CITY OF RIVERBANK
CITY COUNCIL MEETING
City Hall Council Chambers
6707 Third Street • Riverbank • CA 95367

choose civility

AGENDA

MONDAY, SEPTEMBER 24, 2012 – 6:00 P.M.

CALL TO ORDER: Mayor Virginia Madueño

FLAG SALUTE: Mayor Virginia Madueño

INVOCATION: Riverbank Ministerial Association

ROLL CALL: Mayor Virginia Madueño
Vice Mayor Dotty Nygard
Councilmember Richard O'Brien
Councilmember Jeanine Tucker
Councilmember Jesse James White

CONFLICT OF INTEREST
Declaration by Council Members and Staff who would have a direct Conflict of Interest on any scheduled agenda item to be considered.

1. PRESENTATIONS

Item 1.1: Proclamation Declaring October 1 – 5, 2012 as Rideshare Week.

Item 1.2: Introduction of Debbie Johnson, Founder of Without Permission.

2. PUBLIC COMMENTS (No Action Can Be Taken)

At this time, members of the public may comment on any item not appearing on the agenda, and within the subject matter jurisdiction of the City Council. Individual comments will be limited to a **maximum of 5 minutes** per person and each person may speak once during this time. Time cannot be yielded to another person. Under State Law, matters presented under this item cannot be discussed or acted upon at this time by the City Council. The public will be invited to make comments on agenda items when the item comes up for Council consideration. For Closed Session items, the public will be invited to make comments before the meeting is recessed to Closed Session. For record purposes, you must step up to the podium, state your name, and speak into the microphone when addressing the City Council.

3. CONSENT CALENDAR

All items listed on the Consent Calendar are to be acted upon by a single action of the City Council unless otherwise requested by an individual Councilmember for special consideration. Otherwise, the recommendation of staff will be accepted and acted upon by roll call vote.

Item 3.A: Waive Readings. All Readings of ordinances and resolutions, except by title, are waived.

Item 3.B: Approval of the September 10 2012, Regular City Council Meeting Minutes.

Item 3.C: Approval of Warrant Registers for 07/20/2012, 09/06/2012 and 09/13/2012 and Credit Card Statement 08/22/2012.

Recommendation: It is recommended that City Council approve the Consent Calendar items by roll call vote.

4. UNFINISHED BUSINESS

Item 4.1: **Response to the Findings of the 2012 Stanislaus County Civil Grand Jury** – It is recommended that the City Council review and comment on the attached responses to the 2011-2012 Stanislaus County Civil Grand Jury Report, and authorize approval of the letters, which will be revised as needed to reflect the City Council's direction.

5. PUBLIC HEARINGS

No public hearing items.

6. NEW BUSINESS

Item 6.1: **Award Bid for the Vactor Dump Station and Head Works Changes Project, Authorize to Execute Change Orders and Appropriate Additional Funds** – It is recommended that City Council approve three (3) actions by a summary roll call vote: 1) Award bid to the lowest responsible bidder, Conco West Inc.; 2) Authorize the City Manager to execute Change Orders within total project budget, project and change orders not to exceed $224,539.86; and 3) Appropriate additional funds from the Southwest Sewer Account, Fund #124, in the amount of $66,000.

Item 6.2: **FY 2011-12 Annual AB 1600 Report of System Development Fee Activity** – It is recommended that the City Council adopt a resolution accepting the fiscal year 2011-12 Annual AB 1600 Report of System Development Fee Activity.

7. COMMENTS

Item 7.1: Staff Comments: (Information Only – No Action)

Item 7.2: Council Comments: (Information Only – No Action)

Item 7.3: Mayor's Comments: (Information Only – No Action)

8. CLOSED SESSION

Item 8.1: **LIABILITY CLAIMS**
Pursuant to Government Code § 54956.95
Claimant: Law Office of Mina L. Ramirez on behalf of Jan Pritchard and Gisele Johnson
Agency claimed against: City of Riverbank

Item 8.2: **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**
Pursuant to Government Code § 54956.9(a)
Name of Case: Andria Allen and Frances Allen v. City of Riverbank
Stanislaus Court Case No. 670739

Recommendation: It is recommended that City Council give direction to Staff on the Closed Session items.

9. REPORT FROM CLOSED SESSION

Item 9.1: Report from Closed Session Item 8.1**: LIBILITY CLAIMS**

Item 9.2: Report from Closed Session Item 8.2: **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

ADJOURNMENT

UPCOMING EVENTS:

September	▪ **Parks and Recreation Fall Programs: Various classes and events are scheduled for the fall season. Call 863-7150 or visit www.riverbank.org.**
October 11 (Thursday)	▪ **Riverbank Community Candidates' Forum: Candidates for office will present themselves and answer questions at the Riverbank Community Center from 6:00 – 8:00 pm.**
Open until filled	▪ **Budget Advisory Committee Vacancy – Interested in serving on the Committee, obtain an application at City Hall South, at www.riverbank.org, or contact Marisela Hernandez at 863-7110.**

Any documents produced by the City and distributed to a majority of the City Council regarding any item on this agenda will be made available at the City Clerk's counter at City Hall located at 6707 Third Street, Riverbank, CA

AFFIDAVIT OF POSTING
I hereby certify under penalty of perjury, under the laws of the State of California, that the foregoing agenda was posted on the City Hall bulletin board 72 hours prior to the meeting. Dated this 20th day of September, 2012 Annabelle Aguilar, CMC, Acting City Clerk

Notice Regarding Americans with Disabilities Act:

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (209) 863-7122. Notification 48-hours before the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting [28 CFR 35.102-35.104 ADA Title II].

Notice Regarding Non-English Speakers:

Pursuant to California Constitution Article III, Section IV, establishing English as the official language for the State of California, and in accordance with California Code of Civil Procedures Section 185, which requires proceedings before any State Court to be in English, notice is hereby given that all proceedings before the City of Riverbank City Council shall be in English and anyone wishing to address the Council is required to have a translator present who will take an oath to make an accurate translation from any language not English into the English language.

General Information:	The Riverbank City Council meets in the Council Chambers on the second and fourth Mondays of each month at 6:00 p.m., and at 12:00 Noon for every first meeting of the month of each quarter (January, April, July, and October); unless otherwise noticed.
Council Agendas:	The City Council agenda is now available for public review at the City's website at www.riverbank.org and City Clerk's Office, 6707 Third Street, Riverbank, California on the Friday, prior to the scheduled meeting. Copies and/or subscriptions can be purchased for a nominal fee through the City Clerk's Office.
Public Hearings:	In general, a public hearing is an open consideration within a regular meeting of the City Council, for which special notice has been given and may be required. During a specified portion of the hearing, any resident or concerned individual is invited to present protests or offer support for the subject under consideration.
Questions:	Contact the City Clerk at (209) 863-7122 or aaguilar@riverbank.org

RIVERBANK CITY COUNCIL AGENDA ITEM NO. 1.1

SECTION 1: PRESENTATIONS

Meeting Date:	September 24, 2012
Subject/ Title:	Proclamation Declaring October 1 – 5, 2012 as Rideshare Week
From:	Jill Anderson, City Manager
Submitted by:	Luanne Bain, Administrative Assistant

RECOMMENDATION

It is recommended that the City Council proclaim the week of October 1 – 5, 2012 as "Rideshare Week" in the City of Riverbank.

SUMMARY

"Rideshare Week" is designed to encourage the use of transportation alternatives, such as carpooling, vanpooling, bicycling, riding the bus, and telecommuting. The counties of Stanislaus, San Joaquin, and Merced, support this effort as part of their commitment to finding long-term solutions to reduce traffic congestion and air pollution in the Central Valley under the umbrella of Commute Connection, a Regional Rideshare Agency. Rideshare Week has become a fun way to save money, decrease parking demands, and reduce not only traffic congestion, but air pollution as well.

FINANCIAL IMPACT:

No financial impact to City.

ATTACHMENTS:

1. Proclamation.

CITY OF RIVERBANK
PROCLAMATION

A Proclamation of the City Council of the City of Riverbank
Proclaiming October 1 – 5, 2012 as Rideshare Week in the City of Riverbank

Whereas, automobile use is forecasted to increase each year, increasing not only traffic congestion and parking problems, but increasing air pollution and health issues; and

Whereas, the use of alternative transportation to help reduce traffic congestion and air pollution in the Central Valley; and

Whereas, replacing solo commutes with a more sustainable commute choice such as joining a carpool, vanpool, or riding the bus to work; and

Whereas, riding a bicycle, roller skating, or walking to work would be a personal healthy alternative to driving; and

Whereas, Commute Connection, a Regional Rideshare Agency, which includes San Joaquin, Stanislaus, and Merced Counties as partners, sponsors an annual Rideshare Week competition; and

Whereas, Rideshare Week will be held October 1 – 5, and pledges are being accepted by registering with Commute Connection; and

Whereas, by accepting and registering for the Rideshare challenge individuals get a chance to win an Apple iPad.

Now, Therefore, Let It Be Proclaimed by the City Council of the City of Riverbank that October 1 – 5, 2012 will be “Rideshare Week in Riverbank”.

September 24, 2012

____
Virginia Madueño, Mayor

San Joaquin County • Stanislaus County • Merced County

COMMUTE CONNECTION

RIDESHARE WEEK

OCTOBER 1—5, 2012

Pledge to rideshare and be eligible to win great prizes!

DRAWINGS TOTALING MORE THAN $3000 Pledge to carpool, vanpool or ride transit at least once during rideshare week and enter a drawing to win great prizes! Enter the Individual Challenge and get a chance to win an Apple iPad. If you are an employer, enter the Corporate Challenge and your company will be eligible to win five (5) $100 gift cards and a Jawbone® Icon Headset to be raffled off amongst the employees that participate. Two corporate challenge tiers will be available for employers to register: Tier 1 (10-100 employees) and Tier 2 (101 or more employees).

To register and for additional information, visit www.CommuteConnection.com, call 1-800-52-SHARE (74273) or visit Commute Connection's Facebook page.

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RIVERBANK CITY COUNCIL AGENDA ITEM NO. 1.2

SECTION 1: PRESENTATIONS

Meeting Date:	September 24, 2012
Subject/ Title:	Introduction of Debbie Johnson, Founder of Without Permission
From:	Jill Anderson, City Manager
Submitted by:	Luanne Bain, Administrative Assistant

RECOMMENDATION

Recommend City Council receive a presentation from Ms. Debbie Johnson, Founder of Without Permission, who will provide a brief overview of the organization that works to prevent human trafficking.

SUMMARY

Debbie Johnson first heard of human trafficking in April of 2007 and by 2009, Without Permission was born. Without Permission fights to prevent human trafficking and works to bring children and women that are lost, back to their families and loved ones. Without Permission also works with law enforcement to bring awareness of the plight of trafficked people.

This evening Debbie will provide a short overview of Without Permission. Debbie is available to share her message in greater depth, with community groups, service clubs, or other entities.

FINANCIAL IMPACT

No financial impact to the City.

ATTACHMENTS

1. Biography of Debbie Johnson

Debbie Johnson, Founder of Without Permission

Debbie Johnson has a record of success as a stay at home mother, a corporate manager in the shoe industry and for the past 12 years been in full time ministry. She has been married for the last 22 years to husband Chris and has three great children Logan 19, Dylan 18, Megan 16.

"April of 2007 is when Debbie first heard of this evil called human trafficking. As she was told of the sale, sexual exploitation and murder of little girls in Mexico, God began to break her heart. Now pregnant with a vision and passion from God she began to study and research this bondage and attack in the USA. It has become her life's message to expose sexual slavery also known as modern day slavery in America. America, the land of the free and opportunity. America, the land of the American Dream. America, where all men are created equal and entitled to life, liberty, and the pursuit of happiness.

In 2008 she began to share with her staff and peers to educate and inspire them to fight this battle with her. In 2009 she shared the vision God had given her for Without Permission to 100 women at a conference. That night, two women in the audience approached her to tell of their encounters with trafficking a decade earlier in Modesto. It was the confirmation she needed that it was time to go public and go hard to reveal, recruit and mobilize an army. To find people who are willing to go to the darkest place in our American landscape called human trafficking and sex slavery.

Without Permission exists to remind America that the biblical principles that made her great at her inception are the only traits that will save her from this self destruction and slavery called human trafficking"

"Let Justice roll like a river, righteousness like a never ending stream." (Amos 5:24)

Debbie Johnson
Founder, Without Permission

RIVERBANK CITY COUNCIL AGENDA ITEM NO. 3.A

SECTION 3: CONSENT CALENDAR

Meeting Date:	September 24, 2012
Subject/ Title:	Waiver of Readings
From:	Jill Anderson, City Manager
Submitted by:	Annabelle Aguilar, CMC, Acting City Clerk

RECOMMENDATION:

It is recommended that City Council approve the waiver of readings of Ordinances and Resolutions, except by title.

SUMMARY:

The approval of the waiver of readings will allow Ordinances and Resolutions to be introduced by title only and acted upon without the need to read the entire text of the item into the public record. The documents related to proposed Ordinances and Resolutions are available for review by the public on the City's website and in the City Clerk's office at City Hall (North).

FINANCIAL IMPACT:

There is no financial impact.

ATTACHMENTS:

There are no attachments to this report.

RIVERBANK CITY COUNCIL AGENDA ITEM NO. 3.B

SECTION 3: CONSENT CALENDAR

Meeting Date: September 24, 2012

Subject/ Title: Approval of the September 10, 2012, Regular City Council Minutes

Submitted by: Annabelle Aguilar, CMC, Acting City Clerk

City Manager Approval: ____

RECOMMENDATION

It is recommended that City Council approve the regular City Council meeting Minutes as presented.

SUMMARY

The Draft Minutes of the September 10, 2012, regular City Council meeting have been prepared for the City Council's review and approval.

FINANCIAL IMPACT

There is no financial impact.

ATTACHMENT:

1. September 10, 2012, Minutes

CITY OF RIVERBANK
CITY COUNCIL
MINUTES
MONDAY, SEPTEMBER 10, 2012

choose civility

CALL TO ORDER:

The City Council of the City of Riverbank met this date in a regular session at 6:00 p.m. at the Riverbank City Council Chamber, 6707 Third Street, Riverbank, California with Mayor Madueño presiding.

FLAG SALUTE: **Mayor Virginia Madueño**

INVOCATION: **None**

ROLL CALL:

Present:	**Mayor Virginia Madueño** **Vice Mayor Dotty Nygard** **Councilmember Richard O'Brien** **Councilmember Jeanine Tucker**
Absent:	**Councilmember Jesse James White**

CONFLICT OF INTEREST
Declaration by Council Members and Staff who would have a direct Conflict of Interest on any scheduled agenda item to be considered.

Mayor Madueño and Councilmember Tucker stated they would recuse themselves from Item 6.1. Vice Mayor Nygard stated that she would abstain from Item 3.B due to her absence.

1. PRESENTATIONS

Item 1.1: **Proclamation Declaring September 19, 2012 as National Day of "It Can Wait - No Text While Driving"** – It is recommended that the City Council proclaim September 19, 2012 as National Day of "It Can Wait – No Text While Driving" and present the proclamation to a representative of AT&T.

AT&T representative Ms. America Lora spoke in reference to no texting while driving and received the proclamation presented by Mayor Madueño.

Item 1.2: **Summer 2012 Recreation Program Highlights** – It is recommended that the City Council receive the presentation.

Sue Fitzpatrick, Director of Parks and Recreation, presented the highlights of the City's recreation programs.

2. PUBLIC BUSINESS FROM THE FLOOR (No Action Can Be Taken)

At this time, members of the public may comment on any item not appearing on the agenda, and within the subject matter jurisdiction of the City Council. Individual comments will be limited to a **maximum of 5 minutes** per person and each person may speak once during this time. Time cannot be yielded to another person. Under State Law, matters presented under this item cannot be discussed or acted upon at this time by the City Council. The public will be invited to make comments on agenda items when the item comes up for Council consideration. For Closed Session items, the public will be invited to make comments before the meeting is recessed to Closed Session. For record purposes, you must step up to the podium, state your name, and speak into the microphone when addressing the City Council.

Ramon Bermudez read a statement by Sandi Dahl who lost her husband, Pilot Jason Dahl, in Flight 93, and spoke in reference to street repairs and the lack of sidewalks.

Linda Silva and Julie Boos of the Riverbank Christen Food Sharing spoke in regards to the success of the organization, the needs of the community, fundraising events, and thanked everyone for their support.

Paul Finch, River Cove resident, spoke in regards to having a successful River Cove neighborhood meeting to resolve concerns with public nuisance issues that are occurring along the riverbank in their vicinity; he thanked City Council and Staff for their assistance and support.

Ric McGinnis announced scheduled Historical Society events celebrating National Museum Day.

3. CONSENT CALENDAR

All items listed on the Consent Calendar are to be acted upon by a single action of the City Council unless otherwise requested by an individual Councilmember for special consideration. Otherwise, the recommendation of staff will be accepted and acted upon by roll call vote.

Item 3.A: Waive Readings. All Readings of ordinances and resolutions, except by title, are waived.

Item 3.B: Approval of the August 27, 2012, Regular City Council Meeting Minutes.

Item 3.C: Approval of Warrant Registers for 08/23/2012 and 08/30/2012.

Recommendation: It is recommended that City Council approve the Consent Calendar items by roll call vote.

ACTION: ***By motion (Tucker / Nygard / passed 4-0;) to approve Consent Calendar Items 3.A and 3.C; (passed 3-0) to approve Item 3.B as presented; motion carried by unanimous roll call vote.***
ABSENT: Councilmember White
ABSTAINED: Vice Mayor Nygard (Item 3.B only)

4. UNFINISHED BUSINESS **None**

5. PUBLIC HEARINGS

Item 5.1: **Resolution No. 2012-078 to Establish, Amend, or Authorize Fees for the City of Riverbank Recreation Programs and Facility Use** – It is recommended that City Council open the public hearing, receive comments, close the public hearing and adopt the Resolution by roll call vote.

Sue Fitzpatrick, Director of Parks and Recreation, presented the staff report.

Mayor Madueño opened the Public Hearing at 6:32 p.m.

- ***Mr. Ramon Bermudez inquired about the time frame when the $5.00 parking fee was enforced at Jacob Myers Park and whether it has been successful. Ms. Fitzpatrick responded in the affirmative.***

Mayor Madueño closed the Public Hearing at 6:34 p.m.

Mr. Scott McRitchie, a member of the Friends for Jacob Myers Park Committee spoke in favor of the $5.00 charge and the Committee's mission of finding other ways to raise funds to support the park.

City Council and Staff discussed charging the fee, possibly creating a task force for new ideas and solutions to remove the fee, and to have the Security officers that patrol Jacob Myers Park to also patrol the riverbank area in the River Cove neighborhood.

ACTION: ***By motion (Nygard / Tucker / passed 4-0) to adopt Resolution No. 2012-078 as presented; motion carried by unanimous roll call vote.***
ABSENT: Councilmember White

6. NEW BUSINESS

Item 6.1: **Fee Waiver Request from the Riverbank Sister City Committee for a Multicultural Parade and Festival** – It is recommended that the City Council review the fee wavier request and provide direction to staff.

Mayor Madueño and Councilmember Tucker stated they would recuse themselves from this item due to being members of the Sister City Committee. City Attorney Tom Hallinan stated that for the record City Council was going above and beyond the requirements as there would be no personal gain from voting. Due to a lack of quorum created by the recusals, straws were drawn to determine which Council Member would remain at the dais to vote on the item; Councilmember Tucker recused herself and exited the Chamber at 6:46 p.m.

Ms. Pamela Floyd, Sister City Committee member, was present to answer questions and spoke about the event.

Council and Staff discussed City sponsorship of the event and the status of the Sister City Committee's existence as a City of Riverbank committee; Mayor Madueño requested Staff clarification. Councilmember O'Brien requested City Council consideration of having a City of Riverbank Veteran's Day event.

Public Comment:

- *Mr. McRitchie spoke in regards to how the event was being presented as a multicultural event.*
- *Mrs. Evelyn Halbert inquired about the conflict of interest and voting process and expressed concern with parking and security.*

Mr. Alex Aguilar, event coordinator, was present to answer questions and spoke in reference to the intent of making the festival a multicultural event.

ACTION: *By motion (Nygard / Madueño / failed 2-1) to approve the fee waiver request from the Riverbank Sister City Committee for a multicultural Parade and Festival; motion carried by roll call vote.*
ABSENT: Councilmember White

Councilmember Tucker returned to the dais at 7:10 p.m.

Item 6.2: **Response to the Findings of the 2012 Stanislaus County Civil Grand Jury** – It is recommended that the City Council review and approve the submittal of the attached responses to the 2011-2012 Stanislaus County Civil Grand Jury Report.

Jill Anderson, City Manager, presented the staff report.

Council gave direction to Staff: Councilmember O'Brien requested that the City's response to [R1.] the position of Treasurer be changed to "disagree, but have exceptions"; no one objected. Mayor Madueño requested that Staff conduct a comparison analysis of similar cities to determine the pros and cons of having an established City Treasurer [separate from the City Finance Director] prior to dismissing the Grand Jury's recommendation; no one objected. City Council agreed to continue this item to the September 24, regular City Council meeting for further consideration.

Public Comment:

- *Mrs. Evelyn Halbert inquired about the Specific Plan approval mentioned in the Grand Jury report.*
- *Mr. Ramon Bermudez inquired about the scheduled time for further consideration of the item and objected to creating another city position.*

MAYOR MADUEÑO RECESSED TO THE LOCAL REDEVELOPMENT AUTHORITY MEETING AT 7:28 P.M. MAYOR MADUEÑO RECONVENED THE CITY COUNCIL MEETING AT 7:57 P.M.

7. COMMENTS

Item 7.1: Staff Comments: (Information Only – No Action)

Jill Anderson, City Manager, announced the scheduled unveiling of the Veterans' plagues in honor of the fallen local Veterans, 5:30 p.m., at he Community Center, hosted by the City of Riverbank and encouraged everyone to participate in the Day of Service to give blood.

J.D. Hightower, Director of Development Services, gave an update on the North County Corridor Project; Mayor Madueño suggested public workshops be conducted.

Item 7.2: Council Comments: (Information Only – No Action)

Councilmember Tucker commented on the positive article in the Modesto Bee in reference to mentoring youths; she encouraged everyone to consider mentoring.

Councilmember O'Brien spoke in regards to: 1) addressing the issue of people speeding throughout the city streets and the need to address obstructed street signs; 2) to have the Economic Development Committee reestablished in response to several requests by business owners; 3) his reasoning for voting against Item 6.1, requesting that the event *be placed on the annual budget for consideration if it is a recurring event and City support of events that are inclusive.*

Item 7.3: Mayor's Comments: (Information Only – No Action)

Mayor Madueño thanked the River Cove residents for their efforts in helping Staff to address the neighborhood issues and announced the new Facebook page of the new River Cove Neighbors group.

MAYOR MADUEÑO ANNOUNCED THE CLOSED SESSION ITEM AND RECESSED TO CLOSED SESSION AT 8:08 P.M.

8. CLOSED SESSION

Item 8.1: **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**
Pursuant to Government Code § 54956.9(a)
Name of Case: Barham Construction, Inc. v. City of Riverbank
Court of Appeals of California, Fifth District
Case No. F058692 and Case No. F059499

Recommendation: Council to give direction to Staff.

MAYOR MADUEÑO RECOVENED THE CITY COUNCIL MEETING AT 8:35 P.M. AND REPORTED OUT.

Item 9.1: Report from Closed Session Item 8.1: **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**
Sacramento County Superior Court No. 34-2011-80000950

ACTION: *Direction was given to Appellate Counsel.*

ADJOURNMENT

There being no further business, Mayor Madueño adjourned the meeting at 8:46 p.m.

ATTEST:	**APPROVED:**
______________________	______________________
Annabelle Aguilar, CMC **Acting City Clerk**	**Virginia Madueño** **Mayor**

RIVERBANK CITY COUNCIL AGENDA ITEM NO. 3.C

SECTION 3: CONSENT CALENDAR

Meeting Date:	September 24, 2012
Subject/ Title:	Approval of Warrant Registers for 07/20/2012, 09/06/2012 and 09/13/2012 and Credit Card Statement 08/22/2012
From:	Jill Anderson, City Manager
Submitted by:	Marisela Hernandez, Finance Director

RECOMMENDATION

It is recommended that the City Council approve the warrant registers by roll call vote.

SUMMARY

The warrant registers presented to the City Council are a listing of all expenditures paid. Major expenditures presented on the warrant registers include the following:

07/20/2012 Warrant (items were continued from the 08/13/2012 Agenda)

Vendor	Funding Source	Amount
Liebert, Cassidy Whitmore: Legal Opinion Personnel Matters	General Fund	$870.00
Municipal Resource Group: Legal Opinion-Personnel Matter	General Fund	$2,768.75

09/06/2012 Warrant

Vendor	Funding Source	Amount
Alejandro M. Aguilar: Sister City Event Reimbursement: Funded via donations received for the Sister City Committee	Sister City Donations	$543.44
Clendenin Bird & Company: Audit Fees for Housing Audit	General Fund	$1,500.00
Garrett Thompson Construction: Candlewood Storm Drain	Gas Tax	$18,365.00
Kutak Rock, LLP: LRA Legal Services	LRA	$2,227.50

09/13/2012 Warrant

Vendor	Funding Source	Amount
Clendenin Bird & Company: Audit Fees for City Audit	General Fund	$10,842.00
Liebert, Cassidy, Whitmore: Legal Assistance for general personnel issues	General Fund	$3,399.10
Petty Cash: Sister City Event Funded via donations received for the Sister City Committee	Sister City Donations	$1,000.00

FINANCIAL IMPACT

There are reductions in various funds for payments of expenses.

ATTACHMENTS

1. Warrant Registers: 07/20/2012, 09/06/2012 and 09/13/2012
2. Credit Card Statements: 08/22/2012

VENDOR APPROVAL SUMMARY REPORT 7/20/2012

Check #	GL Number	Vendor #	Vendor Name	Description	Amount
37774	101-404.000-702.033	99440	Liebert Cassidy Whitmore	Legal Services	$870.00
37777	101-404.000-702.033	104994	Municipal Resource Group	Consulting Services	$2,768.75

CHECK #	GL NUMBER	VENDOR #	VENDOR NAME	DESCRIPTION	Time: AMOUNT
38101	197-439.000-704.021	88025	A & A PORTABLES INC.	PORTABLE RESTROOM	49.74
					49.74
38102	101-403.000-709.001	105028	AGUILAR/ALEJANDRO M.//	SISTER CITY EVENT	543.44
					543.44
38103	101-412.000-706.036	60020	AMERICAN PLANNING ASSO	MEMBERSHIP DUES	688.00
					688.00
38104	197-439.000-706.037	104992	ANDERSON/JILL//	REIMBURSEMENT FOR TRAV	192.87
					192.87
38105	119-442.000-706.073	01700	ARAMARK UNIFORM SERV	CLEANING SERVICE	190.08
38105	106-424.000-706.073	01700	ARAMARK UNIFORM SERV	CLEANING SERVICE	277.28
					467.36
38106	125-448.000-704.022	01897	AT & T MOBILITY	COMMUNICATIONS	47.06
38106	106-423.000-704.022	01897	AT & T MOBILITY	COMMUNICATIONS	47.06
38106	125-448.000-704.022	01897	AT & T MOBILITY	COMMUNICATIONS	47.07
38106	197-439.000-704.021	01897	AT & T MOBILITY	COMMUNICATIONS	61.58
38106	197-439.000-704.021	01897	AT & T MOBILITY	COMMUNICATIONS	61.57
38106	101-406.000-704.022	01897	AT & T MOBILITY	COMMUNICATIONS	21.86
38106	114-433.000-704.022	01897	AT & T MOBILITY	COMMUNICATIONS	21.86
38106	114-433.000-704.022	01897	AT & T MOBILITY	COMMUNICATIONS	21.85
38106	101-414.000-704.022	01897	AT & T MOBILITY	COMMUNICATIONS	21.86
38106	106-423.000-704.022	01897	AT & T MOBILITY	COMMUNICATIONS	21.86
38106	106-424.000-704.022	01897	AT & T MOBILITY	COMMUNICATIONS	71.80
38106	117-411.000-704.022	01897	AT & T MOBILITY	COMMUNICATIONS	71.80
38106	119-442.000-704.022	01897	AT & T MOBILITY	COMMUNICATIONS	71.80
38106	101-406.000-704.022	01897	AT & T MOBILITY	COMMUNICATIONS	71.79
					660.82
38107	101-407.000-704.022	39025	AT&T	COMMUNICATIONS	338.82
					338.82
38108	134-459.000-704.022	99815	AT&T-CALNET 2	COMMUNICATIONS	16.65
38108	101-412.000-704.022	99815	AT&T-CALNET 2	COMMUNICATIONS	16.95

CHECK #	GL NUMBER	VENDOR #	VENDOR NAME	DESCRIPTION	Time:	AMOUNT
38108	101-406.000-704.022	99815	AT&T-CALNET 2	COMMUNICATIONS		18.66
38108	101-407.000-704.022	99815	AT&T-CALNET 2	COMMUNICATIONS		14.87
38108	119-442.000-704.022	99815	AT&T-CALNET 2	COMMUNICATIONS		10.83
						77.96
38110	101-408.000-702.032	99347	CALIFORNIA C.A.D. SOLUTIO	DATA UPDATING		1,062.50
						1,062.50
38111	101-403.000-706.036	22042	CALIFORNIA MUNICIPAL	RENEWAL FEES		155.00
						155.00
38112	136-000.000-010.005	104422	CITY OF RIVERBANK	RECONCILIATION OF TICKET		1,885.00
						1,885.00
38113	101-407.000-704.021	45074	CITY OF RIVERBANK	UTILITIES		199.65
38113	220-590.000-704.021	45074	CITY OF RIVERBANK	UTILITIES		1,731.26
38113	118-441.000-704.021	45074	CITY OF RIVERBANK	UTILITIES		6,528.70
38113	101-413.000-704.021	45074	CITY OF RIVERBANK	UTILITIES		42.21
38113	101-414.000-704.021	45074	CITY OF RIVERBANK	UTILITIES		1,190.91
38113	175-590.000-704.021	45074	CITY OF RIVERBANK	UTILITIES		107.32
						9,800.05
38114	101-403.000-702.032	95279	CLENDENIN BIRD & COMPAN	AUDIT SERVICES		1,500.00
						1,500.00
38115	119-442.000-705.041	104158	COMMERCIAL ENERGY	VEHICLE FUEL		715.60
						715.60
38116	101-000.000-600.090	103495	ENGINEERED FIRE SYSTEMS,	PLAN REVIEW - AUG 2012		720.00
						720.00
38117	118-441.000-703.030	103664	ENOS/DIANA//	AQUA ZUMBA INSTRUCTOR		361.95
						361.95
38118	197-439.000-706.029	13010	FAR WEST	WATER SAMPLES - LRA		505.00
						505.00
38119	119-442.000-705.040	103284	FASTENAL COMPANY	SAFETY EQIPMENT		32.52
38119	102-418.000-706.050	103284	FASTENAL COMPANY	SAFETY EQIPMENT		32.52
38119	119-442.000-705.040	103284	FASTENAL COMPANY	SAFETY EQUIPMENT		168.68

CHECK #	GL NUMBER	VENDOR #	VENDOR NAME	DESCRIPTION	Time: AMOUNT
					233.72
38120	102-418.000-707.003	104632	GARRETT THOMPSON CONS	STORM DRAIN IMPROVEMEN	18,365.00
					18,365.00
38121	102-418.000-706.029	101020	GEORGE REED, INC.	BUILDING MAINTENANCE	85.05
					85.05
38122	101-000.000-200.160	17801	GILTON SOLID WASTE MGMT	REFUSE SERVICE	40,177.57
					40,177.57
38123	106-424.000-702.030	100164	GRAINGER	EQUIPMENT MAINTENANCE	163.30
38123	106-424.000-702.030	100164	GRAINGER	EQUIPMENT MAINTENANCE	34.72
38123	106-424.000-702.030	100164	GRAINGER	EQUIPMENT MAINTENANCE	196.95
					394.97
38124	102-418.000-706.029	17950	GROENIGER #1423	BUILDING MAINTENANCE	100.58
					100.58
38125	101-414.000-702.032	99588	GROVER LANDSCAPE SERV	LANDSCAPE MAINTENANCE	6,270.00
38125	179-590.000-706.029	99588	GROVER LANDSCAPE SERV	LANDSCAPE MAINTENANCE	50.00
38125	175-590.000-706.029	99588	GROVER LANDSCAPE SERV	LANDSCAPE MAINTENANCE	2,650.00
38125	173-590.000-706.029	99588	GROVER LANDSCAPE SERV	LANDSCAPE MAINTENANCE	1,025.00
38125	177-590.000-706.029	99588	GROVER LANDSCAPE SERV	LANDSCAPE MAINTENANCE	200.00
38125	178-590.000-706.029	99588	GROVER LANDSCAPE SERV	LANDSCAPE MAINTENANCE	50.00
38125	173-590.000-706.029	99588	GROVER LANDSCAPE SERV	LANDSCAPE MAINTENANCE	50.00
38125	101-413.000-706.029	99588	GROVER LANDSCAPE SERV	LANDSCAPE MAINTENANCE	625.00
38125	220-590.000-706.029	99588	GROVER LANDSCAPE SERV	LANDSCAPE MAINTENANCE	11,083.00
38125	172-590.000-706.029	99588	GROVER LANDSCAPE SERV	LANDSCAPE MAINTENANCE	425.00
38125	171-590.000-706.029	99588	GROVER LANDSCAPE SERV	LANDSCAPE MAINTENANCE	300.00
					22,728.00
38126	114-000.000-200.171	105042	HAASE/ANDREW DALE//	DEPOSIT REFUND	8.40
					8.40
38127	197-439.000-704.021	104288	HETCH HETCHY WATER & P	UTILITIES - LRA	26,862.45
					26,862.45
38128	102-418.000-706.050	100459	HILLYARD-SACRAMENTO	SAFETY EQUIPMENT	10.62

CHECK #	GL NUMBER	VENDOR #	VENDOR NAME	DESCRIPTION	AMOUNT
38128	114-433.000-706.050	100459	HILLYARD-SACRAMENTO	SAFETY EQUIPMENT	10.62
38128	106-424.000-706.050	100459	HILLYARD-SACRAMENTO	SAFETY EQUIPMENT	10.61
38128	101-407.000-706.029	100459	HILLYARD-SACRAMENTO	SAFETY EQUIPMENT	10.61
					42.46
38129	114-000.000-200.170	105043	HOUCK/PAT & HOWARD//	OVERPAYMENT REFUND	21.06
					21.06
38130	114-000.000-200.171	105041	HUMPHREYS/ERIC K.//	DEPOSIT REFUND	19.16
					19.16
38131	197-439.000-702.032	103353	KUTAK ROCK LLP	LEGAL SERVICES	2,227.50
					2,227.50
38132	101-407.000-706.073	104633	MISSION UNIFORM SERVICE	CLEANING SERVICE	125.00
					125.00
38133	119-442.000-705.040	104477	O'REILLY AUTOMOTIVE, INC	VEHICLE MAINTENANCE	294.52
38133	106-424.000-702.030	104477	O'REILLY AUTOMOTIVE, INC	VEHICLE MAINTENANCE	36.75
38133	119-442.000-706.028	104477	O'REILLY AUTOMOTIVE, INC	VEHICLE MAINTENANCE	49.37
38133	101-413.000-706.029	104477	O'REILLY AUTOMOTIVE, INC	VEHICLE MAINTENANCE	16.83
38133	101-409.000-702.030	104477	O'REILLY AUTOMOTIVE, INC	VEHICLE MAINTENANCE	172.87
					570.34
38134	101-413.000-702.030	99296	OAKDALE ACE HARDWARE	EQUIPMENT MAINTENANCE	113.24
38134	102-418.000-706.029	99296	OAKDALE ACE HARDWARE	BUILDING MAINTENANCE	301.50
38134	106-423.000-706.029	99296	OAKDALE ACE HARDWARE	BUILDING MAINTENANCE	301.50
38134	101-414.000-706.029	99296	OAKDALE ACE HARDWARE	BUILDING MAINTENANCE	5.12
					721.36
38135	158-000.000-660.050	105040	OBERDIECK/PATRICIA//	REIMBURSEMENT	4,020.00
					4,020.00
38136	102-418.000-704.021	39021	PACIFIC GAS & ELECTRIC	UTILITIES	4.26
38136	101-407.000-704.021	39021	PACIFIC GAS & ELECTRIC	UTILITIES	16.50
38136	118-441.000-704.021	39021	PACIFIC GAS & ELECTRIC	UTILITIES	34.77
38136	101-409.000-704.021	39021	PACIFIC GAS & ELECTRIC	UTILITIES	114.42
38136	119-442.000-704.021	39021	PACIFIC GAS & ELECTRIC	UTILITIES	77.62

CHECK #	GL NUMBER	VENDOR #	VENDOR NAME	DESCRIPTION	AMOUNT
					247.57
38137	119-442.000-705.040	44290	RAY'S RADIO SHOP	VEHICLE MAINTENANCE	120.00
38137	119-442.000-705.040	44290	RAY'S RADIO SHOP	VEHICLE MAINTENANCE	179.96
					299.96
38138	119-442.000-705.040	46820	SAFE T LITE	VEHICLE MAINTENANCE	122.01
38138	119-442.000-705.040	46820	SAFE T LITE	VEHICLE MAINTENANCE	-54.70
38138	119-442.000-705.040	46820	SAFE T LITE	VEHICLE MAINTENANCE	160.53
38138	102-418.000-703.062	46820	SAFE T LITE	STREET MAINTENANCE	322.13
					549.97
38139	197-439.000-702.063	104535	SAN JOAQUIN ENGINEERING	MONTHLY MANAGEMENT F	39,545.55
38139	197-439.000-706.029	104535	SAN JOAQUIN ENGINEERING	MONTHLY MANAGEMENT F	9,314.54
					48,860.09
38140	119-442.000-706.040	102932	SJVAPCD	PERMITS TO OPERATE	117.00
					117.00
38141	197-439.000-706.029	102932	SJVAPCD	FILING FEE	24.00
					24.00
38142	136-000.000-673.010	99298	STANISLAUS CO. PUBLIC WO	RECONCILIATION OF TICKET	186.00
					186.00
38143	201-000.000-200.082	1000039	STANISLAUS FOUNDATION	ADMINISTRATIVE FEES	345.10
					345.10
38144	101-412.000-703.025	103349	STAPLES BUSINESS ADVANTA	OFFICE SUPPLIES	48.10
38144	117-411.000-703.025	103349	STAPLES BUSINESS ADVANTA	OFFICE SUPPLIES	26.53
					74.63
38145	106-424.000-706.029	104225	STRAND ACE HARDWARE IN	BUILDING MAINTENANCE	44.68
38145	106-424.000-702.030	104225	STRAND ACE HARDWARE IN	EQUIPMENT MAINTENANCE	9.04
					53.72
38146	106-424.000-706.038	99604	TIGERT/JAMES//	TRAVEL ALLOWANCE	180.00
					180.00
38147	119-442.000-705.040	100120	TILBURY AUTO PARTS	VEHICLE MAINTENANCE	94.20

CHECK #	GL NUMBER	VENDOR #	VENDOR NAME	DESCRIPTION	Time: AMOUNT
					94.20
38148	106-424.000-702.030	100857	TOMLINSON FIRE PROTECTI	FIRE EXTINGUISHER SERVIC	440.45
					440.45
38149	106-424.000-702.030	51151	TROMBETTA ELECTRICAL	EQUIPMENT MAINTENANCE	59.27
38149	106-424.000-702.030	51151	TROMBETTA ELECTRICAL	EQUIPMENT MAINTENANCE	29.48
					88.75
38150	106-424.000-706.029	37515	WFCB-OSH COMMERCIAL S	BUILDING MAINTENANCE	139.65
					139.65
38151	220-590.000-702.032	33010	WILLDAN FINANCIAL SERVI	LANDSCAPE & LIGHTING	570.42
38151	177-590.000-702.032	33010	WILLDAN FINANCIAL SERVI	LANDSCAPE & LIGHTING	239.85
38151	178-590.000-702.032	33010	WILLDAN FINANCIAL SERVI	LANDSCAPE & LIGHTING	193.23
38151	175-590.000-702.032	33010	WILLDAN FINANCIAL SERVI	LANDSCAPE & LIGHTING	286.47
38151	179-590.000-702.032	33010	WILLDAN FINANCIAL SERVI	LANDSCAPE & LIGHTING	230.51
38151	171-590.000-702.032	33010	WILLDAN FINANCIAL SERVI	LANDSCAPE & LIGHTING	185.77
38151	172-590.000-702.032	33010	WILLDAN FINANCIAL SERVI	LANDSCAPE & LIGHTING	179.05
					1,885.30
38152	106-424.000-702.030	58050	WILLE ELECTRIC	EQUIPMENT MAINTENANCE	116.64
38152	106-424.000-702.030	58050	WILLE ELECTRIC	EQUIPMENT MAINTENANCE	539.47
					656.11
				CHECK RUN TOTAL	**190,669.23**

VENDOR APPROVAL SUMMARY REPORT

CHECK #	GL NUMBER	VENDOR #	VENDOR NAME	DESCRIPTION	Time:	AMOUNT
38154	101-403.000-709.001	45073	PETTY CASH	SISTER CITY EVENT		1,000.00
						1,000.00
38155	198-439.500-702.053	95084	ADTECH	COMPUTER MAINTENANCE -		250.00
38155	198-439.500-702.053	95084	ADTECH	COMPUTER MAINTENANCE -		89.97
38155	101-408.000-702.032	95084	ADTECH	COMPUTER MAINTENANCE -		300.00
38155	101-408.000-702.030	95084	ADTECH	COMPUTER MAINTENANCE -		119.97
38155	101-408.000-702.032	95084	ADTECH	COMPUTER MAINTENANCE -		2,600.00
38155	101-408.000-702.032	95084	ADTECH	COMPUTER MAINTENANCE		23.00
38155	101-408.000-702.032	95084	ADTECH	COMPUTER MAINTENANCE -		300.00
38155	101-408.000-702.032	95084	ADTECH	COMPUTER MAINTENANCE 8		2,600.00
						6,282.94
38156	101-412.000-706.036	60020	AMERICAN PLANNING ASSO	MEMBERSHIP DUES 10/12 - 9		795.00
						795.00
38157	197-439.000-706.029	01215	AMERINE SYSTEMS INC.	LANDSCAPE MAINTENANCE		1,840.00
						1,840.00
38158	101-414.000-706.029	105044	ARCMATE MANUFACTURIN	MAINTENANCE BLDNG. STR		144.68
						144.68
38159	101-411.000-702.034	01093	BJ'S CONSUMER'S CHOICE	PEST CONTROL SERVICES		30.00
38159	106-424.000-706.029	01093	BJ'S CONSUMER'S CHOICE	PEST CONTROL SERVICES		23.00
38159	101-407.000-702.032	01093	BJ'S CONSUMER'S CHOICE	PEST CONTROL SERVICES		30.00
38159	101-407.000-702.032	01093	BJ'S CONSUMER'S CHOICE	PEST CONTROL SERVICES		30.00
38159	101-407.000-702.032	01093	BJ'S CONSUMER'S CHOICE	PEST CONTROL SERVICES		30.00
38159	101-407.000-702.032	01093	BJ'S CONSUMER'S CHOICE	PEST CONTROL SERVICES		23.00
38159	101-407.000-702.032	01093	BJ'S CONSUMER'S CHOICE	PEST CONTROL SERVICES		23.00
						189.00
38160	114-000.000-200.171	104382	BROWN/ROBYN//	DEPOSIT REFUND		54.38
						54.38
38161	118-441.000-706.026	01103	BSN SPORTS	BUILDING MAINTENANCE		186.55
						186.55
38162	119-442.000-705.040	50016	C.H. WILLIAMS & SONS, INC.	VEHICLE MAINTENANCE		31.74

CHECK #	GL NUMBER	VENDOR #	VENDOR NAME	DESCRIPTION	Time: AMOUNT
					31.74
38163	114-433.000-706.038	100572	CDPH-OCP	CERTIFICATE RENEWAL	180.00
					180.00
38164	101-408.000-702.034	102990	CHARTER COMMUNICATION	COMMUNICATION - NORTH	18.36
38164	101-409.000-706.026	102990	CHARTER COMMUNICATION	COMMUNICATION - POLICE	6.13
					24.49
38165	101-414.000-704.021	45074	CITY OF RIVERBANK	SKATE PARK UTILITY SERVI	35.71
					35.71
38166	101-403.000-702.032	95279	CLENDENIN BIRD & COMPAN	AUDIT SERVICES	10,842.00
					10,842.00
38167	114-433.000-706.050	103512	CWEA	CERTIFICATE RENEWAL	78.00
					78.00
38168	106-424.000-702.030	95097	DON'S MOBILE GLASS	VEHICLE MAINTENANCE	277.04
					277.04
38169	119-442.000-705.041	104435	E.R. VINE & SONS, INC.	VEHICLE FUEL	6,880.87
					6,880.87
38170	106-424.000-702.032	13010	FAR WEST	WATER SAMPLES	1,147.00
					1,147.00
38171	119-442.000-705.040	103284	FASTENAL COMPANY	SAFETY EQUIPMENT	300.00
38171	119-442.000-705.040	103284	FASTENAL COMPANY	SAFETY SUPPLY	32.91
					332.91
38172	101-412.000-703.024	13300	FEDEX	POSTAGE	17.42
38172	101-000.000-600.090	13300	FEDEX	POSTAGE	26.75
					44.17
38173	197-439.000-702.063	104543	GEIL ENTERPRISES, INC.	SECURITY SERVICES - LRA	12,826.56
					12,826.56
38174	102-418.000-702.036	17801	GILTON SOLID WASTE MGMT	STREET SWEEPING - AUGUS	7,043.71
38174	197-439.000-706.029	17801	GILTON SOLID WASTE MGMT	REFUSE SERVICES - LRA	885.11
38174	197-439.000-704.021	17801	GILTON SOLID WASTE MGMT	BIN SERVICE - LRA	93.02

CHECK #	GL NUMBER	VENDOR #	VENDOR NAME	DESCRIPTION	Time: AMOUNT
					8,021.84
38175	111-430.000-707.024	10028	GIULIANI & KULL, INC.	JACKSON AVE. SIDEWALK	8,700.00
38175	101-413.000-702.032	10028	GIULIANI & KULL, INC.	CEDARWOOD & PANORAMA	430.00
38175	102-418.000-707.111	10028	GIULIANI & KULL, INC.	TERMINAL AVE. ADA INTER	5,500.00
					14,630.00
38176	220-590.000-706.029	99588	GROVER LANDSCAPE SERV	LANDSCAPE MAINTENANCE	427.50
					427.50
38177	197-439.000-706.037	100165	HOLDAWAY/MELISSA//	TRAVEL ALLOWANCE - LRA	157.80
					157.80
38178	114-433.000-702.030	100312	HOME DEPOT CREDIT SERVI	BUILDING MAINTENANCE	60.66
38178	101-414.000-703.050	100312	HOME DEPOT CREDIT SERVI	BUILDING MAINTENANCE	67.02
38178	101-414.000-706.081	100312	HOME DEPOT CREDIT SERVI	BUILDING MAINTENANCE	25.68
38178	119-442.000-702.044	100312	HOME DEPOT CREDIT SERVI	BUILDING MAINTENANCE	32.15
38178	101-414.000-703.050	100312	HOME DEPOT CREDIT SERVI	BUILDING MAINTENANCE	51.98
38178	101-407.000-706.029	100312	HOME DEPOT CREDIT SERVI	BUILDING MAINTENANCE	22.81
38178	101-414.000-706.081	100312	HOME DEPOT CREDIT SERVI	BUILDING MAINTENANCE	110.06
38178	101-414.000-706.029	100312	HOME DEPOT CREDIT SERVI	BUILDING MAINTENANCE	995.97
					1,366.33
38179	119-442.000-705.040	101181	HOTSY PACIFIC	VEHICLE MAINTENANCE	22.77
					22.77
38180	101-414.000-706.029	90073	KELLY MOORE PAINTS CO. I	BUILDING MAINTENANCE	191.01
					191.01
38181	119-442.000-705.040	102580	LES SCHWAB TIRES	VEHICLE MAINTENANCE	91.00
					91.00
38182	101-404.000-702.033	99440	LIEBERT CASSIDY WHITMOR	PROFESSIONAL SERVICES 7/	3,399.10
					3,399.10
38183	220-590.000-704.021	32627	MID	UTILITIES	177.98
38183	106-424.000-704.021	32627	MID	UTILITIES	35,525.50
					35,703.48
38184	101-402.000-708.009	95260	NATIONAL INDUSTRIAL	PENSION CONTRIBUTION	209.76

CHECK #	GL NUMBER	VENDOR #	VENDOR NAME	DESCRIPTION	Time:	AMOUNT
38184	101-403.000-708.009	95260	NATIONAL INDUSTRIAL	PENSION CONTRIBUTION		1,048.80
38184	101-405.000-708.009	95260	NATIONAL INDUSTRIAL	PENSION CONTRIBUTION		419.52
38184	101-407.000-708.009	95260	NATIONAL INDUSTRIAL	PENSION CONTRIBUTION		209.76
38184	101-408.000-708.009	95260	NATIONAL INDUSTRIAL	PENSION CONTRIBUTION		839.04
38184	101-412.000-708.009	95260	NATIONAL INDUSTRIAL	PENSION CONTRIBUTION		1,048.80
38184	101-413.000-708.009	95260	NATIONAL INDUSTRIAL	PENSION CONTRIBUTION		209.76
38184	101-414.000-708.009	95260	NATIONAL INDUSTRIAL	PENSION CONTRIBUTION		839.04
38184	102-418.000-708.009	95260	NATIONAL INDUSTRIAL	PENSION CONTRIBUTION		629.28
38184	106-423.000-708.009	95260	NATIONAL INDUSTRIAL	PENSION CONTRIBUTION		629.28
38184	106-424.000-708.009	95260	NATIONAL INDUSTRIAL	PENSION CONTRIBUTION		629.28
38184	114-433.000-708.009	95260	NATIONAL INDUSTRIAL	PENSION CONTRIBUTION		839.04
38184	117-411.000-708.009	95260	NATIONAL INDUSTRIAL	PENSION CONTRIBUTION		63.84
38184	119-442.000-708.009	95260	NATIONAL INDUSTRIAL	PENSION CONTRIBUTION		209.76
38184	134-459.000-708.009	95260	NATIONAL INDUSTRIAL	PENSION CONTRIBUTION		419.52
38184	136-598.000-708.009	95260	NATIONAL INDUSTRIAL	PENSION CONTRIBUTION		164.16
38184	198-439.000-708.009	95260	NATIONAL INDUSTRIAL	PENSION CONTRIBUTION		629.28
38184	213-438.000-708.009	95260	NATIONAL INDUSTRIAL	PENSION CONTRIBUTION		209.76
38184	101-406.000-708.009	95260	NATIONAL INDUSTRIAL	PENSION CONTRIBUTION		419.52
						9,667.20
38185	114-433.000-706.036	105045	NCBPA	CERTIFICATION RENEWAL		100.00
						100.00
38186	101-407.000-702.032	88042	NORQUIST	GUTTER CLEANING		491.59
						491.59
38187	124-450.000-707.002	104592	NORTH STAR ENGINEERING G	VACTOR TRUCK DUMP		615.60
						615.60
38188	101-405.000-706.023	99971	OAKDALE LEADER	ADVERTISEMENT		74.76
38188	124-450.000-707.002	99971	OAKDALE LEADER	ADVERTISEMENT		223.13
38188	118-441.000-706.026	99971	OAKDALE LEADER	ADVERTISEMENT		408.00
						705.89
38189	197-439.000-702.053	103187	OLSON/DEBBIE//	REIMBURSEMENT/ SOFTWAR		159.00
						159.00

CHECK #	GL NUMBER	VENDOR #	VENDOR NAME	DESCRIPTION	Time: AMOUNT
38190	126-449.004-706.029	01078	ORIENTAL TRADING COMPAN	RECREATION SUPPLIES	348.70
					348.70
38191	101-000.000-600.090	40725	PACIFIC PLAN REVIEW	PLAN CHECK FEE	300.00
38191	101-000.000-600.090	40725	PACIFIC PLAN REVIEW	PLAN CHECK FEE	245.15
38191	101-000.000-600.090	40725	PACIFIC PLAN REVIEW	PLAN CHECK FEE	487.50
					1,032.65
38192	101-403.000-703.025	102955	PACIFIC STORAGE COMPAN	SHREDDING & STORAGE FEE	48.48
38192	101-405.000-703.025	102955	PACIFIC STORAGE COMPAN	SHREDDING & STORAGE FEE	42.98
38192	101-408.000-703.025	102955	PACIFIC STORAGE COMPAN	SHREDDING & STORAGE FEE	53.98
38192	101-412.000-703.025	102955	PACIFIC STORAGE COMPAN	SHREDDING & STORAGE FEE	59.49
					204.93
38193	106-424.000-702.030	99281	PARKSON CORP.	BUILDING MAINTENANCE	2,711.34
					2,711.34
38194	114-433.000-706.026	45073	PETTY CASH	FINANCE	4.55
38194	106-423.000-706.026	45073	PETTY CASH	FINANCE	4.55
38194	102-418.000-706.026	45073	PETTY CASH	FINANCE	4.55
38194	101-414.000-706.029	45073	PETTY CASH	FINANCE	4.55
38194	101-402.000-706.015	45073	PETTY CASH	FINANCE	36.49
38194	101-412.000-706.037	45073	PETTY CASH	FINANCE	2.00
38194	101-405.000-703.025	45073	PETTY CASH	FINANCE	26.83
38194	119-442.000-706.026	45073	PETTY CASH	FINANCE	6.00
38194	117-411.000-703.025	45073	PETTY CASH	FINANCE	6.00
					95.52
38195	134-459.000-703.027	50057	POSITIVE PROMOTIONS	RECREATION SUPPLIES	278.46
					278.46
38196	134-000.000-672.000	105046	RAWE/CYNDEE//	POOL RENTAL REFUND	20.00
					20.00
38197	101-413.000-706.029	48850	RESOURCE BUILDING MATER	BUILDING MAINTENANCE	41.49
38197	101-414.000-706.029	48850	RESOURCE BUILDING MATER	BUILDING MAINTENANCE	98.79
38197	106-424.000-706.029	48850	RESOURCE BUILDING MATER	BUILDING MAINTENANCE	117.54

CHECK #	GL NUMBER	VENDOR #	VENDOR NAME	DESCRIPTION	AMOUNT
					257.82
38198	102-418.000-702.032	104483	REVEL ENVIRONMENTAL	PROFESSIONAL SERVICES	1,360.00
					1,360.00
38199	101-414.000-706.029	88053	SLAKEY BROTHERS INC.	BUILDING MAINTENANCE	223.17
					223.17
38200	126-449.004-702.032	102745	STANISLAUS CO. SHERIFF'S D	RIVERBANK COMMUNITY GR	743.63
					743.63
38201	201-000.000-200.082	1000039	STANISLAUS FOUNDATION	DENTAL LIABILITY	3,042.00
					3,042.00
38202	101-407.000-702.032	100857	TOMLINSON FIRE PROTECTI	FIRE EXTINGUISHER SERVIC	436.43
					436.43
38203	118-441.000-706.026	103158	U.S. BANK CORPORATE PAYME	CREDIT CARD CHARGES	76.28
38203	118-441.000-706.026	103158	U.S. BANK CORPORATE PAYME	CREDIT CARD CHARGES	25.74
38203	118-441.000-706.026	103158	U.S. BANK CORPORATE PAYME	CREDIT CARD CHARGES	60.44
38203	101-414.000-706.079	103158	U.S. BANK CORPORATE PAYME	CREDIT CARD CHARGES	40.00
38203	101-414.000-706.029	103158	U.S. BANK CORPORATE PAYME	CREDIT CARD CHARGES	85.74
38203	134-459.000-703.027	103158	U.S. BANK CORPORATE PAYME	CREDIT CARD CHARGES	107.95
38203	136-598.000-706.037	103158	U.S. BANK CORPORATE PAYME	CREDIT CARD CHARGES	11.00
38203	106-424.000-702.030	103158	U.S. BANK CORPORATE PAYME	CREDIT CARD CHARGES	20.90
38203	114-433.000-702.031	103158	U.S. BANK CORPORATE PAYME	CREDIT CARD CHARGES	44.38
38203	119-442.000-704.022	103158	U.S. BANK CORPORATE PAYME	CREDIT CARD CHARGES	45.00
38203	102-418.000-706.036	103158	U.S. BANK CORPORATE PAYME	CREDIT CARD CHARGES	38.06
38203	106-424.000-706.036	103158	U.S. BANK CORPORATE PAYME	CREDIT CARD CHARGES	38.06
38203	106-424.000-706.036	103158	U.S. BANK CORPORATE PAYME	CREDIT CARD CHARGES	38.06
38203	114-433.000-706.036	103158	U.S. BANK CORPORATE PAYME	CREDIT CARD CHARGES	38.06
38203	119-442.000-706.036	103158	U.S. BANK CORPORATE PAYME	CREDIT CARD CHARGES	38.06
38203	101-412.000-706.036	103158	U.S. BANK CORPORATE PAYME	CREDIT CARD CHARGES	299.00
38203	101-405.000-706.036	103158	U.S. BANK CORPORATE PAYME	CREDIT CARD CHARGES	23.00
38203	106-423.000-702.032	103158	U.S. BANK CORPORATE PAYME	CREDIT CARD CHARGES	34.85
38203	224-439.000-702.053	103158	U.S. BANK CORPORATE PAYME	CREDIT CARD CHARGES	46.72
38203	198-439.500-702.053	103158	U.S. BANK CORPORATE PAYME	CREDIT CARD CHARGES	49.50

CHECK #	GL NUMBER	VENDOR #	VENDOR NAME	DESCRIPTION	Time: AMOUNT
38203	197-439.000-702.032	103158	U.S. BANK CORPORATE PAYME	CREDIT CARD CHARGES	54.32
38203	101-402.000-706.037	103158	U.S. BANK CORPORATE PAYME	CREDIT CARD CHARGES	53.00
					1,268.12
38204	101-403.000-703.025	57250	WARDEN'S	OFFICE SUPPLIES	50.11
38204	101-403.000-703.025	57250	WARDEN'S	OFFICE SUPPLIES	15.02
38204	101-403.000-703.025	57250	WARDEN'S	OFFICE SUPPLIES	13.41
38204	101-412.000-703.025	57250	WARDEN'S	OFFICE SUPPLIES	17.37
38204	114-433.000-703.025	57250	WARDEN'S	OFFICE SUPPLIES	17.37
38204	106-423.000-703.025	57250	WARDEN'S	OFFICE SUPPLIES	17.37
38204	106-424.000-703.025	57250	WARDEN'S	OFFICE SUPPLIES	17.37
38204	101-412.000-703.025	57250	WARDEN'S	OFFICE SUPPLIES	3.65
38204	114-433.000-703.025	57250	WARDEN'S	OFFICE SUPPLIES	3.64
38204	101-412.000-703.025	57250	WARDEN'S	OFFICE SUPPLIES	13.59
38204	102-418.000-706.050	57250	WARDEN'S	OFFICE SUPPLIES	13.59
38204	106-424.000-706.050	57250	WARDEN'S	OFFICE SUPPLIES	13.59
38204	106-423.000-706.050	57250	WARDEN'S	OFFICE SUPPLIES	13.59
38204	114-433.000-706.050	57250	WARDEN'S	OFFICE SUPPLIES	13.60
38204	119-442.000-703.025	57250	WARDEN'S	OFFICE SUPPLIES	13.60
38204	198-439.500-702.053	57250	WARDEN'S	OFFICE SUPPLIES	90.17
					327.04
38205	106-424.000-703.049	10167	WESTURF NURSERY	LANDSCAPING SUPLLIES	51.37
38205	106-424.000-706.029	10167	WESTURF NURSERY	BUILDING MAINTENANCE	54.12
38205	106-424.000-706.029	10167	WESTURF NURSERY	BUILDING MAINTENANCE	18.50
38205	106-424.000-703.049	10167	WESTURF NURSERY	LANDSCAPING SUPPLIES	193.28
					317.27
38206	119-442.000-702.038	99962	WILSON TECHNOLOGIES	TELEPHONE MAINTENANCE	660.00
					660.00
				CHECK RUN TOTAL	**132,270.23**

Please tear payment coupon at perforation.

CORPORATE ACCOUNT SUMMARY

CITY OF RIVERBANK 054	Previous Balance	+ Purchases And Other Charges	+ Cash Advances	+ Cash Advance Fees	+ Late Payment Charges	- Credits	- Payments	= New Balance
Company Total	$6,670.18	$1,268.12	$0.00	$.00	$0.00	$0.00	$6,638.96	$1,299.34

CORPORATE ACCOUNT ACTIVITY

CITY OF RIVERBANK
-0054

TOTAL CORPORATE ACTIVITY
$6,638.96CR

Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-06	08-06	74798262219000000000244	PAYMENT - THANK YOU 00000 C	1,143.05 PY
08-20	08-20	74798262233000000001228	PAYMENT - THANK YOU 00000 C	5,495.91 PY

NEW ACTIVITY

DONNA BRIDGES	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
-7454	$0.00	$11.00	$0.00	$11.00

Post Date	Tran Date	Reference Number	Transaction Description	Amount
07-26	07-24	24418002207207079944405	CITY OF MODESTO NINTH ST MODESTO CA	3.00
08-09	08-07	24071052221158186049577	PRIME SHINE EXPRESS #2 RIVERBANK CA	6.00
08-09	08-07	24418002221221083579703	CITY OF MODESTO NINTH ST MODESTO CA	2.00

CUSTOMER SERVICE CALL

800-344-5696

ACCOUNT NUMBER

-0054

STATEMENT DATE	DISPUTED AMOUNT
08/22/12	.00

SEND BILLING INQUIRIES TO:

U.S. Bank National Association ND
C/O U.S. Bancorp Purchasing Card Program
P.O. Box 6335
Fargo, ND 58125-6335

AMOUNT DUE

1,299.34

ACCOUNT SUMMARY	
PREVIOUS BALANCE	6,670.18
PURCHASES & OTHER CHARGES	1,268.12
CASH ADVANCES	.00
CASH ADVANCE FEES	.00
LATE PAYMENT CHARGES	.00
CREDITS	.00
PAYMENTS	6,638.96
ACCOUNT BALANCE	**1,299.34**

Company Name: CITY OF RIVERBANK
Corporate Account Number: 0054
Statement Date: 08-22-2012

NEW ACTIVITY

JEFFREY D HIGHTOWER	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
-0555	$0.00	$657.43	$0.00	$657.43

Post Date	Tran Date	Reference Number	Transaction Description	Amount
07-30	07-26	24653002209900010478200	PARTSTREE COM 512-2884355 TX	20.90
07-30	07-27	24692162209000167405596	CLEAR 888-253-2794 WA	44.38
07-30	07-28	24692162210000452528448	CLEAR 888-253-2794 WA	45.00
08-02	08-01	24323032214122406010295	BNI BUILDING NEWS 760-734-1113 CA	190.30
08-02	08-01	24412952214002776754451	FRED PRYOR CAREERTRACK 800-556-3012 KS	299.00
08-10	08-09	24275392222900012300192	APA - BOOKSTORE 312-4319100 IL	23.00
08-13	08-09	24323002224207266900031	TOOL EXPERTS, INC. 865-717-3026 TN	34.85

SUE FITZPATRICK	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
-4280	$0.00	$396.15	$0.00	$396.15

Post Date	Tran Date	Reference Number	Transaction Description	Amount
07-25	07-24	24164072206929120016616	SMARTNFINAL58811105889 MODESTO CA	76.28
07-26	07-24	24492792207406002094131	BIG 5 SPORTING #55 MODESTO CA	25.74
08-06	08-04	24164072218929130010845	SMARTNFINAL40211104023 MODESTO CA	60.44
08-06	08-02	24254772216471470170416	WORKAMPER NEWS INC 501-3622637 AR	40.00
08-10	08-09	24692162222000925410428	BSN*SPORT SUPPLY GROUP 806-527-7510 TX	85.74
08-13	08-10	24692162223000201574847	POSITIVE PROMOTIONS 800-635-2666 NY	107.95

MARISELA HERNANDEZ	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
-4298	$0.00	$46.72	$0.00	$46.72

Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-14	08-13	24427332226720004472695	O'BRIENS SUPERMARKE RIVERBANK CA	10.78
08-15	08-14	24427332227720004421295	O'BRIENS SUPERMARKE RIVERBANK CA	35.94

TRACIE J ANDERSON	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
-6343	$0.00	$53.00	$0.00	$53.00

Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-06	08-05	24055232219200988400525	CITY OF MONTEREY EAST GA MONTEREY CA	7.00
08-08	08-07	24692162220000194392879	PORTOLA HOTEL AND SPA MONTEREY CA	20.00
08-09	08-08	24692162221000534087840	PORTOLA HOTEL AND SPA MONTEREY CA	20.00
08-10	08-08	24692162222000823693604	PORTOLA HOTEL AND SPA MONTEREY CA	6.00

DEBORAH OLSON	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
-5712	$0.00	$103.82	$0.00	$103.82

Post Date	Tran Date	Reference Number	Transaction Description	Amount
07-30	07-26	24164072209105117046257	STAPLES 00114017 RIVERBANK CA	20.39

Company Name: CITY OF RIVERBANK	
Corporate Account Number:	0054
Statement Date: 08-22-2012	

NEW ACTIVITY

Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-01	07-30	24164072213105110603702	STAPLES 00114017 RIVERBANK CA	16.61
08-02	08-01	24164072214091007888185	TARGET 00020966 RIVERBANK CA	54.32
08-13	08-09	24559302223900010388889	WESTHOST 435-7553433 UT	12.50

Department: 00000 Total:	$1,268.12
Division: 00000 Total:	$1,268.12

usbank

U.S BANCORP SERVICE CENTER
P. O. Box 6343
Fargo, ND 58125-6343

CITY OF RIVERBANK

ACCOUNT NUMBER	-4280
STATEMENT DATE	08-22-12
TOTAL ACTIVITY	$ 396.15

"MEMO STATEMENT ONLY"
DO NOT REMIT PAYMENT

000011370 1 AT 0.374 106481746630445 P
SUE FITZPATRICK
CITY OF RIVERBANK
6707 THIRD STREET
RIVERBANK CA 95367-2305

POSTED

We certify that all purchases listed on this statement, unless annotated to the contrary, are true, correct and for official business only. Payment is authorized.

Sue Fitzpatrick 8/28/12 W. Fernandez 08/28/12

Cardholder Date Approver Date

NEW ACCOUNT ACTIVITY

POST DATE	TRAN DATE	TRANSACTION DESCRIPTION	REFERENCE NUMBER	MCC	AMOUNT
			#118.441.706.026	Concession Supplies	
07-25	07-24	SMARTNFINAL58811105889 MODESTO CA PUR ID: 002206711933823 TAX: 0.00	24164072206929120016616	5411	76.28
			#138.441.706.026	Stop Watches / Swim	
07-26	07-24	BIG 5 SPORTING #55 MODESTO CA PUR ID: 9413 TAX: 1.77	24492792207406002094131	5941	25.74
			#118.441.706.026	Concessions	
08-06	08-04	SMARTNFINAL40211104023 MODESTO CA PUR ID: 162217747326140 TAX: 0.00	24164072218929130010845	5411	60.44
			#101.414.706.079	Recruitment	
08-06	08-02	WORKAMPER NEWS INC 501-3622637 AR PUR ID: EB1 TAX: 0.00	24254772216471470170416	8699	40.00
			#101.414.706.029	Nets	
08-10	08-09	BSN*SPORT SUPPLY GROUP 806-527-7510 TX PUR ID: 86642786 TAX: 0.00	24692162222000925410428	5137	85.74
			#134.459.703.027	Harvest Fest. Bags	
08-13	08-10	POSITIVE PROMOTIONS 800-635-2666 NY PUR ID: PP 17016085 TAX: 0.00	24692162223000201574847	5999	107.95

POSTED

Default Accounting Code:

CUSTOMER SERVICE CALL

800-344-5696

ACCOUNT NUMBER	
-4280	
STATEMENT DATE	DISPUTED AMOUNT
08-22-12	$ .00

SEND BILLING INQUIRIES TO:

C/O U.S. BANCORP SERVICE CENTER, INC
U.S. BANK NATIONAL ASSOCIATION ND
P.O. BOX 6335
FARGO, ND 58125-6335

AMOUNT DUE

$ 0.00

DO NOT REMIT

ACCOUNT SUMMARY

PREVIOUS BALANCE	$.00
PURCHASES & OTHER CHARGES	$396.15
CASH ADVANCES	$.00
CASH ADVANCE FEE	$.00
CREDITS	$.00
TOTAL ACTIVITY	$396.15

Smart&Final.

The Smaller Faster Warehouse Store

*** Welcome To Our Modesto Store ***
Store # 588
****
See Us On The WEB www.smartandfinal.com

Cashier: Merande

DATE 07/24/12 TIME 12:45:29

Airheads Vrty Club	7.99 F
Was $8.59 / YOU SAVED -> $.60	
Sour Punch Twists	14.99 F
Wonka Lafy Tafy V	9.19 F
Hot Cheetos Crunch	11.99 F
Gator All Star Va	11.49 F
CRV	1.20
Gator All Star Va	11.49 F
CRV	1.20
Crystal Geyser Wat	4.99 F
CRV	1.75

#118.441.706.026

SUBTOTAL	76.28
SALES TAX	.00
TOTAL	76.28

Visa	TENDER	76.28

Acct # ******************4280
APPRVL CODE 090617
Cashier# 66
CASH CHANGE .00

TOTAL NUMBER OF ITEMS THIS VISIT--> 7
****
Smart & Final Store # 588
2900 Standiford Ave. Suite 15
Modesto, CA 95350

DATE 07/24/12 TIME 12:40:00
Account # ******************4280
Tender Type Credit
Reference # 103440
APPRVL CODE 090617
Reason Code RM00 Total 76.28
Trans # 173 Cash back .00
****

12:46:52 OP# 124039 07/24/12
Term:3 Trans # 173 Store # 588

THANK YOU FOR SHOPPING
YOUR MODESTO SMART&FINAL
STORE MANAGER: DELBERT DUNN
1 (209) 525-9357

****
We want to know your thoughts
so we can serve you better.

Complete our customer survey
and be entered to win a

$200 SmartCash Card

Please visit
http://www.smartandfinal.com/survey
Enter code 233970
within 5 days of this shop!

BIG 5 SPORTING GOODS

BIG 5 SPORTING GOODS - #55
3250 Dale Road Suite K
Modesto,CA95350
209-527-3250

1743341 1 9413 55 002

3290202 SPTLN 240 ECNSPRT STPWTCH			
	7.99	1	7.99T
Original Price:	9.99		
3290202 SPTLN 240 ECNSPRT STPWTCH			
	7.99	1	7.99T
Original Price:	9.99		
3290202 SPTLN 240 ECNSPRT STPWTCH			
	7.99	1	7.99T
Original Price:	9.99		

SubTotal	23.97
Sales Tax	$1.77
TOTAL	**$25.74**
Credit Card	25.74

Type: Visa
Acct#: ************4280
Auth# 094668
#118.441.706.026
TAX 100055 7.3750% 1.77

7/24/12 1:13PM

THANK YOU FOR SHOPPING AT BIG 5!

JOIN OUR E-TEAM TODAY & SAVE 10%
off your next purchase!
www.big5sportinggoods.com/eteam

Join us on:
www.Facebook.com/big5sportinggoods
www.Twitter.com/big5since55

Teen Center
Snack Bar

Smart&Final.

The Smaller Faster Warehouse Store

*** Welcome To Our Modesto Store ***
Store # 402
****
See Us On The WEB www.smartandfinal.com

Cashier: Richard B

DATE 08/04/12 TIME 13:44:49

Mars Choc/Sgr Vrty	17.49 F
Sour Punch Variety	10.99 F
Airheads Vrty Club	7.99 F
Was $8.59 / YOU SAVED -> $.60	
Hot Cheetos Crunch	11.99 F
Mixed Fruit	5.99 F
Mixed Fruit	5.99 F
SUBTOTAL	60.44
SALES TAX	.00
TOTAL	60.44

Visa TENDER 60.44
Acct # ********************4280
APPRVL CODE 060327
Cas Ref# 38
CASH CHANGE .00

TOTAL NUMBER OF ITEMS THIS VISIT--> 6
****
Smart & Final Store # 402
801 9th Street
Modesto, CA 95354 #118.441.706.026

DATE 08/04/12 TIME 13:38:53
Account # *********************4280
Tender Type Credit
Reference # 117892
APPRVL CODE 060327
Reason Code RM00 Total 60.44
Trans # 271 Cash back .00
****

13:45:42 OP# 8123126 08/04/12
Term:4 Trans # 271 Store # 402

THANK YOU FOR SHOPPING
YOUR MODESTO SMART&FINAL
STORE MANAGER: JIMMIE HUNTER
1 (209) 526-4115

****
We want to know your thoughts
so we can serve you better.

Complete our customer survey
and be entered to win a

$200 SmartCash Card

Please visit
http://www.smartandfinal.com/survey
Enter code 683878
within 5 days of this shop!

Sue Fitzpatrick

From: Info Workamper [info@workamper.com]
Sent: Thursday, August 02, 2012 10:23 AM
To: Sue Fitzpatrick
Subject: WORKAMPER NEWS INC Customer Receipt/Purchase Confirmation

Please Note - Any benefits provided with a promotion code you may have entered are not reflected in receipt but will be applied once your order is processed.

Thank you for your order!

Order Information

Merchant:	WORKAMPER NEWS INC
Description:	1 Year Employer Basic Subscription
Invoice Number:	EB1
Customer ID:	108500

Billing Information
Sue Fitzpatrick
City Of Riverbank
6707 third st
riverbank, CA 95367-2305
US
sfitzpatrick@riverbank.org
209-863-7140

Shipping Information
SueSue Fitzpatrick
6707 third st
riverbank, CA 95367-2305
US

Total: US $40.00

Visa

Date/Time:	02-Aug-2012 11:22:49 AM MT
Transaction ID:	4549254085

#101.414.706.079

Workamper News Subscriptions - Order Confirmation Form - EB1

This is the final step before we charge your credit card and we would like you to take a moment to confirm your order. When satisfied please click on the **Confirm** button below or **Cancel** to start over.

Mailing: SueSue Fitzpatrick
City Of Riverbank
6707 third st
riverbank, CA 95367-2305
US

Billing: Fitzpatrick, Sue
6707 third st
riverbank, CA 95367-2305
US

Phone: 209-863-7140

Email: sfitzpatrick@riverbank.org

CC#: XXXX XXXX XXXX 4280 Exp: 14/14 CVV/CVS: 835

Product: EB1

Description: 1 Year Employer Basic Subscription

Price: $40.00

Cancel & Start Over Confirm Order

Home News & Media Affiliate Program Privacy Statement Contact Us

BSN SPORTS™

P.O. Box 7726, Dallas, TX 75209
TEL: 1-800-527-7510 FAX: 1-800-899-0149
Come Visit us at www.bsnsports.com

Order Confirmation

Document Number : 4253517
P.O. Number : WO080712185235
Doc. Creation Date : 08/07/2012
Customer Number : 2653563
Sales Rep : Web Order

This is NOT a Bill - DO NOT PAY.

Customer #: 2653563
Sold To: CITY OF RIVERBANK
6707 3RD ST
RIVERBANK CA 95367-2305

Ship To: City of Riverbank
sue fitzpatrick
6707 Third Street
RIVERBANK,CA. CA 95367

Payer: CITY OF RIVERBANK
6707 3RD ST
RIVERBANK CA 95367-2305

Item Number	Item Description	Delivery DT(S)	SKU	Color/ Team/ Size	Qty/ UOM	Unit Price	Extende Price
SNBBNWIPY	HEAVY DUTY ANTI-WHIP NET	08/14/2012	SNBBNWIPY		12EA	5.49	

#101.414.706.029

Check order status at **www.bsnsports.com/?&order=4253517&zip=95367**

Merchandise Sub Total	Other	Freight	Sales Tax	Payment/Credit Applied	Total Order Amount
$ 65.88	$ 0.00	$ 15.00	$ 4.86	$ 0.00	$ 85.74

About Us Your Account Order Status Customer Service Quote Request View Cart 0 Items ($0.00)

NEED HELP? CALL 800-635-2666

SEARCH Enter Keywords or Item # GO

Sign Out (sfitzpatrick@riverbank.org)

HOME | EMPLOYEE RECOGNITION | SCHOOLS & EDUCATION | HEALTH & WELLNESS | SAFETY | CUSTOM IMPRINTS | SPECIALTY STORE | BREAST CANCER AWARENESS | CLEARANCE

Continue Shopping

THANK YOU FOR YOUR ORDER! ORDER # 17016085

Please print this page for your records. An email confirming your order will also be sent to you shortly. If you have any questions, please contact our customer service department at 800-635-2666 or send an email to service@positivepromotions.com.

"If you are ordering for an event or have a specific date by which you need your order, please call our Customer Service team at 800-635-2666 and let us know.We will be sure to meet your needs!"

Your Billing Address
Sue Fitzpatrick
City of Riverbank
6707 Third Street
Riverbank, CA 95367
US

Your Shipping Address
Sue Fitzpatrick
City of Riverbank
6707 Third Street
Riverbank, CA 95367
US

PAYMENT METHOD

PAYMENT TYPE: Visa
CARD NUMBER: ************4280

ORDER SUMMARY

DESCRIPTION		QTY	UNIT PRICE	SETUP FEE	LINE TOTAL
	**Black Cat Reflective Trick-Or-Treat Bag** MHB-9	200	$0.47		$94.00

MERCHANDISE SUBTOTAL:	**$94.00**
TAX:	$0.00
SHIPPING TOTAL:	$13.95
ORDER TOTAL:	$107.95

Continue Shopping

SHARE !

134.459.703.027
Harvest Festival Bags

Tell your friends

My Account
Sign In
My Account
My Order Status

Customer Service
Contact Us
Customer Service
FAQ's
100% Guarantee
Request a Catalog

Shopping Help
Apparel Forms
Calendar of Events
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usbank.

U.S BANCORP SERVICE CENTER
P. O. Box 6343
Fargo, ND 58125-6343

CITY OF RIVERBANK

ACCOUNT NUMBER	7454
STATEMENT DATE	08-22-12
TOTAL ACTIVITY	$ 11.00

"MEMO STATEMENT ONLY"
DO NOT REMIT PAYMENT

000011368 1 AT 0.374 106481746630443 P
DONNA BRIDGES
CITY OF RIVERBANK
6707 THIRD STREET
RIVERBANK CA 95367-2305

We certify that all purchases listed on this statement, unless annotated to the contrary, are true, correct and for official business only. Payment is authorized.

Cardholder Donna Bridges Date 8-28-12 Approver M. Hernandez Date 8/28/12

NEW ACCOUNT ACTIVITY

POST DATE	TRAN DATE	TRANSACTION DESCRIPTION	REFERENCE NUMBER	MCC	AMOUNT
07-26	07-24	CITY OF MODESTO NINTH ST MODESTO CA PUR ID: TAX: 0.00	24418002207207079944405	7523	3.00
08-09	08-07	PRIME SHINE EXPRESS #2 RIVERBANK CA PUR ID: 541545897020001 TAX: 0.00	24071052221158186049577	7542	6.00
08-09	08-07	CITY OF MODESTO NINTH ST MODESTO CA PUR ID: TAX: 0.00	24418002221221083579703	7523	2.00

POSTED

136-598-000 -706-037
iOB

Default Accounting Code: ROTA

CUSTOMER SERVICE CALL	ACCOUNT NUMBER		ACCOUNT SUMMARY	
800-344-5696	-7454		PREVIOUS BALANCE	$.00
	STATEMENT DATE	DISPUTED AMOUNT	PURCHASES & OTHER CHARGES	$11.00
	08-22-12	$ .00	CASH ADVANCES	$.00
SEND BILLING INQUIRIES TO: C/O U.S. BANCORP SERVICE CENTER, INC U.S. BANK NATIONAL ASSOCIATION ND P.O. BOX 6335 FARGO, ND 58125-6335	**AMOUNT DUE** $ 0.00 **DO NOT REMIT**		CASH ADVANCE FEE	$.00
			CREDITS	$.00
			TOTAL ACTIVITY	$11.00

usbank.

U.S BANCORP SERVICE CENTER
P. O. Box 6343
Fargo, ND 58125-6343

CITY OF RIVERBANK

ACCOUNT NUMBER	-0555
STATEMENT DATE	08-22-12
TOTAL ACTIVITY	$ 657.43

"MEMO STATEMENT ONLY"
DO NOT REMIT PAYMENT

000011369 1 AT 0.374 106481746630444 P
JEFFREY D HIGHTOWER
CITY OF RIVERBANK
6707 THIRD STREET
RIVERBANK CA 95367-2305

ok
(4) 102-418.000-706.036
106-423.000-706.036
106-424.000-706.036
114-433.000-706.036
119-442.000-706.036
$38.06 TO EACH ACCOUNT GREENBOOK FOR M. RIDDELL
ok
(1) 106-424.000-702.030 Hedge Trimmer / WWTP

We certify that all purchases listed on this statement, unless annotated to the contrary, are true, correct and for official business only. Payment is authorized.

Cardholder	Date	Approver	Date
J. D. Hightower	8/30/12	W Hernandez	9/4/12

NEW ACCOUNT ACTIVITY

POST DATE	TRAN DATE	TRANSACTION DESCRIPTION	REFERENCE NUMBER	MCC	AMOUNT
07-30	07-26	(1) PARTSTREE COM 512-2884355 TX PUR ID: 1343333045 TAX: 0.00	24653002209900010478200	5251	20.90 ✓
07-30	07-27	(2) CLEAR 888-253-2794 WA PUR ID: win5jyi 00341030 TAX: 0.00	24692162209000167405596	4816	44.38 ✓
07-30	07-28	(3) CLEAR 888-253-2794 WA PUR ID: qervimo 01250481 TAX: 0.00	24692162210000452528448	4816	45.00 ✓
08-02	08-01	(4) BNI BUILDING NEWS 760-734-1113 CA PUR ID: 00000000000000000 TAX: 0.00	24323032214122406010295	5192	190.30 ✓
08-02	08-01	(5) FRED PRYOR CAREERTRACK 800-556-3012 KS PUR ID: 031748211 TAX: 0.00	24412952214002776754451	8299	299.00 ✓
08-10	08-09	(6) APA - BOOKSTORE 312-4319100 IL PUR ID: VXHE9E4E3270 TAX: 0.00	24275392222900012300192	8299	23.00 ✓
08-13	08-09	(7) TOOL EXPERTS, INC. 865-717-3026 TN PUR ID: 0000008192 TAX: 0.00	24323002224207266900031	7699	34.85 ✓

ok
(2) 414-433.000-702.031 Wireless - Water Dept \ E. Tackett
ok
(3) 119-442.000-704.022 Wireless - Motor Pool \ C. Myer
ok
(5) 101-412.000-706.036 Membership - Renewal for JD

POSTED

Default Accounting Code:

CUSTOMER SERVICE CALL	ACCOUNT NUMBER		ACCOUNT SUMMARY	
800-344-5696	-0555		PREVIOUS BALANCE	$.00
	STATEMENT DATE	DISPUTED AMOUNT	PURCHASES & OTHER CHARGES	$657.43
	08-22-12	$ .00	CASH ADVANCES	$.00
SEND BILLING INQUIRIES TO: C/O U.S. BANCORP SERVICE CENTER, INC U.S. BANK NATIONAL ASSOCIATION ND P.O. BOX 6335 FARGO, ND 58125-6335	AMOUNT DUE $ 0.00 DO NOT REMIT		CASH ADVANCE FEE	$.00
			CREDITS	$.00
			TOTAL ACTIVITY	$657.43

ok
(6) 101-405.000-706.036 APA Books for JD

ok
(7) 106-423.000-70[illegible] Trace A Leak Septic Dye test tablets / P. Lolonis

RECEIPT

TRAN	IN TIME		OUT TIME		FEE	CC #
6841	08/07	08:34	08/07	09:40	$2.00	7454

RECEIPT

TRAN	IN TIME		OUT TIME		FEE	CC #
5140	07/24	08:37	07/24	10:55	$3.00	7454

Prime Shine #20 Riverbank
2375 Patterson Rd

PTT20A
08/07/2012, 12:23 PM, Shift 1
Empl 514, Sale # 54154589702

Prime Shine Wash	6.00
Express Wash	
Under Car Spray	
Wishy Washy Wipe	
_Prime Shine Wash	
Subtotal	6.00
Sales Tax	0.00
Total	6.00
Visa x7454	6.00
(Sale Appr # 005718)	

Thank you.
Have a Prime Shine Day!

CAR # 6756

Visit our website at
primeshine.com!

For your convenience, Coupon books, Gift cards and e-Wash cards are now available online. Check **www.primeshine.com** for those and additional gift ideas.

1

PartsTree.com

Your Preferred Source for Lawn and Garden Equipment Parts.

Need help ordering? Call us toll free

1-877-798-7278

Monday - Friday, 7am - 7pm Central Time
Saturday, 9am - 6pm Central Time

CLICK FOR LIVE CHAT HELP

Secure checkout!

1. Shipping information
(Good) This step is complete.
Click here to edit your shipping information and preferences.

2. Billing information
(Good) This step is complete.
Click here to edit your billing information and preferences.

3. Review order
(Good) This step is complete.
After you have filled in your shipping and billing information, click here to review and submit your order.

4. Print receipt
After your order has been submitted, print this receipt for your records.

Thank you kindly for your order!
Your order number is 974151
Please do not lose your order number, it is how we will identify your order in the event you should contact us.

Your order information has now been recorded and inserted into our queue for processing. You may view the current status, change certain aspects and re-print the invoice for your order at any time before we ship via our order status page.

A confirmation of your order will be momentarily emailed to the email address you have provided. Please print this page as your receipt, or you may review your order at a later date via the order status page.
PartsTree.com charges will appear on your credit card statement as PartsTree.COM in Austin, TX.

Thank you again for shopping with PartsTree.com!

Part number	Part description	Price each	Quantity	Subtotal
ECH P005002290	KIT, CARBURETOR REPAI	$12.95	1	$12.95

Subtotal: $12.95
Tax: $0
S/H: $7.95
Total: $20.90

Ship To:	**Bill To:**	**Contact:**
Cheryl Stefani	Jeffrey Hightower	Phone: (209)863-7127
6707 Third Street	6707 Third Street	Fax: (209)869-1849
RIVERBANK, CA 95367	RIVERBANK, CA 95367	Email: cstefani@riverbank.org

Return to PartsTree.com

106-424.000-702.030
HEDGE TRIMMER / WWTP

clearwire
wireless broadband

How to reach us...
Online Live Chat 24x7 www.clearwire.com
Or call 888.253.2794

Invoice Date:	**08/27/2012**
Invoice Number:	**4-120826-471**
Customer ID:	**341030**
Amount Due:	**$44.38**
Due Date:	**08/27/2012**
Amount Enclosed:	

Water system Eric Tackett
city of riverbank city of riverbank
6707 3RD ST
RIVERBANK, CA 95367-2396

Clearwire
Clear: Dept CH 14365
Palatine, IL 60055-4365

114-433.000-702.031

clearwire
wireless broadband

Previous Balance	$44.38
Payments, Thank You	$-44.38
Adjustments	$0.00
Finance Charges	$0.00
Current Charges	$43.98
Amount Due	$44.38

Invoice Date	Inv. Number	Customer ID	Amount Due	Due Date	Page
08/27/2012	4-120826-471	341030	$44.38	08/27/2012	1 of 2

Summary Of Current Charges

Charge Description	Amount
WiMAX Wireless Access	$43.98
Other Charges	$0.00
Taxes	$0.40

Invoice Detail

Payments

Description		Amount
07/27/2012	Credit/Debit Card Payment 42**********0555	$44.38
	Total Payments	**$44.38**

Service Charges For Account #345871

WiMAX Wireless Access

Service		Amount
08/26/2012	cityofriverbank XX_Upgrade Home 5.0/500 $36.9	$36.99
08/26/2012	cityofriverbank Device Protection Program $2.	$1.99
08/26/2012	cityofriverbank Modem Lease	$5.00
	Total WiMAX Wireless Access	**$43.98**

Misc Charges

Service		Amount
	Total Misc Charges	**$0.00**

Taxes

Taxes for Account #345871

Description		Amount
08/26/2012	STATE SALES TAX	$0.30
08/26/2012	COUNTY SALES TAX	$0.06

2

Invoice Date	Inv. Number	Customer ID	Amount Due	Due Date	Page
08/27/2012	4-120826-471	341030	$44.38	08/27/2012	2 of 2

08/26/2012	DISTRICT TAX (STCL)	$0.01
08/26/2012	CITY SALES TAX	$0.03
	Total Taxes	**$0.40**

3

clearwire
wireless broadband

How to reach us...
Online Live Chat 24x7 www.clearwire.com
Or call 888.253.2794

Invoice Date:	08/28/2012
Invoice Number:	4-120827-7102
Customer ID:	1250481
Amount Due:	$45.00
Due Date:	08/28/2012
Amount Enclosed:	

City of Riverbank
Linda Cummings
6707 3rd St
Riverbank, CA 95367

Clearwire
Clear: Dept CH 14365
Palatine, IL 60055-4365

119-442.000-704.022

clearwire
wireless broadband

Previous Balance	$45.00
Payments, Thank You	$-45.00
Adjustments	$0.00
Finance Charges	$0.00
Current Charges	$45.00
Amount Due	$45.00

Invoice Date	Inv. Number	Customer ID	Amount Due	Due Date	Page
08/28/2012	4-120827-7102	1250481	$45.00	08/28/2012	1 of 1

Summary Of Current Charges

Charge Description	Amount
WiMAX Wireless Access	$45.00
Other Charges	$0.00
Taxes	$0.00

Invoice Detail

Payments

Description		Amount
07/28/2012	Credit/Debit Card Payment 42**********0555	$45.00
	Total Payments	**$45.00**

Service Charges For Account #1550317

WiMAX Wireless Access

Service		Amount
08/27/2012	kqualle XX_4G Home Internet - No Contract Ser	$45.00
	Total WiMAX Wireless Access	**$45.00**

Misc Charges

Service		Amount
	Total Misc Charges	**$0.00**

Taxes

(4)

Cheryl Stefani

From:	Kim Mossman
Sent:	Friday, August 31, 2012 7:25 AM
To:	Cheryl Stefani
Cc:	Michael Riddell
Subject:	RE: Thank you for your BNI Bookstore Order Order Number 70469

Cheryl,

Please charge $38.06 to each of the following accounts:

102-418.000.706.036
106-423.000.706.036
106-424.000.706.036
114-433.000.706.036
119-442.000.706.036

Thank you,

Kim

-----Original Message-----
From: Michael Riddell
Sent: Friday, August 31, 2012 6:43 AM
To: Kim Mossman
Cc: Cheryl Stefani
Subject: FW: Thank you for your BNI Bookstore Order Order Number 70469

Kim,

Please take care of this, split it between all divisions.

Thanks

Michael Riddell
Deputy Development Services Director Operations City of Riverbank
(209) 869-7128
mriddell@riverbank.org
-----Original Message-----
From: Cheryl Stefani
Sent: Thursday, August 30, 2012 4:13 PM
To: Michael Riddell
Subject: FW: Thank you for your BNI Bookstore Order Order Number 70469

4

Cheryl Stefani

From: BNI Building News Online Bookstore <orders@bnibooks.com>
Sent: Wednesday, August 01, 2012 8:41 AM
To: Cheryl Stefani
Subject: Thank you for your BNI Bookstore Order Order Number 70469

Thank you for shopping with BNi Building News!

It is a pleasure to serve you. All orders received by 1:30pm Pacific time ship within 24 hours of receipt (Monday through Friday). Overnight and Second-Day orders received by 1:30pm ship the same day (M-F).

Your Order Number is 70469

Shipping Method: 1 - Ground

Order amount: US$190.30
ShippingCost: US$18.75
Sales Tax: US$11.60

Payment Type: AuthorizeNet
Date of Order: Wednesday 1 August 2012

Cheryl Stefani
City of Riverbank Dev Svcs
6707 Third Street
Riverbank, CA 95361

The Order is being billed to:

Cheryl Stefani
City of Riverbank Dev Svcs
6707 Third Street
Riverbank, CA 95361

Products Ordered:

2012 Greenbook with Online Companion
Quantity : 1
Price : US$159.95

If you have any questions regarding this order, please email us at

5

FRED PRYOR SEMINARS CAREERTRACK

divisions of PARK University Enterprises, Inc.

CHAT ONLINE
CLICK HERE TO CHAT

HELP | FAQ | ABOUT US | SHARE PAGE | HOME

Search by keyword:

Find a Seminar: Zip/Postal Code: Event #:

Send me my local seminar schedule

Order Confirmation

Thank you Jeffrey! Your order was processed successfully. Your order number is **20-1523953**.
An e-mail will be sent to you shortly confirming your transaction.

Return to Home Page

101-412.000-706.036
MEMBERSHIP RENEWAL FOR JD

Confirmation Print

Login Learn More

Account Information

- My Home
- Edit My Profile
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- My Training Audios
- My Product Registrations
- Edit My Plan (IDP)
- Plan (IDP) Reports
- Associations
- News
- Articles
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- Seminars
- DVDs, CDs, & Books
- Audio Conferences
- Webinars
- Special Offers
- On-Site Training
- On-Line Training
- Advanced Search

- View Shopping Cart
0 item(s) in shopping cart
- View Wish List
0 item(s) in wish list
- Request Catalog

Order Information

Order By Information

Mr Jeffrey D. Hightower
6707 3rd St
Riverbank, CA 95367-2396

Billing Address

Mr Jeffrey D. Hightower
6707 3rd St
Riverbank, CA 95367-2396

Approving Manager:

Mr. Jeffrey D. Hightower
Development Svcs Director
jdhightower@riverbank.org

Billing Information

Credit Card

Last 4 Digits: 0555

Order Summary

Cart Total: US $299.00

Type	Item	Quantity Students	Unit Price	Total Price
Training Rewards 12Mo Membership Renewal		1	US $299.00	US $299.00
	TRAINING REWARDS RENEWAL		US $299.00	

Member name: J D Hightower

5

Call Toll-Free
1-800-780-8476

Subtotal:	US $299.00
Tax:	US $0.00
Shipping:	US $0.00
Cart Total:	US $299.00

Buyer Satisfaction Guarantee | Policies and Security | FAQ

Receipt

Thank you for shopping with us. Print this page for your records.

Order Number - Web:APA:20143
Order Date - 8/9/2012 1:57:30 PM
iMIS ID - 115565

Title	My Price	Quantity	Price
Urban Containment in the US (PAS 520)	$7.50	1	$7.50
Staying Inside the Lines (PAS 440)	$7.50	1	$7.50
		Product Total	$15.00
		Shipping Total	$8.00
Sales tax is 9 percent for shipping addresses in Illinois.		Tax	$0.00
		Total	$23.00

Shipping Address
J. D. Hightower
6707 3rd St
Riverbank, CA 95367-2305
United States
(Commercial Address)

Shipping Method: Standard, 7-10 Days

Card Number: xxxx-xxxx-xxxx-0555
Name on Card: Jeffrey D Hightower

Billing Address
Jeffrey Hightower
6707 3rd St
Riverbank, CA 95367-2305
United States

Email: jdhightower@riverbank.org
Tel: (209) 983-5218

Payment

101-405.000-706.036

My APA
J. D. Hightower

Your membership is paid through September 30, 2012

Go to My APA
Customer service

Primary chapter: California

Logout

7

106-423.000-702.032

Tool Experts
The Professional's Choice

INVOICE

438 Old Highway 70
Harriman, TN 37748
Toll Free: 1-888-226-6288
Local: 865-882-3833
Fax: 865-882-3803
orders@toolexperts.com

Date: 08-09-2012 19:28
Order id: #8192
Payment method: Credit Card
Shipping method: Best Way UPS or Priority Mail

Billing address

Cheryl Stefani
6707 Third Street
Oakdale California 95367

Shipping address

Cheryl Stefani
6707 Third Street
Oakdale California 95367

Products ordered

SKU	Product	Tax	Item price	Quantity	Total
SDTX3	Trace A Leak Septic Dye Test Tablets **Options:** colors: Yellow-Green		$12.95	1	$12.95
SDTX5	Trace A Leak Septic Dye Test Tablets **Options:** colors: Red		$12.95	1	$12.95

Subtotal: $25.90

Shipping cost: $8.95

Total: $34.85

NOTE:

CAUGHT ERROR IN TOWN NAME;
CONTACTED JULIE IN CUSTOMER
SERVICE WHO WILL MAKE THE
CHANGE FROM OAKDALE ⇒ TO RIVERBANK.
CS

7

Cheryl Stefani

From:	Peter Lolonis
Sent:	Tuesday, August 07, 2012 7:29 AM
To:	Cheryl Stefani
Subject:	FW: Emailing: Trace A Leak Septic Dye Test Tablets - Water Test for Plumbing Leaks and Septic Problems - Tool Experts

[Back] [ ] [ ] [ ] [Search Store]

Cheryl,

Do you mind ordering these tablets for me? A credit card will work. I spoke with JD about it.

Approved
JDA
8/9/12

Thanks

Peter Lolonis, Construction Inspector
City of Riverbank, Public Works Department
6617 Third Street
6707 Third Street - mailing
Riverbank, CA 95367
(209) 863-7148
(209) 869-1849 fax

From: Peter Lolonis
Sent: Monday, August 06, 2012 3:31 PM
To: Kim Mossman
Subject: Emailing: Trace A Leak Septic Dye Test Tablets - Water Test for Plumbing Leaks and Septic Problems - Tool Experts

Trace A Leak Septic Dye Test Tablets

Quantity Discount - Buy 10 or More Bottles At $11.95 Each

Trace A Leak Septic Dye Test Tablets highly potent septic leak dye tablet for use in tracing water, sewage, or septic systems. The dyes are safe, non-toxic, and biodegadable.

The **Trace A Leak Septic Dye Test Tablets** are available in brilliant yellow green, red, or blue.

The fluorescent green and red can be detected with an ultraviolet light or by a fluorometer; the blue does not have these characteristics.

Place one or two tablets in closet bowl or sink. Run water through the plumbing system.

Tablets will dye water and allow you to view leaks in the plumbing system or determine if the septic field is satuarated by probing the area.

Economical

usbank.

U.S BANCORP SERVICE CENTER
P. O. Box 6343
Fargo, ND 58125-6343

CITY OF RIVERBANK

ACCOUNT NUMB	-4298
STATEMENT DATE	08-22-12
TOTAL ACTIVITY	$ 46.72

"MEMO STATEMENT ONLY"
DO NOT REMIT PAYMENT

000011371 1 AT 0.374 106481746630446 P
MARISELA HERNANDEZ
CITY OF RIVERBANK
6707 THIRD STREET
RIVERBANK CA 95367-2305

We certify that all purchases listed on this statement, unless annotated to the contrary, are true, correct and for official business only. Payment is authorized.

M. Hernandez 08/27/12 — Cardholder, Date

Jill Anderson 8-29-12 — Approver, Date

NEW ACCOUNT ACTIVITY

POST DATE	TRAN DATE	TRANSACTION DESCRIPTION	REFERENCE NUMBER	MCC	AMOUNT
08-14	08-13	O'BRIENS SUPERMARKE RIVERBANK CA PUR ID: 00639700001VPRY700448668 TAX: 0.00	24427332226720004472695	5411	10.78
08-15	08-14	O'BRIENS SUPERMARKE RIVERBANK CA PUR ID: 00639700001VPRY7000443622 TAX: 0.00	24427332227720004421295	5411	35.94

Lunch for the Designated Local Authority Meeting held on 8/14/2012
Paid via DLA Revenues

224-439.000-702.053

POSTED

Default Accounting Code:

CUSTOMER SERVICE CALL	ACCOUNT NUMBER		ACCOUNT SUMMARY	
800-344-5696	4298		PREVIOUS BALANCE	$.00
	STATEMENT DATE	DISPUTED AMOUNT	PURCHASES & OTHER CHARGES	$46.72
	08-22-12	$ .00	CASH ADVANCES	$.00
SEND BILLING INQUIRIES TO: C/O U.S. BANCORP SERVICE CENTER, INC U.S. BANK NATIONAL ASSOCIATION ND P.O. BOX 6335 FARGO, ND 58125-6335	**AMOUNT DUE** $ 0.00 **DO NOT REMIT**		CASH ADVANCE FEE	$.00
			CREDITS	$.00
			TOTAL ACTIVITY	$46.72

O'Brien's Market
...the best place for fresh!

Welcome to
O'Brien's Market
Riverbank
(209) 869-9050

DELI
DELI
6 @ $5.99 $35.94 F

BALANCE DUE $35.94
VISA $35.94
[S] XXXXXXXXXXXX4298
Auth Code = 064855
CHANGE $0.00

Total number of items sold = 6

CASHIER NAME: Deli Till
C0110 #0927 9:17:43 14AUG2012
S00002 R010

224-439.000-702.053

O'Brien's Market
...the best place for fresh!

Welcome to
O'Brien's Market
Riverbank
(209) 869-9050

GROCERY
ARWHD SPRING WTR $2.59 F
BEVERAGE CRV $0.05 F

SODA
SPRITE $3.49 T F
SODA CRV $0.30 T F
CLASSIC COKE $3.49 T F
SODA CRV $0.30 T F

SUB TOTAL $10.22
TOTAL TAX $0.56

BALANCE DUE $10.78
VISA $10.78
[S] XXXXXXXXXXXX4298
Auth Code = 080820
CHANGE $0.00

Total number of items sold = 6

CASHIER NAME: James
C0032 #4166 16:18:04 13AUG2012
S00002 R006

DLA Lunch Drinks
224-~~000~~439.000-702.053

usbank.

U.S BANCORP SERVICE CENTER
P. O. Box 6343
Fargo, ND 58125-6343

CITY OF RIVERBANK

ACCOUNT NUMBER	5712
STATEMENT DATE	08-22-12
TOTAL ACTIVITY	$ 103.82

"MEMO STATEMENT ONLY"
DO NOT REMIT PAYMENT

000011373 1 AT 0.374 106481746630448 P
DEBORAH OLSON
CITY OF RIVERBANK LRA
6707 THIRD STREET
RIVERBANK CA 95367-2305

We certify that all purchases listed on this statement, unless annotated to the contrary, are true, correct and for official business only. Payment is authorized.

Cardholder: D. Olson Date
Approver: M. Hernandez Date: 8/27/12

NEW ACCOUNT ACTIVITY

POST DATE	TRAN DATE	TRANSACTION DESCRIPTION	REFERENCE NUMBER	MCC	AMOUNT
07-30	07-26	STAPLES 00114017 RIVERBANK CA PUR ID: 000568378 TAX: 1.40	24164072209105117046257	5943	20.39
08-01	07-30	STAPLES 00114017 RIVERBANK CA PUR ID: 000101355 TAX: 1.14	24164072213105110603702	5943	16.61
08-02	08-01	TARGET 00020966 RIVERBANK CA PUR ID: 0000000000000000 TAX: 1.65	24164072214091007888185	5411	54.32
08-13	08-09	WESTHOST 435-7553433 UT PUR ID: ONLINE PAYMENT 55 TAX: 0.00	24559302223900010388889	4816	12.50

198-439-500-702-053 - $ 49.50
197-439-000-702-032 - $ 54.32

POSTED

Default Accounting Code:

CUSTOMER SERVICE CALL **800-344-5696**	ACCOUNT NUMBER -5712		ACCOUNT SUMMARY
	STATEMENT DATE: 08-22-12	DISPUTED AMOUNT: $ .00	PREVIOUS BALANCE $.00
			PURCHASES & OTHER CHARGES $103.82
SEND BILLING INQUIRIES TO: C/O U.S. BANCORP SERVICE CENTER, INC U.S. BANK NATIONAL ASSOCIATION ND P.O. BOX 6335 FARGO, ND 58125-6335	AMOUNT DUE $ 0.00 DO NOT REMIT		CASH ADVANCES $.00
			CASH ADVANCE FEE $.00
			CREDITS $.00
			TOTAL ACTIVITY $103.82

STAPLES

****

2347 Claribel Road
RIVERBANK, CA 95367
(209) 863-1301

SALE 1535809 10 005 68378
1401 07/26/12 11:28

QTY SKU PRICE

****

DUPLICATE COPY
Not Valid For Refund

****

REWARDS NUMBER 3196355857

6	OVERSIZED LAM 3MM		
	387263	2.000ea	12.00
1	STAPLES GEL STICK		
	718103020510		6.99
SUBTOTAL			18.99
	Standard Tax 7.37%		1.40
TOTAL			$20.39
Visa			20.39

Card No.: XXXXXXXXXXXX5712 [S] [E]
Auth No. 027438

The Cardholder agrees to pay the Issuer of the charge card in accordance with the agreement between the Issuer and the Cardholder.

TOTAL ITEMS 7

****

DUPLICATE COPY
Not Valid For Refund

****

TARGET
EXPECT MORE. PAY LESS.

RIVERBANK - 209-863-1270
08/01/2012 10:14 AM EXPIRES 10/30/12

GROCERY

203601020	MP WTR PIPO	FN	$5.98	
	2 @ $2.99 ea			
203980333	DEPOSIT	FN	$1.20	
203980333	DEPOSIT	FN	$1.20	
231100608	FOLGERS 3	FN	$8.99	↓
	Saved $1.00 off $9.99			
231100990	COFFEEMATE	FN	$3.19	
231150675	LIPTON BLACK	FN	$2.59	
261060006	SWEET N LOW	FN	$4.19	
261060281	FLRDA CRYSTL	FN	$2.99	

HOME

253040022	VANITY FAIR	T	$3.64	
253050022	GRAB'N'GO	T	$15.96	↓
	6 @ $2.66 ea			
253050273	DIAMOND	T	$2.74	

SUBTOTAL $52.67
T = CA TAX 7.3750% on $22.34 $1.65
TOTAL $54.32

*5712 VISA CHARGE $54.32
PO#XXXX

↓ INDICATES SAVINGS

Open House

TOTAL SAVINGS THIS TRIP
$3.58

Target Pharmacy We're here to help!
9am - 7pm M-F
9am - 5pm Sat
11am - 5pm Sun

REC#2-2214-2096-0078-8818-4 VCD#758-257-744

STAPLES
that was easy.

Low prices. Every item. Every day.
2347 Claribel Road
RIVERBANK, CA 95367
(209) 863-1301

SALE 1563662 1 001 01355
1401 07/30/12 11:48

QTY SKU PRICE

REWARDS NUMBER 3196355857

1	AVERY READY INDEX	
	072782111335	3.99
1	DURABLE VIEW BINDE	
	077711170087	7.49
1	AVERY READY INDEX	
	072782111335	3.99
SUBTOTAL		15.47
	Standard Tax 7.37%	1.14
TOTAL		$16.61

Visa 16.61
Card No.: XXXXXXXXXXXX5712 [S]
Auth No.: 048379

TOTAL ITEMS 3

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THANK YOU FOR SHOPPING AT STAPLES !

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Save 15% on school supplies
all season long!
Buy a Back to School Savings Pass
for just $10. While supplies last.
Some exclusions apply.
See an associate for details.

1 4 0 1 0 7 3 0 1 2 0 1 3 5 5 0 1

Invoice 212908

westhost

Remit to:
WestHost
164 N. Gateway Drive
Providence, UT 84332

Customer:

City Of Riverbank LRA
Attn: Debbie Olson
5300 Claus Rd. Suite 1
Modesto, CA 95357
US

Previous Charges:

Prior Balance	$ 0.00
Payments	$ (0.00)
Unpaid Balance	$ 0.00

Current Charges:

Current Charges	$ 12.50
Taxes	$ 0.00
Account Credits	$ (0.00)
Total Current Charges	**12.50**

Account Balance as of Jul/22/2012 $ 12.50

Billing

Invoices   Credit Cards   Services

View Invoice   Pay Invoice with Credit Card   Pay Invoice with PayPal   27 Total

ID	Generated	Due	Status	Amount
212908	07/22/2012	07/21/2012	Unknown	$12.50
211719	07/19/2012	07/19/2012	Paid	$0.00
199769	06/19/2012	06/19/2012	Paid	$0.00
188036	05/19/2012	05/19/2012	Paid	$0.00
176604	04/19/2012	04/19/2012	Paid	$0.00
165296	03/19/2012	03/19/2012	Paid	$0.00
154273	02/19/2012	02/19/2012	Paid	$0.00
143859	01/19/2012	01/19/2012	Paid	$0.00
133779	12/19/2011	12/19/2011	Paid	$0.00
124296	11/19/2011	11/19/2011	Paid	$0.00
115202	10/19/2011	10/19/2011	Paid	$0.00
112707	10/11/2011	10/10/2011	Paid	$12.00
106457	09/19/2011	09/19/2011	Paid	$0.00
98417	08/19/2011	08/19/2011	Paid	$0.00
90529	07/19/2011	07/19/2011	Paid	$0.00
82861	06/19/2011	06/19/2011	Paid	$0.00

Invoice Items

Current Charges:

ID#	Service Items	Date Range	Unit Price
9617	riverbankindustrialcomplex.com Domain Renewal (drnw0)	Jul/22/2012 - Aug/20/2013	$ 12.50

Taxes:

ID#	Tax Description

pd. Inv# 212908
8/9/12

Change Wallpaper   Feedback...

usbank.

U.S BANCORP SERVICE CENTER
P. O. Box 6343
Fargo, ND 58125-6343

CITY OF RIVERBANK

ACCOUNT NUMBER	6343
STATEMENT DATE	08-22-12
TOTAL ACTIVITY	$ 53.00

"MEMO STATEMENT ONLY"
DO NOT REMIT PAYMENT

000011372 1 AT 0.374 106481746630447 P

TRACIE J ANDERSON
CITY OF RIVERBANK
6707 3RD ST
RIVERBANK CA 95367-2305

We certify that all purchases listed on this statement, unless annotated to the contrary, are true, correct and for official business only. Payment is authorized.

Tracie Gil Anderson 8-29-12 W. Hernandez 08/29/12

Cardholder Date Approver Date

NEW ACCOUNT ACTIVITY

POST DATE	TRAN DATE	TRANSACTION DESCRIPTION	REFERENCE NUMBER	MCC	AMOUNT
08-06	08-05	CITY OF MONTEREY EAST GA MONTEREY CA PUR ID: 98840052 TAX: 0.00	24055232219200988400525	7523	7.00
08-08	08-07	PORTOLA HOTEL AND SPA MONTEREY CA PUR ID: 013168 TAX: 0.00	24692162220000194392879	7523	20.00
08-09	08-08	PORTOLA HOTEL AND SPA MONTEREY CA PUR ID: 038218 TAX: 0.00	24692162221000534087840	7523	20.00
08-10	08-08	PORTOLA HOTEL AND SPA MONTEREY CA PUR ID: 027835 TAX: 0.00	24692162222000823693604	7523	6.00

PARKING EXPENSES RELATED TO ATTENDANCE AT THE 2012 ADC CONFERENCE IN MONTEREY, CA

MISSING THE RECEIPT FOR 8-07-12 IN THE AMOUNT OF $20.00

POSTED

101 402-000-706-037

Default Accounting Code:

CUSTOMER SERVICE CALL	ACCOUNT NUMBER		ACCOUNT SUMMARY	
800-344-5696	-6343		PREVIOUS BALANCE	$.00
	STATEMENT DATE	DISPUTED AMOUNT	PURCHASES & OTHER CHARGES	$53.00
	08-22-12	$ .00	CASH ADVANCES	$.00
SEND BILLING INQUIRIES TO:	AMOUNT DUE		CASH ADVANCE FEE	$.00
C/O U.S. BANCORP SERVICE CENTER, INC U.S. BANK NATIONAL ASSOCIATION ND P.O. BOX 6335 FARGO, ND 58125-6335	$ 0.00 DO NOT REMIT		CREDITS	$.00
			TOTAL ACTIVITY	$53.00

Portola Hotel & Spa
Two Portola Plaza
Monterey, CA 93940
Tel: (831) 649-4511

TR 106739 Tkt# 47588 Op 98 operator
Entrance: 2012-08-06 20:33 MN 2
Exit : 2012-08-06 22:34 MN 5
Length of stay: 0 d 2 h 1 mn

Regular Rate	$	5.00
Total	$	5.00
Cash	$	5.00
Change	$	0.00

Thank You. Come again.
Drive safely!

Re-entry to deliver gift basket to Dr Calbert

041511080517502012
PUSH GREEN BUTTON
City Of Monterey Parking
Washington entry

Time: 8/5/12 5:50 PM
Exp. Time:
8/6/12 5:49 PM
Pay Station: 11

Prepay $7.00 $ 7.00

Total:
$ 7.00

Tender: $ 0.00
Visa $ 7.00
Last 4 digits: 6343

Thank You

Portola Hotel & Spa
Two Portola Plaza
Monterey, CA 93940
Tel: (831) 649-4511

TR 106724 Tkt# 72952 Op 98 operator
Entrance: 2012-08-06 08:05 MN 1
Exit : 2012-08-06 18:56 MN 5
Length of stay: 0 d 10 h 51 mn

Regular Rate	$	20.00
Total	$	20.00
Credit Card	$	20.00
CC Visa		xxx6343
Ref#		13103
Auth#		013168

Signature: ---------------------------

Customer Copy

Thank You. Come again.
Drive safely!

Portola Hotel & Spa
Two Portola Plaza
Monterey, CA 93940
Tel: (831) 649-4511

TR 106923 Tkt# 73213 Op 98 operator
Entrance: 2012-08-08 08:09 MN 1
Exit : 2012-08-08 11:04 MN 5
Length of stay: 0 d 2 h 54 mn

Regular Rate	$	6.00
Total	$	6.00
Credit Card	$	6.00
CC Visa		xxx6343
Ref#		13145
Auth#		027835

Signature: ---------------------------

Customer Copy

Thank You. Come again.
Drive safely!

RIVERBANK CITY COUNCIL AGENDA ITEM NO. 4.1

SECTION 4: UNFINISHED BUSINESS

Meeting Date:	September 24, 2012
Subject:	Response to the Findings of the 2012 Stanislaus County Civil Grand Jury
From:	Tom Hallinan, City Attorney Jill Anderson, City Manager

RECOMMENDATION

It is recommended that the City Council review and comment on the attached responses to the 2011-2012 Stanislaus County Civil Grand Jury Report, and authorize approval of the letters, which will be revised as needed to reflect the City Council's direction.

SUMMARY

On September 10th, the City Council reviewed the findings of the 2011-2012 Stanislaus County Civil Grand Jury and the draft letters of response regarding the City of Riverbank System Development Funds and the Stanislaus Consolidated Fire Protection District. During the discussion, questions were raised regarding the City's position on the recommendation that the "The City of Riverbank review its need for a City Treasurer."

DISCUSSION REGARDING THE CITY TREASURER POSITION

The Stanislaus County Civil Grand Jury Recommendation 1 (R1) suggested that "The City of Riverbank review its need for a City Treasurer." They stated that there are "powers, responsibilities and duties granted to a Treasurer that may provide a higher level of over-sight and compliance."

As part of the review in evaluating the need for a City Treasurer, two surveys performed by the California Society of Municipal Finance Officers were reviewed. The results are summarized below:

	Appointed	Elected
Survey #1	66	39
Survey #2	42	31

In survey #1 you will note that 66 of the responding cities had City Treasurers that were appointed. Of those 66 appointees, 49 of them were either the Finance Director or had a full-time Treasurer on staff. Survey # 2 results showed 42 appointed City Treasurers in comparison to only 31 elected. Both of these surveys reflect that the position of city treasurer is more commonly an appointed position rather than elected.

Prior to 1978 the position of City Treasurer in the City of Riverbank was an elected position. The elected official served a four-year term similar to that of a mayor or council member. In the March 7, 1978 General Municipal Election Measure E was submitted to the voters and asked “Shall the office of City Treasurer be appointive?” The voters by a margin of 264 to 246 stated that “Yes, the office of the City Treasurer shall be appointive.” To this day, all of the City’s Finance Directors have been the appointed City Treasurer performing all of the duties and obligations as set forth below in Government Code Sections 41001-41007:

§41001. The city treasurer shall receive and safely keep all money coming into his hands as treasurer.

§41002. He shall comply with all laws governing the deposit and securing of public funds and the handling of trust funds in his possession.

§41003. He shall pay out money only on warrants signed by legally designated persons.

§41004. Regularly, at least once a month, the city treasurer shall submit to the city clerk a written report and accounting of all receipts, disbursements, and fund balances. He shall file a copy with the legislative body.

§41005. The city treasurer shall perform such duties relative to the collection of city taxes and license fees as are prescribed by ordinance.

§41006. The city treasurer may appoint deputies for whose acts he and his bondsmen are responsible.

§41007. The deputies shall hold office at the pleasure of the city treasurer and receive such compensation as is provided by the legislative body.

The current Finance Director has the professional training and expertise to continue performing the function of the city treasurer, knowledge that an elected official may not have. Annual audits have revealed no issues in internal controls and unqualified opinions (the highest ranking available) have been obtained on all current audits, facts supported by the Grand Jury findings.

Therefore, it is recommended that the City Council respond to the recommendation as presented below:

(R1) The 2011-12 SCCGJ suggests that the City of Riverbank review its need for a Treasurer; finds the creation and assignments of the city's volunteer Finance/Budget Committee is a positive action to involve more members of the public in financial decisions, especially in these tough financial times. However, there are powers, responsibilities and duties granted to a Treasurer that may provide a higher level of over-sight compliance.

Respondent agrees with the recommendation. The City's Finance Director currently serves as the City's Treasurer. For more than ten years, the City has received an Unqualified (Highest Ranking) Audit Report. The City Council has reviewed its need for a separate Treasurer position, as well as an elected Treasurer position, and determined that an appointed Finance Director/Treasurer best meets the needs of the City of Riverbank at the current time. This action is consistent with the vote of the people who, in 1978, authorized the City to move from an elected Treasurer position to an appointed position.

RESPONSE TO STANISLAUS CONSOLIDATED FIRE DISTRICT FINDINGS

The City of Riverbank does not have governing authority over the Stanislaus Consolidated Fire District, so that letter reflects that Riverbank is not in a position to comment.

FINANCIAL IMPACT

There is no fiscal impact associated with action on this report.

ATTACHMENTS

The draft letters of response are attached for review, along with the portions of the Grand Jury Report that refer to Riverbank.

Draft

September ___, 2012

The Honorable Ricardo Cordova
Presiding Judge
Superior Court – Stanislaus County
P.O. Box 3488
Modesto, CA 95353

Subject: Response to the Stanislaus County Civil Grand Jury Report

Dear Judge Cordova,

The City of Riverbank has reviewed the findings and recommendations of the 2011-2012 Stanislaus County Grand Jury Report concerning the City of Riverbank System Development Funds and has provided its response below.

RESPONSE TO FINDINGS

F1. City staff has responded to the public with many documents in an attempt to roll forward 25 years of activity in Acct. 145-Overpass, without the benefit of a full and complete financial history. The public is left with the impression that funds have been misappropriated or misused. The City's CPA could have provided a more complete and accurate roll-forward for far less money and time spent.

Respondent agrees that it has responded to the public with many documents in an attempt to roll forward 25 years of activity without the benefit of a complete financial history. Respondent disagrees that anyone other than a few members of the public are left with the impression that funds have been misappropriated or misused. Respondent cannot agree or disagree that its CPA could have provided a more economical and complete roll-forward since many different GASB regulations have been in place over the 25 year period.

F2. The 2011-12 SCCGJ finds that prior to 1999, the lack of proper and basic accounting policies and procedures, the lack of staff understanding of the fundamentals of accounting processes and an inept accounting software conversion all contributed to the Acct.145-Overpass beginning balance cleanup of $296,497 executed in the 1996-1997 financial statements.

Respondent agrees with this finding.

F3. The City of Riverbank continues to achieve an Unqualified (highest status) audit ranking. No internal control findings or recommendations are being reported by the auditors, an indication that appropriate GASB financial policy and procedural standards are being followed.

Respondent agrees with this finding.

F4. The additional revenue posted to Acct.145-Overpass in the years 1998-99, 2001-02 and 2002-03 was proper.

Respondent agrees with this finding.

F5. The total fees collected per Res. 87-68, $397,355 and resulting interest earned over the 25 years has never provided sufficient funds for the City to complete the Overpass Project. Past and current city officials and staff have allowed Acct. 145-Overpass to remain in existence for 25 years without constructing a capital improvement.

Respondent agrees with this finding.

F6. The 2011-12 SCCGJ concludes that the revenues in Acct. 145-Overpass have not been transferred or spent for general fund purposes or to fund other undisclosed projects. However, in 2008-09 the City of Riverbank began utilizing Account 145-Overpass for the Santa Fe Underpass Project. The core purpose (to mitigate the railroad and traffic issue and to connect the East and West sectors of the City) may be the same, however the actual projects are different. This multi-use of funds is not in compliance with AB 1600.

Respondent agrees with this finding.

F7. The City of Riverbank, California Code of Ordinances for Building Regulations related to development fees and projects, established initially in 1967, do not reference and are not in compliance with AB 1600.

Respondent agrees with this finding.

F8. Clearly, there is a need for the City of Riverbank to provide safe access between the East and West ends of town and to overcome the railroad dissection of the City.

Respondent agrees with this finding.

F9. During the January 9, 2012, council meeting, the City Council asked for an opinion from the City Attorney regarding the proper procedures to address the use or disposition of the balance in Acct.145-Overpass. As of June 2012, the Mayor has not received a written opinion.

Respondent agrees with this finding.

F10. Though General and Specific Plans have been approved by the current City Council in open and public meetings a review of the March 20, 2012, Downtown Specific Plan does not tie in the Plan together with the Funds established and collected for the City's SDF projects. Consequently, several sections of AB 1600 appear to be disregarded and or not utilized for 1) full and clear disclosure to the citizens of the city 2) powers granted to the City Council; and 3) responsibilities and action that need to be taken by the City Council.

Respondent agrees that these sections appear to be not fully utilized, while disagreeing that they have been disregarded.

RESPONSE TO RECOMMENDATIONS

R1. The 2011-12 SCCGJ suggests that the City of Riverbank review its need for a Treasurer; finds the creation and assignments of the city's volunteer Finance/Budget Committee is a positive action to involve more members of the public in financial decisions, especially in these tough financial times. However, there are powers, responsibilities and duties granted to a Treasurer that may provide a higher level of over-sight compliance.

Respondent agrees with the recommendation. The City's Finance Director currently serves as the City's Treasurer. For more than ten years, the City has received an Unqualified (Highest Ranking) Audit Report. The City Council has reviewed its need for a separate Treasurer position, as well as an elected Treasurer position, and determined that an appointed Finance Director/Treasurer best meets the needs of the City of Riverbank at the current time. This action is consistent with the vote of the people who, in 1978, authorized the City to move from an elected Treasurer position to an appointed position.

R2. Obtain the requested opinion from the City Attorney per the City Council request of January 9, 2012. Provide a copy of the opinion to the SCCGJ.

Respondent agrees with this recommendation.

R3. Complete the System Development Report. Insure that the report is in full compliance with AB 1600, and treat the SDF Report as a living document. This document can serve as a current and historical record of the status for each fund/project, creating accountability for city staff, the foundation for adherence to GASB 54, full disclosure to the public along with being a historical document for current and future staff and elected officials.

Respondent agrees with this recommendation.

R4. Provide a copy of this first "catch-up" SDF Report to the SCCGJ by October 29, 2012.

Respondent agrees with this recommendation.

R5. The current City Council is now charged with the responsibility of understanding and correcting the action or lack of performance by prior city officials. A first step is an understanding of AB 1600. This education process should be completed by the Mayor, all City Council members, finance staff, City Manager, Development Services Director, Planning Commission and any other participant in city government responsible for compliance with AB 1600.

Respondent agrees with this recommendation.

R6. The City of Riverbank should review, correct and amend its Code of Ordinances related to Building Regulations for System Development Fee Projects for accuracy and compliance with AB 1600.

Respondent agrees with this recommendation.

R7. AB 1600 requires that the City Council pass by resolution, the SDF Report. The resulting approval or re-approval, of each SDF fund should be included as part of the resolution. The city's financial records should reflect each action.

Respondent agrees with this recommendation.

R8. If the City Council passes a resolution to abandon the East/West Access RR crossing project, obviously, R7 no longer applies and the process of refund should be executed per AB 1600.

Respondent agrees in theory to this recommendation. However, with the passage of time and the lack of a full and complete financial history, this recommendation will be extremely difficult to apply in practice.

R9. Utilize the Finance/Budget Committee to review AB 1600 for the benefit of understanding the fiscal reporting responsibilities for the SDF funds. In addition, the committee can help prepare the city for compliance with GASB 54. Compliance with AB 1600 could reduce audit costs associated with GASB 54. The City's Certified Public Accounting Firm can provide the specifics of GASB 54 requirements as it relates to the City of Riverbank's financial reporting responsibilities.

Respondent agrees with this recommendation.

R10. It is suggested that city staff and the City Council rely heavily on the advice of the City's CPA and City Attorney to guide the city through the approval of each SDF Fund and the amendments to the SDF Fund City Ordinance for compliance with AB 1600 and GASB 54.

Respondent agrees with this recommendation.

If you have any questions regarding the City's response or would like additional information, please contact me at 209-863-7115.

Sincerely,

Tom Hallinan
City Attorney

cc: Jill Anderson, City Manager, City of Riverbank

September __, 2012

The Honorable Ricardo Cordova
Presiding Judge
Superior Court – Stanislaus County
Post Office Box 3488
Modesto, California 95353

RE: Stanislaus County Civil Grand Jury Response – Stanislaus Consolidated Fire Protection District

Dear Judge Cordova,

The City of Riverbank has reviewed the findings and recommendations of the 2011-2012 Stanislaus County Grand Jury Report concerning the Stanislaus Consolidated Fire Protection District.

The Stanislaus Consolidated Fire Protection District is an independent entity for which this responding party, the City of Riverbank, has no governing authority. As such, we lack the information to accurately base any response upon. That being said, as a general matter of equity to our residents, we have no opposition to the Board of Directors becoming an elected body.

If you have any questions regarding the City's response or would like additional information, please contact me at 209-324-6205.

Sincerely,

Thomas P. Hallinan
City Attorney, City of Riverbank

TPH/lb

CC: Jill Anderson, City Manager, City of Riverbank

Stanislaus County — Striving to be the Best

STANISLAUS COUNTY CIVIL GRAND JURY

Post Office Box 3387 • Modesto, California 95353 • (209) 558-7766 • Fax (209) 558-8170

June 27, 2012

CONFIDENTIAL

City Council
City of Riverbank
6707 Third Street
Riverbank, CA 95367

Dear Council Members:

The Civil Grand Jury is providing the Council Members with the attached copy of the portions of the Civil Grand Jury final report relating to the City of Riverbank System Development Funds and the Stanislaus Consolidated Fire Protection District. The Grand Jury is releasing these reports to you, two working days prior to their release to the public. The Penal Code prohibits you from disclosing any contents of the reports prior to their public release (Penal Code Section 933.05 (f)).

Your response to the findings and recommendations in the reports must be submitted to Presiding Judge Ricardo Córdova, Superior Court - Stanislaus County, at P. O. Box 3488, Modesto, CA 95353. We are enclosing guidelines that may be helpful as you prepare your response. Please submit a hard copy of your response along with a copy on a CD in Microsoft Word or PDF format.

Sincerely,

Benny Del Re
Foreperson
2011-2012 Civil Grand Jury

Attached report: 12-16C and 12-17C

Hand delivery

HOW TO RESPOND TO FINDINGS & RECOMMENDATIONS

Responses

The California Penal Code §933(c) specifies both the deadline by which responses shall be made to the Civil Grand Jury Final Report recommendations, and the required content of those responses.

Deadline for Responses

All agencies are directed to respond to the Presiding Judge of the Stanislaus County Superior Court,

- Not later than 90 days after the Civil Grand Jury submits a final report on the operations of a public agency, the governing body of that agency shall respond to the findings and recommendations pertaining to the operations of that agency.
- Not later than 60 days after the Civil Grand Jury submits a final report on the operation of a County agency, the elected head governing that agency shall respond to the findings and recommendations pertaining to the operations of their agency.
- Information copies of responses pertaining to matters under the control of a county officer or agency are to be sent to the Board of Supervisors.
- A copy of all responses to the Civil Grand Jury reports shall be placed on file with the clerk of the public agency and the Office of the County Clerk, or the city clerk when applicable.
- One copy shall be placed on file with the applicable Civil Grand Jury by, and in the control of, the currently impaneled Grand Jury, where it shall be maintained for a minimum of five years.

Content of Responses

For each Civil Grand Jury findings and recommendations, the responding person or entity shall report one of the following actions:

- The respondent agrees with the finding
- The respondent disagrees wholly or partially with finding and shall include an explanation.
- The recommendation has been implemented, with a summary regarding the implemented action.
- The recommendation has not been implemented, but will be implemented in the future, with a time frame for implementation.
- The recommendation requires further analysis, with an explanation and the scope and parameters of an analysis or study, and a time frame if it is to be implemented later.
- The recommendation will not be implemented because it is unwarranted or unreasonable, with supportive explanation.

2011 – 2012 Stanislaus County Civil Grand Jury
City of Riverbank System Development Funds
(Account 145-Overpass)
Case 12-16C

Summary

The 2011-2012 Stanislaus County Civil Grand Jury (SCCGJ) investigated a citizen complaint alleging that during past fiscal years, the City of Riverbank, a general law city, misappropriated funds from its Systems Development Fee (SDF) funds. The complaint specifically identified Account 145 – SDF Overpass Funds. The primary sum in question was a transaction recorded in 1997 for $296,497. Although this transaction occurred fifteen years ago, the Overpass Fund is still reported on the financial statements for the City of Riverbank. The SCCGJ investigated whether the City of Riverbank was operating within the guidelines of AB 1600 Government Codes 66000-66025 and whether the funds in this account have been properly administered and to determine if the City of Riverbank had misused or mis-appropriated funds.

Glossary

AB1600
California Government Code 66000-66025

Adopted in 1987 with an effective date of January 1,1989. Various amendments have applied refinements to the bill from the period of 1988 through 2006; however the initial purpose of the code has not changed.

These codes provide guidance for the definition, purpose, disclosure, establishment, collection, specific uses and local agency responsibilities for Development Fees. "Building permit" fees are imposed on development projects in order to offset the impact on public facilities for infrastructure improvements created by new housing, commercial and/or industrial projects. The code stipulates that these fees shall not be levied, collected, or imposed for general revenue purposes (that is, salaries). The accounts associated with these fees are commonly referred to as SDF funds.

City of Riverbank
Code of Ordinance 150.31

"…a. since new development generates a need for new infrastructure such as parks, bridges, public works, facilities…it has been determined that development should pay for increase costs of this need"; "b.–to promote orderly and efficient expansion of public improvements, to adequately meet the domestic and economic needs of the community, and to minimize adverse fiscal and environmental impacts of new development."

City of Riverbank
Code of Ordinance 150.34

A systems development fee, as established from time-to-time by City Council, by resolution, shall be due and payable as established by resolution of the City Council. ('67 Code, 5-17-4)

City of Riverbank
Code of Ordinance 150.36

All of the systems development charges collected shall be placed in one or more special funds which are hereby created and established for such purposes and which shall be known as Systems Development Funds. Sums collected under this chapter may be expended for any "Systems Development", as defined in 150.36 (churches, hospitals, multi-family dwellings, etc.) provided that such expenditures from funds has been authorized by City Council. '67 Code Ordinance 89-13 passed 11-13-89.

City of Riverbank Resolution 87-68 (Res. 87-68)	A resolution passed in 1987 to establish System Development Fees. The resolution identified each infrastructure project and delineated the amounts to be collected for residential, commercial and industrial building permits. This 1987 resolution remained in effect until the 1997 passage of Resolution 97-110, adopting a new System Development Fee structure and rescinding and/or deleting prior SDF resolutions.
City of Riverbank Resolution 87-68 Overpass Project	In 1987, the City Council passed this Resolution to collect system development fees from developers for several purposes, one of which was this Overpass Project at Kentucky and Talbot.
Overpass Fund (Account 145)	A general ledger account established in 1987 to report the fees collected and expenditures, per Res. 87-68, for this overpass project at Kentucky and Talbot. This account is still reported on the City of Riverbank financial statements. (Acct.145-Overpass)
Reclassification Entry	A term used by accountants to describe a necessary accounting entry to correct errors posted in the General Ledger.
GASB 54	Fund Balance Reporting and Governmental Fund Type Definitions (Issued 02/09). A statement now required by the Governmental Accounting Standards Board (GASB), intended to enhance the usefulness of fund balance information provided in a local agency's audited financial statements. These new disclosure guidelines are effective for financial statements for periods beginning after June 15, 2010.

Historical Background – Overpass Project

The City Council minutes of January 9, 2012. Agenda Item 6.2 summarizes the history of the **Overpass Project**. *"...This overpass (between Kentucky Ave and Talbot St) was intended to be constructed in order to allow vehicular and pedestrian traffic to travel over the railroad tracks. Subsequent housing development in the Kentucky Ave. area no longer made this project feasible, but was still reflected with the prior General Plan. During the General Plan update performed, staff removed this project. It was noted that a second pathway linking the eastern and western portion of the City was of extreme importance and during the development of the Downtown Specific Plan the creation of an* ***underpass*** *would serve to provide a direct connection to any future commercial and residential development that will occur..."* (**note: emphasis added by the SCCGJ**).

By 2008, the City of Riverbank included in its General and Specific Plan(s) development discussions, the need to utilize these Overpass Funds collected for the Kentucky/ Talbot intersection for an Underpass Project at Santa Fe Ave. These facts are supported by the reports submitted and the open and public meeting minutes of the City Council, as required by the open and public laws, namely the Ralph M. Brown Act and the public disclosure requirements in AB1600.

A recent City of Riverbank Development Services Department Staff Report dated March 20, 2012, provides clear evidence that the same issue of the divided traffic issue created by the BNSF railroad tracks (the original purpose of the Overpass Project) still exists today.

Method of Investigation

The 2011-2012 SCCGJ requested financial data, audited financial reports, financial audit information, city council resolutions, city council minutes and related agenda item detail, including staff reports. The SCCGJ also reviewed, in their entirety, the City's Chapter 150: Building Regulation Code of Ordinances, prior SCCGJ reports issued regarding the City of Riverbank and California AB1600 Government Codes 66000-66025. The Grand Jury conducted interviews with the complainant, the City of Riverbank Certified Public Accounting Firm, the City Attorney and city officials and staff. The 2011-2012 SCCGJ utilized a committee that included accountants, financial and educational professionals to conduct this investigation. The investigation began in January 2012 and was finalized in June 2012.

Accounting for SDF Account 145 -Overpass

Per Res. 87-68 the portion of the building permit fees to be collected for the Overpass Project was $340 per residential unit. Fees were collected for two residential subdivisions, namely, Welch Acres and Churchill Downs Estates. The majority of the residential permits issued and collected occurred between 1987 and 1998 totaling 1,112 dwelling units. This provided $ 378,080 in SDF revenue.

One commercial building permit (Galaxy Theatre) was issued and paid $12,698.55 into Fund Acct.145-Overpass for the period 1999 to 2003.

Budget

The complaint states that the city budget figures for Acct.145- Overpass, was in excess of $500,000 and was reported at its highest point as $565,234 for the 1998-99 fiscal year. The City of Riverbank Financial Statements and supporting documents agree. The 2011-12 SCCGJ did not investigate the development of the budget figures:

1) a balance sheet budget is a (life of the account) target figure
2) the investigation of the <u>actual</u> revenues and expenses provided the information to determine if there was an actual mis-appropriation of funds and if the City was in compliance with AB1600 (Government Codes 66000-66025).

Actual

In 1996, a beginning balance in Acct 145-Overpass of $494,778 was reported on the City of Riverbank's financial statements. The1996-97 Financial Statements reflect, the entry of concern, of $296,497 that was posted to reduce the balance in the account, with no apparent explanation as to the purpose or use of the funds, leading one to question whether amounts were being erroneously posted, misappropriated or to cover deficit spending.

The 2011-12 SCCGJ discovered that there was a concerted effort during the 1996-97 fiscal year to correct beginning balance issues in at least 15 balance sheet accounts in that fiscal year alone. One of the entries was the $296,497, reducing the balance in Acct.145-Overpass. These fund balance corrections were created in part by the inaccurate posting of fund revenues received and/or collected in prior fiscal years and a 1991 accounting software conversion that moved the City of Riverbank from a single entry accounting system to a double entry accounting system. These facts are supported by the following historical records:

a) The SCCGJ report of 1995 details severe accounting deficiencies for periods prior to 1991 and continuing to 1993 with deficit spending issues due to the poor financial reporting at the time.
b) Notations in the financial audit for 1996-97 indicated that a comprehensive reconciliation of fund beginning balances was performed by the CPA firm and the City of Riverbank staff to correct the fund balances with what was noted as 'reclassification entries'.

c) The Certified Public Accounting Management Letters published as part of the 1996, 1997, 1998 audits continued to detail many major fundamental accounting deficiencies. Additional balance sheet 'clean-up' or reclassification entries were posted in the 1998 and 1999 Financials. However, none affected Acct. 145-Overpass.

d) The City of Riverbank received Qualified Audits (an indication of findings and concerns) until 1999, when the financial records of the city finally received an Unqualified (highest ranking) status.

In 1998-99, 2001-02, and 2002-03, $2951, $518 and $3,108 of residential SDF funds were collected and posted to this Overpass Account, respectively, after the rescinding of Res. 87-68 in 1997. All are cases where the vesting tentative maps (Welch Acres and Churchill Downs Estates) were approved but the individual building permits were pulled after the City Council approval of Res. 97-110 in 1997. Because the maps were vested the original conditions applied and the resulting fees were booked to Acct.145-Overpass.

The SCCGJ has determined that the total building permit revenue collected for the life of Acct. 145 - Overpass was $397,355.

$	378,080.00	1,112 building permits issued from 1987 to 1996
$	12,698.00	Galaxy Theater Commercial Building Permit
$	2,951.00	1998-99 Additional Residential Permits
$	518.00	2001-02 Additional Residential Permits
$	3,108.00	2002-03 Additional Residential Permits
$	**397,355.00**	**Total Fees Collected**

Today, the City of Riverbank utilizes a 10-member citizen volunteer committee, to review the financial status, budget(s) and various assigned projects requested by the City Council. This Finance/Budget Committee was created by the city council as an advisory group and works with the City Finance Director along with other city directors as needed. A member of the city council attends these Finance Committee meetings, as a non-voting member. Recently this committee has been utilized to make recommendations to the city council on how to overcome an initial $500,000 budget deficit for the upcoming fiscal year.

Per the financial statements and G/L detail, no expenses were incurred or booked to Acct. 145- Overpass for the fiscal years 2000-01 to 2007-08. During the fiscal periods of 2008-09 to 2010-11 the City of Riverbank reported expenses in the account totaling $141,345.09 for an Underpass Project at Santa Fe Avenue.

The 2010-11 audited financial statements reports an ending fund balance in Acct. 145-Overpass of $225,462.27 (all fees collected + interest earned – expenses). The 2011-2012 SCCGJ concurs with this balance as a result of its investigation.

Findings: Accounting For SDF Account 145 (Overpass)

F1: City staff has responded to the public with many documents in an attempt to roll forward 25 years of activity in Acct.145-Overpass, without the benefit of a full and complete financial history. The public is left with the impression that funds have been mis-appropriated or misused. The City's CPA could have provided a more complete and accurate roll-forward for far less money and time spent.

F2: The 2011-12 SCCGJ finds that prior to 1999, the lack of proper and basic accounting policies and procedures, the lack of staff understanding of the fundamentals of accounting processes and an inept accounting software conversion all contributed to the Acct.145-Overpass beginning balance cleanup of $296,497 executed in the 1996-97 financial statements.

F3: The City of Riverbank continues to achieve an Unqualified (highest status) audit ranking. No internal control findings or recommendations are being reported by the auditors, an indication that appropriate GASB financial policy and procedural standards are being followed.

F4: The additional revenue posted to Acct.145-Overpass in the years of 1998-99, 2001-02 and 2002-03 was proper.

F5: The total fees collected per Res. 87-68, $397,355 and resulting interest earned over the last 25 years has never provided sufficient funds for the City to complete the Overpass Project. Past and current city officials and staff have allowed Acct. 145-Overpass to remain in existence for 25 years without constructing a capital improvement.

F6: The 2011-12 SCCGJ concludes that the revenues in Acct. 145-Overpass have not been transferred or spent for general fund purposes or to fund some other undisclosed project. However, in 2008-09 the City of Riverbank began utilizing Account 145-Overpass for the Santa Fe Underpass Project. The core purpose (to mitigate the railroad and traffic issue and to connect the East and West sectors of the City) may be the same, however the actual projects are different. This multi-use of Funds is not in compliance with AB1600.

AB1600 Government Codes 66000-66025

AB1600 Government Codes 66000-66025 provides clear direction for the handling and public disclosure for SDF funds, public funds collected for the public and held 'in trust' by a local agency.
The SCCGJ reviewed the City of Riverbank's compliance with regards to these codes.

The City of Riverbank consultants and staff are currently preparing a System Development Fee Report that will define and summarize the project status of the General and Specific Plans and each SDF fund. The City Council minutes of January 9, 2012 stated, "*... the annual (SDF) report will be presented to Council every December 15th and the first catch-up report will be presented as soon as possible.*"

F7: The City of Riverbank, California Code of Ordinances for Building Regulations related to System Development fees and projects, established initially in 1967, do not reference and are not in compliance with AB1600 California Code 66000-66025.

F8: Clearly, there is a need for the City of Riverbank to provide safe access between the East and West ends of town and to overcome the railroad dissection of the City of Riverbank.

F9: During the January 9, 2012 council meeting, the City Council asked for an opinion from the City Attorney regarding the proper procedures to address the use or disposition of the balance in Acct. 145-Overpass. As of June 2012, the Mayor has not received a written opinion.

F10: Though General and Specific Plans have been approved by the current City Council in open and public meetings a review of the March 20, 2012 Downtown Specific Plan does not tie the Plan together with the Funds established and collected for the city's SDF projects. Consequently, several sections of AB1600 Government Code 66000-66025 appear to be disregarded and/or not fully utilized for;

1) full and clear disclosure to the citizens of the city
2) powers granted to the City Council, and
3) responsibilities and actions that need to be taken by the City Council.

Recommendations

R1: The 2011-12 SCCGJ suggests that the City of Riverbank review its need for a City Treasurer. The 2011-12 SCCGJ finds the creation and assignments of the city's volunteer Finance/Budget Committee is a positive action to involve more members of the public in financial decisions, especially in these tough financial times. However, there are powers, responsibilities and duties granted to a Treasurer that may provide a higher level of over-sight and compliance.

R2: Obtain the requested written opinion from the City Attorney per the City Council request of January 9, 2012. Provide a copy of the opinion to the SCCGJ.

R3: Complete the System Development Report. Insure that the report is in full compliance with AB1600 (Government Codes 66000 – 66025), including a brief description of the city's intention of use and feasibility of each fund project. Treat the SDF Report as a living document. This document can serve as a current and historical record of the status for each fund / project, creating accountability for city staff, the foundation for the adherence to GASB 54, full disclosure to the public along with being a historical document for current and future staff and elected city officials.

R4: Provide a copy of this first "catch-up" SDF Report to the SCCGJ by October 29, 2012.

R5: The current City Council is now charged with the responsibility of understanding and correcting the action or lack of performance by prior city officials. A first step is an understanding of AB1600 (Government Codes 66000 – 66025). This educational process should be completed by the Mayor, all City Council members, finance staff, City Manager, Development Services Director, Planning Commission and any other participants in city government responsible for compliance with AB1600 California Government Codes (66000-66025).

R6: The City of Riverbank should review, correct and amend its Code of Ordinances related to Building Regulations for System Development Fee Projects for accuracy and compliance with AB1600 Government Codes 66000-66025.

R7: AB1600 Government Code 66001 requires that the City Council pass by resolution, the SDF Report. The resulting approval or re-approval, of each SDF fund should be included as part of the resolution. The city's Financial Records (G/L) should reflect each action.

> For example, for Acct.145-Overpass, if the City Council decision is to replace the Kentucky/Talbot Overpass Project with the Santa Fe Underpass Project, the financial statements should reflect that decision/ resolution.
> Acct. 145-Overpass should be closed out and all funds transferred to a new G/L Fund Account (preserving the detail of the Santa Fe Underpass expenditures). This general ledger action will serve as a clear delineation between the projects and will provide compliance with AB1600.

R8: If the City Council passes a resolution to abandon the East/West Access RR crossing project, obviously, R7 no longer applies and the process of refund should be executed per AB1600.

R9: Utilize the Finance/Budget Committee to review AB1600 Government Codes 66000-66025 for the benefit of understanding the fiscal and reporting responsibilities for the SDF funds. In addition, the committee can help prepare the city for compliance with GASB 54. Compliance with AB1600 (Government Codes 66000-66025) could reduce audit costs associated with GASB 54. The City's Certified Public Accounting Firm can provide the specifics of the GASB 54 requirements as it relates to the City of Riverbank's financial reporting responsibilities.

R10: It is suggested that city staff and the City Council rely heavily on the advice of the City's CPA and City Attorney to guide the city through the approval of each SDF Fund and the amendments to the SDF Fund City Ordinances for compliance with AB1600 and GASB 54.

This report of case #12-16C is issued by the 2011-2012 Stanislaus County Civil Grand Jury and no members of the grand jury volunteered to recuse themselves due to a perceived conflict of interest.

Reports issued by the Civil Grand Jury do not identify individuals interviewed. Penal Code § 929 requires that reports of the Grand Jury not contain the name of any person, or facts leading to the identity of any person who provides information to the Civil Grand Jury. The California State Legislature has stated that it intends the provisions of Penal Code § 929 prohibiting disclosure of witness identities to encourage full candor in testimony in Civil Grand Jury investigations by protecting the privacy and confidentiality of those who participate in any Civil Grand Jury investigation.

The primary function of the SCCGJ is to provide unbiased oversight and to investigate complaints from citizens about the operations of county and city government, school districts and special districts, as required by law. The grand jury is one means to inform citizens that government is operating efficiently and in an ethical, honest manner. The grand jury investigates policies and procedures and makes recommendations to improve local governmental operations. It has no power to enforce its recommendations. It only informs citizens about some of the legislative and administrative work of their local governments. All grand jury investigations and reports are approved by at least a 60% supermajority vote of the entire grand jury panel.

Response Requested:

City of Riverbank City Council

2011-2012 Stanislaus County Civil Grand Jury
Stanislaus Consolidated Fire Protection District
Case 12-17C

SUMMARY

The Stanislaus County Civil Grand Jury (SCCGJ) received a detailed complaint on February 1, 2012 alleging dereliction of duty by the Fire Chief of the Stanislaus Consolidated Fire Protection District. The majority of the complaint cited personnel issues that are outside the purview of the SCCGJ, and are not a part of this report.

GLOSSARY

SCCGJ - Stanislaus County Civil Grand Jury

District - The Stanislaus Consolidated Fire Protection District

Union - The Stanislaus Consolidated Firefighters Association Local 3339 Union

Board - The Stanislaus Consolidated Fire Protection District Board of Directors

Fire Chief - The Senior Manager of Operations for the District

MOU - Memorandum of Understanding

California Government Code 61040 (e) - A member of the board of directors shall not be the general manager, the district treasurer, or any other compensated employee of the district, except for volunteer firefighters as provided by Section 53227.

California Government Code 61045 (g) - The board of directors shall adopt policies for the operation of the district, including, but not limited to, administrative policies, fiscal policies, personnel policies, and the purchasing policies required by this division.

BACKGROUND

The District was created in March 1995 with the merger of the Stanislaus County Fire District, Riverbank Fire District, Waterford-Hickman Fire District and Empire Fire District. It currently serves the cities of Riverbank and Waterford and the communities of Empire, Hickman and LaGrange and has recently negotiated a partnership with the Oakdale Fire Department and Oakdale Fire Protection District.

The District is governed by a five-member Board of Directors, currently with one vacancy. The Board members are appointed by each city in the district (Riverbank and Waterford) with the remaining three (3) members being appointed by the Stanislaus County Board of Supervisors.

SUMMARY OF COMPLAINT

The complainant alleges that the Fire Chief is derelict in his duties for the following reasons:

a) Improper business practices
b) Poor financial practices
c) Failure to comply with Generally Accepted Accounting Principles
d) Discrimination against the Union and Union members

METHODOLOGY OF INVESTIGATION

The investigation of this complaint took place between April and June, 2012. Interviews were conducted with the complainant, the current District Board President, the current Fire Chief and the President of the Union. The SCCGJ reviewed the 2010 and 2011 financial statements and independent auditor's reports, the District's Policies and Procedures, the District's Directors Policy Manual, the Fire Chief's employment contract and California Government Codes 61040-60148 and 61060-61070 pertaining to a District Board's governance responsibilities.

FINDINGS

F1: The Stanislaus Consolidated Fire Protection District's financial statements for the fiscal years 2009-2010 and 2010-2011 are free of material misstatements. An independent CPA firm conducted an audit by testing financial records and reviewing provisions of the law, regulations, contracts and grants relevant to the District's financial performance. The audit reports state, "The tests did not disclose any instances of noncompliance that are required to be reported under Government Auditing Standards."

F2: The Board delegates a major portion of its governance responsibilities to the Fire Chief. The Fire Chief's list of responsibilities include the writing, review and approval of District policies and procedures, business and financial matters (budget and financial reports), personnel relations and issues with the Union. The 2011-2012 SCCGJ identified eight different job functions performed by the Fire Chief:

1) Chief Executive/Operations Officer
2) Policy Administrator
3) Clerk/Secretary of SCFPD Board
4) Chief Financial Officer and Board Treasurer
5) Chief of Oakdale and the Oakdale Rural Fire District
6) Human Resources/Personnel Administrator
7) Clinical Director
8) Office Manager

The scope of responsibility given to the Fire Chief is far too much for one person to handle and can lead to conflicts of interest and ineffective, biased decision making.

The Board has abdicated its District governance responsibilities. This is a major impediment to the effective functioning of the District. Consequently, the Board is not in compliance with California Government Code Sections 61040 (e) and 61045 (g).

F3: The Fire Chief has not received a formal written annual performance review from the Board since 2008.

F4: The Board does not have a written evaluation policy for the Fire Chief, its senior manager of operations.

F5: The Board has been remiss in its responsibilities regarding the review and approval of all policies. Due to the numerous functions performed by the Fire Chief, he is not able to keep the Board informed about the suggested policy and procedures, submitted by employees that could help in the performance of administrative and operational tasks. This results in a disruption of an open and orderly process.

F6: The frequent turnover of Board members is affecting the Board's ability to govern effectively and with continuity. Without consistent, informed, experienced leadership for a reasonable period of time, the job of governing and supporting the district is compromised and results in ineffective leadership. Currently only one member of the Board has more than two years of service, two are newly appointed and one position is vacant.

F7: Administration staff is not part of the Union MOU yet are filing complaints through the Union.

F8: The Board's Directors Policy Manual outlines the full set of responsibilities for the position of the Clerk of the Board. The 2011-2012 SCCGJ finds this position has been delegated to the Fire Chief and the Board's own policies are not being followed.

F9: The Board's Directors Policy Manual with regards to financial responsibility is essentially non-existent. The Policy Manual states the following "The Board of Directors recognizes excellent fiscal planning as a key factor in attaining the District's goals and priorities. The Board seeks to engage in thorough advance planning of budgets to devise expenditures which achieve the greatest returns given the District's available resources." No further Board direction or definition of responsibility is provided.

RECOMMENDATIONS

R1: The 2011-2012 SCCGJ recommends that the Board read and implement all provisions of California Government Codes 61040-60148 and 61060-61070. The authority granted to the Board are the responsibility of the Board and may not be delegated to a paid employee.

R2: The Board should review the Directors Policy Manual to insure it is in full compliance with California Government Codes 61040-61048 and 61060-61070. The Directors Policy Manual should define the Board's responsibilities in detail.

R3: The Board must approve all District policies. Implementation of the approved policies is the responsibility of the Fire Chief.

R4: Final approval or rejection of new or changed policies should be completed in a timely manner and parties involved notified of their acceptance or rejection.

R5: The Board should develop a written policy for the annual Board evaluation of the Fire Chief, its senior manager of operations.

R6: The Board should complete and deliver a written performance evaluation to the Fire Chief annually. A "catch up" review should be completed by September 30, 2012.

R7: The Administration Staff is not part of the Union MOU with the District. Since no in-house Human Resources position exists, any administrative staff personnel complaints should be referred directly to the Board and not through the Union grievance process.

R8: At least three of the members of the Board should be elected (per Government Code Section 61008). One of the elected members should be named as Clerk for the Board and another be named as Treasurer. There should be a job description outlining minimum qualifications for each position. The District's Directors Policy Manual provides a full job description for Clerk of the Board. The Treasurer should understand accounting and auditing procedures and should be responsible for reviewing the budget and the quarterly financial position of the District.

This report is issued by the 2011-2012 Stanislaus County Civil Grand Jury. No members of the grand jury volunteered to recuse themselves due to a perceived conflict of interest.

The primary function of the SCCGJ is to provide unbiased oversight and to investigate complaints from citizens about the operations of county and city government, school districts and special districts, as required by law. The grand jury is one means to inform citizens that government is operating efficiently and in an ethical, honest manner. The grand jury investigates policies and procedures and makes recommendations to improve local governmental operations. It has no power to enforce its recommendations. It only informs citizens about some of the legislative and administrative work of their local governments. All grand jury investigations and reports are approved by at least a 60% supermajority vote of the entire grand jury panel.

Request for Response

Stanislaus Consolidated Fire Protection District Board of Directors
Riverbank City Council
Waterford City Council
Stanislaus County Board of Supervisors

RIVERBANK CITY COUNCIL AGENDA ITEM NO. 6.1

SECTION 6: NEW BUSINESS

Meeting Date:	September 24, 2012
Subject/ Title:	Award Bid for the Vactor Dump Station and Head Works Changes Project, Authorize to Execute Change Orders and Appropriate Additional Funds
From:	Jill Anderson, City Manager
Submitted by:	JD Hightower, Development Services Director Laura Graybill, Project Coordinator

RECOMMENDATION

It is recommended that City Council approve three (3) actions by a summary roll call vote:

1. Award bid to the lowest responsible bidder, Conco West Inc.; and
2. Authorize the City Manager to execute Change Orders within total project budget, project and change orders not to exceed $224,539.86
3. Appropriate additional funds from the Southwest Sewer Account, Fund #124, in the amount of $66,000.

SUMMARY

The improvements at the Vactor Dump Station (Attachment A) will allow the Vactor Truck (Attachment B) to dump the extracted material collected during vacuum excavation. Vacuum excavation is when high-pressure water or pressurized air breaks up and cuts the soil/sewer blockage, while a high-flow vacuum system lifts the soil/sewer blockage up and out of the excavation area. This project completes the Vactor Dump Station by building a two stage vault, one to collect solids then another with a grinder pump that will grind debris and pump the waste into the treatment plant.

The second part of this project is to install flow diversion and control equipment at the Wastewater Treatment Plant Head Works (Attachment C). This will allow usage of the second spillway, which is currently blocked by a metal plate. The volume created by the second spillway is an important step in preventing overflows.

A bid opening was held on Thursday, September 13, to consider the bids for the Vactor Dump Station and Head Works Changes Project. The following bids were received:

Conco West Inc.	$216,185.00
Haskell & Haskell Engineer and Construction	$227,226.00
Rolfe Construction	$229,700.00
W.M. Lyles Co.	$262,463.00

Work on the project includes, but is not limited to, furnishing all labor, materials, equipment, transportation, and incidentals to construct the necessary modifications, structures, materials, piping, pumps, controls and other equipment to construct modifications to the Vactor Truck Receiving Station and install flow diversion and control equipment at the Wastewater Treatment Plant Headworks.

Bids have been reviewed and it is recommending that Conco West Inc. be awarded the bid.

Staff is asking for authorization to execute Change Orders if they are within total budget.

Initially $200,000 was appropriated in the 2011-2012 Budget. To date $41,460.14 has been used for engineering, utility coordination and plan preparation. Appropriation of additional funding in the amount of $66,000 is requested for this project. The additional funds are available for this project from the South West Sewer Fund #124. The requested total funding level, $266,000, for the project is expected to cover all remaining work items and contingencies.

Both the dump station and additional spillway improvements are consistent with the intent of the Southwest Sewer Account, Fund 124 (See Attachment D). The Southwest Sewer Account was created by the 1987 City Master Sewer District Plan and was established, “to pay for major improvements to these facilities based upon the cost to each section of town”. Staff was not able to locate the 1987 Master Sewer Plan, however, the 1991 Master Sewer Plan (See Attachment E) identified “Plant Outfall” improvements and the spillway could logically be considered as a plant outfall. Likewise the 1991 Master Sewer Plan identified “Site Improvements” and the Vactor Truck dump station is considered a site improvement.

BACKGROUND

Both improvements to the Waste Water Treatment Plant implement the concept of the “second man”, in other words picking up and completing what was started. In doing so, the capabilities of the Waste Water Treatment Plant will be increased. The Vactor truck dump station completes the dump station by building a two stage vault, one to collect solids then another with a grinder pump that will grind debris and pump the waste into the treatment plant. The head works project will enable the City to utilize a second spillway to the ponds that has always been there, but never used. Because the work completes existing long time facilities at the Wastewater Treatment Plant, the Southwest Sewer Account, Fund 124, is recommended as the appropriate fund for the project.

The work to the Vactor Truck dump station finishes what was started while improving worker safety and operational improvements. Currently there are two trenches with grated tops that lead to a treatment pond. Debris small enough to enter into the trenches then flows into the treatment pond. This debris has an impact on characteristics of the treated wastewater. Too many times, the pond aerators are damaged by debris entering the ponds. Conversely debris too large to fit through the grate openings are manually cleaned out and disposed. This requires both loader and workers to enter into the dump pit. Shoveling against a plate on the rear wall, larger debris is then deposed. The improvements seek to minimize the time that workers are exposed to septic waste in this pit.

The metal plate at the rear of the pit covers a drainage floor opening in the rear wall. The present of the plate over the drainage opening suggests that the long term solution was identified but not completed. The metal plate will be converted and reused as a grate. The grate will allow all but the largest debris to pass through to a two stage vault. The first stage of the vault will retain the remaining solids while the second vault will house a pump that will pump wastewater into the ponds. There is electrical work needed to support the grinder pump and lights. This is important because the Vactor truck is the primary response vehicle for emergency sewer spills and overflows.

In the same way, the head works portion of the project completes what was started and will improve worker safety and public health concerns. The current head works has two spillways into the primary treatment pond. However, one of the spillways is permanently blocked via a metal plate over a connecting pipe. The lack of the additional flow volume has created overflow conditions during storm events. Given the proximity to Jacob Myer Park and Stanislaus River, preventing overflows at the head works is important.

The improvements to head works will prevent overflows by replacing the metal plate blocking the second spillway with an actuated gate valve. During high flow periods, the gate will automatically open gaining valuable volume to the pond. This second spillway was always there, but never used. However, the City has experienced more frequent high intensity storms over the past few years and utilization of this needed volume is prudent. Electrical work needed for the actuated gate is also included in this project.

FINANCIAL IMPACT

Appropriation of additional funding in the amount of $66,000 is requested for this project. The additional funds are available for this project from the South West Sewer Fund #124. The requested total funding level, $266,000, for the project is expected to cover all remaining work items and contingencies.

ATTACHMENT

1. Attachment A – Photos of Vactor Station
2. Attachment B – Photo of Vactor Truck
3. Attachment C – Photos of Wastewater Treatment Plant Head Works
4. Attachment D – Description of Southwest Sewer Account, Fund 124
5. Attachment E – 1991 Master Sewer Plan Recommended Wastewater Treatment Plant Improvements

Attachment A

Attachment A

Attachment A

Attachment B

Attachment C

Attachment C

F. EXISTING CITY FEES

It should be noted that the City of Riverbank has already adopted some fees for development. The City has, pursuant to the Quimby Act, adopted park-in-lieu fees. Currently, these fees amount to about $1,000 per single family lot based on current land values and a formula that has not been revised in many years. The Planning Commission recently reviewed these fees as part of the subdivision ordinance and recommended changes that would result in a $435 per single family lot park-in-lieu fee. This change will be going to the City Council as part of this fee package.

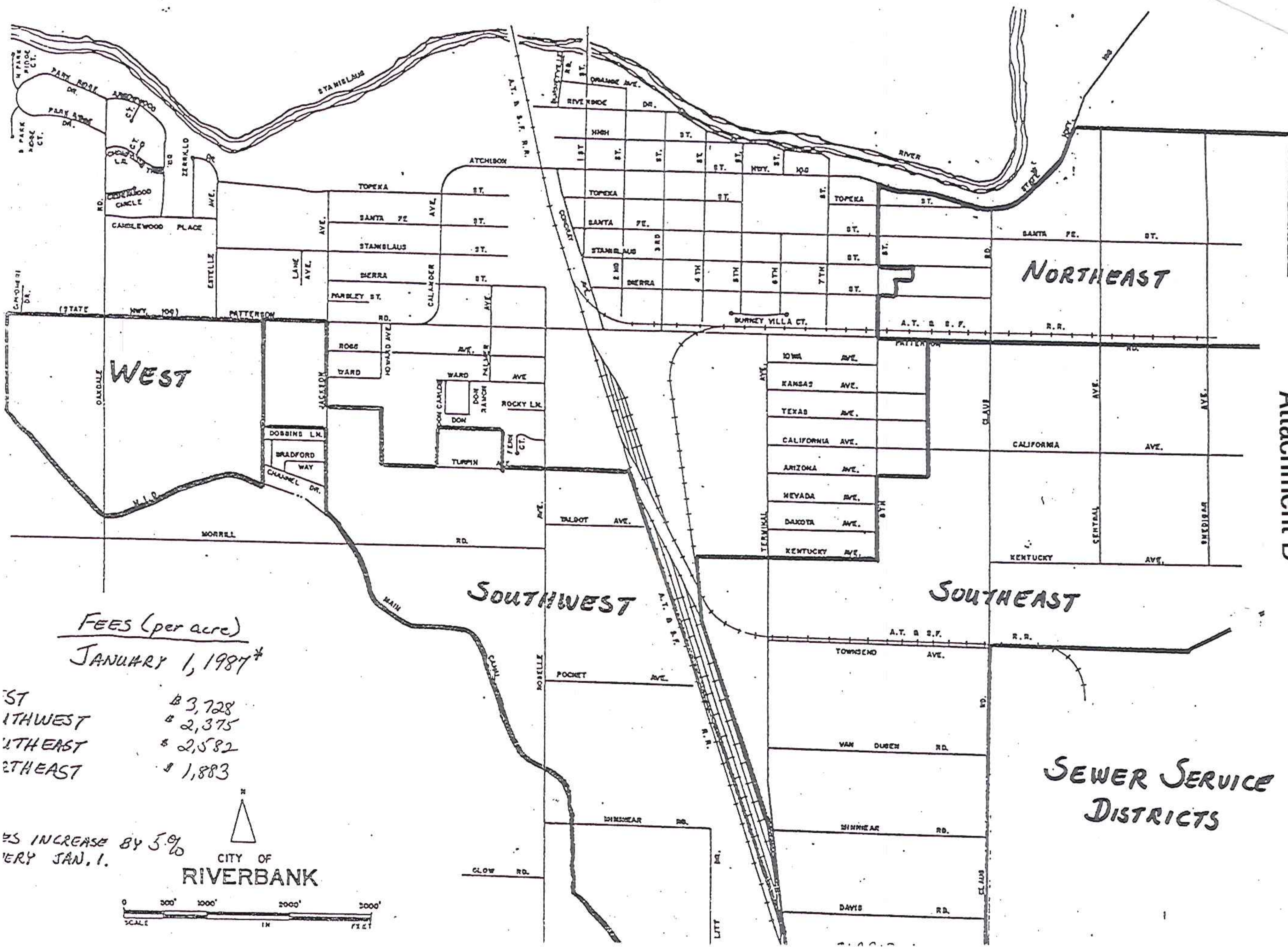
In early 1987, the City Council adopted an ordinance imposing a Municipal Facilities charge. The adopted fee is $0.35 per square foot of residential and non-residential construction. Mobile homes in a mobile home park are charged a flat fee of $250 per home.

The City's Master Storm Drainage Plan and Master Sewer District Plan divide the General Plan boundary area into four sections for the purposed of distributing costs. Upon development, a "per acre" fee is charged to pay for major improvements to these facilities based upon the cost to each section of town. The fees for storm drainage range from $1625 to $5457 per acre. Fees for sewer range from $1883 to 3728 per acre. These fees (in most cases) increase 5% a year.

Hook-up fees for sewer and water service are also charged. Connection to the water system can vary from $550 to $825 per single family dwelling depending on the availability of service and the location of the property. Connection to the ~~water~~ sewer system can range from a flat rate of $100 per single family dwelling to a total of $410 plus $7.00 per linear front foot of the property. In new subdivisions where the developer constructs all of the lines and stub outs according to City Code, the lower connection fees for sewer and water apply.

Building permit fees are based on the value of the construction according to the Uniform Building Code. All of the school districts within the Riverbank jurisdiction are imposing the maximum $1.50 per square foot impact fee as allowed by State Law. Fire Protection is not a City function. Discussions with the fire department indicate they are considering adoption of an impact fee but the City has no control over this procedure.

Attachment D



Attachment E

TABLE 2
RECOMMENDED WASTEWATER TREATMENT PLANT IMPROVEMENTS
CITY OF RIVERBANK
SUMMARY OF PROBABLE CONSTRUCTION COSTS

Item	Probable Construction Cost, $
Stage I (Full Utilization of Existing Plant)[a]	
1. Construct grit removal system/ piping modifications	125,000
2. Temporary aeration cell by-pass	125,000
3. Flow distribution structure	50,000
4. Re-activate winter aeration cell	60,000
5. Distribution piping	50,000
6. Surface aerators	310,000
7. Electrical work	200,000
Subtotal	920,000
Contingency 20%	190,000
Engineering and Administration, 15%	140,000
Total, Stage I	1,250,000
Stage II (Construction of Parallel Treatment and Disposal System)[b]	
1. Influent pump station - headworks	950,000
2. Secondary treatment	4,100,000
3. Chemical addition-flocculation	100,000
4. Wastewater filters	975,000
5. Chlorine contact tank	375,000
6. Plant outfall	150,000
7. Aerobic digester	350,000

(Continued)

Attachment E

TABLE 2

RECOMMENDED WASTEWATER TREATMENT PLANT IMPROVEMENTS
CITY OF RIVERBANK
SUMMARY OF PROBABLE CONSTRUCTION COSTS.

Item	Probable Construction Cost, $
(Continued)	
8. Sludge drying beds	150,000
9. Operations - Chemical Handling Building	650,000
10. Site improvements	1,200,000
11. Process piping	1,250,000
12. Electrical and instrumentation	1,560,000
Subtotal	11,810,000
Contingency, 20%	2,360,000
Engineering and Administration, 15%	1,770,000
Total, Stage II	15,940,000

[a] Stage I facilities assume the connection of 5,000 new du and a 100% increase in cannery wastewater flows compared to the 1990 season.

[b] Stage II facilities assume the connection of 7,500 additional du and 500-ac of commercial-industrial development beyond Stage I levels.

As summarized in Table 2, improvement costs for the Riverbank treatment facility are projected at $1,250,000 for Stage I and $15,940,000 for Stage II. Allocation of these costs among future beneficiaries is described in the following section.

SUGGESTED COST ALLOCATIONS

In terms of a potential cost allocation, a suggested method is to distribute costs based upon projected incremental increases in flow and organic loading during the buildout period. A detailed analysis of a cost sharing formula for Stage I improvements is provided in an earlier report and duplicated in Table 3 (3). Stage II costs are distributed subsequently based on the ratio of future incremental flows generated by residential and commercial-industrial

RIVERBANK CITY COUNCIL AGENDA ITEM NO. 6.2

SECTION 6: NEW BUSINESS

Meeting Date:	September 24, 2012
Subject/ Title:	FY 2011-12 Annual AB 1600 Report of System Development Fee Activity
From:	Jill Anderson, City Manager
Submitted by:	Marisela Hernandez, Director of Finance

RECOMMENDATION

It is recommended that the City Council adopt a resolution accepting the fiscal year 2011-12 Annual AB 1600 Report of System Development Fee Activity.

SUMMARY

In accordance with the provisions of the State of California Government Code Section 66001 and 66006, the City is required to publish an annual report to account for system development fees (also known as public facilities fees or development impact fees). The legal public notice requirement for public review of the report was published in the local newspaper on September 5, 2012.

BACKGROUND

The purpose of a system development fee is to provide a rational and equitable basis for the expansion of capital facilities to accommodate the impacts created by new development. For many years, traditional sources of infrastructure funding have been inadequate to maintain the existing systems and this has left no revenue available to expand the system to meet growing needs. Development fees provide a mechanism where new development cumulatively mitigates their total impact on the city's systems on a proportionate basis to their individual impact by paying fees to expand the systems based on the relative size of the development.

In 1987, the Governor signed AB 1600 thereby setting forth specific requirements as to how local government imposed, collected and reported various aspects of the System Development Fee program. These requirements went into effect on January 1, 1989. AB 1600 was subsequently codified as Section 66001 of the California Government Code.

The reporting requirements were subsequently developed and codified as Section 66006 of the Government Code. Pursuant to Subdivision (b) (1) of Section 66006, the following information must be made available to the public within 180 days after the last day of each fiscal year:

(A) A brief description of the type of fee in the account or fund.
(B) The amount of the fee.
(C) The beginning and ending balance of the account or fund.
(D) The amount of the fees collected and the interest earned.
(E) An identification of each public improvement on which fees were expended and the amount of the expenditures on each improvement, including the total percentage of the cost of the public improvement that was funded with fees.
(F) An identification of an approximate date by which the construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete financing on an incomplete public improvement, as identified in paragraph (2) of subdivision (a) of Section 66001, and the public improvement remains incomplete.
(G) A description of each interfund transfer or loan made from the account or fund, including the public improvement on which the transferred or loaned fees will be expended, and in the case of an intrafund loan, the date on which the loan will be repaid, and the rate of interest that the account or fund will receive on the loan.
(H) The amount of refunds made pursuant to subdivision (e) of Section 66001 and any allocations pursuant to subdivision (f) of Section 66001.

This information is formally documented and provided in the attached FY 2011-12 Annual AB 1600 Report of System Development Fee Activity. Because the City has not prepared this report in the past, we are providing information for both active and inactive system development fee accounts.

The following funds are considered **inactive** accounts due to the fact that they are no longer receiving development fee revenue:

1. System Development Bridges/Roads Fund 140
2. System Development Traffic Lights Fund 141
3. System Development Wells Fund 142
4. System Development Police Fund 143
5. System Development Overpasses Fund 145
6. System Development Railroad Crossing Fund 146
7. System Development Fire Department Fund 147
8. System Development RR Xing Fund 150

The following **active** accounts are being presented:

1. System Development Streets/Public Works Fund 205
2. System Development Water Fund 206

3. System Development Waste Water Fund 207
4. System Development Storm Drainage Fund 208
5. System Development Parks & Recreation Fund 209
6. System Development Police & General Government Fund 210
7. System Development Crossroads Streets/Public Works Fund 214
8. System Development Crossroads Water Fund 215
9. System Development Crossroads Waste Water Fund 216
10. System Development Crossroads Storm Drainage Fund 217
11. System Development Crossroads Parks & Recreation Fund 218
12. System Development Crossroads Police & General Government Fund 219

Because the AB 1600 report has not been prepared in the past, the current report includes a five-year historical review showing all revenue and expenditure activity occurring between fiscal years 2007-2008 and 2011-2012.

FINANCIAL IMPACT

There is no financial impact associated with the approval and acceptance of this report.

ATTACHMENT

1. FY 2011-2012 Annual AB 1600 Report of System Development Fee Activity
2. Resolution

CITY OF RIVERBANK

FY 2011-2012

ANNUAL AB 1600 REPORT OF SYSTEM DEVELOPMENT FEE ACTIVITY

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LETTER OF TRANSMITTAL

September 24, 2012

The Honorable Mayor, Members of the City Council and Citizens of the City Riverbank
City of Riverbank
Riverbank, CA 95367

Dear Mayor, Members of the City Council, and Citizens of the City of Riverbank:

California Government Code requires reporting of the usage of Development Fees (also known as System Development Fees). Therefore, in accordance with the provisions of the State of California and Government Code Section 66006(b) and 66001(d), as amended by AB 518 and SB 1693, I hereby submit the Annual AB 1600 System Development Fee Report for the City of Riverbank, CA for the fiscal year ended June 30, 2012.

Development Fees, otherwise known as System Development Fees (SDF), are a monetary exaction, other than a tax or special assessment, which is charged by a local governmental agency to an applicant in connection with approval of a development project. The purpose of these fees is to defray all or a portion of the cost of public facilities related to the development project. The legal requirements for enactment of a system development fee program are set forth in Government Code section's 66000-66025 (the "Mitigation Fee Act"), the bulk of which was adopted as 1987's Assembly Bill (AB) 1600 and those are commonly referred to as "AB 1600" requirements.

The System Development Fee program has been in effect in Riverbank since 1967. Riverbank Municipal Code §150.30, titled "System Development Fees", establishes the authority for imposing and charging system development fees. §150.31 (b) of the Municipal Code states the following as reasons for adopting said fee:

1) To provide an adequate and constant method for the financing of the unfunded portion of need systems development costs throughout the city, reasonably related to projected community growth.
2) To promote the orderly and efficient expansion of public improvements to adequately meet the domestic and economic needs of the community and to minimize adverse fiscal and environmental impacts of new development.
3) To insure the continuation of necessary services including, but not limited to, police and general administrative services.
4) To establish equitable methods for minimizing public facility and service costs to the city associated with new development.

Fees are collected at the time a building permit is issued; unless a developer through a development agreement is allowed to defer payment until a certificate of occupancy is granted, for the purpose of mitigating the impacts caused by new development on certain public facilities. They are used to finance the acquisition, construction and improvement of public facilities needed as a result of this new development. A separate fund has been established to account for the impact of new development on each of the following types of public facilities: Streets/Public Works, Water, Waste Water, Storm Drainage, Parks/Recreation, and Police/General Government.

State law requires the City prepare and make available to the public an annual report for each fund established to account for public facilities fees. The report must include the beginning and ending balances by system development type for the fiscal year as well as any changes. The report must also present the amount of fees, interest, and other income, expenditures and the amount of any required refunds made during the fiscal year.

The City Council must review the annual report at a regularly scheduled public meeting not less than fifteen days after the information is made available to the public. This report was filed with the City Clerk's office and available for public review on September 7, 2012.

Respectfully submitted,

Marisela Hernandez

Marisela Hernandez
Director of Finance

LEGAL REQUIREMENTS

A. REQUIREMENTS FOR SYSTEM DEVELOPMENT FEES

State law (California Government Code Section 66006) requires each local agency that imposes AB 1600 system development fees to prepare an annual report providing specific information about those fees. Within the AB 1600 legal requirements, it stipulates that fees imposed on new development have the proper nexus to any project on which they are imposed. In addition, AB 1600 imposes certain accounting and reporting requirements with respect to the fees collected. The fees, for accounting purposes, must be segregated from the general funds of the city and from other funds or accounts containing fees collected for other improvements. Interest on each development fee fund or account must be credited to that fund or account and used only for the purposes for which the fees were collected.

Current California Government Code Section 66006(b) requires that for each separate fund the local agency shall, within 180 days after the last day of each fiscal year, make available to the public the following information for the fiscal year:

- A brief description of the type of fee in the account or fund.
- The amount of the fee.
- The beginning and ending balance of the account or fund.
- The amount of the fees collected and interest earned.
- An identification of each public improvement on which fees were expended and the amount of expenditures on each improvement, including the total percentage of the cost of the public improvement that was funded with fees.
- An identification of an approximate date by which the construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete financing on an incomplete public improvement.
- A description of each interfund transfer or loan made from the account or fund, including the public improvement on which the transferred or loaned fees will be expended, and in the case of an interfund loan, the date on which the loan will be repaid and the rate of interest that the account or fund will receive on the loan.
- The amount of refunds made due to sufficient funds being collected to complete financing on incomplete public improvements, and the amount of reallocation of funds made due to administrative costs of refunding unexpended revenues exceeded the amount to be refunded.

LEGAL REQUIREMENTS

California Government Code Section 66001(d) requires the local agency make all of the following findings every fifth year with respect to that portion of the account remaining unexpended, whether committed or uncommitted:

- Identify the purpose to which the fee is to be put.
- Demonstrate a reasonable relationship between the fee and the purpose for which it is charged.
- Identify all sources and amounts of funding anticipated to complete financing on incomplete improvements.
- Designate the approximate dates on which the funding is expected to be deposited into the appropriate account or fund.
- In any action imposing a fee as a condition of approval of a development project by a local agency, the local agency shall determine how there is a reasonable relationship between the amount of the fee and the cost of the public facility or portion of the public facility attributable to the development on which the fee is imposed.

B. Additional Notes

The State of California Government Code Section 66002 requires local agencies that have developed a fee program to adopt a Capital Improvement Plan (CIP) indicating the approximate location, size and timing of projects, plus an estimate for the cost of all facilities or improvements to be financed by fees. A formal CIP is recommended, at a minimum, as a five-year plan. The City annually produces a five-year CIP which helps to maintain and update the City's General Plan. The CIP serves to identify situations where infrastructure is needed to accommodate the planned development.

The CIP relates the City's annual capital expenditures to a long-range plan for public improvements. By relating the plan for public improvements to the City's capacity for funding, and scheduling expenditures over a period of years, the CIP helps to maximize the funds available. This type of fiscal management is important during periods, such as the current one, that are typified by budgetary demands exceeding financial resources.

C. Establishing a Reasonable Relationship Between the Fee and the Purpose for Which it is Charged

The City of Riverbank's current program, the Growth Related Public Facilities Needs 2005-2020, was adopted April 24, 2006. The program sets forth the relationship between contemplated future development, facilities needed to serve future development and the estimated costs of those improvements based on the current General Plan for build-out.

LEGAL REQUIREMENTS

The City's CIP projects are financed in part by the capital improvement fees outlined in the System Development fee program. The City's capital improvements provide infrastructure to the residents and businesses in Riverbank in order to keep pace with ongoing development in, and adjacent to, the community. Estimated Project costs and, the summary of fee apportionment to each development fee type, are detailed within the System Development Fee Program document in Appendix D "Preliminary Opinion of Costs".

D. FUNDING OF INFRASTRUCTURE

The 2010-2015 CIP identifies all funding sources and amounts for individual projects through 2015. The CIP is updated annually to reflect the current infrastructure & equipment needs of the City. As a CIP project is identified, the project is evaluated to determine the portion of the project that will service existing residents and businesses versus new development. Once the determination of use is made, the percentage of use attributable to new development is then funded by the appropriate development fee, based on the type of project. The percentage of use associated with existing residents or business are funded from other appropriate sources as identified on the CIP. All future planned infrastructure needs are outlined in the System Development Fee program. The funding and commencement dates for projects are adjusted, as needed, to reflect the needs of the community.

DESCRIPTION OF ACTIVE SYSTEM DEVELOPMENT FEES

Streets/Public Works Fee - The purpose of this fee is to finance the improvements needed for the street and traffic safety needs of the citizens.

Water Fee - The purpose of this fee is to finance the water improvements needed for the citizens.

Waste Water Fee - The purpose of this fee is to finance the waste water improvements needed for the citizens.

Storm Drainage Fee - The purpose of this fee is to finance the storm drain improvements needed for the citizens.

Parks & Recreation Fee - The purpose of this fee is to finance the park improvements needed for the citizens.

Police & General Government - The purpose of this fee is to finance the public safety and general government improvements needed for the citizens.

SYSTEM DEVELOPMENT FEE REPORTS

Fund 140
System Development Bridges/Roads Fund

For Purposes of compliance with Government Code Section 66006 (b) (1), the following information regarding AB 1600 fees is presented:

(A) A brief description of the type of fee in the account or fund:

System Development Bridges/Roads Fund - The purpose of this fee was to finance the construction of bridges and roads and improvements needed to maintain traffic movement and safety on City streets. These fees provide the above described project funding to accommodate traffic generated by future development within the City.

(B) The Amount of the current System Development Fee:

This System Development Fee is no longer active.

(C) The Beginning & Ending Balance of the account or Fund.

See Attached Financial Report

(D) The amount of the fees collected and interest earned.

See Attached Financial Report

(E) An identification of each public improvement on which fees were expended and the amount of the expenditures on each improvement, including the total percentage of the cost of the public improvement that was funded with fees.

See Attached Financial Report

(F) An identification of an approximate date by which the construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete the financing on an incomplete public improvement, as identified in paragraph (2) of subdivision (a) of Section 66001, and the public improvement remains incomplete.

Date	Project	Amount
FY 2012-1	Jackson Ave. at Morrill Rd Sidewalks	$64,788

(G) A description of each interfund transfer or loan made from the account or fund, including the public improvement on which the transferred or loaned fees will be expended, and in the case of an interfund loan, the date on whch the loan will be repaid and the rate of interest that the account or fund will receive on the loan.

No interfund transfers or loans were made during the 2011-12 fiscal year.

(H) The amount of refunds made pursuant to subdivision (e) Section 66001 and any allocation pursuant to subdivision (f) of Section 66001.

No refunds were made during the fiscal year.

Fund 140
System Development Bridges/Roads Fund

	FY 2007-08	FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12
Beginning Fund Balance	189,969.06	189,969.06	189,969.06	189,969.06	190,082.06
Adjust Beg. Balance					
Per Auditors	0.00	0.00	0.00	0.00	0.00
Revenues					
Developer Fees	0.00	0.00	0.00	0.00	0.00
Interest	0.00	0.00	0.00	113.00	380.58
Total Revenues	0.00	0.00	0.00	113.00	380.58
Expenditures					
Projects	0.00	0.00	0.00	0.00	7,434.92
Miscellaneous	0.00	0.00	0.00	0.00	0.00
Administration	0.00	0.00	0.00	0.00	0.00
Total Expenditures	0.00	0.00	0.00	0.00	7,434.92
Transfers In/(Out)	0.00	0.00	0.00	0.00	0.00
Ending Fund Balance	189,969.06	189,969.06	189,969.06	190,082.06	183,027.72

FY 2011-12 Activity	Total Activity Cost	% Funded with Fee	Fund 140 Total
Audible Pedestrian Crosswalks	6,115.90	48.0%	2,934.92
ADA Sidewalk Improvements	4,500.00	100.0%	4,500.00
			7,434.92

Fund 141
System Development Traffic Lights Fund

For Purposes of compliance with Government Code Section 66006 (b) (1), the following information regarding AB 1600 fees is presented:

(A) A brief description of the type of fee in the account or fund:

System Development Traffic Lights Fund - The purpose of this fee was to finance the installation of traffic signals and improvements needed to maintain traffic movement and safety on City streets. These fees provide the above described project funding to accommodate traffic generated by future development within the City.

(B) The Amount of the current System Development Fee:

This System Development Fee is no longer active.

(C) The Beginning & Ending Balance of the account or Fund.

See Attached Financial Report

(D) The amount of the fees collected and interest earned.

See Attached Financial Report

(E) An identification of each public improvement on which fees were expended and the amount of the expenditures on each improvement, including the total percentage of the cost of the public improvement that was funded with fees.

See Attached Financial Report

(F) An identification of an approximate date by which the construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete the financing on an incomplete public improvement, as identified in paragraph (2) of subdivision (a) of Section 66001, and the public improvement remains incomplete.

This Fund is now inactive and no revenues or expenditures are anticipated.

(G) A description of each interfund transfer or loan made from the account or fund, including the public improvement on which the transferred or loaned fees will be expended, and in the case of an interfund loan, the date on whch the loan will be repaid and the rate of interest that the account or fund will receive on the loan.

No interfund transfers or loans were made during the 2011-12 fiscal year.

(H) The amount of refunds made pursuant to subdivision (e) Section 66001 and any allocation pursuant to subdivision (f) of Section 66001.

No refunds were made during the fiscal year.

Fund 141
System Development Traffic Lights Fund

	FY 2007-08	FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12
Beginning Fund Balance	103,286.05	107,624.33	109,640.18	3,161.95	3,177.63
Adjust Beg. Balance					
Per Auditors	0.00	0.00	0.00	0.00	0.00
Revenues					
Developer Fees	4,338.28	0.00	0.00	0.00	0.00
Interest	0.00	2,015.85	395.77	15.68	3.35
Total Revenues	4,338.28	2,015.85	395.77	15.68	3.35
Expenditures					
Projects	0.00	0.00	0.00	0.00	3,180.98
Miscellaneous	0.00	0.00	0.00	0.00	0.00
Administration	0.00	0.00	0.00	0.00	0.00
Total Expenditures	0.00	0.00	0.00	0.00	3,180.98
Transfers In/(Out)	0.00	0.00	-106,874.00	0.00	0.00
Ending Fund Balance	107,624.33	109,640.18	3,161.95	3,177.63	0.00

FY 2011-12 Activity	Total Activity Cost	% Funded with Fee	Fund 141 Total
Audible Pedestrian Crosswalks	6,115.90	52.0%	3,180.98

Fund 142
System Development Wells Fund

For Purposes of compliance with Government Code Section 66006 (b) (1), the following information regarding AB 1600 fees is presented:

(A) A brief description of the type of fee in the account or fund:

System Development Wells Fund - The purpose of this fee was to finance the construction of new water wells and improvements needed to service the water needs of the citizens. These fees provide the above described project funding to accommodate water usage generated by future development within the City.

(B) The Amount of the current System Development Fee:

This System Development Fee is no longer active.

(C) The Beginning & Ending Balance of the account or Fund.

See Attached Financial Report

(D) The amount of the fees collected and interest earned.

See Attached Financial Report

(E) An identification of each public improvement on which fees were expended and the amount of the expenditures on each improvement, including the total percentage of the cost of the public improvement that was funded with fees.

See Attached Financial Report

(F) An identification of an approximate date by which the construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete the financing on an incomplete public improvement, as identified in paragraph (2) of subdivision (a) of Section 66001, and the public improvement remains incomplete.

This Fund is now inactive and no revenues or expenditures are anticipated.

(G) A description of each interfund transfer or loan made from the account or fund, including the public improvement on which the transferred or loaned fees will be expended, and in the case of an interfund loan, the date on whch the loan will be repaid and the rate of interest that the account or fund will receive on the loan.

No interfund transfers or loans were made during the 2011-12 fiscal year.

(H) The amount of refunds made pursuant to subdivision (e) Section 66001 and any allocation pursuant to subdivision (f) of Section 66001.

No refunds were made during the fiscal year.

Fund 142
System Development Wells Fund

	FY 2007-08	FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12
Beginning Fund Balance	17,445.42	17,893.12	18,101.15	0.00	0.00
Adjust Beg. Balance					
Per Auditors	0.00	0.00	0.00	0.00	0.00
Revenues					
Developer Fees	0.00	0.00	0.00	0.00	0.00
Interest	447.70	208.03	24.17	0.00	0.00
Total Revenues	447.70	208.03	24.17	0.00	0.00
Expenditures					
Projects	0.00	0.00	0.00	0.00	0.00
Miscellaneous	0.00	0.00	0.00	0.00	0.00
Administration	0.00	0.00	0.00	0.00	0.00
Total Expenditures	0.00	0.00	0.00	0.00	0.00
Transfers In/(Out)	0.00	0.00	-18,125.32	0.00	0.00
Ending Fund Balance	17,893.12	18,101.15	0.00	0.00	0.00

FY 2009-10 Activity	Total Activity Cost	% Funded with Fee	Fund 142 Total
Transfer Out to Water Fund-Close Fund	18,125.32	100.0%	18,125.32

Fund 143
System Development Police Fund

For Purposes of compliance with Government Code Section 66006 (b) (1), the following information regarding AB 1600 fees is presented:

(A) A brief description of the type of fee in the account or fund:

System Development Police Fund - The purpose of this fee was to finance the equipment and improvements needed for the public safety needs of the citizens. These fees provide the above described project funding to accommodate public safety needs generated by future development within the City.

(B) The Amount of the current System Development Fee:

This System Development Fee is no longer active.

(C) The Beginning & Ending Balance of the account or Fund.

See Attached Financial Report

(D) The amount of the fees collected and interest earned.

See Attached Financial Report

(E) An identification of each public improvement on which fees were expended and the amount of the expenditures on each improvement, including the total percentage of the cost of the public improvement that was funded with fees.

See Attached Financial Report

(F) An identification of an approximate date by which the construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete the financing on an incomplete public improvement, as identified in paragraph (2) of subdivision (a) of Section 66001, and the public improvement remains incomplete.

This Fund is now inactive and no revenues or expenditures are anticipated.

(G) A description of each interfund transfer or loan made from the account or fund, including the public improvement on which the transferred or loaned fees will be expended, and in the case of an interfund loan, the date on whch the loan will be repaid and the rate of interest that the account or fund will receive on the loan.

No interfund transfers or loans were made during the 2011-12 fiscal year.

(H) The amount of refunds made pursuant to subdivision (e) Section 66001 and any allocation pursuant to subdivision (f) of Section 66001.

No refunds were made during the fiscal year.

Fund 143
System Development Police Fund

	FY 2007-08	FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12
Beginning Fund Balance	5,639.61	5,639.61	5,639.61	5,639.61	0.00
Adjust Beg. Balance					
Per Auditors	0.00	0.00	0.00	0.00	0.00
Revenues					
Developer Fees	0.00	0.00	0.00	0.00	0.00
Interest	0.00	0.00	0.00	0.00	0.00
Total Revenues	0.00	0.00	0.00	0.00	0.00
Expenditures					
Projects	0.00	0.00	0.00	0.00	0.00
Miscellaneous	0.00	0.00	0.00	0.00	0.00
Administration	0.00	0.00	0.00	0.00	0.00
Total Expenditures	0.00	0.00	0.00	0.00	0.00
Transfers In/(Out)	0.00	0.00	0.00	-5,639.61	0.00
Ending Fund Balance	5,639.61	5,639.61	5,639.61	0.00	0.00

FY 2010-11 Activity	Total Activity Cost	% Funded with Fee	Fund 143 Total
Transfer Out to Tow Fund-Close Fund	5,639.61	100.0%	5,639.61

Fund 145
System Development Overpasses Fund

For Purposes of compliance with Government Code Section 66006 (b) (1), the following information regarding AB 1600 fees is presented:

(A) A brief description of the type of fee in the account or fund:

System Development Overpasses Fund - The purpose of this fee was to finance the construction and improvements needed to provide a second crossing over the railroad tracks at Kentucky Ave. These fees provide the above described project funding to accommodate the needs generated by future development within the City.

(B) The Amount of the current System Development Fee:

This System Development Fee is no longer active.

(C) The Beginning & Ending Balance of the account or Fund.

See Attached Financial Report

(D) The amount of the fees collected and interest earned.

See Attached Financial Report

(E) An identification of each public improvement on which fees were expended and the amount of the expenditures on each improvement, including the total percentage of the cost of the public improvement that was funded with fees.

See Attached Financial Report

(F) An identification of an approximate date by which the construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete the financing on an incomplete public improvement, as identified in paragraph (2) of subdivision (a) of Section 66001, and the public improvement remains incomplete.

No Projects are anticipated at this time. Downtown Specific Plan has not yet been adopted.

(G) A description of each interfund transfer or loan made from the account or fund, including the public improvement on which the transferred or loaned fees will be expended, and in the case of an interfund loan, the date on whch the loan will be repaid and the rate of interest that the account or fund will receive on the loan.

No interfund transfers or loans were made during the 2011-12 fiscal year.

(H) The amount of refunds made pursuant to subdivision (e) Section 66001 and any allocation pursuant to subdivision (f) of Section 66001.

No refunds were made during the fiscal year.

Fund 145
System Development Overpasses Fund

	FY 2007-08	FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12
Beginning Fund Balance	332,385.11	347,461.81	346,169.93	319,573.62	225,462.27
Adjust Beg. Balance					
Per Auditors	0.00	0.00	0.00	0.00	0.00
Revenues					
Developer Fees	0.00	0.00	0.00	0.00	0.00
Interest	15,076.70	7,005.62	2,271.55	1,338.75	804.30
Total Revenues	15,076.70	7,005.62	2,271.55	1,338.75	804.30
Expenditures					
Projects	0.00	8,297.50	28,867.86	95,450.10	27,427.42
Miscellaneous	0.00	0.00	0.00	0.00	0.00
Administration	0.00	0.00	0.00	0.00	0.00
Total Expenditures	0.00	8,297.50	28,867.86	95,450.10	27,427.42
Transfers In/(Out)	0.00	0.00	0.00	0.00	0.00
Ending Fund Balance	347,461.81	346,169.93	319,573.62	225,462.27	198,839.15

FY 2008-09 Activity	Activity Cost	% Funded with Fee	Fund 145 Total
Santa Fe Undercrossing Study	8,907.50	100.0%	8,907.50
FY 2009-10 Activity			
Downtown Specific Plan EIR	28,867.86	100.0%	28,867.86
FY 2010-11 Activity			
Downtown Specific Plan EIR	95,450.10	100.0%	95,410.10
FY 2011-12 Activity			
Downtown Specific Plan EIR	27,427.42	100.0%	27,427.42

Fund 146
System Development Railroad Crossing Fund

For Purposes of compliance with Government Code Section 66006 (b) (1), the following information regarding AB 1600 fees is presented:

(A) A brief description of the type of fee in the account or fund:

System Development Railroad Crossing Fund - The purpose of this fee was to finance the improvements needed for the railroad crossing safety needs of the citizens. These fees provide the above described project funding to accommodate needs generated by future development within the City.

(B) The Amount of the current System Development Fee:

This System Development Fee is no longer active.

(C) The Beginning & Ending Balance of the account or Fund.

See Attached Financial Report

(D) The amount of the fees collected and interest earned.

See Attached Financial Report

(E) An identification of each public improvement on which fees were expended and the amount of the expenditures on each improvement, including the total percentage of the cost of the public improvement that was funded with fees.

See Attached Financial Report

(F) An identification of an approximate date by which the construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete the financing on an incomplete public improvement, as identified in paragraph (2) of subdivision (a) of Section 66001, and the public improvement remains incomplete.

Balances in the account are not sufficient to commence any projects.

(G) A description of each interfund transfer or loan made from the account or fund, including the public improvement on which the transferred or loaned fees will be expended, and in the case of an interfund loan, the date on whch the loan will be repaid and the rate of interest that the account or fund will receive on the loan.

No interfund transfers or loans were made during the 2011-12 fiscal year.

(H) The amount of refunds made pursuant to subdivision (e) Section 66001 and any allocation pursuant to subdivision (f) of Section 66001.

No refunds were made during the fiscal year.

Fund 146
System Development Railroad Crossing Fund

	FY 2007-08	FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12
Beginning Fund Balance	21,015.91	21,500.59	21,745.57	395.99	397.92
Adjust Beg. Balance					
Per Auditors	0.00	0.00	0.00	0.00	0.00
Revenues					
Developer Fees	0.00	0.00	0.00	0.00	0.00
Interest	484.68	244.98	69.42	1.93	0.97
Total Revenues	484.68	244.98	69.42	1.93	0.97
Expenditures					
Projects	0.00	0.00	21,419.00	0.00	0.00
Miscellaneous	0.00	0.00	0.00	0.00	0.00
Administration	0.00	0.00	0.00	0.00	0.00
Total Expenditures	0.00	0.00	21,419.00	0.00	0.00
Transfers In/(Out)	0.00	0.00	0.00	0.00	0.00
Ending Fund Balance	21,500.59	21,745.57	395.99	397.92	398.89

FY 2009-10 Activity	Total Activity Cost	% Funded with Fee	Fund 146 Total
Safe Routes to School-RHS	1,704,089.86	1.3%	21,419.00

Fund 147
System Development Fire Dept Fund

For Purposes of compliance with Government Code Section 66006 (b) (1), the following information regarding AB 1600 fees is presented:

(A) A brief description of the type of fee in the account or fund:

System Development Fire Dept Fund - The purpose of this fee was to finance the equipment and improvements needed for the fire safety needs of the citizens. These fees provide the above described project funding to accommodate fire safety needs generated by future development within the City.

(B) The Amount of the current System Development Fee:

This System Development Fee is no longer active.

(C) The Beginning & Ending Balance of the account or Fund.

See Attached Financial Report

(D) The amount of the fees collected and interest earned.

See Attached Financial Report

(E) An identification of each public improvement on which fees were expended and the amount of the expenditures on each improvement, including the total percentage of the cost of the public improvement that was funded with fees.

See Attached Financial Report

(F) An identification of an approximate date by which the construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete the financing on an incomplete public improvement, as identified in paragraph (2) of subdivision (a) of Section 66001, and the public improvement remains incomplete.

This Fund is now inactive and no revenues or expenditures are anticipated.

(G) A description of each interfund transfer or loan made from the account or fund, including the public improvement on which the transferred or loaned fees will be expended, and in the case of an interfund loan, the date on whch the loan will be repaid and the rate of interest that the account or fund will receive on the loan.

No interfund transfers or loans were made during the 2011-12 fiscal year.

(H) The amount of refunds made pursuant to subdivision (e) Section 66001 and any allocation pursuant to subdivision (f) of Section 66001.

No refunds were made during the fiscal year.

Fund 147
System Development Fire Dept Fund

	FY 2007-08	FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12
Beginning Fund Balance	546.33	546.33	546.33	0.00	0.00
Adjust Beg. Balance					
Per Auditors	0.00	0.00	0.00	0.00	0.00
Revenues					
Developer Fees	0.00	0.00	0.00	0.00	0.00
Interest	0.00	0.00	0.00	0.00	0.00
Total Revenues	0.00	0.00	0.00	0.00	0.00
Expenditures					
Projects	0.00	0.00	0.00	0.00	0.00
Miscellaneous	0.00	0.00	0.00	0.00	0.00
Administration	0.00	0.00	0.00	0.00	0.00
Total Expenditures	0.00	0.00	0.00	0.00	0.00
Transfers In/(Out)	0.00	0.00	-546.33	0.00	0.00
Ending Fund Balance	546.33	546.33	0.00	0.00	0.00

FY 2009-10 Activity	Total Activity Cost	% Funded with Fee	Fund 147 Total
Transfer Out to Gen Fund-Close Fund	546.33	100.0%	546.33

Fund 150
System Development RR Xing Fund

For Purposes of compliance with Government Code Section 66006 (b) (1), the following information regarding AB 1600 fees is presented:

(A) A brief description of the type of fee in the account or fund:

System Development RR Xing Fund - The purpose of this fee was to finance the equipment and improvements needed for the railroad crossing safety needs of the citizens. These fees provide the above described project funding to accommodate the needs generated by future development within the City.

(B) The Amount of the current System Development Fee:

This System Development Fee is no longer active.

(C) The Beginning & Ending Balance of the account or Fund.

See Attached Financial Report

(D) The amount of the fees collected and interest earned.

See Attached Financial Report

(E) An identification of each public improvement on which fees were expended and the amount of the expenditures on each improvement, including the total percentage of the cost of the public improvement that was funded with fees.

See Attached Financial Report

(F) An identification of an approximate date by which the construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete the financing on an incomplete public improvement, as identified in paragraph (2) of subdivision (a) of Section 66001, and the public improvement remains incomplete.

This Fund is now inactive and no revenues or expenditures are anticipated.

(G) A description of each interfund transfer or loan made from the account or fund, including the public improvement on which the transferred or loaned fees will be expended, and in the case of an interfund loan, the date on whch the loan will be repaid and the rate of interest that the account or fund will receive on the loan.

No interfund transfers or loans were made during the 2011-12 fiscal year.

(H) The amount of refunds made pursuant to subdivision (e) Section 66001 and any allocation pursuant to subdivision (f) of Section 66001.

No refunds were made during the fiscal year.

Fund 150
System Development RR Xing Fund

	FY 2007-08	FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12
Beginning Fund Balance	13,149.75	5,559.22	2.16	0.00	0.00
Adjust Beg. Balance					
Per Auditors	0.00	0.00	0.00	0.00	0.00
Revenues					
Developer Fees	0.00	0.00	0.00	0.00	0.00
Interest	608.97	2.16	0.00	0.00	0.00
Total Revenues	608.97	2.16	0.00	0.00	0.00
Expenditures					
Projects	8,199.50	5,559.22	0.00	0.00	0.00
Miscellaneous	0.00	0.00	0.00	0.00	0.00
Administration	0.00	0.00	0.00	0.00	0.00
Total Expenditures	8,199.50	5,559.22	0.00	0.00	0.00
Transfers In/(Out)	0.00	0.00	-2.16	0.00	0.00
Ending Fund Balance	5,559.22	2.16	0.00	0.00	0.00

FY 2007-08 Activity	Total Activity Cost	% Funded with Fee	Fund 150 Total
Safe Routes to School-RHS	1,704,089.86	0.5%	8,199.50
FY 2008-09 Activity			
Safe Routes to School-RHS	1,704,089.86	0.3%	5,559.22

Fund 205
System Development Streets/Public Works

For Purposes of compliance with Government Code Section 66006 (b) (1), the following information regarding AB 1600 fees is presented:

(A) A brief description of the type of fee in the account or fund:

System Development Streets/Public Works Fund - The purpose of this fee is to finance the improvements needed for the traffic safety needs of the citizens. These fees provide the above described project funding to accommodate needs generated by future development within the City.

(B) The Amount of the current System Development Fee:

	Dev. Unit*	Fee Per Unit
Residential - Single Family	DW	$6,427
Residential - Multi Family	DW	$2,678
Retail	Sq. Ft	$5.24
Office/Commercial	Sq. Ft	$4.93
Industrial	Sq. Ft	$3.05

* DW = Dwelling Unit; Sq. Ft. = Square Foot

(C) The Beginning & Ending Balance of the account or Fund.

See Attached Financial Report

(D) The amount of the fees collected and interest earned.

See Attached Financial Report

(E) An identification of each public improvement on which fees were expended and the amount of the expenditures on each improvement, including the total percentage of the cost of the public improvement that was funded with fees.

See Attached Financial Report

(F) An identification of an approximate date by which the construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete the financing on an incomplete public improvement, as identified in paragraph (2) of subdivision (a) of Section 66001, and the public improvement remains incomplete.

Project	Est. Date
Railroad Improvement - 1st Street	6/30/2013
Railroad Improvement - 3rd Street	6/30/2013
Railroad Improvement - 8th Street	6/30/2013
Railroad Improvement - Snedigar	6/30/2013

(G) A description of each interfund transfer or loan made from the account or fund, including the public improvement on which the transferred or loaned fees will be expended, and in the case of an interfund loan, the date on whch the loan will be repaid and the rate of interest that the account or fund will receive on the loan.

During the fiscal year, the Streets/Public Works System Development fee fund loaned $301,683.04 to the Sewer Fund for improvements detailed in Resolution No. 2011-021. The Sewer Fund will begin repayment in FY 2017-18 and will accrue interest at a rate of 2%.

An interfund transfer of $19,472.49 was made to the General Fund for Management Fee expenses.

(H) The amount of refunds made pursuant to subdivision (e) Section 66001 and any allocation pursuant to subdivision (f) of Section 66001.

No refunds were made during the fiscal year.

Fund 205
System Development Streets/Public Works

	FY 2007-08	FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12
Beginning Fund Balance	2,707,262.78	1,987,139.61	1,719,349.13	1,747,790.73	3,306,834.25
Adjust Beg. Balance					
Per Auditors	-111,892.91	0.00	0.00	0.00	0.00
Revenues					
Developer Fees	394,223.05	62,073.42	318,216.72	46,195.04	80,316.63
Interest	115,967.05	32,100.79	7,863.86	18,176.51	37,068.69
Total Revenues	510,190.10	94,174.21	326,080.58	64,371.55	117,385.32
Expenditures					
Projects	1,102,594.38	342,759.95	277,050.35	38,592.73	6,188.40
Miscellaneous	4.73	1,045.00	584.64	2.58	131.53
Administration	15,821.25	18,159.74	20,003.99	21,781.31	0.00
Total Expenditures	1,118,420.36	361,964.69	297,638.98	60,376.62	6,319.93
Transfers In/(Out)	0.00	0.00	0.00	1,555,048.59	-321,155.89
Ending Fund Balance	1,987,139.61	1,719,349.13	1,747,790.73	3,306,834.25	3,096,743.75

	Total Activity Cost	% Funded with Fee	Fund 205 Total
FY 2007-08 Activity			
Browman Dev Reimb. Xrds Center	1,102,594.38	100.0%	1,102,594.38
FY 2008-09 Activity			
Street Improvements @ Oakdale & Morrill	83,935.95	100.0%	83,935.95
Sidewalk Improvements @ Riverbank High	1,704,890.86	15.2%	258,824.00
			342,759.95
FY 2009-10 Activity			
Sidewalk Improvements @ Riverbank High	1,704,890.86	16.3%	277,050.35
FY 2010-11 Activity			
Oakdale Road Landscape Project	378,927.73	10.2%	38,529.73
FY 2011-12 Activity			
Jackson Ave. Intersection Improvement	4,298.40	100.0%	4,298.40
Claribel/Roselle Intersection (In Progress)			1,890.00
			6,188.40

Fund 206
System Development Water

For Purposes of compliance with Government Code Section 66006 (b) (1), the following informatior regarding AB 1600 fees is presented:

(A) A brief description of the type of fee in the account or fund:

System Development Water Fund - The purpose of this fee is to finance the water improvements needed for the citizens. These fees provide the above described project funding to accommodate needs generated by future development within the City.

(B) The Amount of the current System Development Fee:

	Dev. Unit*	Fee Per Unit
Residential - Single Family	DW	$6,686
Residential - Multi Family	DW	$3,455
Retail	Sq. Ft	$1.00
Office/Commercial	Sq. Ft	$0.36
Industrial	Sq. Ft	$0.70

* DW = Dwelling Unit; Sq. Ft. = Square Foot

(C) The Beginning & Ending Balance of the account or Fund.

See Attached Financial Report

(D) The amount of the fees collected and interest earned.

See Attached Financial Report

(E) An identification of each public improvement on which fees were expended and the amount of the expenditures on each improvement, including the total percentage of the cost of the public improvement that was funded with fees.

See Attached Financial Report

(F) An identification of an approximate date by which the construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete the financing on an incomplete public improvement, as identified in paragraph (2) of subdivision (a) of Section 66001, and the public improvement remains incomplete.

There is currently not sufficient reserves to begin and complete any of the projects identified in the System Development Fee Report.

(G) A description of each interfund transfer or loan made from the account or fund, including the public improvement on which the transferred or loaned fees will be expended, and in the case of an interfund loan, the date on whch the loan will be repaid and the rate of interest that the account or fund will receive on the loan.

No interfund transfers or loans were made during the 2011-12 fiscal year.

(H) The amount of refunds made pursuant to subdivision (e) Section 66001 and any allocation pursuant to subdivision (f) of Section 66001.

No refunds were made during the fiscal year.

Fund 206
System Development Water

	FY 2007-08	FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12
Beginning Fund Balance	1,066,650.84	481,905.75	296,648.70	599,064.31	684,458.53
Adjust Beg. Balance					
Per Auditors	0.00	0.00	0.00	0.00	0.00
Revenues					
Developer Fees	1,017,837.66	4,097.56	1,703,472.53	47,061.17	93,460.80
Interest	42,701.83	1,637.63	2,605.85	2,612.07	899.49
Total Revenues	1,060,539.49	5,735.19	1,706,078.38	49,673.24	94,360.29
Expenditures					
Projects	1,644,909.17	106,212.70	1,403,662.77	1,221.00	244,912.40
Miscellaneous	375.41	0.00	0.00	0.00	0.00
Administration	0.00	0.00	0.00	0.00	0.00
Total Expenditures	1,645,284.58	106,212.70	1,403,662.77	1,221.00	244,912.40
Transfers In/(Out)	0.00	-84,779.54	0.00	36,941.98	0.00
Ending Fund Balance	481,905.75	296,648.70	599,064.31	684,458.53	533,906.42

	Total Activity Cost	% Funded with Fee	Fund 206 Total
FY 2007-08 Activity			
Browman Dev Reimb. Xrds Center	24,530.32	100.0%	24,530.32
Well #10 Construction	2,068,034.93	77.2%	1,595,669.55
Well #11 Design	24,709.30	100.0%	24,709.30
			1,644,909.17
FY 2008-09 Activity			
Well #10 Construction	2,068,034.93	100.0%	106,212.70
Transfer Out for Water Supply Study (Eastside)	84,779.54	100.0%	84,779.54
FY 2009-10 Activity			
Well #12 Construction	1,403,662.77	100.0%	1,403,662.77
FY 2010-11 Activity			
Fire Hydrant Installation	1,221.00	100.0%	1,221.00
FY 2011-12 Activity			
Central Ave. Water Line	244,912.40	100.0%	244,912.40

Fund 207
System Development Waste Water

For purposes of compliance with Government Code Section 66006 (b) (1), the following informatior regarding AB 1600 fees is presented:

(A) A brief description of the type of fee in the account or fund:

System Development Waste Water Fund - The purpose of this fee is to finance the waste water improvements needed for the citizens. These fees provide the above described project funding to accommodate needs generated by future development within the City.

(B) The amount of the current System Development Fee:

	Dev. Unit*	Fee Per Unit
Residential - Single Family	DW	$3,498
Residential - Multi Family	DW	$2,886
Retail	Sq. Ft	$0.74
Office/Commercial	Sq. Ft	$0.26
Industrial	Sq. Ft	$0.52

* DW = Dwelling Unit; Sq. Ft. = Square Foot

(C) The Beginning & Ending Balance of the account or Fund.

See Attached Financial Report

(D) The amount of the fees collected and interest earned.

See Attached Financial Report

(E) An identification of each public improvement on which fees were expended and the amount of the expenditures on each improvement, including the total percentage of the cost of the public improvement that was funded with fees.

See Attached Financial Report

(F) An identification of an approximate date by which the construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete the financing on an incomplete public improvement, as identified in paragraph (2) of subdivision (a) of Section 66001, and the public improvement remains incomplete.

There is currently not sufficient reserves to begin and complete any of the projects identified in the System Development Fee Report.

(G) A description of each interfund transfer or loan made from the account or fund, including the public improvement on which the transferred or loaned fees will be expended, and in the case of an interfund loan, the date on whch the loan will be repaid and the rate of interest that the account or fund will receive on the loan.

No interfund transfers or loans were made during the 2011-12 fiscal year.

(H) The amount of refunds made pursuant to subdivision (e) Section 66001 and any allocation pursuant to subdivision (f) of Section 66001.

No refunds were made during the fiscal year.

Fund 207
System Development Waste Water

	FY 2007-08	FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12
Beginning Fund Balance	185,451.12	94,888.02	36,553.89	82,155.17	72,222.26
Adjust Beg. Balance					
Per Auditors	0.00	0.00	0.00	0.00	0.00
Revenues					
Developer Fees	48,971.82	10,477.05	251,063.23	25,067.82	70,313.39
Interest	11,747.63	1,188.82	242.79	289.07	303.09
Total Revenues	60,719.45	11,665.87	251,306.02	25,356.89	70,616.48
Expenditures					
Projects	22,735.42	0.00	137,560.00	0.00	0.00
Miscellaneous	58,547.13	0.00	0.00	0.00	0.00
Loan Payment	70,000.00	70,000.00	70,000.00	70,000.00	70,000.00
Total Expenditures	151,282.55	70,000.00	207,560.00	70,000.00	70,000.00
Transfers In/(Out)	0.00	0.00	1,855.26	34,710.20	0.00
Ending Fund Balance	94,888.02	36,553.89	82,155.17	72,222.26	72,838.74

	Total Activity Cost	% Funded with Fee	Fund 207 Total
FY 2007-08 Activity			
Browman Dev Reimb. Xrds Center	22,735.42	100.0%	22,735.42
Sewer Master Plan	58,547.13	100.0%	58,547.13
ED Bank Loan (Condray Sewer Line)	350,000.00	20.0%	70,000.00
FY 2008-09 Activity			
ED Bank Loan (Condray Sewer Line)	350,000.00	20.0%	70,000.00
FY 2009-10 Activity			
Stanislaus Sewer Line	137,560.00	100.0%	137,560.00
ED Bank Loan (Condray Sewer Line)	350,000.00	20.0%	70,000.00
FY 2010-11 Activity			
ED Bank Loan (Condray Sewer Line)	350,000.00	20.0%	70,000.00
FY 2011-12 Activity			
ED Bank Loan (Condray Sewer Line)	350,000.00	20.0%	70,000.00

Fund 208
System Development Storm Drainage

For purposes of compliance with Government Code Section 66006 (b) (1), the following information regarding AB 1600 fees is presented:

(A) A brief description of the type of fee in the account or fund:

System Development Storm Drainage Fund - The purpose of this fee is to finance the storm drain improvements needed for the citizens. These fees provide the above described project funding to accommodate needs generated by future development within the City.

(B) The amount of the current System Development Fee:

	Dev. Unit*	Fee Per Unit
Residential - Single Family	DW	$2,970
Residential - Multi Family	DW	$2,121
Retail	Sq. Ft	$1.44
Office/Commercial	Sq. Ft	$1.33
Industrial	Sq. Ft	$0.88

* DW = Dwelling Unit; Sq. Ft. = Square Foot

(C) The Beginning & Ending Balance of the account or Fund.

See Attached Financial Report

(D) The amount of the fees collected and interest earned.

See Attached Financial Report

(E) An identification of each public improvement on which fees were expended and the amount of the expenditures on each improvement, including the total percentage of the cost of the public improvement that was funded with fees.

See Attached Financial Report

(F) An identification of an approximate date by which the construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete the financing on an incomplete public improvement, as identified in paragraph (2) of subdivision (a) of Section 66001, and the public improvement remains incomplete.

Date	Project	Amount
FY 2014-1	First Street Basin Reconstruction	$830,200

(G) A description of each interfund transfer or loan made from the account or fund, including the public improvement on which the transferred or loaned fees will be expended, and in the case of an interfund loan, the date on whch the loan will be repaid and the rate of interest that the account or fund will receive on the loan.

No interfund transfers or loans were made during the 2011-12 fiscal year.

(H) The amount of refunds made pursuant to subdivision (e) Section 66001 and any allocation pursuant to subdivision (f) of Section 66001.

No refunds were made during the fiscal year.

Fund 208
System Development Storm Drainage

	FY 2007-08	FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12
Beginning Fund Balance	198,867.46	172,920.64	188,938.80	390,744.03	411,993.32
Adjust Beg. Balance Per Auditors	0.00	0.00	0.00	0.00	0.00
Revenues					
Developer Fees	84,582.34	13,262.88	197,865.15	20,004.42	53,158.76
Interest	8,916.78	2,755.28	996.64	1,244.87	1,184.37
Total Revenues	93,499.12	16,018.16	198,861.79	21,249.29	54,343.13
Expenditures					
Projects	46,667.44	0.00	0.00	0.00	213,645.25
Miscellaneous	72,778.50	0.00	0.00	0.00	0.00
Total Expenditures	119,445.94	0.00	0.00	0.00	213,645.25
Transfers In/(Out)	0.00	0.00	2,943.44	0.00	0.00
Ending Fund Balance	172,920.64	188,938.80	390,744.03	411,993.32	252,691.20

FY 2007-08 Activity	Total Activity Cost	% Funded with Fee	Fund 208 Total
Browman Dev Reimb. Xrds Center	46,667.44	100.0%	46,667.44
Storm Drain Master Plan	72,778.50	100.0%	72,778.50
FY 2011-12 Activity			
Central Ave. Storm Line Installation	213,645.25	100.0%	213,645.25

Fund 209
System Development Parks & Recreation

For purposes of compliance with Government Code Section 66006 (b) (1), the following information regarding AB 1600 fees is presented:

(A) A brief description of the type of fee in the account or fund:

System Development Parks & Recreation Fund - The purpose of this fee is to finance the park improvements needed for the citizens. These fees provide the above described project funding to accommodate needs generated by future development within the City.

(B) The amount of the current System Development Fee:

	Dev. Unit*	Fee Per Unit
Residential - Single Family	DW	$3,541
Residential - Multi Family	DW	$6,344
Retail	Sq. Ft	$0.00
Office/Commercial	Sq. Ft	$0.00
Industrial	Sq. Ft	$0.00

* DW = Dwelling Unit; Sq. Ft. = Square Foot

(C) The Beginning & Ending Balance of the account or Fund.

See Attached Financial Report

(D) The amount of the fees collected and interest earned.

See Attached Financial Report

(E) An identification of each public improvement on which fees were expended and the amount of the expenditures on each improvement, including the total percentage of the cost of the public improvement that was funded with fees.

See Attached Financial Report

(F) An identification of an approximate date by which the construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete the financing on an incomplete public improvement, as identified in paragraph (2) of subdivision (a) of Section 66001, and the public improvement remains incomplete.

The City currently holds approximately $150,000 in reserves that were earmarked for the construction of the Riverbank Skate Park. This amount represents the final billing received. The City is currently in litigation regarding this project and will continue to hold the funds in reserve until such time that the matter is resolved.

(G) A description of each interfund transfer or loan made from the account or fund, including the public improvement on which the transferred or loaned fees will be expended, and in the case of an interfund loan, the date on whch the loan will be repaid and the rate of interest that the account or fund will receive on the loan.

No interfund transfers or loans were made during the 2011-12 fiscal year.

(H) The amount of refunds made pursuant to subdivision (e) Section 66001 and any allocation pursuant to subdivision (f) of Section 66001.

No refunds were made during the fiscal year.

Fund 209
System Development Parks & Recreation

	FY 2007-08	FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12
Beginning Fund Balance	-700,893.44	-1,646,471.00	-1,567,904.31	-25,397.26	267,659.63
Adjust Beg. Balance					
Per Auditors	0.00	0.00	0.00	0.00	0.00
Revenues					
Developer Fees	28,995.29	1,815.90	285,342.33	23,687.64	85,526.15
Interest	872.81	1,140.75	831.52	3,617.69	1,908.09
Grant	164,259.98	0.00	120,803.00	130,197.00	0.00
Miscellaneous	1,000.00	498.00	825.36	0.00	0.00
Total Revenues	195,128.08	3,454.65	407,802.21	157,502.33	87,434.24
Expenditures					
Projects	1,914,338.38	8,823.91	327,598.55	572,698.47	0.00
Miscellaneous	0.00	0.00	0.00	0.00	0.00
Total Expenditures	1,914,338.38	8,823.91	327,598.55	572,698.47	0.00
Transfers In/(Out)	773,632.74	83,935.95	1,462,303.39	708,253.03	0.00
Ending Fund Balance	-1,646,471.00	-1,567,904.31	-25,397.26	267,659.63	355,093.87

FY 2007-08 Activity	**Total Activity Cost**	**% Funded with Fee**	**Fund 209 Total**
Jacob Myer Park Trail	64,449.76	100.0%	64,449.76
Sports Complex	2,590,784.40	65.4%	1,694,650.25
JKB Homes - Harless Park Reimbursement	67,580.00	100.0%	67,580.00
Teen Center	1,038,105.53	8.4%	87,658.37
			1,914,338.38
FY 2008-09 Activity			
Sports Complex	2,590,784.40	0.2%	5,285.05
Jacoby Myer Park Trail Sign	3,029.68	100.0%	3,029.68
Teen Center	1,038,105.53	0.0%	509.18
			8,823.91
FY 2009-10 Activity			
Teen Center	1,038,105.53	31.6%	327,598.55
FY 2010-11 Activity			
Teen Center	1,038,105.53	55.2%	572,698.47

Fund 210
System Development Police & General Government

For purposes of compliance with Government Code Section 66006 (b) (1), the following information regarding AB 1600 fees is presented:

(A) A brief description of the type of fee in the account or fund:

System Development Police & General Government Fund - The purpose of this fee is to finance the public safety and general government improvements needed for the citizens. These fees provide the above described project funding to accommodate needs generated by future development within the City.

(B) The amount of the current System Development Fee:

	Dev. Unit*	Fee Per Unit
Residential - Single Family	DW	$2,232
Residential - Multi Family	DW	$2,297
Retail	Sq. Ft	$1.25
Office/Commercial	Sq. Ft	$1.09
Industrial	Sq. Ft	$1.59

* DW = Dwelling Unit; Sq. Ft. = Square Foot

(C) The Beginning & Ending Balance of the account or Fund.

See Attached Financial Report

(D) The amount of the fees collected and interest earned.

See Attached Financial Report

(E) An identification of each public improvement on which fees were expended and the amount of the expenditures on each improvement, including the total percentage of the cost of the public improvement that was funded with fees.

See Attached Financial Report

(F) An identification of an approximate date by which the construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete the financing on an incomplete public improvement, as identified in paragraph (2) of subdivision (a) of Section 66001, and the public improvement remains incomplete.

There is currently not sufficient reserves to begin and complete any of the projects identified in the System Development Fee Report.

(G) A description of each interfund transfer or loan made from the account or fund, including the public improvement on which the transferred or loaned fees will be expended, and in the case of an interfund loan, the date on whch the loan will be repaid and the rate of interest that the account or fund will receive on the loan.

No interfund transfers or loans were made during the 2011-12 fiscal year.

(H) The amount of refunds made pursuant to subdivision (e) Section 66001 and any allocation pursuant to subdivision (f) of Section 66001.

No refunds were made during the fiscal year.

Fund 210
System Development Police & General Government

	FY 2007-08	FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12
Beginning Fund Balance	806,247.37	846,927.33	866,990.00	995,034.67	786,566.46
Adjust Beg. Balance					
Per Auditors	0.00	0.00	0.00	0.00	0.00
Revenues					
Developer Fees	88,947.46	13,039.15	196,830.37	14,999.28	53,911.30
Interest	21,656.55	7,023.52	3,784.81	3,641.79	2,108.86
Miscellaneous	0.00	0.00	0.00	0.00	0.00
Total Revenues	110,604.01	20,062.67	200,615.18	18,641.07	56,020.16
Expenditures					
Projects	69,924.05	0.00	68,570.51	6,000.00	642,499.20
Miscellaneous	0.00	0.00	4,000.00	0.00	2,036.42
Total Expenditures	69,924.05	0.00	72,570.51	6,000.00	644,535.62
Transfers In/(Out)	0.00	0.00	0.00	-221,109.28	0.00
Ending Fund Balance	846,927.33	866,990.00	995,034.67	786,566.46	198,051.00

FY 2007-08 Activity	Total Activity Cost	% Funded with Fee	Fund 209 Total
Masonry Wall Repair	10,094.00	100.0%	10,094.00
Browman Dev Reimb. Xrds Center	59,830.05	100.0%	59,830.05
			69,924.05
FY 2009-10 Activity			
Sister City Mural	6,000.00	66.7%	4,000.00
Property Purchase (3231 & 3233 Santa Fe)	68,570.51	100.0%	68,570.51
FY 2010-11 Activity			
WWTP Fence Project	140,921.73	4.3%	6,000.00
FY 2011-12 Activity			
Veteran War Memorial Plaques	2,036.42	100.0%	2,036.42
WWTP Lab/Office	233,668.95	100.0%	233,668.95
WWTP Fence Project	140,921.73	95.7%	134,921.73
CNG Maintenance Facility	1,954,146.02	14.0%	273,908.52
			644,535.62

Fund 214
System Development Crossroads Streets/Public Works

For purposes of compliance with Government Code Section 66006 (b) (1), the following information regarding AB 1600 fees is presented:

(A) A brief description of the type of fee in the account or fund:

System Development Crossroads Streets/Public Works Fund - The purpose of this fee was to finance the Streets and Public Works improvements needed for the Crossroads Subdivision. These fees provide the above described project funding to accommodate needs generated by the future development within this area.

(B) The amount of the current System Development Fee:

	Dev. Unit*	Fee Per Unit
Residential - Single Family	DW	$1,899
Residential - Multi Family	DW	$1,899

* DW = Dwelling Unit; Sq. Ft. = Square Foot

(C) The Beginning & Ending Balance of the account or Fund.

See Attached Financial Report

(D) The amount of the fees collected and interest earned.

See Attached Financial Report

(E) An identification of each public improvement on which fees were expended and the amount of the expenditures on each improvement, including the total percentage of the cost of the public improvement that was funded with fees.

See Attached Financial Report

(F) An identification of an approximate date by which the construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete the financing on an incomplete public improvement, as identified in paragraph (2) of subdivision (a) of Section 66001, and the public improvement remains incomplete.

All projects that are to be financed by this fee have been completed. These projects include the following:

Crawford Road Median Landscape & Curbing
Canal Crossings
Main Traffic Circle (at Homewood Way & Crawford)
Comm./Bus. Park Access/Oakdale Signal
Electrical Undergrounding

(G) A description of each interfund transfer or loan made from the account or fund, including the public improvement on which the transferred or loaned fees will be expended, and in the case of an interfund loan, the date on whch the loan will be repaid and the rate of interest that the account or fund will receive on the loan.

No interfund transfers or loans were made during the 2011-12 fiscal year.

(H) The amount of refunds made pursuant to subdivision (e) Section 66001 and any allocation pursuant to subdivision (f) of Section 66001.

No refunds were made during the fiscal year.

Fund 214
System Development Crossroads Streets/Public Works

	FY 2007-08	FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12
Beginning Fund Balance	80,072.85	90,434.66	91,674.56	92,117.51	0.00
Adjust Beg. Balance					
Per Auditors	0.00	0.00	0.00	0.00	0.00
Revenues					
Developer Fees	7,008.70	0.00	0.00	0.00	102.43
Interest	3,353.11	1,239.90	442.95	261.39	0.00
Total Revenues	10,361.81	1,239.90	442.95	261.39	102.43
Expenditures					
Projects	0.00	0.00	0.00	0.00	0.00
Miscellaneous	0.00	0.00	0.00	0.00	0.00
Total Expenditures	0.00	0.00	0.00	0.00	0.00
Transfers In/(Out)	0.00	0.00	0.00	-92,378.90	0.00
Ending Fund Balance	90,434.66	91,674.56	92,117.51	0.00	102.43

FY 2010-11 Activity

Transfer out to System Dev. Fund	92,378.90

Fund 215
System Development Crossroads Water

For purposes of compliance with Government Code Section 66006 (b) (1), the following information regarding AB 1600 fees is presented:

(A) A brief description of the type of fee in the account or fund:

System Development Crossroads Water Fund - The purpose of this fee was to finance the Water infrastructure improvements needed for the Crossroads Subdivision. These fees provide the above described project funding to accommodate needs generated by the future development within this area.

(B) The amount of the current System Development Fee:

	Dev. Unit*	Fee Per Unit
Residential - Single Family	DW	$6,686
Residential - Multi Family	DW	$3,455

* DW = Dwelling Unit; Sq. Ft. = Square Foot

(C) The Beginning & Ending Balance of the account or Fund.

See Attached Financial Report

(D) The amount of the fees collected and interest earned.

See Attached Financial Report

(E) An identification of each public improvement on which fees were expended and the amount of the expenditures on each improvement, including the total percentage of the cost of the public improvement that was funded with fees.

See Attached Financial Report

(F) An identification of an approximate date by which the construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete the financing on an incomplete public improvement, as identified in paragraph (2) of subdivision (a) of Section 66001, and the public improvement remains incomplete.

All projects that are to be financed by this fee have been completed. These projects include the following:

12" Water Line
Well #8
Well #9
Well #10
Tank/Booster Station

(G) A description of each interfund transfer or loan made from the account or fund, including the public improvement on which the transferred or loaned fees will be expended, and in the case of an interfund loan, the date on whch the loan will be repaid and the rate of interest that the account or fund will receive on the loan.

No interfund transfers or loans were made during the 2011-12 fiscal year.

(H) The amount of refunds made pursuant to subdivision (e) Section 66001 and any allocation pursuant to subdivision (f) of Section 66001.

No refunds were made during the fiscal year.

Fund 215
System Development Crossroads Water

	FY 2007-08	FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12
Beginning Fund Balance	19,542.71	22,428.63	23,166.31	23,409.45	
Adjust Beg. Balance					
Per Auditors	0.00	0.00	0.00	0.00	0.00
Revenues					
Developer Fees	2,885.92	0.00	0.00	13,440.00	0.00
Interest	0.00	737.68	243.14	92.53	0.00
Total Revenues	2,885.92	737.68	243.14	13,532.53	0.00
Expenditures					
Projects	0.00	0.00	0.00	0.00	0.00
Miscellaneous	0.00	0.00	0.00	0.00	0.00
Total Expenditures	0.00	0.00	0.00	0.00	0.00
Transfers In/(Out)	0.00	0.00	0.00	-36,941.98	0.00
Ending Fund Balance	22,428.63	23,166.31	23,409.45	0.00	0.00

FY 2010-11 Activity

Transfer out to System Dev. Fund	36,941.98

Fund 216
System Development Crossroads Waste Water

For purposes of compliance with Government Code Section 66006 (b) (1), the following information regarding AB 1600 fees is presented:

(A) A brief description of the type of fee in the account or fund:

System Development Crossroads Waste Water Fund - The purpose of this fee was to finance the Waste Water infrastructure improvements needed for the Crossroads Subdivision. These fees provide the above described project funding to accommodate needs generated by the future development within this area.

(B) The amount of the current System Development Fee:

	Dev. Unit*	Fee Per Unit
Residential - Single Family	DW	$3,498
Residential - Multi Family	DW	$2,886

* DW = Dwelling Unit; Sq. Ft. = Square Foot

(C) The Beginning & Ending Balance of the account or Fund.

See Attached Financial Report

(D) The amount of the fees collected and interest earned.

See Attached Financial Report

(E) An identification of each public improvement on which fees were expended and the amount of the expenditures on each improvement, including the total percentage of the cost of the public improvement that was funded with fees.

See Attached Financial Report

(F) An identification of an approximate date by which the construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete the financing on an incomplete public improvement, as identified in paragraph (2) of subdivision (a) of Section 66001, and the public improvement remains incomplete.

There are not sufficient revenues to fund the WWTP Phase 2 Upgrade project that has been identified in the Crossroads System Development Fee.

(G) A description of each interfund transfer or loan made from the account or fund, including the public improvement on which the transferred or loaned fees will be expended, and in the case of an interfund loan, the date on whch the loan will be repaid and the rate of interest that the account or fund will receive on the loan.

No interfund transfers or loans were made during the 2011-12 fiscal year.

(H) The amount of refunds made pursuant to subdivision (e) Section 66001 and any allocation pursuant to subdivision (f) of Section 66001.

No refunds were made during the fiscal year.

Fund 216
System Development Crossroads Waste Water

	FY 2007-08	FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12
Beginning Fund Balance	0.00	1,855.26	1,855.26	0.00	0.00
Adjust Beg. Balance					
Per Auditors	0.00	0.00	0.00	0.00	0.00
Revenues					
Developer Fees	1,855.26	0.00	0.00	0.00	0.00
Interest	0.00	0.00	0.00	0.00	0.00
Total Revenues	1,855.26	0.00	0.00	0.00	0.00
Expenditures					
Projects	0.00	0.00	0.00	0.00	0.00
Miscellaneous	0.00	0.00	0.00	0.00	0.00
Total Expenditures	0.00	0.00	0.00	0.00	0.00
Transfers In/(Out)	0.00	0.00	-1,855.26	0.00	0.00
Ending Fund Balance	1,855.26	1,855.26	0.00	0.00	0.00

FY 2009-10 Activity

Transfer out to System Dev. Fund	1,855.26

Fund 217
System Development Crossroads Storm Drain

For purposes of compliance with Government Code Section 66006 (b) (1), the following information regarding AB 1600 fees is presented:

(A) A brief description of the type of fee in the account or fund:

System Development Crossroads Storm Drainage Fund - The purpose of this fee was to finance the Storm Drain infrastructure improvements needed for the Crossroads Subdivision. These fees provide the above described project funding to accommodate needs generated by the future development within this area.

(B) The amount of the current System Development Fee:

	Dev. Unit*	Fee Per Unit
Residential - Single Family	DW	$2,970
Residential - Multi Family	DW	$2,121

* DW = Dwelling Unit; Sq. Ft. = Square Foot

(C) The Beginning & Ending Balance of the account or Fund.

See Attached Financial Report

(D) The amount of the fees collected and interest earned.

See Attached Financial Report

(E) An identification of each public improvement on which fees were expended and the amount of the expenditures on each improvement, including the total percentage of the cost of the public improvement that was funded with fees.

See Attached Financial Report

(F) An identification of an approximate date by which the construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete the financing on an incomplete public improvement, as identified in paragraph (2) of subdivision (a) of Section 66001, and the public improvement remains incomplete.

All projects that are to be financed by this fee have been completed.

(G) A description of each interfund transfer or loan made from the account or fund, including the public improvement on which the transferred or loaned fees will be expended, and in the case of an interfund loan, the date on whch the loan will be repaid and the rate of interest that the account or fund will receive on the loan.

No interfund transfers or loans were made during the 2011-12 fiscal year.

(H) The amount of refunds made pursuant to subdivision (e) Section 66001 and any allocation pursuant to subdivision (f) of Section 66001.

No refunds were made during the fiscal year.

Fund 217
System Development Crossroads Storm Drainage

	FY 2007-08	FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12
Beginning Fund Balance	0.00	2,943.44	2,943.44	0.00	0.00
Adjust Beg. Balance					
Per Auditors	0.00	0.00	0.00	0.00	0.00
Revenues					
Developer Fees	2,943.44	0.00	0.00	0.00	102.43
Interest	0.00	0.00	0.00	0.00	0.00
Total Revenues	2,943.44	0.00	0.00	0.00	102.43
Expenditures					
Projects	0.00	0.00	0.00	0.00	0.00
Miscellaneous	0.00	0.00	0.00	0.00	0.00
Total Expenditures	0.00	0.00	0.00	0.00	0.00
Transfers In/(Out)	0.00	0.00	-2,943.44	0.00	0.00
Ending Fund Balance	2,943.44	2,943.44	0.00	0.00	102.43

FY 2009-10 Activity

Transfer out to System Dev. Fund	2,943.44

Fund 218
System Development Crossroads Parks & Recreation

For purposes of compliance with Government Code Section 66006 (b) (1), the following information regarding AB 1600 fees is presented:

(A) A brief description of the type of fee in the account or fund:

System Development Crossroads Parks & Recreation Fund - The purpose of this fee was to finance the Parks & Recreation improvements needed for the Crossroads Subdivision. These fees provide the above described project funding to accommodate needs generated by the future development within this area.

(B) The amount of the current System Development Fee:

	Dev. Unit*	Fee Per Unit
Residential - Single Family	DW	$3,541
Residential - Multi Family	DW	$6,344

* DW = Dwelling Unit; Sq. Ft. = Square Foot

(C) The Beginning & Ending Balance of the account or Fund.

See Attached Financial Report

(D) The amount of the fees collected and interest earned.

See Attached Financial Report

(E) An identification of each public improvement on which fees were expended and the amount of the expenditures on each improvement, including the total percentage of the cost of the public improvement that was funded with fees.

See Attached Financial Report

(F) An identification of an approximate date by which the construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete the financing on an incomplete public improvement, as identified in paragraph (2) of subdivision (a) of Section 66001, and the public improvement remains incomplete.

All projects that are to be financed by this fee have been completed.

(G) A description of each interfund transfer or loan made from the account or fund, including the public improvement on which the transferred or loaned fees will be expended, and in the case of an interfund loan, the date on whch the loan will be repaid and the rate of interest that the account or fund will receive on the loan.

No interfund transfers or loans were made during the 2011-12 fiscal year.

(H) The amount of refunds made pursuant to subdivision (e) Section 66001 and any allocation pursuant to subdivision (f) of Section 66001.

No refunds were made during the fiscal year.

Fund 218
System Development Crossroads Parks & Recreation

	FY 2007-08	FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12
Beginning Fund Balance	0.00	3,298.22	3,298.22	0.00	0.00
Adjust Beg. Balance					
Per Auditors	0.00	0.00	0.00	0.00	0.00
Revenues					
Developer Fees	3,298.22	0.00	0.00	0.00	0.00
Interest	0.00	0.00	0.00	0.00	0.00
Total Revenues	3,298.22	0.00	0.00	0.00	0.00
Expenditures					
Projects	0.00	0.00	0.00	0.00	0.00
Miscellaneous	0.00	0.00	0.00	0.00	0.00
Total Expenditures	0.00	0.00	0.00	0.00	0.00
Transfers In/(Out)	0.00	0.00	-3,298.22	0.00	0.00
Ending Fund Balance	3,298.22	3,298.22	0.00	0.00	0.00

FY 2009-10 Activity

Transfer out to System Dev. Fund	3,298.22

Fund 219
System Development Crossroads Police & General Government

For purposes of compliance with Government Code Section 66006 (b) (1), the following information regarding AB 1600 fees is presented:

(A) A brief description of the type of fee in the account or fund:

System Development Crossroads Police & General Government Fund - The purpose of this fee was to finance the public safety & general government improvements needed for the Crossroads Subdivision. These fees provide the above described project funding to accommodate needs generated by the future development within this area.

(B) The amount of the current System Development Fee:

	Dev. Unit*	Fee Per Unit
Residential - Single Family	DW	$2,232
Residential - Multi Family	DW	$2,297

* DW = Dwelling Unit; Sq. Ft. = Square Foot

(C) The Beginning & Ending Balance of the account or Fund.

See Attached Financial Report

(D) The amount of the fees collected and interest earned.

See Attached Financial Report

(E) An identification of each public improvement on which fees were expended and the amount of the expenditures on each improvement, including the total percentage of the cost of the public improvement that was funded with fees.

See Attached Financial Report

(F) An identification of an approximate date by which the construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete the financing on an incomplete public improvement, as identified in paragraph (2) of subdivision (a) of Section 66001, and the public improvement remains incomplete.

All projects that are to be financed by this fee have been completed.

(G) A description of each interfund transfer or loan made from the account or fund, including the public improvement on which the transferred or loaned fees will be expended, and in the case of an interfund loan, the date on whch the loan will be repaid and the rate of interest that the account or fund will receive on the loan.

No interfund transfers or loans were made during the 2011-12 fiscal year.

(H) The amount of refunds made pursuant to subdivision (e) Section 66001 and any allocation pursuant to subdivision (f) of Section 66001.

No refunds were made during the fiscal year.

Fund 219
System Development Crossroads Police & General Government

	FY 2007-08	FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12
Beginning Fund Balance	215,100.08	224,496.26	227,106.61	228,120.12	0.00
Adjust Beg. Balance					
Per Auditors	0.00	0.00	0.00	0.00	0.00
Revenues					
Developer Fees	1,649.10	0.00	0.00	0.00	102.43
Interest	7,747.08	2,610.35	1,013.51	770.60	0.00
Total Revenues	9,396.18	2,610.35	1,013.51	770.60	102.43
Expenditures					
Projects	0.00	0.00	0.00	0.00	0.00
Miscellaneous	0.00	0.00	0.00	0.00	0.00
Total Expenditures	0.00	0.00	0.00	0.00	0.00
Transfers In/(Out)	0.00	0.00	0.00	-228,890.72	0.00
Ending Fund Balance	224,496.26	227,106.61	228,120.12	0.00	102.43

FY 2010-11 Activity

Transfer out to System Dev. Fund	228,890.72

CITY OF RIVERBANK

RESOLUTION

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIVERBANK ACCEPTING THE FISCAL YEAR 2011-12 ANNUAL AB 1600 REPORT OF SYSTEM DEVELOPMENT FEE ACTIVITY

WHEREAS, the City of Riverbank imposes fees to mitigate the impact of development pursuant to Government Code Section 66000 et seq.; and,

WHEREAS, said fees collected are deposited into special and separate capital funds for each type of improvement funded by development fees; and,

WHEREAS, the City maintains separate funds for Streets/Public Works development, Water, Waste Water, Storm Drainage, Recreation & Parks, and Police & General Government fees; and,

WHEREAS, the City is required within 180 days after the last day of each fiscal year to make available to the public information for the fiscal year regarding these fees under Government Code Section 66006; and

WHEREAS, the Finance Department has prepared a report ("AB 1600 Report") that contains the information required by Government Code Section 66006, a copy of which is attached hereto as Exhibit "A"; and

WHEREAS, there were no refunds of development impact fees collected pursuant to Government Code Section 66001(e), nor were there any allocations of unexpended revenues collected pursuant to Government Code Section 66001(f); and

WHEREAS, the AB 1600 Report was made available for review on September 7, 2012, fifteen (15) days prior to the date that the Council considered the AB 1600 Report; and

WHEREAS, no interested persons have requested notice of the AB 1600 Report; consequently no notices of the availability of the AB 1600 Report were mailed.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Riverbank hereby resolves as follows:

Section 1:

A. In accordance with Government Code Section 66006, the City has conducted an annual review of its development impact fees and capital infrastructure programs and the City Council has reviewed the AB 1600

Report attached hereto as Exhibit "A" and incorporated herein by this reference.

B. The City Council hereby approves, accepts and adopts its AB 1600 Report.
C. The AB 1600 report is available for public review on the City's internet website, at the City Clerk's Office and upon request.

Section 2. Effective Date. The resolution shall take effect immediately upon adoption.

Section 3: Severability. If any section, subsection, sentence, clause, phrase, or portion of this Resolution is for any reason held invalid or unconstitutional, such decision shall not affect the validity of the remaining portions of this Resolution.

Section 4: The City Council hereby authorizes the Finance Department to continue maintaining separate funds for Streets/Public Works, Water, Waste Water, Storm Drainage, Recreation & Parks, and Police & General Government System Development Fees.

PASSED AND ADOPTED by the City Council of the City of Riverbank at a regular meeting held on the 24th day of September, 2012; motioned by Councilmember ______, seconded by Councilmember ______, and upon roll call was carried by the following vote of ___:

AYES:
NAYS:
ABSENT:
ABSTAIN:

ATTEST:	**APPROVED:**
____________________________	____________________________
Annabelle Aguilar, MMC	**Virginia Madueño**
Acting City Clerk	**Mayor**

Attachments: Exhibit "A" FY 2011-2012 Annual AB 1600 Report of System Development Fee Activity