dated this 1st day of June, 2012 Annabelle Aguilar, CMC, Acting City Clerk

Notice Regarding Americans with Disabilities Act:

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (209) 863-7122. Notification 48-hours before the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting [28 CFR 35.102-35.104 ADA Title II].

Notice Regarding Non-English Speakers:

Pursuant to California Constitution Article III, Section IV, establishing English as the official language for the State of California, and in accordance with California Code of Civil Procedures Section 185, which requires proceedings before any State Court to be in English, notice is hereby given that all proceedings before the City of Riverbank City Council shall be in English and anyone wishing to address the Council is required to have a translator present who will take an oath to make an accurate translation from any language not English into the English language.

General Information:	The Riverbank City Council meets in the Council Chambers on the second and fourth Mondays of each month at 6:00 p.m., and at 12:00 Noon for every first meeting of the month of each quarter (January, April, July, and October); unless otherwise noticed.
Council Agendas:	The City Council agenda is now available for public review at the City's website at www.riverbank.org and City Clerk's Office, 6707 Third Street, Riverbank, California on the Friday, prior to the scheduled meeting. Copies and/or subscriptions can be purchased for a nominal fee through the City Clerk's Office.
Public Hearings:	In general, a public hearing is an open consideration within a regular meeting of the City Council, for which special notice has been given and may be required. During a specified portion of the hearing, any resident or concerned individual is invited to present protests or offer support for the subject under consideration.
Questions:	Contact the City Clerk at (209) 863-7122 or aaguilar@riverbank.org

SPECIAL RIVERBANK CITY COUNCIL AGENDA ITEM NO. 1.1

SECTION 1: PRESENTATIONS

Meeting Date:	June 4, 2012
Subject/ Title:	Budget Advisory Committee Recommendations
From:	Jill Anderson, City Manager
Submitted by:	Marisela Hernandez, Director of Finance

RECOMMENDATION:

Receive recommendations from the Budget Advisory Committee.

SUMMARY:

Over the past five months, the Committee has been meeting on a bi-monthly basis reviewing the revenue and expenditure projections of each department for the proposed Fiscal Year 2012-2013 budget.

Chair Cindy Fosi will be presenting the Committee's recommendations regarding the FY 2012-2013 budget.

FINANCIAL IMPACT:

There is no fiscal impact associated with the report.

ATTACHMENTS:

1. Budget Advisory Committee Memorandum

BUDGET ADVISORY COMMITTEE

MEMORANDUM

TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: RIVERBANK BUDGET ADVISORY COMMITTEE

SUBJECT: COMMITTEE RECOMMENDATIONS

DATE: JUNE 2012

CC:

Honorable Mayor and Members of the City Council,

The Budget Advisory Committee has been meeting on a monthly (and sometimes bi-monthly) basis with the goal of formulating recommendations for Council that should be taken into consideration and that will provide the City with short and long-term solutions to closing anticipated and future budget deficits.

Having reviewed all of the department budgets over the past several months, the Committee could now begin to formulate recommendations that will allow the City to move towards a more balanced budget. The recommendations that are being presented to you hope to create a long-term impact on the City's budget, thereby allowing the City to balance its budget and not use reserves to cover expenses. This will allow the City to bring its expenditures down to be more in line with current revenues. The recommendations are being presented as those that may provide short-term versus long-term cost savings solutions to the City.

Short – Term Solutions

Recommendation 1: Increase the promotion of the Jacob Myer seasonal parking pass.

Rationale: This will increase awareness regarding the parking pass with the hopes of motivating park users to obtain one.

Recommendation 2: Evaluate the potential of accepting credit cards at Jacob Myer Park for the parking fee.

Rationale: This will provide payment options to park attendees.

Recommendation 3: Send notices to residents regarding parking off the street on their street sweeping days.

Rationale: This will increase the efficiency of the street sweeper thus assuring that streets are properly cleaned and storm drain inlets are clear of debris.

Recommendation 4: Evaluate the potential of using STARS Volunteers to aid the Neighborhood Improvement Division.

Rationale: With only one Neighborhood Improvement Officer the City is not able to be as proactive as possible to decrease the number of code violations that may occur throughout the City. Partnering with the Sheriff's Office via the STARS Volunteers could provide the City with additional staffing, at no cost, to be proactive.

Recommendation 5: Increase the promotion/marketing of the Sports Complex.

Rationale: Increasing the promotion/marketing of the Sports Complex would bring greater awareness to local sports teams and could lead to increased rentals.

Recommendation 6: Seek sponsorships for the Sports Complex and promote the sponsors through banners placed around the fencing.

Rationale: This would provide additional revenue that can be used to maintain the park.

Long – Term Solutions

Recommendation 1: Research the potential of applying for grant funds to install solar panels on all city facilities.

Rationale: Installing solar panels in City facilities would decrease electrical utility expenses throughout the City. The Committee recognizes that there would be a significant up front cost so we recommend that City evaluate grant opportunities.

Recommendation 2: Evaluate the potential to partner with neighboring cities for contract or supply services.

Rationale: Partnering with other cities could increase the purchasing power of the agencies and could result in reduced costs for services and supplies.

Recommendation 3: Evaluate sharing of positions for landscape maintenance and IT Services with the local school district.

Rationale: Sharing positions would result in cost savings for services that do not require a full-time employee on staff.

Recommendation 4: Decrease utility and chemical/maintenance expenses associated with the Highway 108 Waterfall feature. The Committee provides the following suggestions that could prove to be viable options towards reducing costs:

1. Evaluate potential for installation of solar panels to reduce utility expenses.

2. Run waterfall only on certain days such as weekends, holidays, wine & cheese, etc.

3. Remove pumps to maximize utility savings and set aside funds for future re-installation when the City has more funds available to pay for utility expenses.

Recommendation 5: City should adopt an ordinance making homeowners responsible for maintaining the sewer lateral from the property line to their home. City should develop a cost-sharing or similar program.

Rationale: Developing such an ordinance would significantly reduce the amount of staff time spent on maintaining sewer lateral lines that are located on private property and that increase overtime costs.

Recommendation 6: City should review contracts on a regular basis consistent with the type of service in order to ensure that the City is receiving the best service at the lowest cost possible.

Rationale: Reviewing contracts or issuing requests for proposals will assure that the city is receiving quality service at the lowest expense possible. This will also aid in reducing contracts that are open-ended and have no expiration date so that those contracts are periodically reviewed as well.

Recommendation 7: City should design an incentive program for employees who provide cost-savings or revenue-generating initiatives to the city.

Rationale: An incentive program motivates employees to come up with creative cost saving ideas that will help the City achieve long-term expenditure reductions.

With these recommendations, the Committee hopes to be able to provide the City Council with ideas that will help formulate a more balanced budget and will help with the long-term financial stability of the City.

Sincerely,

The Budget Advisory Committee

Chair Cindy Fosi	Committee Member Chip Langman
Vice-Chair Carlos Verduzco	Committee Member Joan Stewart
Committee Member Evelyn Halbert	Committee Member Donna King
Committee Member Dan Roman	Vice Mayor Dotty Nygard

SPECIAL RIVERBANK CITY COUNCIL AGENDA ITEM NO. 3.1

SECTION 3: NEW BUSINESS

Meeting Date:	June 4, 2012
Subject/ Title:	FY 2012-2013 Budget Workshop
From:	Jill Anderson, City Manager
Submitted by:	Marisela Hernandez, Director of Finance

RECOMMENDATION:

Provide direction as needed regarding the presentation of the Draft FY 2012-13 Budget.

INTRODUCTION

Over the past several months, City staff has been diligently working towards decreasing the General Fund shortfall that has been anticipated. Currently this shortfall amounts to **$76,280**.

It is very important to highlight that the City Council is being presented with a draft budget that is reflects a structural surplus, rather than a structural deficit. This means that the revenues anticipated for the upcoming fiscal year will exceed those required to pay for projected expenditures thereby requiring no reserve funds. The $76,280 shortfall reflects the amount needed in order to meet the 10% reserve requirement.

REVENUES

General Fund revenue projections reflect an increase of 4.57% in revenues. Increases in revenues are associated with the following

1. Increase of 8.57% in Sales Tax Revenues. Increases are associated with increased spending as well as increases in gas prices that result in additional revenues to the City.
2. Increase of $40,200 in Prop 84 Grant Administration funds to reimburse for staff time spent in the Planning Division and the Finance Department.
3. Increase of $228,835 in Transfer in of Management Fee Revenues to offset salaries that are funded through various funding sources such as Water & Sewer funds, L&L Funds, and the Special Building Projects Fund.

EXPENDITURES

General Fund expenditures for the 2012-13 fiscal year are anticipated to increase 0.12% or $9,683. The majority of the expenditure increases occur in a few key areas that are summarized below.

City Manager Department

FY 11/12 Budget $146,270
FY 12/13 Budget $208,920
Increase $+62,650

During the 11/12 Fiscal Year, the City realized significant salary & benefit savings from the City Manager position which was a part-time position from July 2011-March 2012. With the appointment of Jill Anderson as our new City Manager, the General Fund will experience an increase in expenditures for the full-time salary and benefits.

Building Division

FY 11/12 Budget $0
FY 12/13 Budget $228,861
Increase $+228,861

During the peak of the housing construction boom in Riverbank (2002-2005) the City Council decided to set aside Building Permit Fees collected for future building inspections during the slow down in the economy. Currently, our Building Inspector and Construction Inspector are paid through these fees that were set-aside. Unfortunately, the funds set-aside have been depleted. Therefore, the two positions currently paid from these funds will be transferred back to funded by the General Fund.

Police Services

FY 11/12 Budget $3,380,169
FY 12/13 Budget $3,589,965
Increase $+209,796

In 2009, the City of Riverbank was facing the potential layoff of two Sheriff's Deputies due to the down turn in the economy. To avoid these layoff's, the Stanislaus County Sheriff's Office (on behalf of the City of Riverbank) applied for and received funding for these two positions through the American Reinvestment & Recovery Act (Stimulus Funds). The grant provided funding for these two positions for three years. One requirement of accepting the grant was that the City must pick-up the cost of the two positions in the fourth year. FY 11/12 is the last fiscal year that the City will receive these grant funds for the positions, therefore we are now required to pay for the fourth year.

Public Works Admin

FY 11/12 Budget $482,059
FY 12/13 Budget $558,081
Increase $+76,022

During the 2011-12 Fiscal Year, the City experienced salary & benefit savings from the vacant Development Services Deputy Director of Operations position. This position has now been filled and the FY 12/13 budget now reflects the full salary & benefits associated with this position.

REDUCTIONS

As noted above, the draft budget for FY 2012-13 reflects a structural surplus, rather than a structural deficit. This means that the revenues anticipated for the upcoming fiscal year will exceed those required to pay for projected expenditures.

The City Manager and Department Heads have been diligently working towards producing a balanced budget. Initial projections reflected a General Fund shortfall of $585,896. Since then, the shortfall has been reduced to $76,280.

The anticipated deficit of $585,896 was decreased with the implementation of several cost-saving measures:

1. Administrative Clerk from the Administrative Services department was promoted to the Local Redevelopment Authority at the former Riverbank Army Ammunition Plant. Her position will remain vacant and her duties re-allocated to other staff members. This will amount to $79,000 in savings.

2. A current vacancy of the Administrative Service Director position is currently being filled by a part-time interim director. The City Manager has proposed that the position remain vacant, the current Deputy City Clerk has been reclassified to an Acting City Clerk position, and a part-time personnel manager to be hired. This will result in savings of $64,000.

3. Vacant Full-Time Administrative Clerk for Recreation position to be filled by part-time employees for a six month period results in savings of $27,000.

4. Beginning Reserve Estimate as of July 1, 2012 increased by $106,000. This was caused by the following two factors:
    a. Increase in Legal Department of $10,000 for the Quo Warranto Matter (Approved by Council in January, figures were not updated).
    b. Decrease of $116,000 in the Police Services FY 11-12 budget. Salary and Services & Supplies savings that are anticipated.

5. Reduction in Contract Services such as:
    a. Decrease in Grover Contract of $23,000. AWP Workers to perform landscape maintenance on smaller park areas.
    b. Decrease in funding for PIO position of $25,000
    c. Decrease in Economic Development Assistance of $45,000
    d. Forgoing Bark Replacement in Parks for one year $12,000

OUTSTANDING ISSUES

Although staff has been diligently working towards a balanced budget it is important to note that the General Fund does not reflect the following which could have significant impact on the anticipated reserve:

1. Impacts resulting from the State Budget. Although none are currently anticipated, this may change based on the approval of the State's budget.
2. Impacts resulting from the change in Health Insurance. Current insurance program will no longer be offered thereby resulting in a need to evaluate other health insurance providers.
3. Impacts associated with the payment of outstanding loan payments or disputed fees.
4. Impacts resulting from extraordinary legal expenses.

The Final Draft Budget will be presented to the City Council for action at the June 25, 2012 meeting. Budgets must be approved prior to June 30th in order to continue spending funds.

ATTACHMENTS:

1. FY 2012-2013 Annual Operating Budget

City of Riverbank

Fiscal Year 2012-2013

Annual Budget

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2012-2013 Annual Budget

City of Riverbank

Annual Operating Budget -- Fiscal Year 2012-2013

Fund 101: General Fund

Projected Reserve @ July 1, 2012 **$665,868**
[8.09%]

Add:

Projected FY 2012-2013 Revenues **$7,839,530**

Less:

Requested Appropriations by Department

CITY COUNCIL	401	$102,559
CITY MANAGER	402	208,920
FINANCE	403	587,328
LEGAL	404	152,250
PLANNING	405	295,817
BUILDING	406	228,861
BUILDING MAINTENANCE	407	154,768
CITY CLERK	408	584,584
POLICE	409	3,589,965
CODE COMPLIANCE	411	216,801
PUBLIC WORKS	412	558,081
STREET MAINTENANCE	413	145,330
PARKS	414	594,032
ECONOMIC DEVELOPMENT	439	0
CONTRACT ENGINEERING	457	70,000
RECREATION	459	308,429

Total Appropriations **$7,797,725**

Projected Reserve @ June 30, 2013 **$707,673**

% of Reserve To Budget **9.03%**

10% Reserve **$783,953**

Budget Deficit to Reserve **-$76,280**

Structural Surplus (Rev vs. Exp) **$41,805**

CITY OF RIVERBANK

GENERAL FUND REVENUE PROJECTIONS -- FISCAL YEAR 2012-2013

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 10-11 ACTUAL	FY 11-12 BUDGET	FY 11-12 REVENUES ACTUAL	PROJECTED FY 12-13 REVENUES	PROJECTED INCREASE (DECREASE)	% CHANGE
400.010	PROP TAX CURRENT SECURED	834,697	1,127,887	1,018,891	1,100,000	($27,887)	-2.47%
400.020	PROP TAX CURRENT UNSECURED	64,556	63,000	55,977	59,867	($3,133)	-4.97%
400.030	PROP TAX PRIOR SECURED	88,901	34,000	791	34,000	$0	0.00%
400.040	PROP TAX PRIOR UNSECURED	1,950	1,800	733	1,800	$0	0.00%
400.050	SALES TAX	$2,441,892	$2,347,454	$1,727,422	$2,548,654	$201,200	8.57%
400.060	PROP TRANSFER TAX	36,336	47,000	24,428	27,655	($19,345)	-41.16%
400.070	UNITARY TAXES	10,520	12,500	0	12,500	$0	0.00%
400.080	HOUSING AUTH IN LIEU TAX	30,349	27,000	30,230	27,000	$0	0.00%
400.090	MOTOR VEHICLE IN LIEU TAX	101,419	11,300	11,300	0	($11,300)	-100.00%
400.100	HOMEOWNERS PROP TAX RELIEF	29,054	16,000	15,808	16,000	$0	0.00%
400.130	S/B 813 SUPPL. TAXES	7,291	3,000	3,664	3,700	$700	23.33%
400.131	STATE APPORTIONMENTS	2,729	0	0	0	$0	0.00%
400.190	PROPERTY TAX IN LIEU OF VLF	1,419,883	1,349,173	674,602	1,349,173	$0	0.00%
450.000	BUSINESS LICENSE	64,511	65,000	57,975	65,000	$0	0.00%
450.010	ANIMAL CONTROL FEES	8,115	5,400	10,579	5,254	($146)	-2.70%
450.020	MISC LIC-BIKE/YARD SALE	1,035	1,000	875	1,000	$0	0.00%
450.030	BUILDING PERMIT FEES	49,261	50,000	94,347	37,455	($12,545)	-25.09%
501.000	COPS GRANT	100,030	100,000	75,018	100,000	$0	0.00%
501.001	GRANTS	9,598	0	0	40,200	$40,200	0.00%
501.002	SPECIFIC PLAN LOAN	69,989	0	12,198	0	$0	0.00%
600.000	FRANCHISE FEES - GARBAGE	231,337	227,000	192,864	229,169	$2,169	0.96%
600.010	POLICE SERVICES	764	1,200	1,908	500	($700)	-58.33%
600.030	POLICE/TRAFFIC REPORTS	665	1,000	481	1,000	$0	0.00%
600.050	BOOKING FEES	1,700	1,000	1,398	1,000	$0	0.00%
600.090	PLAN CHECK FEES	12,627	15,000	7,638	9,614	($5,386)	-35.91%
600.100	PLANNING & ZONING FEES	543	5,000	1,014	5,000	$0	0.00%
600.120	PEG FEES	17,404	15,000	7,230	15,000	$0	0.00%
600.130	FRANCHISE FEES - OTHER	252,535	260,000	235,778	260,000	$0	0.00%
600.160	MISC CURRENT SERVICES	2,395	2,000	2,891	2,000	$0	0.00%
600.170	VEHICLE CODE FINES	76,569	100,000	107,631	100,000	$0	0.00%
655.000	FINES, FORFEITURES,PENALTIES	33,125	34,000	27,693	34,000	$0	0.00%
660.020	ASSET SEIZURE/FORFEITURES	459	0	0	0	$0	0.00%
660.040	VEHICLE RELEASES	31,200	40,000	24,600	35,600	($4,400)	-11.00%
660.060	MOVING VIOLATIONS	71,915	3,430	3,630	0	($3,430)	-100.00%
664.000	INTEREST INCOME	27,246	27,000	28,220	15,000	($12,000)	-44.44%
665.000	RENTS	4,800	0	0	0	$0	0.00%
672.003	DONATIONS	0	0	0	0	$0	0.00%
675.030	STRONG MOTION FEES	0	0	0	0	$0	0.00%
675.050	AB 939 REIMBURSEMENT	1,313	350	325	50	($300)	-85.71%
675.060	MISC REVENUE-OTHER AGENCIES	0	0	0	0	$0	0.00%
675.090	MISCELLANEOUS REVENUES	38,457	18,000	12,510	5,000	($13,000)	-72.22%
675.340	PUBLIC WORKS FEES	85	700	1,623	700	$0	0.00%
675.550	UNCLAIMED MONEY REVENUE	510	0	0	0	$0	0.00%
680.025	MISC PROGRAM INCOME	13,696	22,000	12,763	17,848	($4,152)	-18.87%
680.034	REALIZED GAIN ON INVESTMENTS	0	3,100	3,090	3,100	$0	0.00%
699.000	TRANSFERS IN	400,000	480,000	0	480,000	$0	0.00%
699.000	TRANSFERS IN OF MGMT FEES	0	966,856	446,561	1,195,691	$228,835	23.67%
TOTAL GENERAL FUND REVENUES		**$6,591,464**	**$7,484,150**	**$4,934,686**	**$7,839,530**	**$355,380**	**4.75%**

FY 2012-13 GENERAL FUND REVENUE SOURCE PROJECTIONS

Property Tax Current Secured: 101-000.000-400.010

Property tax is imposed on real property (land and permanent improvements) and tangible personal property (furniture, fixtures, and equipment). The general tax levy rate is 1% of the assessed value, adjusted by an annual inflation factor not to exceed 2%. Property in the State of California is generally reassessed only upon change of ownership. Property in Riverbank is assessed by the Stanislaus County Assessors Office. Cities and other local agencies, such as schools, special districts, and Stanislaus County share in County-wide property tax pool for purchases made within the county, but not within a specific jurisdiction. The chart below reflects a history of the City's property tax revenue and the Fiscal year 2012-13 estimate.

400.010 PT Current Secured		
FY	Amount	% Change
04/05	741,318.17	
05/06	1,104,942.38	49.05%
06/07	1,497,179.71	35.50%
07/08	1,365,265.06	-8.81%
08/09	1,221,051.11	-10.56%
09/10	1,420,693.11	16.35%
10/11	834,697.00	-41.25%
11/12	1,127,887.00	35.13%
12/13	1,100,000.00	-2.47%

FY 2012-13 Outlook: Annually, the State Board of Equalization (BOE) publishes the California Consumer Price Index (CCPI) that is to be used by the County Assessors office to project the increase in property tax. For the 2012-13 fiscal year, the BOE has not yet released such information. As such, the city is conservatively estimating a decrease from the Fiscal Year 2011-12 budget of $1,127,000 to project the FY 2012-13 amount of $1,100,000.

Property Tax Current Unsecured: 101-000.000-400.020

Unsecured Property Taxes are for vessels, airplanes, farm equipment, business furniture and fixtures, and other unsecured property assessments. The tax levy rate is also 1% of the assessed value of the personal property.The chart below reflects a history of the City's property tax revenue and the Fiscal year 2012-13 estimate.

400.020 PT Current Unsecured		
FY	Amount	% Change
04/05	45,019.04	
05/06	54,160.89	20.31%
06/07	57,484.11	6.14%
07/08	56,964.44	-0.90%
08/09	58,907.05	3.41%
09/10	59,066.52	0.27%
10/11	64,556.00	9.29%
11/12	63,000.00	-2.41%
12/13	59,866.51	-4.97%

Property Tax Prior Secured: 101-000.000-400.030

Delinquent property taxes that are collected and paid in the subsequent fiscal year from an assessment are recorded separately from those that are being currently collected. Over the past two fiscal years, the city has experienced a significant increase in delinquent property taxes. For the 2012-13 fiscal year estimate, the city is conservatively estimating no change.

400.030 Prop Tax Prior Secured		
FY	Amount	% Change
04/05	0.00	
05/06	0.00	
06/07	1,083.43	
07/08	174.10	-83.93%
08/09	42,781.75	24473.09%
09/10	38,053.79	-11.05%
10/11	88,901.00	133.62%
11/12	34,000.00	-61.76%
12/13	34,000.00	0.00%

Sales Tax: 101-000.000-450.050

Sales and Use Tax is imposed on most retail transactions. The current sales tax rate in Stanislaus County is 7.375%.

With the passage of Proposition 57 (the Triple Flip) in March 2004, the State shifted .25% of the City's sales tax allocation to the State General Fund to pay for recovery bonds. The .25% shift in sales tax was replaced with an equal amount of property taxes.

Current year revenues are estimated to exceed the budgeted amount of $2,347,454 by approximately $50,000.

To estimate the Fiscal Year 2012-13 sales tax projection, I have taken a conservative approach to the calculation. Our sales tax auditors, MuniServices, provide us with revenue estimates based on 3 forecast scenarios: Pessimistic, Most Likely, and Optimistic. To estimate our FY 12-13 projection, I have taken the most likely forecast of $2,548,654 as our projection.

400.050 Sales Tax		
FY	Amount	% Change
04/05	1,198,161.88	
05/06	1,243,140.01	3.75%
06/07	2,094,328.12	68.47%
07/08	2,397,457.88	14.47%
08/09	2,341,564.27	-2.33%
09/10	2,410,425.64	2.94%
10/11	2,441,892.00	1.31%
11/12	2,347,454.00	-3.87%
12/13	2,548,654.00	8.57%

Property Transfer Tax: 101-000.000-400.060

The City of Riverbank Code of Ordinances Chapter 34 §34.01 establishes the Real Property Transfer Tax rate. This section states as follows:

> "There is hereby imposed on each deed, instrument or writing by which any lands, tenements other realty sold within the city shall be granted, assigned, transferred or otherwise conveyed to, or vested in, the purchaser or purchasers, or any other person or persons, by his or their direction, when the consideration or value of the interest or property conveyed (exclusive of the value of any lien or encumbrances remaining thereon at the time of sale) exceeds $100, a tax at the rate of **$0.275 for each $500** or fractional part thereof."

The Finance Department has taken a 3-year rolling average in order to calculate the expected amount in FY 2012-13.

400.060 Property Transfer Tax		
FY	Amount	% Change
04/05	221,692.25	
05/06	176,041.62	-20.59%
06/07	79,550.43	-54.81%
07/08	55,366.72	-30.40%
08/09	65,316.93	17.97%
09/10	54,667.18	-16.30%
10/11	36,336.00	-33.53%
11/12	47,000.00	29.35%
12/13	27,655.00	-41.16%

Unitary Taxes: 101-000.000-400.070

Unitary taxes are charged on land, improvements, and personal property owned or leased by a state assessee and used in its primary operation of freight or rail; gas or fluids by pipeline, canal or ditch, generation, transmission or distribution of electricity; or transmission of information by cellular, paging, or telephone. The assessment rate is imposed by the State Board of Equalization on an annual basis. The Finance Department is being conservative and estimating a similar amount to the FY 2011-12 budget.

400.070 Unitary Taxes		
FY	Amount	% Change
04/05	0.00	
05/06	0.00	0.00%
06/07	0.00	0.00%
07/08	7,282.40	0.00%
08/09	7,645.71	4.99%
09/10	19,398.48	153.72%
10/11	10,520.00	-45.77%
11/12	12,500.00	18.82%
12/13	12,500.00	0.00%

Motor Vehicle in Lieu Tax: 101-000.000-400.090

Motor Vehicle in Lieu Fees (VLF) are remitted by the State of California. VLF is paid initially at the date of purchase of new or used vehicles. In subsequent years, it is remitted as part of the vehicle registration process.

Until 1998 the VLF rate in California was 2% of a vehicle's assessed value. At that time, the State reduced the Vehicle License Fee (VLF) in two stages to 0.65%. This portion of the fees is a property tax, so this reduction is a property tax relief for the people of California. Until fiscal year 2003/04, the State had backfilled this loss of City revenue. As a result of Proposition 1A (Local Government Agreement) passing in November 2004, VLF will remain permanently at 0.65% of assessed value and the State will no longer backfill the revenues to local government. Instead, beginning in fiscal year 2004/05, the City has been receiving additional property tax revenues to compensate (known as the VLF Swap) from Stanislaus County.

For the 2011-12 Fiscal Year, the Governor signed SB89 which shifted City Motor Vehicle License Fees to fund the COPS, also known as the Supplemental Law Enforcement Services Funding (SLESF), Grant. Therefore, the City anticipates no further funding from this source for the 2012-13 fiscal year.

400.090
Motor Vehicle In Lieu

FY	Amount	% Change
04/05	225,889.67	
05/06	411,500.24	82.17%
06/07	142,740.93	-65.31%
07/08	101,072.70	-29.19%
08/09	76,006.23	-24.80%
09/10	65,991.75	-13.18%
10/11	101,419.00	53.68%
11/12	11,300.00	-88.86%
12/13	0.00	-100.00%

Home Owners Property Tax Relief: 101-000.000-400.100

Homeowners are eligible to receive a $7,000 exemption on the assessed value of the home that is listed as their primary residence. The State of California has legislation enacted to reimburse the County and the cities for the property tax revenue lost from the exemption.

For the 2012-13 fiscal year, the Finance Department is remaining conservative and projecting no increase.

400.100
HO Prop Tax Relief

FY	Amount	% Change
04/05	12,119.15	
05/06	22,239.00	83.50%
06/07	27,438.24	23.38%
07/08	20,286.32	-26.07%
08/09	19,339.44	-4.67%
09/10	10,087.55	-47.84%
10/11	29,054.00	188.02%
11/12	16,000.00	-44.93%
12/13	16,000.00	0.00%

SB 813 Supplemental Taxes: 101-000.000-400.130

State law (through the adoption of Senate Bill 813) requires the County Assessor to reappraise property upon change in ownership or completion of new construction. The supplemental assessment reflects the difference between the new value and the old value. The Auditor-Controller calculates the supplemental property tax, and prorates it, based upon the number of months remaining in the fiscal year in which the event occurred.

The Finance Department estimates the new fiscal year projection based on the prior year actual amount received. For this current estimate, the City is basing its estimate on the actual funds received during the 2011-12 fiscal year.

400.130 SB 813 Supplemental		
FY	Amount	% Change
04/05	88,573.91	
05/06	251,624.70	184.08%
06/07	309,863.63	23.15%
07/08	142,411.95	-54.04%
08/09	21,504.45	-84.90%
09/10	1,388.17	-93.54%
10/11	7,291.00	425.22%
11/12	3,000.00	-58.85%
12/13	3,700.00	23.33%

Property Tax in Lieu of VLF (Vehicle License Fees): 101-000.000-400.190

This revenue source accounts for the 1.35% Property Tax received from the State, which is in lieu of receiving the full 2% vehicle license fee.

The State first began allocating this revenue source during the 2004-2005 fiscal year. Because it is classified as a “property tax”, the calculation of this revenue source is dependent on the assessed values of the properties located within the City.

In order to project the Fiscal Year 2012-13 estimate, the City would normally apply the CCPI increase announced by the Board of Equalization. Since this information has not yet been released, the City projects no increase in revenues.

400.190 PT in Lieu of VLF		
FY	Amount	% Change
04/05	967,922.00	
05/06	1,451,969.00	50.01%
06/07	1,730,573.00	19.19%
07/08	1,910,290.00	10.38%
08/09	1,656,943.00	-13.26%
09/10	1,376,678.00	-16.91%
10/11	1,419,883.00	3.14%
11/12	1,349,173.00	-4.98%
12/13	1,349,173.00	0.00%

Business License Fees: 101-000.000-450.000

Business license fees are imposed on all businesses or persons conducting business within the city limits. Fees are imposed based on the number of people employed by the business. Fees are assessed every January and businesses receive a license for the calendar year.

For the 2012-13 fiscal year, the Finance Department has used a 3-year rolling average to estimate our projection.

450.000 Business Licenses		
FY	Amount	% Change
04/05	71,467.30	
05/06	73,841.75	3.32%
06/07	74,067.00	0.31%
07/08	63,450.75	-14.33%
08/09	64,416.26	1.52%
09/10	66,293.82	2.91%
10/11	64,511.00	-2.69%
11/12	65,000.00	0.76%
12/13	65,000.00	0.00%

Animal Control Fees: 101-000.000-450.010

Prior to the 2008-2009 fiscal year, the City contracted with Stanislaus County to provide animal control services to the citizens of Riverbank. To achieve cost savings, the city terminated our contract with the county and contracted these services through the City of Oakdale. The City currently has a deputy assigned to Riverbank on ¾ time. This new contract with Oakdale allows residents to either obtain or renew their pet licenses either at the City of Riverbank or City of Oakdale. Any revenues received directly offset the animal control contract.

The Finance Department estimates the new fiscal year projection based on the prior year actual amount received. For this current estimate, the City is basing its estimate on the actual funds received during the 2011-12 fiscal year.

450.010 Animal Control Fees		
FY	Amount	% Change
04/05	0.00	
05/06	0.00	0.00%
06/07	0.00	0.00%
07/08	0.00	0.00%
08/09	970.00	0.00%
09/10	2,647.00	172.89%
10/11	8,115.00	206.57%
11/12	5,400.00	-33.46%
12/13	5,254.00	-2.70%

Plan Check Fees: 101-000.000-600.090

Plan check fees are imposed at the time that plans are submitted by homeowners for upgrades, additions, or new constructions. The fees are based on the estimated amount that the construction will cost. Over the past fiscal years, this amount has decreased due the downfall in the economy.

The fiscal year 2012-13 estimate is based on a two-year rolling average.

600.090 Plan Check Fees		
FY	Amount	% Change
04/05	275,019.83	
05/06	97,135.43	-64.68%
06/07	47,962.53	-50.62%
07/08	43,328.30	-9.66%
08/09	26,768.58	-38.22%
09/10	24,722.92	-7.64%
10/11	12,627.00	-48.93%
11/12	15,000.00	18.79%
12/13	9,613.50	-35.91%

Vehicle Code Fines: 101-000.000-600.170

Vehicle code fines are collected through the issuance of police citations for certain violations to the State of California Vehicle Code. Riverbank Police Services issues citations for violations such as speeding, running a stop sign or red light, amongst others. These citations are sent to the Department of Motor Vehicles for processing. The City then receives about 1/3 of the fee assessed.

Given the current level of activity, staff is not projecting any increase for the upcoming fiscal year.

600.170 Vehicle Code Fines		
FY	Amount	% Change
04/05	48,449.35	
05/06	117,202.69	141.91%
06/07	134,379.21	14.66%
07/08	142,313.44	5.90%
08/09	100,091.72	-29.67%
09/10	107,670.94	7.57%
10/11	76,569.00	-28.89%
11/12	100,000.00	30.60%
12/13	100,000.00	0.00%

Fines, Forfeitures, and Penalties: 101-000.000-655.000

These are the fees assessed for delinquent garbage collection bills on a bi-monthly basis. All customers with a delinquent account are assessed a 10% late fee.

The fiscal year 2012-13 estimate is based on a two-year rolling average of the actual amounts received. Currently staff is not projecting any increase, but amounts will be adjusted based on June 30, 2012 actuals.

655.000 Fines, Forfeitures, Penalties		
FY	Amount	% Change
04/05	22,460.16	
05/06	26,841.69	19.51%
06/07	28,626.87	6.65%
07/08	32,724.50	14.31%
08/09	34,010.68	3.93%
09/10	34,681.43	1.97%
10/11	33,125.00	-4.49%
11/12	34,000.00	2.64%
12/13	34,000.00	0.00%

Vehicle Release: 101-000.000-660.040

When the Riverbank Police Services tows a vehicle to storage due to a violation, the owner must pay a storage vehicle fee to the City of $150. $100 is designated to the General Fund and helps to pay for the contract with the Sheriff's Office. $50 is designated to go in a separate account to be used for traffic safety programs and equipment. This fee is established by Resolution 2007-094.

For the 2012-13 fiscal year projection, the Finance Department has used a two-year rolling average.

660.040 Vehicle Release		
FY	Amount	% Change
04/05	39,975.00	
05/06	37,125.00	-7.13%
06/07	34,560.00	-6.91%
07/08	43,000.00	24.42%
08/09	63,800.00	48.37%
09/10	66,230.00	3.81%
10/11	31,200.00	-52.89%
11/12	40,000.00	28.21%
12/13	35,600.00	-11.00%

Moving Violations: 101-000.000-660.060

In 2009 the City of Riverbank enacted Ordinance No. 2009-001 which made changes to the Traffic Code for the City of Riverbank. This allowed the Riverbank Police Services to issue citations for certain traffic violations under the Municipal Code in lieu of the State of California Vehicle Code. This allowed for 100% of the citation revenues to stay with the City of Riverbank.

For the 2011-12 Fiscal Year, the City is no longer able to issue citations under the Municipal Code established by the City. Legislation adopted in January of 2010 no longer allowed city's to issue citations under the municipal code, therefore we must return to issuing citation under the State of California Vehicle Code. Revenues received during the current fiscal year represent delinquent amounts for citations issued in FY 2010-11.

660.060 Moving Violations		
FY	Amount	% Change
04/05	0.00	
05/06	0.00	0.00%
06/07	0.00	0.00%
07/08	0.00	0.00%
08/09	0.00	0.00%
09/10	80,945.00	0.00%
10/11	71,915.00	-11.16%
11/12	3,430.00	-95.23%
12/13	0.00	-100.00%

Miscellaneous Program Income: 101-000.000-680.025

This account is used for the collection of fees for the use of the Riverbank Sports Complex. Fees are collected for the field maintenance and for the use of the lights. All of the fees collected are used to pay for staff time, field maintenance by Grover Landscape, and MID for the electrical billing.

For the 2012-13 fiscal year projection, the Finance Department has used a two-year rolling average.

680.025 Misc. Program Income		
FY	Amount	% Change
04/05		
05/06		
06/07	6,243.32	
07/08	12,523.66	100.59%
08/09	21,048.14	68.07%
09/10	21,312.98	1.26%
10/11	13,696.00	-35.74%
11/12	22,000.00	60.63%
12/13	17,848.00	-18.87%

Franchise Fees – Utilities: 101-000.000-600.130

The City of Riverbank receives franchise fees for the use of public streets from MID, PG&E, Charter Communication and AT&T. Each company pays a percentage of the gross receipts collected from their customers and varies from 1% to 5%. Charter Communication and AT&T remit their fees on a quarterly basis, whereas MID & PG&E remit one annual payment.

For the 2012-13 fiscal year projection, the Finance Department is projecting no increase. Annual revenues from MID and PG&E have not yet been receiving making it difficult to project for the upcoming fiscal year.

600.130
Franchise Fees-Utilities

FY	Amount	% Change
04/05	249,627.53	
05/06	273,748.97	9.66%
06/07	265,142.35	-3.14%
07/08	256,945.80	-3.09%
08/09	270,223.83	5.17%
09/10	250,156.48	-7.43%
10/11	252,535.00	0.95%
11/12	260,000.00	2.96%
12/13	260,000.00	0.00%

Franchise Fees – Garbage: 101-000.000-600.000

Franchise fees are collected from Gilton Solid Waste based on the contract established. Currently, Gilton pays the city 12.85% on all residential collections and 15% for commercial collections. Funds are remitted on a monthly basis.

For the 2012-13 fiscal year projection, the Finance Department has used a two-year rolling average.

600.000
Franchise Fees-Garbage

FY	Amount	% Change
04/05	182,327.17	
05/06	203,072.58	11.38%
06/07	224,101.99	10.36%
07/08	225,366.17	0.56%
08/09	226,191.89	0.37%
09/10	228,706.65	1.11%
10/11	231,337.00	1.15%
11/12	227,000.00	-1.87%
12/13	229,169.00	0.96%

Building Permits: 101-000.000-450.030

The City collects fees for building permits issued under the Uniform Building Code. Permits are issued for items such as new construction, plumbing permits, roof replacements, water heater and electrical permits, amongst others. The fees collected are based on the estimated value of the construction. During the past six fiscal years, the City has seen drastic changes in building permit fees as the slowdown in the economy has affected new home construction and homeowners are no longer upgrading their homes as in the past.

For the 2012-13 fiscal year, staff has taken a conservative approach and is projecting revenues at a rate consistent with what is being collected during the 2011-12 fiscal year. No new construction or development is anticipated during the new fiscal year.

450.030
Building Permit

FY	Amount	% Change
04/05	1,227,267.96	
05/06	424,317.04	-65.43%
06/07	298,405.76	-29.67%
07/08	218,887.00	-26.65%
08/09	92,658.67	-57.67%
09/10	146,977.22	58.62%
10/11	49,261.00	-66.48%
11/12	50,000.00	1.50%
12/13	37,455.00	-25.09%

Interest Income: 101-000.000-664.000

The City invests cash that is considered to be surplus and is not needed for immediate cash flow needs. Currently, the City has approximately $9 million invested in the Local Agency Investment Fund (LAIF) administrated by the State of California Treasurer's Office. Over the past several fiscal years, the downturn in the economic market has caused interest rates to plummet and the return on investment that was once experienced is no longer being achieved. The City has an Investment Policy established by the City Council which specifies the types of investments that can be made such as CD's, agency bonds that are rated AAA (highest rating available) and LAIF. In making investments, the City conforms to the SLY rule: Safety (being assured that the city's funds are invested in a safe manner which will not lose value), Liquidity (investing in items that are liquid and can be quickly converted to cash in case of an emergency), and Yield (investing in items which will provide the city with the highest return on investment).

For the 2012-13 fiscal year, staff has taken a conservative approach and is projecting revenues at a rate consistent with what is being collected during the 2011-12 fiscal year. Staff is currently investigating other options to maximize our return.

664.000
Interest Income

FY	Amount	% Change
04/05	49,222.15	
05/06	152,638.61	210.10%
06/07	313,004.79	105.06%
07/08	235,387.68	-24.80%
08/09	86,978.67	-63.05%
09/10	27,312.48	-68.60%
10/11	27,246.00	-0.24%
11/12	27,000.00	-0.90%
12/13	15,000.00	-44.44%

Housing Authority Payment In-Lieu of Taxes (PILOT): 101-000.000-400.080

A Payment In Lieu Of Taxes (PILOT), is made to compensate a local government for some or all of the tax revenue that it loses because of the nature of the ownership or use of a particular piece of real property. Usually it relates to the foregone property tax revenue. In this case, the Riverbank Housing Authority is exempt from the payment of property taxes. The Housing authority has negotiated this PILOT payment with the City of Riverbank. PILOT payments received are allocated towards the payment of the Housing Authority Fire District Assessments.

For the 2012-13 fiscal year projection, the Finance Department is remaining conservative with an estimate equal to the FY 2011-12 projection.

400.080 Housing Authority PILOT		
FY	Amount	% Change
04/05	21,791.57	
05/06	23,616.35	8.37%
06/07	26,200.93	10.94%
07/08	27,286.63	4.14%
08/09	28,702.27	5.19%
09/10	29,744.13	3.63%
10/11	30,349.00	2.03%
11/12	27,000.00	-11.03%
12/13	27,000.00	0.00%

Transfers In: 101-000.000-699.000

The General Fund transfers in reimbursements for salaries, benefits and contracts that by State Law or mandate must be initially accounted for in a Special Revenue or Enterprise Fund. Several of these reimbursements include Prop 172 Public Safety Funding received from the State of California for the payment of our contract with the Sheriff’s Office. There is a statewide ½ cent sales tax that is collected and allocated to cities based on population. These funds are required to be accounted for in a separate fund from the General Fund but may be used to reimburse for public safety related activities. Another example of a transfer in, are the administrative fees collected via the landscape and lighting charges. The Development Services Department is in charge of administrating these funds and their salary (which is accounted for in the general fund) is reimbursed.

The FY 2012-13 projection is based on an estimate of the reimbursements to be received.

699.000 Transfers In		
FY	Amount	% Change
04/05	177,163.13	
05/06	142,798.75	-19.40%
06/07	104,336.51	-26.93%
07/08	10,845.22	-89.61%
08/09	568,700.83	5143.79%
09/10	144,506.06	-74.59%
10/11	400,000.00	176.81%
11/12	1,446,856.00	261.71%
12/13	1,675,691.00	15.82%

COPS Grant: 101-000.000-501.000

The Citizens Option for Public Safety (COPS) program provides funding for front-line law enforcement (city police, County Sherriff's, and police protection districts); county jails; district attorneys for prosecution; and (since 2000-01) local juvenile justice programs. If provided in the State budget, COPS funding is allocated by the State Controller's Office to counties for deposit by the county auditor in a Supplemental Law Enforcement Services Fund (SLESF) established in each county. The "Front Line Law Enforcement" portion of the COPS program provides for a per capita allocation to cities, counties and five police protection districts with a minimum allocation of $100,000 per agency.

For the 2011-12 Fiscal Year, the Governor signed SB89 which shifted City Motor Vehicle License Fees to fund the COPS, also known as the Supplemental Law Enforcement Services Funding (SLESF), Grant.

501.000 COPS Grant		
FY	Amount	% Change
04/05	99,566.19	
05/06	102,635.37	3.08%
06/07	100,060.03	-2.51%
07/08	100,485.14	0.42%
08/09	100,087.01	-0.40%
09/10	100,099.18	0.01%
10/11	100,030.00	-0.07%
11/12	100,000.00	-0.03%
12/13	100,000.00	0.00%

City of Riverbank
Annual Operating Budget -- Fiscal Year 2012-2013

Fund:	**101**	**GENERAL FUND**	Department:	**401**
Function:		**General Government**		**CITY COUNCIL**

APPROPRIATION DETAIL

Account	Account Description	FY 2010-11 Actual	FY 2011-12 Budget	2011-12 Expenses To Date	FY 2012-13 Budget	% Change
	Personnel Salaries & Benefits					
701.001	PERSONNEL REGULAR	19,150	20,606	18,972	22,150	7.5%
708.005	MEDICARE	278	299	269	321	7.4%
708.006	PERS RETIREMENT	2,182	2,295	1,599	1,300	-43.4%
708.008	GROUP HEALTH, DENTAL, VISION	0	18,200	3,584	0	-100.0%
	Total Personnel Salaries & Benefits	**$21,610**	**$41,400**	**$24,424**	**$23,771**	**-42.6%**
	Operating Expenses					
702.031	RENTS & LEASES	10,000	10,000	2,796	10,000	0.0%
702.032	PROFESSIONAL/SPECIAL SERVICES	3,906	24,400	23,078	4,000	-83.6%
703.024	POSTAGE	201	300	127	300	0.0%
703.025	OFFICE EXPENSE	2,914	2,800	2,745	2,800	0.0%
706.026	MISCELLANEOUS EXPENSE	296	350	117	350	0.0%
706.033	PROMOTIONAL EXPENSE	970	3,000	1,651	3,000	0.0%
706.036	MEMBERSHIP, DUES, BOOKS, ETC.	9,253	12,000	9,054	12,000	0.0%
706.037	CONFERENCES & MEETINGS	4,293	1,382	1,328	4,400	218.4%
706.045	GRAFFITI REWARD PROGRAM	160	0	0	0	0.0%
706.056	STATE/COUNTY FEES	0	34,653	24,178	41,938	21.0%
	Total Operating Expenses	**$31,993**	**$88,885**	**$65,074**	**$78,788**	**-11.4%**
	CAPITAL OUTLAY					
707.002	CAPITAL EXPENDITURES	0	0	0	0	0.0%
	Total Capital Outlay	**$0**	**$0**	**$0**	**$0**	**0.0%**
	Total Department Appropriations	**$53,603**	**$130,285**	**$89,498**	**$102,559**	**-21.3%**

City of Riverbank
Annual Operating Budget -- Fiscal Year 2012-2013

Fund:	101	**GENERAL FUND**	Department:	**402**
Function:		**General Government**		**CITY MANAGER**

APPROPRIATION DETAIL

Account	Account Description	FY 2010-11 Actual	FY 2011-12 Budget	2011-12 Expenses To Date	FY 2012-13 Budget	% Change
	Personnel Salaries and Benefits					
701.001	PERSONNEL REGULAR	230,160	45,920	36,731	140,095	205.1%
701.002	PERSONNEL TEMPORARY	16,775	64,000	64,990	0	-100.0%
708.004	MISC EMPLOYEE BENEFITS	-17,844	0	0	654	0.0%
708.005	MEDICARE	3,576	1,594	1,388	2,031	27.4%
708.006	PERS RETIREMENT	17,788	6,316	2,454	10,784	70.7%
708.007	PAYROLL TAXES	1,349	4,836	4,907	434	-91.0%
708.008	GROUP HEALTH, DENTAL, VISION	14,668	7,342	336	11,939	62.6%
708.009	NATIONAL RETIREMENT	1,482	645	379	2,380	269.0%
708.010	WORKERS' COMPENSATION	10,919	4,849	3,414	19,018	292.2%
708.012	DEFERRED COMPENSATION	3,174	0	1,058	5,000	0.0%
	Total Personnel Salaries & Benefits	**$282,047**	**$135,502**	**$115,657**	**$192,335**	**41.9%**
	Operating Expenses					
702.030	MAINT. OF OPERATIONS EQUIPMENT	152	550	0	550	0.0%
702.031	RENTS & LEASES	3,200	3,200	407	3,200	0.0%
702.032	PROFESSIONAL/SPECIAL SERVICES	3,586	2,000	2,553	4,400	120.0%
703.024	POSTAGE	101	200	87	300	50.0%
703.025	OFFICE EXPENSE	1,115	1,103	1,254	1,100	-0.3%
704.022	COMMUNICATIONS	0	240	240	310	29.2%
706.015	EMPLOYEE FUNCTIONS	1,367	1,000	1,020	2,800	180.0%
706.023	ADVERTISING	250	0	0	0	0.0%
706.026	MISCELLANEOUS EXPENSE	45	0	0	0	0.0%
706.035	INSURANCE & SURETY BONDS	0	625	1,250	625	0.0%
706.036	MEMBERSHIP, DUES, BOOKS, ETC.	1,630	1,850	0	1,800	-2.7%
706.037	CONFERENCES & MEETINGS	724	0	24	1,500	0.0%
706.038	STAFF DEVELOPMENT	1,500	0	0	0	0.0%
	Total Operating Expenses	**$13,670**	**$10,768**	**$6,835**	**$16,585**	**54.0%**
	CAPITAL OUTLAY					
707.006	OFFICE EQUIPMENT	0	0	0	0	0.0%
	Total Capital Outlay	**$0**	**$0**	**$0**	**$0**	**0.0%**
	Total Department Appropriations	**$295,717**	**$146,270**	**$122,492**	**$208,920**	**42.8%**

TRANSFER IN OF MANAGEMENT FEES	SEWER FUND	($37,859)
	WATER FUND	($37,859)
	NET GENERAL FUND ALLOCATION	$133,202

City of Riverbank

Annual Operating Budget -- Fiscal Year 2012-2013

Fund:	101	**GENERAL FUND**	Department:	**403**
Function:		**General Government**		**FINANCE**

APPROPRIATION DETAIL

Account	Account Description	FY 2010-11 Actual	FY 2011-12 Budget	2011-12 Expenses To Date	FY 2012-13 Budget	% Change
	Personnel Salaries and Benefits					
701.001	PERSONNEL REGULAR	115,362	318,232	282,172	313,970	-1.3%
708.004	MISC EMPLOYEE BENEFITS	2,534	492	455	492	0.0%
708.005	MEDICARE	1,756	4,614	3,829	4,553	-1.3%
708.006	PERS RETIREMENT	20,476	47,512	34,503	35,811	-24.6%
708.007	PAYROLL TAXES	700	2,170	2,137	2,170	0.0%
708.008	GROUP HEALTH, DENTAL, VISION	25,308	63,946	46,779	63,357	-0.9%
708.009	NATIONAL RETIREMENT	3,338	10,755	8,978	11,900	10.6%
708.010	WORKERS' COMPENSATION	12,546	34,218	29,348	42,623	24.6%
708.012	DEFERRED COMPENSATION	4,123	11,107	9,868	11,107	0.0%
	Total Personnel Salaries & Benefits	**$186,143**	**$493,046**	**$418,069**	**$485,983**	**-1.4%**
	Operating Expenses					
702.030	MAINT. OF OPERATIONS EQUIPMENT	9,923	11,670	9,605	11,270	-3.4%
702.031	RENTS & LEASES	18,000	20,000	1,889	20,050	0.3%
702.032	PROFESSIONAL/SPECIAL SERVICES	48,468	48,150	45,462	47,950	-0.4%
702.034	OTHER CONTRACT SERVICES	22,814	20,000	21,395	7,000	-65.0%
703.024	POSTAGE	4,869	5,750	3,131	5,750	0.0%
703.025	OFFICE EXPENSE	6,867	6,875	3,486	7,775	13.1%
706.023	ADVERTISING	452	550	358	550	0.0%
706.035	INSURANCE & SURETY BONDS	625	625	625	625	0.0%
706.036	MEMBERSHIP, DUES, BOOKS, ETC.	255	375	255	375	0.0%
706.037	CONFERENCES & MEETINGS	1,332	0	0	0	0.0%
	Total Operating Expenses	**$113,605**	**$113,995**	**$86,206**	**$101,345**	**-11.1%**
	Total Department Appropriations	**$299,748**	**$607,041**	**$504,275**	**$587,328**	**-3.2%**

TRANSFER IN OF MANAGEMENT FEES	SEWER FUND	($150,872)
	WATER FUND	($153,873)
	SYS DEV FUND	($20,013)
	NET GENERAL FUND ALLOCATION	$262,570

FINANCE BUDGET

ACCOUNT NUMBER	DESCRIPTION	2012-13 BUDGET	2012-13 ACTUAL	BAL.
101-403.000-701.003	Staff Overtime	0	0.00	
101-403.000-702.030				
Maint. Operations Eq.				
	Wolco Copier Maint.	0		0
	Printer Maint.	0		0
	Comm/IT	300		300
	FundBalance Software	6,700		6,700
	Ez Signer Maintenance	170		170
	PSI Business License Software	2,800		2,800
	Misc. Maintenance	300		300
	Housing Copier Maint	1,000		0
		$11,270	0	$10,270
101-403.000-702.031				
Rents & Leases				
	Savin Copier Lease	3,300		3,300
	Mail Equipment Lease	400		400
	Equip. Pool Allocation: Fuel/Maint	14,350		14,350
	Housing Copier Lease	2,000		
		$20,050	0	$18,050
101-403.000-702.032				
Prof/Special Services				
	Audit Fees	32,600		32,600
	AIS-Utility Bill Printing	8,200		8,200
	Thales Consulting-SCO Reports	3,300		3,300
	Charter Internet Connect Fee	700		700
	MBIA-Property Tax Audits	0		0
	MBIA-Sales Tax Audits	3,000		3,000
	Security Metrics-Online Scan	150		150
	Northcross, Hill & Ach-FC	0		0
		$47,950	0	$47,950
101-403.000-702.034				
Other Contract Serv.	B of A Banking Fees	20,000		20,000
		$20,000	0	$20,000
101-403.000-703.024	Postage Expense	5,000		5,000
Postage	Housing Postage	750		750
		$5,750	0	$5,750
101-403.000-703.025	Misc. Office Items	2,640		2,640
Office Expense	Copier Count	2,000		2,000
	Window Envelopes (AP & UB)	360		360
	Water Forms	600		600
	A/P Check Stock	400		400
	Payroll Check Stock	300		300
	W-2's, 1099's, Envelopes	200		200
	Time Slips	600		600
	Pacific Storage	300		300
	Housing Office Expense	375		375
		$7,775	0	$7,775

City of Riverbank
Annual Operating Budget -- Fiscal Year 2012-2013

Fund:	**101**	**GENERAL FUND**	Department:	**404**
Function:		**General Government**		**LEGAL**

APPROPRIATION DETAIL

Account	Account Description	FY 2010-11 Actual	FY 2011-12 Budget	2011-12 Expenses To Date	FY 2012-13 Budget	% Change
	Operating Expenses					
702.032	PROFESSIONAL/SPECIAL SERVICES	54,000	52,250	42,714	52,250	0.0%
702.033	SPECIAL LEGAL COUNSEL	139,274	240,757	220,802	100,000	-58.5%
702.034	OTHER CONTRACT SERVICES	0	0	0	0	0.0%
	Total Operating Expenses	**$193,274**	**$293,007**	**$263,516**	**$152,250**	**-48.0%**
	Total Department Appropriations	**$193,274**	**$293,007**	**$263,516**	**$152,250**	**-48.0%**

City of Riverbank
Annual Operating Budget -- Fiscal Year 2012-2013

Fund:	101	**GENERAL FUND**	Department:	**405**
Function:		**Community Development**		**PLANNING**

APPROPRIATION DETAIL

Account	Account Description	FY 2010-11 Actual	FY 2011-12 Budget	2011-12 Expenses To Date	FY 2012-13 Budget	% Change
	Personnel Salaries and Benefits					
701.001	PERSONNEL REGULAR	112,274	186,234	163,720	184,272	-1.1%
701.002	PERSONNEL TEMPORARY	5,122	0	0	0	0.0%
701.005	PLANNING COMMISSIONER COMP.	1,000	6,000	1,800	6,000	0.0%
708.004	MISC EMPLOYEE BENEFITS	-373	1,749	0	1,858	6.2%
708.005	MEDICARE	1,721	2,700	2,251	2,672	-1.0%
708.006	PERS RETIREMENT	19,141	32,535	20,176	20,843	-35.9%
708.007	PAYROLL TAXES	835	868	868	868	0.0%
708.008	GROUP HEALTH, DENTAL, VISION	2,829	7,783	2,019	7,782	0.0%
708.009	NATIONAL RETIREMENT	2,445	4,302	3,568	4,760	10.6%
708.010	WORKERS' COMPENSATION	11,740	20,024	17,237	24,916	24.4%
708.012	DEFERRED COMPENSATION	1,027	3,546	3,151	3,546	0.0%
	Total Personnel Salaries & Benefits	**$157,761**	**$265,741**	**$214,790**	**$257,517**	**-3.1%**
	Operating Expenses					
702.030	MAINT. OF OPERATIONS EQUIPMENT	207	1,200	0	600	-50.0%
702.031	RENTS & LEASES	2,500	2,500	352	2,500	0.0%
702.032	PROFESSIONAL/SPECIAL SERVICES	13,485	11,200	9,767	11,000	-1.8%
702.034	OTHER CONTRACT SERVICES (ED)	0	55,000	8,787	10,000	-81.8%
703.024	POSTAGE	978	2,000	1,640	1,000	-50.0%
703.025	OFFICE EXPENSE	1,852	3,375	1,427	2,000	-40.7%
704.022	COMMUNICATIONS	1,254	1,200	970	1,200	0.0%
706.023	ADVERTISING	1,382	4,000	2,987	2,000	-50.0%
706.036	MEMBERSHIP, DUES, BOOKS, ETC.	3,027	6,500	3,201	4,000	-38.5%
706.037	CONFERENCES & MEETINGS	419	5,000	522	4,000	-20.0%
	Total Operating Expenses	**$25,104**	**$91,975**	**$29,653**	**$38,300**	**-58.4%**
	Total Department Appropriations	**$182,865**	**$357,716**	**$244,443**	**$295,817**	**-17.3%**

TRANSFER IN OF MANAGEMENT FEES	SEWER FUND	($32,877)
	WATER FUND	($32,877)
	NET GENERAL FUND ALLOCATION	$230,063

Fund 101: Planning 405.000

702.030	**Maintenance Operation Equipment**	**$ 600**
	Computer/Miscellaneous Repairs	
702.031	**Rents & Leases**	**$ 500**
	Copier Lease	$ 500
702.032	**Professional/Special Services**	**$ 11,000**
	Stanislaus County Auditors Office	$ 9,500
	California C.A.D - GIS	$ 1,000
	Gary Bufkin – Computer Software	$ 500
702.034	**Other Contract Services**	**$ 10,000**
	Alliance – Annual Investment	$ 3,200
	Technical Assistance	$ 6,800
702.024	**Postage**	**$ 1,000**
	U.S. Postal Service	$ 1,000
703.025	**Office Expense**	**$ 2,000**
	Wardens	$ 100
	Zee Medical Services	$ 50
	Pacific Storage	$ 400
	Staples	$ 1,100
	Western Graphix	$ 350
703.022	**Communications**	**$ 1,200**
	AT&T-Calnet 2	$ 1,200
704.023	**Advertising**	**$ 2,000**
	Oakdale Leader	$ 2,000
706.036	**Memberships, Dues, Books, Etc.**	**$ 4,000**
	American Planning Association	$ 700
	Sustainable Communities	$ 500
	Zoning News	$ 200
	Building Code Books	$ 1,000
	Certification & Contact Hours	$ 1,600

706.037	**Travel, Conference & Meetings**	**$ 4,000**
	League of California Cities	$ 1,500
	State APA Conference	$ 1,500
	State APWA Conference	$ 1,000

City of Riverbank
Annual Operating Budget -- Fiscal Year 2012-2013

Fund:	101	GENERAL FUND	Department:	406
Function:		Community Development		BUILDING

APPROPRIATION DETAIL

Account	Account Description	FY 2010-11 Actual	FY 2011-12 Budget	2011-12 Expenses To Date	FY 2012-13 Budget	% Change
	Personnel Salaries and Benefits					
701.001	PERSONNEL REGULAR	24,300	0	0	133,016	0.0%
708.004	MISC EMPLOYEE BENEFITS	1,107	0	0	0	0.0%
708.005	MEDICARE	339	0	0	1,929	0.0%
708.006	PERS RETIREMENT	4,020	0	0	15,294	0.0%
708.007	PAYROLL TAXES	207	0	0	868	0.0%
708.008	GROUP HEALTH, DENTAL, VISION	3,840	0	0	40,037	0.0%
708.009	NATIONAL RETIREMENT	1,186	0	0	4,760	0.0%
708.010	WORKERS' COMPENSATION	2,468	0	0	18,057	0.0%
708.012	DEFERRED COMPENSATION	891	0	0	0	0.0%
	Total Personnel Salaries & Benefits	**$38,358**	**$0**	**$0**	**$213,961**	**0.0%**
	Operating Expenses					
702.030	MAINT. OF OPERATIONS EQUIPMENT	207	0	0	0	0.0%
702.031	RENTS & LEASES (VEHICLES)	8,000	0	0	8,000	0.0%
703.024	POSTAGE	214	0	0	400	0.0%
703.025	OFFICE EXPENSE	1,158	0	0	1,000	0.0%
704.022	COMMUNICATIONS	2,744	0	0	2,500	0.0%
706.027	BOOT & JACKET ALLOWANCE	0	0	0	300	0.0%
706.028	SMALL TOOLS	0	0	0	100	0.0%
706.036	MEMBERSHIP, DUES, BOOKS, ETC.	0	0	0	1,200	0.0%
706.037	CONFERENCES & MEETINGS	0	0	0	1,400	0.0%
706.038	STAFF DEVELOPMENT	0	0	0	0	0.0%
	Total Operating Expenses	**$12,323**	**$0**	**$0**	**$14,900**	**0.0%**
	CAPITAL OUTLAY					
707.002	CAPITAL EXPENDITURES	0	0	0	0	0.0%
	Total Capital Outlay	**$0**	**$0**	**$0**	**$0**	**0.0%**
	Total Department Appropriations	**$50,681**	**$0**	**$0**	**$228,861**	**0.0%**

TRANSFER IN OF MANAGEMENT FEES	SPECIAL BUILDING PROJECTS FUND (125)	($179,725)
	NET GENERAL FUND ALLOCATION	$49,136

City of Riverbank
Annual Operating Budget -- Fiscal Year 2012-2013

Fund:	101	**GENERAL FUND**	Department:	**407**
Function:		**Parks & Recreation**		**BUILDING MAINTENANCE**

APPROPRIATION DETAIL

Account	Account Description	FY 2010-11 Actual	FY 2011-12 Budget	2011-12 Expenses To Date	FY 2012-13 Budget	% Change
	Personnel Salaries and Benefits					
701.001	PERSONNEL REGULAR	66,487	45,118	39,231	45,118	0.0%
701.002	PERSONNEL TEMPORARY	0	0	0	0	0.0%
701.003	PERSONNEL OVERTIME	0	0	0	0	0.0%
708.004	MISC EMPLOYEE BENEFITS	2,748	0	0	0	0.0%
708.005	MEDICARE	949	654	542	654	0.0%
708.006	PERS RETIREMENT	11,143	5,065	5,080	5,188	2.4%
708.007	PAYROLL TAXES	643	434	434	434	0.0%
708.008	GROUP HEALTH, DENTAL, VISION	26,887	19,724	14,694	19,724	0.0%
708.009	NATIONAL RETIREMENT	3,019	2,151	1,788	2,380	10.6%
708.010	WORKERS' COMPENSATION	6,837	4,856	4,332	6,125	26.1%
708.012	DEFERRED COMPENSATION	0	0	0	0	0.0%
	Total Personnel Salaries & Benefits	**$118,713**	**$78,002**	**$66,101**	**$79,623**	**2.1%**
	Operating Expenses					
702.030	MAINT. OF OPERATIONS EQUIPMENT	3,993	2,000	2,879	2,000	0.0%
702.031	RENTS & LEASES (VEHICLES)	0	5,000	0	5,000	0.0%
702.032	PROFESSIONAL/SPECIAL SERVICES	18,880	17,800	16,757	19,345	8.7%
703.028	SMALL TOOLS	220	200	4	200	0.0%
704.021	UTILITIES	22,892	24,000	19,459	23,000	-4.2%
704.022	COMMUNICATIONS	8,291	9,000	6,963	9,000	0.0%
706.027	BOOT & JACKET ALLOWANCE	148	150	0	150	0.0%
706.029	MAINT. OF BLDG. & STRUCTURES	11,454	12,000	10,553	12,000	0.0%
706.056	STATE/COUNTY FEES	2,070	2,970	2,929	2,950	-0.7%
706.073	UNIFORMS & RAGS	3,748	2,500	1,493	1,500	-40.0%
	Total Operating Expenses	**$71,696**	**$75,620**	**$61,037**	**$75,145**	**-0.6%**
	Capital Outlay					
707.003	EQUIPMENT/PROJECTS	1,600	23,800	4,799	0	-100.0%
	Total Capital Outlay	**$1,600**	**$23,800**	**$4,799**	**$0**	**-100.0%**
	Total Department Appropriations	**$192,009**	**$177,422**	**$131,937**	**$154,768**	**-12.8%**

EQUIPMENT/PROJECTS
NONE

City of Riverbank
Facility Maintenance Budget Information Sheet
2012 Fiscal Year

101-407.000.701.001 Personnel: Eddie Simas

101-407.000.701.002 Personnel Temporary: 0

101-407.000.701.003 Personnel Overtime: 0

- No overtime

101-407.000.701.080 Salary Request: 0

101-407.000.702.030 Maintenance Operation Equipment: $2,000

- Funds for misc.equipment in need of repair
- Key copies, lock replacement
- Plumbing needs
- Corp yard gate service or replacement of gate openers

101.407.000.702.031 Rents & Leases: 0

101.407.000.702.032 Professional Services: $ 21,190

- Bay Alarm: 10,461
- HVAC Contract: $3,700
- New HVAC Contract for Teen Center: $485
- New HVAC CNG Facility: $1,267
- Consumers Pest Control: $1,827
- Tomlinson Fire Extinguisher Service: $450
- Carpet Cleaning: $1,000
- Unexpected repairs: $2,000

101.407.000.703.026 Miscellaneous Expense: 0

101.407.000.703.028 Small Tools: $200

- Tools needed for repairs or maintenance

101.407.000.704.021 Utilities: $23,000

- MID
- PG&E
- AT&T-MCI

101.407.000.704.022 Communications: $9,000

- City Telephones

101.407.000.706.027 Boot & Jacket Allowance: $150

101.407.000.706.029 Maintenance Blgs/Structures/Grounds: $12,000

- Chemicals
- Cleaners

- Paper Goods (Toilet Paper, towels etc.)

101.407.000.706.029 Staff Development: 0

101.407.000.706.073 Uniforms & Rags: $1,500
- Shirts $300
- Rags $300
- Mats $400
- Misc. linen needs $500

101.407.000.707.003 Equipment/Projects: 3,750
- ½ of cost of replacement of Museum Roof
(Historical Society may provide ½ cost)

City of Riverbank
Annual Operating Budget -- Fiscal Year 2012-2013

Fund:	101	**GENERAL FUND**	Department:	**408**
Function:		**General Government**		**Administrative Services**

APPROPRIATION DETAIL

Account	Account Description	FY 2010-11 Actual	FY 2011-12 Budget	2011-12 Expenses To Date	FY 2012-13 Budget	% Change
	Personnel Salaries and Benefits					
701.001	PERSONNEL REGULAR	305,660	368,564	332,668	253,347	-31.3%
701.002	PERSONNEL TEMPORARY	1,251	32,065	32,714	75,300	134.8%
701.003	PERSONNEL OVERTIME	0	200	137	0	-100.0%
708.004	MISC EMPLOYEE BENEFITS	919	0	0	0	0.0%
708.005	MEDICARE	4,378	5,809	4,925	4,765	-18.0%
708.006	PERS RETIREMENT	53,653	61,134	38,451	29,337	-52.0%
708.007	PAYROLL TAXES	2,346	2,841	4,775	6,727	136.8%
708.008	GROUP HEALTH, DENTAL, VISION	75,597	91,650	69,311	59,988	-34.5%
708.009	NATIONAL RETIREMENT	9,668	12,906	9,946	9,520	-26.2%
708.010	WORKERS' COMPENSATION	32,904	43,119	33,487	34,637	-19.7%
708.012	DEFERRED COMPENSATION	6,844	9,500	6,036	3,250	-65.8%
	Total Personnel Salaries & Benefits	**$493,220**	**$627,788**	**$532,450**	**$476,871**	**-24.0%**
	Operating Expenses					
702.030	MAINT. OF OPERATIONS EQUIPMENT	11,349	10,878	9,411	10,963	0.8%
702.031	RENTS & LEASES	4,550	4,550	2,164	4,550	0.0%
702.032	PROFESSIONAL SERVICES	49,650	40,800	35,141	37,800	-7.4%
702.034	OTHER CONTRACT SERVICES	4,626	30,200	3,406	5,200	-82.8%
702.039	SPECIAL COMMUNITY SERVICES	6,840	15,000	4,010	15,000	0.0%
703.023	ADVERTISING	2,799	4,300	4,019	1,000	-76.7%
703.024	POSTAGE	391	500	283	500	0.0%
703.025	OFFICE EXPENSE	3,066	4,000	4,058	4,000	0.0%
704.022	COMMUNICATIONS	0	0	0	0	0.0%
706.014	MISC. PERSONNEL EXPENSE	1,427	1,000	1,731	1,000	0.0%
706.026	MISCELLANEOUS EXPENSE	737	500	581	500	0.0%
706.035	INSURANCE & SURETY BOND	313	350	175	350	0.0%
706.036	MEMBERSHIP, DUES, BOOKS, ETC.	1,132	850	873	850	0.0%
706.037	CONFERENCES & MEETINGS	441	500	304	500	0.0%
706.042	SAFETY	91	500	376	500	0.0%
706.047	WEBSITE	900	1,000	0	1,000	0.0%
706.066	ELECTIONS	40,362	0	156	20,000	0.0%
	Total Operating Expenses	**$128,674**	**$114,928**	**$66,688**	**$103,713**	**-9.8%**
	CAPITAL OUTLAY					
707.002	CAPITAL EXPENDITURES	0	0	0	0	0.0%
707.017	COMPUTER COMPONENTS	3,841	4,000	3,770	4,000	0.0%
	Total Capital Outlay	**$3,841**	**$4,000**	**$3,770**	**$4,000**	**0.0%**
	Total Department Appropriations	**$625,735**	**$746,716**	**$602,908**	**$584,584**	**-21.7%**

TRANSFER IN OF MANAGEMENT FEES	SEWER FUND	($43,052)
	WATER FUND	($53,537)
	NET GENERAL FUND ALLOCATION	$487,995

COMPUTER COMPONENTS:

COMPUTER REPLACEMENT PROGRAM	$4,000

Administrative Services Department
12-13 Base Budget Request

		FY 12-13	Description
702.030	**Maintenance of Oper & Equip**		
	CAVEO SYSTEM MAINTENANCE	$1,500	GIS Maintenance (Editing/Work/etc.)
	COOP Maintenance Fee	1,500	Emergency Management Plans (Admin; CD; PW)
	ECS Imaging Incorporated	5,003	Laserfice Management
	American Legal	315	Uncodified Ordinances Online
	HRN Management - Appraisal	1,100	Performance Appraisal Software
	People Track Annual Maintenance	1,045	Human Services Program (Keep track of Personnel)
	AdTech (Filtering)	500	Filtering Email - Annual Cost
	Total	**$10,963**	
702.031	**Rents & Leases**		
	Toshiba's Copier Lease	$2,150	
	Charter Monthly Charge (Internet Connection)	2,400	
	Total	**$4,550**	
702.032	**Professional/Special Services**		
	Codification of Municipal Code	$3,000	Codify Municipal Code - Laws of the City
	Charter - Web Hosting/Registration	3,600	Previously split between 3 Departments - all in Admin for efficiency
	Adtech Annual Service	31,200	$2600 monthly charge for IT services
	Total	**37,800**	
702.034	**Other Contract Services**		
	OES Contract	$1,200	Contract services with Stan County Office of Emergency Services
	Centration	2,000	Mandated costs
	Public Information Officer	25,000	
	Liebert, Cassidy, Whitmore	2,000	Employment Consortium
	Total	**$30,200**	
702.039	**Special Community Services**		
	Government Channel - Filming	$15,000	**Money received rom PEG fees**
	Total	**$15,000**	

703.023	**Advertising**	**$1,000**	Reduced because each dept. pays own noticing charges
703-024	**Postage**	**$500**	Recruitments; Daily
703.025	**Office Expense**	**$4,000**	Office Supplies; Copy Count Distribution
704.022	**Communications**	**$0**	Cell Phone Stipend
705.041	**Vehicle Fuel**	**$0**	
706.014	**Misc. Personnel Expense**	**$1,000**	Physicals; Fingerprints; Annual DOT
706.014	**Miscellenous Expense**	**$500**	
706.035	**Insurance & Bonds**		
	CC Bond	$200	
	Life Insurance	150	
		$350	
706.036	**Memberships, Dues, Books, etc.**		
	Safety Council	$120	
	IIMC	340	
	Riverbank News	55	
	CCAC Annual Dues	235	
	Modesto Bee	100	
		$850	
706.037	**Travel, Conf & Meetings**	**$500**	

706.042	**Safety**	**$500**	
706.047	**New Web Site Development**	**$1,000**	
706.066	**Elections**	**$20,000**	Election Year
707.002	**Capital Expenditures**	**$0**	City Computer Replacement Program
707.003	**Equipment/Projects**	**$0**	
707.004	**Software Upgrade**	**$0**	
707.017	**Computer Components**	**4,000**	

City of Riverbank
Annual Operating Budget -- Fiscal Year 2012-2013

Fund:	101	**GENERAL FUND**	Department:	**409**
Function:		**Public Safety**		**POLICE SERVICES**

APPROPRIATION DETAIL

Account	Account Description	FY 2010-11 Actual	FY 2011-12 Budget	2011-12 Expenses To Date	FY 2012-13 Budget	% Change
	Operating Expenses					
702.030	MAINT. OF OPERATIONS EQUIPMENT	1,683	6,600	3,604	4,500	-31.8%
702.031	RENTS & LEASES (BLDGS)	19,500	19,500	5,051	19,500	0.0%
702.032	PROFESSIONAL SERVICES	7,132	0	0	0	0.0%
702.034	OTHER CONTRACT SERVICES	113,845	150,000	80,716	118,000	-21.3%
702.039	SPECIAL COMMUNITY SERVICE	131,096	0	6,988	0	0.0%
702.060	CONTRACT SHERIFF SERVICES	2,724,146	3,120,684	2,773,652	3,369,685	8.0%
703.024	POSTAGE	1,410	1,500	958	1,500	0.0%
703.025	OFFICE EXPENSE	862	3,300	3,318	2,000	-39.4%
704.021	UTILITIES	36,064	50,000	35,046	45,000	-10.0%
704.022	COMMUNICATIONS	3,939	5,000	2,314	3,000	-40.0%
706.023	ADVERTISING	109	100	59	100	0.0%
706.026	MISCELLANEOUS EXPENSE	203	180	187	180	0.0%
706.029	MAINT. OF BLDG. & STRUCTURES	16	1,500	507	1,500	0.0%
706.072	SDEA CONTRIBUTION	25,078	21,805	0	25,000	14.7%
	Total Operating Expenses	**$3,065,083**	**$3,380,169**	**$2,912,400**	**$3,589,965**	**6.2%**
	Capital Outlay					
707.003	EQUIPMENT/PROJECTS	0	0	0	0	0.0%
	Total Capital Outlay	**$0**	**$0**	**$0**	**$0**	**0.0%**
	Total Department Appropriations	**$3,065,083**	**$3,380,169**	**$2,912,400**	**$3,589,965**	**6.2%**

POLICE SERVICES BUDGET

ACCOUNT NUMBER	DESCRIPTION	2012-13 BUDGET	2012-13 ACTUAL	BAL.
101-409.000-702.030				
Maint. Operations Eq.	Motorcycle Maintenance	4,000		4,000
	Equipment Maint./Lidar Guns	1,500		1,500
	Honda Kawasaki	$5,500	0	$5,500
101-409.000-702.031				
Rents & Leases	Building Replacement Fund	14,700		14,700
	Copier Lease - MoCal	3,800		3,800
	Copier Maintenance - US Bank	1,000		1,000
		$19,500	0	$19,500
101-409.000-702.034				
Other Contract Serv.	Sheriff Vehicle Maintenance	150,000		150,000
	Stan County	$150,000	0	$150,000
101-409.000-702.034				
Contract Sheriff Services	Sheriff's Contract - Stan County	3,369,685		3,369,685
		$3,369,685	0	$3,369,685
101-409.000-703.024				
Postage	Postage Expense	1,500		1,500
		$1,500	0	$1,500
101-409.000-703.025				
Office Expense	Citation Books	2,000		2,000
	Western Graphics	$2,000	0	$2,000
101-409.000-704.021				
Utilities	Building Utilities - PG&E	45,000	0	45,000
		$45,000	0	$45,000
101-409.000-704.022				
Communications	Communication Expenses	3,000		3,000
	AT&T	$3,000	$0	$3,000
101-409.000-706.023				
Advertising	Riverbank News	100		100
	SLESF Public Hearing	$100	$0	$100
101-409.000-706.026				
Miscellaneous Expense	Charter Communications	120		120
	Administrative Hearing Officer	60		60
		$180	$0	$180
101-409.000-706.029				
Maint. Of Blding	Maintenance Expenses	1,500		1,500
		$1,500	0	$1,500
101-409.000-706.072				
SDEA Contribution	Stan Drug Enforcement Agency	21,805	0	21,805
		$21,805	0	$21,805
Total Police Services FY 2012-13 Budget		**$3,619,770**		

City of Riverbank
Annual Operating Budget -- Fiscal Year 2012-2013

Fund:	**101**	**GENERAL FUND**	Department:	**411**
Function:		**Public Safety**		**CODE COMPLIANCE**

APPROPRIATION DETAIL

Account	Account Description	FY 2010-11 Actual	FY 2011-12 Budget	2011-12 Expenses To Date	FY 2012-13 Budget	% Change
	Operating Expenses					
702.034	ANIMAL CONTROL SERVICES	146,309	155,921	123,843	155,831	-0.1%
999.000	TRANSFERS OUT TO FUND 117	9,008	53,159	0	60,970	14.7%
	Total Operating Expenses	**$155,317**	**$209,080**	**$123,843**	**$216,801**	**3.7%**
	Total Department Appropriations	**$155,317**	**$209,080**	**$123,843**	**$216,801**	**3.7%**

City of Riverbank

Annual Operating Budget -- Fiscal Year 2012-2013

Fund:	101	**GENERAL FUND**	Department:	**412**
Function:		**Public Works**		**DEVELOPMENT SERVICES ADMIN**

APPROPRIATION DETAIL

Account	Account Description	FY 2010-11 Actual	FY 2011-12 Budget	2011-12 Expenses To Date	FY 2012-13 Budget	% Change
	Personnel Salaries and Benefits					
701.001	PERSONNEL REGULAR	139,582	276,335	241,515	333,998	20.9%
701.002	PERSONNEL TEMPORARY	0	0	0	0	0.0%
701.003	PERSONNEL OVERTIME	211	0	65	0	0.0%
708.004	MISC EMPLOYEE BENEFITS	-2,587	0	0	0	0.0%
708.005	MEDICARE	2,083	4,299	3,245	4,843	12.7%
708.006	PERS RETIREMENT	19,672	41,095	28,243	34,925	-15.0%
708.007	PAYROLL TAXES	887	2,178	2,493	2,287	5.0%
708.008	GROUP HEALTH, DENTAL, VISION	31,199	94,035	62,386	102,486	9.0%
708.009	NATIONAL RETIREMENT	3,480	10,217	7,614	11,900	16.5%
708.010	WORKERS' COMPENSATION	12,058	31,913	25,581	45,342	42.1%
708.012	DEFERRED COMPENSATION	1,101	3,413	2,633	3,900	14.3%
	Total Personnel Salaries & Benefits	**$207,686**	**$463,485**	**$373,775**	**$539,681**	**16.4%**
	Operating Expenses					
702.031	RENTS & LEASES	3,600	3,600	2,053	3,600	0.0%
702.032	PROFESSIONAL SERVICES	2,930	1,500	280	1,500	0.0%
703.023	ADVERTISING	471	200	0	200	0.0%
703.024	POSTAGE	1,165	1,200	1,344	1,500	25.0%
703.025	OFFICE EXPENSE	2,516	2,000	1,980	2,000	0.0%
704.021	UTILITIES	4,211	3,000	2,870	3,000	0.0%
704.022	COMMUNICATIONS	3,275	1,500	1,023	1,500	0.0%
706.026	MISCELLANEOUS EXPENSE	1,732	1,474	1,432	1,000	-32.2%
706.027	BOOT & JACKET ALLOWANCE	0	0	0	0	0.0%
706.029	MAINT. OF BLDG. & STRUCTURES	301	500	108	500	0.0%
706.036	MEMBERSHIP, DUES, BOOKS, ETC.	584	600	595	600	0.0%
706.037	CONFERENCES & MEETINGS	783	1,000	123	1,000	0.0%
706.038	STAFF DEVELOPMENT	1,987	2,000	2,044	2,000	0.0%
	Total Operating Expenses	**$23,555**	**$18,574**	**$13,852**	**$18,400**	**-0.9%**
	CAPITAL OUTLAY					
707.002	CAPITAL EXPENDITURES	0	0	0	0	0.0%
707.003	EQUIPMENT/PROJECTS	0	0	0	0	0.0%
	Total Capital Outlay	**$0**	**$0**	**$0**	**$0**	**0.0%**
	Total Department Appropriations	**$231,241**	**$482,059**	**$387,627**	**$558,081**	**15.8%**

TRANSFER IN OF MANAGEMENT FEES	SEWER FUND	($161,622)
	WATER FUND	($213,336)
	LTF	($6,351)
	GAS TAX	($23,782)
	LANDSCAPE & LIGHTING	($3,963)
	NET GENERAL FUND ALLOCATION	$149,027

Fund 101: Public Works 412.000

702.031	**Rents & Leases**	**$ 3,600**
	Copier Lease	$ 1,400
	Copier Count	$ 2,200
702.032	**Professional/Special Services**	**$ 1,500**
	Gary Bufkin – Computer Software	$ 500
	Harrity Consulting – DBE Annual Report	$ 1,000
704.023	**Advertising**	**$ 200**
	Oakdale Leader	$ 200
702.024	**Postage**	**$ 1,500**
703.025	**Office Expense**	**$ 2,000**
	Wardens	$ 100
	Zee Medical Services	$ 50
	Pacific Storage	$ 400
	Staples	$ 1,100
	Western Graphix	$ 350
704.021	**Utilities**	**$ 3,000**
	Charter Communications	$ 100
	MID	$ 2,900
703.022	**Communications**	**$ 1,500**
	AT&T-Calnet 2	$ 1,500
706.026	**Miscellaneous Expense**	**$ 1,000**
	Computer Repairs	$ 750
	A & A Portables – Recycling Program	$ 250
706.029	**Maint. Of Bldg. & Structures**	**$ 500**
	Administration Office/PW Trailer	$ 500

706.036	**Memberships, Dues, Books, Etc.**	**$**	**600**
	APWA Membership	$	200
	Public Construction Law Manual	$	100
	Stanislaus County Safety Council	$	240
	Reference Books	$	60
706.037	**Travel, Conference & Meetings**	**$**	**1,000**
	League of California Cities	$	500
	PW Project Management Bootcamp	$	500
706.038	**Staff Development**	**$**	**2,000**
	Rockhurst University Continuing Ed.	$	900
	PW Project Management Bootcamp	$	400
	League of California Cities	$	700

City of Riverbank
Annual Operating Budget -- Fiscal Year 2012-2013

Fund:	101	**GENERAL FUND**	Department:	**413**
Function:		**Public Works**		**STREET MAINTENANCE**

APPROPRIATION DETAIL

Account	Account Description	FY 2010-11 Actual	FY 2011-12 Budget	2011-12 Expenses to Date	FY 2012-13 Budget	% Change
	Personnel Salaries and Benefits					
701.001	PERSONNEL REGULAR	52,662	103,623	94,298	51,811	-50.0%
701.003	PERSONNEL OVERTIME	75	1,000	0	0	-100.0%
701.004	STANDBY PAY	0	2,000	0	0	-100.0%
708.004	MISC EMPLOYEE BENEFITS	128	0	0	0	0.0%
708.005	MEDICARE	357	751	631	0	-100.0%
708.006	PERS RETIREMENT	9,091	11,634	11,255	5,957	-48.8%
708.007	PAYROLL TAXES	424	868	823	434	-50.0%
708.008	GROUP HEALTH, DENTAL, VISION	18,411	40,138	28,669	20,414	-49.1%
708.009	NATIONAL RETIREMENT	2,312	4,302	3,576	2,380	-44.7%
708.010	WORKERS' COMPENSATION	5,572	11,153	9,618	7,034	-36.9%
	Total Personnel Salaries & Benefits	**$89,032**	**$175,469**	**$148,870**	**$88,030**	**-49.8%**
	Operating Expenses					
702.030	MAINT. OF OPERATIONS EQUIPMENT	14,336	17,000	9,856	15,000	-11.8%
702.031	RENTS & LEASES (VEHICLES)	700	15,000	0	15,000	0.0%
702.032	PROFESSIONAL SERVICES	0	7,500	2,775	7,000	-6.7%
703.055	BARRICADES W/ FLASHERS	672	800	531	800	0.0%
704.021	UTILITIES	7,707	12,000	6,608	12,000	0.0%
706.027	BOOT & JACKET ALLOWANCE	102	300	200	300	0.0%
706.029	MAINT. OF BLDG. & STRUCTURES	5,500	6,375	6,060	6,500	2.0%
706.056	STATE/COUNTY FEES	549	550	566	700	27.3%
706.073	UNIFORMS & RAGS	88	0	0	0	0.0%
999.000	TRANSFER TO GAS TAX FUND	15,543	0	0	0	0.0%
	Total Operating Expenses	**$45,197**	**$59,525**	**$26,596**	**$57,300**	**-3.7%**
	CAPITAL OUTLAY					
707.003	EQUIPMENT/PROJECTS	0	0	0	0	0.0%
	Total Capital Outlay	**$0**	**$0**	**$0**	**$0**	**0.0%**
	Total Department Appropriations	**$134,229**	**$234,994**	**$175,466**	**$145,330**	**-38.2%**

TRANSFER IN OF MANAGEMENT FEES	LTF	($18,486)
	CROSSROADS LANDSCAPE & LIGHTING DISTRICT	($17,606)
	NET GENERAL FUND ALLOCATION	$109,238

Fund 101: Street Maintenance 413.000

702.030	**Maintenance Operation Equipment**	**$ 15,000**
	City of Modesto – Traffic Signal Maint.	$ 14,500
	George Reed	$ 500
702.031	**Rents & Leases**	**$ 15,000**
	Vehicle Maintenance	$ 15,000
702.032	**Professional/Special Services**	**$ 7,000**
	John Lopes Electric – Street Light Repair	$ 7,000
702.055	**Barricades w/Flashers**	**$ 800**
	Safe T Lite	$ 800
704.021	**Utilities**	**$ 12,000**
	MID	$ 11,500
	City of Riverbank	$ 500
706.027	**Boot & Jacket Allowance**	**$ 300**
	2 – Employees	$ 300
706.029	**Maintenance/Bldg/Structures/Grds**	**$ 6,500**
	Grover Landscaping	$ 6,500
706.056	**State/County Fees**	**$ 1,000**
	Property Taxes	$ 1,000

City of Riverbank

Annual Operating Budget -- Fiscal Year 2012-2013

Fund:	101	GENERAL FUND	Department:	414
Function:		Parks & Recreation		PARKS

APPROPRIATION DETAIL

Account	Account Description	FY 2010-11 Actual	FY 2011-12 Budget	2011-12 Expenses To Date	FY 2012-13 Budget	% Change
	Personnel Salaries and Benefits					
701.001	PERSONNEL REGULAR	181,194	203,794	179,496	203,794	0.0%
701.002	PERSONNEL TEMPORARY	20,789	9,000	7,787	13,600	51.1%
701.003	PERSONNEL OVERTIME	971	500	715	300	-40.0%
701.004	STANDBY PAY	3,665	4,688	3,470	5,000	6.7%
708.004	MISC EMPLOYEE BENEFITS	-1,013	0	0	0	0.0%
708.005	MEDICARE	3,021	3,086	2,647	3,152	2.1%
708.006	PERS RETIREMENT	32,483	27,378	22,462	23,432	-14.4%
708.007	PAYROLL TAXES	3,765	2,294	2,599	3,013	31.3%
708.008	GROUP HEALTH, DENTAL, VISION	71,619	75,447	57,008	75,447	0.0%
708.009	NATIONAL RETIREMENT	7,605	8,604	6,856	9,520	10.6%
708.010	WORKERS' COMPENSATION	19,925	21,934	19,071	27,666	26.1%
708.012	DEFERRED COMPENSATION	1,958	1,950	1,733	1,950	0.0%
	Total Personnel Salaries & Benefits	**$345,982**	**$358,675**	**$303,844**	**$366,874**	**2.3%**
	Operating Expenses					
702.030	MAINT. OF OPERATIONS EQUIPMENT	393	300	193	300	0.0%
702.031	RENTS & LEASES	52,712	51,800	1,508	51,800	0.0%
702.032	PROFESSIONAL SERVICES	63,696	95,110	90,062	77,658	-18.3%
703.025	OFFICE EXPENSE	241	200	257	200	0.0%
703.028	SMALL TOOLS	948	1,000	510	500	-50.0%
703.049	CHEMICALS	4,895	6,000	1,526	5,000	-16.7%
703.050	POOL CHEMICALS	22,869	22,000	5,558	23,000	4.5%
703.051	BARK/FIBER	10,655	12,000	460	0	-100.0%
704.021	UTILITIES	26,134	24,000	21,078	25,000	4.2%
704.022	COMMUNICATIONS	649	600	596	700	16.7%
706.027	BOOT & JACKET ALLOWANCE	540	750	489	600	-20.0%
706.029	MAINT. OF BLDG & STRUCTURES	30,656	28,000	17,901	28,000	0.0%
706.036	MEMBERSHIPS, DUES, BOOKS, ETC.	0	300	300	0	-100.0%
706.038	STAFF DEVELOPMENT	1,477	3,000	2,323	3,000	0.0%
706.050	SAFETY EQUIPMENT	942	250	266	400	60.0%
706.056	STATE/COUNTY FEES	3,293	3,950	3,989	4,000	1.3%
706.073	UNIFORMS & RAGS	575	800	665	800	0.0%
706.079	PARK HOST	2,068	1,680	1,552	0	-100.0%
706.081	DOWNTOWN & WATERFALL MAINT.	1,421	2,100	2,077	2,200	4.8%
	Total Operating Expenses	**$224,164**	**$253,840**	**$151,310**	**$223,158**	**-12.1%**
	CAPITAL OUTLAY					
707.002	CAPITAL EXPENDITURES	0	0	0	0	0.0%
707.003	EQUIPMENT/PROJECTS	7,116	10,000	9,200	4,000	-60.0%
	Total Capital Outlay	**$7,116**	**$10,000**	**$9,200**	**$4,000**	**-60.0%**
	Total Department Appropriations	**$577,262**	**$622,515**	**$464,354**	**$594,032**	**-4.6%**

EQUIPMENT AND PROJECTS:

PLAYGROUND EQUIPMENT REPLACEMENT PROGRAM	$4,000

City of Riverbank
Parks Maintenance Budget Information Sheet
2012 Fiscal Year

101-414.000.701.001 Personnel: Tim Dowdy, David McDaniel, Ray Pimentel, George Heredia

101-414.000.701.002 Personnel Temporary: $13,600

- Seasonal park aides for the busy season (May through September) and 4 hours per day on weekends off season.

101-414.000.701.003 Personnel Overtime: $500

101.414.000.701.004 Stand By Pay: $6,200

- This is not required for parks coverage and impacts our department negatively

101-414.000.701.080 Salary Request: 0

101-414.000.702.030 Maintenance Operation Equipment: $300

- Unplanned minor repairs

101.414.000.702.031 Rents & Leases: 51,800

- Copier $1,800
- Motor Pool $50,000

101.414.000.702.032 Professional Services: $100,658
(This amount is offset by approx. $18,000 from Sports Complex revenue)

- Landscaping Contract: $96,480
  Includes mowing of parks, Fertilization,
  Downtown Maintenance, including non park areas
  (108 water feature, Topeka east of Jackson, Claus Rd. strip
  south of Townsend, Terminal wall, Teen Center & sports complex.
- Knorr (Pool Service) contract: $4,178

*Note: One full time parks position was giving up to move funds to this account to better service specialized areas for landscaping needs.

101.414.000.703.026 Miscellaneous Expense: 0

101.414.000.703.025 Office Expense: $200

101.414.000.703.028 Small Tools: $500

- Tools needed for repairs or maintenance

101.414.000.703.049 Chemicals: $5,000

- Pesticides etc.

101.414.703.050 Pool Expenses & Chemicals: $23,000

- Pool Chemicals & other expenses

- Chemicals for water features

101.414.703.051 Bark Fiber For Playgrounds: $12,000

101.414.000.704.021 Utilities: $25,000
- MID
- PG&E
- Water Feature at Plaza

101.414.000.704.022 Communications: $700

101.414.000.706.027 Boot & Jacket Allowance: $750

101.414.000.706.029 Maintenance Blgs/Structures/Grounds: $28,000
- Supplies and equipment for maintenance of all parks, downtown and other areas

101.414.000.706.029 Staff Development: 3,000
- Certificate renewals, ceu's required.

101.414.706.050 Safety Equipment: $400

101.414.000.706.073 Uniforms & Rags: $800
- Shirts, sweatshirts, hats, rag washing

101.414.000.706.079 Park Host: $1,980
    - For stipends and uniforms

101.414.000.706.081 Downtown & Waterfall: $2,200

101.414.000.707.002 Capital Expenditures: 0

101.414.000.707.003 Equipment/Projects: $4,000
- Playground equipment maintenance & repair

City of Riverbank
Annual Operating Budget -- Fiscal Year 2012-2013

Fund:	**101**	**GENERAL FUND**	Department:	**439**
Function:		**Community Development**		**ECONOMIC DEVELOPMENT**

APPROPRIATION DETAIL

Account	Account Description	FY 2010-11 Actual	FY 2011-12 Budget	2011-12 Expenses To Date	FY 2012-13 Budget	% Change
	Personnel Salaries and Benefits					
701.007	SALARY ALLOCATION	161,185	0	0	0	0.00%
	Total Personnel Salaries & Benefits	**$161,185**	**$0**	**$0**	**$0**	**0.00%**
	Operating Expenses					
702.030	MAINT. OF OPERATIONS EQUIP.	1,000	0	0	0	0.00%
702.031	RENTS & LEASES	2,000	0	0	0	0.00%
702.032	PROFESSIONAL SERVICES	7,000	0	0	0	0.00%
702.043	AMMO PLANT SPECIFIC PLAN	69,989	0	12,198	0	0.00%
703.024	POSTAGE	465	0	0	0	0.00%
703.025	OFFICE EXPENSE	555	0	0	0	0.00%
704.022	COMMUNICATIONS	0	0	0	0	0.00%
706.023	ADVERTISING	1,602	0	0	0	0.00%
706.026	MISCELLANEOUS EXPENSE	0	0	0	0	0.00%
706.036	MEMBERSHIP, DUES, BOOKS, ETC.	3,711	0	0	0	0.00%
706.037	CONFERENCES & MEETINGS	1,977	0	0	0	0.00%
999.000	TRANSFERS OUT TO GRANT ACCOUNT	0	0	0	0	0.00%
	Total Operating Expenses	**$88,298**	**$0**	**$12,198**	**$0**	**0.00%**
	CAPITAL OUTLAY					
707.002	CAPITAL EXPENDITURES	0	0	0	0	0.00%
707.003	EQUIPMENT/PROJECTS	0	0	0	0	0.00%
707.006	OFFICE EQUIPMENT	0	0	0	0	0.00%
	Total Capital Outlay	**$0**	**$0**	**$0**	**$0**	**0.00%**
	Total Department Appropriations	**$249,484**	**$0**	**$12,198**	**$0**	**0.00%**

*ECONOMIC DEVELOPMENT/RDA DUTIES MERGED WITH COMMUNITY DEVELOPMENT DEPARTMENT
*HOUSING DEPARTMENT DUTIES MERGED WITH THE FINANCE DEPARTMENT

*THE AMMO PLANT SPECIFIC PLAN EXPENSES ARE FULLY REIMBURSED BY THE STANISLAUS COUNTY ED BANK LOAN.

City of Riverbank
Annual Operating Budget -- Fiscal Year 2012-2013

Fund:	**101**	**GENERAL FUND**	Department:	**457**
Function:		**Public Works**		**CONTRACT ENGINEERING**

APPROPRIATION DETAIL

Account	Account Description	FY 2010-11 Actual	FY 2011-12 Budget	2011-12 Expenses To Date	FY 2012-13 Budget	% Change
	Operating Expenses					
702.032	PROFESSIONAL/SPECIAL SERVICES	81,368	75,000	27,105	70,000	-6.7%
706.999	BAD DEBTS (GARBAGE)	30,162	0	95	0	0.0%
	Total Operating Expenses	**$111,530**	**$75,000**	**$27,200**	**$70,000**	**-6.7%**
	Total Department Appropriations	**$111,530**	**$75,000**	**$27,200**	**$70,000**	**-6.7%**

City of Riverbank
Annual Operating Budget -- Fiscal Year 2012-2013

Fund:	**101**	**GENERAL FUND**	Department:	**459**
Function:		**Culture & Liesure**		**RECREATION**

APPROPRIATION DETAIL

Account	Account Description	FY 2010-11 Actual	FY 2011-12 Budget	2011-12 Expenses To Date	FY 2012-13 Budget	% Change
	Operating Expenses					
999.000	TRANSFERS OUT TO FUND 118 & 134	333,935	348,067	0	308,429	-11.4%
	Total Operating Expenses	**$333,935**	**$348,067**	**$0**	**$308,429**	**-11.4%**
	Total Department Appropriations	**$333,935**	**$348,067**	**$0**	**$308,429**	**-11.4%**

City of Riverbank

Annual Operating Budget -- Fiscal Year 2012-2013

Fund 102: Gas Tax Fund

Projected Reserve @ July 1, 2012	**$132,312**

Add:

Projected '12-'13 Revenues	**$733,153**

Less:

Requested Appropriations

SALARIES & BENEFITS	$356,375
CONTRACT SERVICES	120,400
UTILITIES	120,000
OTHER OPERATING EXPENSES	85,750
TRANSFERS OUT	23,782
CAPITAL OUTLAY	0

Total Gas Tax Appropriations	**$706,307**
Projected Reserve @ June 30, 2013	**$159,158**
% Of Revenues	**21.71%**

GAS TAX REVENUES

	BUDGET 11/12	ACTUAL 11/12	BUDGET 12/13
SECTION 2103 GAS TAX	$233,690	$218,215	$238,364
SECTION 2105 GAS TAX	111,000	77,534	113,220
SECTION 2106 GAS TAX	71,552	53,854	72,983
SECTION 2107 GAS TAX	147,986	114,871	150,946
SECTION 2107.5 GAS TAX	5,000	0	5,000
STREET SWEEPING	4,159	2,080	4,159
MISCELLANEOUS REVENUE	0	0	0
TRANSFER IN OF MGMT FEES	112,165	56,544	148,481
	$685,552	$523,098	$733,153

FY 2012-13 Gas Tax (Highway Users Tax) Fund Revenue Projections

The State of California imposes excise taxes on various transportation fuels. California motor vehicle fuel taxes include the gasoline tax, diesel fuel tax, and the use fuel tax. Taxes on aircraft jet fuel are transferred to the state Aeronautics Account. Taxes on fuel for other motor vehicles are transferred to the state Highway Users Tax Account. These include:

- The "gasoline tax" and "diesel fuel tax" imposed on the use of vehicle fuels at the rate of $0.18 per gallon including the $0.09 rate imposed by Prop 111 in 1994.
- The "use fuel tax" is imposed on vendors and users of motor vehicle fuels that are not taxed under either the gasoline or diesel fuel tax, such as liquefied petroleum gas, ethanol, methanol, and natural gas.

For the 2012-13 fiscal year estimate, the Finance Department has taken the State of California's estimate and reduced it by 5% in order to remain conservative. The large fluctuations in gas prices warrants that the city be conservative in its estimates.

Cities receive highway user tax revenue under the following formulas:

Section 2103 – Section 2103 was added beginning with the 2010-11 fiscal year to allocate funds from a new motor vehicle fuel excise tax that replace previous city and county allocations from the Prop 42 sales tax on gasoline. This is known as the "fuel tax swap of 2010." Section 2103 funds are allocated to cities and counties on a per capita basis.

400.175 Gas Tax 2103		
FY	Amount	% Change
04/05	0.00	0.00%
05/06	0.00	0.00%
06/07	0.00	0.00%
07/08	0.00	0.00%
08/09	0.00	0.00%
09/10	0.00	0.00%
10/11	212,257.00	0.00%
11/12	233,690.00	10.10%
12/13	238,363.80	2.00%

Section 2105 – Section 2105(b) allocates 11.5% of the tax revenues in excess of 9 cents per gallon monthly among cities based on population.

400.170 Gas Tax 2105		
FY	Amount	% Change
04/05	114,130.53	
05/06	122,587.53	7.41%
06/07	128,829.27	5.09%
07/08	127,062.39	-1.37%
08/09	116,789.98	-8.08%
09/10	119,083.32	1.96%
10/11	114,787.00	-3.61%
11/12	111,000.00	-3.30%
12/13	113,220.00	2.00%

Section 2106 – Revenues equal to 1.04 cents per gallon are allocated as follows:

a. $7.2 million per year to the State Bicycle Transportation Account.
b. $400 per month to each city.
c. $800 per month to each county.
d. The residual amount (about $150 million per year) to each county and the cities in that county based on registered vehicles.

400.140 Gas Tax 2106		
FY	Amount	% Change
04/05	77,327.80	
05/06	82,451.77	6.63%
06/07	86,472.17	4.88%
07/08	83,905.76	-2.97%
08/09	77,686.52	-7.41%
09/10	77,642.50	-0.06%
10/11	73,644.00	-5.15%
11/12	71,552.00	-2.84%
12/13	72,983.04	2.00%

Section 2107 – Provides monthly allocations to cities of 1.315 cents per gallon of gasoline, 1.8 cents per gallon of diesel, and 2.59 cents per liquefied petroleum gas, as follows:

a. Each city with removal costs in excess of $5,000 is allocated 50% of the cost exceeding $5,000.
b. The remainder is allocated to cities based on population.

400.150 Gas Tax 2107		
FY	Amount	% Change
04/05	151,649.24	
05/06	163,514.54	7.82%
06/07	172,214.76	5.32%
07/08	170,031.36	-1.27%
08/09	155,440.91	-8.58%
09/10	158,714.94	2.11%
10/11	153,325.00	-3.40%
11/12	147,986.00	-3.48%
12/13	150,945.72	2.00%

Section 2107.5 – A flat amount is allocated to cities based on population. The City of Riverbank receives $5,000 annually.

400.160 Gas Tax 2107.5		
FY	Amount	% Change
04/05	4,000.00	
05/06	5,000.00	25.00%
06/07	5,000.00	0.00%
07/08	5,000.00	0.00%
08/09	5,000.00	0.00%
09/10	5,000.00	0.00%
10/11	5,000.00	0.00%
11/12	5,000.00	0.00%
12/13	5,000.00	0.00%

City of Riverbank
Annual Operating Budget -- Fiscal Year 2012-2013

Fund:	**102**	**GAS TAX**	Department:	**418**
Function:		**Public Works**		**STREETS**

APPROPRIATION DETAIL

Account	Account Description	FY 2010-11 Actual	FY 2011-12 Budget	2011-12 Expenses To Date	FY 2012-13 Budget	% Change
	Personnel Salaries and Benefits					
701.001	PERSONNEL REGULAR	117,643	160,212	125,963	208,068	30%
701.002	PERSONNEL TEMPORARY	0	7,000	6,132	0	0%
701.003	PERSONNEL OVERTIME	2,115	3,000	1,138	2,000	-33%
701.004	STANDBY PAY	6,630	6,000	3,053	3,500	-42%
701.007	SALARY REQUEST	0	0	0	0	0%
708.004	MISC EMPLOYEE BENEFITS	663	0	0	0	0%
708.005	MEDICARE	1,411	2,425	1,217	3,017	24%
708.006	PERS RETIREMENT	21,175	23,693	15,876	22,676	-4%
708.007	PAYROLL TAXES	1,003	1,342	2,108	1,763	31%
708.008	GROUP HEALTH, DENTAL, VISION	37,290	57,861	33,331	77,585	34%
708.009	NATIONAL RETIREMENT	4,258	6,453	4,722	9,520	48%
708.010	WORKERS' COMPENSATION	12,985	17,997	13,789	28,246	57%
708.012	DEFERRED COMPENSATION	0	0	0	0	0%
	Total Personnel Salaries & Benefits	**$205,173**	**$285,983**	**$207,329**	**$356,375**	**25%**
	Operating Expenses					
702.030	MAINT. OF OPERATIONS EQUIPMENT	1,232	3,000	2,454	3,000	0%
702.031	RENTS & LEASES (VEHICLE REP/MAINT)	5,000	10,000	0	10,000	0%
702.032	PROFESSIONAL/SPECIAL SERVICES	8,840	20,900	19,557	20,900	0%
702.036	STREET SWEEPING CONTRACT	82,943	82,500	69,200	82,500	0%
702.037	STREET LIGHT REPAIR	4,786	4,000	3,661	4,000	0%
703.028	SMALL TOOLS	416	1,000	96	1,000	0%
703.062	GALV POSTS - STREET SIGNS	6,863	4,000	10,245	56,000	1300%
704.021	UTILITIES	118,089	120,000	86,708	120,000	0%
706.026	MISCELLANEOUS EXPENSE	1,106	1,000	374	1,000	0%
706.027	BOOT & JACKET ALLOWANCE	314	450	307	600	33%
706.029	MAINT. OF BLDG. & STRUCTURES	7,435	15,000	13,167	21,000	40%
706.036	MEMBERSHIP, DUES, BOOKS,ETC.	592	1,000	481	1,000	0%
706.038	STAFF DEVELOPMENT	0	1,800	264	1,800	0%
706.050	SAFETY EQUIPMENT	605	1,300	1,386	1,300	0%
706.073	UNIFORMS & RAGS	0	650	0	2,050	215%
999.000	TRANSFER OUT OF MGMT FEES TO GF	0	43,133	21,636	23,782	0%
	Total Operating Expenses	**$238,221**	**$309,733**	**$229,536**	**$349,932**	**13%**
	CAPITAL OUTLAY					
707.003	EQUIPMENT/PROJECTS	9,829	5,650	23,525	0	-100%
	Total Capital Outlay	**$9,829**	**$5,650**	**$23,525**	**$0**	**-100%**
	Total Department Appropriations	**$453,223**	**$601,366**	**$460,390**	**$706,307**	**17%**

TRANSFER IN OF MANAGEMENT FEES	SEWER FUND	($93,451)
	LTF	($2,251)
	WATER FUND	($16,837)
	STERLING RIDGE STORM DRAIN DISTRICT	($9,532)
	HEARTLANDS STORM DRAIN DISTRICT	($9,532)
	CROSSROADS LANDSCAPE & LIGHTING DISTRICT	($16,837)
	NET GAS TAX FUND ALLOCATION	$557,867

Fund 102: Gas Tax 418.000

702.030	**Maintenance Operation Equipment**	**$ 3,000**
	Grover Landscaping	$ 1,000
	Home Depot - Riverbank	$ 300
	City of Modesto – Traffic Signal	$ 1,700
702.031	**Rents & Leases**	**$ 10,000**
	Non-Discretionary Account	$ 10,000
702.032	**Professional/Special Services**	**$ 20,900**
	SWRCB – Annual Permit Fee	$ 8,000
	Industrial Electric	$ 2,000
	Far West	$ 2,000
	Revel Environmental	$ 3,000
	SWRCB – Discharge Permit	$ 5,900
702.036	**Street Sweeping Contract**	**$ 82,500**
	Gilton Solid Waste Management	$ 82,500
702.037	**Street Light Repair**	**$ 4,000**
	Trombetta Electrical	$ 500
	Choice Lighting Supply	$ 2,500
	Grainger	$ 1,000
703.028	**Small Tools**	**$ 1,000**
	United Rentals	$ 400
	Home Depot	$ 500
	CSK Auto, Inc.	$ 100
703.062	**Galv Posts – Street Signs**	**$ 56,000**
	Fine Line Stripping	$ 52,000
	Safe T Lite	$ 2,500
	Modesto Steel	$ 500
	United Rentals	$ 1,000
704.021	**Utilities**	**$120,000**
	MID	$ 500
	PG & E	$114,500
	Department of Transportation	$ 5,000

706.026	**Miscellaneous Expense**	**$ 1,000**
	Ad Tech	$ 1,000
706.027	**Boot & Jacket Allowance**	**$ 600**
	4 – Employees	$ 600
706.029	**Maintenance/Bldg/Structures/Grds**	**$21,000**
	Grover Landscaping	$ 6,000
	Home Depot	$ 4,800
	Howk Systems	$ 2,000
	CSK Auto, Inc.	$ 500
	Munn & Perkins	$ 3,000
	Autrey's Water Truck & Sweeper	$ 200
	Tractor Supply	$ 2,000
	Sunrise Rock & Redi Mix	$ 1,500
	Houston Control	$ 1,000
706.036	**Memberships, Dues, Books, Etc.**	**$ 1,000**
	Undergroud Service Alert – Membership	$ 400
	California Rural Water Assoc.	$ 300
	Books for Certifications	$ 300
706.038	**Staff Development**	**$ 1,800**
	Training Classes/Certifications	$ 1,800
706.050	**Safety Equipment**	**$ 1,300**
	Fastenal Company	$ 500
	Safe T Lite	$ 800
706.073	**Uniform & Rags**	**$ 2,050**
	Aramark Uniforms	$ 500
	Safety Work Shirts	$ 1,550

Fund 106: Sewer Fund Summary

Projected Reserve @ July 1, 2012 $403,348

Add:

Projected '12-'13 Revenues $2,166,469

Less:

Requested Appropriations

	SEWER COLLECTION	SEWER TREATMENT
SALARIES & BENEFITS	$143,540	$310,239
CONTRACT SERVICES	55,000	140,000
UTILITIES	25,000	400,000
OPERATING EXPENSES	23,450	58,795
BOND EXPENSES	0	14,960
CAPITAL OUTLAY	0	0
TRANSFERS OUT	1,039,759	0
	$1,286,749	$923,994

Total Appropriations $2,210,743

Projected Reserve @ June 30, 2013 $359,074

% of Reserve to Budget 16.57%

SEWER REVENUES

	BUDGET 11/12	ACTUAL 11/12	BUDGET 12/13
SEWER SERVICE CHARGES	1,874,224	1,576,012	1,858,940
FINES, FORFEITURES, PENALTIES	31,675	28,890	33,274
INTEREST INCOME	9,000	2,605	5,000
INDUSTRIAL PERMITS	199,918	144,457	156,534
INSPECTION FEES	1,000	90	0
MISCELLANEOUS REVENUES	1,000	393	500
TRANSFER IN	65,563	27,863	65,563
TRANSFER IN MANAGEMENT FEES	56,773	28,274	46,658
TRANSFER IN OF LOAN PROCEEDS	903,000		0
	$3,142,153	$1,808,584	$2,166,469

FY 2012-13 Sewer Fund Revenue Source Projections

Sewer Service Charge: 106-000.000-600.180

The City bills residents for sewer service charges every two months. Residential customers are billed $20.15 per month, while commercial customers are billed a base rate of $20.15 per month and an incremental charge based on water usage.

The Finance Department estimates annual revenues based on a rolling six-billing average.

600.180 Sewer Service Charge		
FY	Amount	% Change
04/05	1,370,681.07	
05/06	1,637,164.58	19.44%
06/07	1,794,536.85	9.61%
07/08	1,778,171.30	-0.91%
08/09	1,815,926.61	2.12%
09/10	1,893,493.99	4.27%
10/11	1,799,804.00	-4.95%
11/12	1,874,224.00	4.13%
12/13	1,858,940.00	-0.82%

Fines, Forfeitures, and Penalties: 106-000.000-655.000

Customers who are delinquent on their utility bill are assessed a 10% penalty after the due date. Over the past two fiscal years, the City has seen an increase in the amount of customers who are delinquent.

For the 2012-2013 fiscal year estimate, the Finance Department has used a two-year rolling average.

655.000 Fines		
FY	Amount	% Change
04/05	20,687.01	
05/06	26,490.75	28.05%
06/07	28,826.92	8.82%
07/08	32,679.40	13.36%
08/09	35,519.16	8.69%
09/10	34,196.20	-3.72%
10/11	33,952.00	-0.71%
11/12	31,675.00	-6.71%
12/13	33,274.00	5.05%

Industrial Permits Revenue: 106-000.000-675.160

Industrial Sewer Permits are issued to companies that due to the nature of their business must discharge waste water in larger quantities than the average company. For example, the cheese plant located on 2nd Street discharges large quantities of waste water as a result of their cheese making process. This discharge into our sewer system is closely metered and each company is billed.

Last year, the City of Riverbank learned that the Don Francisco Cheese Company will be moving their operations to a new location in Modesto. To date the transfer has not yet taken place as they are still preparing their Modesto location. Therefore for the 2012-13 fiscal year, the Finance Department has taken a conservative approach for the revenue estimate with a decrease of 21% in revenues being projected.

675.160 Industrial Permits		
FY	Amount	% Change
04/05	572,895.91	
05/06	455,724.90	-20.45%
06/07	189,407.89	-58.44%
07/08	193,476.27	2.15%
08/09	298,830.43	54.45%
09/10	224,754.63	-24.79%
10/11	186,314.00	-17.10%
11/12	199,918.00	7.30%
12/13	156,534.00	-21.70%

City of Riverbank
Annual Operating Budget -- Fiscal Year 2012-2013

Fund:	**106**	**SEWER FUND**	Department:	**423**
Function:		**Public Works**		**SEWER COLLECTION**

APPROPRIATION DETAIL

Account	Account Description	FY 2010-11 Actual	FY 2011-12 Budget	2011-12 Expenses To Date	FY 2012-13 Budget	% Change
	Personnel Salaries and Benefits					
701.001	PERSONNEL REGULAR	293,329	90,235	71,436	79,281	-12%
701.003	PERSONNEL OVERTIME	651	1,000	884	1,000	0%
701.004	STANDBY PAY	11,649	5,000	10,591	5,000	0%
708.004	MISC EMPLOYEE BENEFITS	-1,453	0	0	0	0%
708.005	MEDICARE	4,158	1,308	1,183	1,150	-12%
708.006	PERS RETIREMENT	48,809	10,131	9,372	7,868	-22%
708.007	PAYROLL TAXES	2,178	868	1,115	868	0%
708.008	GROUP HEALTH, DENTAL, VISION	72,460	32,850	20,759	32,850	0%
708.009	NATIONAL RETIREMENT	9,506	4,302	4,038	4,760	11%
708.010	WORKERS' COMPENSATION	29,953	9,712	8,212	10,763	11%
708.012	DEFERRED COMPENSATION	5,513	0	0	0	0%
	Total Personnel Salaries & Benefits	**$476,753**	**$155,406**	**$127,590**	**$143,540**	**-8%**
	Operating Expenses					
702.030	MAINT. OF OPERATIONS EQUIP.	12,867	15,000	10,894	15,000	0%
702.031	RENTS & LEASES (VEHICLE REP/MAINT)	30,000	30,000	982	30,000	0%
702.032	PROFESSIONAL SERVICES	37,644	18,088	20,229	10,000	-45%
703.023	ADVERTISING	0	500	0	250	-50%
703.024	POSTAGE	6,728	7,000	8,376	7,000	0%
703.025	OFFICE EXPENSE	747	1,000	1,110	1,000	0%
703.049	CHEMICALS	648	400	182	400	0%
704.021	UTILITIES	24,750	25,000	21,952	25,000	0%
704.022	COMMUNICATIONS	1,990	2,000	1,323	2,000	0%
706.010	DEPRECIATION EXPENSE	125,334	0	0	0	0%
706.026	MISCELLANEOUS EXPENSE	0	0	170	1,000	0%
706.027	BOOT & JACKET ALLOWANCE	220	300	316	300	0%
706.028	SMALL TOOLS	764	500	878	500	0%
706.029	MAINT. OF BLDG & STRUCTURES	7,779	7,000	5,982	7,000	0%
706.036	MEMBERSHIP,DUES,BOOKS,ETC.	669	500	415	500	0%
706.038	STAFF DEVELOPMENT	202	2,000	459	2,000	0%
706.050	SAFETY EQUIPMENT	423	1,000	367	1,000	0%
706.073	UNIFORMS & RAGS	0	500	0	500	0%
706.099	BAD DEBTS (SEWER SERVICES)	35,261	0	109	0	0%
999.000	TRANSFERS OUT (BOND/CIP FUND)	530,312	520,000	442,323	520,000	0%
999.000	TRANSFER OUT MANAGEMENT FEE	0	445,052	197,884	519,759	17%
	Total Operating Expenses	**$816,338**	**$1,075,840**	**$713,951**	**$1,143,209**	**6%**
	CAPITAL OUTLAY					
707.003	EQUIPMENT/PROJECTS	2,424	1,334	0	0	-100%
707.003	EQUIPMENT/PROJECTS-LOAN	0	903,000	252,504	0	-100%
	Total Capital Outlay	**$2,424**	**$904,334**	**$252,504**	**$0**	**-100%**
	Total Department Appropriations	**$1,295,515**	**$2,135,580**	**$1,094,045**	**$1,286,749**	**-40%**

Fund 106: Sewer Fund 423.000 Sewer Collection

702.030	**Maintenance Operation Equipment**	**$15,000**
	Industrial Electric	$ 5,000
	Howk Systems	$ 6,000
	Willie Electric Supply Co., Inc.	$ 4,000
702.032	**Professional/Special Services**	**$10,000**
	California Rural Water Association	$ 1,500
	Stantec	$ 4,000
	ABS Presort, Inc. – Prop 218 Notices	$ 2,000
	SWRCB Accounting Office	$ 2,500
703.023	**Advertising**	**$ 250**
	Oakdale Leader – Advertisements	$ 250
703.024	**Postage**	**$ 7,000**
	U. S. Postmaster – Utility Billings	$ 7,000
703.025	**Office Expense**	**$ 1,000**
	Staples – Office Supplies	$ 300
	Wardens – Office Supplies	$ 300
	Mo-Cal – Copier Lease/Toner	$ 100
	Printing Systems – Env./Delinq. Notices	$ 300
703.049	**Chemicals**	**$ 400**
	Commercial Maintenance Chemical	$ 400
704.021	**Utilities**	**$25,000**
	Pacific Gas & Electric	$24,500
	Bay Alarm Company	$ 500
704.022	**Communications**	**$ 2,000**
	AT&T Mobility	$ 840
	AT&T – Calnet 2 -	$ 1,160
706.026	**Miscellaneous**	**$ 1,000**
	(Emergency/Unexpected Needs)	$ 1,000

706.027	**Boot & Jacket Allowance**	**$**	**300**
	2 – Employees	$	300
706.028	**Small Tools**	**$**	**500**
	Home Depot – Replacement of Broken Tools	$	500
706.029	**Maintenance of Bldg/Structures/Grds**	**$**	**7,000**
	Radio Shack – voltage reducer	$	100
	Groeniger & Company	$	1,500
	Home Depot	$	1,200
	Bills Safe & Lock	$	200
	Howk Systems	$	2,000
	ABS Pumps	$	2,000
706.036	**Memberships, Dues, Books, Etc.**	**$**	**500**
	Employee books for Certification Exams	$	500
706.038	**Staff Development**	**$**	**2,000**
	Employee Training/Education/Certs.	$	2,000
706.050	**Safety Equipment**	**$**	**1,000**
	Granite Construction	$	500
	O-Reilly Automotive, Inc.	$	500
706.073	**Uniform & Rags**	**$**	**500**
	Safety Shirts/Jackets (Yellow & Orange)	$	500

City of Riverbank
Annual Operating Budget -- Fiscal Year 2012-2013

Fund:	**106**	**SEWER FUND**	Department:	**424**
Function:		**Public Works**		**SEWER TREATMENT**

APPROPRIATION DETAIL

Account	Account Description	FY 2010-11 Actual	FY 2011-12 Budget	2011-12 Expenses To Date	FY 2012-13 Budget	% Change
	Personnel Salaries and Benefits					
701.001	PERSONNEL REGULAR	176,994	167,439	150,015	167,439	0%
701.003	PERSONNEL OVERTIME	23,249	24,000	23,632	24,000	0%
701.080	SALARY REQUEST	0	0	0	7,852	0%
708.004	MISC EMPLOYEE BENEFITS	-54	0	0	0	0%
708.005	MEDICARE	2,896	2,428	2,419	2,428	0%
708.006	PERS RETIREMENT	28,474	23,739	19,065	19,252	-19%
708.007	PAYROLL TAXES	1,449	1,302	1,302	1,302	0%
708.008	GROUP HEALTH, DENTAL, VISION	41,341	54,646	34,690	54,646	0%
708.009	NATIONAL RETIREMENT	5,730	6,453	5,364	7,140	11%
708.010	WORKERS' COMPENSATION	17,466	18,021	16,245	22,730	26%
708.012	DEFERRED COMPENSATION	3,535	3,335	3,065	3,450	3%
	Total Personnel Salaries & Benefits	**$301,080**	**$301,363**	**$255,797**	**$310,239**	**3%**
	Operating Expenses					
702.030	MAINT. OF OPERATIONS EQUIPMENT	25,000	25,000	10,078	25,000	0%
702.031	RENTS & LEASES (VEH REP./MAINT)	20,000	20,000	8,437	25,000	25%
702.032	PROFESSIONAL SERVICES	37,281	50,000	33,327	75,000	50%
702.056	PIRTS & APPRAISALS, TAXES	1,069	15,000	2,385	15,000	0%
703.025	OFFICE EXPENSE	983	1,000	1,226	4,000	300%
703.049	CHEMICALS	2,481	2,500	2,327	2,500	0%
704.021	UTILITIES	397,601	400,000	305,901	400,000	0%
704.022	COMMUNICATIONS	678	800	773	850	6%
706.010	DEPRECIATION EXPENSE	243,559	0	0	0	0%
706.026	MISCELLANEOUS EXPENSE	772	1,845	693	2,845	54%
706.027	BOOT & JACKET ALLOWANCE	437	450	424	450	0%
706.028	SMALL TOOLS	1,954	2,000	1,128	3,000	50%
706.029	MAINT. OF BLDG & STRUCTURES	5,347	20,000	20,735	20,000	0%
706.036	MEMBERSHIP, DUES, BOOKS, ETC.	1,196	1,500	1,363	1,500	0%
706.038	STAFF DEVELOPMENT	1,363	2,500	849	2,500	0%
706.050	SAFETY EQUIPMENT	503	500	502	3,000	500%
706.053	LEVEE REPAIR & A.C.	3,808	8,000	4,893	8,000	0%
706.060	INTEREST PAYMENTS	9,784	8,480	0	7,150	-16%
706.073	UNIFORMS & RAGS	2,637	2,655	2,634	3,000	13%
706.076	BOND INTEREST EXPENSE	16,670	16,862	5,780	14,960	-11%
999.000	TRANSFERS OUT	0	0	0	0	0%
	Total Operating Expenses	**$773,123**	**$579,092**	**$403,455**	**$613,755**	**6%**
	CAPITAL OUTLAY					
707.002	CAPITAL EXPENDITURES	0	1,334	0	0	-100%
707.043	AERATOR REPLACEMENT	0	0	0	0	0%
	Total Capital Outlay	**$0**	**$1,334**	**$0**	**$0**	**100%**
	Total Department Appropriations	**$1,074,203**	**$881,789**	**$659,252**	**$923,994**	**5%**

Fund 106: Sewer Fund 424.000 Sewer Treatment

702.030	**Maintenance Operation Equipment**	**$ 25,000**
	Granger	$ 6,250
	Tilbury Auto Parts	$ 7,250
	R & T Power Equipment	$ 6,500
	Stanislaus Implement	$ 5,000
702.031	**Rents & Leases**	**$ 13,000**
	(Non-Discretionary Funds)	
702.032	**Professional/Special Services**	**$ 75,000**
	Far West	$ 25,000
	J L Analytical Services, Inc.	$ 5,000
Northstar	~~Stantec~~ Consulting Services	$ 20,000
	GWMW Sampling & Engineering	$ 25,000
702.056	**~~Pirts & Appraisals~~, Taxes**	**$ 15,000**
	Shabbir A. Khan – Property Taxes	$ 15,000
703.025	**Office Expense**	**$ 4,000**
	Staples – Office Supplies	$ 400
	Wardens – Office Supplies	$ 3,600
703.049	**Chemicals**	**$ 2,500**
	Stanislaus Farm Supply	$ 1,500
	Colin Supply Co.	$ 1,000
704.021	**Utilities**	**$400,000**
	Pacific Gas & Electric	$ 10,000
	MID	$390,000
704.022	**Communications**	**$ 850**
	AT&T Mobility	$ 850
706.026	**Miscellaneous Expense**	**$ 2,845**
	Arrowhead	$ 1,500
	Emergency/Unexpected Needs	$ 1,345

706.027	**Boot & Jacket Allowance**	**$**	**450**
	3 – Employees	$	450
706.028	**Small Tools**	**$**	**3,000**
	R & T Power Equipment	$	1,500
	Grainger	$	500
	Additional Lab Equipment	$	1,000
706.29	**Maintenance of Bldg/Structures/Grds**	**$**	**20,000**
	N & S Tractor	$	1,000
	Grainger	$	4,250
	Denair Lumber Co.	$	3,500
	Home Depot	$	4,500
	Waterman Industries	$	3,000
	Bay Alarm Company	$	650
	Modesto Steel	$	1,000
	Escalon Portable Welding	$	2,100
706.036	**Memberships, Dues, Books, Etc.**	**$**	**1,500**
	California Rural Water Association	$	500
	State Water Resources Control Board	$	1,000
706.038	**Staff Development**	**$**	**2,500**
	Employee Training/Education/Certs/Exams	$	2,500
706.050	**Safety Equipment**	**$**	**3,000**
	Delta Rubber	$	200
	Grainger	$	300
	Purchase Chemical/Flamable Storage Locker	$	2,500
706.053	**Levee Repair and A.C.**	**$**	**8,000**
	Annual Repairs – Rock Purchase	$	8,000
706.073	**Uniform & Rags**	**$**	**3,000**
	Aramark Uniform Services	$	3,000

City of Riverbank

Annual Operating Budget -- Fiscal Year 2012-2013

Fund 114: Water Fund Summary

Projected Reserve @ July 1, 2012	$380,922
Projected Bond Reserve @ July 1, 2012*	$195,086

Add:

Projected '12-'13 Revenues	$1,746,019

Less:

Requested Appropriations

	WATER COLLECTION	WATER CONNECTION
SALARY & BENEFITS	$441,634	$0
CONTRACT SERVICES	160,000	0
UTILITIES	370,000	0
OPERATING EXPENSES	70,950	0
BOND EXPENSES	0	225,781
CAPITAL OUTLAY	0	55,000
TRANSFERS OUT	558,324	0
	$1,600,908	$280,781

Total Appropriations	1,881,689
Projected Reserve @ June 30, 2013	$440,338
% of Reserve to Budget	25%

WATER REVENUES

	BUDGET 11/12	ACTUAL 11/12	BUDGET 12/13
WATER SERVICE CHARGES	$1,700,000	$1,401,144	$1,690,494
BACKFLOW INSPECTIONS	2,000	401	500
FINES, FORFEITURES, PENALTIES	55,986	40,100	51,025
INSPECTION FEES	300	0	0
INTEREST INCOME	8,000	2,726	3,000
MISCELLANEOUS REVENUES	1,000	3,857	1,000
TRANSFERS IN (FIXED ASSETS)	18,569	19,657	0
	$1,785,855	$1,467,885	$1,746,019

Bond Reserve to be used for final 1998 Water COP Bond Payment

FY 2012-13 Water Fund Revenue Source Projections

Water Revenues: 114-000.000-600.140

The City bills residents for water service charges every two months. Residential customers are billed a base rate of $29.29 every two months for water usage up to 1,000 cubic feet, and an incremental charge for water usage over 1,000 cubic feet.

The Finance Department estimates annual revenues based on a rolling six-billing average.

600.140 Water Service Charge		
FY	Amount	% Change
04/05	1,351,607.42	
05/06	1,512,773.70	11.92%
06/07	1,616,543.54	6.86%
07/08	1,665,040.77	3.00%
08/09	1,669,599.04	0.27%
09/10	1,712,451.27	2.57%
10/11	1,659,892.00	-3.07%
11/12	1,700,000.00	2.42%
12/13	1,690,494.00	-0.56%

Fines, Forfeitures, and Penalties: 114-000.000-655.000

Customers who are delinquent on their utility bill are assessed a 10% penalty after the due date. Over the past two fiscal years, the City has seen an increase in the amount of customers who are delinquent.

For the 2012-2013 fiscal year estimate, the Finance Department has used a two-year rolling average.

655.000 Fines		
FY	Amount	% Change
04/05	41,375.04	
05/06	52,749.14	27.49%
06/07	55,373.71	4.98%
07/08	58,381.38	5.43%
08/09	54,202.95	-7.16%
09/10	52,269.87	-3.57%
10/11	44,820.00	-14.25%
11/12	55,986.00	24.91%
12/13	51,025.00	-8.86%

City of Riverbank
Annual Operating Budget -- Fiscal Year 2012-2013

Fund: 114	**WATER**	Department:	**433**
Function:	**Public Works**		**WATER COLLECTION**

APPROPRIATION DETAIL

Account	Account Description	FY 2010-11 Actual	FY 2011-12 Budget	2010-11 Expenses To Date	FY 2012-13 Budget	% Change
	Personnel Salaries and Benefits					
701.001	PERSONNEL REGULAR	511,679	210,645	173,121	258,107	23%
701.002	PERSONNEL TEMPORARY	0	59,747	49,716	0	-100%
701.003	PERSONNEL OVERTIME	22,096	23,000	14,895	15,000	-35%
701.004	STANDBY PAY	11,849	20,000	15,471	15,000	-25%
708.004	MISC EMPLOYEE BENEFITS	4,759	0	0	0	0%
708.005	MEDICARE	6,453	2,897	2,625	2,719	-6%
708.006	PERS RETIREMENT	84,326	28,589	22,325	28,348	-1%
708.007	PAYROLL TAXES	4,046	7,610	7,447	2,170	-71%
708.008	GROUP HEALTH, DENTAL, VISION	137,546	58,547	42,930	69,051	18%
708.009	NATIONAL RETIREMENT	17,111	8,604	6,221	11,900	38%
708.010	WORKERS' COMPENSATION	51,745	22,671	19,423	35,039	55%
708.012	DEFERRED COMPENSATION	10,359	4,300	3,820	4,300	0%
	Total Personnel Salaries & Benefits	**$861,969**	**$446,610**	**$357,994**	**$441,634**	**-1%**
	Operating Expenses					
702.030	MAINT. OF OPERATIONS EQUIPMENT	59,675	68,000	72,380	68,000	0%
702.031	RENTS & LEASES	22,000	22,000	3,320	22,000	0%
702.032	PROFESSIONAL SERVICES	52,318	70,000	62,593	70,000	0%
703.023	ADVERTISING	1,071	500	0	250	-50%
703.024	POSTAGE	6,738	7,000	8,773	7,000	0%
703.025	OFFICE EXPENSE	2,974	2,000	2,783	2,000	0%
703.064	BACKFLOW INSPECTION EXPENSES	1,027	1,500	2,656	1,500	0%
704.021	UTILITIES	367,548	370,000	256,632	370,000	0%
704.022	COMMUNICATIONS	1,093	1,000	522	1,000	0%
706.010	DEPRECIATION EXPENSE	252,173	0	0	0	0%
706.026	MISCELLANEOUS EXPENSE	386	500	1,663	2,200	340%
706.027	BOOT & JACKET ALLOWANCE	662	750	300	600	-20%
706.028	SMALL TOOLS	1,535	1,500	0	1,500	0%
706.029	MAINT. OF BLDG & STRUCTURES	20,896	25,000	21,023	25,000	0%
706.036	MEMBERSHIP, DUES, BOOKS, ETC.	1,556	1,500	125	1,500	0%
706.038	STAFF DEVELOPMENT	3,393	4,000	1,803	4,000	0%
706.050	SAFETY EQUIPMENT	2,306	1,400	2,017	2,500	79%
706.056	STATE & COUNTY WATER FEES	16,297	19,000	11,014	19,000	0%
706.073	UNIFORMS & RAGS	392	500	233	2,900	480%
706.999	BAD DEBTS (WATER SERVICE)	18,439	0	67	0	0%
999.000	TRANSFERS OUT	50,941	50,000	42,499	50,000	0%
999.000	TRANSERS OUT MANAGEMENT FEE	0	438,029	207,687	508,324	16%
	Total Operating Expenses	**$883,420**	**$1,084,179**	**$698,090**	**$1,159,274**	**7%**
	CAPITAL OUTLAY					
707.002	CAPITAL EXPENDITURES	0	1,334	0	0	-100%
707.003	EQUIPMENT/PROJECTS	0	0	0	0	0%
	Total Capital Outlay	**$0**	**$1,334**	**$0**	**$0**	**-100%**
	Total Department Appropriations	**$1,745,389**	**$1,532,123**	**$1,056,084**	**$1,600,908**	**4%**

CAPITAL EXPENDITURES

Fund 114: Water Fund 433.000 Water Collection

702.030	**Maintenance Operation Equipment**	**$ 68,000**
	Ditch Witch Central California	$ 2,500
	Industrial Electric	$ 14,000
	Howk Systems	$ 16,000
	Groeniger & Company	$ 16,000
	Denair Lumber Company	$ 1,300
	Home Depot	$ 4,400
	Borges & Mahoney Co.	$ 1,500
	Fastenal Company	$ 2,300
	McCrometer, Inc.	$ 1,000
	Measurement Controls	$ 5,000
	Fluid IQs	$ 4,000
702.032	**Professional/Special Services**	**$ 70,000**
	California Rural Water Association	$ 1,000
	E and M – Wonderware Software	$ 11,000
	Howk Systems	$ 20,000
	Far West – Sample Testing	$ 20,800
	Universal Systems Automation	$ 4,000
	Health Services	$ 5,000
	California Laboratory Services	$ 1,200
	Clear channel Broadcasting – Conser. Advert.	$ 1,500
	American Water Works	$ 500
	California Urban Water	$ 3,000
	SJVAPCD	$ 2,000
703.023	**Advertising**	**$ 250**
	Oakdale Leader – Advertisements	$ 250
703.024	**Postage**	**$ 7,000**
	U. S. Postmaster – Utility Billings	$ 7,000
703.025	**Office Expense**	**$ 2,000**
	Staples – Office Supplies	$ 700
	Wardens – Office Supplies	$ 500
	Mo-Cal – Copier Lease/Toner	$ 300
	Printing Systems – Envelopes/Delinquent Notices	$ 500
703.064	**Backflow Inspection Expenses**	**$ 1,500**
	Commercial Maintenance Chemical – Chemicals	$ 1,500

704.021	**Utilities**	**$370,000**
	Pacific Gas & Electric	$200,000
	Bay Alarm Company	$ 1,000
	MID	$169,000
704.022	**Communications**	**$ 1,000**
	AT&T Mobility	$ 1,000
706.026	**Miscellaneous Expense**	**$ 2,200**
	Home Depot	$ 250
	USA Mobility Wireless	$ 250
	Emergency/Unexpected Needs	$ 1,700
706.027	**Boot & Jacket Allowance**	**$ 750**
	5 – Employees	$ 750
706.028	**Small Tools**	**$ 1,500**
	Home Depot – Replacement of Broken Tools	$ 1,500
706.029	**Maintenance of Buildings/Structures/Grounds**	**$ 25,000**
	Radio Shack	$ 500
	Groeniger & Company	$ 5,000
	Home Depot	$ 5,000
	Howk Systems	$ 14,500
706.036	**Memberships, Dues, Books, Etc.**	**$ 1,500**
	Employee books for Certification Exams	$ 1,500
706.038	**Staff Development**	**$ 4,000**
	Employee Training/Education/Certifications	$ 4,000
706.050	**Safety Equipment**	**$ 2,500**
	Granite Construction	$ 350
	O-Reilly Automotive, Inc.	$ 200
	Safe T Lite	$ 700
	United Rentals, Inc.	$ 150
	Additional Safety Equipment	$ 1,100
706.056	**State/County Fees**	**$ 19,000**
	California Department of Public Health	$ 14,000
	SJVAPCD	$ 5,000
706.073	**Uniform & Rags**	**$ 2,900**
	T's & Topps	$ 1,000
	Print Rite	$ 900
	Aramark	$ 1,000

City of Riverbank
Annual Operating Budget -- Fiscal Year 2012-2013

Fund:	**114**	**WATER**	Department:	**437**
Function:		**Public Works**		**WATER CONNECTION**

APPROPRIATION DETAIL

Account	Account Description	FY 2010-11 Actual	FY 2011-12 Budget	2011-12 Expenses To Date	FY 2012-13 Budget	% Change
	Operating Expenses					
706.010	DEPRECIATION EXPENSE	19,445	0	0	0	0%
706.054	DEBT SERVICES	165,000	175,000	175,000	180,000	3%
706.075	BOND COST EXPENSE	2,126	2,200	2,126	0	-100%
706.076	BOND INTEREST EXPENSE	24,160	14,893	14,893	5,040	-66%
706.078	BOND AMORTIZATION EXPENSE	8,519	8,519	0	40,741	378%
	Total Operating Expenses	**$219,250**	**$200,612**	**$192,019**	**$225,781**	**13%**
	CAPITAL OUTLAY					
707.002	CAPITAL EXPENDITURES	0	0	0	0	0%
707.010	WATER METERS	50,679	50,000	35,121	50,000	0%
707.011	TWO INCH WATER METERS	0	5,000	0	5,000	0%
	Total Capital Outlay	**$50,679**	**$55,000**	**$35,121**	**$55,000**	**0%**
	Total Department Appropriations	**$269,929**	**$255,612**	**$227,140**	**$280,781**	**10%**

CAPITAL EXPENDITURES

City of Riverbank
Annual Operating Budget -- Fiscal Year 2012-2013

Fund 117: Neighborhood Improvement Fund

Reserve @ July 1, 2012		**$0**
Add:		
Projected '12-'13 Revenues		**$87,470**
Less:		
Requested Appropriations		
SALARY & BENEFITS	$79,020	
OPERATING EXPENSES	8,450	
TRANSFERS OUT	0	
CAPITAL OUTLAY	0	
Total Appropriations		**87,470**
Projected Reserve @ June 30, 2013		**$0**

NEIGHBORHOOD IMPROVEMENT REVENUES

	BUDGET 11/12	ACTUAL 11/12	BUDGET 12/13
ABANDONED VEHICLE	16,000	11,524	16,000
FINES, FORFEITURES, PENALTIES	10,000	9,609	10,000
INTEREST INCOME	0	0	0
MISCELLANEOUS REVENUES	500	725	500
OTHER FINANCIAL RESOURCES	0	0	0
TRANSFERS IN OF MGMT FEES	53,159	0	60,970
	$79,659	$21,858	$87,470

City of Riverbank
Annual Operating Budget -- Fiscal Year 2012-2013

Fund:	117	NEIGHBORHOOD IMPROVEMENT	Department:	411
Function:		Administration		CODE COMPLIANCE

APPROPRIATION DETAIL

Account	Account Description	FY 2010-11 Actual	FY 2011-12 Budget	2011-12 Expenses To Date	FY 2012-13 Budget	% Change
	Personnel Salaries and Benefits					
701.001	PERSONNEL REGULAR	27,300	57,506	50,621	57,506	0%
701.003	PERSONNEL OVERTIME	0	0	0	0	0%
708.004	MISC EMPLOYEE BENEFITS	-195	0	0	0	0%
708.005	MEDICARE	395	834	658	834	0%
708.006	PERS RETIREMENT	4,642	6,119	5,939	6,267	2%
708.007	PAYROLL TAXES	217	434	434	434	0%
708.008	GROUP HEALTH, DENTAL, VISION	793	3,892	969	3,892	0%
708.009	NATIONAL RETIREMENT	1,256	2,151	1,788	2,380	11%
708.010	WORKERS' COMPENSATION	2,845	6,182	5,088	7,707	25%
	Total Personnel Salaries & Benefits	**$37,253**	**$77,118**	**$65,497**	**$79,020**	**2%**
	Operating Expenses					
702.034	OTHER CONTRACT SERVICES	0	500	0	500	0%
702.042	RELEASE OF LIENS	0	0	0	0	0%
703.024	POSTAGE	0	0	0	0	0%
703.025	OFFICE EXPENSE	1,124	500	284	500	0%
704.022	COMMUNICATIONS	799	600	773	600	0%
706.025	WEED & RUBBISH REMOVAL	983	1,000	3,985	5,000	29%
706.027	BOOT & JACKET ALLOWANCE	150	150	0	150	0%
706.028	SMALL TOOLS	44	300	333	300	0%
706.036	MEMBERSHIP, DUES, BOOKS, ETC.	75	100	0	100	0%
706.037	CONFERENCES & MEETINGS	2	300	0	300	0%
706.077	SPRING CLEAN	227	1,000	0	1,000	0%
	Total Operating Expenses	**$3,404**	**$4,450**	**$5,375**	**$8,450**	**90%**
	CAPITAL OUTLAY					
707.013	EQUIPMENT GRANT	0	0	0	0	0%
	Total Capital Outlay	**$0**	**$0**	**$0**	**$0**	**0%**
	Total Department Appropriations	**$40,657**	**$81,568**	**$70,872**	**$87,470**	**7%**

TRANSFER IN OF MANAGEMENT FEES	GENERAL FUND	($60,970)
	NET NEIGHBORHOOD IMPROVEMENT ALLOCATION	$26,500

Fund 118: Community Center Fund

Projected Reserve @ July 1, 2012		**$28,688**
Add:		
Projected '12-'13 Revenues		**$114,000**
Less:		
Requested Appropriations		
SALARY & BENEFITS	$45,580	
OPERATING EXPENSES	79,980	
CAPITAL OUTLAY	0	
TRANSFERS OUT	0	
Total Appropriations		**$125,560**
Projected Reserve @ June 30, 2013		**$17,128**

COMMUNITY CENTER REVENUES

	BUDGET 11/12	ACTUAL 11/12	BUDGET 12/13
CUSTOMER DEPOSITS FORFEITED	0	400	0
DONATIONS	1,600	2,633	0
JACOB MEYER PARKING FEES	25,000	23,764	25,000
MISCELLANEOUS REVENUES	10,000	7,166	10,000
COMMUNITY CENTER FEES	26,000	30,838	26,000
CONTRACT PROGRAMS	30,000	26,566	35,000
SUMMER LUNCH PROGRAM	0	0	0
MISC PROGRAM INCOME	18,000	20,169	18,000
TRANSFERS IN	0	0	0
	$110,600	$111,536	$114,000

City of Riverbank
Annual Operating Budget -- Fiscal Year 2012-2013

Fund:	118	COMMUNITY CENTER	Department:	441
Function:		Recreation & Park Development		COMMUNITY CENTER

APPROPRIATION DETAIL

Account	Account Description	FY 2010-11 Actual	FY 2011-12 Budget	2011-12 Expenses To Date	FY 2012-13 Budget	% Change
	Personnel Salaries and Benefits					
701.002	PERSONNEL TEMPORARY	39,615	38,000	42,060	40,000	5%
708.005	MEDICARE	585	600	610	580	-3%
708.006	PERS RETIREMENT	0	0	20	0	0%
708.007	PAYROLL TAXES	4,447	5,000	4,920	5,000	0%
	Total Personnel Salaries & Benefits	**$44,647**	**$43,600**	**$47,610**	**$45,580**	**5%**
	Operating Expenses					
702.032	PROFESSIONAL/SPECIAL SERVICES	411	9,700	578	500	-95%
703.030	CONTRACT PROGRAMS	20,398	13,000	10,544	13,000	0%
703.031	SUMMER LUNCH PROGRAM	0	0	0	0	0%
703.066	JMP PARKING EXPENSE	5,870	19,000	17,133	18,000	-5%
704.021	UTILITIES	28,710	33,000	21,787	29,000	-12%
706.010	DEPRECIATION EXPENSE	8,928	0	0	0	0%
706.026	MISCELLANEOUS EXPENSE	5,039	6,000	8,785	10,000	67%
706.029	MAINT. OF BLDG & STRUCTURES	5,675	3,500	7,025	5,000	43%
706.035	INSURANCE & SURETY BONDS	2,078	2,000	1,391	2,000	0%
706.056	STATE/COUNTY FEES	479	500	493	500	0%
706.079	PARK HOST	0	0	0	1,980	0%
999.000	TRANSFERS OUT	0	0	0	0	0%
	Total Operating Expenses	**$77,588**	**$86,700**	**$67,736**	**$79,980**	**-8%**
	CAPITAL OUTLAY					
707.002	CAPITAL EXPENDITURES	0	10,551	4,062	0	-100%
	Total Capital Outlay	**$0**	**$10,551**	**$4,062**	**$0**	**0%**
	Total Department Appropriations	**$122,235**	**$140,851**	**$119,408**	**$125,560**	**-11%**

CAPITAL EXPENDITURES:	
NO CAPITAL EXPENDITURES	0
	$0

Fund 119: Equipment Pool Fund Summary
Vehicle Maint. Fund

Reserve @ July 1, 2012 **$0**

Add:

Projected '12-'13 Revenues **$417,705**

Less:

Requested Appropriations

SALARY & BENEFITS	$99,615	
OPERATING EXPENSES	318,090	
TRANSFER OUT	0	
CAPITAL OUTLAY	0	
Total Appropriations		**$417,705**
Projected Reserve @ June 30, 2013		**$0**

EQUIPMENT POOL REVENUES

	BUDGET 11/12	ACTUAL 11/12	BUDGET 12/13
SALE OF FUEL	65,000	15,360	20,000
VEHICLE FUEL CHARGES	115,000	0	125,000
MAINT. CHARGES - LABOR	100,882	0	99,615
MAINT. CHARGES - PARTS	70,201	0	172,890
SALE OF CAPITAL ASSETS	0	0	0
MISCELLANEOUS REVENUES	200	991	200
TRANSFERS IN	0	0	0
	$351,283	$16,351	$417,705

City of Riverbank
Annual Operating Budget -- Fiscal Year 2012-2013

Fund:	119	**EQUIPMENT POOL**	Department:	**442**
Function:		**Public Works**		**EQUIPMENT POOL**

APPROPRIATION DETAIL

Account	Account Description	FY 2010-11 Actual	FY 2011-12 Budget	2011-12 Expenses To Date	FY 2012-13 Budget	% Change
	Personnel Salaries and Benefits					
701.001	PERSONNEL REGULAR	54,320	58,138	50,394	58,138	0%
708.004	MISC EMPLOYEE BENEFITS	990	0	0	0	0%
708.005	MEDICARE	765	843	674	843	0%
708.006	PERS RETIREMENT	9,384	6,527	6,386	6,685	2%
708.007	PAYROLL TAXES	434	434	434	434	0%
708.008	GROUP HEALTH, DENTAL, VISION	16,617	23,243	14,283	23,243	0%
708.009	NATIONAL RETIREMENT	2,137	2,151	1,788	2,380	11%
708.010	WORKERS' COMPENSATION	5,756	6,257	5,446	7,892	26%
	Total Personnel Salaries & Benefits	**$90,403**	**$97,593**	**$79,405**	**$99,615**	**2.1%**
	Operating Expenses					
702.030	MAINT. OF OPERATIONS EQUIPMENT	4,642	5,000	3,567	3,200	-36%
702.038	SPRINT LEASE/PURCHASE	2,580	2,640	1,980	2,640	0%
702.044	CNG MAINTENANCE	21,538	25,000	2,789	50,000	100%
703.025	OFFICE EXPENSE	300	300	89	300	0%
704.021	UTILITIES	27,342	35,000	25,752	30,000	-14%
704.022	COMMUNICATIONS	1,293	1,500	1,617	1,500	0%
705.040	VEHICLE MAINTENANCE EXPENSE	45,100	50,000	48,446	75,000	50%
705.041	VEHICLE FUEL	87,755	125,000	76,470	145,000	16%
706.026	MISCELLANEOUS EXPENSE	541	300	172	300	0%
706.027	BOOT & JACKET ALLOWANCE	106	150	150	150	0%
706.028	SMALL TOOLS	887	800	448	800	0%
706.036	MEMBERSHIP, DUES, BOOKS, ETC.	100	0	0	100	0%
706.037	TRAVEL,CONF & MEETINGS	0	0	0	500	0%
706.040	PERMITS & LICENSES	3,089	4,000	2,268	4,000	0%
706.050	SAFETY EQUIPMENT	325	300	168	900	200%
706.056	STATE/COUNTY FEES	917	1,000	947	1,000	0%
706.073	UNIFORMS & RAGS	2,609	2,700	1,999	2,700	0%
	Total Operating Expenses	**$199,124**	**$253,690**	**$166,862**	**$318,090**	**25.4%**
	CAPITAL OUTLAY					
707.003	EQUIPMENT/PROJECTS	0	0	0	0	0%
	Total Capital Outlay	**$0**	**$0**	**$0**	**$0**	**0%**
	Total Department Appropriations	**$289,527**	**$351,283**	**$246,267**	**$417,705**	**18.9%**

Fund 119: Equipment Pool 442.000

702.030	**Maintenance Operation Equipment**	**$ 3,200**
	Donlee Pump	$ 3,200
702.038	**Sprint Lease/Purchase**	**$ 2,640**
	Wilson Technologies	$ 2,640
703.044	**CNG Maintenance**	**$ 50,000**
	Mainsfield Gas	$ 30,000
	Repair of Slow-Fill Station	$ 20,000
703.025	**Office Expense**	**$ 300**
	Wardens	$ 300
704.021	**Utilities**	**$ 35,000**
	PG & E	$ 25,000
	MID	$ 10,000
704.022	**Communications**	**$ 1,500**
	AT&T Mobility	$ 750
	AT&T CalNet 2	$ 750
705.040	**Vehicle Maintenance Expense**	**$ 75,000**
	Les Schwab Tires	$ 13,000
	Tilbury Auto Parts	$ 10,000
	Service Pro	$ 12,000
	5 Points Smog & Tune Up	$ 8,500
	CSK Auto, Inc.	$ 11,000
	Don's Mobile Glass	$ 3,000
	O-Reilly Automotive, Inc.	$ 17,500
705.041	**Vehicle Fuel**	**$145,000**
	E.R. Vine & Sons	$120,000
	Commercial Energy	$ 25,000
706.026	**Miscellaneous Expense**	**$ 300**
	Home Depot	$ 300
706.027	**Boot & Jacket Allowance**	**$ 150**
	1 – Employee	$ 150
706.028	**Small Tools**	**$ 800**
	Tilbury Auto Parts	$ 300
	CSK Auto, Inc.	$ 300
	Fastenal Company	$ 200

706.036	**Memberships, Dues, Books, Etc.**	**$**	**100**
	Mechanic/Auto Manuals	$	100
706.037	**Travel, Conference & Meetings**	**$**	**500**
	Mechanic Conferences/Meetings	$	500
706.040	**Permits & Licenses**	**$**	**4,000**
	SJVAPCD	$	500
	State Board of Equalization	$	3,500
706.050	**Safety Equipment**	**$**	**900**
	Groeniger	$	900
706.056	**State/County Fees**	**$**	**1,000**
	County Assessor – Property Taxes	$	1,000
706.73	**Uniform & Rags**	**$**	**2,700**
	Aramark	$	2,700

City of Riverbank
Annual Operating Budget -- Fiscal Year 2012-2013

Fund 125: Special Building Projects Fund

Projected Reserve @ July 1, 2012 **$179,725**

Add:

Projected '12-'13 Revenues **$8,000**

Less:

Requested Appropriations

SALARY & BENEFITS	$0
OPERATING EXPENSES	0
CAPITAL OUTLAY	0
TRANSFERS OUT	187,725

Total Appropriations **$187,725**

Projected Reserve @ June 30, 2013 **$0**

0%

SPECIAL BUILDING PROJECT REVENUES

	BUDGET 11/12	ACTUAL 11/12	BUDGET 12/13
INTEREST INCOME	5,000	705	1,000
MISCELLANEOUS REVENUE	0	15,369	0
GRANT REIMBURSEMENTS	100,000	8,790	0
DEVELOPER FEES	10,000	660	1,000
SYSTEM ADMIN FEES	15,000	22,813	6,000
	$130,000	$48,337	$8,000

City of Riverbank
Annual Operating Budget -- Fiscal Year 2012-2013

Fund:	125	SPECIAL BUILDING PROJECTS	Department:	448
Function:		Public Works		SPECIAL BUILDING PROJECTS

APPROPRIATION DETAIL

Account	Account Description	FY 2010-11 Actual	FY 2011-12 Budget	2011-12 Actual Expenses	FY 2012-13 Budget	% Change
	Personnel Salaries and Benefits					
701.001	PERSONNEL REGULAR	244,844	133,016	118,979	0	-100%
701.002	PERSONNEL TEMPORARY	9,411	0	0	0	0%
708.004	MISC EMPLOYEE BENEFITS	-11,668	0	0	0	0%
708.005	MEDICARE	3,678	1,929	1,616	0	-100%
708.006	PERS RETIREMENT	34,226	14,934	14,976	0	-100%
708.007	PAYROLL TAXES	2,038	868	868	0	-100%
708.008	GROUP HEALTH, DENTAL, VISION	54,045	40,037	34,452	0	-100%
708.009	NATIONAL RETIREMENT	5,709	4,302	3,576	0	-100%
708.010	WORKERS' COMPENSATION	20,998	14,316	12,771	0	-100%
708.012	DEFERRED COMPENSATION	1,815	0	0	0	0%
	Total Personnel Salaries & Benefits	**$365,096**	**$209,402**	**$187,238**	**$0**	**-100%**
	Operating Expenses					
702.030	MAINT. OF OPERATIONS EQUIPMENT	0	500	0	0	-100%
702.031	RENTS & LEASES	0	8,000	220	0	-100%
702.032	PROFESSIONAL/SPECIAL SERVICES	10,317	20,000	0	0	-100%
702.034	OTHER CONTRACT SERVICES	0	0	0	0	0%
702.061	GENERAL PLAN UPDATE	0	0	0	0	0%
703.024	POSTAGE	0	300	352	0	-100%
703.025	OFFICE EXPENSE	0	1,875	679	0	-100%
704.022	COMMUNICATIONS	0	2,500	2,352	0	-100%
706.027	BOOT & JACKET ALLOWANCE	276	300	86	0	-100%
706.028	SMALL TOOLS	119	100	9	0	-100%
706.036	MEMBERSHIP, DUES, BOOKS, ETC.	0	1,200	0	0	-100%
706.037	CONFERENCES & MEETINGS	200	1,400	0	0	-100%
999.000	TRANSFER OUT OF MGMT FEE TO GF	0	48,160	24,029	187,725	290%
	Total Operating Expenses	**$10,912**	**$84,335**	**$27,727**	**$187,725**	**123%**
	CAPITAL OUTLAY					
707.003	EQUIPMENT/PROJECTS	0	0	0	0	0%
	Total Capital Outlay	**$0**	**$0**	**$0**	**$0**	**0%**
	Total Department Appropriations	**$376,008**	**$293,737**	**$214,965**	**$187,725**	**-36%**

City of Riverbank
Annual Operating Budget -- Fiscal Year 2012-2013

Fund 134: Recreation & Park Development

Reserve @ July 1, 2012		**$0**
Add:		
Projected '12-'13 Revenues		**$351,729**
Less:		
Requested Appropriations		
SALARY & BENEFITS	$319,779	
OPERATING EXPENSES	31,950	
TRANSFERS OUT	0	
CAPITAL OUTLAY	0	
Total Appropriations		**$351,729**
Projected Reserve @ June 30, 2013		**$0**

RECREATION REVENUES

	BUDGET 11/12	ACTUAL 11/12	BUDGET 12/13
POOL REVENUE	28,000	15,509	30,500
POOL CONCESSIONS	100	0	100
POOL/RECREATION DONATIONS	500	0	500
MISCELLANEOUS REVENUES	1,000	839	1,200
OPEN GYM	6,000	13,550	10,000
SUMMER PROGRAMS	1,000	720	1,000
MISC PROGRAM INCOME	300	0	0
TRANSFERS IN	348,067	0	308,429
	$384,967	$30,618	$351,729

City of Riverbank
Annual Operating Budget -- Fiscal Year 2012-2013

Fund:	134	RECREATION & PARK DEVELOPMENT	Department:	459 RECREATION

APPROPRIATION DETAIL

Account	Account Description	FY 2010-11 Actual	FY 2011-12 Budget	2011-12 Expenses To Date	FY 2012-13 Budget	% Change
	Personnel Salaries and Benefits					
701.001	PERSONNEL REGULAR	196,610	206,947	170,066	189,648	-8%
701.002	PERSONNEL TEMPORARY	31,422	45,000	36,173	42,000	-7%
701.003	PERSONNEL OVERTIME	0	0	0	0	0%
708.004	MISC EMPLOYEE BENEFITS	4,301	409	0	409	0%
708.005	MEDICARE	3,275	3,690	2,890	3,359	-9%
708.006	PERS RETIREMENT	33,339	34,570	21,420	20,825	-40%
708.007	PAYROLL TAXES	4,773	4,526	5,273	4,340	-4%
708.008	GROUP HEALTH, DENTAL, VISION	25,860	26,086	15,029	21,662	-17%
708.009	NATIONAL RETIREMENT	6,286	6,453	4,697	5,950	-8%
708.010	WORKERS' COMPENSATION	20,450	22,542	18,155	25,745	14%
708.012	DEFERRED COMPENSATION	5,863	5,841	5,189	5,841	0%
	Total Personnel Salaries & Benefits	**$332,179**	**$356,064**	**$278,892**	**$319,779**	**-10%**
	Operating Expenses					
702.030	MAINT. OF OPERATIONS EQUIPMENT	309	300	262	300	0%
702.031	RENTS & LEASES	1,286	1,500	334	1,500	0%
702.032	PROFESSIONAL SERVICES	0	0	0	0	0%
703.024	POSTAGE	302	500	211	400	-20%
703.025	OFFICE EXPENSE	1,348	1,000	881	1,000	0%
703.027	RECREATION PROGRAM SUPPLIES	3,781	2,500	2,483	2,700	8%
704.022	COMMUNICATIONS	1,336	1,500	827	1,400	-7%
706.023	ADVERTISING	1,781	1,500	615	1,500	0%
706.027	BOOT & JACKET ALLOWANCE	404	300	328	300	0%
706.037	CONFERENCES & MEETINGS	330	2,850	1,610	2,850	0%
706.052	GYM EXPENSES	9,010	14,000	13,388	16,000	14%
706.065	PRINTING EXPENSE	3,795	4,200	3,826	4,000	-5%
	Total Operating Expenses	**$23,682**	**$30,150**	**$24,765**	**$31,950**	**6%**
	CAPITAL OUTLAY					
707.002	CAPITAL EXPENDITURES	0	0	0	0	0%
707.003	EQUIPMENT/PROJECTS	0	0	0	0	0%
	Total Capital Outlay	**$0**	**$0**	**$0**	**$0**	**0%**
	Total Department Appropriations	**$355,861**	**$386,214**	**$303,657**	**$351,729**	**-8.93%**

City of Riverbank
Recreation & Park Development Information Sheet
2012 Fiscal Year

134.459.701.001 Personnel Regular: Kerrie, Sue, Maryann

134.459.701.002 Personnel Temporary: 42,000
$1,000 non self sustaining programs
$19,000, Teen Center staffing
$22,000 Aquatics

134.459.702.030 Maintenance Operation Equipment: $300
- Misc. or unexpected equipment repair

134.459.702.031 Rents & Leases: $1,500
- Copier Lease

134.459.703.024 Postage: $400

134.459.703.025 Office Supplies: $1,000

134.459.703.027 Recreation Program Supplies: $2,700

134.459.704.022 Communications: $1,400
- Phone lines: AT&T

134.459.706.023 Advertising: $1,500
- For Workamper News and recruitment, public notices

134.459.706.027 Boot & Jacket Allowance: Shirts/Embroidery $300

134.459.706.037 Travel conf. & meetings: $350 CPRS membership

134.459.706.052 Gym Expenses: Utilities, supplies, repairs $16,000
- ½ of all repairs
- ½ of custodial supplies
- Utilities split

134.459.706.65 Printing: $4,000
- Forms, Activity Guides, Distribution

Recreation Staffing Breakdown
2012 Fiscal Year

Non-Self Sustaining Programs:	
Skate Park Event:	$100
Turkey Trot:	$100
Christmas Events	$200
Easter	$100
General:	$500
	$1,000
Aquatics:	$22,000
Teen Center Staffing	$19,000

5 days x 4 hrs x $11.83 x 52 weeks (Mon. – Fri.)
52 days x 5 hours x $11.83 (Sat)
12 days x 2 hrs. x $11.83 (Minimum days)
1 per month x 3 hrs x $11.83 x 2 staff (special events)
Outdoor adventure club 2,500